



McHenry Public Library District
809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

**McHenry Public Library District
Board of Library Trustees Regular Meeting**

**Tuesday, July 19, 2016
7:00 p.m.
2nd Floor Board Room**

Agenda

- I. CALL TO ORDER** – Kathy Baderstadt, President
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**
 - SECRETARY'S REPORT** – Monica Leccese, Secretary
Minutes of the Regular Board Meeting, June 16, 2016
 - TREASURER'S REPORT** – Charles Reilly, Treasurer
Monthly Financial Statements and Interim Check Report through
June 30, 2016 and Bill Reports for June/July 2016
Additional Bills (Distributed night of meeting)
Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**
 - 1. CCS, Chris Holly resignation letter/e-mail, 6/23, 6/28
 - 2. J. Scholtz letter/K. Baderstadt e-mail to Ward Alderman, McHenry, 6/29
 - 3. E-mail from IDOT engineer, Tom Gallenbach, 6/28
 - 4. Letter from M. Brown on finishing his IT A+ Certification, 7/7

VIII. LIBRARIAN'S REPORT

IX. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the February 16, 2016 and March 15, 2016 Executive Session Minutes.

X. OLD BUSINESS

1. Discussion about solar panel remodel project + new installation (**Action**)
(Note: this item is included in FY16/17 budget)
2. Discussion concerning sanitary sewer lift station (**Direction to Staff**)
(Note: included in FY16/17 budget)

XI. NEW BUSINESS

1. Approval of Prevailing Wage Ordinance, 2016/2017-1 (**Action**)
2. Approval of the Secretary's Audit (**Action**)
3. Discussion on moving August 2016 mtg from 8/16 to 8/23 or other date/time (**Action**)
4. Approval of the Tentative BAO FY2016/17 budget, Ordinance 2016/2017-2 (**Action**)
5. Approval and release the February 16, 2016 and March 15, 2016 Executive Session Minutes (**Action**)
6. Board slate of officers plus election (**Action**)
7. Annual Review of Non-Resident Card Fee (**Action**)
8. Information about 2 new possible programs – FISH supply garden, Chautauqua
(See attached memo) (Note: not included in FY2016/17 budget at this time)
9. Discussion/information about RFID project (Note: included in FY2016/17 budget)

XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIII. ADJOURNMENT

*Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting. The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements.

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
MEETING

Date: June 21, 2016
Time: 7:00 P.M.
Location: Library Board Meeting Room

Members Present: Kathy Beaderstadt, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, and Jill Stone

Members Absent: Margaret Carey

Also Present: James Scholtz, Director
Bill Edminster, Assistant Director
Debbie Gunness, Business Manager
Suzanne Yazel, Human Resources Generalist
David Gillespie, Gillespie Design Group
Paul LaBarbera, Magitek Energy Solutions Inc.
Cindi Whitehead, Magitek Energy Solutions Inc.

I. Call to Order:

President Beaderstadt called the meeting to order at 7:04 p.m.

II. Roll Call:

Roll was called and a quorum was established. See # 1 on the attached sheet.

III. Corrections or Additions to the Agenda

Under Public Input - Suzanne Yazel, HR Generalist Presentation
Under Public Input - Paul LaBarbera and Cindi Whitehead, Magitek Energy Solutions Inc. Presentation

IV. Consent Agenda for this meeting

Secretary's Report – Monica Leccese, Secretary

The Minutes of the May 17, 2016 Regular Meeting

Treasurer's Report - Charles Reilly, Treasurer

Monthly Financial Statements and Interim Check Report through

May 31, 2016 and Bill Reports for May/June 2016

Additional Bills (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements, and bills. Grala moved and Stone seconded a motion to approve the minutes of the May 17, 2016 Board Meeting, the monthly financial statements for the fiscal year through May 31, 2016, the Bill Reports for May/June 2016, and payment of the bills. Motion passed 6-0. See #2 on attached sheet.

V. Communications

The Board reviewed all communications.

- D. Gaudio request for reimbursement of tuition
- D. Gaudio upcoming courses to be taken

VI. Public Input

Suzanne Yazel, the new HR Generalist for the library, gave a presentation on the current demographics for our library staff.

David Gillespie, from Gillespie Design Group and Paul LaBarbera, and Cindi Whitehead from Magitek Energy Solutions Inc. gave a presentation of a possible solar array remodel and add-ons for the library.

VII. Librarian's Report

The Board reviewed the Librarian's Report.

VIII. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the February 16, 2016 and March 15, 2016 executive session minutes.

The Board did not go into Executive Session.

IX. Unfinished Business

None

X. New Business

1. Approval and release of the February 16, 2016 and March 15, 2016 Executive Session Minutes.

The Board did not go into executive session. No action was taken.

2. Discussion of solar array remodel and add-on (10 kW) – presentation by Gillespie Design Group/Magitek Energy Solutions (Direction to staff)

The Board will continue this discussion at the July meeting.

3. Approval of FY2016/17 Calendar of meetings, Ordinance FY2015/16-8 (Action)

Reilly moved and Schubert seconded a motion to approve of the FY2016/17 Calendar of meetings, Ordinance FY2015/16-8. Motion passed 6-0. See #3 on attached sheet.

4. Discussion of preliminary FY2016/17 budget (Direction to staff)

Scholtz informed the Board that he has included the 1st and 2nd phase of the RFID project, solar panels and lift station as part of the FY 2016-2017 budget.

5. Discussion and approval of increase in library fines (Action)

Leccese moved and Reilly seconded a motion to approve an increase in the library fines from \$0.10 to \$0.25 and from \$0.50 to \$1.00 effective 9/1/16. Motion passed 6-0. See #4 on attached sheet.

6. Discussion/findings about Little Library projects in Crystal Lake (Direction to staff)

This was tabled until the July meeting.

7. Continuation of Board Self-Assessment Plan + DISC Profile discussion

This was tabled until the July meeting.

8. Strategic Plan update/discussion

This was tabled until the July meeting.

XI. Any and All Other Business That May Properly Come Before the Board

Beaderstadt and Schubert are scheduled to review the Secretary's Audit the night of the July board meeting.

XII. Adjournment

Reilly moved and Stone seconded a motion to adjourn the meeting at 9:41 p.m. Motion passed 6-0. See #5 on attached sheet.

Respectfully Submitted,

Monica Leccese, Secretary

Text for Motion Sheet

1. Roll Call
2. Motion to approve the minutes of the May 17, 2016 Board Meeting, the monthly financial statements for the fiscal year through May 31, 2016, the Bill Reports for May/June 2016, and payment of the bills.
3. Motion to approve of the FY2016/17 Calendar of meetings, Ordinance FY2015/16-8.
4. Motion to approve an increase in the library fines from \$0.10 to \$0.25 and from \$0.50 to \$1.00 effective 9/1/16.
5. Motion to adjourn the meeting at 9:41 p.m.

DATE: June 21, 2016 Called to Order:7:04 p.m.	Kathy Beaderstadt	Margaret Carey	Delphine Grala	Monica Leccese	Charles Reilly	Bradley Schubert	Jill Stone
1. Roll call	P	NP	P	P	P	P	P
2. Motion to approve the minutes of the May 17, 2016 Board Meeting, the monthly financial statements for the fiscal year through May 31, 2016, the Bill Reports for May/June 2016, and payment of the bills.	Y	NP	(M)Y	Y	Y	Y	(S)Y
3. Motion to approve of the FY2016/17 Calendar of meetings, Ordinance FY2015/16-8.	Y	NP	Y	Y	(M)Y	(S)Y	Y
4. Motion to approve an increase in the library fines from \$0.10 to \$0.25 and from \$0.50 to \$1.00 effective 9/1/16.	Y	NP	Y	(M)Y	(S)Y	Y	Y
5. Motion to adjourn the meeting at 9:41 p.m.	Y	NP	Y	Y	(M)Y	Y	(S)Y

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

June 30, 2016

McHenry Public Library District
Balance Sheet
As of June 30, 2016

3:55 PM
07/14/2016
Cash Basis
Jun 30, 16

ASSETS

Current Assets

Checking/Savings

1060 - First Midwest Bank-Money Market

1060100 - MM - General - First Midwest 818,400.96

1060200 - MM - Spec Reserve-First Midwest 1,744,332.86

1060300 - MM - Grant & Gift-First Midwest 433,541.24

Total 1060 - First Midwest Bank-Money Market 2,996,275.06

1070100 - HSA/Building - First Midwest 369,128.92

1615100 - General Account - First Midwest 28,272.36

1625100 - Payroll Account - First Midwest 178,089.73

1635100 - Imprest Account - First Midwest 5,000.00

1040100 - E-Pay - US Bank 2,889.72

1045100 - PROPAY 4,472.85

1150100 - FirstMerit-MoneyMarket- 4/22/11 200,050.26

Total Checking/Savings 3,784,178.90

Other Current Assets

1005100 - Petty Cash 800.00

Total Other Current Assets 800.00

Total Current Assets 3,784,978.90

TOTAL ASSETS

3,784,978.90

LIABILITIES & EQUITY

Equity

3010100 - Fund Balance - General 1,565,128.91

3010200 - Fund Balance - Special Reserve 1,721,584.57

3010300 - Fund Balance - Grants & Gifts 482,237.56

Net Income 16,027.86

Total Equity 3,784,978.90

TOTAL LIABILITIES & EQUITY

3,784,978.90

McHenry Public Library District
Statement of Revenues and Expenditures
 June 2016

3:58 PM
 07/14/2016
 Cash Basis
Jun 16

Income	
6010100 · Property Taxes	1,608,054.86
6030100 · Interest Income - General	34.52
6030200 · Interest Income - Spec Reserve	53.03
6030300 · Interest Income - Grant & Gifts	19.96
6040100 · Nonresident & Enhanced Cards	90.00
6050100 · Fines	4,170.44
6060100 · Photocopier & Fax Income	2,047.77
6070300 · General Fund Gifts	6,509.92
6105100 · Staff Cobra/Insurance Payments	2,042.72
6120100 · Meeting Room Fees	50.00
6130100 · Misc Income - General	70.50
6150100 · Lost & Damged Materials	250.97
6200100 · Over/Short	1.45
Total Income	1,623,396.14
Gross Profit	1,623,396.14
Expense	
8010100 · Adult Books	9,484.82
8020100 · Youth Books	8,731.07
8025100 · Professional Resources	1,290.00
8028100 · Administrative Resources (GA)	59.98
8030100 · Magazines & Newspapers	173.18
8040300 · Operating Fund Gifts	1,952.22
8050100 · Adult AV Materials	8,960.84
8060100 · Youth AV Materials	3,543.23
8080100 · Video Games	1,746.13
8090100 · eBook & eMagazine Services	15,631.17
8095100 · Electronic Subscriptions	41,067.25
8120100 · Library Supplies	987.31
8130100 · Tech Services Supplies	6,203.90
8140100 · Adult Programs & Supplies	2,091.40
8145100 · Circulation Supplies	63.42
8147100 · Summer Reading Club	3,874.55
8150100 · Youth Programs & Supplies	139.51
8215100 · Collection Agency Fees	107.40
8245100 · Comp/OfcEqp/CopierRepairs/Contr	8,443.00
8310100 · CCS & SIRSI Expenses	11,463.26
8320100 · Network Expenses	3,897.08
8330100 · OCLC Services (cataloging)	604.69
8410100 · Payroll Exp, Acctg & Audit Serv	679.71
8430100 · Automation & Misc Consultants	1,225.00
8510100 · Printing	478.45
8540100 · Postage	3,343.74
8550100 · Public Relations/Promotions	2,945.69
8610100 · Electricity	4,771.31
8620100 · Gas	466.25
8630100 · Telephone	478.44
8635100 · T-1 & other Telecommunications	831.10
8640100 · Water & Sewer	285.29

	<u>Jun 16</u>
8740100 · Building & Grounds	7,779.62
8760100 · Hospitality	1,055.10
8770100 · Interlibrary Loan Fees & Losses	175.53
8795100 · Miscellaneous (FH)	(230.00)
8800311 · Adult Materials - PER CAPITA	1,725.40
8910100 · Salaries	125,748.48
8920100 · FICA/Medicare	9,554.18
8930100 · IMRF	13,867.82
8940100 · Health & Life Insurance	42,144.21
8950100 · Tuition Reimbursement	919.18
8960100 · Memberships & Dues	175.00
8970100 · Meetings & Travel	1,244.18
9060100 · Library Furnishings	12,936.41
9070100 · Library Equipment	2,895.01
9080100 · Small Equipment Under \$250	119.98
9090100 · Additional Capital Projects	2,764.80
Total Expense	<u>368,895.29</u>
Net Income	<u><u>1,254,500.85</u></u>

McHenry Public Library District
Statement of Revenues and Expenditures by Class
 July 2015 through June 2016

4:00 PM
07/14/2016
Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
Income				
6010100 · Property Taxes	3,173,120.91	0.00	0.00	3,173,120.91
6020200 · Developer Fees	0.00	22,088.00	0.00	22,088.00
6030100 · Interest Income - General	634.66	0.00	0.00	634.66
6030200 · Interest Income - Spec Reserve	0.00	660.29	0.00	660.29
6030300 · Interest Income - Grant & Gifts	0.00	0.00	186.49	186.49
6035100 · Dividends	370.88	0.00	0.00	370.88
6040100 · Nonresident & Enhanced Cards	605.00	0.00	0.00	605.00
6050100 · Fines	44,508.28	0.00	0.00	44,508.28
6055100 · Collection Fees	316.05	0.00	0.00	316.05
6060100 · Photocopier & Fax Income	16,119.61	0.00	0.00	16,119.61
6070300 · General Fund Gifts	0.00	0.00	16,373.89	16,373.89
6105100 · Staff Cobra/Insurance Payments	12,571.79	0.00	0.00	12,571.79
6110100 · Program Fees/Misc Fees	2,849.50	0.00	0.00	2,849.50
6120100 · Meeting Room Fees	950.00	0.00	0.00	950.00
6130100 · Misc Income - General	1,554.76	0.00	0.00	1,554.76
6140100 · Insurance Reimbursement Income	21,599.24	0.00	0.00	21,599.24
6150100 · Lost & Damged Materials	3,970.97	0.00	0.00	3,970.97
6200100 · Over/Short	38.43	0.00	0.00	38.43
Total Income	3,279,210.08	22,748.29	16,560.38	3,318,518.75
Gross Profit	3,279,210.08	22,748.29	16,560.38	3,318,518.75
Expense				
8010100 · Adult Books	83,925.40	0.00	0.00	83,925.40
8020100 · Youth Books	52,269.52	0.00	0.00	52,269.52
8025100 · Professional Resources	2,516.99	0.00	0.00	2,516.99
8028100 · Administrative Resources (GA)	4,554.38	0.00	0.00	4,554.38
8030100 · Magazines & Newspapers	13,658.84	0.00	0.00	13,658.84
8040300 · Operating Fund Gifts	0.00	0.00	12,727.95	12,727.95
8050100 · Adult AV Materials	54,817.19	0.00	0.00	54,817.19
8060100 · Youth AV Materials	16,046.97	0.00	0.00	16,046.97
8080100 · Video Games	14,264.07	0.00	0.00	14,264.07
8090100 · eBook & eMagazine Services	43,979.37	0.00	0.00	43,979.37
8095100 · Electronic Subscriptions	89,979.79	0.00	0.00	89,979.79
8110100 · Bank Service Charges	1.34	0.00	0.00	1.34
8120100 · Library Supplies	8,696.38	0.00	0.00	8,696.38
8130100 · Tech Services Supplies	43,366.78	0.00	0.00	43,366.78
8135100 · Bindery	101.65	0.00	0.00	101.65
8140100 · Adult Programs & Supplies	14,834.01	0.00	0.00	14,834.01
8145100 · Circulation Supplies	4,402.33	0.00	0.00	4,402.33
8147100 · Summer Reading Club	6,505.90	0.00	0.00	6,505.90
8150100 · Youth Programs & Supplies	18,376.81	0.00	0.00	18,376.81
8215100 · Collection Agency Fees	1,172.45	0.00	0.00	1,172.45
8245100 · Comp/OfcEqp/CopierRepairs/Contr	35,352.04	0.00	0.00	35,352.04
8260100 · Misc Contracted Services	141.20	0.00	0.00	141.20
8310100 · CCS & SIRSI Expenses	75,930.17	0.00	0.00	75,930.17
8320100 · Network Expenses	29,178.50	0.00	0.00	29,178.50
8330100 · OCLC Services (cataloging)	7,256.28	0.00	0.00	7,256.28
8410100 · Payroll Exp, Acctg & Audit Serv	17,043.14	0.00	0.00	17,043.14

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8430100 · Automation & Misc Consultants	8,153.99	0.00	0.00	8,153.99
8440100 · In Service Honorarium	57.90	0.00	0.00	57.90
8510100 · Printing	32,731.71	0.00	0.00	32,731.71
8530100 · Public Notices & Ads	1,342.46	0.00	0.00	1,342.46
8540100 · Postage	14,709.82	0.00	0.00	14,709.82
8550100 · Public Relations/Promotions	10,699.86	0.00	0.00	10,699.86
8610100 · Electricity	25,520.05	0.00	0.00	25,520.05
8620100 · Gas	1,790.21	0.00	0.00	1,790.21
8630100 · Telephone	3,945.62	0.00	0.00	3,945.62
8635100 · T-1 & other Telecommunications	6,881.84	0.00	0.00	6,881.84
8640100 · Water & Sewer	3,164.43	0.00	0.00	3,164.43
8720100 · Building/Auto Insurance	24,155.00	0.00	0.00	24,155.00
8740100 · Building & Grounds	54,759.64	0.00	0.00	54,759.64
8760100 · Hospitality	4,914.96	0.00	0.00	4,914.96
8770100 · Interlibrary Loan Fees & Losses	756.97	0.00	0.00	756.97
8795100 · Miscellaneous (FH)	2,968.33	0.00	0.00	2,968.33
8800311 · Adult Materials - PER CAPITA	0.00	0.00	13,132.00	13,132.00
8800321 · YPS Materials - PER CAPITA	0.00	0.00	13,132.00	13,132.00
8800332 · Public Software - PER CAPITA	0.00	0.00	240.00	240.00
8800333 · Computer Equipment - PER CAPITA	0.00	0.00	3,855.20	3,855.20
8800341 · Other Equipment - PER CAPITA	0.00	0.00	22,169.55	22,169.55
8910100 · Salaries	1,599,789.95	0.00	0.00	1,599,789.95
8920100 · FICA/Medicare	120,732.97	0.00	0.00	120,732.97
8930100 · IMRF	175,356.89	0.00	0.00	175,356.89
8940100 · Health & Life Insurance	253,596.97	0.00	0.00	253,596.97
8950100 · Tuition Reimbursement	9,804.36	0.00	0.00	9,804.36
8960100 · Memberships & Dues	3,902.99	0.00	0.00	3,902.99
8970100 · Meetings & Travel	13,918.07	0.00	0.00	13,918.07
9060100 · Library Furnishings	40,627.65	0.00	0.00	40,627.65
9070100 · Library Equipment	3,468.74	0.00	0.00	3,468.74
9080100 · Small Equipment Under \$250	693.71	0.00	0.00	693.71
9090100 · Additional Capital Projects	180,417.60	0.00	0.00	180,417.60
Total Expense	3,237,234.19	0.00	65,256.70	3,302,490.89
Net Income	41,975.89	22,748.29	(48,696.32)	16,027.86

McHenry Public Library District
Statement of Revenues and Expenditures Budget vs. Actual
 July 2015 through June 2016

4:06 PM
 07/14/2016
 Cash Basis

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	3,173,120.91	3,180,646.44	(7,525.53)	99.76%
6020200 · Developer Fees	22,088.00	25,000.00	(2,912.00)	88.35%
6030100 · Interest Income - General	634.66	5,000.00	(4,365.34)	12.69%
6030200 · Interest Income - Spec Reserve	660.29	3,000.00	(2,339.71)	22.01%
6030300 · Interest Income - Grant & Gifts	186.49	2,500.00	(2,313.51)	7.46%
6035100 · Dividends	370.88	500.00	(129.12)	74.18%
6040100 · Nonresident & Enhanced Cards	605.00	3,500.00	(2,895.00)	17.29%
6050100 · Fines	44,508.28	60,000.00	(15,491.72)	74.18%
6055100 · Collection Fees	316.05	1,000.00	(683.95)	31.61%
6060100 · Photocopier & Fax Income	16,119.61	17,000.00	(880.39)	94.82%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	16,373.89	20,000.00	(3,626.11)	81.87%
6090100 · Annexation Impact Fees	0.00	3,000.00	(3,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	800,000.00	(800,000.00)	0.0%
6105100 · Staff Cobra/Insurance Payments	12,571.79	17,000.00	(4,428.21)	73.95%
6110100 · Program Fees/Misc Fees	2,849.50	4,200.00	(1,350.50)	67.85%
6120100 · Meeting Room Fees	950.00	1,000.00	(50.00)	95.0%
6130100 · Misc Income - General	1,554.76	23,000.00	(21,445.24)	6.76%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6140100 · Insurance Reimbursement Income	21,599.24	0.00	21,599.24	100.0%
6150100 · Lost & Damged Materials	3,970.97	6,000.00	(2,029.03)	66.18%
6170300 · Per Capita Grant	0.00	105,057.50	(105,057.50)	0.0%
6200100 · Over/Short	38.43	0.00	38.43	100.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	3,318,518.75	4,354,403.94	(1,035,885.19)	76.21%
Gross Profit	3,318,518.75	4,354,403.94	(1,035,885.19)	76.21%
Expense				
8010100 · Adult Books	83,925.40	85,000.00	(1,074.60)	98.74%
8020100 · Youth Books	52,269.52	51,000.00	1,269.52	102.49%
8025100 · Professional Resources	2,516.99	1,500.00	1,016.99	167.8%
8028100 · Administrative Resources (GA)	4,554.38	4,000.00	554.38	113.86%
8030100 · Magazines & Newspapers	13,658.84	15,000.00	(1,341.16)	91.06%
8040300 · Operating Fund Gifts	12,727.95	448,381.10	(435,653.15)	2.84%
8050100 · Adult AV Materials	54,817.19	62,000.00	(7,182.81)	88.42%
8060100 · Youth AV Materials	16,046.97	21,000.00	(4,953.03)	76.41%
8080100 · Video Games	14,264.07	15,000.00	(735.93)	95.09%
8090100 · eBook & eMagazine Services	43,979.37	39,000.00	4,979.37	112.77%
8095100 · Electronic Subscriptions	89,979.79	90,000.00	(20.21)	99.98%
8110100 · Bank Service Charges	1.34	500.00	(498.66)	0.27%
8120100 · Library Supplies	8,696.38	10,000.00	(1,303.62)	86.96%
8130100 · Tech Services Supplies	43,366.78	35,000.00	8,366.78	123.91%
8135100 · Bindery	101.65	150.00	(48.35)	67.77%
8140100 · Adult Programs & Supplies	14,834.01	17,000.00	(2,165.99)	87.26%
8145100 · Circulation Supplies	4,402.33	6,000.00	(1,597.67)	73.37%
8147100 · Summer Reading Club	6,505.90	7,000.00	(494.10)	92.94%
8150100 · Youth Programs & Supplies	18,376.81	19,000.00	(623.19)	96.72%
8215100 · Collection Agency Fees	1,172.45	1,500.00	(327.55)	78.16%

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
8245100 · Comp/OfcEqp/CopierRepairs/Contr	35,352.04	59,000.00	(23,647.96)	59.92%
8260100 · Misc Contracted Services	141.20	5,000.00	(4,858.80)	2.82%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & SIRSI Expenses	75,930.17	73,000.00	2,930.17	104.01%
8320100 · Network Expenses	29,178.50	40,000.00	(10,821.50)	72.95%
8330100 · OCLC Services (cataloging)	7,256.28	5,500.00	1,756.28	131.93%
8410100 · Payroll Exp, Acctg & Audit Serv	17,043.14	20,000.00	(2,956.86)	85.22%
8420100 · Legal Services	0.00	8,000.00	(8,000.00)	0.0%
8430100 · Automation & Misc Consultants	8,153.99	42,000.00	(33,846.01)	19.41%
8440100 · In Service Honorarium	57.90	1,000.00	(942.10)	5.79%
8510100 · Printing	32,731.71	34,000.00	(1,268.29)	96.27%
8530100 · Public Notices & Ads	1,342.46	3,000.00	(1,657.54)	44.75%
8540100 · Postage	14,709.82	18,000.00	(3,290.18)	81.72%
8550100 · Public Relations/Promotions	10,699.86	10,000.00	699.86	107.0%
8610100 · Electricity	25,520.05	28,500.00	(2,979.95)	89.54%
8620100 · Gas	1,790.21	10,000.00	(8,209.79)	17.9%
8630100 · Telephone	3,945.62	4,000.00	(54.38)	98.64%
8635100 · T-1 & other Telecommunications	6,881.84	10,000.00	(3,118.16)	68.82%
8640100 · Water & Sewer	3,164.43	3,500.00	(335.57)	90.41%
8720100 · Building/Auto Insurance	24,155.00	32,000.00	(7,845.00)	75.48%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	54,759.64	54,000.00	759.64	101.41%
8760100 · Hospitality	4,914.96	16,000.00	(11,085.04)	30.72%
8770100 · Interlibrary Loan Fees & Losses	756.97	700.00	56.97	108.14%
8795100 · Miscellaneous (FH)	2,968.33	4,000.00	(1,031.67)	74.21%
8800300 · Per Capita Grant expense for FY	0.00	52,528.75	(52,528.75)	0.0%
8800311 · Adult Materials - PER CAPITA	13,132.00	0.00	13,132.00	100.0%
8800321 · YPS Materials - PER CAPITA	13,132.00	0.00	13,132.00	100.0%
8800332 · Public Software - PER CAPITA	240.00	0.00	240.00	100.0%
8800333 · Computer Equipment - PER CAPITA	3,855.20	0.00	3,855.20	100.0%
8800341 · Other Equipment - PER CAPITA	22,169.55	0.00	22,169.55	100.0%
8910100 · Salaries	1,599,789.95	1,760,000.00	(160,210.05)	90.9%
8920100 · FICA/Medicare	120,732.97	140,000.00	(19,267.03)	86.24%
8930100 · IMRF	175,356.89	185,000.00	(9,643.11)	94.79%
8940100 · Health & Life Insurance	253,596.97	236,000.00	17,596.97	107.46%
8950100 · Tuition Reimbursement	9,804.36	15,000.00	(5,195.64)	65.36%
8960100 · Memberships & Dues	3,902.99	4,000.00	(97.01)	97.58%
8970100 · Meetings & Travel	13,918.07	20,000.00	(6,081.93)	69.59%
9030300 · Misc Grants	0.00	50,000.00	(50,000.00)	0.0%
9050200 · Library District Act	0.00	400,000.00	(400,000.00)	0.0%
9060100 · Library Furnishings	40,627.65	50,000.00	(9,372.35)	81.26%
9070100 · Library Equipment	3,468.74	200,000.00	(196,531.26)	1.73%
9080100 · Small Equipment Under \$250	693.71	5,000.00	(4,306.29)	13.87%
9090100 · Additional Capital Projects	180,417.60	270,000.00	(89,582.40)	66.82%
9100100 · Transfer to Reserve Fund	0.00	800,000.00	(800,000.00)	0.0%
Total Expense	3,302,490.89	5,602,759.85	(2,300,268.96)	58.94%
Net Income	16,027.86	(1,248,355.91)	1,264,383.77	(1.28%)

McHenry Public Library District
Statement of Revenue and Expenditures Budget vs. Actual
 July 1, 2015 - June 30, 2016 - General Fund

4:10 PM
07/14/2016
Cash Basis

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	3,173,120.91	3,180,646.44	(7,525.53)	99.76%
6030100 · Interest Income - General	634.66	5,000.00	(4,365.34)	12.69%
6035100 · Dividends	370.88	500.00	(129.12)	74.18%
6040100 · Nonresident & Enhanced Cards	605.00	3,500.00	(2,895.00)	17.29%
6050100 · Fines	44,508.28	60,000.00	(15,491.72)	74.18%
6055100 · Collection Fees	316.05	1,000.00	(683.95)	31.61%
6060100 · Photocopier & Fax Income	16,119.61	17,000.00	(880.39)	94.82%
6090100 · Annexation Impact Fees	0.00	3,000.00	(3,000.00)	0.0%
6105100 · Staff Cobra/Insurance Payments	12,571.79	17,000.00	(4,428.21)	73.95%
6110100 · Program Fees/Misc Fees	2,849.50	4,200.00	(1,350.50)	67.85%
6120100 · Meeting Room Fees	950.00	1,000.00	(50.00)	95.0%
6130100 · Misc Income - General	1,554.76	23,000.00	(21,445.24)	6.76%
6140100 · Insurance Reimbursement Income	21,599.24	0.00	21,599.24	100.0%
6150100 · Lost & Damged Materials	3,970.97	6,000.00	(2,029.03)	66.18%
6200100 · Over/Short	38.43	0.00	38.43	100.0%
Total Income	3,279,210.08	3,321,846.44	(42,636.36)	98.72%
Gross Profit	3,279,210.08	3,321,846.44	(42,636.36)	98.72%
Expense				
8010100 · Adult Books	83,925.40	85,000.00	(1,074.60)	98.74%
8020100 · Youth Books	52,269.52	51,000.00	1,269.52	102.49%
8025100 · Professional Resources	2,516.99	1,500.00	1,016.99	167.8%
8028100 · Administrative Resources (GA)	4,554.38	4,000.00	554.38	113.86%
8030100 · Magazines & Newspapers	13,658.84	15,000.00	(1,341.16)	91.06%
8050100 · Adult AV Materials	54,817.19	62,000.00	(7,182.81)	88.42%
8060100 · Youth AV Materials	16,046.97	21,000.00	(4,953.03)	76.41%
8080100 · Video Games	14,264.07	15,000.00	(735.93)	95.09%
8090100 · eBook & eMagazine Services	43,979.37	39,000.00	4,979.37	112.77%
8095100 · Electronic Subscriptions	89,979.79	90,000.00	(20.21)	99.98%
8110100 · Bank Service Charges	1.34	500.00	(498.66)	0.27%
8120100 · Library Supplies	8,696.38	10,000.00	(1,303.62)	86.96%
8130100 · Tech Services Supplies	43,366.78	35,000.00	8,366.78	123.91%
8135100 · Bindery	101.65	150.00	(48.35)	67.77%
8140100 · Adult Programs & Supplies	14,834.01	17,000.00	(2,165.99)	87.26%
8145100 · Circulation Supplies	4,402.33	6,000.00	(1,597.67)	73.37%
8147100 · Summer Reading Club	6,505.90	7,000.00	(494.10)	92.94%
8150100 · Youth Programs & Supplies	18,376.81	19,000.00	(623.19)	96.72%
8215100 · Collection Agency Fees	1,172.45	1,500.00	(327.55)	78.16%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	35,352.04	59,000.00	(23,647.96)	59.92%
8260100 · Misc Contracted Services	141.20	5,000.00	(4,858.80)	2.82%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & SIRSI Expenses	75,930.17	73,000.00	2,930.17	104.01%
8320100 · Network Expenses	29,178.50	40,000.00	(10,821.50)	72.95%
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8420100 · Legal Services	0.00	8,000.00	(8,000.00)	0.0%
8430100 · Automation & Misc Consultants	8,153.99	42,000.00	(33,846.01)	19.41%
8440100 · In Service Honorarium	57.90	1,000.00	(942.10)	5.79%

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
8510100 · Printing	32,731.71	34,000.00	(1,268.29)	96.27%
8530100 · Public Notices & Ads	1,342.46	3,000.00	(1,657.54)	44.75%
8540100 · Postage	14,709.82	18,000.00	(3,290.18)	81.72%
8550100 · Public Relations/Promotions	10,699.86	10,000.00	699.86	107.0%
8610100 · Electricity	25,520.05	28,500.00	(2,979.95)	89.54%
8620100 · Gas	1,790.21	10,000.00	(8,209.79)	17.9%
8630100 · Telephone	3,945.62	4,000.00	(54.38)	98.64%
8635100 · T-1 & other Telecommunications	6,881.84	10,000.00	(3,118.16)	68.82%
8640100 · Water & Sewer	3,164.43	3,500.00	(335.57)	90.41%
8720100 · Building/Auto Insurance	24,155.00	32,000.00	(7,845.00)	75.48%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	54,759.64	54,000.00	759.64	101.41%
8760100 · Hospitality	4,914.96	16,000.00	(11,085.04)	30.72%
8770100 · Interlibrary Loan Fees & Losses	756.97	700.00	56.97	108.14%
8795100 · Miscellaneous (FH)	2,968.33	4,000.00	(1,031.67)	74.21%
8910100 · Salaries	1,599,789.95	1,760,000.00	(160,210.05)	90.9%
8920100 · FICA/Medicare	120,732.97	140,000.00	(19,267.03)	86.24%
8930100 · IMRF	175,356.89	185,000.00	(9,643.11)	94.79%
8940100 · Health & Life Insurance	253,596.97	236,000.00	17,596.97	107.46%
8950100 · Tuition Reimbursement	9,804.36	15,000.00	(5,195.64)	65.36%
8960100 · Memberships & Dues	3,902.99	4,000.00	(97.01)	97.58%
8970100 · Meetings & Travel	13,918.07	20,000.00	(6,081.93)	69.59%
9060100 · Library Furnishings	40,627.65	50,000.00	(9,372.35)	81.26%
9070100 · Library Equipment	3,468.74	200,000.00	(196,531.26)	1.73%
9080100 · Small Equipment Under \$250	693.71	5,000.00	(4,306.29)	13.87%
9090100 · Additional Capital Projects	180,417.60	270,000.00	(89,582.40)	66.82%
9100100 · Transfer to Reserve Fund	0.00	800,000.00	(800,000.00)	0.0%
Total Expense	3,237,234.19	4,651,850.00	(1,414,615.81)	69.59%
Net Income	41,975.89	(1,330,003.56)	1,371,979.45	(3.16%)

Statement of Revenues and Expenditures Budget vs. Actual

07/14/2016

July 1, 2015 - June 30, 2016 -Special Reserve Fund

Cash Basis

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
6020200 · Developer Fees	22,088.00	25,000.00	(2,912.00)	88.35%
6030200 · Interest Income - Spec Reserve	660.29	3,000.00	(2,339.71)	22.01%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	800,000.00	(800,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
Total Income	22,748.29	855,000.00	(832,251.71)	2.66%
Gross Profit	22,748.29	855,000.00	(832,251.71)	2.66%
Expense				
9050200 · Library District Act	0.00	400,000.00	(400,000.00)	0.0%
Total Expense	0.00	400,000.00	(400,000.00)	0.0%
Net Income	22,748.29	455,000.00	(432,251.71)	5.0%

Statement of Revenues and Expenditures Budget vs. Actual

July 1, 2015 - June 30, 2016 - Grant and Gift Fund

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
6030300 · Interest Income - Grant & Gifts	186.49	2,500.00	(2,313.51)	7.46%
6070300 · General Fund Gifts	16,373.89	20,000.00	(3,626.11)	81.87%
6170300 · Per Capita Grant	0.00	105,057.50	(105,057.50)	0.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	16,560.38	177,557.50	(160,997.12)	9.33%
Gross Profit	16,560.38	177,557.50	(160,997.12)	9.33%
Expense				
8040300 · Operating Fund Gifts	12,727.95	448,381.10	(435,653.15)	2.84%
8800300 · Per Capita Grant expense for FY	0.00	52,528.75	(52,528.75)	0.0%
8800311 · Adult Materials - PER CAPITA	13,132.00	0.00	13,132.00	100.0%
8800321 · YPS Materials - PER CAPITA	13,132.00	0.00	13,132.00	100.0%
8800332 · Public Software - PER CAPITA	240.00	0.00	240.00	100.0%
8800333 · Computer Equipment - PER CAPITA	3,855.20	0.00	3,855.20	100.0%
8800341 · Other Equipment - PER CAPITA	22,169.55	0.00	22,169.55	100.0%
9030300 · Misc Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Expense	65,256.70	550,909.85	(485,653.15)	11.85%
Net Income	(48,696.32)	(373,352.35)	324,656.03	13.04%

**McHenry Public Library District
 INTERIM CHECKS ISSUED - June 2016
 (NOT INCLUDED ON BILL REPORT)**

<u>VENDOR</u>	<u>Account - Money Market</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	subtotal for account	\$ -			

<u>VENDOR</u>	<u>Account - General Fund</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Comcast	T-1 & other Telecommunications	\$ 247.80	8635-100	06/06/16	EFT
	subtotal for account	\$ 247.80			

<u>VENDOR</u>	<u>Account - HSA/Building</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
First Midwest Bank	employee contributions HSA	\$ 633.94	8940-100	06/08/16	EFT
First Midwest Bank	employer contributions HSA	\$ 553.92	8940-100	06/08/16	EFT
	subtotal for account	\$ 1,187.86			

<u>VENDOR</u>	<u>Account - Payroll</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
IL Municipal Retirement Fund IMRF		\$ 20,008.00	8930-100	06/07/16	EFT
IL Municipal Retirement Fund IMRF		\$ 20,786.68	8930-100	06/30/16	EFT
	subtotal for account	\$ 40,794.68			

<u>VENDOR</u>	<u>Account - Imprest</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	subtotal for account	\$ -			

GRAND TOTAL CHECKS ISSUED \$ 42,230.34

McHenry Public Library District
Custom Transaction Detail Report

June 30, 2016

5:10 PM

07/15/2016

Accrual Basis

	Num	Name	Memo	Amount
Jun 30, 16				
	6166	ABM Commercial Flooring, Inc		(5,865.80)
	6167	Associated Electrical Contractors, Inc	MCHE140	(1,840.00)
	6168	Baker & Taylor Books		(1,816.52)
	6169	Bankcard Processing Center	9270	(2,997.88)
	6170	Blackstone Audio, Inc	Cust ID 101579	(269.97)
	6171	Blue Cross Blue Shield of Illinois	736860	(20,286.27)
	6172	Brodart Co.		(11.36)
	6173	Brown, Micah		(297.00)
	6174	Cash	Replenish Petty Cash	(193.39)
	6175	City of McHenry (Alarm)	Acct # 225.00.3895	(270.00)
	6176	Comcast - 0082327	8771 10 044 0082327	(247.80)
	6177	Cooperative Computer Services		(5,731.63)
	6178	Demco, Inc		(3,789.12)
	6179	Demco, Inc		(2,861.46)
	6180	Dynegy Energy Services		(2,678.42)
	6181	Equipment Depot		(209.75)
	6182	FocusHR Consulting		(1,000.00)
	6183	Fusco, Judie		(300.00)
	6184	Gale Cengage Learning		(102.36)
	6185	HDi-Horizon Distributors, Inc.	99209	(68.20)
	6186	Home Depot Credit Services	6035 3220 0893 5060	(163.89)
	6187	McHenry Garden Center, Inc		(1,841.04)
	6188	Midwest Tape	60050C	(2,597.28)
	6189	Modern Age Comics	M002	(370.95)
	6190	Nicor Gas	22-24-98-1000 7	(195.98)
	6191	North Suburban Digital Consortium		(10,000.00)
	6192	Quill Corporation	C974731	(285.43)
	6193	RAILS		(6,475.00)
	6194	Recorded Books, Inc		(1,287.34)
	6195	Sam's Club - Other Staff	7715090394481519	(76.56)
	6196	Sam's Club Master Card - Debbie G.	6011371005097083	(1,426.79)
	6197	Staples Advantage		(8.54)
	6198	The Dry Guys		(272.00)
	6199	Today's Business Solutions, Inc		(206.08)
	6200	Town Planner of Northern Illinois		(150.00)
	6201	Weston Woods Studios		(292.94)
Jun 30, 16				<u>(76,486.75)</u>

McHenry Public Library District
Custom Transaction Detail Report

July 1, 2016

5:09 PM

07/15/2016

Accrual Basis

	Num	Name	Memo	Amount
Jul 1, 16				
	6202	Broadway In Chicago		(2,560.00)
	6203	Illinois Women in Cannabis		(100.00)
	6204	Mayberry, Melissa		(100.00)
	6205	Morris, Carla J		(100.00)
	6206	Romo, Sandra		(150.00)
	6207	Sweet Feet Yoga		(75.00)
Jul 1, 16				<u>(3,085.00)</u>

**MCHENRY PUBLIC LIBRARY DISTRICT
 PETTY CASH REPORT
 June 2016**

<u>PAID TO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>ACCOUNT #</u>	<u>Subtotal</u>
Strain	Adult Programs & Supplies	\$ 40.00	05/08/16	8140-100	\$ 40.00
Bergan	YS Programs & Supplies	\$ 27.04	06/02/16	8150-100	\$ 27.04
Broderick	Building & Equip Supplies	\$ 13.95	06/09/16	8740-100	
Harding	Building & Equip Supplies	\$ 6.00	06/29/16	8740-100	\$ 19.95
Gunness	Hospitality	\$ 10.00	06/01/16	8760-100	\$ 10.00
Amstadt	Meetings & Travel	\$ 15.66	4/26-5/24/16	8970-100	
Brown	Meetings & Travel	\$ 18.04	06/03/16	8970-100	
Doolan	Meetings & Travel	\$ 31.60	05/08/16	8970-100	
Terrill	Meetings & Travel	\$ 31.10	06/17/16	8970-100	\$ 96.40
		\$ 193.39		TOTAL	\$ 193.39

J. Scholtz <jscholtz@mchenrylibrary.org>

[itgroup] Christopher Holly Resignation

Christopher Holly <cholly@ccslib.org>

Tue, Jun 28, 2016 at 11:41 AM

Reply-To: itgroup@lists.ccslib.orgTo: circ@lists.ccslib.org, libadmin@lists.ccslib.org, pas@lists.ccslib.org, ill@lists.ccslib.org, cats@lists.ccslib.org, itgroup@lists.ccslib.org

This message is going out to all CCS member libraries on behalf of Su Bochenski, FY17 CCS President:

+++++

I regretfully announce the resignation of Chris Holly effective October 1, 2016. Since joining us last year Chris has been instrumental in transforming the organization, including reorganizing staffing, completing a visionary strategic planning process, establishing a colocation solution for our technology, hiring key staff, streamlining a significant amount of administration, and kicking off an ILS evaluation project, just to name a few.

It will be hard to lose such a visionary leader, and his contribution is essential to our future success. However, Chris has put CCS in a very strong position to move forward, and his generous notice period (3 months) gives us time to carefully choose his successor.

Our consolation prize is that Chris is moving on to help spearhead an open source ILS initiative with EBSCO, which could have significant long term benefits for CCS in the future (and he will be bringing a consortia perspective to the project). Please read Chris' resignation letter to learn more about his decision.

On behalf of all of the member libraries I would like to wish Chris the best of success in his future endeavors.

CCS staff was informed this morning about Chris' decision. Next steps will be for the Executive Committee to discuss plans for a new director search, and we will keep all member libraries informed. Remember that Executive Committee meetings are open and all directors are welcome to attend.

Please feel free to contact me with any questions.

Su

Su Bochenski, Library Director
Lincolnwood Public Library District
4000 W Pratt Ave | Lincolnwood IL 60712
847.677.5277 x245
www.lincolnwoodlibrary.org

 **Resignation Letter - CH.pdf**
118K

June 23, 2016

Ms. Su Bochenski, CCS President FY 16-17
Lincolnwood Public Library
4000 W. Pratt Avenue
Lincolnwood, IL 60712

Dear Ms. Bochenski and the CCS Executive Committee,

After much consideration and soul searching, I have decided to resign from my position as Executive Director of CCS. In meeting the terms of my contract, my last day will be September 30, 2016, at least 90 days notice.

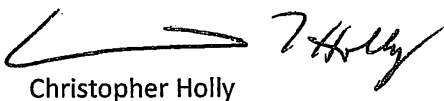
I have accepted a position with EBSCO to help with the development and sales of SaaS and Open Source ILS initiatives. I was not actively seeking a new position, and this opportunity presented itself unexpectedly. The timing for such a move is not ideal, as I would prefer to see more of the initiatives that we have mapped out come to fruition. However, we do not always have control over the timing of life events. On the last day of my MBA program, we discussed how to choose between two good things. I had no idea that I would need to heed that advice so soon. I had to think long and hard about my personal goals and values. While I'm confident that I could continue to effectively shape the future of CCS in a positive way, my new role at EBSCO will provide me with an opportunity to help shape library technology in a dramatic way industry-wide.

I deeply value the colleagues with whom I have worked at CCS. In a short amount of time, we have accomplished some incredible things: colocation, a continuing education focus, Project Lailima Needs Analysis and RFP prep, new Member Services Manager role, implementation of BC Visibility, rollout of BC Analytics, automated system monitoring, migration to a true listserv system, a strategic plan, bylaws updates, an overhauled employee handbook, simplified billing, a streamlined budget with reduced library fees, cost savings redirected to new initiatives, and the list goes on.

Together, we mapped out an exciting future for CCS. I am invested in making sure that this future comes into being. Accordingly, I have prepared a project report showing both the status of pending projects and my recommendations on how to handle them during my final 3 months and beyond. For what it's worth, I have drafted a list of the qualities that you might want to consider in my successor. In addition, I am able to remain involved as a part-time consultant after October 1, if desired.

This was not an easy decision. CCS has become a big piece of my heart in a short time. I invested a lot of energy into its modernization and success. You all made it fun. Thank you for providing inspiration from each of your libraries. I look forward to remaining colleagues and friends. CCS is an incredible group of libraries and staff. I wish you the best, and I can't wait to hear about the great things that you will continue to do.

Sincerely,


Christopher Holly



McHENRY PUBLIC
LIBRARY DISTRICT

WISDOM • KNOWLEDGE • DREAMS

June 29, 2016

The Honorable Vic Santi, Ward 1 Alderman
McHenry Administration Building
333 S. Green St.
McHenry, IL 60050

Dear Mr. Santi,

I am writing to you revolving around a potential problem and future solution of the private sanitary sewer line that serves the McHenry Public Library at 809 N. Front St. The sewer line, installed in 1972-74, when the Althoff Heating and Cooling building was originally built is a private line going under a public, deadend street (Meadowlane), across some city easements and into private property of the Library, but also serving Low Insurance and Berkshire Realty (Iver Johnson law office). The line is 30+ years old, and is an undersized (6"), galvanized iron pipe in poor condition. In 2014, we had an extensive leak in the line causing backups and ended up having to re-line the pipe (rather than replacing that line) with a resin lining. At that time, I approached the other two 'owners' of the line and asked them if we could enter into an agreement for future repairs, if and when needed. They declined the offer. We spent about \$44,000 on the repair and needed also to access our shared main line which runs across the private properties (parking lots and under signs) of the two businesses.

I am concerned with future liability and the eventual failure of that line. If it fails at a point not under the Library's property but effects the Library's daily operations and either of the two businesses don't want to repair the line, the Library will be in deep trouble as we are literally "the biggest flusher" in the neighborhood. Also, in 2007, we acquired some additional property adjacent to our existing property (making our 2.1 acres about 4.08 acres) in the hopes of someday building a new, larger library or expanding our existing footprint with an annex. Our existing pipe is under-sized, not to sized-to-code so we could not fulfill either project. Also, due to this state of 'private' piping and no cooperative agreement between 'owners', this would make selling the property problematic.

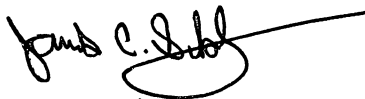
About 3 months ago, I had a meeting with various city administration personnel regarding ways in which we might solve this potential problem: Derik Morefield, Russel Ruzicka and John Schmitt. Basically, they indicated that the City would not be open to subsidizing any project to disconnect from this private line and connect the Library directly to City-owned sanitary sewer. We are in negotiations with IDOT and our engineering firm, Eriksson Engineering (Grayslake, IL) for a multi-year project involving installing a liftstation and connecting to sanitary sewer on the east side of Rte 31 by Ed's Rental. This project would cost about \$256-\$300K, involve IDOT and the City for permits and work, obtaining right ways/easements and be multi-year. During the meeting, I asked Derik if any other private lines like this existed in McHenry and he responded that he knew of a couple around Appleby's. Derik also indicated to me that the City would not be interested/responsive towards helping the library financially with this project because it did not fall within their Master Plan of improvements. I would say to you I think that the City Council should consider funding such improvements because public sanitary sewer is a basic need involving the improvement of a City-wide infrastructure. Under-sized private lines are a threat to

community/business growth and shouldn't be allowed to continue once/when identified – sanitary sewer is a basic need. I'm not asking for total funding, but I am asking for some type of monetary assistance and recognition of the problem – ours and City-wide.

The McHenry Public Library serves a great need in the community. We've been on-site on Front Street since 1997/98 and been a stalwart in the business community – actively supporting Chamber, City and other local events like Fiesta Days Parade, Petersen Farm Day, and specific Chamber and other City events and programs. In a year's time over 164,688 people come into the library checking out 618,547 items and over 26,700 people come to our various programs – that's a lot of traffic that also does business at other places in McHenry. We feel that the Library is an important destination place in McHenry and that we draw people to other places in McHenry.

On May 24, 2016, Kathy Baderstadt, our Board President sent you an email regarding our problem (see attached printout) and, to-date, you haven't responded. I would like to talk to you about the matter and possibly bring it up at a future city council meeting. I thank you, in advance, for your kind consideration to this matter and look forward to talking to you about it.

Sincerely,

A handwritten signature in black ink that reads "James C. Scholtz". The signature is written in a cursive style with a long horizontal line extending to the right from the end of the name.

James C. Scholtz
Executive Director



J. Scholtz <jscholtz@mchenrylibrary.org>

Fwd: The McHenry Public Library District

K. Baderstadt <kbaderstadt@mchenrylibrary.org>
 To: "J. Scholtz" <jscholtz@mchenrylibrary.org>

Wed, Jun 29, 2016 at 10:27 AM

----- Forwarded message -----

From: **K. Baderstadt** <kbaderstadt@mchenrylibrary.org>
 Date: Tue, May 24, 2016 at 12:49 PM
 Subject: The McHenry Public Library District
 To: vsanti@ci.mchenry.il.us

Dear Mr. Santi;

After the library purchased the adjoining piece of land to the north, formerly owned by the Mitchell Potts car dealership, the board and library's director learned that the city was not providing basic water and sanitary sewerage to our and other properties.

We've contacted Eriksson Engineering, which handled our 2010 remodeling at a very reasonable fee, for a cost estimate to disconnect from our current wastewater communal line and reconnect to a private line suitable to a building of our size/usage and to be used when we build/expand on the Mitchell Potts site. Below please find their estimate. As you can see, this makes expanding and/or building on our land unnecessarily expensive and prohibitive. Furthermore, it makes the future sale of this property problematic - its cost adds an additional \$1/4 million.

Estimated Construction Cost

Estimate the lift station to be \$150,000.00
 Force main and restoration \$30,000.00
 Backup power supply (natural gas) \$25,000.00

Estimated construction cost	\$205,000.00
Contingency 15%	<u>\$30,750.00</u>
Estimated Construction Cost w/Contingency	\$235,750.00
Estimated Design Fees	\$20,000.00
Construction Cost + Fees	\$255,750.00

I am asking that the McHenry Public Library District be put on a city council meeting agenda to discuss options to rectify this problem. Please feel free to contact me or the library's Executive Director, Jim Scholtz. Thank you.

Kathy Baderstadt, President
 McHenry Public Library District Board of Trustees



J. Scholtz <jscholtz@mchenrylibrary.org>

FW: Web Email from James Scholtz, Executive Director - #101153

DOT.D1Webmail3 <DOT.D1Webmail3@illinois.gov>
To: "jscholtz@mchenrylibrary.org" <jscholtz@mchenrylibrary.org>

Tue, Jun 28, 2016 at 2:28 PM

Dear Mr. Scholtz:

Please hire an IDOT prequalified PE to design and submit plans for the proposed sanitary line under IL Route 31. The line should be encased and the plans must be approved by the City of McHenry II in regards to the connection to their facility, prior to submittal to IDOT.

Submit 2 sets of PE stamped plans for our review. The Engineer hired should be familiar with all requirements but may call with questions. Time frame depends upon the completeness and quality of the submittals. If this is a private service line, under State route IL 31, it must be completely encased, and the owner must be a member of JULIE. We will not issue a permit without written proof that the owner is a member of JULIE for utility locates.

All information may be submitted to my attention.

Thomas G. Gallenbach PE

Traffic Permit Engineer

Illinois Department of Transportation

201 W. Center Court

Schaumburg IL, 60196

(847) 705-4130 office

(847) 705-5498 fax

thomas.gallenbach@illinois.gov

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-----Original Message-----

From: jscholtz@mchenrylibrary.org
Sent: Monday, June 27, 2016 11:55 AM
Subject: Web Mail from James Scholtz, Executive Director

Web Page: IDOT Home Page
Name: James Scholtz, Executive Director
Address: 809 N. Front St.
McHenry, IL 60050
Work #: 815-385-0036
Home #: 331-425-9481

Question:

I'm the Executive Director of the McHenry Public Library. Currently we have an under-sized private sanitary sewer (6") line running parallel to Rte 31 (going south) connecting with 2 other businesses and finalizing with the McHenry city line at Kane Ave. We would like to connect to a properly sized line but all lines are located on East side of Rte 31 and also need to install a lift station. How do I start the process for IDOT to analyze and approve easements/right-of-way and permission to do engineering and horizontal boring under Rte 31 to connect to an existing sanitary sewer line? Thanks, in advance, for getting back to be quickly with the requirements, time length and forms that I need to deal with for this project. If I don't hear anything by July 15th, I'll try to call relative to this project. Jim Scholtz

McHenry Public Library
Board of Trustee's
809 N Front St.
McHenry, IL

July 7th 2016

Dear Members of the Board,

I have just finished taking the last test for my CompTIA A+ Certification. I received a passing grade of 80% on my final test.

The CompTIA A+ Certification is a for PC computer service technicians. The exam is designed to certify the competency of entry-level PC computer service professionals in installing, maintaining, customizing, and operating personal computers.

Now that my A+ Certification is complete, I am already looking at getting my next certification, the CompTIA Network + Certification. The CompTIA Network+ covers the configuration, management, and troubleshooting of common wired and wireless network devices. Also included are emerging technologies such as unified communications, mobile, cloud, and virtualization technologies.

Thank you for your assistance.

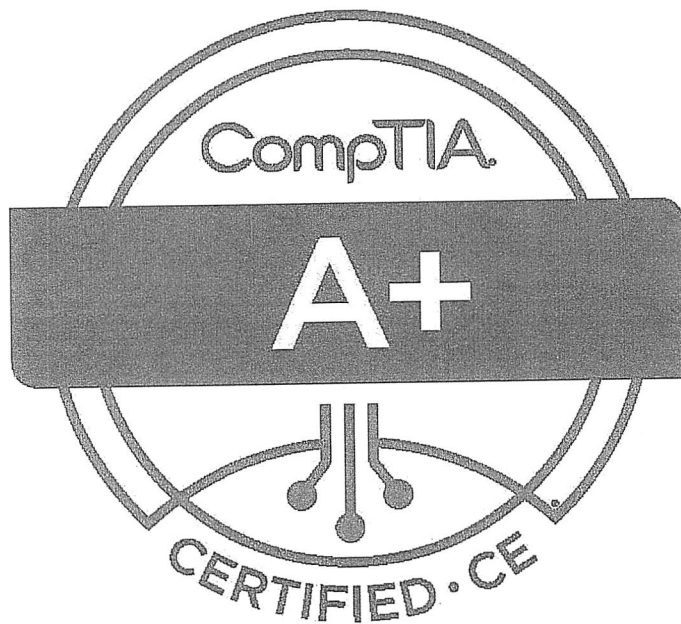
Sincerely

A handwritten signature in black ink, appearing to read "Micah Brown", with a long, sweeping flourish extending to the right.

Micah Brown

Micah Brown

has successfully completed the requirements to be recognized as



COPY



COMP001020934336

CANDIDATE ID

June 29, 2016

CERTIFICATION DATE

EXP DATE: 06/29/2019

A handwritten signature in black ink, appearing to read "TTh".

TODD THIBODEAUX, PRESIDENT & CEO

McHenry Public Library District

LIBRARIAN'S REPORT

June 2016

Administration

- J. Scholtz investigated 2 projects: FISH Supply Garden/community garden and Chautauqua event for possible 2017 projects.
- J. Scholtz worked on Prevailing Wage Ordinance, TBAO, PCORI fees (also S. Yazel), lift station exploration and various performance evals, attended CCS strat. plan (6/24) and RAILS update mtg (6/9) and helped at Petersen Farm Day (6/26)
- CCS Executive Director, Chris Holly resigns, effect. 10/1/2016 – CCS will be doing search.
- B. Edminster had further training on the Analytics on Demand product, which will help identify McHenry area residents who are not library patrons, 6/23.
- B. Edminster led the Classic Book Discussion of *The Custom of the Country* by Edith Wharton, 6/18.
- D. Gunness is working with S. Yazel to familiarize her with the library's Payroll/HR system.

Adult Services

- Adult programming saw a 71% increase in attendance in the month of June over last year's statistics due to over thirty people attending the following programs: Decadent Ice Cream, Chicago Music Scene, Creating a Mosaic Trivet and the Radio Day Players. D. Gaudio
- The transition from the old orange magazine binders to the new upright plastic magboxes has been completed. Patrons love the new look, ease of use and being able to check out current magazine issues. P. Strain & Z. Terrill
- Assisted with Petersen farm program by providing McHenry information and photographs. T. Hillier
- Put in six telephone directories into VITA , sent out genealogy newsletter and began a writing a local history blog T. Hillier
- Continuing to work on a community paperback exchange at the new recreation center and the Metra station. . L. Mann
- The Historical Society has loaned the library a display on automobiles. The display is housed in the glass case by the Adult magazine section and will be on display until July. L. Mann
- A patron was looking for a natural solution/home remedy (no chemicals) to permanently kill weeds around her house. T. O'Toole (The solution: vinegar, salt, soap and water)
- A patron called in wanting to put a number on Nancy Pickard mysteries on hold. She had picked up a couple of Pickard's books which were on the **Staff Picks display**. She said "They were 2 of the best books I ever read." D. Gaudio

Building Services

- We have started on repairing and maintaining snow equipment for next winter.
- We received the new replacement flooring for the damage red floor and will be schedule work for some time between now and December.
- We just had our annual fire inspection and everything was very good.
- We worked with YS and Adult to update and create new meeting room setups. Also Events calendar software was updated to match meeting room setups.
- We had the irrigation system fine-tuned because of the front tree removal. The front tree was dying (by electronic sign) so we removed the tree.
- We started to paint curbs and power wash sidewalks.

Circulation

- J. Conners has resigned from the library.
- M. Amstadt and S. Yazel have been working together to hire 2 new pages to start in July.
- Circulation has been very busy with Summer Reading Club items. We have full pre-shelving and with staff on vacation and being short staffed we are behind in shelving.

Human Resources

- Met and greeted all 51 employees.
- Reviewed staff data and prepared several demographic reports (years of service, age, department, etc.)
- Drafting several new documents (HR Forms) to ease status change process and data entry, and tracking.
- Provided "What is HR?" presentation at In-Service meeting.
- Projects: developing a "New Hire Orientation" onboarding program and process
- Staff changes: New Hires (0) and Terminations (1)
- Recruiting: Circulation - two (2) Page positions (new hires begin in July).

Public Relations

- Coordinated publicity and printed materials for Summer Reading Program, which kicked off on June 1. We tried a soft kickoff on a weekday – so far participation numbers are pretty good.
- Worked on August/September/October *Preface* newsletter, which will be mailed to residents around July 15.
- Updated website with new upcoming program information and library news.
- Updated indoor/outdoor electronic signage.
- Sent press releases to area media.
- Coordinated another library shirt order. Shirts with library logo embroidered on them were distributed to staff. New staff got one free shirt; existing staff paid for their shirts.
- Edited some new HR forms for Sue Y.; designed and ordered some new presentation folders for new hires. Will work with Sue to show her how to order staff service awards.

- Coordinated library presence at June 26 Petersen Farm Day – gave out printed material, free stuff, had old pictures on display. Thanks to Mariann Cairo, Denise Grandon, Jim Scholtz and Lesley Jakacki for “manning” our booth.
- Attended June 17 staff in-service.

Technical Services

- D. Lavin compiled magazine and newspaper statistics for the assistant director. D. Lavin also deleted holdings statements for periodicals no longer in the collection.
- K. Milfajt created new Home Locations that will show an item as Not Yet Shelved for a period of time after it is checked back into the collection.
- K. Milfajt attended Laulima, Catalogers, and SCRAP meetings.
- K. Walker finished relabeling Adult Fantasy and began working on Adult Science Fiction.
- D. Lavin distributed the EBSCO periodical renewal list to the selectors.
- K. Meadows continues to relabel Junior Non-Fiction.
- K. Milfajt moderated the contemporary book group discussion of Seamstress by Liz Trenow.
- K. Kimbrel created new spine labels for Adult DVD, Junior Non-Fiction,

Technology

- 3690 patrons (AR 2420, YP 1170, Distance Learning 16, Express Internet 27, Overdrive 2, and Literacy 22 & Genealogy 33) used the Public workstations.
- 18,309 items were checked out by 1,600 patrons at the Three (3) book self-check units in 30 days we were open this month.
- Patrons accessed the Wi-Fi 837 unique users during June.
- This month MPLit closed 83 Helpdesk tickets.

Youth Services

- The Summer Lunch program began again in June and we saw a large increase of children coming in for lunch compared to June 2015. This year we served 505 lunches compared to 329 last June (53% increase) and we had 748 patrons pass through the room during lunch service (children and parents/caregivers) compared to 491 (52% increase) from last June. Much of this was due to better publicity of the program through school visits, on the SRC teaser that went out to all schools, posters/flyers from the Food Bank and of course word of mouth from our patrons.
- The Youth/Teens sign-ups for the Summer Reading Program has increased 15% (1228 from 1067) when comparing this June from last. Sending out staff to promote the program at local schools has helped up increase our sign-ups. One concern was opening the program to non-MPLD cardholders, but so far non-cardholders only account for 6% (78 patrons) of our sign-ups.
- However, the overall attendance numbers for YS programs in June is down 23% compared to last June. One of the biggest reasons for this is we dropped some passive programs like take home crafts down to 4 times throughout the summer reading program

and dropped the guessing games completely. While these two passive programs added great numbers to our summer stats we felt the money and time normally put into these programs could be better used elsewhere. On the other hand our active programs filled up quickly this summer and have been well attended across the board.

- Spanish Interactions: 121 Adult, 29 Teen, 206 Children
- Fiesta de Angry Birds was a popular Spanish language program this summer. Based off the movie and game J. Velasquez and kids had fun circulating between several stations, 2-3 crafts and three games. Kids got to make an Angry Birds Eyebrow Mask and then play games like: Angry Birds Big Game, Angry Balloon Batting, and Angry Birds Bucket. At this program, we had our first bilingual teen volunteer help man the stations. Patrons checked out bird books and Angry Birds books.
- M. Dineen along with G. Doolan are having fun singing and performing plays for the Stories in the Parks programs. For our second week, M. Dineen made Nature Scavenger Hunt Bingo cards for the kids to do. Unfortunately, it was raining that day, but I think the kids still enjoyed it. Our third week, we brought the parachute along with us and had the kids pretend to swim underneath. We tried a new song *Slippery Fish* that everyone really liked as well.
- C. Bergan is weeding J 624-629 (technology, inventions and transportation). She is keeping eyes out for construction, fire safety, and firefighters for an older age (most available are aim at the Easy Reader level). She has found out our planes and trains needed weeding badly but don't need much beyond regular development as good titles come out and our car section is going to require major purchasing and replacements.
- R. Raleigh hosted a Teen DIY: Decorate Your Own Cupcakes program in June. Fun! was the best way to describe the program. She got a lot of great feedback on this program and everyone appreciated doing something different as they were thrilled to take home the different decorating tips along with the finished cupcakes.
- G. Doolan is going a sports storytime with activity this summer for preschool aged kids. She did one on bowling and this program went over so well. The concept that you can do this at home using everyday items. The children really enjoyed the marble painting- and they came out wonderful!!!
- M. Cairo attended the webinar *Explore and Discover: Nature-Based Spaces and Activities at your Library*. She was interested in taking this webinar to learn more about STEM programs that can be created to be outdoors but easily adapted to indoors due to inclement weather. She would like to incorporate outdoor programs in the future and this webinar was a great resource.
- J. Drinka put together a Teen MakerSpace program: Sphero PacMan. Teens used a Bluetooth controlled bot to play a live action PacMan game in the library's meeting room. He was lucky enough to get teen/tween volunteers to set up board maze for the program. They wanted to play Pac-Man head-to-head with a ghost, and they loved the collisions – a great program.

- L. Jakacki filled in for K. Lambert in Public Relations who was out handling family matters. L. Jakacki updated the following sites: Facebook, website homepage & image rotator, and indoor and outdoor electric signs. This includes creating images for the different social media formats. She also attended Petersen Farms days to staff the library's booth.

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added 142103 items (+3%) and withdrew 991 (-16%) compared with June 2015. Staff also mended 1149 items (+117%) and processed 2103 new items (+3%). Overall circulation increased by (+9%) from the previous year/month and we were open the same number of days (28). All areas increased in Circulation!! With most areas in double-digits. It should be noted that MPLD (MJK) was 7th in CCS ILL traffic this month (most recently 3rd or 4th). Holds increased (+7%) while renewals decreased (-5%).

Also our eMagazine/Zinio was at (-13%) with digital downloads at a large 1971; Hoopla was at +13%. Our study rooms increased use (+11%). But meeting use declined (-39%). Of note was that MPLD was 7th in CCS ILLs this month (normally 3rd/4th) and that CCS ILL traffic is now (+46%) from last year due to changes in first available copy/home library ILL rules.

UpComing Events and Projects

- Set-up staff/board visits to area libraries and RFID libraries (Aug/Sept)
- Possibly arrange solar array project/paperwork (Aug/Oct)
- J. Scholtz helps with 2 programs – Democracy and Native American Flute Music (Oct.)
- Help select new CCS Executive Director (after Oct. 1?)
- Help select new ILS vendor (CCS?) and help select new CCS Director
- Lift station project (discovery)
- Exploration of various community projects (supply garden/Chautauqua, etc.)
- Continue with Docuware scanning of documents

EXECUTIVE SESSION MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

Date: February 16, 2016

Time: 8:07 p.m.

Location: Library Board Meeting Room

Members Present: Kathy Baderstadt, Margaret Carey, Delphine Grala, Monica Leccese, and Bradley Schubert

Members Absent: Charles Reilly and Jill Stone

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the January 19, 2016 executive session minutes.

No action was taken during Executive Session.

Respectfully Submitted,

Monica Leccese, Secretary

Text for Motion Sheet

1. Roll Call

DATE: February 16, 2016 Called to Order: 8:07 p.m.	Kathy Baderstadt	Margaret Carey	Delphine Grala	Monica Leccese	Charles Reilly	Bradley Schubert	Jill Stone
1. Roll call	P	P	P	P	NP	P	NP

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

EXECUTIVE SESSION MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

Date: March 15, 2016

Time: 7:17 p.m.

Location: Library Board Meeting Room

Members Present: Kathy Baderstadt, Margaret Carey, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert and Jill Stone

Members Absent: None

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the February 16, 2016 executive session minutes.

No action was taken during Executive Session.

Respectfully Submitted,

Monica Leccese, Secretary

Text for Motion Sheet

1. Roll Call

DATE: March 15, 2016 Called to Order: 7:17 p.m.	Kathy Baderstadt	Margaret Carey	Delphine Grala	Monica Leccese	Charles Reilly	Bradley Schubert	Jill Stone
1. Roll call	P	P	P	P	P	P	P

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

STATE OF ILLINOIS)
COUNTY OF MCHENRY)

ORDINANCE NO. 2016/2017-1

AN ORDINANCE ASCERTAINING PREVAILING WAGES
WITHIN THE MCHENRY PUBLIC LIBRARY DISTRICT
MCHENRY, MCHENRY COUNTY, ILLINOIS

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works.” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et set. (1993), formerly Ill. Rev. Stat., Ch. 48, par 39s-1 et seq. and

WHEREAS, the aforesaid Act required that the MCHENRY PUBLIC LIBRARY DISTRICT of McHenry, McHenry County, Illinois investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Public Library District employed in performing construction of public works, for said Public Library District

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE MCHENRY PUBLIC LIBRARY DISTRICT, MCHENRY, MCHENRY COUNTY, ILLINOIS:

Section 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the District is hereby ascertained to be the same as the prevailing rate of wages for construction work in McHenry County area as determined by the Department of Labor of the State of Illinois as of June 1, 2016 a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the District to the extent required by the aforesaid Act.

SECTION 3: The Secretary shall publicly post or keep available for inspection by any interested party in the main office of this District this determination of such prevailing rate of wage.

SECTION 4: The Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 19th day of July, 2016

AYES:

NAYES:

ABSENT:

ABSTAINING:

APPROVED

Kathy Baderstadt, President
McHenry Public Library District
McHenry, McHenry County, Illinois

ATTEST:

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

NOTICE OF DETERMINATION OF PREVAILING WAGE RATES

TAKE NOTICE that on the 19th day of July, 2016, the Board of Library Trustees of the McHenry Public Library District adopted an Ordinance Determining Prevailing Wage Rates for public works in accordance with 820 ILCS 130/1 et seq. (1993); and said determination is available for inspection by any interested party at the McHenry Public Library, 809 North Front Street, McHenry, IL 60050.

DATED the 19th day of July, 2016

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

CERTIFICATE

I, Monica Leccese, DO HEREBY CERTIFY that the attached ORDINANCE NO. 2016/2017-1, AN ORDINANCE ASCERTAINING PREVAILING WAGES WITHIN THE McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, is a true and correct copy of said Ordinance which was presented and passed, and recorded by said Library Board at their Regular Library Board Meeting on July 19, 2016.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

Subscribed and sworn before me this 19th day of July 2016.

Reuben William Edminster, Notary Public

My commission expires:_____



McHenry Public Library District
809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

McHenry Public Library District

Secretary's Audit FY 2015-2016

This is to testify that we, the signers and officers indicated below, have examined the secretary's minutes and other official board records for the past year, find that they are in order, and have no errors or discrepancies for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

DATED this 19th day of July 2016

Bradley Schubert, Board Member
McHenry Public Library District

Kathy Baderstadt, President, Board Member
McHenry Public Library District

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY COUNTY, McHENRY, ILLINOIS**

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that a Tentative Budget and Appropriation Ordinance for the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS, for the fiscal year beginning July 1, 2016, and ending June 30, 2017, is on file and conveniently available for public inspection at the McHENRY PUBLIC LIBRARY DISTRICT, 809 North Front Street, McHenry, Illinois and with the Secretary of the District, Monica Leccese, and the Library's Executive Director, James C. Scholtz, at 809 North Front Street, McHenry, Illinois, and will so remain on file until the final action thereon by the Board of Library Trustees.

FURTHER NOTICE IS HEREBY GIVEN that a public hearing on said Budget and Appropriation Ordinance will be held at 7:00 p.m., Tuesday, September 20, 2016 at the McHENRY PUBLIC LIBRARY DISTRICT BUILDING, 809 North Front Street, McHenry, Illinois, and that final action will be taken thereon by the Board of Library Trustees to be held immediately after said hearing at the time and place aforesaid.

Published by direction of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS.

DATED this 19th day of July, 2016

THE McHENRY PUBLIC LIBRARY DISTRICT,
McHENRY COUNTY, McHENRY, ILLINOIS

BY: _____

Monica Leccese, Secretary
Board of Library Trustees
McHenry Public Library District

Publish: before August 16, 2016 (30 days before hearing, Sept. 20, 2016)

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, ILLINOIS**

ORDINANCE No. 2016/2017 - 2

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING JULY 1, 2016
AND ENDING JUNE 30, 2017**

WHEREAS, the Illinois Municipal Budget Law, Illinois Revised Statutes, Chapter 85, Section 801, et. seq., as amended, requires all Illinois Municipal Corporations as broadly defined therein, to adopt a combined Annual Budget and Appropriation Ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and,

WHEREAS, pursuant to the above and other appropriate statutes, a Budget and Appropriation Ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection at least thirty (30) days prior to final action thereon, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing to be published on or before August 16, 2016, being more than 30 days prior to said hearing, in a newspaper published within the district.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, as follows:

Section One: The following budget containing a statement of cash on hand at the beginning of the fiscal year, an estimate of all cash receipts of said Library District to be received during such fiscal year from all sources, the estimated expenditures contemplated for such fiscal year and a statement of the estimated cash on hand at the end of such fiscal year be, and the same is hereby adopted as the Budget for said Library District for the fiscal year beginning July 1, 2016 and ending June 30, 2017, and the same sum are hereby appropriated as necessary to defray the said expenses and liabilities of this Public Library District, for the objects and purposes and in the estimated amounts as indicated, for said fiscal year:

I. GENERAL FUND

A. ESTIMATED RECEIPTS:	APPROPRIATION	BUDGET
1. Est. Cash on hand 5/27/16		\$ 566,910.00
2. Property tax revenues	\$3,180,652.28	\$ 3,180,652.28
3. Corporate Replacement Taxes	\$ 0.00	\$ 0.00
4. General Fund Interest	\$ 7,000.00	\$ 5,000.00
5. Dividends	\$ 500.00	\$ 500.00
6. Non-Resident Fees	\$ 1,000.00	\$ 1,000.00
7. Fines and Fees	\$ 45,000.00	\$ 45,000.00
8. Collection Agency Fees	\$ 1,000.00	\$ 1,000.00
9. Photocopier Income	\$ 17,000.00	\$ 17,000.00
10. Annexation Impact Fees	\$ 1,000.00	\$ 1,000.00
12. Staff COBRA Payments	\$ 12,000.00	\$ 12,000.00
13. Program Fees/Misc. Fees	\$ 4,200.00	\$ 4,200.00
14. Meeting Room Fees	\$ 1,000.00	\$ 1,000.00
15. Misc. Sales & Fees	\$ 25,000.00	\$ 25,000.00
16. Lost & Damaged Materials	\$ 6,000.00	\$ 6,000.00
17. Over/Short	\$ --	\$ 0.00
TOTAL GENERAL REVENUE	\$3,866,262.28	\$3,180,652.28

B. APPROPRIATIONS FOR ESTIMATED EXPENDITURES

1. MATERIALS & SUPPLIES	APPROPRIATION	BUDGET
a. Adult Books	\$ 90,000.00	\$ 85,000.00
b. YPS Books	\$ 64,000.00	\$ 59,000.00
c. Professional Resources	\$ 3,000.00	\$ 1,500.00
d. Administrative Resources	\$ 7,000.00	\$ 6,400.00
e. Magazines/Newspapers	\$ 20,000.00	\$ 15,000.00
f. Adult AV Materials	\$ 65,000.00	\$ 62,000.00
g. YPS AV Materials	\$ 19,000.00	\$ 16,000.00
h. Video Games	\$ 20,000.00	\$ 15,000.00
i. eBook & eMagazine Services	\$ 60,000.00	\$ 55,500.00
j. Electronic Resources	\$ 90,000.00	\$ 80,000.00
k. Bank Service Charges	\$ 500.00	\$ 500.00
l. Library Supplies	\$ 15,000.00	\$ 10,000.00
m. Tech. Services Supplies	\$ 58,000.00	\$ 57,200.00
n. Bindery Services	\$ 150.00	\$ 150.00
o. Adult Programs/Supplies	\$ 22,000.00	\$ 22,000.00
p. Circulation Supplies	\$ 26,000.00	\$ 26,000.00
q. Summer Reading Club	\$ 7,000.00	\$ 7,000.00
r. YPS Programs/Supplies	\$ 21,500.00	\$ 21,500.00
2. CONTRACTED SERVICES	APPROPRIATION	BUDGET
a. Collection Agency	\$ 1,500.00	\$ 1,500.00
b. Computer, Office equipment & copier repairs/contracts	\$ 60,000.00	\$ 59,000.00
c. Vehicle Expenses	\$ 0.00	\$ 0.00
d. Misc. Contracted Servs.	\$ 5,000.00	\$ 2,000.00
e. Finance/Late Fee Charges	\$ 500.00	\$ 500.00
3. CATALOG & NETWORK	APPROPRIATION	BUDGET
a. CCS & SIRSI Services	\$ 80,000.00	\$ 80,000.00
b. Network Expenses	\$ 30,000.00	\$ 25,000.00
c. OCLC Services	\$ 12,000.00	\$ 8,000.00

4. PROFESSIONAL SERVICES	APPROPRIATION	BUDGET
a. Accounting, Payroll & Audit Services	\$ 34,000.00	\$ 28,000.00
b. Legal Services	\$ 2,000.00	\$ 1,500.00
c. Automation & Misc. Consultants	\$ 14,000.00	\$ 14,000.00
d. In-service Honorariums	\$ 1,000.00	\$ 1,000.00

5. PRINTING, PUBLICATIONS & POSTAGE	APPROPRIATION	BUDGET
a. Printing	\$ 40,000.00	\$ 36,000.00
b. Public Notices & Ads	\$ 4,000.00	\$ 3,000.00
c. Postage	\$ 20,000.00	\$ 18,000.00
d. Public Relations/Promotions	\$ 10,000.00	\$ 10,000.00

6. UTILITIES	APPROPRIATION	BUDGET
a. Electricity	\$ 30,000.00	\$ 25,000.00
b. Gas	\$ 8,000.00	\$ 5,000.00
c. Telephone	\$ 6,000.00	\$ 4,500.00
d. T-1 & Other Telecom.	\$ 10,000.00	\$ 8,000.00
e. Water & Sewer	\$ 7,000.00	\$ 3,500.00

7. MISCELLANEOUS OPERATING EXPENSES	APPROPRIATION	BUDGET
a. Janitorial Equipment, Supplies & Tools	\$ 0.00	\$ 0.00
b. Building & Auto Insurance	\$ 40,000.00	\$ 32,000.00
c. Bonding & Officers' Liability	\$ 7,000.00	\$ 5,500.00
d. Building & Equipment Outsource	\$ 55,000.00	\$ 54,000.00
e. Hospitality	\$ 18,000.00	\$ 16,000.00
f. Interlibrary Loan Fees & Losses	\$ 1,500.00	\$ 700.00
g. Miscellaneous	\$ 4,000.00	\$ 4,000.00

8. PERSONNEL EXPENSES	APPROPRIATION	BUDGET
a. Salaries	\$1,900,000.00	\$1,810,000.00
b. FICA	\$ 160,000.00	\$ 145,000.00
c. IMRF	\$ 185,000.00	\$ 180,000.00
d. Health/Life Insurance	\$ 225,000.00	\$ 220,000.00
e. Tuition Reimbursement	\$ 12,000.00	\$ 9,000.00
f. Memberships & Dues	\$ 8,500.00	\$ 8,000.00
g. Meetings & Travel	\$ 15,000.00	\$ 14,000.00

9. CAPITAL EXPENSES	APPROPRIATION	BUDGET
a. Building & Equipment Supplies	\$ 0.00	----
b. Library Furnishings	\$ 55,000.00	\$ 50,000.00
c. Library Equipment	\$ 70,000.00	\$ 70,000.00
d. Small Equip. under \$250	\$ 10,000.00	\$ 10,000.00
e. Additional Capital Projects	\$ 320,000.00	\$ 320,000.00

TOTAL GENERAL FUND EXPENSES	\$ 4,044,650.00	\$ 4,626,450.00
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	APPROPRIATION	BUDGET
TOTAL GEN. FUND REVENUES	\$,3,320,652.28	\$3,866,262.28
TOTAL GEN. FUND EXPENSES	\$ 4,044,650.00	\$4,626,450.00

10. Transfer to Reserve Fund	\$ -----	\$ 800,000.00
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TOTAL GENERAL FUND EXPENSES	\$ 4,044,650.00	\$4,626,450.00
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II. GRANT and GIFT FUND

A.	ESTIMATED REVENUES	APPROPRIATION	BUDGET
1.	Est. Cash on Hand 5/27/2016	\$ 500,000.00	\$ 432,586.00
2.	Per Capita Grant cash on hand	\$ ----	\$ ----
3.	Grant/Gift Fund Interest	\$ 25,000.00	\$ 2,500.00
4.	General Fund Gifts	\$ 100,000.00	\$ 20,000.00
5.	Per Capita Grant (2014/2015)	\$ 110,000.00	\$ 84,893.43
6.	Misc. Grants	\$ 100,000.00	\$ 50,000.00
TOT. GRANT/GIFT REVENUES		\$ 835,000.00	\$ 589,979.43
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1.	Operating Fund Gifts	\$ 500,000.00	\$ 448,381.10
2.	FY 2016 Per Capita Grant	\$ 52,528.75	\$ 32,393.43
3.	Additional Fund Expenses	\$ 0.00	\$ 0.00
5.	Misc. Grants	\$ 50,000.00	\$ 25,000.00
TOT. GRANT/GIFT EXPENSES		\$ 577,528.75	\$ 505,774.53
TOT. GRANT/GIFT REVENUES		\$ 835,000.00	\$ 589,979.43
TOT. GRANT/GIFT EXPENSES		\$ <u>577,528.75</u>	\$ <u>505,774.53</u>
	Subtotal cash on hand	\$ 257,471.25	\$ 84,204.90
	Transfer to Reserve Fund	\$ -----	\$ 0.00

III. SPECIAL RESERVE FUND

A.	ESTIMATED RECEIPTS	APPROPRIATION	BUDGET
	1. Est. Cash on hand 5/27/16	\$ 1,500,000.00	\$ 767,697.00
	2. Developer Fees	\$ 50,000.00	\$ 40,000.00
	3. Transfer from Other Funds	\$ 0.00	\$ 800,000.00
	4. Reserve Fund Interest	\$ 50,000.00	\$ 3,000.00
	5. Reserve Fund Gifts	\$ 250,000.00	\$ 25,000.00
	6. Bond & Debt Certif. Sale	\$ 0.00	\$ 0.00
	7. Misc. Income SR	\$ 2,000.00	\$ 2,000.00
	TOTAL REVENUES	\$ 1,850,000.00	\$ 1,637,697.00
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
	1. Debt Service	\$ 0.00	\$ 0.00
	2. Improvements not related to Expansion/renovation	\$ 200,000.00	\$ 100,000.00
	3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 50,000.00
	TOTAL EXPENSES	\$ 300,000.00	\$ 150,000.00
	TOTAL RESERVE FUND REVENUES	\$ 1,850,000.00	\$ 1,637,697.00
	TOTAL RESERVE FUND EXPENSES	\$ 300,000.00	\$ 400,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I.	General Fund	\$ 3,866,262.28
II.	Grant/Gift Fund	\$ 589,979.43
III.	Special Reserve Fund	\$ <u>1,637,697.00</u>
TOTAL		\$ 6,093,938.71

Section Three: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of:

\$ 6,093,938.71

the same to be divided among the several corporate objects and purposes as herein above specified for said Library District purposes for the aforesaid fiscal year.

Section Four: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purpose of erecting a new Public Library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor, or acquiring electronic data storage and retrieval facilities.

Section Five: Except as otherwise provided by law, no further appropriations shall be made at any time within such fiscal year, provided that this Library Board may from time to time make transfers between the various items in any fund not affecting the total amount appropriated, or appropriations in excess of those authorized by the Budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of the Trustees present and voting, as provided by 75 ILCS 16/30-90 et. seq., and this Library Board may amend this Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by Statute for the original adoption of a Budget and Appropriation Ordinance; provided, that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of this fiscal year up to twenty percent (20%) of the appropriation shall be available until August 30th for the authorization of payment of obligations incurred prior to the close of the fiscal year, and until September 30th, for the payment of such obligations, and any remaining balances shall be available for the transfer to special reserve to be accumulated, as provided by 75 ILCS 16/40-50.

Section Six: A copy of this Ordinance in tentative form has been made available for public inspection at the Public Library for thirty (30) days and by publishing in a newspaper published within this Public Library District in substantially the following form:

Section Seven: This Ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/30-55, et. seq, 75 ILCS 16/30-85 et. seq.; and 75 ILCS 16/40-50 et. seq.; and the Illinois Revenue Code, 35 ILCS 205/157 et. seq., and other statutes hereunto appertaining.

Section Eight: This Library Board hereby certifies that all applicable provisions of 35 ILCS 215/1 as amended, ("The Illinois Truth-in-Taxation Statute") have been complied with.

Section Nine: Pursuant to 35 ILCS 200/18-165 this Library Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction of provisions of the Personal Property Tax Replacement Fund Act are not applicable thereto.

Section Ten: This Ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law, and any resolutions or ordinance in conflict therewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this Act specifically covered thereby, and shall not affect any other provisions or part of this Act, but shall be severable therefrom.

PASSED by the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS this 19th day of July, 2016 by a vote of:

AYES:

NAYS:

ABSENT:

PRESENT:

ABSTAINING:

Approved: _____

Kathy Baderstadt, President
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

Attest: _____

Monica Leccese, Secretary

PRELIMINARY BUDGET FY 2016/17

7/5/2016

FY 2016-2017 OPERATING BUDGET

		FY2015-16	FY2016-17	FY2016-17	FY2016-17
		operating budget		Appropriation	Levy
GENERAL FUND REVENUES					
estimated CASH ON HAND (5/27/2016)			\$ 566,910.00		
6010-100	PROPERTY TAXES	\$ 3,180,645.36	\$ 3,180,652.28	\$3,180,652.28	\$3,180,652.28
6020-100	CORPORATE REPLACEMENT TAX	\$ -	\$ -	\$0.00	
6030-100	GENERAL FUND INTEREST	\$ 5,000.00	\$ 5,000.00	\$7,000.00	
6035-100	DIVIDENDS	\$ 500.00	\$ 500.00	\$1,000.00	
6040-100	NONRESIDENT & ENHANCED FEE CARDS	\$ 3,500.00	\$ 1,000.00	\$1,000.00	
6050-100	FINES AND FEES	\$ 60,000.00	\$ 45,000.00	\$55,000.00	
6055-100	COLLECTION AGENCY FEES	\$ 1,000.00	\$ 1,000.00	\$1,000.00	
6060-100	PHOTOCOPIER & FAX INCOME	\$ 17,000.00	\$ 17,000.00	\$18,000.00	
6090-100	ANNEXATION IMPACT FEES	\$ 3,000.00	\$ 1,000.00	\$2,000.00	
6105-100	STAFF COBRA/INSURANCE PAYMENTS	\$ 17,000.00	\$ 12,000.00	\$15,000.00	
6110-100	PROGRAM FEES /MISC. FEES	\$ 4,200.00	\$ 4,200.00	\$6,000.00	
6120-100	MEETING ROOM FEES	\$ 1,000.00	\$ 1,000.00	\$2,500.00	
6130-100	MISC. sales (disks, T-shirts)	\$ 23,000.00	\$ 25,000.00	\$25,000.00	
6150-100	LOST & DAMAGED MATERIALS	\$ 6,000.00	\$ 6,000.00	\$6,000.00	
6200-100	OVER/SHORT	\$ -	\$ -	\$500.00	
	TOTAL GENERAL FUND REVENUES	\$ 3,321,845.36	\$ 3,866,262.28	\$ 3,320,652.28	\$ 3,180,652.28

GENERAL FUND EXPENSES

		FY2015-16	FY2016-17	FY2016-17	FY2016-17
MATERIALS and SUPPLIES		operating budget		Appropriation	Levy
8010-100	ADULT BOOKS	\$ 85,000.00	\$ 85,000.00	\$90,000.00	\$60,000.00
8020-100	YOUTH BOOKS	\$ 51,000.00	\$ 59,000.00	\$64,000.00	\$35,000.00
8025-100	PROFESSIONAL RESOURCES	\$ 1,500.00	\$ 1,500.00	\$3,000.00	\$1,000.00
8028-100	ADMINISTRATIVE RESOURCES	\$ 4,000.00	\$ 6,400.00	\$7,000.00	\$1,000.00
8030-100	MAGAZINES and NEWSPAPERS	\$ 15,000.00	\$ 15,000.00	\$20,000.00	\$10,000.00
8050-100	ADULT AV MATERIALS	\$ 62,000.00	\$ 62,000.00	\$65,000.00	\$35,000.00
8060-100	YOUTH AV MATERIALS	\$ 21,000.00	\$ 16,000.00	\$19,000.00	\$35,000.00
8080-100	VIDEO GAMES	\$ 15,000.00	\$ 15,000.00	\$20,000.00	\$5,000.00
8090-100	eBOOK & eMAGAZINE SERVICES	\$ 39,000.00	\$ 55,500.00	\$60,000.00	\$14,500.00
8095-100	ELECTRONIC RESOURCES	\$ 90,000.00	\$ 80,000.00	\$90,000.00	\$30,000.00
8110-100	BANK SERVICE CHARGES	\$ 500.00	\$ 500.00	\$500.00	\$500.00
8120-100	LIBRARY SUPPLIES	\$ 10,000.00	\$ 10,000.00	\$15,000.00	\$10,000.00
8130-100	TECH SERVICES SUPPLIES	\$ 35,000.00	\$ 57,200.00	\$58,000.00	\$25,000.00
8135-100	BINDERY	\$ 150.00	\$ 150.00	\$150.00	\$1,000.00
8140-100	ADULT PROGRAMS & SUPPLIES	\$ 17,000.00	\$ 22,000.00	\$22,000.00	\$15,750.00
8145-100	CIRCULATION SUPPLIES	\$ 6,000.00	\$ 26,000.00	\$26,000.00	\$6,000.00
8147-100	SUMMER READING CLUB	\$ 7,000.00	\$ 7,000.00	\$7,000.00	\$2,000.00
8150-100	YOUTH PROGRAMS & SUPPLIES	\$ 19,000.00	\$ 21,500.00	\$21,500.00	\$15,000.00
	TOTAL MATERIALS & SUPPLIES	\$ 478,150.00	\$ 539,750.00	\$ 588,150.00	\$ 301,750.00

		FY2015-16	FY2016-17	FY2016-17	FY2016-17
CONTRACTED SERVICES		operating budget		Appropriation	Levy
8215-100	COLLECTION AGENCY	\$ 1,500.00	\$ 1,500.00	\$1,500.00	\$0.00
8245-100	Computer/OFC EQP/Copier Repairs & Contracts	\$ 47,500.00	\$ 59,000.00	\$60,000.00	\$20,000.00
8250-100	VEHICLE EXPENSES	\$ -	\$ -	\$0.00	\$0.00
8260-100	MISC. CONTRACTED SERVICES	\$ 3,000.00	\$ 2,000.00	\$5,000.00	\$1,000.00
8270-100	FINANCE/LATE FEE CHARGES	\$ 500.00	\$ 500.00	\$500.00	\$500.00
	TOTAL CONTRACTED SERVICES	\$ 52,500.00	\$ 63,000.00	\$ 67,000.00	\$ 21,500.00

		FY2015-16		Appropriation	Levy
CATALOG and NETWORK EXPENSES		operating budget			
8310-100	CCS & SIRSI EXPENSES	\$ 73,000.00	\$ 80,000.00	\$80,000.00	\$75,000.00
8320-100	NETWORK EXPENSES	\$ 30,000.00	\$ 25,000.00	\$30,000.00	\$35,000.00
8330-100	OCLC SERVICES (cataloging)	\$ 8,000.00	\$ 8,000.00	\$12,000.00	\$10,000.00
	TOTAL CATALOG and NETWORK EXPENSES	\$ 111,000.00	\$ 113,000.00	\$ 122,000.00	\$ 120,000.00

		FY2015-16	FY2016-17	FY2016-17	FY2016-17
	PROFESSIONAL SERVICES	operating budget		Appropriation	Levy
8410-100	ACCOUNTING, PAYROLL & AUDIT SERVICES	\$ 25,000.00	\$ 28,000.00	\$34,000.00	\$25,000.00
8420-100	LEGAL SERVICES	\$ 8,000.00	\$ 1,500.00	\$2,000.00	\$5,000.00
8430-100	AUTOMATION & MISC. CONSULTANTS	\$ 15,000.00	\$ 14,000.00	\$14,000.00	\$15,000.00
8440-100	IN SERVICE HONORARIUMS	\$ 1,000.00	\$ 1,000.00	\$1,000.00	\$0.00
	TOTAL PROFESSIONAL SERVICES	\$ 49,000.00	\$ 44,500.00	\$ 51,000.00	\$ 45,000.00

		FY2014-15	FY2016-17	FY2016-17	FY2016-17
	PRINTING, PUBLICATIONS & POSTAGE	operating budget		Appropriation	Levy
8510-100	PRINTING SERVICES	\$ 32,000.00	\$ 36,000.00	\$40,000.00	\$35,000.00
8530-100	PUBLIC NOTICES & ADS (legal...not display ads)	\$ 3,000.00	\$ 3,000.00	\$4,000.00	\$5,000.00
8540-100	POSTAGE	\$ 14,000.00	\$ 18,000.00	\$20,000.00	\$15,000.00
8550-100	PUBLIC RELATIONS/PROMOTIONS	\$ 8,000.00	\$ 10,000.00	\$10,000.00	\$10,000.00
	TOTAL PRINTING, PUB. & POSTAGE	\$ 57,000.00	\$ 67,000.00	\$ 74,000.00	\$ 65,000.00

		FY2015-16	FY2016-17	FY2016-17	FY2016-17
	UTILITIES	operating budget		Appropriation	Levy
8610-100	ELECTRIC	\$ 28,500.00	\$ 25,000.00	\$30,000.00	\$55,000.00
8620-100	GAS	\$ 10,000.00	\$ 5,000.00	\$8,000.00	\$20,000.00
8630-100	TELEPHONE	\$ 4,000.00	\$ 4,500.00	\$6,000.00	\$9,500.00
8635-100	T-1 and OTHER TELECOMMUNICATIONS	\$ 10,000.00	\$ 8,000.00	\$10,000.00	\$15,000.00
8640-100	WATER & SEWER	\$ 3,500.00	\$ 3,500.00	\$7,000.00	\$4,000.00
	TOTAL UTILITIES	\$ 56,000.00	\$ 46,000.00	\$ 61,000.00	\$ 103,500.00

	FY2015-16	FY2016-17	FY2016-17	FY2016-17
	operating budget		Appropriation	Levy
MISCELLANEOUS OPERATING EXPENSES				
8710-100 JANITORIAL EQUIP, SUPPLIES & TOOLS	\$ -	\$ -	\$0.00	\$0.00
8720-100 BUILDING & AUTO INSURANCE	\$ 24,500.00	\$ 32,000.00	\$40,000.00	\$30,000.00
8730-100 BONDING & OFFICERS LIABILITY	\$ 4,000.00	\$ 5,500.00	\$7,000.00	\$12,000.00
8740-100 BUILDING & GROUNDS	\$ 50,000.00	\$ 54,000.00	\$55,000.00	\$75,000.00
8760-100 HOSPITALITY(incl. vending machine)	\$ 5,500.00	\$ 16,000.00	\$18,000.00	\$7,000.00
8770-100 INTERLIBRARY LOAN FEES & LOSSES	\$ 700.00	\$ 700.00	\$1,500.00	\$0.00
8795-100 MISCELLANEOUS	\$ 4,000.00	\$ 4,000.00	\$4,500.00	\$5,000.00
TOT. MISCEL. OPERATING EXPENSES	\$ 88,700.00	\$ 112,200.00	\$ 126,000.00	\$ 129,000.00

	FY2015-16	FY2016-17	FY2016-17	FY2016-17
	operating budget		Appropriation	Levy
PERSONNEL EXPENSES				
8910-100 SALARIES	\$ 1,730,000.00	\$ 1,810,000.00	\$1,900,000.00	\$1,839,402.28
8920-100 FICA	\$ 163,000.00	\$ 145,000.00	\$160,000.00	\$145,000.00
8930-100 IMRF	\$ 186,000.00	\$ 180,000.00	\$185,000.00	\$180,000.00
8940-100 HEALTH & LIFE INSURANCE	\$ 240,000.00	\$ 220,000.00	\$225,000.00	\$220,000.00
8950-100 TUITION REIMBURSEMENT	\$ 14,000.00	\$ 9,000.00	\$12,000.00	\$0.00
8960-100 MEMBERSHIPS & DUES	\$ 6,500.00	\$ 8,000.00	\$8,500.00	\$0.00
8970-100 MEETINGS & TRAVEL	\$ 12,000.00	\$ 14,000.00	\$15,000.00	\$2,000.00
TOTAL PERSONNEL EXPENSES	\$ 2,351,500.00	\$ 2,386,000.00	\$ 2,505,500.00	\$ 2,386,402.28

	FY2015-16	FY2016-17	FY2016-17	FY2016-17
	operating budget		Appropriation	Levy
CAPITAL EXPENSES				
9040-100 BUILDING & EQUIPMENT SUPPLIES (In house)	\$ -	\$ -	\$0.00	\$0.00
9060-100 LIBRARY FURNISHINGS	\$ 15,000.00	\$ 55,000.00	\$50,000.00	\$5,000.00
9070-100 LIBRARY EQUIPMENT	\$ 25,000.00	\$ 70,000.00	\$70,000.00	\$2,500.00
9080-100 SMALL EQUIPMENT UNDER \$250	\$ 2,000.00	\$ 10,000.00	\$10,000.00	\$1,000.00
9090-100 ADTL. CAPITAL PROJECTS	\$ 550,000.00	\$ 320,000.00	\$320,000.00	\$0.00
TOTAL CAPITAL EXPENSES	\$ 592,000.00	\$ 455,000.00	\$ 450,000.00	\$ 8,500.00

	FY2015-16 operating budget	FY2016-17	FY2016-17 Appropriation	FY2016-17 Levy
9100-100 TRANSFER TO RESERVE FUND	\$ 550,000.00	\$ 800,000.00		\$0.00
TOTAL TRANSFER TO RESERVE FUND	\$ 550,000.00	\$ 800,000.00		\$0.00

	FY2015-16 operating budget	FY2016-17	FY2016-17 Appropriation	FY2016-17 Levy
DEBT SERVICE				
9115-100 RECOVERY ZONE BOND PRINCIPAL	\$ -	\$ -		\$0.00
9120-100 RECOVERY ZONE BOND INTEREST	\$ -	\$ -		\$0.00
9095-100 DEBT SERVICE - GF	\$ -	\$ -		\$0.00
TOTAL DEBT SERVICE	\$ -	\$ -		\$0.00

TOTAL ESTIMATED EXPENSES \$ 4,385,850.00 \$ 4,626,450.00 \$ 4,044,650.00 \$ 3,180,652.28

	FY2015-16 operating budget	FY2016-17	FY2016-17 Appropriation	FY2016-17 Levy
TOTAL GENERAL FUND REVENUES	\$ 3,321,845.36	\$ 3,866,262.28	\$ 3,320,652.28	\$ 3,180,652.28
TOTAL GENERAL FUND EXPENSES	\$ 4,385,850.00	\$ 4,626,450.00	\$ 4,044,650.00	\$ 3,180,652.28
estimated year end fund balance	\$ (1,064,004.64)	\$ (760,187.72)		

GRANT & GIFT FUND

	FY2015-16 operating budget	FY2016-17	FY2016-17 Appropriation	FY2016-17 Levy
GRANT & GIFT FUND REVENUES				
est. CASH ON HAND 5/27/2016	\$ 442,508.34	\$ 432,586.00	\$500,000.00	
6030-300 GRANT /GIFT FUND INTEREST	\$ 2,500.00	\$ 2,500.00	\$25,000.00	
6070-300 GENERAL FUND GIFTS	\$ 20,000.00	\$ 20,000.00	\$100,000.00	
6170-300 PER CAPITA GRANT-any revenues received FY 2015-16	\$ 52,528.75	\$ 84,893.43	\$110,000.00	
6210-300 MISC. GRANTS	\$ 50,000.00	\$ 50,000.00	\$100,000.00	
TOTAL GRANT & GIFT REVENUES	\$ 567,537.09	\$ 589,979.43	\$ 835,000.00	

	FY2015-16	FY2016-17	FY 2015-16	FY 2015-16
	operating budget		Appropriation	Levy
GRANT & GIFT FUND EXPENSES				
8040-300 OPERATING FUND GIFTS	\$ 432,521.30	\$ 448,381.10	\$500,000.00	\$0.00
8800-300 2016-17 per capita grant	\$ 52,528.75	\$ 32,393.43	\$52,528.75	\$0.00
8800-311 Adult Materials				
8800-312 Adult Books—Nonfiction				
8800-313 Adult Books—Reference				
8800-317 Adult Audio				
8800-318 Adult Video				
8800-321 Youth Materials				
8800-322 Youth Books—Nonfiction				
8800-323 Youth Books—Reference				
8800-324 Youth Books—Picture				
8800-325 Youth Books—Reader				
8800-326 Youth Audio				
8800-327 Youth Video				
8800-331 Staff Software				
8800-332 Public Software				
8800-333 Computer Equipment				
8800-341 Other Equipment				
8800-342 Additional Expenses (personnel)				
9200-300 ADDITIONAL EXPENSES			\$0.00	\$0.00
9030-300 MISC. GRANTS	\$ 50,000.00	\$ 25,000.00	\$25,000.00	\$0.00
TOTAL GRANT FUND EXPENSES	\$ 535,050.05	\$ 505,774.53	\$ 577,528.75	\$ -
9100-300 TRANSFER TO RESERVE FUND		\$ -	\$ -	\$ -
TOTAL GRANT FUND REVENUES	\$ 567,537.09	\$ 589,979.43	\$ 835,000.00	\$ -
TOTAL GRANT FUND EXPENSES	\$ 535,050.05	\$ 505,774.53	\$ 577,528.75	\$ -
est. year end fund balance	\$ 32,487.04	\$ 84,204.90	\$ 257,471.25	

SPECIAL RESERVE FUND

		FY2015-16	FY2016-17	FY2016-17	FY2016-17
SPECIAL RESERVE FUND REVENUES		operating budget		Appropriation	Levy
	Est. Cash on Hand (5/27/2016)	\$ 363,809.00	\$ 767,697.00	\$1,500,000.00	
6020-200	DEVELOPER FEES	\$ 3,000.00	\$ 40,000.00	\$50,000.00	
6030-200	RESERVE FUND INTEREST	\$ 2,500.00	\$ 3,000.00	\$50,000.00	
6070-200	RESERVE FUND GIFTS	\$ 50,000.00	\$ 25,000.00	\$250,000.00	
6080-200	BOND & DEBT CERTIFICATE SALE	\$ -	\$ -	\$0.00	
6090-200	TRANSFERS FROM OTHER FUNDS (9100-100)	\$ 550,000.00	\$ 800,000.00	\$0.00	
6130-200	MISC. INCOME SR	\$ 2,000.00	\$ 2,000.00	\$2,000.00	
	TOTAL RESERVE FUND REVENUES	\$ 971,309.00	\$ 1,637,697.00	\$ 1,850,000.00	
RESERVE FUND EXPENSES		FY2015-16	FY2016-17	FY2016-17	FY2016-17
		operating budget		Appropriation	Levy
9040-200	Debt Service	\$ -	\$ -	\$0.00	\$0.00
9050-200	Improv.& equip. not directly related to building plan misc. capital improvements		\$ 100,000.00	\$200,000.00	\$0.00
9050-200	expenditures pursuant to statutory guidelines of the Lib. Dist. Act 75 ILCS 16/40-50 (Special reserve fund)	\$ 400,000.00	\$ 50,000.00	\$100,000.00	\$0.00
	Total Reserve Fund Expenses	\$ 400,000.00	\$ 150,000.00	\$ 300,000.00	

RESERVE FUND REVENUES	\$	971,309.00	\$	1,637,697.00	\$	1,850,000.00	
RESERVE FUND EXPENSES	\$	400,000.00	\$	150,000.00	\$	300,000.00	
est. year end fund balance	\$	571,309.00	\$	1,487,697.00			
TOTAL REVENUES							
General Fund	\$	3,321,845.36	\$	3,866,262.28		\$3,320,652.28	
Grant/Gift Fund	\$	567,537.09	\$	589,979.43		\$835,000.00	
Special Reserve Fund	\$	971,309.00	\$	1,637,697.00		\$1,850,000.00	
GRAND TOTAL ESTIMATED REVENUES	\$	4,860,691.45	\$	6,093,938.71		\$6,005,652.28	\$0.00

		FY2015-16	FY2016-17	FY2016-17	FY2016-17			
		operating budget		Appropriation	Levy			
TOTAL EXPENSES								
General Fund	\$	4,385,850.00	\$	4,626,450.00	\$4,044,650.00	\$3,180,652.28		
Grant/Gift Fund	\$	535,050.05	\$	505,774.53	\$577,528.75	\$0.00		
Special Reserve Fund	\$	400,000.00	\$	150,000.00	\$300,000.00	\$0.00		
GRAND TOTAL ESTIMATED EXPENSES	\$	5,320,900.05	\$	5,282,224.53	\$	4,922,178.75	\$	3,180,652.28
GRAND TOTAL OF ALL FUND REVENUES	\$	4,860,691.45	\$	6,093,938.71	\$	6,005,652.28		
GRAND TOTAL OF ALL FUND EXPENSES	\$	5,320,900.05	\$	5,282,224.53	\$	4,922,178.75		
estimated year end combined fund balance	\$	(460,208.60)	\$	811,714.18	\$	1,083,473.53		

TO: Board of Library Trustees
FROM: James C. Scholtz
RE: Annual Review of Non-Resident Card Fee
DATE: July 19, 2016

At least once a year we are required to review the library’s fee for a non-resident card. State statute requires that libraries cannot charge non-residents less than what the non-resident card fee is calculated to be using the formula outlined below. There is, however, no law establishing a maximum charge for a non-resident card. According to the state formula, the library’s minimum non-resident card fee would be a bit more than \$201.

$$\begin{array}{rcl}
 \text{(property tax income)/district population} & \$3,180,652.28/ 42,023 = & \$75.69 \\
 & \underline{x 2.66} & \\
 & & \mathbf{\$201.34}
 \end{array}$$

The calculation divides our current tax extension by the current population of our service district. The 2.66 figure represents the size of the average household in the McHenry (city) area according to same figures from the *2010/2012 U.S. Census Finder2*. The difference between 2016 and 2015 was 1¢.

RECOMMENDATION: At the July 2012 board meeting, using this same formula, our fee for a non-resident library card was set at \$200, down from the previous \$252 a year ago. Since the 2010 Census figures are out, our population has increased substantially but our income has remained relatively constant. During 2016, the economic situation for many people in our District has improved significantly and we have some different policies and new card types:

in light of increasingly good economic picture and the fact that we don’t sell many nonresident cards, (we have 2 nonresident cardholders + 18 NR (property owners living outside District) and we have instituted an ‘enhanced library card’ (8 enhanced cardholders), + we are adding some new electronic resources that will be very popular and useable by these cardholders, I recommend that we keep the non-resident at \$205, effective August 1st, 2016 for FY2016-17.

Note that also as of August 1, 2014, we instituted \$1.00 fees per item for non-pick-up of ILLs/holds AND started the “Enhanced Services Library Card” for reciprocal borrowers. This \$1.00 non-pick-up fee has not seemed to deter holds by patrons. The Nonresident card (above) pertains to just those individuals who do not live in a library district/city public library (unserved areas). Also, on Sept. 1, 2016, we will have new fine fees: 25¢ increases to 50¢ and 50¢ fines increase to \$1.00. Hopefully, these increases will not adversely affect circulation or overdues.



McHenry Public Library District
809 N. Front St.
McHenry, IL 60050
815.385.0036; FAX 815.385.7085

MEMO

TO: MPLD Board of Trustees and Management Staff
FROM: Jim Scholtz, Executive Director, MPLD
RE: Exploration of 'Community Garden' on Library Property
DATE: 7/19/2016

A couple of years ago MPLD trustee, Jon O'Neill suggested that the library start/host a community garden in our out lot. At that time, the lot wasn't as lush as it is now and the administration/board had concerns about who would take care of it, how would it be watered/harvested, etc.? So the idea was shelved. At this point in time several things have happened to make the idea more palatable and thoughtful:

- 1) Two are libraries – Harvard and Johnsburg have started 'community garden programs with great success – the Harvard PL garden supplies the McHenry Food Bank with 9,000 lbs of vegetables.
- 2) The McHenry County Master Gardeners will take on the project – doing planting, weeding, watering, other daily care + harvesting
- 3) We have the possibility of obtaining a VISTA volunteer to oversee the project for next year.
- 4) Our little indoor 'pizza garden' is going well and gotten good reviews from children and parents.

Our staff would have to provide the plot of land and till the soil for the garden. We can obtain enrichment/fertilizer free and/or solicit donations from local businesses. We may have to provide fencing, etc. with regards to city ordinances. We would also have to provide a water source (hoses). This would not be a community garden with plots loaned/leased – this would be a **Supply Garden** managed by the McHenry Master Gardener program (MG and interns + others) that would serve as a fresh produce site for the Township Food Pantry (FISH). We would start with raised beds seeded with plant plugs rather than seeds with black plastic around the garden as weed reducers. The library staff could do some programs revolving around the garden and would have a garden section for their own plants. If successful in the first year, we could seek donations/sponsors for the garden and include signage, etc. Impact to library staff in the form of work would be minimal (just soil/garden preparation for year) and the program possibilities for both Adults and Children are endless + we'd be giving produce to needy families in our area. J. Scholtz would contact the libraries mentioned above + others to get an idea of costs/staff involved and coordinate Master Gardeners, VISTA, and community donations

Budget - no idea at this point. Water/hoses, fertilizer/enriched soil is free but we'd incur transportation costs, soil preparation costs (tilling); fencing supplies and installation, sign, possible vandalism.

Would the starting of this project impinge upon any future ideas of building an annex/addition, especially if the garden were to become a real success story?

LOCAL DEATHS

OBITUARIES ON PAGE A16-17

CHARLES K. BOTTLEMY
92, Alden**ROBERT W. BUTOW**
81, formerly of Grayslake**JOHN THOMAS DONAHUE III**
57, Crystal Lake**HENRY R. GROVES**
78, McHenry**ROBERT H. HOERNING**
73, Huntley**MARY ANN KOERBER**
84, McHenry**JOAN E. MCGULLAM**
74, formerly of Cary**JAMES ZANGE**
72

NEWS ALERTS

Get news from your community
sent to your phone. Text the

Program offers children chance to enhance reading skills



Jane Miller of Crystal Lake watches Patrick Weiskopf, 6, of McHenry read to Kalani, an American black Labrador retriever, at Read "Fur" Fun Saturday at the McHenry Public Library. The program is for children who are starting to read, are reading and would like to practice reading, or want to be comfortable reading out loud. Children could read to or cuddle with a licensed therapy dog. The program also gives mentors the opportunity to interact with children. Read "Fur" Fun has been going on for eight years.

Daryl Quitlig - For Shaw Media

Plan!

THINGS TO DO
IN & AROUND
McHENRY COUNTY

"I CAN'T BE A
RUNNER ...
OR CAN I?"

WHEN: 7 to 8:30 p.m.
June 20

WHERE: McHenry Public
Library, 809 Front St.,
McHenry

COST & INFO: Running
Times contributing writer
Danny Smith will discuss
a 10-week program that



MINUTE TO
WIN IT FAMILY
GAME NIGHT

WHEN: 6:30 to 7:30 p.m.
July 5

WHERE: McHenry Public
Library, 809 Front St.,
McHenry

COST & INFO: Test your
skills cup stacking, com-
peting in a marshmallow
race and more. For ages 6
and older. Free. Registration
required. Information: 815-
385-0036 or [www.mchen-
rylibrary.org](http://www.mchen-
rylibrary.org).

COMMUNITY CALENDAR

July 5

• 9:30 a.m. – **Elgin Genealogical Society meeting**, Gail Borden Public Library, 270 N. Grove Ave., Elgin. Jeanne Larzalere Bloom will present "Lost Children: Orphans, Vagrants, Delinquents, Half-Orphans, Dependents, Surrendered, Adopted." Free. Information: www.elginroots.com.

• 6 to 8 p.m. – **HAPI Writers Group**, Huntley Area Public Library, 11000 Ruth Road, Huntley. All writers – beginning through experienced – are invited to network and share their writing in a friendly setting. Open to ages 15 and older. Infor-

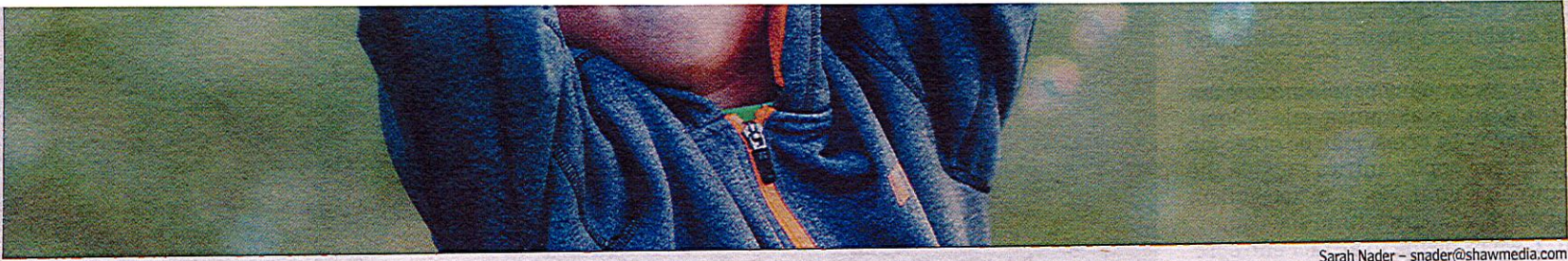
Crystal Lake

McHenry County College seeks ex

McHenry County College is seeking ex from 10 a.m. to 4 p.m. Oct. 23.

Crafters' spaces are \$45 plus an additio available on a first-come, first-served basi item for the event's door prize drawings. I basketball team.

For an application, email dpettit@mch



Sarah Nader - snader@shawmedia.com

Zachary Vanmaren, 7, of Cary pops bubbles July 1 while attending Cary Park District's Summer Celebration at Lions Park. The celebrations featured a performance by Alex & The Allstars followed by a fireworks display.

Photographs of the Week

Northwest Herald editors and photographers share some of their favorite images of the past week.

Delilah Unger, 4, of McHenry, pets Mattie, a 7-year-old English black Labrador retriever on July 2 at Read "Fur" Fun at the McHenry Public Library.

Daryl Quittling - For Shaw Media



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LITERARY EVENTS

To have an event listed in this calendar, fill out the form at PlanItNorthwest.com.

POETRY NIGHT, 8 to 9:30 p.m. June 27, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Poet and puppeteer Phil C. Denofrio, poet in residence for the Raue Center for the Arts hosts a poetry night the fourth Monday of every other month. Event will feature various poets from the Chicago area with their own contemporary verses. Free. Information: 815-356-9010 or www.rauecenter.org.

BOOKS AND BABIES STORYTIME, 10:30 a.m. June 28, Woodstock Public Library, 414 W. Judd St., Woodstock. Books, songs, activities and playtime during each lap-sit program. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4168>.

DOWNLOADING HELP DROP-IN SESSIONS, 7 p.m. June 28, Woodstock Public Library, 414 W. Judd St., Woodstock. Need help downloading free library eBooks to your eReader or smart device? A how-to download lesson is offered. Those unable to attend a session can schedule a one-on-one appointment at 815-338-0542. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4308>.

DROP-IN STORYTIMES - AGES BIRTH-5, WITH AN A&J.T., 10:30 to 11 a.m. June 28, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Free. Information: 815-459-1687.

FARMER'S MARKET STORYTIME, noon June 28, Woodstock Public Library, 414 W. Judd St.,

Woodstock. Back by popular demand, Miss Mary will share stories, songs and terrible jokes. Storytime will move to Read Between the Lynes bookstore in the event of inclement weather. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4192>.

4 YRS-KINDERGARTEN STORYTIME, 11 a.m. June 29, Woodstock Public Library, 414 W. Judd St., Woodstock. Stories and a craft. Parents can stay in the room or wait outside. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4208>.

STORIES IN THE PARK, 10 to 10:30 a.m. June 29, Veterans Park Shelter A, Pearl Street, McHenry. The Youth Services staff will perform skits and songs. Bring chairs or blankets to sit on. If raining, program will be cancelled. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

POP-UP LIBRARY AT GREENWOOD SCHOOL, 1 p.m. June 30, Greenwood Elementary School, 4618 Greenwood Road, Wonder Lake. The library comes to you this summer with stories, crafts and fun. Available services: return and request materials, sign up for or renew library cards, participate in the Summer Reading Program and discover new books each week. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4270>.

FLASHBACK FRIDAY DROP-IN STORYTIME, 2 p.m. July 1, Woodstock Public Library, 414 W. Judd St., Woodstock. Popular stories and

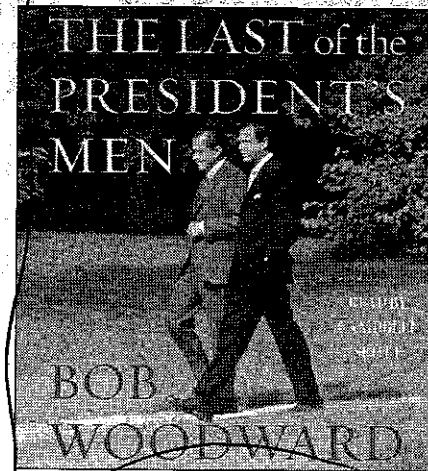
authors from years gone by with Kate Bradley. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4184>.

NOOK CLASS, 7 p.m. July 1, Barnes & Noble, 5380 Northwest Hwy., Crystal Lake, Crystal Lake. Whether you are a seasoned NOOK enthusiast or just curious, a variety of events designed to teach, entertain and inspire. Free. Information: 815-344-0824 or crm2959@bn.com.

POP-UP LIBRARY AT DICK TRACY DAY, 1 p.m. July 2, Woodstock Square (southeast corner near Ethereal Confections), Woodstock. Sign up for library cards or renew them, return or renew library materials and take part in children's activities. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4253>.

READ "FUR" FUN, 10 a.m. to noon July 2, McHenry Public Library, 809 Front St., McHenry. Come in with your book and read to a licensed therapy dog. Sign up at the Question Desk for a time slot. Dog owners will be present. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

HAPL WRITERS GROUP, 6 to 8 p.m. July 5, Huntley Area Public Library, 11000 Ruth Road, Huntley. All writers - beginning through experienced - are invited to network and share their writing in a friendly setting. Bring some writing to share. Open to ages 15 and older. Information: 847-669-5386 or www.huntleylibrary.org.



HISTORY BOOK DISCUSSION GROUP, 7:30 to 8:30 p.m. July 7, McHenry Public Library, 809 Front St., McHenry. Read and discuss "The Last of the President's Men" by Bob Woodward. Free. Information: 815-385-0036, mpref@mchenrylibrary.org or www.mchenrylibrary.org.

OF BGS AND BOOKS BOOK DISCUSSION GROUP, 10 to 11:30 a.m. July 9, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. The featured book will be "Vitamin N: The Essential Guide to a Nature-Rich Life" by Richard Louv. The group meets the second Saturday of each month to discuss natural history, outdoor and environmental literature. Registration requested at 815-344-1294 or volobog@illinois.gov.

LITERARY EVENTS

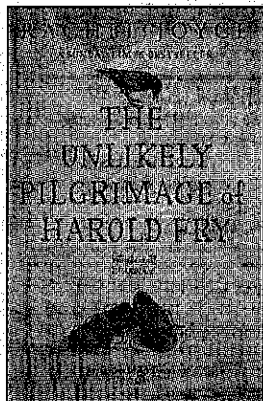
To have an event listed in this calendar, visit PlanitNorthwest.com and select Add Event.

SUMMER BOOK SALE, 1 to 4 p.m. July 10, Algonquin Area Public Library District – Eastgate Branch, 115 Eastgate Drive, Algonquin. The Friends of the Algonquin Area Public Library will be selling a variety of books, DVDs, CDs and more. There will be a drawing and light refreshments available. Proceeds support the library. Information: 847-458-4343, ext. 207, or www.aapld.org/about-us.

CONTEMPORARY BOOK DISCUSSION GROUP, 7 to 9 p.m. July 11, McHenry Public Library, 809 Front St., McHenry. Read and discuss "The Unlikely Pilgrimage of Harold Fry" by Rachel Joyce. Copies are available at the checkout desk. Free. Information: 815-385-0036 or mpref@mchenrylibrary.org.

SURFIN' STORYTIME, 10 to 11 a.m. July 11, McHenry Public Library, 809 Front St., McHenry. Join us as we read books and sing songs all about surfing. For ages 3-6 with adult. Free. Information: 815-385-0036 or mplyps@mchenrylibrary.org.

SUNNY SUMMER STORIES, 11:30 a.m. to 12:30 p.m. and 6:20 to 7:20 p.m. July 12, Wauconda Area Library, 801 N. Main



GET LIT(ERARY), 7 to 8 p.m. July 14, Le Petit Marche, 19 N. Williams St., Crystal Lake. Every Second Thursday, the café and bistro across from Raue Center hosts Williams Street Repertory (WSR) for a reading series based around monthly themes. Readers include community members as well as WSR actors and staff members. Free. Information: 815-477-3296, petitmarche2@yahoo.com or <http://wsrep.org/index.php/whats-on/get-literary-2/>.

READ AROUND TOWN WITH THE LIBRARY THIS SUMMER!, 6 to 7 p.m. July 14, Wauconda Area Library, 801 N. Main St., Wauconda. Information: www.wauclib.org.

SUMMER EVENING STORYTIMES AT CARY LIBRARY, 6:30 to 7 p.m. July 14, Cary Public Library, 1606 Three Oaks Road, Cary. For children birth to age 6 with an adult. Stimulate your child's senses through books, rhymes, music and movement. No strollers allowed. Drop-in program. Free. Information: 847-639-4210, almamaj@caryarealibrary.info or www.caryarealibrary.info.

NOOK CLASS, 7 p.m. July 15, Barnes & Noble Crystal Lake, Crystal Lake. Whether you are a seasoned NOOK enthusiast or just curious, join us in-store for a variety of events designed to teach, entertain and inspire. Free. Information: 815-344-0824 or crm2959@bn.com.

CLASSIC LITERATURE BOOK DISCUSSION, 7 to 8 p.m. July 18, McHenry Public Library, 809 Front St., McHenry. Read and discuss "The Custom of the Country" by Edith Wharton. Copies are available at the checkout desk. Free. Information: 815-385-0036 or mpref@mchenrylibrary.org.

A SUMMER NIGHT OF POETRY, 7:30 to 8:30 p.m. July 19, McHenry Public Library, 809 Front St., McHenry. Free. Information: 815-385-0036 or mpref@mchenrylibrary.org.

• Continued from page 16

• 1:30 to 3 p.m. – **Drop-in Nature Hike for Kids**, Lake in the Hills Fen Conservation Area, 1500 Jefferson St., Lake in the Hills. Children ages 6-13 invited to take a guided 1- to 2-mile hike sponsored by the McHenry County Conservation District. Free. Information: 815-479-5779 or www.mccdistrict.org.

• 4 to 7 p.m. – **Antiques appraisal with Mark Moran**, Woodstock Public Library, 414 W. Judd St., Woodstock. Formerly the senior editor of antiques and collectibles books for Krause Publications, Moran will appraise one item a participant. Appointments are required and must be scheduled in person or by phone. Open to library cardholders only. Information: 815-338-0542.

• 7 to 8:30 p.m. – **“Grow and Use Your Own Mushrooms,”** Johnsburg Public Library, 3000 N. Johnsburg Road, Johnsburg. Presented by Mark Lyons of Green Thumb At Your Service. Free. Registration required. Information: 815-344-0077 or www.johnsburglibrary.org.

• 7 to 8:30 p.m. – **“Insects and Plant Diseases,”** McHenry Public Library, 809 Front St., McHenry. Presented by University of Illinois Extension Master Gardeners. Bring small samples of affected plants. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **“Wild About Bees: Backyard Hives and More,”** Algonquin Area Public Library, 2600 Hamish Drive, Algonquin. Local beekeeper April Williams will discuss equipment needed and how to set up a hive. Free. Registration required. Information: 847-458-3144 or www.aapld.org.

• 8 to 9:30 p.m. – **Poetry Night**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Hosted by poet and puppeteer Phil Denofrio. Free. Information: 815-356-9010 or www.rauecenter.org.

June 28

• 2 to 3 p.m. – **“Monarch Butterflies,”** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Presented by the McHenry County Conservation District. Open to library cardholders only. Free. Registration required. Information: www.clpl.org or 815-459-1687.

• 7 to 8 p.m. – **Lifetree Café**, The Pointe, 5650 Route 14, Crystal Lake. The program, “Temptation: Why Good Men Go Bad,” features a filmed interview with disgraced pastor Ted Haggard. Free. Information: 815-575-4745 or rdorn@immanuelcl.org.

• 7 to 9 p.m. – **“Catching the Sun” film screening**, Unitarian Universalist Church of Elgin, 39W830 Highland Ave., Elgin. Hosted by the Green Sanctuary Committee of UUCE and ambassadors from the Illinois Solar Energy Association. Free. Information: www.illinoisolar.org/event-2265375.

June 29

• 10 a.m. – **“Medical Alert Systems,”** Senior Services Associates, 3519 N. Richmond Road, McHenry. Presented by Kathy Woodworth of Emergency Home Response. Free. Registration required. Information: 815-344-3555 or www.seniorservicesassoc.org.

• 10 a.m. to 1 p.m. – **Habitat restoration work day**, Lynda Clayton Conservation Area, 5004 Hampshire Drive, McHenry. The Land Conservancy of McHenry County seeks volunteers to help restore a natural area. Information: 815-337-9502 or www.conservemc.org.

• 7 to 8 p.m. – **Author appearance**, Cary Area Public Library, 1606 Three Oaks Road, Cary. Bruce Bohrer will discuss his book, “Best Seat in the House: Diary of a Wrigley Field Usher.” Free. Registration required.

Committee narrows expansion options for Algonquin library

By **CAITLIN SWIECA**
cswieca@shawmedia.com

ALGONQUIN – The Algonquin Area Public Library’s Board of Trustees will consider two primary options for expansion at its meeting next week after the Facilities Committee narrowed down a list of six upgrade options on Wednesday.

The Board of Trustees had asked to see more options after initially being presented with a plan that would cost between \$7 million and \$8 million and add three new wings totaling 8,000 square feet.

One of the options chosen by the four-person committee was a \$7.4 million plan that would add 8,000 square feet at one wing on the building’s northeast side, adding the same amount of space as the original plan for about \$500,000 less.

“I’m liking [that option] for two reasons: It’s cheaper, and to me, seems less disruptive to our operations because it’s one addition instead of three,”

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Board President Erin Van Der Bosch said.

Library President Stephen Bero said that plan would not be ideal layout-wise, but the space could be customized when design decisions are made.

The other highlighted option would add 6,000 square feet to the library through two additions to the north and west sides of the building at a cost of \$6.9 million.

“Some of our patrons have come up to me and said, ‘Why do we need so much space added on?’ It’s a little bit of a middle ground,” board Treasurer Katrina McGuire said of the option. “My big thing is to get children [downstairs], to get youth services all in one space, and the cost is a little bit less.”

Bero said the smaller addition likely would require borrowing \$2.5 million, and the larger one around \$3 million. He has said the library is committed to expanding without a referendum.

The proposed changes are geared toward adding more meeting spaces, computer classrooms, a teenager area and interactive play areas for children, Bero said.

Both options would result in a loss of books: 47,000 books for the smaller plan and 42,000 for the larger plan.

While Trustee Fatima Sanchez questioned eliminating volumes while expanding space, other trustees said the expansion was meant to be flexible and the library was going the way of the future.

“That’s where we’re moving to in this day and age,” McGuire said. “We don’t need to hold that many volumes. People aren’t checking them out. ... This is a community center. It isn’t just about books.”

The full Board of Trustees will meet at 7:30 p.m. Wednesday.

Algonquin library moves forward with \$7.4M plan to add 8,000 square feet

By **CAITLIN SWIECA**
cswieca@shawmedia.com

ALGONQUIN – Algonquin Area Public Library officials will move forward with a \$7.4 million plan that will add 8,074 square feet to the library after the library's Board of Trustees officially voted for that plan among six improvement options.

The board approved the plan by a 5-1 vote at its June 22 meeting, with Trustee Fatima Sanchez casting the lone vote against the project.

The vote represents a step forward in a project trustees have been discussing since January, when Executive Director Stephen Bero presented plans for an 8,000-square-foot addition that would add three wings to the library's main branch.

The library's trustees pumped the brakes on the project in April and asked for other options for expansion, and later discussed and narrowed those options.

The plan that was ultimately chosen will add the new space as one wing on the building's northeast side. Because it makes only one addition instead of

"The board had saved money for a construction project, and now it's time to put that money to use, giving it back to the patrons in the form of new facilities."

Stephen Bero

Algonquin Area Public Library
executive director

three, the plan will cost about \$500,000 less than the original plan and will be less disruptive to the library's normal operations.

The plan will require the library to borrow between \$2 million and \$3 million, Bero said.

Library officials plan to add the new space for services patrons have requested, such as meeting spaces, computer classrooms, maker spaces and interactive play areas for children. About 42,000 books will be eliminated as the library reconfigures its space.

Bero said library officials hope to break ground on the project by Septem-

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ber 2017.

The next step, Bero said, is engineering and surveying of the site. Because there is a small wetlands area nearby, stormwater drainage is an area of concern that will be addressed, he said. The project's architects also will develop a final schematic design.

Bero said he hopes to have options for a construction management firm in front of the board by August, and bids for construction likely will open in about a year.

The board also approved its budget for fiscal 2016-17 at the June 22 meeting, which included \$500,000 for the initial pre-construction costs of the project.

"The board had saved money for a construction project, and now it's time to put that money to use, giving it back to the patrons in the form of new facilities," Bero said.

Letter: Be a library champion

Published Friday, June 13, 2014 9:30 a.m. CDT

I recently attended a community focus group meeting about whether the city of Crystal Lake needs a new library called "What about the Money."

The facts presented indicated that building a new library to meet the needs of the community now and in the future is a need we cannot ignore. The approximate cost presented amounted to \$34.1 million.

Without going in to great detail, they are not asking to widen Randall Road, nor are they asking to put in a community pool.

They are asking our support to provide you and your families the resources and programs we need to keep pace with our ever-changing world.

The library is not a luxury, in my opinion, but a need. The additional tax cost on a \$200,000 home will be anywhere from \$127-\$150 depending the length of term on the sale of bonds. This amounts to \$13 per month tops, or \$3.25 per week. If you have any tax exemptions, it's even less. If that means giving up a Starbucks or a \$1 value meal or one less lottery ticket, or whatever, count me in.

To sum it up, in my opinion it's a no brainer. In this day and age, when our state is cutting our resources and taking essential benefits from our communities due to its lack of leadership, we need to stand tall. Be part of this no brainer decision and be a library champion.

IT'S YOUR WRITE

Where is our voice?

To the Editor:

One Friday, I accompanied my wife to the Algonquin Library. It was early with very few cars in the parking lot.

In the back corner, I noticed an employee parking lot and counted 21 vehicles. We walked into the library, my wife returned her book and checked out another book without human interaction, completely automated. Why 21 employees to manage such a small library? I am assuming they are employees but they could be contractors, too.

Currently, the trustees of the Algonquin Library are working on a plan to spend \$8 million on renovation and small expansion of the library with excess money collected over the years. Why does such a small library have \$8 million in excess? Every year, they voted to increase their tax levies.

Lastly, the trustees want to spend \$8 million property tax dollars with-

HOW TO SOUND OFF

We welcome original letters on public issues.

Letters must include the author's full name, home address and day and evening telephone numbers.

We limit letters to 250 words and one published letter every 30 days. All letters are subject to editing for

out a referendum, the voters input. Where is our voice in the decision?

Joseph Greenwood
Lake in the Hills

Thank you Centegra

To the Editor:

On June 16, Centegra Hospital-Huntley sponsored an open house for residents of Sun City, which my wife and I attended.

For this, Centegra had shuttle buses take groups of residents to the new hospital for a tour. What a