



**McHenry Public Library District**

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

Meeting original scheduled for December 20, 2016

Changed to December 13, 2016

**McHenry Public Library District  
Board of Library Trustees Regular Meeting**

**Tuesday December 13, 2016**

**7:00 p.m.**

**2nd Floor Board Room**

**Agenda**

- I. CALL TO ORDER** – Kathy Baderstadt, President
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**  
**SECRETARY'S REPORT** – Monica Leccese, Secretary  
Minutes of the Regular Board Meeting, November 15, 2016  
  
**TREASURER'S REPORT** – Charles Reilly, Treasurer  
Monthly Financial Statements and Interim Check Report through  
November 30, 2016 and Bill Reports for November/December 2016  
Additional Bills (Distributed night of meeting)  
Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**

**VIII. LIBRARIAN'S REPORT**

1. Update on flooring project, solar project, RFID, CCS ILS RFP progress, hiring of Circ. Manager, programs and statistics, future plans, and other items.

**IX. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the November 15, 2016 Executive Session Minutes.

**X. OLD BUSINESS**

1. RFID project – discuss scheduling visits to other area libraries, RFP process
2. Board self-evaluation process - ongoing

**XI. NEW BUSINESS**

1. Approval and release of the November 15, 2016 Executive Session Minutes. **(Action)**
2. Approval of the FY2017 Public Library Per Capita Grant Application and the FY2015 Expenditure Report. **(Action)**

**XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

**XIII. ADJOURNMENT**

\*Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting. The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements.

**MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**  
**PUBLIC HEARING AND REGULAR MEETING**

**Date:** November 15, 2016

**Time:** 7:00 P.M.

**Location:** Library Board Meeting Room

**Members Present:** Kathy Baderstadt, Margaret Carey, Delphine Grala, Charles Reilly, Bradley Schubert, and Jill Stone

**Members Absent:** Monica Leccese

**Also Present:** James Scholtz, Executive Director  
Bill Edminster, Assistant Director  
Debbie Gunness, Business Manager

**I. Call to Order:**

President Baderstadt called the meeting to order at 7:16 p.m.

**II. Roll Call:**

Roll was called and a quorum was established. See # 1 on attached sheet.

**III. Pledge of Allegiance**

**IV. Corrections or Additions to the Agenda**

None

**V. Public Comment and Recognition of Visitors**

None

**VI. Consent Agenda for this meeting**

**Secretary's Report – Margaret Carey, Secretary Pro Tem**

Minutes of the Regular Board Meeting, October 18, 2016

**Treasurer's Report – Charles Reilly, Treasurer**

Monthly Financial Statements and Interim Check Report through October 31, 2016 and Bill Reports for October/November 2016

Additional Bills (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and bills.

Grala moved and Stone seconded a motion to approve the minutes of the regular meeting for October 18, 2016, the monthly financial statements for the fiscal year through October 31, 2016, the Bill Reports for October/November 2016, and payment of the bills.

Motion passed 6-0. See # 2 on attached sheet.

**VII. Communications**

None

## VIII. Librarian's Report

- B. Edminster reported on the progress of Career Online High School and said there are three students who are making good progress.
- J. Scholtz reported that there are new Freedom of Information Act rules that say that asking questions about a FOIA request, even to clarify what is asked, constitutes a denial.
- He also told the Board that Cook County's minimum wage would be rising to \$13.00 per hour in 2020. This does not affect us but will put upward pressure on our wages. Scholtz does not feel that McDonald's increase in its minimum wage to \$9.25 directly affects us because we get applications from people who prefer not to work in fast food businesses. He does feel that we will need to revisit our minimum wage paid sometime in the next few years.
- J. Scholtz said that Sue Yazel, the library's HR Generalist, has participated in this year's LACONI and Illinois Management Association salary surveys. She also circulated a health benefits survey among the library staff to gain information for the health insurance discussion.
- J. Scholtz prepared a survey on the future of librarianship at McHenry Public Library that he used to ask Millennial staff about their professional lives and goals. This is in response to differences in how younger staff conducts their work here.
- Mary Amstadt, Head of Circulation, will be leaving December 9<sup>th</sup> as a result of her husband being transferred by his employer. Scholtz reported that the library will be advertising right away rather than waiting until after the holidays. We will be looking for someone with customer service and supervising skills, whether they have worked at a library before or not. The job opening will be posted inside and outside the library.
- Maintenance staff is redoing the tiles in the main room. Baderstadt asked if the flooring was still under warranty and Scholtz responded that they had been repaired while under warranty but not sufficiently. A plastic tent has been put up over the worksite to contain odors.
- Maintenance staff is also renovating the Study Rooms by adding soundproofing and new furnishings, as well as painting the walls.
- Scholtz reported on the project to digitize the Plaindealer and other local newspapers as part of a local group. Although the newspapers are digitized and available commercially, the effort is to have local control over access as well as providing a single site for local historic newspapers.
- J. Scholtz has met with representatives from MK Solutions, an all-in-one source for RFID equipment, supplies, and services. He had talked with other RFID equipment vendors as well. He has also spoken with local library directors to arrange visits to see their RFID installations after the holidays. The decision might be affected by CCS's decision about a new ILS.
- Shelving on the west wall of the main room on the Adult side has been removed to allow for seating at tables in a relatively quiet part of the library.
- J. Scholtz reported that the library is purchasing eight more security cameras to fill in spaces where coverage is insufficient. The cameras will also allow for clearer photos.
- We have arranged for Mental Health First Aid courses from NAMI for staff. The courses will take 8 hours, either as a single one-day event or as two 4-hour courses over two days. We will host the event and NAMI will identify people outside the library who are interested in the course.

**IX. Executive Session**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the October 18, 2016 executive session minutes.

Carey moved and Stone seconded a motion to go into executive session at 8:28 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the October 18, 2016 executive session minutes.

Motion passed 6-0. See # 8 on attached sheet.

Carey moved and Schubert seconded a motion to come out of executive session at 9:31 p.m. Motion passed 6-0. See # 9 on attached sheet.

No action was taken.

**X. Old Business**

1. RFID Project – Discuss scheduling visits to other area libraries
2. Board self-evaluation process - Ongoing

**XI. New Business**

**1. Approval and release of the Oct. 18, 2016 Executive Session Minutes**

The Board reviewed the executive session minutes in Executive Session.

Carey moved and Stone seconded a motion to approve and release the October 18, 2016 Executive Session Minutes. Motion passed 6-0. See # 10 on attached sheet.

**2. Approval of new travel/meetings policy to include PA 99-0604**

The board reviewed the new travel/meetings policy to include PA 99-0604.

Grala moved and Reilly seconded a motion to approve new travel/meetings policy to include PA 99-0604. Motion passed 6-0. See # 3 on attached sheet.

**3. Approval of Resolution 2016/2017-6 for travel to satisfy PA 99-0604 requirement**

The Board reviewed the Resolution 2016/2017-6 for travel to satisfy PA 99-0604 requirement. Carey moved and Schubert seconded a motion to approve the Resolution 2016/2017-6 for travel to satisfy PA 99-0604 requirement. Motion passed 6-0. See # 4 on attached sheet.

**4. Discussion and approval of the new Bereavement Leave policy (incorporates new IL Child Bereavement Act of 2016)**

The Board reviewed the Bereavement Leave policy (incorporates new IL Child Bereavement Act of 2016). Reilly moved and Carey seconded a motion to approve the Bereavement Leave policy (incorporates new IL Child Bereavement Act of 2016). Motion passed 6-0. See # 5 on attached sheet.

**5. Approval of FY 2015-2016 Annual Audit**

The Board reviewed the FY 2015-2016 Annual Audit.

Reilly moved and Schubert seconded a motion to approve the McHenry Public Library District Annual Audit Financial Report for the Fiscal Year 2015-2016.

Motion passed 6-0. See # 6 on attached sheet.

**6. Approval of FY 2015-2016 Receipts and Disbursements**

The Board reviewed the FY 2015-2016 Receipts and Disbursements.

Grala moved and Schubert seconded a motion to approve the Annual Statement of Receipts and Disbursements for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016 for the McHenry Public Library District.

Motion passed 6-0. See # 7 on attached sheet.

**XII. Any and All Other Business Which May Properly Come Before the Board**

Due to the nearness of the holiday, the next Board Meeting date has been changed from December 20<sup>th</sup> to December 13, 2016 at 7:00 p.m.

**XIII. Adjournment**

Reilly moved Schubert seconded a motion to adjourn the meeting at 9:38 p.m.  
Motion passed 6-0. See # 11 on attached sheet.

**Respectfully Submitted,**

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**Margaret Carey, Secretary Pro Tem**

**Text for Motion Sheet**

1. Roll Call at 7:16 p.m.
2. Motion to approve the minutes of the regular meeting for October 18, 2016, the monthly financial statements for the fiscal year through October 31, 2016, the Bill Reports for October/November 2016, and payment of the bills.
3. Motion to approve the new travel/meetings policy to include PA 99-0604.
4. Motion to approve the Resolution 2016/2017-6 for travel to satisfy PA 99-0604 requirement.
5. Motion to approve the Bereavement Leave policy (incorporates new IL Child Bereavement Act of 2016).
6. Motion to approve the McHenry Public Library District Annual Audit Financial Report for the Fiscal Year 2015-2016.
7. Motion to approve the Annual Statement of Receipts and Disbursements for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016 for the McHenry Public Library District.
8. Motion to go into executive session at 8:28 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release the October 18, 2016 executive session minutes.
9. Motion to come out of executive session at 9:31 p.m.
10. Motion to approve and release of the October 18, 2016 Executive Session Minutes.
11. Motion to adjourn the meeting at 9:38 p.m.

<b>DATE: November 15, 2016 Called to Order: 7:16 p.m.</b>	<b>Kathy Beadersdtadt</b>	<b>Margaret Carey</b>	<b>Delphine Grala</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
1. Roll call at 7:16 p.m.	<b>P</b>	<b>P</b>	<b>P</b>	<b>NP</b>	<b>P</b>	<b>P</b>	<b>P</b>
2. Motion to approve the minutes of the regular meeting for October 18, 2016, the monthly financial statements for the fiscal year through October 31, 2016, the Bill Reports for October/November 2016, and payment of the bills.	<b>Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>(S)Y</b>

	<b>Kathy Baderstadt</b>	<b>Margaret Carey</b>	<b>Delphine Grala</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
3. Motion to approve the new travel/meetings policy to include PA 99-0604.	<b>Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>NP</b>	<b>(S)Y</b>	<b>Y</b>	<b>Y</b>
4. Motion to approve the Resolution 2016/2017-6 for travel to satisfy PA 99-0604 requirement.	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>(S)Y</b>	<b>Y</b>
5. Motion to approve the Bereavement Leave policy (incorporates new IL Child Bereavement Act of 2016).	<b>Y</b>	<b>(S)Y</b>	<b>Y</b>	<b>NP</b>	<b>(M)Y</b>	<b>Y</b>	<b>Y</b>
6. Motion to approve the McHenry Public Library District Annual Audit Financial Report for the Fiscal Year 2015-2016.	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>NP</b>	<b>(M)Y</b>	<b>(S)Y</b>	<b>Y</b>
7. Motion to approve the Annual Statement of Receipts and Disbursements for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016 for the McHenry Public Library District.	<b>Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>NP</b>	<b>Y</b>	<b>(S)Y</b>	<b>Y</b>
8. Motion to go into executive session at 8:28 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the October 18, 2016 executive session minutes.	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>(S)Y</b>
9. Motion to come out of executive session at 9:31 p.m.	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>(S)Y</b>	<b>Y</b>
10. Motion to approve and release the October 18, 2016 Executive Session Minutes.	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>(S)Y</b>
11. Motion to adjourn the meeting at 9:38 p.m.	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>NP</b>	<b>(M)Y</b>	<b>(S)Y</b>	<b>Y</b>

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

**MCHENRY PUBLIC LIBRARY DISTRICT**

**COMPILED FINANCIAL STATEMENTS**

**November 30, 2016**



McHenry Public Library District

Balance Sheet

As of November 30, 2016

6:04 PM

12/09/2016

Cash Basis

Nov 30, 16

ASSETS

Current Assets

Checking/Savings

1060 - First Midwest Bank-Money Market

1060100 - MM - General - First Midwest 1,189,106.91

1060200 - MM - Spec Reserve-First Midwest 1,748,102.87

1060300 - MM - Grant & Gift-First Midwest 461,593.35

Total 1060 - First Midwest Bank-Money Market 3,398,803.13

1070100 - HSA/Building - First Midwest 364,599.71

1615100 - General Account - First Midwest 21,460.32

1625100 - Payroll Account - First Midwest 117,740.92

1635100 - Imprest Account - First Midwest 4,799.19

1045100 - PROPAY 6,699.88

1150100 - FirstMerit-MoneyMarket- 4/22/11 200,171.55

Total Checking/Savings 4,114,274.70

Other Current Assets

1400100 - Bank Discrepancy Receivable 250.00

1005100 - Petty Cash 800.00

Total Other Current Assets 1,050.00

Total Current Assets 4,115,324.70

**TOTAL ASSETS 4,115,324.70**

LIABILITIES & EQUITY

Equity

3010100 - Fund Balance - General 1,607,104.80

3010200 - Fund Balance - Special Reserve 1,744,332.86

3010300 - Fund Balance - Grants & Gifts 465,934.67

Net Income 297,952.37

Total Equity 4,115,324.70

**TOTAL LIABILITIES & EQUITY 4,115,324.70**

**McHenry Public Library District**  
**Statement of Revenues and Expenditures**  
November 2016

6:06 PM  
12/09/2016  
Cash Basis  
Nov 16

<b>Income</b>	
6010100 · Property Taxes	56,118.49
6030100 · Interest Income - General	67.25
6030200 · Interest Income - Spec Reserve	55.48
6030300 · Interest Income - Grant & Gifts	14.65
6040100 · Nonresident & Enhanced Cards	45.00
6050100 · Fines	4,470.06
6060100 · Photocopier & Fax Income	1,646.46
6070300 · General Fund Gifts	1,915.47
6105100 · Staff Cobra/Insurance Payments	1,383.91
6110100 · Program Fees/Misc Fees	160.00
6120100 · Meeting Room Fees	90.00
6130100 · Misc Income - General	422.80
6150100 · Lost & Damged Materials	271.48
6200100 · Over/Short	7.29
<b>Total Income</b>	<b>66,668.34</b>
<b>Gross Profit</b>	<b>66,668.34</b>
<b>Expense</b>	
8010100 · Adult Books	6,915.11
8020100 · Youth Books	2,321.33
8025100 · Professional Resources	275.00
8028100 · Administrative Resources (GA)	29.99
8030100 · Magazines & Newspapers	(590.86)
8040300 · Operating Fund Gifts	350.00
8050100 · Adult AV Materials	3,548.60
8060100 · Youth AV Materials	996.16
8080100 · Video Games	481.90
8090100 · eBook & eMagazine Services	3,034.09
8095100 · Electronic Subscriptions	8,989.61
8110100 · Bank Service Charges	0.81
8120100 · Library Supplies	404.65
8130100 · Tech Services Supplies	701.60
8140100 · Adult Programs & Supplies	1,498.64
8150100 · Youth Programs & Supplies	2,966.08
8215100 · Collection Agency Fees	152.15
8245100 · Comp/OfcEqp/CopierRepairs/Contr	1,545.00
8320100 · Network Expenses	20.40
8410100 · Payroll Exp, Acctg & Audit Serv	4,184.60
8430100 · Automation & Misc Consultants	300.00
8510100 · Printing	145.48
8540100 · Postage	1,854.60
8550100 · Public Relations/Promotions	716.39
8610100 · Electricity	2,017.34
8620100 · Gas	92.83
8630100 · Telephone	560.37
8635100 · T-1 & other Telecommunications	583.30
8740100 · Building & Grounds	3,063.77
8760100 · Hospitality	1,193.66
8770100 · Interlibrary Loan Fees & Losses	50.98

	<u>Nov 16</u>
8800311 · Adult Materials - PER CAPITA	1,810.69
8910100 · Salaries	133,108.88
8920100 · FICA/Medicare	10,100.68
8930100 · IMRF	14,666.17
8940100 · Health & Life Insurance	29,019.47
8960100 · Memberships & Dues	100.00
8970100 · Meetings & Travel	1,238.36
9090100 · Additional Capital Projects	4,543.15
<b>Total Expense</b>	<u>242,990.98</u>
<b>Net Income</b>	<u><u>(176,322.64)</u></u>

**McHenry Public Library District**  
**Statement of Revenues and Expenditures by Class**  
 July through November 2016

6:08 PM  
 12/09/2016  
 Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
<b>Income</b>				
6010100 · Property Taxes	1,565,210.51	0.00	0.00	1,565,210.51
6020200 · Developer Fees	0.00	3,470.00	0.00	3,470.00
6030100 · Interest Income - General	289.44	0.00	0.00	289.44
6030200 · Interest Income - Spec Reserve	0.00	300.01	0.00	300.01
6030300 · Interest Income - Grant & Gifts	0.00	0.00	78.52	78.52
6035100 · Dividends	195.20	0.00	0.00	195.20
6040100 · Nonresident & Enhanced Cards	180.00	0.00	0.00	180.00
6050100 · Fines	18,699.08	0.00	0.00	18,699.08
6055100 · Collection Fees	110.00	0.00	0.00	110.00
6060100 · Photocopier & Fax Income	6,398.32	0.00	0.00	6,398.32
6070300 · General Fund Gifts	0.00	0.00	1,966.43	1,966.43
6105100 · Staff Cobra/Insurance Payments	6,266.77	0.00	0.00	6,266.77
6110100 · Program Fees/Misc Fees	2,320.00	0.00	0.00	2,320.00
6120100 · Meeting Room Fees	265.00	0.00	0.00	265.00
6130100 · Misc Income - General	1,345.83	0.00	0.00	1,345.83
6150100 · Lost & Damged Materials	1,521.40	0.00	0.00	1,521.40
6200100 · Over/Short	3.29	0.00	0.00	3.29
<b>Total Income</b>	<b>1,602,804.84</b>	<b>3,770.01</b>	<b>2,044.95</b>	<b>1,608,619.80</b>
<b>Gross Profit</b>	<b>1,602,804.84</b>	<b>3,770.01</b>	<b>2,044.95</b>	<b>1,608,619.80</b>
<b>Expense</b>				
8010100 · Adult Books	41,589.68	0.00	0.00	41,589.68
8020100 · Youth Books	14,460.42	0.00	0.00	14,460.42
8025100 · Professional Resources	4,476.39	0.00	0.00	4,476.39
8028100 · Administrative Resources (GA)	319.96	0.00	0.00	319.96
8030100 · Magazines & Newspapers	11,666.70	0.00	0.00	11,666.70
8040300 · Operating Fund Gifts	0.00	0.00	4,087.28	4,087.28
8050100 · Adult AV Materials	20,557.49	0.00	0.00	20,557.49
8060100 · Youth AV Materials	4,375.27	0.00	0.00	4,375.27
8080100 · Video Games	3,146.75	0.00	0.00	3,146.75
8090100 · eBook & eMagazine Services	18,731.25	0.00	0.00	18,731.25
8095100 · Electronic Subscriptions	26,361.29	0.00	0.00	26,361.29
8110100 · Bank Service Charges	1.62	0.00	0.00	1.62
8120100 · Library Supplies	2,014.01	0.00	0.00	2,014.01
8130100 · Tech Services Supplies	5,471.24	0.00	0.00	5,471.24
8140100 · Adult Programs & Supplies	9,170.03	0.00	0.00	9,170.03
8145100 · Circulation Supplies	1,785.87	0.00	0.00	1,785.87
8147100 · Summer Reading Club	24.08	0.00	0.00	24.08
8150100 · Youth Programs & Supplies	9,312.84	0.00	0.00	9,312.84
8215100 · Collection Agency Fees	474.35	0.00	0.00	474.35
8245100 · Comp/OfcEqp/CopierRepairs/Contr	12,658.74	0.00	0.00	12,658.74
8310100 · CCS & SIRSI Expenses	23,608.00	0.00	0.00	23,608.00
8320100 · Network Expenses	7,465.52	0.00	0.00	7,465.52
8330100 · OCLC Services (cataloging)	3,224.00	0.00	0.00	3,224.00
8410100 · Payroll Exp, Acctg & Audit Serv	12,594.21	0.00	0.00	12,594.21
8430100 · Automation & Misc Consultants	770.00	0.00	0.00	770.00
8440100 · In Service Honorarium	600.00	0.00	0.00	600.00
8510100 · Printing	12,522.24	0.00	0.00	12,522.24

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8530100 · Public Notices & Ads	107.30	0.00	0.00	107.30
8540100 · Postage	4,540.83	0.00	0.00	4,540.83
8550100 · Public Relations/Promotions	3,882.52	0.00	0.00	3,882.52
8610100 · Electricity	10,280.30	0.00	0.00	10,280.30
8620100 · Gas	347.70	0.00	0.00	347.70
8630100 · Telephone	2,516.07	0.00	0.00	2,516.07
8635100 · T-1 & other Telecommunications	2,678.20	0.00	0.00	2,678.20
8640100 · Water & Sewer	3,204.98	0.00	0.00	3,204.98
8720100 · Building/Auto Insurance	20,698.00	0.00	0.00	20,698.00
8730100 · Bonding & Officers Liability	5,243.00	0.00	0.00	5,243.00
8740100 · Building & Grounds	23,933.28	0.00	0.00	23,933.28
8760100 · Hospitality	1,792.06	0.00	0.00	1,792.06
8770100 · Interlibrary Loan Fees & Losses	94.76	0.00	0.00	94.76
8800311 · Adult Materials - PER CAPITA	0.00	0.00	2,298.99	2,298.99
8910100 · Salaries	711,907.57	0.00	0.00	711,907.57
8920100 · FICA/Medicare	53,678.61	0.00	0.00	53,678.61
8930100 · IMRF	78,221.04	0.00	0.00	78,221.04
8940100 · Health & Life Insurance	124,635.10	0.00	0.00	124,635.10
8950100 · Tuition Reimbursement	618.84	0.00	0.00	618.84
8960100 · Memberships & Dues	1,089.96	0.00	0.00	1,089.96
8970100 · Meetings & Travel	3,589.73	0.00	0.00	3,589.73
9060100 · Library Furnishings	1,333.24	0.00	0.00	1,333.24
9090100 · Additional Capital Projects	2,506.12	0.00	0.00	2,506.12
<b>Total Expense</b>	<b>1,304,281.16</b>	<b>0.00</b>	<b>6,386.27</b>	<b>1,310,667.43</b>
<b>Net Income</b>	<b>298,523.68</b>	<b>3,770.01</b>	<b>(4,341.32)</b>	<b>297,952.37</b>

**McHenry Public Library District**  
**Statement of Revenues and Expenditures Budget vs. Actual**  
 July through November 2016

6:10 PM  
 12/09/2016  
 Cash Basis

	<b>Jul - Nov 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
6010100 · Property Taxes	1,565,210.51	3,180,652.28	(1,615,441.77)	49.21%
6020200 · Developer Fees	3,470.00	25,000.00	(21,530.00)	13.88%
6030100 · Interest Income - General	289.44	5,000.00	(4,710.56)	5.79%
6030200 · Interest Income - Spec Reserve	300.01	3,000.00	(2,699.99)	10.0%
6030300 · Interest Income - Grant & Gifts	78.52	2,500.00	(2,421.48)	3.14%
6035100 · Dividends	195.20	500.00	(304.80)	39.04%
6040100 · Nonresident & Enhanced Cards	180.00	1,000.00	(820.00)	18.0%
6050100 · Fines	18,699.08	55,000.00	(36,300.92)	34.0%
6055100 · Collection Fees	110.00	1,000.00	(890.00)	11.0%
6060100 · Photocopier & Fax Income	6,398.32	17,000.00	(10,601.68)	37.64%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	1,966.43	20,000.00	(18,033.57)	9.83%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	800,000.00	(800,000.00)	0.0%
6105100 · Staff Cobra/Insurance Payments	6,266.77	17,000.00	(10,733.23)	36.86%
6110100 · Program Fees/Misc Fees	2,320.00	4,200.00	(1,880.00)	55.24%
6120100 · Meeting Room Fees	265.00	1,000.00	(735.00)	26.5%
6130100 · Misc Income - General	1,345.83	25,000.00	(23,654.17)	5.38%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	1,521.40	6,000.00	(4,478.60)	25.36%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6200100 · Over/Short	3.29	0.00	3.29	100.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>1,608,619.80</b>	<b>4,326,745.71</b>	<b>(2,718,125.91)</b>	<b>37.18%</b>
<b>Gross Profit</b>	<b>1,608,619.80</b>	<b>4,326,745.71</b>	<b>(2,718,125.91)</b>	<b>37.18%</b>
<b>Expense</b>				
8010100 · Adult Books	41,589.68	85,000.00	(43,410.32)	48.93%
8020100 · Youth Books	14,460.42	59,000.00	(44,539.58)	24.51%
8025100 · Professional Resources	4,476.39	3,500.00	976.39	127.9%
8028100 · Administrative Resources (GA)	319.96	6,400.00	(6,080.04)	5.0%
8030100 · Magazines & Newspapers	11,666.70	15,000.00	(3,333.30)	77.78%
8040300 · Operating Fund Gifts	4,087.28	448,381.10	(444,293.82)	0.91%
8050100 · Adult AV Materials	20,557.49	62,000.00	(41,442.51)	33.16%
8060100 · Youth AV Materials	4,375.27	16,000.00	(11,624.73)	27.35%
8080100 · Video Games	3,146.75	15,000.00	(11,853.25)	20.98%
8090100 · eBook & eMagazine Services	18,731.25	55,500.00	(36,768.75)	33.75%
8095100 · Electronic Subscriptions	26,361.29	80,000.00	(53,638.71)	32.95%
8110100 · Bank Service Charges	1.62	500.00	(498.38)	0.32%
8120100 · Library Supplies	2,014.01	10,000.00	(7,985.99)	20.14%
8130100 · Tech Services Supplies	5,471.24	57,200.00	(51,728.76)	9.57%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	9,170.03	22,000.00	(12,829.97)	41.68%
8145100 · Circulation Supplies	1,785.87	12,000.00	(10,214.13)	14.88%
8147100 · Summer Reading Club	24.08	7,000.00	(6,975.92)	0.34%
8150100 · Youth Programs & Supplies	9,312.84	21,500.00	(12,187.16)	43.32%
8215100 · Collection Agency Fees	474.35	1,500.00	(1,025.65)	31.62%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	12,658.74	59,000.00	(46,341.26)	21.46%

	<b>Jul - Nov 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & SIRSI Expenses	23,608.00	80,000.00	(56,392.00)	29.51%
8320100 · Network Expenses	7,465.52	25,000.00	(17,534.48)	29.86%
8330100 · OCLC Services (cataloging)	3,224.00	8,000.00	(4,776.00)	40.3%
8410100 · Payroll Exp, Acctg & Audit Serv	12,594.21	28,000.00	(15,405.79)	44.98%
8420100 · Legal Services	0.00	1,500.00	(1,500.00)	0.0%
8430100 · Automation & Misc Consultants	770.00	14,000.00	(13,230.00)	5.5%
8440100 · In Service Honorarium	600.00	1,000.00	(400.00)	60.0%
8510100 · Printing	12,522.24	36,000.00	(23,477.76)	34.78%
8530100 · Public Notices & Ads	107.30	3,000.00	(2,892.70)	3.58%
8540100 · Postage	4,540.83	18,000.00	(13,459.17)	25.23%
8550100 · Public Relations/Promotions	3,882.52	10,000.00	(6,117.48)	38.83%
8610100 · Electricity	10,280.30	25,000.00	(14,719.70)	41.12%
8620100 · Gas	347.70	2,500.00	(2,152.30)	13.91%
8630100 · Telephone	2,516.07	13,500.00	(10,983.93)	18.64%
8635100 · T-1 & other Telecommunications	2,678.20	7,000.00	(4,321.80)	38.26%
8640100 · Water & Sewer	3,204.98	3,500.00	(295.02)	91.57%
8720100 · Building/Auto Insurance	20,698.00	32,000.00	(11,302.00)	64.68%
8730100 · Bonding & Officers Liability	5,243.00	5,500.00	(257.00)	95.33%
8740100 · Building & Grounds	23,933.28	54,000.00	(30,066.72)	44.32%
8760100 · Hospitality	1,792.06	13,000.00	(11,207.94)	13.79%
8770100 · Interlibrary Loan Fees & Losses	94.76	700.00	(605.24)	13.54%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8800300 · Per Capita Grant expense for FY	0.00	32,393.43	(32,393.43)	0.0%
8800311 · Adult Materials - PER CAPITA	2,298.99	0.00	2,298.99	100.0%
8910100 · Salaries	711,907.57	1,810,000.00	(1,098,092.43)	39.33%
8920100 · FICA/Medicare	53,678.61	145,000.00	(91,321.39)	37.02%
8930100 · IMRF	78,221.04	180,000.00	(101,778.96)	43.46%
8940100 · Health & Life Insurance	124,635.10	260,000.00	(135,364.90)	47.94%
8950100 · Tuition Reimbursement	618.84	9,000.00	(8,381.16)	6.88%
8960100 · Memberships & Dues	1,089.96	8,000.00	(6,910.04)	13.63%
8970100 · Meetings & Travel	3,589.73	14,000.00	(10,410.27)	25.64%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	1,333.24	35,000.00	(33,666.76)	3.81%
9070100 · Library Equipment	0.00	70,000.00	(70,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	10,000.00	(10,000.00)	0.0%
9090100 · Additional Capital Projects	2,506.12	320,000.00	(317,493.88)	0.78%
<b>Total Expense</b>	<b>1,310,667.43</b>	<b>4,492,724.53</b>	<b>(3,182,057.10)</b>	<b>29.17%</b>
<b>Net Income</b>	<b>297,952.37</b>	<b>(165,978.82)</b>	<b>463,931.19</b>	<b>(179.51%)</b>

**McHenry Public Library District**  
**Statement of Revenue and Expenditures Budget vs. Actual**  
 July 1, 2016 - November 30, 2016 - General Fund

6:12 PM  
 12/09/2016  
 Cash Basis

	<b>Jul - Oct 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
6010100 · Property Taxes	1,565,210.51	3,180,652.28	(1,615,441.77)	49.21%
6030100 · Interest Income - General	289.44	5,000.00	(4,710.56)	5.79%
6035100 · Dividends	195.20	500.00	(304.80)	39.04%
6040100 · Nonresident & Enhanced Cards	180.00	1,000.00	(820.00)	18.0%
6050100 · Fines	18,699.08	55,000.00	(36,300.92)	34.0%
6055100 · Collection Fees	110.00	1,000.00	(890.00)	11.0%
6060100 · Photocopier & Fax Income	6,398.32	17,000.00	(10,601.68)	37.64%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6105100 · Staff Cobra/Insurance Payments	6,266.77	17,000.00	(10,733.23)	36.86%
6110100 · Program Fees/Misc Fees	2,320.00	4,200.00	(1,880.00)	55.24%
6120100 · Meeting Room Fees	265.00	1,000.00	(735.00)	26.5%
6130100 · Misc Income - General	1,345.83	25,000.00	(23,654.17)	5.38%
6150100 · Lost & Damged Materials	1,521.40	6,000.00	(4,478.60)	25.36%
6200100 · Over/Short	3.29	0.00	3.29	100.0%
<b>Total Income</b>	<b>1,602,804.84</b>	<b>3,314,352.28</b>	<b>(1,711,547.44)</b>	<b>48.36%</b>
<b>Gross Profit</b>	<b>1,602,804.84</b>	<b>3,314,352.28</b>	<b>(1,711,547.44)</b>	<b>48.36%</b>
<b>Expense</b>				
8010100 · Adult Books	41,589.68	85,000.00	(43,410.32)	48.93%
8020100 · Youth Books	14,460.42	59,000.00	(44,539.58)	24.51%
8025100 · Professional Resources	4,476.39	3,500.00	976.39	127.9%
8028100 · Administrative Resources (GA)	319.96	6,400.00	(6,080.04)	5.0%
8030100 · Magazines & Newspapers	11,666.70	15,000.00	(3,333.30)	77.78%
8050100 · Adult AV Materials	20,557.49	62,000.00	(41,442.51)	33.16%
8060100 · Youth AV Materials	4,375.27	16,000.00	(11,624.73)	27.35%
8080100 · Video Games	3,146.75	15,000.00	(11,853.25)	20.98%
8090100 · eBook & eMagazine Services	18,731.25	55,500.00	(36,768.75)	33.75%
8095100 · Electronic Subscriptions	26,361.29	80,000.00	(53,638.71)	32.95%
8110100 · Bank Service Charges	1.62	500.00	(498.38)	0.32%
8120100 · Library Supplies	2,014.01	10,000.00	(7,985.99)	20.14%
8130100 · Tech Services Supplies	5,471.24	57,200.00	(51,728.76)	9.57%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	9,170.03	22,000.00	(12,829.97)	41.68%
8145100 · Circulation Supplies	1,785.87	12,000.00	(10,214.13)	14.88%
8147100 · Summer Reading Club	24.08	7,000.00	(6,975.92)	0.34%
8150100 · Youth Programs & Supplies	9,312.84	21,500.00	(12,187.16)	43.32%
8215100 · Collection Agency Fees	474.35	1,500.00	(1,025.65)	31.62%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	12,658.74	59,000.00	(46,341.26)	21.46%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & SIRSI Expenses	23,608.00	80,000.00	(56,392.00)	29.51%
8320100 · Network Expenses	7,465.52	25,000.00	(17,534.48)	29.86%
8330100 · OCLC Services (cataloging)	3,224.00	8,000.00	(4,776.00)	40.3%
8410100 · Payroll Exp, Acctg & Audit Serv	12,594.21	28,000.00	(15,405.79)	44.98%
8420100 · Legal Services	0.00	1,500.00	(1,500.00)	0.0%
8430100 · Automation & Misc Consultants	770.00	14,000.00	(13,230.00)	5.5%
8440100 · In Service Honorarium	600.00	1,000.00	(400.00)	60.0%
8510100 · Printing	12,522.24	36,000.00	(23,477.76)	34.78%



	<b>Jul - Oct 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8530100 · Public Notices & Ads	107.30	3,000.00	(2,892.70)	3.58%
8540100 · Postage	4,540.83	18,000.00	(13,459.17)	25.23%
8550100 · Public Relations/Promotions	3,882.52	10,000.00	(6,117.48)	38.83%
8610100 · Electricity	10,280.30	25,000.00	(14,719.70)	41.12%
8620100 · Gas	347.70	2,500.00	(2,152.30)	13.91%
8630100 · Telephone	2,516.07	13,500.00	(10,983.93)	18.64%
8635100 · T-1 & other Telecommunications	2,678.20	7,000.00	(4,321.80)	38.26%
8640100 · Water & Sewer	3,204.98	3,500.00	(295.02)	91.57%
8720100 · Building/Auto Insurance	20,698.00	32,000.00	(11,302.00)	64.68%
8730100 · Bonding & Officers Liability	5,243.00	5,500.00	(257.00)	95.33%
8740100 · Building & Grounds	23,933.28	54,000.00	(30,066.72)	44.32%
8760100 · Hospitality	1,792.06	13,000.00	(11,207.94)	13.79%
8770100 · Interlibrary Loan Fees & Losses	94.76	700.00	(605.24)	13.54%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8910100 · Salaries	711,907.57	1,810,000.00	(1,098,092.43)	39.33%
8920100 · FICA/Medicare	53,678.61	145,000.00	(91,321.39)	37.02%
8930100 · IMRF	78,221.04	180,000.00	(101,778.96)	43.46%
8940100 · Health & Life Insurance	124,635.10	260,000.00	(135,364.90)	47.94%
8950100 · Tuition Reimbursement	618.84	9,000.00	(8,381.16)	6.88%
8960100 · Memberships & Dues	1,089.96	8,000.00	(6,910.04)	13.63%
8970100 · Meetings & Travel	3,589.73	14,000.00	(10,410.27)	25.64%
9060100 · Library Furnishings	1,333.24	35,000.00	(33,666.76)	3.81%
9070100 · Library Equipment	0.00	70,000.00	(70,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	10,000.00	(10,000.00)	0.0%
9090100 · Additional Capital Projects	2,506.12	320,000.00	(317,493.88)	0.78%
<b>Total Expense</b>	<b>1,304,281.16</b>	<b>3,836,950.00</b>	<b>(2,532,668.84)</b>	<b>33.99%</b>
<b>Net Income</b>	<b>298,523.68</b>	<b>(522,597.72)</b>	<b>821,121.40</b>	<b>(57.12%)</b>

McHenry Public Library District  
**Statement of Revenues and Expenditures Budget vs. Actual**  
 July 1, 2016 - November 30, 2016 -Special Reserve Fund

6:14 PM  
 12/09/2016  
 Cash Basis

	<b>Jul - Oct 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
<b>6020200 - Developer Fees</b>	3,470.00	25,000.00	(21,530.00)	13.88%
<b>6030200 - Interest Income - Spec Reserve</b>	300.01	3,000.00	(2,699.99)	10.0%
<b>6070200 - Reserve Fund Gifts</b>	0.00	25,000.00	(25,000.00)	0.0%
<b>6090200 - Transfer from General Fund</b>	0.00	800,000.00	(800,000.00)	0.0%
<b>6130200 - Misc Income - Special Reserve</b>	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Income</b>	<b>3,770.01</b>	<b>855,000.00</b>	<b>(851,229.99)</b>	<b>0.44%</b>
<b>Gross Profit</b>	<b>3,770.01</b>	<b>855,000.00</b>	<b>(851,229.99)</b>	<b>0.44%</b>
<b>Expense</b>				
<b>9050200 - Library District Act</b>	0.00	150,000.00	(150,000.00)	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>150,000.00</b>	<b>(150,000.00)</b>	<b>0.0%</b>
<b>Net Income</b>	<b>3,770.01</b>	<b>705,000.00</b>	<b>(701,229.99)</b>	<b>0.54%</b>

**Statement of Revenues and Expenditures Budget vs. Actual**

12/09/2016

July 1, 2016 - November 30, 2016 - Grant and Gift Fund

Cash Basis

	<b>Jul - Nov 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
6030300 · Interest Income - Grant & Gifts	78.52	2,500.00	(2,421.48)	3.14%
6070300 · General Fund Gifts	1,966.43	20,000.00	(18,033.57)	9.83%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>2,044.95</b>	<b>157,393.43</b>	<b>(155,348.48)</b>	<b>1.3%</b>
<b>Gross Profit</b>	<b>2,044.95</b>	<b>157,393.43</b>	<b>(155,348.48)</b>	<b>1.3%</b>
<b>Expense</b>				
8040300 · Operating Fund Gifts	4,087.28	448,381.10	(444,293.82)	0.91%
8800300 · Per Capita Grant expense for FY	0.00	32,393.43	(32,393.43)	0.0%
8800311 · Adult Materials - PER CAPITA	2,298.99	0.00	2,298.99	100.0%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
<b>Total Expense</b>	<b>6,386.27</b>	<b>505,774.53</b>	<b>(499,388.26)</b>	<b>1.26%</b>
<b>Net Income</b>	<b>(4,341.32)</b>	<b>(348,381.10)</b>	<b>344,039.78</b>	<b>1.25%</b>

**McHenry Public Library District  
 INTERIM CHECKS ISSUED - November 2016  
 (NOT INCLUDED ON BILL REPORT)**

<u>VENDOR</u>	<u>Account - Money Market</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	<b>subtotal for account</b>	<b>\$ -</b>			

<u>VENDOR</u>	<u>Account - General Fund</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Comcast	T-1 and other Telecommunications	\$ 247.80	8635-100	11/09/16	EFT
	<b>subtotal for account</b>	<b>\$ 247.80</b>			

<u>Account - HSA/Building</u>					
First Midwest Bank	employee contributions HSA	\$ 693.94	8940-100	11/09/16	EFT
First Midwest Bank	employer contributions HSA	\$ 646.24	8940-100	11/09/16	EFT
First Midwest Bank	employee contributions HSA	\$ 693.94	8940-100	11/23/16	EFT
First Midwest Bank	employer contributions HSA	\$ 646.24	8940-100	11/23/16	EFT
	<b>subtotal for account</b>	<b>\$ 2,680.36</b>			

<u>VENDOR</u>	<u>Account - Payroll</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
IL Municipal Retirement Fund IMRF		\$ 21,465.60	8930-100	11/01/16	EFT
	<b>subtotal for account</b>	<b>\$ 21,465.60</b>			

<u>VENDOR</u>	<u>Account - Imprest</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	<b>subtotal for account</b>	<b>\$ -</b>			

**GRAND TOTAL CHECKS ISSUED \$ 24,393.76**

## McHenry Public Library District

### LIBRARIAN'S REPORT

November 2016

#### Administration

- Scholtz working on digitization project for Richmond Gazette – could mean funding for digitization of **PlainDealer** (already available on NewsBank/Newspapers.com), committed as much as \$6K to project
- NAMI will provide mental health education to select staff in 2017 – library could be a potential training site.
- RFID tours at other libraries will be scheduled for board and staff (Jan – Feb 2017). Round Lake PL meeting at MPLD on 2/22 with facilities tour to follow (J. Scholtz doing tour)
- J. Scholtz took care of various problems over holiday – Enterprise viewing problem, YS laptop issue, Evanced booking problem.
- Holiday materials drop maintenance calendar for holidays confirmed. Thanks to Circ, Admin for coming in holiday hours to empty drop/check-in materials.
- B. Edminster led the Classic Book Discussion of **The Great Gatsby** by F. Scott Fitzgerald, 11/21.
- Sunrise Rotary group distributed holiday garlands from library pole barn (week of 11/26).
- Last day of work for M. Amstadt (12/9); last full day of work for A. Nicholls 12/22
- B. Edminster represented the library at the Character Counts! Coalition meeting of 12/8.
- B. Edminster showed up as Santa at the staff in-service of 12/9, the Spanish language holiday program of 12/12, and the English language holiday program of 12/14.
- 3 board members running for re-election in Apr. 2017 – K. Beaderstadt; D. Grala and J. Stone. All docs due at MPLD (circ. Desk) by 12/16.

#### Adult

- A teenager came to the desk in a panic. He couldn't find his wallet and wanted to know would we help him find his wallet. I retraced his steps back to the Self-Checkout Counter and with the help of Laurie Rex, I lifted the machine up and Laurie found the wallet underneath the machine along with a Hannah Montana (sic) music cd and a *Chicago Parent* magazine. T. O'Toole
- T. Hillier with the help of Z. Terrill got the **Plaindealer** Death Indexes on the Genealogy site & **VITA**
- T. Hillier worked with our intern, Ann, on photo/negative project for the genealogy library.
- Patrons really like the study area that we created next to the large meeting rooms. Patrons can spread out their materials and it is very quiet in that area.
- The department with the help of IT and maintenance created a more open computer area with aisle ways and more space between the public service desk and the computers. Thanks to all for your help!
- The department would like to say thank you and good luck to Mary Amstadt for everything she has done for us and the library since she has worked here. We will miss you so much but wish you well in North Carolina.

## Building Services

- Assisted R. Jensen in installing 8 security cameras in library for improved security.
- First snow of the season – 12/4. D. Harding and maintenance crew did a spectacular job – thanks!!
- Maintenance crew working on completing red square floor work – finished with Adult area, moving to YS; chair mats ordered/installed in computer areas.
- Study rooms received sound proofing material above the ceiling.

## Circulation

- S. Willis reported 153 expired holds were pulled in November.
- M. Amstadt announced her retirement date.
- A. Nicholls announced her retirement date.
- L. Rex and S. Willis attended a Customer Service Tips and Tricks seminar at the 95<sup>th</sup> Street Branch of the Naperville Public Library.

## Human Resources

- No changes in staffing (FTE) for the month.
- Mary Amstadt, Circulation Manager, officially resigned due to relocation (spouse's job move to North Carolina).
- Actively began soliciting internal and external applicants for Circulation Department Manager position.
- Salary Increase Information: Data is pulled from a minimum of 3 months (vs. monthly) to maintain confidentiality and also provide meaningful numbers.
  - Average Salary increase for the Last 3 months – 3.14%
    - This average calculation is missing data from three employees whose salary increases have not yet been submitted.
  - Average Salary increase for the Last Calendar Quarter – 2.5%
  - Average Salary increase for the FY 2016-2017 (year-to-date) – 2.69%
    - This average calculation is missing data from three employees whose salary increases have not yet been submitted.
    - Fiscal YTD: two employees did not receive an increase due to performance and two employees have received lump-sum merit payments vs. an increase to their base salary
- Continued to monitor and evaluate on-going employee relations issue of high complexity
- Worked with broker on benefit renewal process. Assisted Jim in his final decision for the benefit selection for the new benefit year.
- Insignificant changes in benefit levels/vendors; however, shifted cost-sharing to 5% for employee-only coverage.
- Off-set increase in medical cost-sharing to provide free dental and vision benefits to all eligible employees (advantageous due to higher admin cost vs. payroll deductions gained).
- Conducted Open Enrollment meetings on 11/16 & 11/17. Three (3) employees switched from HRA medical plan to the HSA plan.
- Worked with Admin staff to automate HSA employer contributions and reduced 26 deposits to 12 (reduced admin workload and provided greater benefit to employees): contribution remains as \$1,200/participant.

- Participated in HR Roundtable (sponsored by Management Association) at the Palatine Public Library
- Attended monthly Managers' Meeting
- Attending In-Service Committee Meeting
- Participated in webinars on the following topics:
  - Trends in Performance Management & Compensation
  - Employee Engagement
  - Cultivating Relationships
  - Marijuana in the Workplace

## Public Relations

- Laid out the January/February *Preface* library newsletter, which will be dropped off at post offices for delivery on or around December 9-10. Program registration begins Dec. 12.
- Started to prepare Winter Reading Program materials. This year's theme is "Red Carpet Reads."
- Wrote and sent a patron e-newsletter on December 1 featuring holiday/December programs and holiday closings.
- Promoted Friends' kids' Christmas book sale, which took place Nov. 21-27.
- Library awareness email campaign began Nov. 3, with weekly blasts distributed to patrons through the holidays. This is a joint venture between CCS and Library Aware, and costs nothing to us to participate in.
- Participated in a webinar for instructions on the upcoming library cardholder email campaign, which will begin in January with regular emails to new and existing cardholders. LibraryAware is sponsoring this campaign, free for libraries who subscribe to LibraryAware.
- Promoted library programs through a variety of media, including Social Media and electronic signage inside and out.
- Updated website.
- Attended RAILS marketing group meeting at Gail Borden PL on Nov. 18. Heard about successful and non-successful referenda campaigns.
- Attended Management Team meeting and meeting on benefits enrollment.
- The library participated in the Chamber's Harvest Food Drive for F.I.S.H. Food Pantry, collecting food and personal items.

## Technical Services

- Department meetings, K. Kimbrel, D. Lavin, K. Meadows, P. Radic, K. Walker, K. Milfajt, 11/1/16, 11/15/16.
- CCS Catalog and Metadata Management RDA workshop, K. Kimbrel, D. Lavin, K. Milfajt, 11/16/2016.
- Insurance benefits meetings, K. Kimbrel, D. Lavin, K. Meadows, K. Walker, K. Milfajt, 11/16/2016, 11/17/2016
- Book covering at the YS NaNoWriMo workshop, K. Walker, K. Milfajt, 11/28/2016
- Collection Development meeting, K. Milfajt, 11/1/2016.
- Management Team meeting, K. Milfajt, 11/8/2016.
- SCRAP, K. Milfajt, 11/9/2016.
- Project Laulima RFP Scoring Rubric session, K. Milfajt, 11/10/2016.
- CCS Circulation, K. Milfajt, 11/11/2016 – presented for the CCS Catalog and Metadata Management technical group.
- Moderated the Contemporary Book Group, K. Milfajt, 11/14/2016.

- K. Kimbrel continues to handle the invoices and request replacement discs from our audiobook vendors.
- K. Meadows reorganized our supply of browser labels for easier and more efficient access to the inventory.
- K. Milfajt participated in the scoring of the ILS vendor responses to the RFP.

## Technology

- This month MPLit closed 82 Helpdesk tickets; Sent in our Eco Master Disk cleaner for repair; replaced a few Circulation receipt printers; Moved adult workstations a few times in November due to the floor repair; Updated our Chromebooks for staff use; Several staff webinars were setup in the boardroom & Conference room 124 and Updated Web pages as needed plus Assisting patrons & staff as needed.

## Youth Services

- Spanish Interactions: 97 adults, 19 teens, 178 children
- Snacks: 70 snacks served, 97 patrons through room
- Teacher Checkout Program: We received a total of 11 requests for classroom materials. A total of 120 books, 1 audiobook (cd), 1 music cd (Spanish), and 12 DVDs were pulled by YS staff and checked out to teachers for classroom use.
- J. Velasquez spent the month preparing a presenting the *Juntos* program. This 5-week workshop was done in conjunction with the 4-H Metro Education Department and focuses on middle school students from immigrant Spanish speaking families. The goal of the program is to help these students understand how middle performance affects their high school school and future college career and to understand the ins-and-outs of the school system. We were picked as one of three libraries in the state to partner with 4-H in this test program. While the attendance was lower than expected Jennifer was able to create great community partners with the District 156's bilingual services staff, Mano a Mano, and 4-H. We also had a great volunteer and co-presenter, Luis Ocotl, who is a library patron, recent graduate of McHenry HS and a first generation college student at MCC share his story of navigating high school.
- G. Doolan had nine local preschool centers set-up booths for the library's annual preschool fair at the beginning of November. We had ten families come to the fair where they each were provided with a library tote bag filled with information about early literacy and how choose the right preschool for your child.
- M. Dineen attended LACONI's Literacy and Our Littlest Patrons workshop. There was a presentation on Digital Media & the Very Young, Reach Out and Read, and 1000 Books Before Kindergarten. The Digital Media presenter went over the newly released recommendations for screen time for young children by the American Academy of Pediatricians . She also offered some great resources and personal recommendations for early literacy apps. After the 1000 BB4K presentation, we broke up into smaller groups and libraries shared how they have implemented the program. This was especially helpful since we are rolling out a 1000 Books before Kindergarten in January 2017.
- C. Bergan was the featured presenter at Valley View's all-staff meeting in November. She was able to share the library's services, programs and collections to 43 staff members and received many compliments about her presentation "I am a 5th grade special ed teacher at Valley View, and we had you come to our SDW a few weeks ago. We were quite impressed with your presentation :)" and "My name is Carey Noonan and I teach 4th grade at Valley View. You did a great job presenting the other morning!". Not only did the staff enjoy Caitlin's presentation, but since then we have booked library tours with four different grade levels and have seen an increase in their staff using the Teacher Checkout Program.



- R. Raleigh attended YALSA's Literature Symposium in Pittsburgh this month. The ALA weekend conference focuses on all things young adult. Some of the presentations Rebekah attended were: **Power of "ProTeen"** and **Building Their Own World: Teen-Driven Community Engagement** focusing on how to collaborate with teens and get them involved in the library which will be a great resource while working with her TAG group. Also, presentation on teen homelessness, maker spaces and debut authors.
- M. Cairo helped a mom looking for books to encourage paragraph writing. As Mariann began to look up the usual resources for her, she continued to inform me that her son is in fourth grade with a form of autism and a reluctant reader! I realized our nonfiction resources would be given a 'big thumbs down', so I then went a different route and suggested the Scooby Doo You Choose series. My reasoning was the boy and his mom could read the story together and he could "choose" the ending and write it in the form of a paragraph. A few weeks later the mom came to the desk to tell me how excited she was when he son eagerly looked for a pencil to write the paragraph of his choice! Scooby to the rescue!
- J. Drinka presented a 4-week NaNoWriMo workshop for young readers. NaNoWriMo is a initiative to write a novel in the month of November or for younger kids to make it a point to do creative writing every day. By the end of the workshop Joe got them all writing, consistency. One even way surpassed her word count goal. They loved writing on our typewriters, by the way. Last meeting time, they got their journal books covered

## Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth – Other End of the calendar year (Jan – Dec. stats will be highlighted in the Jan. 2017 report.

## Upcoming Events and Projects

- Set-up staff/board visits to area libraries and RFID libraries (Jan./Feb 2017)
- Lift station project (discovery) – what to do next?
- Exploration of various community projects (supply garden/Chautauqua, etc.) – talk with City and Landmark Commission
- Continue with Docuware scanning of documents
- Upgrade of solar panels/install new (April 2017)
- Jan – Apr. 2017 – tax help uses the Storytime Rm.
- New furniture ordered for study rooms (thanks to YS/Ad. Dept. suggestions)
- Feb 2017 – new ILS to be chosen by CCS libraries – implementation to follow
- Staff who want to be voter registrars receive training/oath of office Hiring of new Circ. Dept. Hd. (Jan/Feb. 2017)

**EXECUTIVE SESSION MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**

**Date:** November 15, 2016

**Time:** 8:28 p.m.

**Location:** Library Board Meeting Room

**Members Present:** Kathy Baderstadt, Margaret Carey, Delphine Grala, Charles Reilly, Bradley Schubert, and Jill Stone

**Members Absent:** Monica Leccese

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the October 18, 2016 executive session minutes.

No action was taken during Executive Session.

Respectfully Submitted,

\_\_\_\_\_  
Margaret Carey, Secretary Pro Tem

Text for Motion Sheet

1. Roll Call

<b>DATE: November 15, 2016 Called to Order: 8:28 p.m.</b>	<b>Kathy Baderstadt</b>	<b>Margaret Carey</b>	<b>Delphine Grala</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
1. Roll call	<b>P</b>	<b>P</b>	<b>P</b>	<b>NP</b>	<b>P</b>	<b>P</b>	<b>P</b>

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes



**JESSE WHITE • Secretary of State & State Librarian**  
Illinois State Library, Gwendolyn Brooks Building  
300 S. Second St., Springfield, IL 62701-1796

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## Illinois Public Library Per Capita Grant Expenditures Report

*Per Capita Grant funds must be obligated by June 30 and expended by August 15.*

Library Name: \_\_\_\_\_ City: \_\_\_\_\_

Control Number: \_\_\_\_\_ Branch Number: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_ Exact amount of Per Capita Grant received: \_\_\_\_\_

### CHECK EXPENDITURE CATEGORY. EACH CHECKED CATEGORY MUST INCLUDE A BRIEF EXPLANATION.

Materials (*materials for all ages, genres and formats, including electronic resources, books on tape, DVD's, CD's, etc.*)

Programs (*Summer Reading, Mom & Tot, educational, instructional, etc.*)

Personnel

Electronic Access (*databases, resource sharing, LLSAPs, system fees, etc.*)

Continuing Education (*staff and/or board*)

Supplies

**Equipment** (office equipment, computer software and hardware, etc.)

**Travel**

**Public Relations** (newsletters, media ads, etc.)

**Telecommunications** (phone, fax, internet, cable, etc.)

**Construction – Be specific** (ADA Accessibility, new carpeting and floor coverings, new furnishings, attached shelving, lighting, basic remodeling, energy conservation, electrical, roofing, elevators, ceilings, HVAC, plumbing, doors/windows, fire protection, book drops, circulation desks, security systems, technology wiring, and interior or exterior painting)

**Contractual Services – Be specific** (legal fees, architect fees, consulting fees, etc.)

**Other – Be specific** (insurance, utilities, furniture, Shelving, association fees, lawn maintenance, etc.)



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**Illinois State Library**

**ILLINOIS PUBLIC LIBRARY PER CAPITA AND  
EQUALIZATION AID GRANTS APPLICATION**

If the library does not have a current Illinois Public Library Annual Report (IPLAR) on file with the Illinois State Library, the application will not be reviewed or considered for funding.

Enter initials to confirm authorization to submit this application, and that you have read and understand the Program Overview and Administrative Rules for this grant offering from the Illinois State Library. If initials have not been entered (typed) on this line, the application will not be reviewed or considered for funding by the State Library.

\_\_\_\_\_                      \_\_\_\_\_  
Initials                      Date

Pursuant to the provisions of the Illinois Compiled Statutes (ILCS), 75 ILCS 10/8 and 10/8.1, as amended, the undersigned PUBLIC LIBRARY hereby applies for Illinois Public Library Per Capita and Equalization Aid Grants to be used for library purposes.

1. Legal Name of Library: \_\_\_\_\_

2. Library's Control Number: \_\_\_\_\_ Branch Number: \_\_\_\_\_

3. Contact Information of Person completing this grant application:

Preparer's Name: \_\_\_\_\_  
(Prefix)                      (First Name)                      (Last Name)

Preparer's Title: \_\_\_\_\_

Preparer's Phone Number: \_\_\_\_\_

Preparer's Email Address: \_\_\_\_\_

4. Population Served: \_\_\_\_\_

All changes in population must be documented, and that documentation must be attached as a separate document(s) and electronically submitted along with this application. Documentation should include one of the following:

- Any U.S. Census documentation (corrections, special census, etc.) that has been filed with the Office of Secretary of State Index Department prior to submission of the application.
- For population changes, annexations or disconnects that are typically not documented by the U.S. Census, the library must include appropriate and substantial documentation. Examples include, but are not limited to: documentation from appropriate municipal corporate authorities, a library district's board of trustees, referenda questions and certified results, etc.

Contact the Illinois State Library with any questions about what documentation should be included.

5. **Standards Chapter Review:** As per the requirements, the library administration and board of trustees must review Chapter 6, "Access," of *Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014. (75ILCS 10/8.1,1)*. Provide a short narrative describing the library's progress toward meeting the standards, including any changes that were made as a result of the review.
6. **Trustees:** Describe how the library meets the needs of the community as a provider of educational programs and training opportunities. Include a description of how the library can integrate new technologies and include one activity that fosters increased resource sharing.

7. **Technology:** Having completed the EDGE Assessment, describe the impact that the EDGE Assessment has had on the library, and include at least one example of how the library has used, or plans to use the information gleaned from the assessment.

8. **Education and Training:** Describe current or potential collaborative efforts that have benefited, or will benefit local library patrons and patrons in neighboring communities.

9. **Outreach:** Provide a brief description of the library's current or planned involvement with services available through the Illinois State Library Talking Book and Braille Service (TBBS). For more information about the services offered by TBBS, please visit <http://www.ilbph.org/>

10. **Planned Use of Funds:** Describe how the library plans to use grant monies in order to meet standards in the most recent edition of *Serving Our Public 3.0: Standards for Illinois Public Libraries*. Use general categories in identifying actual planned expenditures.



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# McHenry Library's Crypto Club teaching math with secret codes

By NATE LINHART  
nlinhart@shawmedia.com

McHENRY – Fifth- through eighth-grade students are invited to attend McHenry Public Library's new monthly program called the Crypto Club.

The free program, which began in late August and takes place once a month, will hold its next event Monday at the library's meeting rooms, Rooms 135 and 136, from 3:30 to 5 p.m.

The Crypto Club allows attendees to make and break secret codes using a combination of puzzles, coding, math and other methods. Youth Services librarian Caitlin Bergan said the goal of this club was to encourage children to

do math in a fun way.

"It's based around problem solving and giving them a chance to figure math problems out for themselves," Bergan said.

The event also will feature activities such as treasure hunts and games that will teach attendees about ciphers used for centuries to send hidden messages.

"Some of the activities will be letter-based, such as turning letters into numbers, and we even have a game inspired by 'Wheel of Fortune,'" Bergan said.

For information on the Crypto Club and the library's Youth Services program, contact the library at 815-385-0036 or mplyps@mchenrylibrary.org.

Registration required. Free. Information: 815-459-1687 or www.clpl.org.

**FRIENDS FIRST SATURDAY BOOK SALE**, 10 a.m. to 4 p.m. Dec. 3, Wauconda Area Library, 801 N. Main St., Wauconda. The Friends of the Wauconda Area Library host a sale of gently used materials. Information: www.wauclub.org or 847-526-6225.

**HELP THE HUNGRY THIS HOLIDAY**, 10 a.m. to 2 p.m. Dec. 3, Valley View Center, 3103 Route 176, Crystal Lake. Salon Cora, Geanelli's Restaurant and Valley View Carwash are hosting a book signing and fundraiser for the Crystal Lake Food Pantry. Attend the event and get a gift and enter a raffle. Adela Crandell Durkee, author of "A Ship of Pearl" and "The Fable of Little Tzurie" will greet readers and sign books. Proceeds benefit the Food Pantry. Free. Information: 847-414-0708 or adelacrandell@me.com.

**READ "FUR" FUN**, 10 a.m. to noon Dec. 3, McHenry Public Library, 809 Front St., McHenry. Bring a book and read to a licensed therapy dog. This program is for early readers, reading practice or to get comfortable reading out loud. It's also for kids who just want to cuddle with a dog. Sign up at the questions desk for a time slot. Dog owners will be present. Free. Information: 815-385-0036 or mplyps@mchenrylibrary.org.

**HOLIDAY PARTY WITH MRS. CLAUS**, 2 to 3 p.m. Dec. 4, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Mrs. Claus and her elves are visiting the Crystal Lake Public Library. After a special storytime with songs and stories, children will have a chance to speak and take a photo with Mrs. Claus. CLPL cardholders only. Registration is required for all attendees, including adults. Free. Information: 815-459-1687 or www.clpl.org.

**THE ESSENTIAL CHRISTMAS CAROL**, 7 to 8:30 p.m. Dec. 8, McHenry Public Library, 809 Front St., McHenry. Using a script derived from Dickens' only existing abridged reading copy, William Pack will perform a reading of "A Christmas Carol" enhanced with a modern recreation of magic lantern slide show popular during Dickens' lifetime. Funded by the Friends of the McHenry Public Library. Free. Information: 815-385-0036 or mplref@mchenrylibrary.org.

**GET LIT(ERARY)**, 7 to 8 p.m. Dec. 8, Le Petit Marché, N. Williams St., Crystal Lake. Every second Thursday, Le Petit Marché, a cafe and bistro across from Raue Center hosts Williams Street Repertory (WSR) for a reading series based around monthly themes. Readers include community members as well as WSR actors and staff members. Free. Information: 815-477-3296, petitmarche2@yahoo.com or http://wsrep.org/index.php/whats-on/get-lite-ary-2.

**FAMILY CRAFT DAYS**, 1 to 3 p.m. Dec. 10, Woodstock Public Library, 414 W. Judd St., Woodstock. Miss Mary and Miss Kate have some crafty plans that work better with a team. Kids and parents will work together to create something new every month. Information: https://il.evanc.org/info/woodstock/lib/events/signup.asp?ID=4460.

## ATIONAL NOVEL WRITING MONTH

5:30 p.m. Nov. 28, McHenry Public Library, 809 Front St., McHenry. A four-part novel writing workshop. Each week there will be writing prompts, time to write and time to share your work. Free. Information: 815-385-0036 or mplyps@mchenrylibrary.org.

## ATIONAL NOVEL WRITING MONTH

SENIORS, 3:30 to 5 p.m. Nov. 30, McHenry Public Library, 809 Front St., McHenry. Work toward your own novel. Other young writers for company and contests and games will keep things interesting. Participants must be in grades 6-12. Free. Information: 815-385-0036 or mplyps@mchenrylibrary.org.

## NG WORKSHOP

10 to 11:30 a.m. Nov. 10, McHenry Community College, 8900 Route 14, Crystal Lake. Learn techniques on how to write or revise and edit your novel. Free. Information: 815-455-8576 or mplyps@mchenrylibrary.org.

## TWEEN BOOK GROUP

4:30 to 5:30 p.m. Dec. 6, McHenry Public Library, 809 Front St., McHenry. This month we will read "The Overlander" by Suzanne Collins. Free. Information: 815-385-0036 or mplyps@mchenrylibrary.org.

## DISCUSSION GROUP

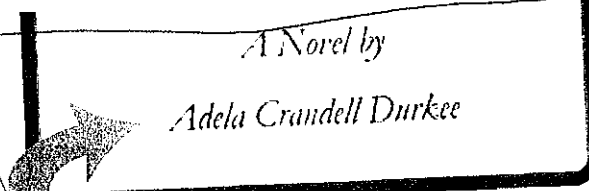
7:30 to 8:30 p.m. Dec. 3, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. This month we will read "The Incredibly Close" by R.J. Palacio. Free. Information: 815-459-1687 or www.clpl.org.

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7:30 to 8:30 p.m. Dec. 3, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. This month we will read "The Incredibly Close" by R.J. Palacio. Free. Information: 815-459-1687 or www.clpl.org.

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## HELP THE HUNGRY BOOK SIGNING

**WHEN:** 10 a.m. to 2 p.m. Dec. 3

**WHERE:** Valley View Center, 3103 Route 176, Crystal Lake

**COST & INFO:** Salon Cora, Geanelli's Restaurant and Valley View Carwash are hosting a book signing and fundraiser for the Crystal Lake Food Pantry. Attend the event and get a gift and enter a raffle. Adela Crandell Durkee, author of "A Ship of Pearl" and "The Fable of Little Tzurie" will greet readers and sign books. Proceeds benefit the Food Pantry. Free. Information: 847-414-0708 or adelacrandell@me.com.

mplref@mchenrylibrary.org.  
**FIRST SATURDAY STORYTIME**, 1:30 p.m. Dec. 3, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Designed for children with special needs ages 3-8 with an adult. We engage children through movement, music, stories and hands-on activities. Siblings are welcome.



# Chasing Lyons

A parenting blog

# Lyons

by Maria Lyons

Find Maria at [NWMermaid.com/features/chasinglyons](http://NWMermaid.com/features/chasinglyons) or @chasinglyons on

# Plan!

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY



## "THE BEATLES & THE ROLLING STONES"

**WHEN:** 7 to 8:30 p.m. Nov. 28

**WHERE:** McHenry Public  
Library, 809 Front St.,  
McHenry

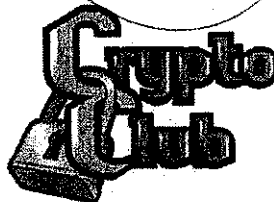
**COST & INFO:** Beatles scholar  
Aaron Krowicz will compare  
and contrast 1960s English  
rock bands The Beatles and  
The Rolling Stones through  
musical examples and inter-  
views with the band members.  
Krowicz was awarded a  
research grant through the  
University of Hartford in 2011  
to study The Beatles and since  
has presented his findings  
more than 250 times through-  
out the U.S. and England. Free.  
Registration required. Informa-  
tion: 815-385-0036 or [www.  
mchenrylibrary.org](http://www.mchenrylibrary.org).

## CRYPTO CLUB

**WHEN:** 3:30 to 5 p.m. Nov. 28

**WHERE:** McHenry Public  
Library, 809 Front St.,  
McHenry

**COST & INFO:** Fifth- through  
eighth-graders will learn how  
to make and break secret  
codes and cyphers using puz-  
zles, coding, math and more.  
Free. Registration required.  
Information: 815-385-0036 or  
[www.mchenrylibrary.org](http://www.mchenrylibrary.org).



## McHenry County



**LEAF LABOR - RINGS**, the combined high school you recently gathered for a second time this fall to rake Robert Schenk, Mike Jones, Noah Higgins, the Rev. A

## COMMUNITY CALENDAR

### Nov. 28

• 11 a.m. to 4 p.m. - **Defenders' used book sale**, Woodstock Square Mall building lobby, 110 S. Johnson St., Woodstock. Continues through Dec. 10 from 11 a.m. to 4 p.m. daily (3 p.m. Saturdays, closed Sunday). Annual holiday sale sponsored by the Environmental Defenders of McHenry County. Books priced at \$1 for hardcovers, 50 cents for paperbacks and 25 cents for children's books. Bag sale Dec. 8-10 with all books \$5 a paper grocery bag. Information: 815-338-0393 or [www.mcdef.org](http://www.mcdef.org).

• 3 to 4 p.m. - **Physical therapist assistant information session**, McHenry County College, Room E217, 8900 Route 14, Crystal Lake. Learn about MCC's physical therapist assistant Associate of Applied Science degree program, meet faculty, learn about career opportunities and get information on applying to the program. Free. No registration required. Information: [www.mchenry.edu/pta](http://www.mchenry.edu/pta).

• 6:30 p.m. - **Crystal Lake Lions Club meeting**, Village Squire, 4816 Route 14, Crystal Lake. Guest speaker will be Erin Grima of McHenry County PADS. Free. Information: 815-356-6917 or [www.crystallakelions.org](http://www.crystallakelions.org).

# Plan It

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

## HOLIDAY MADRIGALS CONCERT

**WHEN:** 6 to 7 p.m. Dec. 7  
**HERE:** Harvard Diggins  
Library, 900 E. McKinley St.,  
Harvard  
**LIST & INFO:** Harvard High  
School's madrigals ensemble  
will be caroling throughout  
downtown Harvard, concluding  
with an indoor concert  
at the library. Free. Informa-  
tion: 815-943-4671 or www.  
harvard-diggins.org.

## LOTTERY & DINSETTIA SALE

**WHEN:** 9 a.m. to 4 p.m. Dec. 7  
**HERE:** McHenry County  
College, 8900 Route 14,  
Crystal Lake  
**LIST & INFO:** MCC ceramics  
vendors will sell handcrafted  
cups, vases, bowls and more,  
and the Horticulture Depart-  
ment will have several colors  
of dinsettia plants for sale  
starting at 12 p.m. Information: 815-  
8674.

## HOLIDAY ADDITIONS

**WHEN:** 7:30 p.m. Dec. 7  
**HERE:** Elgin Community  
College Arts Center, 1700  
Canaan Drive, Elgin  
**LIST & INFO:** The ECC Con-  
cert Band will perform holiday  
ritzes. Cost: \$9 adults, \$7  
for students and seniors. Informa-  
tion: 847-622-0300.



**BEST FRIENDS** - The Characters of Character and Smiling Shamrock Art Studio collaborated for an After-School Art with Life I Children learned about friendship with Friendship Frog and made paper bag puppets. Pictured (back row, from left) are No Finnerly, Caroline Dawson and Shawn Stonis; and (front row) Eleanor Brown, Penelope Green, Isadora Green, Maddie Myers and

# COMMUNITY CALENDAR

### Dec. 7

• 10 a.m. - **Holiday concert**, Community Church of Richmond, 5714 Broadway St., Richmond. Hosted by the Women's Fellowship and presented by the Richmond-Burton Community High School Choir. Coffee and cookies served after the concert. Free. Information: 815-678-6521.

• 10 a.m. to 1 p.m. - **Habitat restoration work day**, Wolf Oak Property, 8930 Route 120, Woodstock. The Land Conservancy of McHenry County seeks volunteers to help restore a natural area. Information: 815-337-9502 or www.conservemc.org.

• 11 a.m. to 4 p.m. - **Defenders' used book sale**, Woodstock Square Mall building lobby, 110 S. Johnson St., Woodstock. Continues through Dec. 10 from 11 a.m. to 4 p.m. daily, 11 a.m. to 3 p.m. Saturday. Annual holiday sale sponsored by the Environmental Defenders of McHenry County. Books priced at \$1 for hardcovers, 50 cents for paperbacks and 25 cents for children's books. Bag sale Dec. 8-10 with all books \$5 a paper grocery bag. Information:

815-338-0393 or www.mcdef.org.

• 11:30 a.m. - **McHenry Senior Citizens Club's Lunch Bunch meeting**, Grand Buffet, 4400 W. Elm St., McHenry. Visitors welcome. Call for reservations. Information: 815-578-1224.

• 4:30 to 5:30 p.m. - **"The Incredible Journey of a Holiday Card,"** McHenry Public Library, 809 Front St., McHenry. A postal worker from the McHenry Post Office will present an interactive program for kindergartners through third-graders. Children also will create holiday cards for McHenry senior centers. Free. Registration required. Information: 815-385-0036 or www.mchenrylibrary.org.

• 5 to 7 p.m. - **Green Drinks McHenry County**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Environmentally minded people gather to network and talk about "greening" the future. Hosted by the Environmental Defenders of McHenry County. Peter Bozic, a certified wine specialist with Pure Wine company, will discuss the different certifications of organic wine in the U.S. and abroad. Free. Information: 815-338-0393 or www.mcdef.org.

• 7 to 8:30 p.m. - **"The Little Mermaid Jr.,"** Huntley Park District's Cosman Theater, 12015 Mill St., Huntley. Also presented at 7 p.m. Dec. 9. Northern Illinois Special Recreation Association actors will showcase a shortened version of the popular musical. Cost: \$2. Information: 815-459-0737 or jelam@nisra.org.

## McHenry



**TWIN SALES** - Don Metivik's **Monster** is shown from the **Holiday Cookie Sale** at Tree Universalist Congregation. A portion of the cookie sale will be from Saturday at the church, 1500 E. Road. In addition to the holiday cookies which will feature home-baked and breads sold by the publisher, a holiday decoration rummage sale will be used, like-new decorations will be available. Nothing will be sold at a price - take what you need. Information: 815-322-2464 or visit www.t

## LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [PlanitNorthwest.com](http://PlanitNorthwest.com).

**THE ESSENTIAL CHRISTMAS CAROL**, 7 to 8:30 p.m. Dec. 8, McHenry Public Library, 809 Front St., McHenry. Using a script derived from Dickens' only existing abridged reading copy, William Pack will perform a reading of "A Christmas Carol" enhanced with a modern recreation of a magic lantern slide show popular during Dickens' lifetime. Funded by the Friends of the McHenry Public Library. Free. Information: 815-385-0036 or [mpiref@mcHenrylibrary.org](mailto:mpiref@mcHenrylibrary.org).

**HOLIDAY PARTY WITH MRS. CLAUS**, 2 to 3 p.m. Dec. 4, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Mrs. Claus and her elves are visiting the Crystal Lake Public Library. After a special story-time with songs and stories, children will have a chance to speak and take a photo with Mrs. Claus. CLPL cardholders only. Registration is required for all attendees, including adults. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

**"A BLIZZARD OF BOOKS!" TEEN AND ADULT READING CHALLENGE**, 9 a.m. Dec. 5, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. Register at the library, then read at least four books by Feb. 11 to qualify to win prizes. Free. Information: 847-639-2274, [jgehlin@frgml.org](mailto:jgehlin@frgml.org) or [www.frgml.org](http://www.frgml.org).

**DEFENDERS' USED BOOK SALE**, 11 a.m. to 4 p.m. Dec. 5, Woodstock Square Mall building lobby, 110 S. Johnson St., Woodstock. Annual holiday sale sponsored by the Environmental Defenders of McHenry

County. Books priced at \$1 for hardcovers, 50 cents for paperbacks and 25 cents for children's books. Bag sale Dec. 8-10 with all books \$5 a paper grocery bag. Hours: 11 a.m. to 4 p.m. through Dec. 10 (3 p.m. Saturdays, closed Sundays). Information: 815-338-0393 or [www.mcdef.org](http://www.mcdef.org).

**DOWNLOADING HELP DROP-IN SESSIONS**, 7 to 8 p.m. Dec. 6, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542.

**GET LIT(ERARY)**, 7 to 8 p.m. Dec. 8, Le Petit Marche, 19 N. Williams St., Crystal Lake. Every second Thursday, Le Petit Marche, a cafe and bistro across from Raue Center hosts Williams Street Repertory (WSR) for a reading series based around monthly themes. Readers include community members as well as WSR actors and staff members. Free. Information: 815-477-3296, [petitmarche2@yahoo.com](mailto:petitmarche2@yahoo.com) or <http://wsrep.org/index.php/whats-on-get-literary-2>.

**BOOKANEERS**, 2 to 3 p.m. Dec. 10, Algonquin Area Public Library District - Hamish Main Library, 2600 Hamish Drive, Algonquin. A beginner's level book discussion of Jan Brett's "Gingerbread Christmas" followed by an art project related to the story. For students in grades K-2. Registration required. Free. Information: 847-458-3139, [aparamele@aapl.org](mailto:aparamele@aapl.org) or [www.aapl.org/do](http://www.aapl.org/do).

**FAMILY CRAFT DAYS**, 1 to 3 p.m. Dec. 10, Woodstock Public Library, 414 W. Judd St., Woodstock. Miss Mary and Miss Kate have some crafty plans that work better with a team. Kids and parents will work together to create something new every month.

Information: <https://il.evanced.info/woodstock/lib/events/signup.asp?ID=4460>.

**OF BOGS AND BOOKS BOOK DISCUSSION GROUP**, 10 to 11:30 a.m. Dec. 10, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. The group meets the second Saturday of each month to discuss natural history, outdoor and environmental literature. Registration requested at 815-344-1294 or [dnr.volobog@illinois.gov](mailto:dnr.volobog@illinois.gov). Schedule: Dec. 10: "Discover Nature in Winter" by Elizabeth Lawlor. Jan. 14: "Flights Against the Sunset: Stories that Reunited a Mother and Son by Kenn Kaufman. Feb. 11: "The Home Place: Memoirs of a Colored Man's Love Affair with Nature" by J. Drew Lanham.

**POTTY PALOOZA**, 10 to 11 a.m. Dec. 12, McHenry Public Library, 809 Front St., McHenry. Get your little one excited to use the potty with this potty party featuring songs, stories and fun. For ages 2-5 with adult. Free. Information: 815-385-0036 or [mplyps@mcHenrylibrary.org](mailto:mplyps@mcHenrylibrary.org).

**JINGLE BELL ROCK 'N READ, PRESCHOOLERS WITH ADULT**, 10 to 11 a.m. Dec. 15, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Preschoolers will move and groove to the jingle bell beat, sing songs, listen to stories and enjoy treats. For CLPL cardholders only. Free. Registration is required. Information: [www.clpl.org](http://www.clpl.org) or 815-459-1687.

**ONCE UPON A STORYTIME**, 6 to 7 p.m. Dec. 15, McHenry Public Library, 809 Front St., McHenry. Read stories and sing songs featuring favorite fairytale characters. For ages 3-6 with adult. Free. Information: 815-

385-0036 or [mplyps@mcHenrylibrary.org](mailto:mplyps@mcHenrylibrary.org). **PIZZA & PAGES TEEN BOOK GROUP**, 3:30 to 4:30 p.m. Dec. 15, Jimano's Pizza, 366 Bank Drive, McHenry. For ages 12-18. Meet the third Thursday of each month to discuss books, eat pizza and hang out. The first 15 to sign up get a free copy of the book to keep. December's selection: "Winergirls" by Laurie Halse Anderson. Free. Information: 815-385-0036 or [mplyps@mcHenrylibrary.org](mailto:mplyps@mcHenrylibrary.org).

**BARK FOR BOOKS**, 10 to 11:30 a.m. Dec. 17, Woodstock Public Library, 414 W. Judd St., Woodstock. Dogs are great listeners and they can listen in any language. Sign up at the Children's Desk starting at 9 a.m. Information: <https://il.evanced.info/woodstock/lib/events/signup.asp?ID=4538>.

**PASSPORT TO ADVENTURE**, 10:30 a.m. to noon Dec. 17, Algonquin Area Public Library District - Hamish Main Library, 2600 Hamish Drive, Algonquin. This month we visit England and learn about the people and culture through stories, crafts or movies. Get your passport stamped each month to remember all the countries you've visited. Attendees must be between grades 2 and 3. Free. Registration required. Information: 847-458-3139, [aparamele@aapl.org](mailto:aparamele@aapl.org) or [www.aapl.org/do](http://www.aapl.org/do).

**POP-UP LIBRARY AT THE FARMER'S WINTER MARKET**, 11 a.m. to 1 p.m. Dec. 17, McHenry County Fairgrounds, Building D, 11900 Country Club Road, Woodstock. Get a library card, register for programs, renew materials and more. Featuring stories and crafts. Information: <https://il.evanced.info/woodstock/lib/events/signup.asp?ID=4463>.

1-2:3 at Lake-  
1) Country

Sage Gallery Tree followed by a light-  
ing of the outdoor tree by Lakewood  
Village President Erin Smith.

"We have lots of activity and  
music and all forms of art going on  
that night," Cottone said. "It's a very  
elegant, but festive evening."

Following the art show at 8 p.m.  
will be a "Cool Yule" holiday concert  
in The Listening Room featuring jazz  
singer Spider Saloff accompanied  
by jazz pianist and compeer Tommy  
Muellner. The composer, playwright  
and actress who wrote the one-woman  
musical, "Roar of the Butterfly,"

Saloff will perform a collection of  
holiday classics in a modern style and  
share her own holiday stories. Tickets  
to the concert cost \$18 in advance at  
[www.lakesideartspark.org](http://www.lakesideartspark.org) or \$23 at  
the door.

From 10 a.m. to 4 p.m. Dec. 3, Lake-  
side Arts Park will transform into a  
"Holiday Extravaganza" with indoor  
and outdoor activities, including ice  
sculptures and ice games for children,  
including ice blocks they can build

into castles. Visitors can drink hot  
chocolate, make s'mores around a  
campfire, take pictures with Santa (11  
a.m. to 3 p.m.) and visit a petting zoo  
(11 a.m. to 3 p.m.).

A Holiday Shopping Bazaar will  
feature at least 15 vendors with holi-  
day gifts.

"It's a very spirited holiday here,"  
Cottone said.

For information on the festivities,  
visit [www.lakesideartspark.org](http://www.lakesideartspark.org).

**SHETTI DINNER**, 6 to 8 p.m. Dec. 9,  
ke in the Hills. Hosted by the village of  
rom Santa and The Grinch, disc jockey  
o opportunities. Registration required.  
lder, \$15 nonresidents; \$9 residents  
10 resident family of 5 all ages, \$46  
nts. Registration and information:  
47-960-7460 or [www.lith.org](http://www.lith.org).

## DEC. 10

**ST. JOHN'S COOKIE WALK**, 8 a.m. to  
ion Dec. 10, St. John's Church, 401 St.  
n's Road, Woodstock. Free admis-  
Information: 815-482-4686 or [www.iswoodstock.com](http://www.iswoodstock.com).

**ANNUAL COOKIE WALK**, 9 a.m. to  
ec. 10, Ridgefield Crystal Lake Presby-  
1 Church, 8505 Church St., Ridgefield.  
ter cookies, candies and breads  
ered at \$8 a pound. Information: 815-  
9-1132 or [www.rcipc.org](http://www.rcipc.org).

**"JINGLE ALL THE WAY" MOVIE  
DWINING**, 10 a.m. Dec. 10, Woodstock  
e, 209 Main St., Woodstock. Admis-  
ion: \$1. Information: 815-338-8555 or  
[www.classiccinemas.com](http://www.classiccinemas.com).

**HISTORICAL HOLIDAYS OPEN  
HOUSE**, noon to 4 p.m.

Dec. 10, Powers-  
Walker House  
in Glacial Park,  
Route 31 and  
Harts Road,  
Ringwood.  
Visit the 1854  
restored home-

"The  
Nutcracker"

stead and witness volunteers in historical attire preparing for winter  
in the mid-19th century. Hosted by the McHenry County Conservation  
District. Free. Information: 815-338-6223 or [www.mccdistrict.org](http://www.mccdistrict.org).

**HOLIDAY DROP & SHOP**, 2 to 5 p.m. Dec. 10, The Racket Club, 9101  
S. Route 31, Algonquin. Parents can shop while children enjoy games,  
crafts, sports, a movie and candy cane hunt. Hosted by the Crystal Lake  
Park District. Cost: \$15 a child ages 5 through 11. Registration deadline:  
Dec. 3. Registration and information: 847-658-5688; 815-459-0680, ext.  
1212, or [www.crystallakeparks.org](http://www.crystallakeparks.org).

**"THE NUTCRACKER,"** Dec. 10-18, Woodstock Opera House, 121 Van Buren  
St., Woodstock. Presented by Judith Svalander Dance Theatre. Schedule:  
2 & 7 p.m. Dec. 10; 2 & 6 p.m. Dec. 11; 8 p.m. Dec. 16; 2 & 7 p.m. Dec. 17; 2 &  
6 p.m. Dec. 18. Tickets: \$25 adults, \$18 students. Tickets and Information:  
815-338-5300 or [www.woodstockoperahouse.com](http://www.woodstockoperahouse.com).

**3RD ANNUAL GINGERBREAD HOUSE DECORATING EVENT**, 3 to 4:30 p.m.  
Dec. 10 & 2 to 3:30 p.m. Dec. 11, The Flour Shoppe Bakery & Confections,  
372 Route 14, Cary. Cost: \$31.99 includes gingerbread house, decorating  
candies and free hot chocolate. Registration and information: 224-888-8182  
or [www.facebook.com/sherylsflourshoppe](http://www.facebook.com/sherylsflourshoppe).

**LIVE NATIVITY**, 4 to 8 p.m. Dec. 10, Zion Lutheran Church, 4206 W. Elm St.,  
McHenry. Includes a donkey, a pony, sheep and goats. Food and drinks  
available. Free. Information: 815-385-4488 or [www.zionmchenry.org](http://www.zionmchenry.org).

**"TIS THE SEASON CHARITY BALL,"** 7:30 p.m. Dec. 10, St. John  
Lutheran Church Activity Center, 300 Jefferson St., Algonquin. Home  
of the Sparrow benefit featuring the waltz. Free dance lesson taught  
by Frank and Jackie Penze followed by open dancing. Cake, coffee and  
prizes. Admission: \$8 members, \$10 seniors, \$12 nonmembers. Doors  
open 7 p.m. Information: 847-639-8699, [www.dancefoxvalley.org](http://www.dancefoxvalley.org) or  
[www.dancewithfrankandjackie.com](http://www.dancewithfrankandjackie.com).

**NORTH STREET'S "COOL YULE" CONCERT**, 7:30 p.m. Dec. 10, Kingston  
Lanes, Route 47 and Lake Avenue, Woodstock. Holiday music featuring  
Bill Denk on guitar and Dave Childress on keyboard and synthesizer.  
Information: 815-342-2425 or [www.facebook.com/northstband](http://www.facebook.com/northstband).

## DEC. 11

**ANNUAL CHRISTMAS CANTATA**, 9 and 11 a.m. Dec. 11, First Congrega-  
tional Church of Crystal Lake, 461 Pierson St., Crystal Lake. "And They  
Named Me Jesus" will be performed by the Youth and Children Choirs

at both church services. Child care available for infants and toddlers.  
Visitors welcome. Information: 815-459-6010 or [www.fcc-cl.org](http://www.fcc-cl.org).

**ADVENT/CHRISTMAS CANTATA**, 9:30 to 11 a.m. Dec. 11, Grace Lutheran  
Church, 1300 Kishwaukee Valley Drive, Woodstock. Featuring "The Promise  
of a King." Free. Information: 815-338-0554 or [www.gractwoodstock.org](http://www.gractwoodstock.org).

**VICTORIAN HOLIDAY TEA**, 12:30 to 2 p.m. and 3 to 4:30 p.m. Dec.  
11, Colonel Palmer House, 660 E. Terra Cotta Ave., Crystal Lake. A  
19th century Victorian holiday tea served by costumed staff. Jennifer  
McAllister will present the history of tea. Registration deadline: Dec. 4.  
Cost: \$15 resident adults, \$10 resident children age 12 and younger; \$23  
nonresident adults, \$15 nonresident children. Registration and informa-  
tion: 815-477-5873 or [www.crystallakeparks.org](http://www.crystallakeparks.org).

**RADIO PLAYERS CHRISTMAS PROGRAM**, 2 to 3 p.m. Dec. 11, Crystal  
Lake Public Library, 126 W. Paddock St., Crystal Lake. The Radio Players  
of Lake County will entertain with a Christmas-themed radio program.  
Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

**"SING-ALONG MESSIAH,"** 4 p.m. Dec. 11, Raue Center for the Arts, 26  
N. Williams St., Crystal Lake. Presented by Voices in Harmony. Handel's  
masterwork is presented with a 25-piece orchestra, soloists and  
projections of calligraphy by Timothy Botts. The McHenry County Choir  
Chorus will supplement the on-stage choir. Tickets start at \$15. Tickets  
and information: 815-356-9212 or [www.rauecenter.ticketforce.com](http://www.rauecenter.ticketforce.com).

## DEC. 14

**KIDS' CHRISTMAS PROGRAM: HERZOG'S MARIONETTES**, 6:30 to 7:30  
p.m. Dec. 14, McHenry Public Library, 809 Front St., McHenry. Frosty's  
Winter Wonderland holiday program for ages 3 and older featuring Dave  
Herzog's Marionettes. Santa will drop by. Bring a camera. Free. Information:  
815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

## DEC. 15

**JINGLE BELL ROCK 'N' READ, PRESCHOOLERS WITH ADULT**, 10 to 11  
a.m. Dec. 15 & 16, Crystal Lake Public Library, 126 W. Paddock St., Crystal  
Lake. Sing songs, listen to stories and enjoy treats. CLPL cardholders  
only. Free. Register at [www.clpl.org](http://www.clpl.org) or call 815-459-1687.

Continued on page 13

## LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [Plattblackerwest.com](http://Plattblackerwest.com)

### CLASSIC LITERATURE BOOK DISCUSSION

7 to 8 p.m. Nov. 21, McHenry Public Library, 809 Front St., McHenry. Read and discuss "The Great Gatsby" by F. Scott Fitzgerald. Copies are available at the checkout desk. No registration needed. Free. Information: 815-385-0036 or [mpilref@mcHenrylibrary.org](mailto:mpilref@mcHenrylibrary.org).

### CUENTOS EN ESPAÑOL, 6:30 to 7 p.m.

Nov. 21, Woodstock Public Library, 414 W. Judd St., Woodstock. Families who speak or are learning to speak Spanish can enjoy stories, crafts and songs at our Spanish-language storytime. Program conducted entirely in Spanish. Information: <https://il.evanced.info/woodstock/lib/events/signup.asp?ID=4534>.

### DROP-IN CRAFTS, 3:30 to 5 p.m. Nov. 21,

Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Make pine cone turkeys. Information: <http://evanced.crystallake-library.org/evanced/lib/events/signup.asp?ID=15362>.

### NANOWRIMO (NATIONAL NOVEL WRITING MONTH) FOR KIDS, 4:30 to 5:30 p.m.

Nov. 21, McHenry Public Library, 809 Front St., McHenry. A four-part novel writing workshop. Each week will include writing prompts, time to work on your novel and time to share your work. For kids in grades 2-5. Free. Information: 815-385-0036 or [mpilref@mcHenrylibrary.org](mailto:mpilref@mcHenrylibrary.org).

### BOOKS AND BABIES STORYTIME, 10:30 to 11 a.m. Nov. 22, Woodstock Public Library,

414 W. Judd St., Woodstock. Babies and caregivers will share books, songs, activities

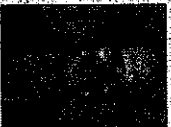
## YESTERDAY'S TOMORROWS, AN EXPLORATION OF LEGACY AND TRADITION

WHEN: 6 to 8:30 p.m. Nov. 27

WHERE: The Pointe, 5650 Route 14, Crystal Lake

**COST & INFO:** Kimberley Schumacher of Crystal Lake, author of "My Letters to Amy" hosts an evening of refreshments and a sampling of traditions. Explore why some behaviors travel

through families. Get tips for intentionally passing along what you value most. Schumacher will present a dramatic reading from the chapter Christmas 1966 in her book, which will be available for signing. There also will be presentations by special guests Diana Flores (inset from left), poet; the Rev. Dr. Larry Tiehan, senior pastor at Immanuel Lutheran Church; Dawn Pruchniak, Prudence Partners LLC; and Jayson Hemphill, musician and founder of The Elevate Project. Free. Information: 815-451-9376 or [kcschumacher@avallionsvoice.com](mailto:kcschumacher@avallionsvoice.com) or [www.avallionsvoice.com](http://www.avallionsvoice.com).



## My Letters to Amy

A Search for Generational Healing

Kimberley Schumacher

[brary.org](http://brary.org).

• Continued on page 4

and playtime during each lap-sit program. Information: <https://il.evanced.info/woodstock/lib/events/signup.asp?ID=4485>.

### 4 YEARS-KINDERGARTEN STORYTIME,

11 to 11:30 a.m. Nov. 23, Woodstock Public Library, 414 W. Judd St., Woodstock. Children 4-years-old through kindergarten will enjoy stories, dancing and crafts. Older siblings welcome, younger siblings may join in with caregivers. Information: <https://il.evanced.info/woodstock/lib/events/signup.asp?ID=4505>.

### NANOWRIMO NATIONAL NOVEL WRITING MONTH FOR TEENS & TWENS, 3:30

to 5 p.m. Nov. 23, McHenry Public Library, 809 Front St., McHenry. Work toward your writing goal with other young writers for

## Thursday

Plait 10, Band Spotlight, Go Guide, That's the Ticket, Movie Reviews and more!

Read all about it...  
**Polay**

## TELEBRATION CELEBRATION

**WHEN:** 7 to 8:30 p.m. Nov. 19

**WHERE:** Prairieview Education Center, 2112 Belhan Road, Crystal Lake

**COST & INFO:** Hosted by the McHenry County Conservation District and McHenry County Storytelling Guild as part of a worldwide night of storytelling. A ninth annual event with Andy Talley, Ben Rosenfield, Jerry Martin and Fred Berchtold presenting family-friendly stories about nature, folklore and tall tales. Attendees are asked to bring nonperishable food items to help stock McHenry County food pantries. Registration is required. Information: 815-479-5779 or [www.mccdstrict.org](http://www.mccdstrict.org).

## "YOU OUGHTA BE IN PICTURES"

**WHEN:** 1 to 2 p.m. Nov. 20

**WHERE:** McHenry Public Library, 809 Front St., McHenry

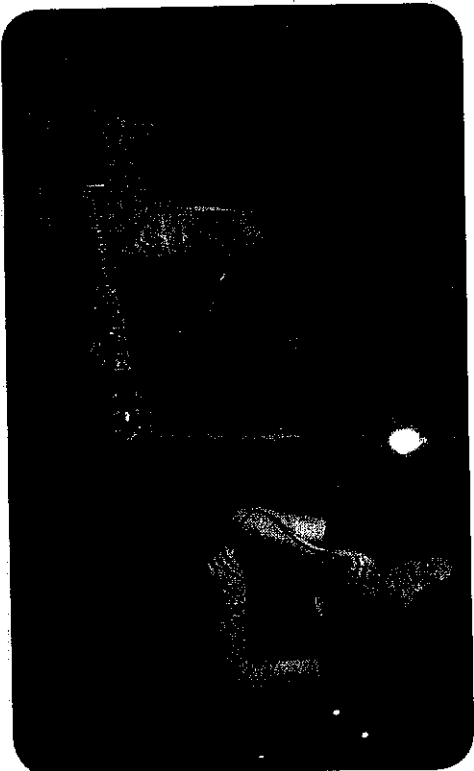
**COST & INFO:** A collection of motion picture theme songs, Academy Award-winning hits and music from the golden age of Hollywood. Jazz vocalist Van Nuis will be accompanied by guitarist Andy Brown. Sponsored by the Friends of the Library. For ages 8 and older. Free. Information: 815-385-0036, [mpref@mcHenrylibrary.org](mailto:mpref@mcHenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

## NISRA FOUNDATION'S 21ST ANNUAL HOLIDAY FASHION SHOW

**WHEN:** 10:30 a.m. to 3:30 p.m. Nov. 19

**WHERE:** Holiday Inn, 800 S. Route 31, Crystal Lake

**COST & INFO:** Northern Illinois Special Recreation Association Foundation fundraiser to benefit NISRA's year-round recreation programs for local children and adults with disabilities. Show includes lunch, fashion show, silent auction, raffles and chance to win a fully decorated tree and other items. Tickets: \$50 or \$60 premier seats closer to the runway. Tickets and information: 815-459-0737 or [www.nisra.org/nisra-foundation/nisra-foundation-news.html](http://www.nisra.org/nisra-foundation/nisra-foundation-news.html).



## AFFAIR OF THE ARTS

**WHEN:** 10 a.m. to 5 p.m. Nov. 20

**WHERE:** The Shores of Turtle Creek, 7908 Wren Road, Spring Grove

**COST & INFO:** A ninth annual event featuring the work of 40 artists, including show director Kathleen Sullivan Isacson with "Persistence of Dreams" (above). Wine, mixed drinks and other beverages will be available to buy, and complimentary snacks will be offered. Free admission. Information: <http://affairofthearts.org>.



LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [PlanItNorthwest.com](http://PlanItNorthwest.com).

**CONTEMPORARY BOOK DISCUSSION GROUP**, 7 to 8:30 p.m. Nov. 14, McHenry Public Library, 809 Front St., McHenry. Come and discuss what you consider to be the best reads of 2016. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).  
**CUENTOS EN ESPAÑOL**, 6:30 to 7 p.m. Nov. 14, Woodstock Public Library, 414 W. Judd St., Woodstock. Families who speak or are learning to speak Spanish can enjoy stories, crafts and songs at a Spanish-language storytime. This program is conducted entirely in Spanish. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**MAKE THE MOST OF YOUR IPAD'S CAMERA**, 2 to 4 p.m. Nov. 14, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Learn how to capture and edit photos using your iPad's camera and discover ways to organize and share your photos. Bring your charged iPad for this hands-on class and know your Apple ID and password. Free. Registration required at [www.cpl.org](http://www.cpl.org) or call 815-459-1687.

**NANOWRIMO (NATIONAL NOVEL WRITING MONTH) FOR KIDS**, 4:30 to 5:30 p.m. Nov. 14, McHenry Public Library, 809 Front St., McHenry. For children in grades 2-5. Fun writing prompts, time to work on a novel and time to share work. Free. Registration and information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**BOOKS AND BABIES STORYTIME**, 10:30 to 11 a.m. Nov. 15, Woodstock Public Library, 414 W. Judd St., Woodstock. Babies and caregivers will share books, songs, activities and playtime during the lap-sit program. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**BOOKS ON TAP - CARY LIBRARY AT CARY ALE HOUSE**, 7 to 8:30 p.m. Nov. 15, Cary Ale House, 208 W. Main St., Cary. Join Cary Library's new book club for adults in their 20s and 30s. Eat, drink and talk shop about books. Appetizers on the library. Free. Information: 847-639-4210, [roberhauser@caryarealibrary.info](mailto:roberhauser@caryarealibrary.info) or [www.carylibrary.info](http://www.carylibrary.info).

**DOWNLOADING HELP DROP-IN SESSIONS**, 7 to 8 p.m. Nov. 15, Woodstock Public Library, 414 W. Judd St., Woodstock. Need help downloading free library eBooks to your eReader or smart device? Reference staff will be available to answer basic questions in person, on the phone or by email. Those who require extra assistance are encouraged to attend the drop-in session. If you are unable to attend a session, schedule a one-on-one appointment at 815-338-0542. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**INTERVIEW SKILLS WORKSHOP**, 10 to 11:30 a.m. Nov. 15, McHenry County College, 8900 Route 14, Crystal Lake. Discover ways to successfully sell yourself and receive tips on how to better prepare for a job interview. Free. Information: 815-455-8576 or [www.mchenry.edu/careerservices](http://www.mchenry.edu/careerservices).

**PROHIBITION-ERA GANGSTERS IN**

Creative Living Series to feature author Andrew Carroll with 'America's great forgotten history'

NORTHWEST HERALD

Andrew Carroll has journeyed across America by car, train, bicycle, plane, helicopter, bus, kayak and on foot to find the unmarked sites where extraordinary historical events have occurred.

From inventions to deaths to body-snatching - through conspiracies, scandals, tragedies and triumphs - Carroll demonstrates what we know as history is only a small cross-section of the past.

An author best known for the New York Times best-selling "Letters of a Nation: A Collection of Extraordinary American Letters" in 1999, Carroll will present "Here Is Where: Discovering America's Great Forgotten History" at 10 a.m. Nov. 17 at the Woodstock Opera House, 121 Van Buren St., Woodstock.

Those who attend are invited for coffee and conversation at 9 a.m. at the nearby Stage Left Cafe. Tickets cost \$25 through the Opera House box office at 815-388-5300 or at [www.woodstockoperahouse.com](http://www.woodstockoperahouse.com).

The program is part of the Creative Living Series sponsored by the Woodstock Fine Arts Association, now in its 53rd season.

Carroll wrote another best-seller in 2001 with "War Letters: Extraordinary Correspondence from American Wars," which later was turned into an episode of the television program "American Experience" on PBS.

Among the places he's visited are the train platform where the brother of Lincoln's assassin saved the life of Lincoln's son, the farm where a teenage boy's brain-storm led to the creation of television and the remote Hawaiian island where World War II really began.



Photo provided

Author Andrew Carroll is best known for two New York Times best-selling books - "Letters of a Nation: A Collection of Extraordinary American Letters" in 1999 and 2001's "War Letters: Extraordinary Correspondence from American Wars."

**McHENRY COUNTY**, 7 to 8:30 p.m. Nov. 15, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Local historian Craig Pfanny kuche will discuss gangster ties in McHenry County and how they corrupted local government, along with their influences in the surrounding towns. Free. Registration required. Register at [www.cpl.org](http://www.cpl.org) or call 815-459-1687.

**QUILTERS DISCUSSION FORUM**, 7 to 8:30 p.m. Nov. 15, Woodstock Public Library, 414 W. Judd St., Woodstock. Open to any topic related to the art of quilting. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**TELL YOUR STORY**, 10 a.m. Nov. 15, Wauconda Area Library, 801 N. Main St., Wauconda. Share your experiences, favorite moments and more. Free. Information: 847-526-6225 or [www.wauconlib.org](http://www.wauconlib.org).

**BOOKIES - ADULT BOOK DISCUSSION GROUP**, 9:30 to 11 a.m. Nov. 16, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. This month's book is "Dear Life: Stories by Alice Munro." Books are available at the Circulation desk. New members welcome. Free. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

**NANOWRIMO (NATIONAL NOVEL WRITING MONTH) FOR TEENS & TWEENS**, 3:30 to 5 p.m. Nov. 16, McHenry Public Library, 809 Front St., McHenry. Work toward your writing goal with other young writers for

company and support. Includes writing contests and games. Bring your own device or use one of the library's computers. Participants must be in grades 6-12. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**STORYTELLING SESSIONS: THE ART OF STORYTELLING**, 9:30 a.m. to noon Nov. 16, Woodstock Public Library, 414 W. Judd St., Woodstock. Hosted by local resident Joy Aavang, a speaker, author and storyteller. Interested parties encouraged to tell their stories and practice the art of storytelling. Aavang is coordinator of the Memory Makers Storytelling Group in Richmond, which was started by well-known storyteller Jim May. Participants are not required tell stories. Listeners welcome. Light refreshments served. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**STORYTIME AT PANERA**, 10 to 10:30 a.m. Nov. 16, Panera Bread, 1711 Richmond Road, McHenry. Stories, songs and fingerplays along with milk and cookies from Panera. For ages 3-6. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**PIZZA & PAGES TEEN BOOK GROUP**, 3:30 to 4:30 p.m. Nov. 17, Jimmo's Pizza, 366 Bank Drive, McHenry. For 12- to 18-year-old book lovers. Hosted the third Thursday of the month to discuss books, eat pizza and hang out. The first 15 to sign up will get a free copy of the book to keep. November's

selection is "Eleventh Plague" by Jeff Hirsch. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**"READ-FOR THE WIN!" ILLINOIS STATE FAMILY READING NIGHT**, 6:30 to 7:30 p.m. Nov. 17, McHenry Public Library, 809 Front St., McHenry. Listen to stories and create your own sports-themed minibook. Family Reading Night is an annual statewide event to encourage families to spend quality time reading together. Sponsored by the Illinois Secretary of State and State Librarian. For children ages 3 and older. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**DROP-IN PRESCHOOL CRAFTS**, 9:30 to 11 a.m. Nov. 18, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Preschoolers will make a tissue paper pumpkin sun catcher. Materials provided. Information: [www.cpl.org](http://www.cpl.org).

**DROP-IN STORYTIME**, 10:30 to 11 a.m. Nov. 18, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**PARACHUTE PLAY FOR TODDLERS**, 10:30 to 11 a.m. Nov. 18, McHenry Public Library, 809 Front St., McHenry. A story time and activities with an indoor parachute. For toddlers ages 2 to 3½ years old with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).



## Lake in the Hills



**AT LAST** - Chesak Elementary School assistant principal Shayne Birkmeier carries a "W" flag as she leads a Chicago Cubs World Series victory parade around the school.

# COMMUNITY CALENDAR

### Nov. 21

• 9 a.m. to 11 a.m. - **Job search workshop**, McHenry County Workforce Center, 500 Russel Court, Woodstock. Includes tips for the interview process, networking and more. Free. Information: 815-338-7100, ext. 2771, or [www.mchenrycounty-workforce.com](http://www.mchenrycounty-workforce.com).

• 1:30 to 2:30 p.m. - **QPR Suicide Prevention training**, Woodstock Public Library, 414 W. Judd St., Woodstock. The Question, Persuade, Refer Suicide Prevention course covers the warning signs of suicide and how to apply three simple steps that may save a life. Each attendee will receive a QPR booklet with information on suicide prevention, as well as resource information for treatment and support within the community. Free. Registration required. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

• 6:30 to 8 p.m. - **"Calm Coloring for Adults,"** McHenry Public Library, 809 Front St., McHenry. Listen to soothing music while coloring. Coloring sheets and supplies will be provided. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

## Crystal Lake



**HALLOWEEN HAPPENING** - St. Paul's United Church of Christ hosted its annual Trunk or Treat community event Oct. 28. Pictured are the "Best Trunk" winners, Jeremiah and Jenn Wikmari, with a "Nightmare Before Christmas" themed trunk.

## Crystal Lake

### 5K run/walk to benefit Crystal Lake Food Pantry

The Hillstriders Running Club will host the 17th annual Thanksgiving Day 5K Run-Walk at 8 a.m. Thursday at Lippold Park, 851 W. Route 176.

Registration will be accepted from noon to 3 p.m. Nov 19 and 23 at The Running Depot, 30 N. Williams St., and from 6 to 7:30 a.m. on race day at Lippold Park. In lieu of a registration fee participants are asked to make a donation by check or cash to the Crystal Lake Food Pantry. Food donations also will be accepted.

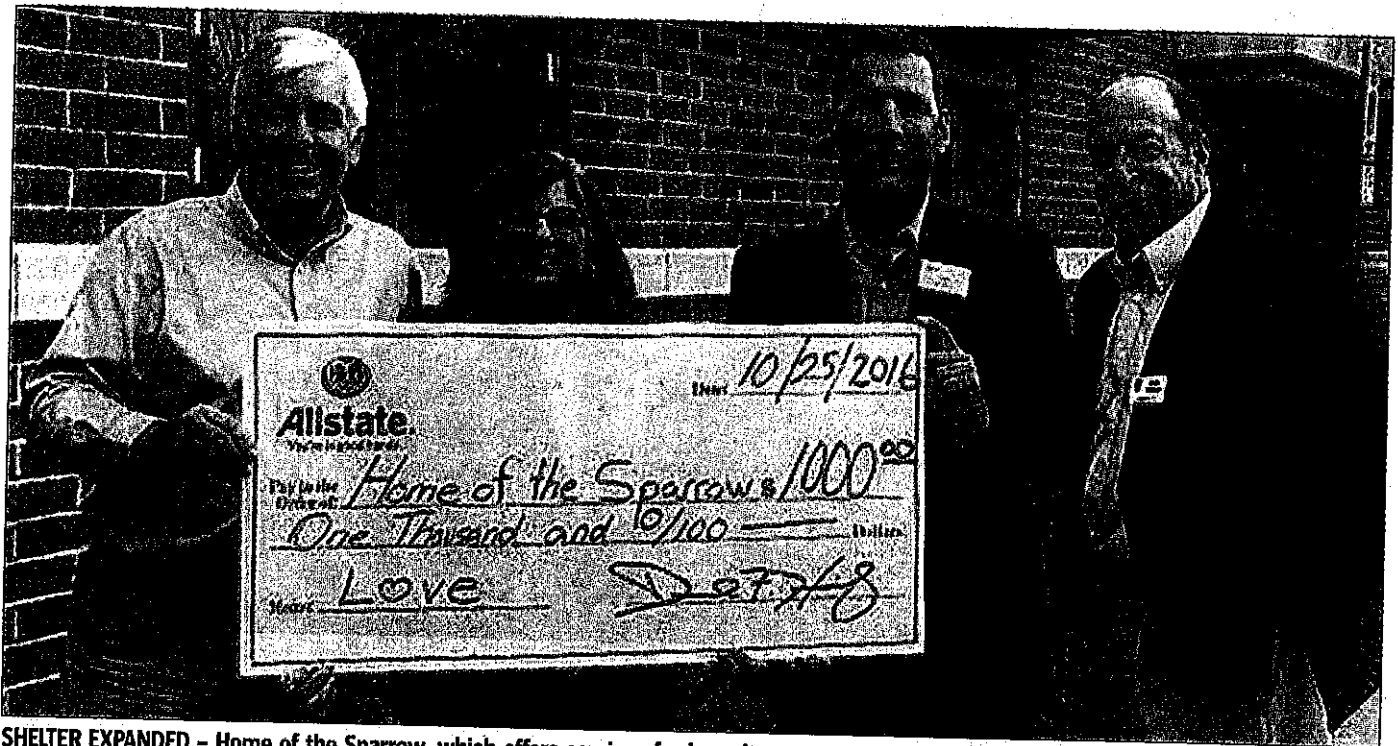
For information, visit [www.hillstriders.com](http://www.hillstriders.com) or call Bob Walsh at 815-715-3855.



### School news?

Send Neighbors the A-B-Cs about it!

[neighbor@mhuherald.com](mailto:neighbor@mhuherald.com)



**SHELTER EXPANDED** – Home of the Sparrow, which offers services for homeless women and children, completed expansion of its transitional shelter in 2015. The project added five dorm rooms, a second kitchen and laundry facility. Following the shelter expansion, the parking lot was renovated and expanded, and landscaping was added. Many volunteers, including Dan Hickey and Dave McNamara from Allstate Insurance: Hickey Financial Group, came out to spread mulch, plant bushes and do other yard work. Allstate Insurance also donated \$1,000 to support HOS programs and services. For information about Home of the Sparrow, call 815-271-5444. Pictured (from left) are Gene Salvadalena, executive director of HOS; Debbie DeGraw, vice president of marketing and development for HOS; Hickey, agency owner of Allstate: Hickey Financial Group; and McNamara, Allstate benefits specialist in West Dundee.

# COMMUNITY CALENDAR

## Nov. 11

- 7 to 10 a.m. – **Veterans Day Cowboy Breakfast**, BraveHearts, 7319 Maxon Road, Harvard. Includes music, giveaways and more. Free for military veterans. Information: 815-943-8226 or [program.director@braveheartstfiring.org](mailto:program.director@braveheartstfiring.org).
- 8 a.m. – **Veterans Day appreciation breakfast**, Alden-Hebron High School concession area, 9604 Illinois St., Hebron. Hosted by the students and faculty of Alden-Hebron School District 19 for military veterans and their guests. Program in the gymnasium at 8:45 a.m. with a performance by St. John's Northwestern Military Academy Men's Choir. Free. Registration required. Information: 815-648-2442, ext. 1520.
- 9 a.m. – **Bell System retirees breakfast**, Colonial Restaurant, 5689 Route 14, Crystal Lake. Spouses welcome. Information: 224-858-7584.
- 10 a.m. to noon – **Friday food distribution**, Nunda Township Office, 3510 Bay Road, Crystal Lake. Food donated through the Northern Illinois Food Bank by local grocery stores will be distributed to those in need. Free.

Information: 815-459-0785 or [foodministries@firstchurchcl.org](mailto:foodministries@firstchurchcl.org).

- 11 a.m. – **Veterans Day ceremony and lunch**, Veterans of Foreign Wars Post 5040, 240 Throop St., Woodstock. Ceremony at 11 a.m., lunch served from noon to 1:30 p.m. Cost for lunch: \$8, free for military veterans with I.D. Walgreens will offer a flu shot clinic from noon to 2 p.m. for veterans. Information: 815-338-5040 or [www.vfw5040.org](http://www.vfw5040.org).
- 3:30 to 4:30 p.m. – **"Fossils with the Crystal Lake Nature Center,"** McHenry Public Library, 809 Front St., McHenry. Kindergarten through fifth-graders will see, touch and discover how fossils are formed. Free. Registration required. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).
- 5 to 8 p.m. – **Christmas Bazaar**, Shepherd of the Prairie Lutheran Church, 10805 Main St., Huntley. Continues 9 a.m. to 2 p.m. Nov. 12. Information: 847-669-9448 or [www.shepherdoftheprairie.com](http://www.shepherdoftheprairie.com).
- 6 p.m. – **"Help a Child Shine" gala**, Boulder Ridge Country Club, 350 Boulder Drive, Lake in the Hills. Big Brothers Big Sisters of McHenry County gala features a silent auction, cocktail hour, dinner, live auction and entertainment. Tickets: \$150 a person, \$250 a couple. Tickets and information: 815-385-3855 or [www.bbbsmchenry.org/gala](http://www.bbbsmchenry.org/gala).
- 6 p.m. – **"The Birds Science Night,"** Elgin Public Museum, 225 Grand Blvd., Elgin. A drop-in program featuring natural history, science

- and fun dedicated to birds. Discover calls and identifying features of birds, make pine cone bird feeders to take home and view the museum's bird collection. No registration required. Cost: \$2. Information: [www.elginpublicmuseum.org](http://www.elginpublicmuseum.org).
- 6 to 9 p.m. – **"Helping Hands Across McHenry County" art exhibit and Visions of Hope Awards**, The Starline Factory, 400 W. Front St., Harvard. Special one-night reception featuring an art exhibit and McHenry County Behavioral Health Foundation's Vision of Hope awards for raising awareness of recovery from mental illness. Light appetizers and cash bar. Live music by The Shufflers. Admission: \$5. Information: 815-308-0866 or [www.mcbhf.org](http://www.mcbhf.org).
- 6:30 to 9 p.m. – **Northern Illinois Scale Modelers Club meeting**, Goodwill, 2006 N. Richmond Road, McHenry. Discover model-build-ing tips, tricks and more. All ages welcome. Free. Information: [modelcars14@yahoo.com](mailto:modelcars14@yahoo.com).
- 8 p.m. – **Woodstock Squares Dance Club dance**, McHenry Township Senior Center, 3519 N. Richmond Road, Johnsburg. Alternating Plus and Club 50 dancing with Lottie Buckbee calling squares. "Red, White & Blue" theme with free admission for military veterans. Admission: \$7. Information: 815-385-4503 or [www.woodstocksquares.wix.com/woodstocksquares](http://www.woodstocksquares.wix.com/woodstocksquares).

*Have an event to share? Submit your information online at [PlanItNorthwest.com](http://PlanItNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*