



**McHenry Public Library District**

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**McHenry Public Library District  
Board of Library Trustees Regular Meeting**

**Tuesday May 16, 2017**

**7:00 p.m.**

**2nd Floor Board Room**

**Agenda**

- I. CALL TO ORDER** – Kathy Baderstadt, President
- II. ROLL CALL** – Monica Leccese, Secretary  
Oath of Office – Kathy Baderstadt, Delphine Grala, and Jill Stone  
Nomination and election of officers (terms effective June 1<sup>st</sup>)
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**  
**SECRETARY'S REPORT** – Monica Leccese, Secretary  
Minutes of the Regular Board Meeting, April 18, 2017  
  
**TREASURER'S REPORT** – Charles Reilly, Treasurer  
Monthly Financial Statements and Interim Check Report through  
April 30, 2017 and Bill Reports for April/May 2017  
Additional Bills (Distributed night of meeting)  
Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**  
Scholtz – Mayor Jett MPLD & Sewer Line

## **VIII. LIBRARIAN'S REPORT**

## **IX. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the December 13, 2016 Executive Session Minutes.

## **X. OLD BUSINESS**

1. DISC profile and strategic plan discussion (continuation)

## **XI. NEW BUSINESS**

1. Approval and release of the December 13, 2016 Executive Session Minutes. **(Action)**
2. Discussion and approval of RFID vendor/installation as recommended by Executive Director; awarding of bid. **(Action)**
3. FY2017/18 Budget discussion (preliminary if available)
4. Discussion and approval of the Board Meeting Ordinance for FY2017/18 **(Action)**
4. Board approves slate of officers (Oath of office to be given 6/20)
5. Approval of non-resident card fee for FY17/18 **(Action)**
6. Discussion of Strategic Plan and planning process
7. Discussion and approval of Special Reserve transfer **(Action)**

## **XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

## **XIII. ADJOURNMENT**

\*Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting. The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements.

**MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**  
**PUBLIC HEARING AND REGULAR MEETING**

**Date:** April 18, 2017

**Time:** 7:00 P.M.

**Location:** Library Board Meeting Room

**Members Present:** Kathy Baderstadt, Margaret Carey, Delphine Grala (Arrived at 7:52 p.m.),  
Bradley Schubert, and Jill Stone

**Members Absent:** Monica Leccese, Charles Reilly

**Also Present:** James Scholtz, Executive Director  
Bill Edminster, Assistant Director  
Debbie Gunness, Business Manager  
Lesley Jakacki, Youth Services Manager  
Barb Majka, Circulation Manager  
Denise Grandon, IT

**I. Call to Order:**

President Baderstadt called the meeting to order at 7:10 p.m.

**II. Roll Call:**

Roll was called and a quorum was established. See #1 on attached sheet.

**III. Pledge of Allegiance**

**IV. Corrections or Additions to the Agenda**

In Monica Leccese's absence – Margaret Carey, Secretary Pro Tem

In Charles Reilly's absence – Bradley Schubert, Treasurer Pro Tem

New Business – Jill Stone – Provide refreshments for board meetings

**V. Public Comment and Recognition of Visitors**

The Board welcomed the following staff members: Lesley Jakacki, Youth Services Manager,  
Barb Majka, Circulation Manager, and Denise Grandon, IT.

**VI. Consent Agenda for this meeting**

**Secretary's Report – Margaret Carey, Secretary Pro Tem**

Minutes of the Regular Board Meeting, March 21, 2017

**Treasurer's Report – Bradley Schubert, Treasurer Pro Tem**

Monthly Financial Statements and Interim Check Report through March 31, 2017

Bill Reports for March/April 2017

Additional Bills (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and bills. Scholtz discussed the need for a temporary transfer of money from the special reserve account to replenish the general account until the 2017 distribution for the 2016 property taxes begin on May 30<sup>th</sup>.

Stone moved and Carey seconded a motion to approve the minutes of the regular meeting for March 21, 2017, the monthly financial statements for the fiscal year through March 31, 2017, the Bill Reports for March/April 2017, and payment of the bills. Motion passed 4-0. See #2 on attached sheet.

## **VII. Communications**

- B. Edminster to Barb McIntosh—Notice of what her donation purchased
- American Legion Auxiliary Post 491 to B. Edminster—Donation
- B. Edminster to American Legion Auxiliary Post 491—Thank you and how donation was used

## **VIII. Librarian's Report**

- Scholtz reported that he received confirmation that a Per Capita Grant was awarded to the library in the amount of \$32,628.34. He advised the Board that receiving the money might be affected by the federal budget.
- Scholtz pointed out that he had received the Tax Computation Report from McHenry County and that it was included in the Board Packet.
- Scholtz reported that 397 surveys that the AARP tax preparers had distributed were returned. Of those responding, 84% had used the library before and 47% were McHenry library cardholders.
- Scholtz informed the Board that McHenry Mayor Sue Low was holding a farewell cocktail party.
- The old solar panels have been removed from the roof and were reinstalled along with the new solar panels; but they had not been connected to the electrical grid yet. A viewing staff for the public to see the solar panels in action will be installed in the library's lobby.
- Scholtz announced that he had attended the Ad Hoc committee that morning. He was not sure whether the Ad Hoc committees meeting would continue under Mayor Jett,
- Scholtz reported on the status of the RFID project. He does not feel a need for staff to visit other libraries since none of the installations in the Midwest were as new as the product we are looking at.
- When reviewing the monthly staff, he informed the Board that last year's staff were high so that lower stats this month did not concern him.
- After Scholtz had informed the Board of a trustee workshop, interest was shown by the Board in attending one but only if it were closer to McHenry. Scholtz will inform the Board of future trustee workshops.
- The McHenry County Librarians' networking group will be meeting on April 28<sup>th</sup>.

## **IX. Executive Session**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the December 13, 2016 executive session minutes.

The Board did not go into executive session.

## **X. Old Business**

1. Continued discussion on prioritization of projects (memo + new information)
  - Solar panels – To be completed in the next two weeks
  - Repair/replacement of carpet in main library - Delayed until August of 2018.
  - Lift station – Delayed 3-5 years until reconstruction of Route 31 project begins.
  - Annex – Delayed at this time, however may begin looking at designs
2. DISC profile and strategic plan discussion (continuation)

Scholtz distributed the current 2012-2020 strategic plan to Board and asked them to review it for the May meeting. He requested that the Board consider having an offsite strategic planning session to review and update the current strategic plan in the near future. Scholtz suggested this because there are many new board and staff members. When the current 2012-2020 strategic plan was adopted, only two of the seven Board members and 58% of the current staff were involved in the planning.

## **XI. New Business**

1. Approval and release of the December 13, 2016 Executive Session Minutes.

The Board did not go into Executive Session. No action was taken.
2. Questions concerning RFP/bid procedure for RFID project (RFP date 4/10; award date 5/12)

Scholtz is considering waiting on the implementation of the Polaris system to begin, before starting the RFID project, to verify that RFID system will work with Polaris.
3. Carpet removal/installation project information (RFP and bid required?) + selection of carpet type/style, discussion of scope/time and duration of project  
This project will be delayed until August 2018.
4. Bid authorization from board to enter into a contract with Polaris and CCS to install a new ILS (includes staff training, possibly new equipment +?) (note that this item has already been approved by the CCS Executive and Governing Board)  
The Board reviewed the contract with Polaris and CCS to install the new Integrated Library Systems.
5. Selection of a strategic planner and site + date for discussion of new strategic plan  
The Board requested waiting until next year and asked Scholtz to start discussing this with the managers during the department meetings.
6. Refreshments for the board meetings  
Jill Stone suggested having refreshments available at each meeting and the Board agreed.

**XII. Any and All Other Business Which May Properly Come Before the Board**

On April 28<sup>th</sup> the library will be closed until 1 p.m. for a Staff In-Service meeting. Rebecca Malinowski, Executive Director at Cooperative Computer Services, will be presenting information regarding the Integrated Library System Migration of the new Polaris software. The library will be closed Saturday, June 24<sup>th</sup> for the American Library Association Conference in Chicago, so staff may participate.

**XIII. Adjournment**

Schubert moved and Grala seconded a motion to adjourn the meeting at 8:43 p.m. Motion passed 5-0. See # 3 on attached sheet.

**Respectfully Submitted,**

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**Margaret Carey, Secretary Pro Tem**

**Text for Motion Sheet**

1. Roll Call at 7:10 p.m.
2. Motion to approve the minutes of the regular meeting for March 21, 2017, the monthly financial statements for the fiscal year through March 31, 2017, the Bill Reports for March/April 2017, and payment of the bills.
3. Motion to adjourn the meeting at 8:43 p.m.

<b>DATE: April 18, 2017 Called to Order: 7:10 p.m.</b>	<b>Kathy Baderstadt</b>	<b>Margaret Carey</b>	<b>Delphine Grala (Arrived 7:52p.m.)</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
1. Roll call	<b>P</b>	<b>P</b>	<b>P</b>	<b>NP</b>	<b>NP</b>	<b>P</b>	<b>P</b>
2. Motion to approve the minutes of the regular meeting for March 21, 2017, the monthly financial statements for the fiscal year through March 31, 2017, the Bill Reports for March/April 2017, and payment of the bills.	<b>Y</b>	<b>(S)Y</b>	<b>NP</b>	<b>NP</b>	<b>NP</b>	<b>Y</b>	<b>(M)Y</b>
3. Motion to adjourn the meeting at 8:43 p.m.	<b>Y</b>	<b>Y</b>	<b>(S)Y</b>	<b>NP</b>	<b>NP</b>	<b>(M)Y</b>	<b>Y</b>

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

**MCHENRY PUBLIC LIBRARY DISTRICT**

**COMPILED FINANCIAL STATEMENTS**

**April 30, 2017**

**McHenry Public Library District**  
**Balance Sheet**  
As of April 30, 2017

3:00 PM  
05/12/2017  
Cash Basis  
Apr 30, 17

**ASSETS**

**Current Assets**

**Checking/Savings**

**1060 · First Midwest Bank-Money Market**

1060100 · MM - General - First Midwest 431,901.07

1060200 · MM - Spec Reserve-First Midwest 1,198,377.50

1060300 · MM - Grant & Gift-First Midwest 437,171.83

**Total 1060 · First Midwest Bank-Money Market 2,067,450.40**

1070100 · HSA/Building - First Midwest 304,105.18

1615100 · General Account - First Midwest 20,124.59

1625100 · Payroll Account - First Midwest 157,333.53

1635100 · Imprest Account - First Midwest 5,000.00

1045100 · PROPAY 4,545.25

1150100 · Huntington-MoneyMarket 200,293.56

**Total Checking/Savings 2,758,852.51**

**Other Current Assets**

1005100 · Petty Cash 800.00

1500200 · Due from General Fund 550,000.00

**Total Other Current Assets 550,800.00**

**Total Current Assets 3,309,652.51**

**TOTAL ASSETS**

**3,309,652.51**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

2500100 · Due to Special Reserve Fund 550,000.00

**Total Other Current Liabilities 550,000.00**

**Total Current Liabilities 550,000.00**

**Total Liabilities 550,000.00**

**Equity**

3010100 · Fund Balance - General 1,607,104.80

3010200 · Fund Balance - Special Reserve 1,744,332.86

3010300 · Fund Balance - Grants & Gifts 465,934.67

**Net Income (1,057,719.82)**

**Total Equity 2,759,652.51**

**TOTAL LIABILITIES & EQUITY**

**3,309,652.51**



**McHenry Public Library District**  
**Statement of Revenues and Expenditures**  
April 2017

**3:05 PM**  
**05/12/2017**  
**Cash Basis**  
**Apr 17**

<b>Income</b>	
6020100 · Corp Replacement Taxes	287.00
6030100 · Interest Income - General	27.81
6030200 · Interest Income - Spec Reserve	51.05
6030300 · Interest Income - Grant & Gifts	12.77
6035100 · Dividends	45.00
6050100 · Fines	4,197.67
6055100 · Referral/Collection Fees	10.00
6060100 · Photocopier & Fax Income	1,506.53
6070300 · General Fund Gifts	546.71
6105100 · Staff Cobra/Insurance Payments	3,068.98
6120100 · Meeting Room Fees	100.00
6130100 · Misc Income - General	543.00
6150100 · Lost & Damged Materials	275.47
6200100 · Over/Short	(2.08)
<b>Total Income</b>	<b>10,669.91</b>
<b>Gross Profit</b>	<b>10,669.91</b>
<b>Expense</b>	
8010100 · Adult Books	5,059.92
8020100 · Youth Books	2,645.30
8025100 · Professional Resources	97.00
8028100 · Administrative Resources (GA)	29.99
8030100 · Magazines & Newspapers	48.09
8040300 · Operating Fund Gifts	300.22
8050100 · Adult AV Materials	3,086.54
8060100 · Youth AV Materials	1,465.65
8080100 · Video Games	209.39
8090100 · eBook & eMagazine Services	329.90
8095100 · Electronic Subscriptions	3,000.00
8120100 · Library Supplies	401.87
8130100 · Tech Services Supplies	1,443.67
8140100 · Adult Programs & Supplies	1,488.96
8145100 · Circulation Supplies	19.37
8150100 · Youth Programs & Supplies	806.04
8215100 · Collection Agency Fees	44.75
8245100 · Comp/OfcEqp/CopierRepairs/Contr	105.00
8310100 · CCS & SIRSI Expenses	5,902.00
8320100 · Network Expenses	3,477.31
8330100 · OCLC Services (cataloging)	806.00
8410100 · Payroll Exp, Acctg & Audit Serv	1,162.70
8540100 · Postage	2,228.79
8550100 · Public Relations/Promotions	1,741.69
8610100 · Electricity	1,847.68
8635100 · T-1 & other Telecommunications	330.17
8640100 · Water & Sewer	266.65
8740100 · Building & Grounds	3,800.16
8760100 · Hospitality	859.69
8770100 · Interlibrary Loan Fees & Losses	8.95
8795100 · Miscellaneous (FH)	35.00

	<b>Apr 17</b>
<b>8800311 · Adult Materials - PER CAPITA</b>	299.82
<b>8910100 · Salaries</b>	121,544.51
<b>8920100 · FICA/Medicare</b>	8,986.66
<b>8930100 · IMRF</b>	13,708.50
<b>8940100 · Health &amp; Life Insurance</b>	29,045.09
<b>8960100 · Memberships &amp; Dues</b>	712.99
<b>8970100 · Meetings &amp; Travel</b>	749.82
<b>9070100 · Library Equipment</b>	874.33
<b>9090100 · Additional Capital Projects</b>	31,071.58
<b>Total Expense</b>	<b>250,041.75</b>
<b>Net Income</b>	<b>(239,371.84)</b>

**McHenry Public Library District**  
**Statement of Revenues and Expenditures by Class**  
 July 2016 through April 2017

3:07 PM

05/12/2017

Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
<b>Income</b>				
6010100 · Property Taxes	1,565,210.51	0.00	0.00	1,565,210.51
6020100 · Corp Replacement Taxes	287.00	0.00	0.00	287.00
6020200 · Developer Fees	0.00	3,470.00	0.00	3,470.00
6030100 · Interest Income - General	511.43	0.00	0.00	511.43
6030200 · Interest Income - Spec Reserve	0.00	574.64	0.00	574.64
6030300 · Interest Income - Grant & Gifts	0.00	0.00	149.16	149.16
6035100 · Dividends	283.20	0.00	0.00	283.20
6040100 · Nonresident & Enhanced Cards	565.00	0.00	0.00	565.00
6050100 · Fines	41,681.71	0.00	0.00	41,681.71
6055100 · Referral/Collection Fees	230.00	0.00	0.00	230.00
6060100 · Photocopier & Fax Income	13,952.96	0.00	0.00	13,952.96
6070300 · General Fund Gifts	0.00	0.00	10,288.00	10,288.00
6105100 · Staff Cobra/Insurance Payments	15,665.35	0.00	0.00	15,665.35
6110100 · Program Fees/Misc Fees	2,490.00	0.00	0.00	2,490.00
6120100 · Meeting Room Fees	695.00	0.00	0.00	695.00
6130100 · Misc Income - General	3,127.48	0.00	0.00	3,127.48
6150100 · Lost & Damged Materials	2,746.66	0.00	0.00	2,746.66
6200100 · Over/Short	8.27	0.00	0.00	8.27
<b>Total Income</b>	<b>1,647,454.57</b>	<b>4,044.64</b>	<b>10,437.16</b>	<b>1,661,936.37</b>
<b>Gross Profit</b>	<b>1,647,454.57</b>	<b>4,044.64</b>	<b>10,437.16</b>	<b>1,661,936.37</b>
<b>Expense</b>				
8010100 · Adult Books	69,624.81	0.00	0.00	69,624.81
8020100 · Youth Books	37,762.83	0.00	0.00	37,762.83
8025100 · Professional Resources	4,864.93	0.00	0.00	4,864.93
8028100 · Administrative Resources (GA)	565.91	0.00	0.00	565.91
8030100 · Magazines & Newspapers	13,066.36	0.00	0.00	13,066.36
8040300 · Operating Fund Gifts	0.00	0.00	7,507.97	7,507.97
8050100 · Adult AV Materials	41,550.91	0.00	0.00	41,550.91
8060100 · Youth AV Materials	10,750.88	0.00	0.00	10,750.88
8080100 · Video Games	7,613.13	0.00	0.00	7,613.13
8090100 · eBook & eMagazine Services	19,861.14	0.00	0.00	19,861.14
8095100 · Electronic Subscriptions	50,910.82	0.00	0.00	50,910.82
8110100 · Bank Service Charges	0.81	0.00	0.00	0.81
8120100 · Library Supplies	6,177.69	0.00	0.00	6,177.69
8130100 · Tech Services Supplies	25,352.17	0.00	0.00	25,352.17
8140100 · Adult Programs & Supplies	16,750.54	0.00	0.00	16,750.54
8145100 · Circulation Supplies	4,625.18	0.00	0.00	4,625.18
8147100 · Summer Reading Club	64.08	0.00	0.00	64.08
8150100 · Youth Programs & Supplies	18,432.55	0.00	0.00	18,432.55
8215100 · Collection Agency Fees	1,118.75	0.00	0.00	1,118.75
8245100 · Comp/OfcEqp/CopierRepairs/Con	25,399.97	0.00	0.00	25,399.97
8270100 · Finance/Late Fee Charges	5.64	0.00	0.00	5.64
8310100 · CCS & SIRSI Expenses	59,020.00	0.00	0.00	59,020.00
8320100 · Network Expenses	22,708.45	0.00	0.00	22,708.45
8330100 · OCLC Services (cataloging)	8,311.75	0.00	0.00	8,311.75
8410100 · Payroll Exp, Acctg & Audit Serv	18,288.96	0.00	0.00	18,288.96
8420100 · Legal Services	2,344.47	0.00	0.00	2,344.47

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8430100 · Automation & Misc Consultants	1,070.00	0.00	0.00	1,070.00
8440100 · In Service Honorarium	764.85	0.00	0.00	764.85
8510100 · Printing	23,043.23	0.00	0.00	23,043.23
8530100 · Public Notices & Ads	1,347.88	0.00	0.00	1,347.88
8540100 · Postage	9,449.52	0.00	0.00	9,449.52
8550100 · Public Relations/Promotions	8,159.55	0.00	0.00	8,159.55
8610100 · Electricity	20,116.97	0.00	0.00	20,116.97
8620100 · Gas	2,757.26	0.00	0.00	2,757.26
8630100 · Telephone	4,269.91	0.00	0.00	4,269.91
8635100 · T-1 & other Telecommunications	6,219.82	0.00	0.00	6,219.82
8640100 · Water & Sewer	3,973.73	0.00	0.00	3,973.73
8720100 · Building/Auto Insurance	21,526.00	0.00	0.00	21,526.00
8730100 · Bonding & Officers Liability	5,243.00	0.00	0.00	5,243.00
8740100 · Building & Grounds	43,068.17	0.00	0.00	43,068.17
8760100 · Hospitality	5,083.75	0.00	0.00	5,083.75
8770100 · Interlibrary Loan Fees & Losses	226.62	0.00	0.00	226.62
8795100 · Miscellaneous (FH)	915.00	0.00	0.00	915.00
8800311 · Adult Materials - PER CAPITA	0.00	0.00	7,417.37	7,417.37
8800321 · YPS Materials - PER CAPITA	0.00	0.00	8,078.66	8,078.66
8800341 · Other Equipment - PER CAPITA	0.00	0.00	16,196.00	16,196.00
8910100 · Salaries	1,397,690.33	0.00	0.00	1,397,690.33
8920100 · FICA/Medicare	104,984.97	0.00	0.00	104,984.97
8930100 · IMRF	155,018.76	0.00	0.00	155,018.76
8940100 · Health & Life Insurance	269,165.75	0.00	0.00	269,165.75
8950100 · Tuition Reimbursement	1,248.84	0.00	0.00	1,248.84
8960100 · Memberships & Dues	3,503.86	0.00	0.00	3,503.86
8970100 · Meetings & Travel	8,642.31	0.00	0.00	8,642.31
9060100 · Library Furnishings	12,843.62	0.00	0.00	12,843.62
9070100 · Library Equipment	874.33	0.00	0.00	874.33
9080100 · Small Equipment Under \$250	(9.30)	0.00	0.00	(9.30)
9090100 · Additional Capital Projects	104,084.73	0.00	0.00	104,084.73
<b>Total Expense</b>	<b>2,680,456.19</b>	<b>0.00</b>	<b>39,200.00</b>	<b>2,719,656.19</b>
<b>Net Income</b>	<b>(1,033,001.62)</b>	<b>4,044.64</b>	<b>(28,762.84)</b>	<b>(1,057,719.82)</b>

## Statement of Revenues and Expenditures Budget vs. Actual

05/12/2017

July 2016 through April 2017

Cash Basis

	Jul '16 - Apr 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	1,565,210.51	3,180,652.28	(1,615,441.77)	49.21%
6020100 · Corp Replacement Taxes	287.00	0.00	287.00	100.0%
6020200 · Developer Fees	3,470.00	25,000.00	(21,530.00)	13.88%
6030100 · Interest Income - General	511.43	5,000.00	(4,488.57)	10.23%
6030200 · Interest Income - Spec Reserve	574.64	3,000.00	(2,425.36)	19.16%
6030300 · Interest Income - Grant & Gifts	149.16	2,500.00	(2,350.84)	5.97%
6035100 · Dividends	283.20	500.00	(216.80)	56.64%
6040100 · Nonresident & Enhanced Cards	565.00	1,000.00	(435.00)	56.5%
6050100 · Fines	41,681.71	55,000.00	(13,318.29)	75.79%
6055100 · Referral/Collection Fees	230.00	1,000.00	(770.00)	23.0%
6060100 · Photocopier & Fax Income	13,952.96	17,000.00	(3,047.04)	82.08%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	10,288.00	20,000.00	(9,712.00)	51.44%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	800,000.00	(800,000.00)	0.0%
6105100 · Staff Cobra/Insurance Payments	15,665.35	17,000.00	(1,334.65)	92.15%
6110100 · Program Fees/Misc Fees	2,490.00	4,200.00	(1,710.00)	59.29%
6120100 · Meeting Room Fees	695.00	1,000.00	(305.00)	69.5%
6130100 · Misc Income - General	3,127.48	25,000.00	(21,872.52)	12.51%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	2,746.66	6,000.00	(3,253.34)	45.78%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6200100 · Over/Short	8.27	0.00	8.27	100.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>1,661,936.37</b>	<b>4,326,745.71</b>	<b>(2,664,809.34)</b>	<b>38.41%</b>
<b>Gross Profit</b>	<b>1,661,936.37</b>	<b>4,326,745.71</b>	<b>(2,664,809.34)</b>	<b>38.41%</b>
<b>Expense</b>				
8010100 · Adult Books	69,624.81	85,000.00	(15,375.19)	81.91%
8020100 · Youth Books	37,762.83	59,000.00	(21,237.17)	64.01%
8025100 · Professional Resources	4,864.93	3,500.00	1,364.93	139.0%
8028100 · Administrative Resources (GA)	565.91	6,400.00	(5,834.09)	8.84%
8030100 · Magazines & Newspapers	13,066.36	15,000.00	(1,933.64)	87.11%
8040300 · Operating Fund Gifts	7,507.97	448,381.10	(440,873.13)	1.67%
8050100 · Adult AV Materials	41,550.91	62,000.00	(20,449.09)	67.02%
8060100 · Youth AV Materials	10,750.88	16,000.00	(5,249.12)	67.19%
8080100 · Video Games	7,613.13	15,000.00	(7,386.87)	50.75%
8090100 · eBook & eMagazine Services	19,861.14	55,500.00	(35,638.86)	35.79%
8095100 · Electronic Subscriptions	50,910.82	80,000.00	(29,089.18)	63.64%
8110100 · Bank Service Charges	0.81	500.00	(499.19)	0.16%
8120100 · Library Supplies	6,177.69	10,000.00	(3,822.31)	61.78%
8130100 · Tech Services Supplies	25,352.17	57,200.00	(31,847.83)	44.32%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	16,750.54	22,000.00	(5,249.46)	76.14%
8145100 · Circulation Supplies	4,625.18	12,000.00	(7,374.82)	38.54%
8147100 · Summer Reading Club	64.08	7,000.00	(6,935.92)	0.92%
8150100 · Youth Programs & Supplies	18,432.55	21,500.00	(3,067.45)	85.73%
8215100 · Collection Agency Fees	1,118.75	1,500.00	(381.25)	74.58%

	Jul '16 - Apr 17	Budget	\$ Over Budget	% of Budget
8245100 · Comp/OfcEqp/CopierRepairs/Contr	25,399.97	59,000.00	(33,600.03)	43.05%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	5.64	500.00	(494.36)	1.13%
8310100 · CCS & SIRSI Expenses	59,020.00	80,000.00	(20,980.00)	73.78%
8320100 · Network Expenses	22,708.45	25,000.00	(2,291.55)	90.83%
8330100 · OCLC Services (cataloging)	8,311.75	8,000.00	311.75	103.9%
8410100 · Payroll Exp, Acctg & Audit Serv	18,288.96	28,000.00	(9,711.04)	65.32%
8420100 · Legal Services	2,344.47	1,500.00	844.47	156.3%
8430100 · Automation & Misc Consultants	1,070.00	14,000.00	(12,930.00)	7.64%
8440100 · In Service Honorarium	764.85	1,000.00	(235.15)	76.49%
8510100 · Printing	23,043.23	36,000.00	(12,956.77)	64.01%
8530100 · Public Notices & Ads	1,347.88	3,000.00	(1,652.12)	44.93%
8540100 · Postage	9,449.52	18,000.00	(8,550.48)	52.5%
8550100 · Public Relations/Promotions	8,159.55	10,000.00	(1,840.45)	81.6%
8610100 · Electricity	20,116.97	25,000.00	(4,883.03)	80.47%
8620100 · Gas	2,757.26	2,500.00	257.26	110.29%
8630100 · Telephone	4,269.91	13,500.00	(9,230.09)	31.63%
8635100 · T-1 & other Telecommunications	6,219.82	7,000.00	(780.18)	88.86%
8640100 · Water & Sewer	3,973.73	3,500.00	473.73	113.54%
8720100 · Building/Auto Insurance	21,526.00	32,000.00	(10,474.00)	67.27%
8730100 · Bonding & Officers Liability	5,243.00	5,500.00	(257.00)	95.33%
8740100 · Building & Grounds	43,068.17	54,000.00	(10,931.83)	79.76%
8760100 · Hospitality	5,083.75	13,000.00	(7,916.25)	39.11%
8770100 · Interlibrary Loan Fees & Losses	226.62	700.00	(473.38)	32.37%
8795100 · Miscellaneous (FH)	915.00	4,000.00	(3,085.00)	22.88%
8800300 · Per Capita Grant expense for FY	0.00	32,393.43	(32,393.43)	0.0%
8800311 · Adult Materials - PER CAPITA	7,417.37	0.00	7,417.37	100.0%
8800321 · YPS Materials - PER CAPITA	8,078.66	0.00	8,078.66	100.0%
8800341 · Other Equipment - PER CAPITA	16,196.00	0.00	16,196.00	100.0%
8910100 · Salaries	1,397,690.33	1,810,000.00	(412,309.67)	77.22%
8920100 · FICA/Medicare	104,984.97	145,000.00	(40,015.03)	72.4%
8930100 · IMRF	155,018.76	180,000.00	(24,981.24)	86.12%
8940100 · Health & Life Insurance	269,165.75	260,000.00	9,165.75	103.53%
8950100 · Tuition Reimbursement	1,248.84	9,000.00	(7,751.16)	13.88%
8960100 · Memberships & Dues	3,503.86	8,000.00	(4,496.14)	43.8%
8970100 · Meetings & Travel	8,642.31	14,000.00	(5,357.69)	61.73%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	12,843.62	35,000.00	(22,156.38)	36.7%
9070100 · Library Equipment	874.33	70,000.00	(69,125.67)	1.25%
9080100 · Small Equipment Under \$250	(9.30)	10,000.00	(10,009.30)	(0.09%)
9090100 · Additional Capital Projects	104,084.73	320,000.00	(215,915.27)	32.53%
<b>Total Expense</b>	<b>2,719,656.19</b>	<b>4,492,724.53</b>	<b>(1,773,068.34)</b>	<b>60.54%</b>
<b>Net Income</b>	<b>(1,057,719.82)</b>	<b>(165,978.82)</b>	<b>(891,741.00)</b>	<b>637.26%</b>

## Statement of Revenue and Expenditures Budget vs. Actual

05/12/2017

July 1, 2016 - April 30, 2017 - General Fund

Cash Basis

	Jul '16 - Apr 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	1,565,210.51	3,180,652.28	(1,615,441.77)	49.21%
6020100 · Corp Replacement Taxes	287.00	0.00	287.00	100.0%
6030100 · Interest Income - General	511.43	5,000.00	(4,488.57)	10.23%
6035100 · Dividends	283.20	500.00	(216.80)	56.64%
6040100 · Nonresident & Enhanced Cards	565.00	1,000.00	(435.00)	56.5%
6050100 · Fines	41,681.71	55,000.00	(13,318.29)	75.79%
6055100 · Referral/Collection Fees	230.00	1,000.00	(770.00)	23.0%
6060100 · Photocopier & Fax Income	13,952.96	17,000.00	(3,047.04)	82.08%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6105100 · Staff Cobra/Insurance Payments	15,665.35	17,000.00	(1,334.65)	92.15%
6110100 · Program Fees/Misc Fees	2,490.00	4,200.00	(1,710.00)	59.29%
6120100 · Meeting Room Fees	695.00	1,000.00	(305.00)	69.5%
6130100 · Misc Income - General	3,127.48	25,000.00	(21,872.52)	12.51%
6150100 · Lost & Damged Materials	2,746.66	6,000.00	(3,253.34)	45.78%
6200100 · Over/Short	8.27	0.00	8.27	100.0%
<b>Total Income</b>	<b>1,647,454.57</b>	<b>3,314,352.28</b>	<b>(1,666,897.71)</b>	<b>49.71%</b>
<b>Gross Profit</b>	<b>1,647,454.57</b>	<b>3,314,352.28</b>	<b>(1,666,897.71)</b>	<b>49.71%</b>
<b>Expense</b>				
8010100 · Adult Books	69,624.81	85,000.00	(15,375.19)	81.91%
8020100 · Youth Books	37,762.83	59,000.00	(21,237.17)	64.01%
8025100 · Professional Resources	4,864.93	3,500.00	1,364.93	139.0%
8028100 · Administrative Resources (GA)	565.91	6,400.00	(5,834.09)	8.84%
8030100 · Magazines & Newspapers	13,066.36	15,000.00	(1,933.64)	87.11%
8050100 · Adult AV Materials	41,550.91	62,000.00	(20,449.09)	67.02%
8060100 · Youth AV Materials	10,750.88	16,000.00	(5,249.12)	67.19%
8080100 · Video Games	7,613.13	15,000.00	(7,386.87)	50.75%
8090100 · eBook & eMagazine Services	19,861.14	55,500.00	(35,638.86)	35.79%
8095100 · Electronic Subscriptions	50,910.82	80,000.00	(29,089.18)	63.64%
8110100 · Bank Service Charges	0.81	500.00	(499.19)	0.16%
8120100 · Library Supplies	6,177.69	10,000.00	(3,822.31)	61.78%
8130100 · Tech Services Supplies	25,352.17	57,200.00	(31,847.83)	44.32%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	16,750.54	22,000.00	(5,249.46)	76.14%
8145100 · Circulation Supplies	4,625.18	12,000.00	(7,374.82)	38.54%
8147100 · Summer Reading Club	64.08	7,000.00	(6,935.92)	0.92%
8150100 · Youth Programs & Supplies	18,432.55	21,500.00	(3,067.45)	85.73%
8215100 · Collection Agency Fees	1,118.75	1,500.00	(381.25)	74.58%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	25,399.97	59,000.00	(33,600.03)	43.05%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	5.64	500.00	(494.36)	1.13%
8310100 · CCS & SIRSI Expenses	59,020.00	80,000.00	(20,980.00)	73.78%
8320100 · Network Expenses	22,708.45	25,000.00	(2,291.55)	90.83%
8330100 · OCLC Services (cataloging)	8,311.75	8,000.00	311.75	103.9%
8410100 · Payroll Exp, Acctg & Audit Serv	18,288.96	28,000.00	(9,711.04)	65.32%
8420100 · Legal Services	2,344.47	1,500.00	844.47	156.3%
8430100 · Automation & Misc Consultants	1,070.00	14,000.00	(12,930.00)	7.64%
8440100 · In Service Honorarium	764.85	1,000.00	(235.15)	76.49%

	<b>Jul '16 - Apr 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>8510100 · Printing</b>	23,043.23	36,000.00	(12,956.77)	64.01%
<b>8530100 · Public Notices &amp; Ads</b>	1,347.88	3,000.00	(1,652.12)	44.93%
<b>8540100 · Postage</b>	9,449.52	18,000.00	(8,550.48)	52.5%
<b>8550100 · Public Relations/Promotions</b>	8,159.55	10,000.00	(1,840.45)	81.6%
<b>8610100 · Electricity</b>	20,116.97	25,000.00	(4,883.03)	80.47%
<b>8620100 · Gas</b>	2,757.26	2,500.00	257.26	110.29%
<b>8630100 · Telephone</b>	4,269.91	13,500.00	(9,230.09)	31.63%
<b>8635100 · T-1 &amp; other Telecommunications</b>	6,219.82	7,000.00	(780.18)	88.86%
<b>8640100 · Water &amp; Sewer</b>	3,973.73	3,500.00	473.73	113.54%
<b>8720100 · Building/Auto Insurance</b>	21,526.00	32,000.00	(10,474.00)	67.27%
<b>8730100 · Bonding &amp; Officers Liability</b>	5,243.00	5,500.00	(257.00)	95.33%
<b>8740100 · Building &amp; Grounds</b>	43,068.17	54,000.00	(10,931.83)	79.76%
<b>8760100 · Hospitality</b>	5,083.75	13,000.00	(7,916.25)	39.11%
<b>8770100 · Interlibrary Loan Fees &amp; Losses</b>	226.62	700.00	(473.38)	32.37%
<b>8795100 · Miscellaneous (FH)</b>	915.00	4,000.00	(3,085.00)	22.88%
<b>8910100 · Salaries</b>	1,397,690.33	1,810,000.00	(412,309.67)	77.22%
<b>8920100 · FICA/Medicare</b>	104,984.97	145,000.00	(40,015.03)	72.4%
<b>8930100 · IMRF</b>	155,018.76	180,000.00	(24,981.24)	86.12%
<b>8940100 · Health &amp; Life Insurance</b>	269,165.75	260,000.00	9,165.75	103.53%
<b>8950100 · Tuition Reimbursement</b>	1,248.84	9,000.00	(7,751.16)	13.88%
<b>8960100 · Memberships &amp; Dues</b>	3,503.86	8,000.00	(4,496.14)	43.8%
<b>8970100 · Meetings &amp; Travel</b>	8,642.31	14,000.00	(5,357.69)	61.73%
<b>9060100 · Library Furnishings</b>	12,843.62	35,000.00	(22,156.38)	36.7%
<b>9070100 · Library Equipment</b>	874.33	70,000.00	(69,125.67)	1.25%
<b>9080100 · Small Equipment Under \$250</b>	(9.30)	10,000.00	(10,009.30)	(0.09%)
<b>9090100 · Additional Capital Projects</b>	104,084.73	320,000.00	(215,915.27)	32.53%
<b>Total Expense</b>	<b>2,680,456.19</b>	<b>3,836,950.00</b>	<b>(1,156,493.81)</b>	<b>69.86%</b>
<b>Net Income</b>	<b>(1,033,001.62)</b>	<b>(522,597.72)</b>	<b>(510,403.90)</b>	<b>197.67%</b>



## Statement of Revenues and Expenditures Budget vs. Actual

05/12/2017

July 1, 2016 - April 30, 2017 -Special Reserve Fund

Cash Basis

	Jul '16 - Apr 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6020200 · Developer Fees	3,470.00	25,000.00	(21,530.00)	13.88%
6030200 · Interest Income - Spec Reserve	574.64	3,000.00	(2,425.36)	19.16%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	800,000.00	(800,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Income</b>	<b>4,044.64</b>	<b>855,000.00</b>	<b>(850,955.36)</b>	<b>0.47%</b>
<b>Gross Profit</b>	<b>4,044.64</b>	<b>855,000.00</b>	<b>(850,955.36)</b>	<b>0.47%</b>
<b>Expense</b>				
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>150,000.00</b>	<b>(150,000.00)</b>	<b>0.0%</b>
<b>Net Income</b>	<b>4,044.64</b>	<b>705,000.00</b>	<b>(700,955.36)</b>	<b>0.57%</b>

## Statement of Revenues and Expenditures Budget vs. Actual

05/12/2017

July 1, 2016 - April 30, 2017 - Grant and Gift Fund

Cash Basis

	Jul '16 - Apr 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6030300 · Interest Income - Grant & Gifts	149.16	2,500.00	(2,350.84)	5.97%
6070300 · General Fund Gifts	10,288.00	20,000.00	(9,712.00)	51.44%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>10,437.16</b>	<b>157,393.43</b>	<b>(146,956.27)</b>	<b>6.63%</b>
<b>Gross Profit</b>	<b>10,437.16</b>	<b>157,393.43</b>	<b>(146,956.27)</b>	<b>6.63%</b>
<b>Expense</b>				
8040300 · Operating Fund Gifts	7,507.97	448,381.10	(440,873.13)	1.67%
8800300 · Per Capita Grant expense for FY	0.00	32,393.43	(32,393.43)	0.0%
8800311 · Adult Materials - PER CAPITA	7,417.37	0.00	7,417.37	100.0%
8800321 · YPS Materials - PER CAPITA	8,078.66	0.00	8,078.66	100.0%
8800341 · Other Equipment - PER CAPITA	16,196.00	0.00	16,196.00	100.0%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
<b>Total Expense</b>	<b>39,200.00</b>	<b>505,774.53</b>	<b>(466,574.53)</b>	<b>7.75%</b>
<b>Net Income</b>	<b>(28,762.84)</b>	<b>(348,381.10)</b>	<b>319,618.26</b>	<b>8.26%</b>

McHenry Public Library District  
 INTERIM CHECKS ISSUED - April 2017  
 (NOT INCLUDED ON BILL REPORT)

<b>Account - Money Market</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	<b>subtotal for account</b>	<b>\$ -</b>			

<b>Account - General Fund</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	<b>subtotal for account</b>	<b>\$ -</b>			

<b>Account - HSA/Building</b>					
First Midwest Bank	employee contributions HSA	\$ 922.68	8940-100	04/20/17	EFT
First Midwest Bank	<b>employer contributions HSA</b>	\$ 1,700.00	8940-100	04/20/17	EFT
First Midwest Bank	employee contributions HSA	\$ 922.68	8940-100	04/20/17	EFT
First Midwest Bank	employee contributions HSA	\$ 922.68	8940-100	04/28/17	EFT
Magitek Energy Solutions Inc	Additional Capital Projects	\$ 21,207.18	9090-100	04/20/17	1077
	<b>subtotal for account</b>	<b>\$ 25,675.22</b>			

<b>Account - Payroll</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
IL Municipal Retirement Fund IMRF		\$ 20,538.60	8930-100	04/27/17	EFT
	<b>subtotal for account</b>	<b>\$ 20,538.60</b>			

<b>Account - Imprest</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	<b>subtotal for account</b>	<b>\$ -</b>			

**GRAND TOTAL CHECKS ISSUED \$ 46,213.82**

<b>BANKCARD PROCESSING CENTER</b>					
<b>May 2017</b>					
<b>STAFF</b>	<b>VENDOR</b>	<b>DATE</b>	<b>Amount</b>	<b>LINE</b>	<b>Subtotal</b>
Gunness	SimpleInOut	4/12	\$ 29.99	<b>8028-100</b>	<b>\$ 29.99</b>
Gunness	Shaw Suburban Media	4/11	\$ 48.09	<b>8030-100</b>	<b>\$ 48.09</b>
Jakacki	S&S Worldwide	4/9	\$ 701.50	8040-300	
Strain	SP Totebagfactory	4/22	\$ 82.49	<b>8040-300</b>	<b>\$ 783.99</b>
Terrill	Paypal Art Remember	4/20	\$ 55.00	<b>8050-100</b>	<b>\$ 55.00</b>
Terrill	SQ Metalsouls	4/23	\$ 133.64	8140-100	
Terrill	SQ Insight Edition	4/23	\$ 29.00	8140-100	
Terrill	SQ My Dragon Pets	4/23	\$ 88.00	8140-100	
Terrill	SQ Toynk	4/23	\$ 65.00	<b>8140-100</b>	<b>\$ 315.64</b>
Gunness	Staples Direct	4/22	\$ 419.44	<b>8147-100</b>	<b>\$ 419.44</b>
Jakacki	Michaels	4/9	\$ 51.88	8150-100	
Jakacki	Aldi	4/9	\$ 35.72	8150-100	
Jakacki	Jewel	4/12	\$ 14.19	8150-100	
Jakacki	Walmart	4/18	\$ 167.18	8150-100	
Jakacki	OTC Brands Inc.	4/28	\$ 113.39	8150-100	
Jakacki	Lakeshore Learning	5/7	\$ 386.19	<b>8150-100</b>	<b>\$ 768.55</b>
Brown	Amazon Marketplace	4/11	\$ 60.95	8320-100	
Brown	Amazon Marketplace	4/16	\$ 51.96	8320-100	
Brown	NewEgg	4/16	\$ 943.89	8320-100	
Brown	NewEgg	4/26	\$ 2,398.00	8320-100	
Harding	Dri*Nuance	4/13	\$ 159.36	8320-100	
Scholtz	New Egg	5/4	\$ 251.96	8320-100	
Scholtz	New Egg	5/5	\$ 237.37	<b>8320-100</b>	<b>\$ 4,103.49</b>
Lambert	The UPS Store	4/26	\$ 367.20	<b>8510-100</b>	<b>\$ 367.20</b>
Lambert	USPS	4/7	\$ 18.91	8540-100	
Lambert	USPS	4/13	\$ 15.94	8540-100	
Lambert	USPS	4/28	\$ 22.97	8540-100	
Lambert	USPS	5/5	\$ 20.94	8540-100	
Yazel	USPS	4/12	\$ 14.40	8540-100	
Yazel	USPS	4/13	\$ 7.08	<b>8540-100</b>	<b>\$ 100.24</b>
Lambert	Vistaprint	5/5	\$ 184.98	<b>8550-100</b>	<b>\$ 184.98</b>
Lambert	Jewel	4/17	\$ 27.73	8760-100	
Lambert	Jewel	4/17	\$ 28.22	8760-100	
Lambert	Jewel	4/18	\$ (28.22)	8760-100	
Yazel	DD/BR	4/11	\$ 32.22	<b>8760-100</b>	<b>\$ 59.95</b>
Edminster	Amazon Prime Membership	3/8	\$ 10.99	8960-100	
Jakacki	Illinois Library Assoc	4/25	\$ 75.00	<b>8960-100</b>	<b>\$ 85.99</b>
Majka	Illinois Library Assoc	4/19	\$ 150.00	8970-100	
Majka	Illinois Library Assoc	4/20	\$ 150.00	8970-100	
Terrill	McCormick Place	4/21	\$ 15.00	<b>8970-100</b>	<b>\$ 315.00</b>
Lambert	CDW Govt	4/24	\$ 288.54	9070-100	
Lambert	CDW Govt	5/4	\$ 1,157.04	<b>9070-100</b>	<b>\$ 1,445.58</b>
			<b>\$ 9,083.13</b>	<b>TOTAL</b>	<b>\$ 9,083.13</b>



J. Scholtz &lt;jscholtz@mchenrylibrary.org&gt;

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## McHenry Public Library District and sewer line

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J. Scholtz &lt;jscholtz@mchenrylibrary.org&gt;

Wed, May 10, 2017 at 1:06 PM

To: wjett@ci.mchenry.il.us

Bcc: "K. Beaderstadt" &lt;kbeaderstadt@mchenrylibrary.org&gt;

Honorable Mayor Jett,

I'm writing to you due to problem that we may have in the near future. The McHenry Public Library is a separate taxing district but the building is within the city boundaries of McHenry and, as such is subject to all of the building codes, annexation laws, services and fees for those services that any other business or residence incurs on a normal basis. The library has a long history of being associated with the city (1936-1987) and then becoming its' own taxing district in 1987. But it still is a destination place for many residents, now being located on the Route 31 mid-city corridor. We do a pretty big business - almost 900,000 circulations per year with over 500,000 residents coming into our 38,000 sq. ft. building on 4.35 acres. The library has a long history of being in McHenry and is a destination point for many McHenry residents.

In 2010, it was discovered that the Library had a private, undersized sewer line (6 in.) that was shared with 2 other businesses (Low Insurance and Berkshire Realty). That line broke - the Library repaired it/re-lined it with a resin lining for the length of the pipe (from library point to Meadow Ln.) at the Library's cost. The City's Public Works Dept. helped us locate the problem and televise the line and I thank them for that help. The line is now repaired and is functioning properly; however, I have a great concern for the future. The current line is undersized and old (installed 1974 - 43 years old) and in need of replacement. About 3 months ago, I had a conversation with our Alderman, Victor Santi about this situation and he basically said he couldn't do anything about it because it was a private line. He also suggested that he could help us find more suitable property elsewhere. At this time, moving isn't an option and besides the location is good.

A few months ago, I also had a meeting with city officials (Derik Morefield, Jon Schmitt, Kevin Beggs and Russell Ruzicka) about this issue. I wanted the City to consider putting the Library on city water and sewer through a city-sped and properly-sized, individual pipe, rather than the antiquated, communal, undersized line we currently have. At our cost, we asked an engineering firm to price out a lift-station, required for moving waste water to our North, under Rte. 31 (about \$275K) and we've begun negotiations with the Illinois State Dept. of Transportation for possible connection of the lift station (when built) to be connected to the North, under Rte 31, when the re-building of Rte. 31 takes place. This re-build may take place in about 7-10 years.

My father was mayor of Rockford for many years and, one of the mainstays of city life/benefits as well is the providing of essential services (like sewer/water, etc.). We do pay a sewer/water fee each month. I also am willing to pay to have a private sewer line installed so that we can disconnect from the communal, privately owned line that is destined for failure within the next 5-10 years. The city management group that I spoke with was unwilling to negotiate any connection talks or even accept some measure of responsibility for a public sewer line - I found that extremely disheartening - especially since I feel that is one of the essential services that a city provides to residents/business owners.

I came to McHenry in 2007, being hired to build a new library but the referendum failed for a number of reasons. In hindsight, that failure might have been a good thing because, if we had built the building, we could not have connected to any city sewer line. A fact that we didn't know at the time - it took a pipe break and a geyser of muck in 2010 to give us insight into the problem.

I'm not trying to create a problem for you or any city employee/official but I do think that supplying city water/sewer is one of the essential services of a city - especially to a stalwart entity like the public library. I would like to talk to you about this issue at your convenience and see if we might come to an agreeable solution. Thank you, in advance concerning this issue

Please accept my congratulations on your election. I know that you will do some great things during your tenure as Mayor of McHenry.

Jim Scholtz

## McHenry Public Library District

### LIBRARIAN'S REPORT

April 2017

#### Administration

- J. Scholtz called 38 libraries nationwide/worldwide + visited 7 local libraries about their RFID solution.
- J. Scholtz working on FY2017/18 budget. I will present the budget at the June 20th board mtg – preliminary work 5/16..
- B. Edminster led the Classic Book Discussion of *The Good Earth* by Pearl S. Buck, 4/17.
- B. Edminster attended the Staff In-Service, 4/28.
- B. Edminster scheduled a presentation on the electronic resource Demographics Now, 5/10.
- B. Edminster scheduled a presentation on the new app for Recorded Books, 5/11.
- B. Edminster led the Classic Book Discussion of *Another Country* by James Baldwin, 5/15.

#### Adult Services

- T. Hillier helped a Station Restaurant staff member who was looking for an 1987 newspaper article about their grand opening to help celebrate the restaurant's 30<sup>th</sup> anniversary in May. TH
- D. Gaudio attended a Pulse programmers networking meeting at Wauconda Library.
- T. Hillier attended a Genealogy networking meeting.
- In addition to interviewing and hiring staff for Adult Services, Z. Terrill and P. Strain assisted L. Jakacki with Youth Services employment interviews.
- Two new staff members will join Adult Services: K. Lopez began 4/24 and E. Janas will begin 5/2.
- Z. Terrill attended C2E2 to gather ideas and giveaways for MPLD's ComicCon program.
- On the lighter side, T. O'Toole was helping patrons send a 20 page fax to the IRS when an unknown glitch returned all the patrons' money – in nickels and dimes. It sounded like a Vegas jackpot! We found an alternative way to transmit their fax. Fortunately they saw the humor of the situation and were grateful for our help.
- P. Strain reviewed title suggestions for the Mystery Book Discussion Group and created a reading list through December. She also co-facilitated the discussion of Louise Penny's *Still Life*.

#### Building Services

- N. Broderick finished the LED bulb replacement in the main library.
- Maintenance boxed up 3 Gaylord boxes of books for the Friends of the Library book sale
- Landscaping has started. The beds have been mulched and edged.
- Solar panels have been installed and are working properly.

#### Circulation

- S. Willis reports a total of 158 expired holds pulled in April
- P. Johnson began her position of Customer Service Associate
- M. Del Santo began her the position of Customer Service Associate
- B. Majka attended CCS Interlibrary Loan Meeting, 4/6

## Human Resources

- Katherine Lopez, Associate Librarian (AS), hired 4/24/2017
- Offers extended and accepted for Librarians with May start dates: one in Adult Service and one in Youth Services
- Participated in 2017 Library (salary & benefits) survey sponsored by the Management Association. Results due in June.
- Average Salary increase for the Last 3 months – 2.75% (This average calculation is missing data from one employee whose salary increase has not yet been submitted.)
- Average Salary increase for the FY 2016-2017 (year-to-date) – 2.68% (This average calculation is missing data from one employee whose salary increases have not yet been submitted.)
- Other Fiscal YTD Salary Increase notes: (1) two employees did not receive an increase due to performance; (2) two employees have received lump-sum merit payments vs. an increase to their base salary; (3) two employees received market adjustment increases
- Distributed revised/updated Employee Benefits Summary to all employees.
- Met with representative from Liberty National to discuss offering supplemental insurance to employees at no cost to the library.
- Began a promotional campaign regarding credit union membership. Onsite visit scheduled for May with representatives from Corporate American Family Credit Union (CAFCU).
- Participated in HR Roundtable (sponsored by Management Association) at the Palatine Public Library.
- Attended the Manager's Meeting.
- The featured presentation for the In-Service Meeting on 4/28 was an overview of the pending ILS Migration. The meeting also included a practice tornado drill. The morning event was attended by approx. 62% of our staff. (Previous attendance: February 76%, December 77%, October 56%, and August 81%)

## Public Relations

- Promoted National Library Week: put up posters, put out bookmarks, gave staff a thank-you gift for National Library Workers' Day
- Promoted upcoming events via various media
- Updated website and social media accounts – added content
- Sent out an e-newsletter to nearly 2,000 patrons
- Began laying out June/July *Preface* library newsletter
- Began contacting area businesses for summer reading prize coupons
- Created ad for outdoor theater's upcoming May opening; will send one ad a month on a different topic
- Began creating summer reading materials
- Continued to create e-news blasts in LibraryAware re: cardholder perks
- Gave Career Online High School program another PR push to drum up more interest
- Created PR materials for Friends for upcoming May book sale
- Attended management team meeting



## Technical Services

- K. Walker conducted departmental cross training on processing magazines.
- P. Radic conducted departmental cross training on processing comic books.
- K. Meadows continues to train P. Radic and K. Walker on processing and mending different formats and monitor departmental supply levels.
- D. Lavin continues to learn the RDA (Resource Description and Access) cataloging standard.
- K. Kimbrel continues to process invoices for library materials received through the mail.
- K. Milfajt coordinated the change-over of the consortial bulletin lists for children's award nominees (Abes, Monarchs, Caldecotts and Caudills).
- K. Milfajt created NC-17 rating browsers for items in the library collection to better help patrons and staff and after determining they could not be ordered through our supply companies.
- K. Milfajt represented MPLD at CCS Catalog and Metadata Management Meeting, 4/5.
- K. Milfajt facilitated MPLD Contemporary Book Group discussion of Still Alice by Lisa Genova, 4/10.
- K. Walker facilitated Dungeons and Dragons event, 4/11.
- K. Milfajt attended MPLD Management Team Meeting, 4/11.
- K. Milfajt represented MPLD at CCS SCRAP, 4/19.
- K. Meadows, P. Radic, K. Walker, K. Milfajt attended MPLD Staff In-service, 4/28.

## Technology

- AVI installed new video components/connections in meeting/conference rooms – now HDMI compatible. Thanks Micah and Denise for setting this up!
- MPLit performed our routine maintenance of our patron and staff workstations.
- Several staff webinars were setup in the boardroom & Conference room
- IT is still testing chat software
- MPLit started replacing manager monitors

## Youth Services

- Snack Program: 179 served; 181 kids, 59 adults
- Spanish Interactions: Adult: 94, Teen: 28, Children: 141
- At J. Velasquez's classroom visit to Mrs. Gaughn's Bilingual 3rd grade class at Edgebrook students learned about six good books for Spring and Summer reading in Spanish--from graphic novels, to series in translation, to humorous illustrated short chapter books featuring mischevious boys
- M. Dineen's storytime for new or soon to be new siblings had very appreciative parents. They read *I kissed the Baby* while the kids held stuffed animals to practice being kind to their new siblings. We also did a flannel story that had us trying different things (like singing or reading a story) to help baby stop crying.
- S. Baseley and T. Calhoun have been busy helping us get ready for Summer Reading. They have been the ones to put together the book lists for the different reading levels that we include in every folder. The books included on the lists are those that match our theme "Build A Better World." This has been a great opportunity for them to learn the collection and the catalog better and be part of Summer Reading preparations.
- M. Cairo has been busy learning all about the science standards and curriculum for D15 students in grades K-3. This information will help M. Cairo tailor her STEM programs to what they are learning and will help us with collection development in that area.



- G. Doolan had some great customer service interactions this month while working the Questions Desk and one patron remarked at the Checkout Desk that Gwen went “above and beyond” helping her. What a great patron response!
- C. Bergan had a variety of upper elementary and middle school teachers looking at the library for materials to use in the classroom for research projects. From Natural Wonders to the Civil War Caitlin brainstormed ideas for different types of materials with the teachers and then pulled the items to be checked out through the Outreach Program
- C. Bergan, M. Dineen and J. Velazquez created Summer Reading Logs and accompanying activity sheets for their levels. They put together new reading and literacy activities on the logs, and updated the artwork. The kids will enjoy all their hard work this summer!
- L. Jakacki interviewed candidates for the Teen Librarian/ Youth Services Lead position. Along with S. Yazel she created interview questions that focused on the candidates Leadership, Communication, Teamwork and Customer Service skills. Z. Terrill and P. Strain assisted in the interviews—Thank You!

## Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added +16% more items and withdrew +59% more items than last year. Mending decreased (-38%) but cataloging bib additions increased (+60%) and items processed into the collection increased (+14%). Overall circulation decreased (-14%; 40,219 compared to 46,882), but we were open 1 less day than last year/mon. (27 days compared to 28 days). Ave. circulation per day was at 1490 compared to 1782 last year. Patron video count was at 13,023 – very close to actual count of 13,893. However, it was (-11%) from last yr/mon. count of 15,649.

All book categories decreased in circulation. While other libraries in the area are having similar problems, we must find a way to reverse this trend and get more people coming in. Additionally, both children's and adult's programming numbers seem to be decreasing (although children's was +2% this month; adult @ -23%). School visits increased by 45% but in-house library tours were down (-57%). Both meeting room and study room use decreased (-20% and -10% respectively). Digital downloads (-4%); Hoopla (+5%); Zinio (+23%). Simple scan use (-15%); hold and renewals (-13% and -1%, respectively).

We as staff have got to figure out way we have less traffic coming into the library – for circulation and for programs. We think that we are offering a full complement of collections, programs and services, along with lots of electronic/digital content + we seem to be providing excellent customer service – so what are we missing and how do we determine the missing components?

## UpComing Events and Projects

- Awarding bid for RFID, followed by installation calendar, staff training (now - Spring 2018 finish to coincide with Polaris)
- Polaris switch-over, staff training (now - Spring 2018)
- New staff onboard (Emma Wyant) 5/15.
- Friends Booksale, 5/20-21
- Petersen Farm Day. 6/25

**EXECUTIVE SESSION MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**

**Date:** December 13, 2016

**Time:** 7:58 p.m.

**Location:** Library Board Meeting Room

**Members Present:** Kathy Baderstadt, Margaret Carey, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, and Jill Stone

**Members Absent:** None

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the November 15, 2016 executive session minutes.

No action was taken during Executive Session.

Respectfully Submitted,

\_\_\_\_\_  
Monica Leccese, Secretary

Text for Motion Sheet

1. Roll Call

<b>DATE: December 13, 2016 Called to Order: 7:58 p.m.</b>	<b>Kathy Baderstadt</b>	<b>Margaret Carey</b>	<b>Delphine Grala</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
1. Roll call	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

MCHENRY PUBLIC LIBRARY DISTRICT LONG-RANGE DIRECTIONAL PLAN 2012-2020 (revised)

**MISSION STATEMENT:** THE MCHENRY PUBLIC LIBRARY IS A WELCOMING PLACE THAT "ENRICHES THE QUALITY OF INDIVIDUAL AND COMMUNITY LIFE THROUGH RESPONSIVE LIBRARY SERVICES THAT PROMOTE LIFELONG LEARNING OPPORTUNITIES AND RECREATIONAL INTERESTS."

**YPS SERVICE STATEMENT:** "THE YPS DEPT. FOSTERS THE WELL-ROUNDED CHILD BY SERVING THE EDUCATIONAL, INFORMATION AND RECREATIONAL NEEDS OF CHILDREN FROM BIRTH TO AGE 20 BY PROVIDING AGE-APPROPRIATE PROGRAMS, RESOURCES, COLLECTIONS AND FACILITIES IN A WELCOMING AND ACCEPTING ENVIRONMENT." (2013)

**VISION STATEMENT:**

**YESTERDAY'S WISDOM; TODAY'S KNOWLEDGE; TOMORROW'S DREAMS.**

This mission will be fulfilled through the years 2012-2020 by following the goals and plans of action described below. This strategic plan is broken into eight divisions (**Administration, Budget, Collections, Physical Plant Needs (Existing and Future), Programs/Services, Public Relations, Staff/Training, and Technology**). Within each division are component goal statements, followed by targeted objectives with specific actions to accomplish those goals. Inclusive dates and targeted responsibility for action completion is also included. This long-range plan will be a 'living document' with continuous evaluation/re-working and editing within its life-cycle. The most important component of the strategic plan is "evaluation" or "assessment – not necessarily success or failure - of goals/objectives. Evaluation assists staff/board in revision, determination of success – program continuation or termination, and adding new goals as well as making the whole process cyclical.

**Views of the future that drive our goals:** immediate access; teen/kid/mom hangout; separate branch/segment for teens; need to separate 'quiet space' for some users from teen/children spaces; on-line reader advisory service; adaptability (use of room dividers/mods) of room space for different uses; offering the newest/coolest tech; managing ratio of eResources with paper books and needs of young/old alike; feasibility of virtual library; developing partnerships with business/non-profit for fundraising, collections and services; recognizing importance of home schoolers and offering more integrated family activities; recognizing "doing what we are good at!"; recognizing important and integrated role of changing/expanding technology and how that effects all aspects of the library; need to hire and keep/train qualified staff.

(Note: Blue print added for 9/2014 additions)

trig but not well received in Mt. Joy

not sure we can do all of this stuff or need to do - changes so much

**Administration**

**Goal 1: (Administration/Board/Policies/Procedures) – Insure that all policies and job descriptions are current/legal. Keep Pay Scale current.**

motto + beliefs (all staff know them)

done but ongoing

**Action:** (FY2014-15) Hire a part-time HR Specialist and/or an HR Consultant firm. Develop a job description; sort and digitize personnel files; develop new job descriptions including core competencies and minimum standards. Initiate SMART goals, continuous evaluation; train staff on evaluation and feedback. Keep pay scale up-to-date, participate in all RAILS, LACONI and IL Management Association salary surveys. Emerging

yes

yes

3-4 hrs per hr  
pay for performance

## ~~Technologies Librarian (delete job description?)~~

**Offer CE opportunities to board members. (ongoing)**

Action: Have each staff members (Exempt) compile a notebook of processes/best practices for their job- tasks for cross-training purposes. This will help define CE needs. Keep CE in budget; provide CE opportunities in-house and regionally. Have staff report-teach other staff after CE opportunities. (see also staff/training).

✓ Action: Continue offering CE opportunities, identify staff who want to take extra courses including MLS. Keep up tuition reimbursement budget line/program.

Goal 3: New HR staff member organizes personnel files (electronically putting into ProData or other form) + paper format. Business manager organizes and scans board/admin files in paper and electronic form. Executive Director makes new file policy/procedure - records retention plan.

Actions: ~~Schedule IL State Archives to do inventory;~~ <sup>none</sup> ~~separate all personnel files into 3 disparate files as law dictates;~~ <sup>none</sup> ~~start electronic duplication of various files (durable copies) and schedule destruction of originals.~~ <sup>done</sup>

**Goal 4: New Pay-for-performance program continued (see Goal 1).** Can we sustain HFF model with no new capital? ☒ Yes

Action: Continue evaluation process, refine form if needed, ~~DE~~ <sup>need more?</sup> for supervisors on process/scale. ~~Evaluate~~ <sup>lots of time taken on manager & staff side</sup> all job descriptions, place on IL (do we need to do Management scale, include core competencies and minimum job performance standards. done)

(Creation of HR officer, Foundation Officer, or PR Assistant not possible under current budget restrictions w/o modifying budget/goals) - use Interns, Director/Asst. Dir. for some items.

**✓Goals 5: Develop and pass a new employee benefits policy/procedure (FY2014/15)**

**Additional Actions:**

Staff training - provide more immediate 'hands-on' training for everyone (databases, new technology); have all staff develop a 'manual' for their position - enable cross-training

Train additional staff/cross train to enter data into Quickbooks - bill paying; payroll. Hire Eder/Casella for audit.

K. Lambert found same?

5. Gazel travel in ProData but not QuickBooks

hire firm to do asset list - we need to keep up list.  
insurance

Bldg Manager inputs data (descriptions/prices/photos) of furniture and equipment into asset management software; keep up-to-date.

Board performs self-evaluation using "EDGE Initiative (ALTA)" done but findy EDGE not a good bellweather

Update Technology Plan - we've updated tech but not necessarily plan - do we need?

✓ Executive Director keeps staff informed <sup>every 2 wks.</sup> via electronic newsletter (email), Final Fridays, and other training opportunities. <sup>constant contact</sup>

✓ Investigate purchase of cloud-based HR software for employee record storage (ProData) and employee performance evaluation (Halegryn).  
<sup>Do we need better one? Investigate ADP + others but have ProData</sup>

## Budget

**Goal 2: Balanced, effective/responsible and efficient spending; reorganize priorities, expect property tax decreases within next 3 yrs; explore alternative revenue and save for remodel + new building. Try to decrease spending for next 3 years (FY2013-16) - possibly even seeking to lower the tax levy OR ask for less in 2 of the coming 3 years if PTELL tax laws don't change. Increases in FICA, health care insurance and IMRF are big concerns. Budget for pay increases as financial/budget and economic conditions warrant.**

## Actions:

✓ Executive Director, Dept. Managers and Bd. develop an annual budget that rewards staff by 3-6% (possibly) for pay-for-performance (keep mix of COLA and pay-for-performance for non-exempt/exempt), keeps other costs down, reaches goals and transfers \$500,000+ to special reserve fund. Revise budget - (add/collapse lines) for new technologies, changes in systems (RAILS and delivery). Up to 2% of existing pay at-risk.

✓ Shop around for better deals on health insurance, utilities, 457 retirement plan, all other required insurance. (3 yr. Cycle for bids/quotes)

✓ Per capita grant increases to \$42K+ relative to 2010 increase in Census. If this continues, use portion to fund e-resources.

Save for a new building and/or a branch (even virtual branches) to fulfill goal of "being the front-porch of the community." <sup>we are dig & have done but per capita has decreased.</sup> <sup>3 yr cycle dominated due to other changes.</sup> <sup>aimed architect to multiple</sup>

## Collections

**Goal 3: We are reaching collection capacity within 5 years, even with aggressive weeding. 12% of budget for collections. Concentrate on multiple copies of popular materials, trying to match circ. % with coll. % make-up. Collections also include electronic - ebooks, audio and video downloads and reference databases. Keep evaluating computer games, diverse AV types, etc.**

## Actions:

use Analytics + in-house surveys to get data.

strive toward max % budget for collection

collection making - more for electronic what % circ?

Strive to have collection purchases reflect same % as that of circulation %. Increase % spending on electronic resources, making sure that they are simultaneously available in-house/off-site. Set collection cap at 213,000 volumes and develop an aggressive weeding campaign (we cannot increase collection size w/o a new building.)

CCS/MPLD migrating to Enterprise

Polaris

go to mobile app

BookMyne +

156,000 now

new Polaris system Spring 2018 - our patrons didn't use the app. Is it still viable?

More \$\$ put into promoting our collections - electronic resources - possibly targeting age audiences/clientele. Emphasize electronic collections - eMagazines; streamed/downloadable media; videos; audiobooks, ebooks (more \$\$ into these area) but balance the collection between print and ematerials. Decrease content on ereaders and the number of ereaders in collection. we are doing but not as part of statistical information.

Decrease overall collection spending from 14% to 9-10% for FY12/13. Target collection areas to increase spending. Increase spending on e-resources, 24/7 items by 10-20%. Use Collection HQ or other collection development tool to 'balance' print/nonprint collections and budgets based on use (we will need to track stats on use of eBooks and electronic resources). Perform a drastic weeding of collection to 'free-up' top/bottom shelves of adult collection for display. not using Coll HQ any longer - didn't fulfill needs. what are we doing instead?

Find ways to focus patron search and access options (1-2 mouse clicks, no changing passwords, etc.) integrating eResource access through the ILS/ILS interface to promote ease of access. Polaris will make this easier?

Keep staff trained on collection/circulation analytics software/website (CollectionHQ) OR new Sirsi software (Blue Cloud Analytics) to maintain better handle on usability of collection/collection turnover. what does/will Polaris have or do we go back to Coll HQ?

Review selector responsibilities every 2 years; rotate collection development committee members so all selectors get an opportunity to be on. Provide CE for selectors - possibly a mentor program

Develop a methodology of consistently tracking use of electronic resources (both statistical and anecdotal) so we can track, measure and evaluate use/usefulness of these resources. Keep statistics on use of eReaders, ebooks, eMagazines and various databases. Adjust \$ amounts accordingly relative to consumer response, need and demand.

Continue participation in the OverDrive consortium but look into new producers of ebooks including 3M, B&T - choose diversity of product over 1 source. Adjust budget to reflect added line items and emphasis of eContent. Pending evolution of eMaterials - work with multiple vendors and consortiums to allow patrons access to greater digital resources - don't be overly concerned with problem of offering multiple platforms. eBooks, eMagazines, electronic resources/databases, etc. (establish rental books model of eMaterials?) NA

Participate in the Advantage program thru OverDrive to avail our patrons with more copies/selection of eMaterials.

Clean out warehouse of duplications/donations - keep only 1 copy of titles in storage (see exploration of rental books)

need to weed more

CDs (music) we have - circ? where do we stand with collection? need  
could we use space for something else?

where are we?

Biblioboard didn't work well

✓ Weed current shelves so no books on bottom shelves (except for Oversized) *ya*

### Physical Plant Needs (Existing and Future)

**Goal 4: Keep current building and upkeep of premises.** (major efforts completed 2009-2012, but \$ now allocated toward upkeep, upgrade of physical plant). Estimated that, due to economy, we should not attempt new building/operating referendum for 7-10 years (2022-2024). We have extra land on current site, but is it best area considering traffic? New space needs to be built/renovated to address all customers' needs (quiet areas, modular/easily rearrangeable public spaces, separate YA/childrens' and adult spaces, possibly less space for physical collections, more technology)

*poss new annex/addition for YS + TS - how about admin + other?*

#### Actions:

Executive Director/Board will investigate a branch library with Harrison School - dependent upon completion of Thatcher Meadows subdivision. (where is this going?) *Thatcher Meadows is back in the discussion but communicate with Harrison is diff + we don't have more money?*

Install 1 remote site materials drop equidistant from library in NW/SE business environment (no site currently available).

*request from Island Lake area not TM*

*22* Investigate talks with River East PLD to see how we might cooperate or combine service/districts since we both serve the same school districts (15 and 156) - if we can save money and provide better service to the community. *ER has remodeled, they are not interested in combining*

*33 when* Keep assessing needs for a new facility - new single building on current site, evaluate feasibility of new site(?) or possible branch(es)/explore feasibility of virtual branches/support from local businesses/partnership with local businesses/other non-profits. Board committee setting parameters with public input when time is right. *Gillette Design - if we renovate this is dead!!*

Work with Friends to install/upkeep of Coffee Bar (or work with a local business for consignment option?) *no room for*

*Friends don't want but we have profit booksale (prime display that makes 800-1000 in month)*

Develop a pre-literacy area - every child ready to read center including family games, interactive areas in the library, *maker spaces?*

#### Programs/Services

*yes.*

*need*

*2 3D printers only*

**Goal 5: The make-up/use of our collection should drive programs.** Customer interest, current events and trends/quality entertainment should drive programs and form the make-up of our collection. Keep doing the diverse range of in-house programs along with the targeted surveys to participants so we can evaluate success/changes needed in programs and services; self-check units, offer social networking on website, expand outreach and homebound/nursing care services.

#### Actions:

*also have installed vend machines library gets all profits*

Adult D. Guebara dy a great job ~~assessing~~ <sup>assessing</sup> a big in program

Programs - should be planned based on previous/current survey data and demand.

Assess feasibility of <sup>Do we need?</sup> 'tricked-out' Bookmobile with wi-fi, downloadable materials, etc. (we would need to define what public needs are in this area)

Explore outsourcing of teaching computer classes, paid/volunteer or partner program with college/Shah Center. Possibly start charging for computer classes and others (\$5 per person?)  
yes ↓  
no

Train all YPS/Adult staff on how to run a program (steps and techniques). have done - current tng.

**Goal 6: Explore cost-saving methods in Tech. Services for processing including cross-training. Also decrease lag-time from item receipt to shelf as well as decreasing cataloging backlog.**

**Actions:**

after 2018 explore - Wauconda has done - eliminate positives/repurpose?? what is lost/what is gained.

→ Explore outsourcing of various cataloging/TS functions as cost/time savings. Possible reduction in-force in TS. (FY2014/15 outsourcing)

2? Continue to offer Tech Fair, computer game days and other tech social activities for YAs/families. → not necessarily an every fair anymore

Keep offering PC skill classes - enlarge subject areas and train additional staff to offer classes. yes - outsource

Continue to develop service to local nursing/assisted living retirement homes. Annually review programs/services for cost-effectiveness, sustainability and responsiveness to needs. new Alzheimer unit Heritage Woods. Are we doing enough -

Develop Adult and YPS programs using community experts (# of events, types of events). Explore liaison efforts with Dist. 156 and 15, especially in ESL, Spanish area. Improve school/library partnerships. Hire a Youth Services (bilingual Librarian I position). Train other staff/offer incentives to learn Spanish. hasn't done yet yes

✓ Promote all electronic resources and remote access to information/materials. Adequately train staff to teach/advertise (in-house) all technology offered + eResources. yes

where do we stand here?

Director/Board will discuss with Harrison School to develop a branch library in school - dependent upon completion of Thatcher Meadows subdivision OR install 1 remote site materials drops equidistant from library in NW/SE business environment.

✓ Explore author book signings/author events, with partnership of Friends - offer YA and adult programs - going into schools and on-site.

CCS will be offering wireless access to Workflows in near future. Tablets use for Workflows by staff - checkouts and assisting patrons.

has been available - we do not use ↓ Do have Chromebooks for staff & patrons  
now may to new system - do we need?



yes continuing!!

(Goal #1, YPS) Customer Service - go from good to great to excellent! Create a 'yes' campaign, more roving around the Dept., greeting everyone. Also improve internal employee relations - treat everyone with respect - encourage team building and idea-sharing.

## Public and Employee Relations

2011 - didn't work out w/ I anticipated - caused more troubles

Goal 7: Do an organizational culture survey and provide results to employees. List tenants on website; internalize in job descriptions and all internal policies and procedures. Train staff

Goal 8: Develop a marketing campaign to get our service message out to the public with better saturation.

→ we used Analytics on Demt. to get stats - need to send out Survey ID people, etc

## Actions:

9 Do a major patron survey using Preface, Survey Monkey, other? to determine direction in collections, technology, budget, programming, etc. Keep refining smaller patron surveys on demand and at point of contact, during/after programs, at random in library - using surveys delivered by different formats.

22 How can we merchandise/sell the collection - resources better?

Did participate in 45 market plan - but nothing came of it with Zlg

Network and cooperate/partner with various local organizations and businesses - seek to 'sell' promotional space in Preface - enough to print newsletter for free or make a profit (proceeds funneled into programs or into hiring of a PT PR Assistant?) → do we want to do?

22 Explore coffee shop/business collaboration or coffee shop with Friends. (see Physical Facilities)

✓ PR Manager improves and updates website; new logo (branding). Works with all Depts. For improving website - access. (done FY203/14)

22 Explore possibilities of advertising in other venues and use of technology (e.g. use of LCD picture frames hung in library/businesses, billboards, ball diamond fences, Peterson Park, etc.) Sponsor various outings - drive-in movie, Chamber Golf outing, Scavenger Hunt, Library golf- show the value of a library presence?

How can we bridge gap of understanding between viability/use of Wikipedia/Google vs. authoritative electronic resources/databases (choose a terminology and stick with it)? Is this still a problem?

Zephoria (Barringer) electronic library card

Develop ideas and opportunities to increase the number of cardholders through online registration coupled with legally valid electronic signatures.

Explore the possibilities of establishing a library foundation to encourage monetary support of a new facility. -22

→ we do have enhanced lib card (8 wk)

→ card program target households use Galt Analytics on CH Graphics data

✓ Continue to promote all electronic resources and remote access to information/materials.

✓ (Goal #3 YPS Community Outreach - create a campaign, working with city, adult dept., Latino outreach (what type of campaign?) emphasize library as a safe place/recognize diversity) *our Spanish library poster YS - has worked fantastic - how FT*

**Goal 9: Use and refine traditional methods of marketing while simultaneously exploring new technologies (eg. LED signage, mobile/wireless tech, new social networking applications and other new developments.**

✓ 3-fold Annual Report continuation - Executive Director and Public Relations Manager work together to produce 3-fold annual summary. *we have done 1 last 2 yrs - eval to publish*

✓ Improved Web presence, especially for mobile devices and use of video, social networking technologies.

Use of LCD/picture frames + LCD screens for PR (placement of LCD screens). Produce short library material related 'bookmercials' using staff and patrons. *See Goal 8 - need to experiment*

✓ Maintain ***The Preface*** newsletter with current distribution schedule - include businesses at least 1 time per year.

33 ✓ Explore alternative to mailed newsletter - email, social networking distribution sites such as Constant Contact, Bookpages, etc.  
YPS and Adult Services will establish/update/maintain a library presence on the most used social networking sites plus evaluate their use on a quarterly basis.

### Staff/Training

**Goal 8: Based on premise that "Staff is the library's greatest asset" continue to cross train staff. In terms of succession planning - try to promote from within when possible. Expand tuition reimbursement, keep hiring qualified people, realign staff/keep updating job descriptions, make sure one has 'useful' Final Fridays and other training. Develop core competencies program tied to new annual performance evaluation that is also tied to pay-for-performance. Also keep looking to improve benefits - even for PT employees. Possible changes in duties as technology influences the way staff do/will do their jobs. Budget more for training/CE/workshop participation and to develop a method of staff retention and succession**

Actions:

*have not had time to do - also find out difficulty in doing*

Develop a program of cross-training between departments to assist in better coverage and job advancement. Develop and implement a core essential duties plan including training for all staff in new examples of technology/mobile devices. (high priority) Start a PC/Technology core essentials program

✓ - with checklist/ pay-for-performance initiatives + evaluation with incentives for CE/Final Fridays - inclusive of total knowledge package for job.

Develop content/links for more self-help and tutorials, possibly web-based. — need to do

Do we really need? Advantages of success vs bring in new people?

Develop a succession plan that promotes from within/rewards when possible along with <sup>up</sup> tuition reimbursement rewards

✓ Keep training staff in evaluation review process - make sure it is on-going, at least 2-3 times during year, progressing toward individual goals. Develop staff technology/training check-list (essential skills) for each machine - have them cross off when successfully mastered + regular updates.

✓ Train all staff in "the art of the hand-off" - effectively handing-off a customer to another, more knowledge-specific staff member (have this part of core essential skills). Make sure that we still have specialists in YPS, Children's, Adult and Genealogy/Local history - don't just hire generalists.

(Goal #2 YPS) training for technology, databases/electronic resources, website access, print resources and core competencies along with customer service working in cooperation with Adult Services - formal training) what is status for this?

Explore the use of paid/unpaid interns for various projects/scenarios. we are using both

### Technology

do we need social network policy?

**Goal 9: In-house and remote, not only patrons using equipment, software, mobile devices and social networking sites but staff using same; includes staff CE training. Technology influences budget and affects collections, policies/procedures and staff/ergonomics**

**Goal 10: Consortium Participation – continue to be part of CCS. Explore further consortium avenues. Advantages in resource sharing, ILL, reciprocal borrowing, technology. Influences budget, staff, technology and collections.**

<sup>for ILS</sup> **Goal 11: Staff constantly evaluates consumer technological trends to see how they will affect library services/collections/access. Also evaluate connectivity, capacity vs. use, open-source software, security and new hardware developments. Involve patrons in evaluations/suggestions (patron input)**

### Actions:

Investigate purchasing a media lab/MAC lab for animation, etc.

where to put, what equipment/expertise do we need?

Investigate feasibility and economics into RFID technology for materials security and PR/promotions as well as total integration of collection for self-check (full range of what RFID can do) 2017-2019 – dig now!!

✓ Involve patrons in evaluations and suggestions (new forms) regarding new technology inclusion, new software.

✓ Compile "core essentials/core competencies" list for staff and implement

✓ Obtain digital resources from multiple sources, work with multiple vendors - possibly forming direct alliances. prob. need to do more but we need to integrate across through ILS.

✓ Keep offering diverse range of classes for staff and patrons on technology use

*we have now - avail*

CCS will be offering wireless access to Workflows in near future. Explore the possibility of using netbooks to offer staff help/circulation though out library? (Some staff don't want this because we have a Questions desk - staffing might be an issue?)

Improving/upgrading self-check units to perform better (check out/de-sensitize ALL materials) (note: we need to improve ILS or have CCS implement special programming for us OR move to RFID)

Even though Open Source programs are inexpensive to purchase - schools use proprietary software so we should stay with what they use for now - community isn't demanding open-source. *we have seen to Windows 10*

**Goal 12: Develop a technology plan that has a replacement schedule for new hardware/software purchases as well as discussing security, bandwidth regulation and future staff needs.**

**Actions:**

Upgrade workstations/services/routers - # and frequency per year. *(should all workstations be upgraded to most current software? Should the library be moving toward Open Source software? What about patron accessible workstations - how does this impact patron use AND our PC classes?)*

*not needed*

✓ Moved to Comcast Cable (FY2012/13); seek to move to fiber lines if possible. Explore alternate packet-shaping and other routes to permit improved bandwidth access.

Develop a technology plan that includes workstation/server upgrade calendar. - *everythg updated due to system crash in 2016 all new equipment still need 22*

22 Develop a technology trouble-shooting guide (and keep it current) for staff.

Keep exploring staff ergonomics for public/staff workstations, use of mobile technology - new furniture, new ways to utilize staff - update equipment first by asking staff about their needs. *ch of*

Expand role of self-check machines to eliminate circulation redundancy *RFID + auto handg*

Work with Administration to make sure the digitization of board records and other materials is properly/legally digitized in a sequential manner (durable copy). Must be done with approval from IL State Archives. *J Scholtz dy*

22 Be aware of all changes/trends in technology effecting libraries and be ready to act upon those changes readily within budgetary limitations

MCHS Digitization Project Plan dealer + other?

Rte 31 improvements —



coincide with — carpet repair

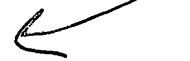
lift station construction

addition/annex — more TS, GS/Admin?

if this?

status of new library — ??

not this



Finish RFID RFP

Update — new solar panel enlargement/upgrade (2017) + potm using station —  
install LEDs pendant light — money saved ?? up 89K+

McHenry Public Library District  
RFID Conversion Project 2017-2018  
Vendor Comparison Notes

We received 3 proposals, 1 each from the following companies:

Tech Logic. 835 Hale Ave., Oakdale, MN 55128. Contact: Eric Meyer.  
(303) 435-0627 [Emeyer@tech-logic.com](mailto:Emeyer@tech-logic.com)

Bibliotheca. 403 Hayward Ave. N., Oakdale, MN 55128. Contact: Al Coalla and Dustin Lamm. (800) 328-0067 [a.coalla@bibliotheca.com](mailto:a.coalla@bibliotheca.com); [d.lamm@bibliotheca.com](mailto:d.lamm@bibliotheca.com)

mk Solutions, Inc. 75 Acco Dr., Ste A-3, York, PA 17402. Contact: Demond Crawley.  
(860) 760-0438. [Demond.Crawley@mk-solutions.com](mailto:Demond.Crawley@mk-solutions.com)

Bid Amounts:

Tech Logic \$276,945 speced with 5 bin AMH, 5 self-check units  
Maint (after 1<sup>st</sup> year) \$16,457 - \$17,800 (how much for fire suppression system?)  
Could we negotiate a better price than speced from RFP if we went with you as a total solution and you could point potential customers to us as a positive reference?

Bibliotheca \$197,420 speced with 3 bin AMH from Lyngsoe. 5-bin sort \$262,420.  
Maint. (after 1<sup>st</sup> year) (3 options: \$9,108 – \$9,270 to \$ 9,667 – \$9,838. \$30,778 per bin Lyngsoe. They also speced out the flex 3-bin sorter @ \$ 39,842 (\$13,807 per bin). This would effectively reduce the overall cost - \$217,500 est. Sorting speed: 1500 per hr. (I like the sort-mate bins- ergo-trolly). One can return multiple items with the Flex bulk separator and the autobin has a ‘floating botton’.

Mk Solutions \$159, 880 speced with 3 bin AMH, 5 self-check units (\$16,400 per bin) \$192,680.  
Maint (after 1<sup>st</sup> year) (\$4,815 included in 1<sup>st</sup> yr; \$8,695 - \$9,140)

All bids meet all specifications in RFP but some vendors offer more variety of equipment, versatility/ease of use of internal software, equipment works better than others, etc. This document will spell out those differences.

Bibliotheca speced both their own AMH system (Flex) + Lyngsoe. Both Bibliotheca and mk Solutions speced only a 3-bin AMH, so we’d have to add on about \$55,000 to mk Solutions and \$75,000 to Bibliotheca for a 5-bin unit. Some monies could be saved with different selection in desktop or kiosk self-check units for all vendors – even Tech Logic.

After calling numerous libraries and the vendors again with specific questions, here’s what I’ve discovered:

1) No library has chosen RFID specifically because of the 'wand' inventory module or because of the proprietary software (like Libsoft, etc) is robust and can assist in providing patrons with added value/services like book selection, surveys, etc. Most libraries want accuracy and speed in checking things out and, for the AMH, accuracy and speed in checking things in and doing a pre-sort - that saves time in shelving. There is also the realization that libraries have diminishing extant collections – more and more of the collections are digital. Additionally, due to the variation of sizes in books and other materials, the automated tagging station (mk Solutions) seems to work with limited success because of the varied sizes of materials/book jackets, etc.

Tech Logic equipment seems to have some advantages:

- 1) they have an AMH that accepts multiple items returned (does this really work?)
- 2) they have 3-4 different kiosk/desktop and screen units for check-in rather than just 1-2 units.
- 3) they have a robust interface with the ILS that could be used to showcase MPLD's newsletter; ask visitors to take a survey and provide book recommendations as well as give statistics and control various AMH, RFID functions.
- 4) they have a wireless inventory wand that, theoretically connects 'live' to the ILS making inventory and other collection ID tasks easier – but how well does it work?
- 5) they have a fire suppression system that can be built in to the AMH (expensive!)

Many of the RFID systems in area libraries are composites of 2 systems; the most common being Biblioteca and Lyngsoe. Initially, I wanted only one vendor for all so that, in the case of service/parts needs, we'd only have to call one number – consult one entity. But there may be value in choosing one AMH company and one RFID company.

Interestingly enough, I contacted the Arapahoe Public Library (CO) to ask about their Tech Logic system and got some interesting information about the wands, etc. but they never said that they had just installed new Lyngsoe AMH sorters (just verified with Lyngsoe 4/26).

Park Ridge is doing an RFP now and is considering the same 3 vendors, wanting to go with an all-in-one solution. Bibliotheca with their Flex AMH seems to be leading the way, with mkSolutions in a close 2nd and Tech Logic (because of price) in 3<sup>rd</sup> place. In talking with mk Solutions, they differ somewhat from their competitors toward installation and are agreeable for more 'customization' – including offering wireless inventory. Their AMH units don't have rollers but are continuous belts (less moving parts) and they could use our existing drop (checking in multiple items but putting them into the exceptions bin rather than sorting (if stacked). Also, mk has an automated tagging system that may work for us. They only have 2 types of self-check units (kiosk and desktop) and their front end software doesn't seem to offer as many variable functions as Tech Logic or 3M.

Questions for us (at this point):

1) Why do we want RFID? What aspects of library service will it improve, speed up; help us keep down/decrease costs in the future?

2) Would it work better to reschedule this project until later and go ahead with Polaris and the carpeting project now? Or not do RFID, purchase new 3M magnetic security gates and turn them on?

Who in the area has what vendors?:

Barrington: Lyngsoe and Biblioteca

Cary: Lyngsoe and Biblioteca

Algonquin: Biblioteca

Highland Park:

Park Ridge:

Fox Lake

My initial suggestion on purchase of an RFID solution is to go with Tech Logic. They are the most expensive but they have a good diversity of circ stations that would fit our needs, their wand connects wirelessly to the ILS, their AMH units accepts multiple items and their software seems robust and can give stats + other valuable services for patrons. I had difficulty contacting people in the company so I'm not sure how that bodes for future services calls.

Mk Solutions was the most 'open-minded' in coming up with alternatives to fit our circumstances but they also had limited choices in self-checks. Judging on willingness to work together and response time, I think that they would offer very good service after the sale. Software doesn't seem to be as robust. Mk Solutions AMH is belt driven and fully enclosed pretty silent operation (1500-2000 items per hr.)

Bibliotheca offers a good line of different self-checks and works with Lyngsoe but also has its' own Flex system, which is brand new and untested. Internal software seems robust.

Steps toward RFID –

I am not sure about time duration of steps or total project at this point. Switchover to Polaris is scheduled to be completed by Spring 2018. After our RFID vendor is chosen, here are my steps toward total RFID implementation:

1) Determine type of tag and placement on all new items. Inform all item jobbers of the tags/placement and arrange pre-tagging at purchase for vendors that offer such service.



- 2) Start in-house tagging using existing staff; determine placement and type of tag used for each media/format type. At same time, purchase tags to place on new items. These tags may differ slightly from tags placed on retrospective items.
- 3) Chosen RFID vendor removes existing gates and installs new RFID gates.
- 4) Chosen vendor installs self-check stations (these stations will check out using barcodes as well) so that staff/patrons get used to seeing/using them. We can also use our existing self-checks, until fully switched over to RFID. Also, vendor installs RFID charging/discharging pads at Circ Desk. Training on RFID for staff.
- 5) During this time, we will be switching over from Sirsi-Dynix to Polaris. We may have to pay 2x for SIP2 licenses, but the switchover should be seamless.
- 6) Install the AMH system, train staff on use. Prepare flyer for patrons on RFID – how to use return, etc.



**McHenry Public Library District**  
**809 N. Front St.**  
**McHenry, IL 60050**  
**815.385.0036; FAX 815.385.7085**

## **MEMO**

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**TO:** MPLD Board of Trustees  
**FROM:** Jim Scholtz, Executive Director, MPLD  
**RE:** RFID recommendation for MPLD - RFP  
**DATE:** 5-10-2017

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Some staff and board members have asked why we are considering RFID when we already have magnetic strip theft detection. RFID offers several advantages not available with magnetic strip:

- 1) We need a new security gate anyway;
- 2) RFID offers superior inventory control, ability to find lost items, etc.;
- 3) We can take some items from back and put them on-shelf due to better security;
- 4) Staff and patrons can check out multiple items at one time, saving time;
- 5) The AMH units will auto check-in and auto-presort, saving time for shelving and eliminating some pre-shelving tasks;
- 6) Almost  $\frac{3}{4}$ 's of CCS libraries have RFID already – could replace a barcode in the future?
- 7) In the future, RFID could be used for programming other information onto the tag.

3 vendors responded to our RFP: Bibliotheca (3M) with their system and Lyngsoe, Tech-Logic, mk Solutions. An RFP was sent to Envisionware with no response. Bradford Systems contacted me on 5/10 and I sent them the RFP and am waiting for a response. Lyngsoe (manufacturer of an AMH system only), contacted me on 5/4, stating that they had seen the Bibliotheca response (of which they'd been included in) but felt that their product had been misrepresented as a secondary, high-priced alternative. So they were invited to submit a bid of their own (forthcoming?). Some math was involved in making all the responses equal in terms of price vs. components:

Original price quotes:

Tech Logic \$276,945 (maint. After 1 year \$11,755 - \$17,000)

Bibliotheca \$197,420 (maint. After 1 year \$3,128-\$3,418 with Flex AMH; \$9270 -\$9,838 with Lyngsoe)

Mk Solutions \$159,880 (maint. After 1 year \$8,485 - \$9140, bronze, silver, gold)

After math additions relative to needs (est.)

Tech Logic \$260,500

Bibliotheca \$258,000 with Lyngsoe; \$197,000 with Flex

Mk Solutions \$209,800

\*all of these prices may change slightly relative to choices made in equipment specs/number purchased.

Price restructuring was for an AMH with 5 bin return (7 would be optimal), and 5 self-check units (combination of kiosk and desktop). While Bibliotheca offers a low-cost solution with its newly introduced Flex system, no library has purchased it/installed it yet (untested) and many libraries don't like Bibliotheca's service response time. Tech Logic had some very interesting components and the only true, multi-item return system but, it was the most expensive and some of the components did not perform in the field as per sales talk. Libraries having the mk Solutions equipment seemed the most happy with the system/performance and maintenance and the service/install team seemed willing to work with us regarding our specific conformity needs relative to our building and design. Mk Solutions also has an automated tagging stations that will basically make our in-house 'item tagging' time cut in half – ability to tag 800-1000 items per hr. rather than the standard 250-300 items per hr. **My first choice would be the mk Solutions option.** I believe that this choice will also enhance the patron's experience at the library, keep our materials more secure, give us better use statistics, provide staff with easier ways for checkout, inventory control/weeding and finding lost/misplaced items.

If the board is receptive to this bid, we would enter into final price negotiations per equipment choices immediately. We would contact materials' vendors and inform them of our RFID label choices and have them pre-label new items in the manner specified by mk Solutions. We would purchase tags from mk Solutions and tag new items (not pre-tagged by vendor) in-house. We would start retro-tagging our existing collection by using existing in-house labor, leasing the equipment and training staff. Simultaneously, we would purchase and install new RFID security gates and start training on the software. We can also purchase the new RFID self-check kiosks and connect them to our existing ILS (Sirsi-Dynix) so patrons can start using them (although not in RFID mode). We would then connect them to the new Polaris system once a switchover from CCS is complete. The existing self-check units would be de-commissioned. Staff training on the RFID system would take place over this time in concert with Polaris training. While I don't have timelines on equipment installation, tagging, training, etc., I would estimate all of these tasks to take 8-10 months; coinciding with Polaris install and training.

**My second option would be to go with Bibliotheca, paired with their new Flex system.** Barrington and Cary PLs have this check-out/kiosk system but paired with the more expensive Lyngsoe AMH.system. Bibliotheca might be more receptive to support if we were the first to install the Flex system (there are no Flex system currently up in the U.S.). The Flex system supports multiple-item returns (using an AMH de-shingling, slope ramp system) but the diagrams provided seemed to not use space efficiently.

It should be noted that various board members made visits to some area libraries to see their RFID systems in action and talk with staff. I talked extensively with all 3-4 vendors, called 38 libraries world-wide, visited 7 area libraries and brought targeted questions to the vendors after reading their detailed RFPs, so I feel that I've got a very good handle on the best, most cost-efficient manner to proceed and recommend for this project.

My timeline for this project is as follows:

- 1) New security gates installed with gate counter (within next month)
- 2) RFID self check units (3-5) positioned in library with 'out-of-order signs' on them. We will still be using our existing self-check units. This is so staff/patrons will get used to the position of the new self-check units and we can connect them to the ILS to see if they work.
- 3) Connect new self-check units to Sirsi-Dynix; connect to Polaris after conversion
- 4) Start tagging existing collection using in-house staff and automated tagging station. Contact vendors, letting them know type and placement of tags for pre-tagging at point-of-sale, when we can.
- 5) Order variety of tags and do in-house tagging of all incoming materials that are not pre-tagged.
- 6) Teach staff to use the RFID checkout software in conjunction with the ILS (Polaris) switchover
- 7) Install checkout station hardware/software – teach circulation staff how to use
- 8) Install the automated handling system (AMH) and teach staff how to use

These tasks will closely follow the Sirsi-Dynix to Polaris switchover (completion Spring 2018)

Date: \_\_\_\_\_

mkSolutions                      yes \_\_\_\_\_      no \_\_\_\_\_      abstain \_\_\_\_\_

Bibliotheca/Flex                yes \_\_\_\_\_      no \_\_\_\_\_      abstain \_\_\_\_\_

Board Recommendation comments:

Staff comments:



**McHenry Public Library District**

809 North Front Street  
McHenry, Illinois 60050  
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[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**THE McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
McHENRY, ILLINOIS  
ORDINANCE No. 2016/2017 -10**

**Calendar of Regular Meetings  
For the Board of Library Trustees  
For Fiscal Year 2017-2018**

WHEREAS, the Public Library District Act, 75 ILCS 16/30-50 requires all public library districts to specify the time, place and date that the Board of Library Trustees shall meet for regular meetings each fiscal year;

NOW THEREFORE BE IT ORDAINED by the Board of Library Trustees of the McHenry Public Library District, McHenry, Illinois, as follows:

Section 1: Regular meetings of the Board of Library Trustees shall be held at the McHenry Public Library, 809 North Front Street, McHenry, Illinois at 7 p.m. on the third Tuesday of each month,

Section 2: Regular meetings of the Board of Library Trustees shall be held on the following dates: July 18, 2017; August 15, 2017; September 19, 2017; October 17, 2017; November 14, 2017; December 19, 2017; January 16, 2018; February 20, 2018; March 20, 2018; April 17, 2018; May 15, 2018 and June 19, 2018.

Passed by the Board of Library Trustees of the McHenry Public Library District, McHenry, Illinois on the 16th day of May, 2017 by a vote of:

AYES:

NAYS:

ABSENT:

ABSTAINING:

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Kathy Beaderstadt, President  
McHenry Public Library District  
Board of Library Trustees

Attest:

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Monica Leccese, Secretary  
McHenry Public Library District  
Board of Library Trustees

**TO:** Board of Library Trustees  
**FROM:** James C. Scholtz  
**RE:** Annual Review of Non-Resident Card Fee  
**DATE:** May 9, 2017

At least once a year we are required to review the library's fee for a non-resident card. State statute requires that libraries cannot charge non-residents less than what the non-resident card fee is calculated to be using the formula outlined below. There is, however, no law establishing a maximum charge for a non-resident card. According to the state formula, the library's minimum non-resident card fee would be a bit more than \$201.

$$\begin{array}{rcl} \text{(property tax income)/district population} & \$3,180,653.29 / 42,023 = & \$75.69 \\ & \times 2.66 & \\ & \underline{\hspace{1.5cm}} & \\ & & \text{\textit{\$201.34}} \end{array}$$

The calculation divides our current tax extension by the current population of our service district. The 2.66 figure represents the size of the average household in the McHenry (city) area according to same figures from the *2010/2012 U.S. Census Finder2*.

**RECOMMENDATION:** At the July 2012 board meeting, using this same formula, our fee for a non-resident library card was set at \$200, down from the previous \$252 a year ago. Since the 2010 Census figures are out, our population has increased substantially but our income has remained the same. During 2016-2017, the economic situation for many people in our District has improved significantly and we have some different policies and new card types:

**in light of increasingly good economic picture and the fact that we don't sell many nonresident cards, (we have 2 nonresident cardholders + 18 NR (property owners living outside District) and we have instituted an 'enhanced library card' (8 enhanced cardholders), + we are adding some new electronic resources that will be very popular and useable by these cardholders, I recommend that we keep the non-resident at \$205, effective July 1st, 2017 for FY2017-18.**

Note that also as of August 1, 2014, we instituted \$1.00 fees per item for non-pick-up of ILLs/holds AND started the "Enhanced Services Library Card" for reciprocal borrowers. This \$1.00 non-pick-up fee has not seemed to deter holds by patrons. The Nonresident card (above) pertains to just those individuals who do not live in a library district/city public library (unserved areas). Also, on Sept. 1, 2016, we instituted new fine fees: 25¢ increases to 50¢ and 50¢ fines increase to \$1.00. As hoped, these fines/fee increases have not deterred people visiting the library nor have we experience negative patron comments or decreased circulation.



J. Scholtz <jscholtz@mchenrylibrary.org>

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## Transfer authorization

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**K. Baderstadt** <kbaderstadt@mchenrylibrary.org>

Fri, May 5, 2017 at 1:17 PM

To: "J. Scholtz" <jscholtz@mchenrylibrary.org>

Hello Jim;

As per Eder, Casella's request, the board of trustess authorizes you to transfer \$550,000 from the Special Reserve to the General Fund. If they or you have any questions, please feel free to contact me.

Kathy Baderstadt

Deb - clippings for May '17  
board packet. Emailed .pdf.  
H.L.  
5-11

# 14 NEIGHBORS

Northwest Herald / NWHerald.com • Thursday, May 11, 2017

## Plan It

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

### IMPROVE YOUR PHOTO SKILLS

**WHEN:** 7 to 8:30 p.m. May 11  
**WHERE:** McHenry Public Library, 809 Front St., McHenry.  
**COST & INFO:** Novice and seasoned photographers can find inspiration and creative ways to capture the best images of people in this People in Pictures workshop. For ages 18 and older. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

### YOUNG ADULT BOOK BUZZ

**WHEN:** 7 to 8:30 p.m. May 11  
**WHERE:** Johnsburg Public Library, 3000 N. Johnsburg Road, Johnsburg  
**COST & INFO:** Random House representative will give the inside scoop on upcoming Young Adult books. Attendees will receive free book samplers, catalogs and a tote bag. Registration required. Free. Information: 815-344-0077 or [www.johnsburglibrary.org/event](http://www.johnsburglibrary.org/event).

### 'LET'S MARCH INTO SPRING'

**WHEN:** 7 p.m. May 11  
**WHERE:** Drendel Ballroom at Prairie Lodge in Sun City, 12800 Del Webb Blvd., Huntley  
**COST & INFO:** Second show 1

## McHenry



## McHenry

### Kiwanis Club seeking drivers for 15th annual Soap Box Derby

Boys and girls between the ages of 8 and 13 are invited to experience the thrill of racing downhill while competing in the 15th annual Soap Box Derby. The race begins at 9:45 a.m. June 10 on Waukegan Road, crossing Green Street, in downtown McHenry. A parade will precede the event.

To participate, drivers should weigh less than 130 pounds and be no more than 5 feet, 3 inches tall. Each child will run in at least two heats, and some practice laps. While the cars already are constructed, success in the race involves the ability of each driver to get

the most out of their car.

"Drivers can tweak the handling and the smooth roll of the wheels to achieve the greatest speed from their car," said Jim Marinangel, the coordinator of the event and executive vice president of McHenry Savings Bank. "The winners are usually the drivers who find the best route on the down-hill track and stick to that groove."

The winner of the McHenry event will compete July 16 to 22 in the 80th annual All-American Soap Box Derby World Championship Race in Akron, Ohio.

## COMMUNITY CALENDAR

• 7:30 a.m. - **Crystal Clear Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Cost: Annual membership fee, but guests wel-

Community Senior Center, 6817 Harvard Hills Road, Harvard. Free doughnuts and coffee. Cost: \$2-\$9. Information: 815-943-2740.

• 3:30 p.m. to 5 p.m. - **STEM Hands-on Science**, Crystal Lake Public Library, 126 W. Pad-dock St., Crystal Lake. Grades 3-5. CLPL cardhold-ers only. Registration required. Free. Information: 815-459-1687 or [www.crystallakelibrary.org](http://www.crystallakelibrary.org).

• 6 to 7 p.m. - **Evening Tai Chi & Meditation**, First Congregational Church Fellowship Hall, 461 Pierson St., Crystal Lake. Ages 18 and older. Cost:

## Prairie Girl for i

The Samr Ways 11 a.r. at Pr: Hall l Road The l name Carr. the G aims popu habit

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Crystal  
Growth





22, 2012  
**Parents:** Brett and Carrie Ratajczak of Algonquin



**Birth date:** April 15, 2010  
**Parents:** Tom and Meg Oeffling of Johnsbury



**Birth date:** April 22, 2011  
**Parents:** Nathaniel and Johanna Stubblefield of McHenry

## DO YOU WANT YOUR CHILD IN BIRTHDAY CLUB?

Any child, ages 1-7, can be featured in the McHenry County Neighbors Birthday Club. Send the child's name, age, birth Date, parents' names and addresses and a color or black-and-white photo of the child (JPEG if submitting electronically). Include a phone number. Photos should be received no later than a month after the child's birthday. Photos will not be returned.

**ONLINE:** NWHerald.com/forms/birthday

**EMAIL:** neighbors@nwherald.com

**MAIL:** Birthday Club, Northwest Herald, P.O. Box 250, Crystal Lake, IL 60039-0250

### • Continued from page 14

• Noon to 4 p.m. – **Celebration of Wildflowers and Art**, Coral Woods Conservation Area, 7400 Somerset Drive, Marengo. Hike the woodlands and see local plein air artists (painting "in the open air") capture the beauty of the native spring wildflowers. Activities include tips on landscaping with native plants, children's crafts and storytelling. Children also may make their own piece of "petite plein air" wildflower art in the "Woodland Art Studio." Two guided wildflower hikes planned at 12:30 p.m. (1.5-mile) and at 2 p.m. (half mile). Artwork completed on site will be for sale after 3 p.m. Live music and entertainment in the picnic grove will feature storytelling at 12:30 p.m. by Andy Talley; at 1:15 by Viva Voce, a select ensemble from Voices in Harmony Community Choir; at 2 p.m. by Ukulele Superheroes Club; and at 2:30 p.m. by 4 Strings Attached Violinists. Bring a picnic lunch. Information: 815-479-8779 or [www.mccdistrict.org](http://www.mccdistrict.org).

• 2 to 3:30 p.m. – **Quidditch Tournament**, McHenry Public Library, 809 Front St., McHenry. Grades 4-8. Wear sneakers or closed-toed shoes as the program will be held outside, weather permitting. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 3 to 11 p.m. – **3rd annual Crystal Lake Brewing Maibock Festival**, Crystal Lake Brewing, 150 N. Main St., Crystal Lake. Outdoor party featuring beer, food and live music by Jake Mack and the Lesser Stags, Jim & Justin of Modern Day Romeos, Deja Vu and the All Stars. Cost: \$5. Information: 815-354-0250 or [www.crystallakebrew.com](http://www.crystallakebrew.com).

• 6 p.m. – **Harvard Lions Club 75th anniversary gala dinner**, Starline Factory, 300 W. Front St., Harvard. Cost: \$40 a person, \$296 table of eight. Information: 815-943-4805.

• 6:30 p.m. – **2017 Spring Fling**, Huntley Bowl Hi, 10520 Route 47, Huntley. For age 21 and older. Proceeds to benefit Cancer Kiss My Cooley. VIP pre-party is from 6:30 to 8:30

p.m. and includes a full pig roast buffet, two bar drink tickets, bar olympics, a DJ, prizes and band cover charge. Live music by Libido Funk Circus begins at 9:30 p.m. Cost: \$25 for VIP ticket, \$5 cover beginning at 8:30 p.m. Information: [www.ckmc.org/springfling](http://www.ckmc.org/springfling).

• 6:30 to 9:30 p.m. – **NAMI McHenry County "Friend-Raiser,"** Lakeside Legacy Arts Park, 401 Country Club Road, Crystal Lake. Cost: \$75. Information: 815-308-0854 or <https://buynamifriendraisertickets.eventbrite.com>.

• 7 p.m. – **Roaring '20s Retro Party fundraiser**, Woodstock Country Club, 10310 Country Club Road, Woodstock. Fundraiser for the Glory Bound Rescue Ranch to rehabilitate and re-home horses and dogs. Hors d'oeuvres, DJ Ludy Tunes, dance demo by the Trilogy School of Performing Arts, '20s era dance lesson, silent auction, photo booth with vintage props, 50/50 raffles and cash bar. Cost: \$30. Information: 815-388-2594 or [www.facebook.com/events/662249840625453/](http://www.facebook.com/events/662249840625453/).

### May 7

• 8 a.m. – **Bird walk**, McHenry Dam, McHenry Dam Road, off River Road, McHenry. Two-mile walk led by McHenry County Audubon members. Bring binoculars and field guides or borrow from the leaders. Free. Registration required. Information: 815-344-1294.

• 8 a.m. to noon – **20th annual Bob Blazier Run for the Arts**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. The 5K run/walk and 1-mile walk has a Chicago sports theme this year. Cost: \$40. Information: 815-356-9212 or [www.rauecenter.org](http://www.rauecenter.org).

• 10 to 11 a.m. – **Mother's Day Storytime**, McHenry Public Library, 809 Front St., McHenry. Ages 2-7 with adult. Stories, songs and craft. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 10 to 11 a.m. – **Green Living Fair**, Ridgefield-Crystal Lake Presbyterian Church, 8505 Church St., Crystal Lake. Fair to feature displays on preserving food, energy efficient lighting, natural landscaping, solar for

your home, fair trade products and other eco-friendly topics. The Rev. Brian Sauder, executive director of Faith in Place, will speak during the 9 and 11 a.m. worship services. Information: 815-459-1132 or [www.rclpc.org](http://www.rclpc.org).

• 10 a.m. to 4 p.m. – **Babysitting training classes**, Crystal Lake Park District, 1 E. Crystal Lake Ave., Crystal Lake. Ages 11-17. Learn how to attend to a choking infant or child, basic first aid, personal safety for a babysitter, how to care for children, and how to manage problem behavior. Program includes a manual and completion card. Participants should bring a baby-sized doll and lunch to class. Cost: \$70 residents, \$75 nonresidents. Information: [www.crystallakeparks.org](http://www.crystallakeparks.org).

• 10 to 11:30 a.m. – **Along the Bluebird Trail**, Prairieview Education Center, 2112 Behan Road, Crystal Lake. Learn about bluebirds then take a leisurely walk through the hilly prairie trails in search of these birds. A limited number of binoculars will be available. Registration required. Cost: Free for residents, \$5 for nonresidents. Information: [www.mccdistrict.org](http://www.mccdistrict.org).

• Noon to 3 p.m. – **WPPC Native Plant Sale**, McHenry County College Cafeteria, 8900 Route 14, Crystal Lake. More than 150 species to plant in a prairie, savanna, woodland or rain garden. Trees and shrubs. Organic vegetables. Cash or check. Plants priced individually. Information: The Wildflower Preservation and Propagation Committee, [www.thewppc.org](http://www.thewppc.org).

• 1 p.m. – **Bingo**, Harvard Moose Lodge, 22500 Route 173, Harvard. Doors open at 11:30 a.m. Lunch available to buy. Information: 815-943-5925 or [www.harvardmoose.org](http://www.harvardmoose.org).

• 1 to 4 p.m. – **Church open house**, First Presbyterian Church, 915 Joanne Lane, Harvard. The Rev. Jeff Borgerson is retiring after 28 years as pastor. All are welcome. Free.

• 1:30 to 4 p.m. – **Antique Appraisals**, Cary Library, Cary Area Public Library, 1606 Three Oaks Road, Cary. Appraisals by author and antiques expert Mark F. Moran. Excluded items: all weapons, including swords and knives; traps; Nazi memorabilia; coins; paper

Public Library, 270 N. Grove Ave., Elgin. A 12-hour training class offered by The Literacy Connection for potential volunteers to help adults improve their English, reading and writing skills. Continues May 10, 15 and 17. Nonprofit serves 16 communities, including Algonquin, Cary, Lake in the Hills, Huntley and Hampshire. Cost: \$25 for textbook, background check and materials. Information: 847-742-6565 or [www.elginliteracy.org](http://www.elginliteracy.org).

• 6:30 p.m. – **TOPS meeting**, Shepherd of the Hills Lutheran Church, 404 N. Green St., McHenry. Take Off Pounds Sensibly group meets Monday evenings. Cost: \$32 a year. Information: 815-653-5242.

• 7 to 9 p.m. – **Contemporary Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. Ages 18 and older. "Isaac's Storm" by Erik Larson. Copies available at the checkout desk. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

## May 9

• 9 a.m. to 4 p.m. – **Make It Take It Oil Painting: Calla Lillies**, Grand Oaks, 1401 W. Route 176, Crystal Lake. Ages 18 and older. For all artistic abilities. All supplies are included. Bring a snack for lunch. Cost: \$60 residents, \$65 nonresidents. Information: [www.crystal-lakeparks.org](http://www.crystal-lakeparks.org).

• 6 to 7 p.m. – **President Teddy Roosevelt Portrayal**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Living history program on President Theodore Roosevelt by Harvard resident Ed O'Brien. Free. Information: 815-943-4671 or [www.facebook.com/events/1860408427573054/](http://www.facebook.com/events/1860408427573054/).

• 6:30 to 9 p.m. – **Mindshifters Group**, Unity Spiritual Center of Woodstock, 225 W. Calhoun St., Woodstock. A series of self-help tools for personal and spiritual growth. Free. Information: 815-337-3534, [thayes@ch4cs.com](mailto:thayes@ch4cs.com) or [www.unitywoodstock.org](http://www.unitywoodstock.org).

• 7 p.m. to 8 p.m. – **Lifetree Café**, The Pointe, 5650 NW Highway, Crystal Lake. Compelling stories about fascinating people. Free. Information: 815-575-4745 or [www.immanuelcl.org](http://www.immanuelcl.org).

## May 10

• 9 a.m. – **Senior coffee, games and lunch**, St. John's Lutheran Church, 9812 St. Albans St., Hebron. Coffee and games at 9 a.m., Salvation Army Golden Diner

lunch at 11 a.m. Other activities at noon. Reservations: 630-232-6676. Information: 815-648-2671 or [www.stjlutheran.org](http://www.stjlutheran.org).

• 9:30 to 11:30 a.m. – **Bingo**, Harvard Community Senior Center, Harvard. Free coffee and rolls. Cost: \$5-\$10. Information: 815-943-2740.

• 9:30 a.m. to 3:30 p.m. – **McHenry County College Spring Plant Sale**, McHenry County College Greenhouse, 8900 Route 14, Crystal Lake. Sale of annuals, perennials, vegetables, herbs, hanging baskets, container gardens and more. All proceeds will support the MCC Horticulture Department. Cash or check only. Information: 815-455-8674.

• Noon – **Bingo**, VFW Post 4600, 3002 W. Route 120, McHenry. Event helps support Gigi's Playhouse, a Down syndrome achievement center. Information: 815-385-7529 or [www.gigisplayhouse.org/mchenry](http://www.gigisplayhouse.org/mchenry).

• 12:30 p.m. – **Cary Area Book Club meeting**, St. Paul's United Church of Christ, 485 W. Woodstock St., Crystal Lake. Salad lunch followed by a dramatic presentation by Lynn Rymarz of "Her Hamilton: As Told By His Wife Eliza." Cost: \$20 members, \$30 guests. Information: 815-404-4914.

• 1:30 to 5 p.m. – **Kid's Crafternoon**, Harvard Diggins Library, 900

E. McKinley St., Harvard. Ages 3 and older. Create a flower arrangement in time for Mother's Day. Registration required. Free. Information: 815-943-4671 or [www.facebook.com/events/1926384384262886/](http://www.facebook.com/events/1926384384262886/).

• 2 to 3:30 p.m. – **Mother's Day Bingo Blast**, The Fountains at Crystal Lake, 965 N. Brighton Circle West, Crystal Lake. Afternoon of bingo and prizes. Free. Information: 815-893-8431.

• 3:30 to 4:30 p.m. – **Teen Advisory Group**, McHenry Public Library, 809 Front St., McHenry. Grades 6-12. Help make the library a better place while earning community service hours for school. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 4:30 to 8:30 p.m. – **Open house**, Prairieview Education Center, 2112 Behan Road, Crystal Lake. Take in the views from the patio and exhibit room, visit the Exploration Station (a children's activity room), and take advantage of help from staff on the first day of registration for fall programs. Light refreshments will be provided. Free. Information: 815-479-5779 or [www.mccdistrict.org](http://www.mccdistrict.org).

• 7 to 8 p.m. – **Cary author Charlie Donlea Book Party**, Cary Area Public Library, 1606 Three Oaks Road, Cary. Donlea to discuss "Summit Lake" and "The Girl Who

Was Taken." Copies of his will be raffled, and refreshments served. Book sale and sign follow. Registration required. Information: 847-639-4211 or [www.caryarealibrary.info](http://www.caryarealibrary.info).

• 7 p.m. – **Bingo**, Woodstock Moose Family Center, 40 Woodstock. Bingo every day. Doors open at 5:30 p.m. Food available through 8 p.m. Information: 815-338-0111.

## May 11

• 7:30 a.m. – **Crystal Lake Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Build confidence and improve communication and leadership skills in a supportive environment. Annual membership fee, guests welcome. Information: 815-451-9376 or [www.cleartoastmasters.org](http://www.cleartoastmasters.org).

• 9 a.m. to 3 p.m. – **Se League of Crystal Lake Image Sale**, Dole Mansi Country Club Road, Crystal Lake. Continues from 9 a.m. to May 12. Free. Information: [slcrystallake.org](http://slcrystallake.org).

• 9:30 to 11:30 a.m. – **Harvard Community Ser**, 6817 Harvard Hills Road, Harvard. Free doughnuts and coffee. Information: 815-943-



**SPIRITUAL RETREAT** – The confirmation class at St. John's Lutheran Church in Hebron went to an annual weekend retreat to Lutherdale Bible Camp in March. The youth worshipped and participated in Bible studies as well as played games and had fun. Pictured are (front) Austin Kastning; (second row from left) Karly Strand, Hayley Schuler and Rylee Micklevit; (third row, from left) Laura Leedle, Ben Quint, Abby Wanderer, Peyton He Rogers and Caitlin Morris; and (fourth row, from left) Ben Quint, Abby Wanderer, Peyton He Rogers and Caitlin Morris; and (fourth row, from left) Ben Quint, Abby Wanderer, Peyton He Rogers and Caitlin Morris. Not pictured is the Rev. Sarah Wilson.

maybe not so much for his wife, Kira, or his children, 15-year-old Maya and 12-year-old Leo.

And for that, Peter second-guessed himself often.

Boys like Kevin Erdahl made the guilt bearable.

Everybody in Beartown knew what was riding on the junior semi-finals match. Virtually nobody in town was even thinking of missing what would promise to be a hockey game they'd talk about for decades. It could be the game of the century.

keeps-you-guessing novels of exquisite storytelling. Undoubtedly, if you're a big Backman fan, you need this book, because "Beartown" cannot be beat.

• *Email book reviewer Terri Schlichenmeyer at [bookwormsez@gmail.com](mailto:bookwormsez@gmail.com).*

A NOVEL

BY: Fredrik Backman

**COST & INFO:** c.2017, Atria

\$26.99/418 pages hardcover

c.2017, Simon & Schuster

\$24.99/Canada 336 pages paperback

## LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [PlanItNorthwest.com](http://PlanItNorthwest.com). For information, email [calendars@mwherald.com](mailto:calendars@mwherald.com).

### MOTHER'S DAY STORYTIME, 10 to 11 a.m.

May 7, McHenry Public Library, 809 Front St., McHenry. Celebrate Mother's Day with stories, songs and craft. All children and their families are welcome. For kids ages 2-7 with adult. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

### CONTEMPORARY BOOK DISCUSSION

**GROUP, 7 to 9 p.m.** May 8, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Isaac's Storm" by Erik Larson. Copies available at the checkout desk. For ages 18 and older. Free. Information: 815-385-0036 or [mplref@mchenrylibrary.org](mailto:mplref@mchenrylibrary.org).

### CARY AREA BOOK CLUB MEETING, 12:30

p.m. May 10, St. Paul's United Church of Christ, 485 W. Woodstock St., Crystal Lake. Salad lunch followed by a dramatic presentation by Lynn Rymarz of "Her Hamilton: As Told By His Wife Eliza." Cost: \$20 members, \$30 guests. Information: 815-404-4914.

**CARY AUTHOR CHARLIE DONLEA BOOK PARTY, 7 to 8 p.m.** May 10, Cary Area Public Library, 1606 Three Oaks Road, Cary. Cary

author Charlie Donlea will discuss his books "Summit Lake" and the just-released "The Girl Who Was Taken." Copies of his books will be raffled, and refreshments served. Sale of books and signing will follow. Registration required. Free. Information: 847-639-4210, [almamaj@caryarealibrary.info](mailto:almamaj@caryarealibrary.info) or [www.caryarealibrary.info](http://www.caryarealibrary.info).

**GET LIT(ERARY), 7 to 8 p.m.** May 11, Raue Center for the Arts Café, 26 N. Williams St., Crystal Lake. Every Second Thursday, Williams Street Repertory hosts a reading series based around monthly themes. Readers include community members as well as WSR actors and staff members. Free. Information: 815-356-9212, [wsrep.org](http://wsrep.org).

### YOUNG ADULT BOOK BUZZ, 7 to 8:30 p.m.

May 11, Johnsburg Public Library, 3000 N. Johnsburg Road, Johnsburg. Meet a Random House marketing rep who will give the inside scoop on upcoming young adult books for summer and beyond. Attendees will receive free book samplers, catalogs and a "Keep Calm and Read On" tote bag. Goodies will be raffled off. Registration required. Free. Information: 815-344-0077, [hstewart@johnsburglibrary.org](mailto:hstewart@johnsburglibrary.org) or [www.johnsburglibrary.org](http://www.johnsburglibrary.org).

### CLASSIC LITERATURE BOOK DISCUSSION

**GROUP, 7 to 8 p.m.** May 15, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Another Country" by James Baldwin. Copies are available at the checkout desk. For ages 18 and older. Free. Information: 815-3850036 or [mplref@mchenrylibrary.org](mailto:mplref@mchenrylibrary.org).

### STORIES FOR A SPRING EVENING, noon

May 15, Prairieview Education Center, 2112 Behan Road, Crystal Lake. Celebrate spring with McHenry County Conservation District and the McHenry County Storytelling Guild during an evening of tales and legends in a scenic setting. The outdoor show will move indoors in case of rain. Register by May 15. Cost: Free for county residents, \$5 for nonresidents. Information: 815-479-5779 or [www.mccdistrich.org](http://www.mccdistrich.org).

### PIZZA & PAGES TEEN BOOK GROUP, 3:30

to 4:30 p.m. May 18, Jimano's Pizza, 366 Bank Drive, McHenry. For ages 12-18. The first 10 people to sign up will receive a free copy of the book to keep. May's title: "The Disreputable History of Frankie Landau-Banks" by E. Lockhart. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

**SPRING USED BOOK SALE, 9 a.m. to 5 p.m.** May 20, McHenry Public Library Warehouse, 809 N. Front St., McHenry. Browse thousands

of bargains. Proceeds go to the Friends of the Library to help fund library programs and services. Special preview sale for Friends members will be from 6 to 8 p.m. May 18. For all sales, there will be a \$10 fee to bring in scanners. Information: 815-385-0036 or [bedminster@mchenrylibrary.org](mailto:bedminster@mchenrylibrary.org).

**FRIENDS' USED BOOK SALE, noon to 4 p.m.** May 21, McHenry Public Library Warehouse, 809 Front St., McHenry. Come browse thousands of bargains. Today is a \$5/bag sale. Proceeds go to the Friends of the McHenry Public Library to help fund library programs and services. For all sales, there will be a \$10 fee to bring in scanners. Free. Information: 815-385-0036, [bedminster@mchenrylibrary.org](mailto:bedminster@mchenrylibrary.org), [www.evanced.mchenrylibrary.org](http://www.evanced.mchenrylibrary.org).

**"BUILD A BETTER WORLD" SUMMER READING PROGRAM!** starting June 1, McHenry Public Library, 809 Front St., McHenry. "Build a Better World!" is the theme, open to all ages. Stop by the Questions Desk starting June 1 to pick up your materials and start reading. Prizes offered in each age group. Final date to turn in book logs is July 31. Free. Information: [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).



# Free titles offered to comic book fans

McHenry County locations participate in annual Free Comic Book Day

By LINDSAY WEBER  
editorial@nwherald.com

On May 6, super powers, laughs, mysteries, imagination – it's all free. No, really. Take it home with you. It's Free Comic Book Day.

For comic book lovers alike, the first Saturday in May might as well be a national holiday. Since 2002, comic retailers and libraries have been giving away free comics in an effort to continue current readership as well as encourage new.

This year, 50 different comics will be available for free during the event, from Archie to Star Trek to The Teenage Mutant Ninja Turtles and even Buffy the Vampire Slayer.

"It's an opportunity for anyone participating to get new readers to take a look at comics that wouldn't normally pay for them and maybe for current readers to discover something new," Modern Age Comics in Algonquin volunteer Travis Morgan said.

With the variety of free comics offered this year, there really is something for everyone.

"Secret Empire is a great free one because of the whole Steve Rogers taking over Hydra," Morgan said. "For video game people, there is a Zelda comic and Wonder Woman for moviegoers."

Half Price Books in Algonquin is giving away one free comic with each comic book purchase and will have a lot of back stock for sale on the event day.

The Hero's Edge owner Blake Brittain said it was the most fun day of the year for him. When talking brands, he does not draw a hard line for new or

current readers when it comes to the age-old question of "Marvel or DC?"

"Image. DC is starting to load up on their creators, which is good, and there are aspects of each company that I adore," Brittain said. "But Image is coming out with all sorts of new creative [ideas] and stories that are really great, and in my opinion, they have the best creators."

When pressed about which comic book hero most easily could live among modern day civilians without exposing their true identity, it was no contest.

"Batman. He's already a multi-millionaire that runs a corporation, and people really don't know about it," Brittain said. "He doesn't have actual superpowers that can expose him."

When it comes to super powers, the Adult Services librarian and head of Digital Literacy at Algonquin Area Public Library, Kenny Duray, said he would not mind having one of his own.

"I would want The Flash's super speed," Duray said. "I live an hour away from my job, and that would really help cut down on my commute time."

Algonquin Area Public Library took last year off from the event but is back with a plethora of activities, including a Jack Sparrow impersonator, cape, mask, button and light saber crafting and a visit from comic book writer John Jackson Miller to talk about his work in the Star Wars Universe.

For information on Free Comic Book Day and to find participating locations, visit [www.freecomicbookday.com](http://www.freecomicbookday.com).

## Participating venues for Free Comic Book Day

Free Comic Book Day is being held across the country on May 6. Attendees are able to receive a free comic book at participating locations. Many venues also host other events. For information on Free Comic Book Day and to find details on participating locations, visit [www.freecomicbookday.com](http://www.freecomicbookday.com).

### Modern Age Comics

2210 E. Algonquin Road, Algonquin  
847-409-6295

Free comic books offered 10 a.m. to 6 p.m.

### Half Price Books

Algonquin Commons, 2226 S. Randall Road, Algonquin  
847-458-2669

Free comic book with purchase of comic book at store from 9 a.m. to 10 p.m.

### Algonquin Area Public Library

2600 Harnish Drive, Algonquin  
847-658-4343

From 10 a.m. to 4 p.m., free comic books, crafts, costume contest for kids and teens. Jack Sparrow impersonator and author John Jackson Miller will talk about his work in the Star Wars Universe and do a book signing from noon to 2 p.m.

### The Hero's Edge Collectibles

1212 N. Green St., McHenry  
815-385-0236

From 10 a.m. to 9 p.m. (opening an hour early), one of each free comic available is allowed per customer while supplies last. Store-wide sales offered in honor of the event.

### McHenry Public Library

809 Front St., McHenry  
815-385-0036

From 9 a.m. to 5 p.m., visit the library to get your free comic book.

### Crystal Lake Public Library

126 W. Paddock St., Crystal Lake  
815-459-1687

From 9 a.m. to 5 p.m., free comic books will be available for adults and teens at Adult Services, and kids can get their free comic book at Youth Services.

## Melissa Drew & Matt Harstad Wedding



Melissa is a 1997 graduate of Crystal Lake Central High School in Crystal Lake, Ill. She graduated from the University of Louisville in 2008 with a Bachelor's Degree in Sports Administration. She currently works for Cozzie's Tavern & Grill in Stillwater, Minnesota. Melissa is the daughter of Bonnie Drew of Crystal Lake and the late Dave Drew. Matt is a 1994 graduate of Park Center in Brooklyn Park. He currently works for Midwest Lumber in Stillwater, MN. Matt is the son of Geri Harstad of

Unique Ladies Clothing Handcrafted Jewelry Accessories & Gifts



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for Doers Program.  
This is the third  
consecutive year that  
Baxter has awarded  
the grant to MCC.

harvardseniorcenter.org.

• Noon to 2:30 p.m. – **Wednesday Matinee**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring lunch to screening of "Queen of Katwe" (PG; 2016). Free. Information: 815-459-1687.

• Noon – **Bingo**, VFW Post 4600, 3002 W. Route 120, McHenry. Play bingo to help support Gigi's Playhouse, a Down syndrome achievement center. Information: 815-385-7529 or www.gigisplayhouse.org/mchenry.

• 4 to 5 p.m. – **Roblox**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grades 4-8. Play Roblox, an online game similar to Minecraft. CLPL cardholders only. Registration required. Free. Information: 815-459-1687 or www.crystallakelibrary.org.

• 4:30 to 5:30 p.m. – **Money Smart Kids**, McHenry Public Library, 809 Front St., McHenry. Grades K-3. Introduction to saving, spending and sharing. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6:30 p.m. – **Pay Yourself First: Save Money, Meet Your Goals**, Fox Lake District Library, 255 E. Grand Ave., Fox Lake. For teens and adults. Set goals for saving money generally, or for retirement or college, and basic information about investments. Registration required. Free. Information: 847-587-0198 or www.discoverfoxlake.com/events.

• 6:30 to 7 p.m. – **Glow-in-the-Dark Storytime**, McHenry Public Library, 809 Front St., McHenry. Ages 3-6, with adult. Stories, songs and crafts. Free. Information: 815-385-0036, mpypys@mchenrylibrary.org or www.mchenrylibrary.org.

• 7 p.m. – **Bingo**, Woodstock Moose Family Center, 406 Clay St., Woodstock. Doors open at 5:30 p.m., with food available until 8:30 p.m. Information: 815-338-0126.

• 7 p.m. – **Author Laura Caldwell**, Read Between the Lines, 111 E. Van Buren St., Woodstock. Meet the author and co-editor of the anthology "Anatomy of Innocence." Proceeds from book sales to benefit the Life After Innocence program. Free. Information: 815-206-5967 or www.readbetweenthelines.com/author-laura-caldwell.

• 7 to 8:30 p.m. – **Identity Theft, Scams and Fraud**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Learn about the ways identities are stolen. Registration required. Free. Information: 815-459-1687 or www.crystallakelibrary.org.

## April 27

• 7:30 to 8:45 a.m. – **Crystal Clear Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Build confidence and improve communication and leadership skills. Cost: Annual membership fee, although guests welcome. Information: 815-451-9376, k\_avallon@yahoo.com or www.crystalcleartostmasters.org.

• 8 a.m. to 6 p.m. – **First Presbyterian Church Rummage Sale and Bake Sale**, First Presbyterian Church, 2018 Route 47, Woodstock. Continues 8 a.m. to 4 p.m. April 28, with half-price beginning at noon; and 1 a.m. to noon April 29, with \$3 a bag. Proceeds benefit Operation Christmas Child and local missions. Free. Information: 815-337-3847 or jamanicolai@att.net.

• 9 a.m. to 4:30 p.m. – **Veterans Resource Fair and Employment Event**, McHenry VFW, 3002 W. Route 120, McHenry. Offering VA disability claims screening, employment services (bring your résumé), legal counseling, free veterans lunch and more. The resource fair is 9 a.m. to 1:30 p.m., while the employment event is 2 to 2:30 p.m. for veterans only and 2:30 to 4:30 p.m. for the community. Information: 815-334-4229.

• 9 a.m. to 8 p.m. – **Friends of the Library Spring Book Sale**, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. Continues 9 a.m. to 8 p.m. April 28 and 9 a.m. to 2 p.m. April 29, with a \$5 bag sale. Free. Information: 847-639-2274 or www.frgml.org.

• 9:30 to 11:30 a.m. – **Prize Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Free doughnuts and coffee. Cost: \$2-\$9. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 4 to 7 p.m. – **Annual Spring Rummage Sale**, First Congregational Church of Crystal

• 6:30 p.m. – **Edible Foraging and Landscaping class**, McHenry County College, 8900 Route 14, Crystal Lake. Cost: \$19, course code: NPGS84003. Information: 815-455-8588 and www.mchenry.edu/mymcc.

• 6:30 p.m. – **To Your Credit: Learning the Ins and Outs of Credit**, Fox Lake. For teens and adults. How to build credit, and the effects of a good or bad credit score. Registration required. Information: 847-587-0198 or www.discoverfoxlake.com/events.

• 7 to 8 p.m. – **Anime & Manga Club: Share Your Art**, McHenry Public Library, 809 Front St., McHenry. Grade 6 to age 20. Share cosplay pieces or drawings. Computers and projectors will be available to show digital pieces. Cosplay is welcome. Free. Information: 815-385-0036, mpypys@mchenrylibrary.org or www.mchenrylibrary.org.

• 7 p.m. to 8:30 p.m. – **Cary Grove Toastmasters**, Panera Bread, 730 Route 14, Fox River Grove. Build confidence and improve communication and leadership skills. Theme: spring. Free. Information: 847-975-0601 or www.carygrove.toastmastersclubs.org.

## April 28

• 9 a.m. – **Celebrating Seniors**, St. John's Lutheran Church, 9812 St. Albans St., Hebron. Tai chi followed by bingo. Blood pressure checks and snacks available. Salvation Army Golden Diner lunch at 11 a.m. Reservations: 630-232-6676.

• 9 a.m. to 4 p.m. – **Annual Spring Rummage Sale**, Mount Hope United Methodist Church, 1015 W. Broadway St., McHenry. Information: 847-497-3805.

• 10 a.m. to noon – **Friday food distribution**, Nunda Township Office, 3510 Bay Road, Crystal Lake. For individuals and families in need. Free. Information: 815-459-0785 or foodministries@firstchurchcl.org.

• 11 a.m. to 1 p.m. – **Tea Party Featuring Local Author Erane Scully**, McHenry Villa, 3516 Waukegan Road, McHenry. Hosted by Senior Care Volunteer Network and McHenry Villa. Cost: \$25. Information: 815-455-3120 or www.scvnmchenrycounty.org.

• 11:30 a.m. – **Early Bird Bingo**, VFW Post 4600, 3002 W. Route 120, McHenry. Doors open at 10 a.m. and kitchen at 11 a.m. Sponsored by the VFW Auxiliary. Information: 815-236-3345 or www.vfwmchenry.org/calendar.html.

• Continued on page 17

# WARREN HIGGINS

**Hometown:** Huntley

**Latest Book:** "The Wednesday Pen"

**Publisher:** Brown Books Publishing

**Release Date:** 2012

**Available:** [www.thewednesdaypen.com](http://www.thewednesdaypen.com) or the Huntley Library

**What's your book about?**

A grandfather's legacy to his family.

**Where did the idea come from?**

My weekly notes to my oldest grandson on his turning to be a teenager.

**What genre is your book, and why were you drawn to it?**

Biography and autobiography

**Who is the intended audience?**

Adults and young teenagers and beyond.

**Why is this story important to you?**

It allows all my children and grandchildren to experience my thoughts on life and my experiences.

**How long did it take you to write? What was your process?**

It was a five-year process but put together on a weekly basis by my daughter from notes to her son, my grandson.

**What did you enjoy most about writing this book? What was the hardest part?**

It was my pleasure to impart some of my personal wartime and business experiences and feeling to my grandson.

**What is your education/background?**

I am a graduate mechanical engineer from Cornell University in Ithaca, New York, and also a registered professional engineer in Ohio and Wisconsin.

**How/why did you decide to write a book?**

The book evolved from my daughter collecting and editing and publishing these in the form of a book.

**Who are your favorite authors?**

Charles Kauthammer

**Pick one: Danielle Steel or John Grisham?**

John Grisham

**Pick one: Stephen King or Nicholas Sparks?**

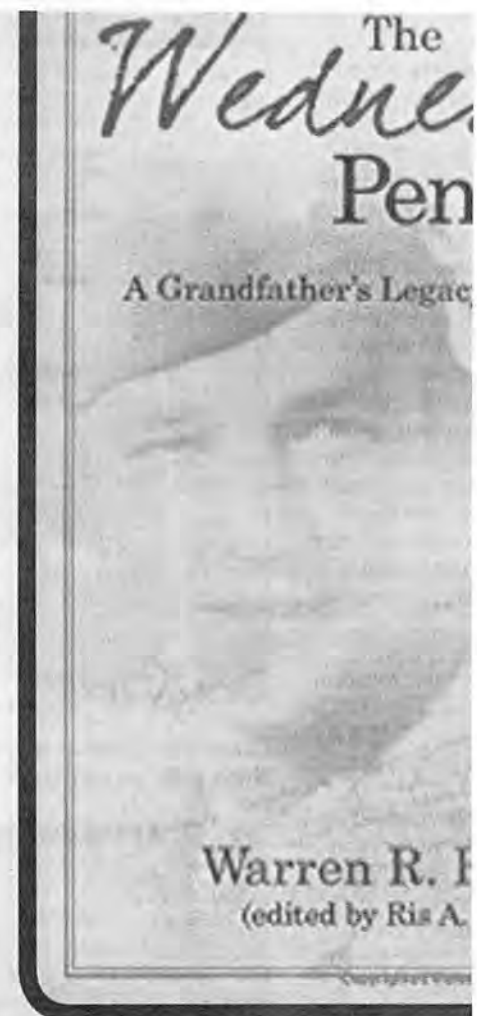
Stephen King

**Pick one: Ebooks or hard/paperbacks?**

Hard/paperbacks

**Have you written anything else?**

Only as associate editor of the "Cornell Engi-



neer" while in school.

**What's next for you?**

Enjoying other authors' works, particularly in history and mystery.

## LITERARY EVENTS

To have your information featured in this calendar, fill out the form at [PlanitNorthwest.com](http://PlanitNorthwest.com). For information, email [calendars@nwherald.com](mailto:calendars@nwherald.com).

### CLASSIC LITERATURE BOOK DISCUSSION GROUP

7 to 8 p.m. April 17, McHenry Public Library, 809 Front St., McHenry. "The Good Earth" by Pearl Buck. Copies available at the checkout desk. Free. Information: 815-385-0036 or [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org).

### BOOKIES BOOK DISCUSSION GROUP

9:30 to 11 a.m. April 19, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Go Set a Watchman" by Harper Lee. Books are available at the circulation desk. New members welcome. Free. Information: 815-459-1687.

### PIZZA & PAGES TEEN BOOK GROUP

3:30 to 4:30 p.m. April 20, Jimano's Pizza, 366 Bank Drive, McHenry. For ages 12-18. "The 5th Wave" by Rick Yancey. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

### F.O.C.A.L. SPRING USED BOOK SALE

9 a.m. to 5 p.m. April 22, Cary Area Public Li-

brary, 1606 Three Oaks Road, Cary. Continues April 23. Used books, DVDs, & CDs will be available, including many children's items. Teachers with ID get a discount. Free. Information: 847-639-4210, [almamaj@caryarealibrary.info](mailto:almamaj@caryarealibrary.info) or [www.caryarealibrary.info](http://www.caryarealibrary.info).

**TEEN ADVISORY GROUP**, 3:30 to 4:30 p.m. April 24, Harvard Diggins Library, 900 E. McKinley St., Harvard. Grades 6-12. Eat cookies and discuss books, movies and new program ideas for the library. Registration required. Free. Information: 815-943-4671 or [leticiag@harvard-diggins.org](mailto:leticiag@harvard-diggins.org).

**BARRY BRADFORD PRESENTS DIANA**, 12:30 to 2 p.m. and 7 to 8:30 p.m. April 25, Luecht Conference Center, McHenry County College, 8900 Route 14, Crystal Lake. Two presentations by Barry Bradford, national award-winning storyteller, historian and teacher, presenting the story of Diana's unexpected life, veering between glamour and tragedy and her sudden and controversial death. Free. Information: [www.facebook.com/events/597575317110772](http://www.facebook.com/events/597575317110772).

**AUTHOR LAURA CALDWELL**, 7 p.m. April

26, Read Between the Lines, 111 E. Van Buren St., Woodstock. Meet author Laura Caldwell, co-editor of the groundbreaking anthology "Anatomy of Innocence," in which stories of the wrongfully convicted are brought to life in collaboration with best-selling mystery and thriller writers. Free. Books available for purchase. Proceeds will benefit Life After Innocence, a program which aids people wrongfully convicted. Information: 815-206-5967, [arlene@readbetweenthelines.com](mailto:arlene@readbetweenthelines.com) or [www.readbetweenthelines.com/event/author-laura-caldwell](http://www.readbetweenthelines.com/event/author-laura-caldwell).

**GLOW-IN-THE-DARK STORYTIME**, 6:30 to 7 p.m. April 26, McHenry Public Library, 809 Front St., McHenry. Featuring stories, songs and crafts. For ages 3-6 with adult. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

### FRIENDS OF THE LIBRARY SPRING BOOK SALE

9 a.m. to 8 p.m. April 27-28 and 9 a.m. to 2 p.m. April 29, Fox River Grove Memorial Library, 407 Lincoln Ave, Fox River Grove. Deals on books, CDs, DVDs and more. There will be a \$5 bag sale on Saturday, April 29th.

Free. Info [frgml.org](http://frgml.org)

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### BOOK I

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## LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [PlanitNorthwest.com](http://PlanitNorthwest.com). For information, email [calendars@nwherald.com](mailto:calendars@nwherald.com).

**"A COIN FOR MISS ROWENA" READING AND BOOK SIGNING**, 3 to 4 p.m. April 30, Powers-Walker House Historic Landmark in Glacial Park, Route 31 and Harts Road, Ringwood. On a visit to the old family farm, Sam and Kelly are surprised to find a hidden room containing a journal from 1840. Not only does the journal tie their family to the Underground Railroad, it recounts a harrowing tale of runaway slaves, slave hunters and the people who helped runaways escape to freedom. Denise R. Collins will read from her book, "A Coin for Miss Rowena," and share stories of the local land and the historic house. Registration required. Cost: Free for McHenry County residents, \$5 nonresidents. Information: 815-479-5779.

**"A LAND TWICE PROMISED,"** 2 to 8 p.m. April 30, Woodstock Opera House, 121 W. Van Buren St., Woodstock. Presented by Jim May. Israeli storyteller Noa Baum grew up in Jerusalem in the shadow of the ancestral traumas of the holocaust and ongoing wars. In America, she met a Palestinian woman who had grown up under Israeli Occupation, and as they shared memories of war years in Jerusalem, an unlikely friendship blossomed. "A Land Twice Promised" delves into the heart of one of the world's most enduring and complex conflicts. Baum's deeply personal memoir recounts her journey from girlhood in post-Holocaust Israel to her adult encounter with "the other." With honesty, compassion and humor, she captures the drama of a nation at war and her discovery of humanity in the enemy. Cost: \$26 adults, \$21 students. Information: [www.facebook.com/events/415134128836474](http://www.facebook.com/events/415134128836474).

**LAB SERIES: "BOMBER'S MOON" BY DEBORAH YARCHUN**, 7 to 9:30 p.m. May 1, Raue Center For The Arts, 26 N. Williams St., Crystal Lake. A poignant romantic drama. After a devastating discovery during the first week of the London Blitz, Katrin, an American socialite, is propelled onto the streets during the blackout. Caught in an air raid, she seeks shelter in the basement of an abandoned music shop. She's followed by Lloyd, a displaced, working class East Ender. Free. Information: 815-356-9212 or <http://wsrep.org/index.php/whats-on/lab-series/bombers-moon/>.

**CHAT 'N CHEW TWEEN BOOK GROUP**, 4:30 to 5:30 p.m. May 4, Jimano's Pizza, 366 Band Drive, McHenry. For this session of Chat 'n Chew we'll all read a historical fiction title. For kids in grades 4-6. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

**MYSTERY BOOK DISCUSSION GROUP**, 7 to 8:30 p.m. May 4, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Killing in the Hills" by Julia Keller. Copies available at the checkout desk. For ages 18 and older. Free. Information: 815-385-0036 or [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org).

**FREE COMIC BOOK DAY**, 9 a.m. to 5 p.m. May 6, McHenry Public Library, 809 Front St., McHenry. Visit the library to get your free comic book. There will be a variety of titles to choose from for all ages. One per person. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

**MOTHER'S DAY STORYTIME**, 10 to 11 a.m. May 7, McHenry Public Library, 809 Front St., McHenry. Celebrate Mother's Day with stories, songs and craft. All children and their families are welcome. For kids ages 2-7 with adult. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

**CONTEMPORARY BOOK DISCUSSION GROUP**, 7 to 9 p.m. May 8, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Isaac's Storm" by Erik Larson. Copies available at the checkout desk. For ages 18 and older. Free. Information: 815-385-0036 or [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org).

**CARY AUTHOR CHARLIE DONLEA BOOK PARTY**, 7 to 8 p.m. May 10, Cary Area Public Library, 1606 Three Oaks Road, Cary. Cary author Charlie Donlea will discuss his books "Summit Lake" and the just-released "The Girl Who Was Taken." Copies of his books will be raffled, and refreshments served. Sale of books and signing will follow. Registration required. Free. Information: 847-639-4210, [aimama@caryarealibrary.info](mailto:aimama@caryarealibrary.info) or [www.caryarealibrary.info](http://www.caryarealibrary.info).

**CLASSIC LITERATURE BOOK DISCUSSION GROUP**, 7 to 8 p.m. May 15, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Another Country" by James Baldwin. Copies are available at the checkout desk. For ages 18 and older. Free. Information: 815-385-0036 or [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org).

**STORIES FOR A SPRING EVENING**, noon May 15, Prairieview Education Center, 2112 Behan Road, Crystal Lake. Celebrate spring with McHenry County Conservation District and the McHenry County Storytelling Guild during an evening of tales and legends in a scenic setting. The outdoor show will move indoors in case of rain. Register by May 15. Cost: Free for county residents, \$5 for nonresidents. Information: 815-479-5779 or [www.mccd.org](http://www.mccd.org).

**PIZZA & PAGES TEEN BOOK GROUP**, 3:30 to 4:30 p.m. May 18, Jimano's Pizza, 366 Bank Drive, McHenry. For ages 12-18. The first 10 people to sign up will receive a free copy of the book to keep. May's title: "The Disreputable History of Frankie Landau-Banks" by E. Lockhart. Free. Information: 815-385-0036 or [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org).

**SPRING-USED BOOK SALE**, 9 a.m. to 5 p.m. May 20, McHenry Public Library Warehouse, 809 N. Front St., McHenry. Browse thousands of bargains. Proceeds go to the Friends of the Library to help fund library programs and services. Special preview sale for Friends members will be from 6 to 8 p.m. May 18. For all sales, there will be a \$10 fee to bring in scanners. Information: 815-385-0036 or [bedminster@mchenrylibrary.org](mailto:bedminster@mchenrylibrary.org).

## Plant a tree to Celebrate National Arbor Day!



### Autumn Blaze Maples

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Open Daily 9-8, Saturday and Sunday 9-6

Sale Ends May 2

815-CLM8107

# Plan!

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

## REEL LIFE MOVIES

**WHEN:** 6 to 8:30 p.m. April 27  
**WHERE:** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake  
**COST & INFO:** Bring dinner to a screening and discussion of "Hidden Figures" (PG; 2016). In partnership with American Association of University Women. Free. Information: 815-459-1687.

## FORAGING FOR EDIBLE PLANTS

**WHEN:** 6:30 p.m. April 27  
**WHERE:** McHenry County College, 8900 Route 14, Crystal Lake  
**COST & INFO:** Learn the many aspects of eating delicious and nutritious flowers and weeds found in nature that can be added to salad and side dishes. Cost: \$19. Course code: NPGS84003. Information: 815-455-8588 and [www.mchenry.edu/mymcc](http://www.mchenry.edu/mymcc).

## SHARE YOUR ART WITH ANIME & MANGA CLUB

**WHEN:** 7 to 8 p.m. April 27  
**WHERE:** McHenry Public Library, 809 Front St., McHenry  
**COST & INFO:** Grade 6 to age 20. Share cosplay pieces or drawings. Computers and projectors will be available to show digital pieces. Cosplay is welcome. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).



**CHALLENGE ACCEPTED** – FIRST Tech Challenge robotics team 8817, Fruit Salad, received the Regional competition April 1 at U.S. Cellular Center in Cedar Rapids, Iowa. Fruit Salad team members, Caroline Rausch, Sidney Dickinson, Kristen Anderson and Julie Freund. The group will compete at the Championship world festival from April 26 through 29 in St. Louis.

## Lake in the Hills

### Deadline to apply for Rotary scholarship nears

The Rotary Club of Lake in the Hills is accepting applications for its annual scholarship program for graduating seniors attending school districts that serve Lake in the Hills.

The applications must be postmarked by April 29. No late applications will be accepted.

Scholarships available include one Tom Stock Memorial Scholarship for \$3,000; one Service Above Self Scholarship for \$2,000; and four Making a Difference Community scholarships for \$1,500.

Completed applications should be mailed to the Rotary Club of Lake in the Hills, P.O. Box 7386, Algonquin, IL 60102. For information and the application, visit [www.lithrotary.org](http://www.lithrotary.org).

## Huntley

### Event to help

Parkside Pub portion of every a Huntley family member's medical care.

Thomas Cristofani, a 37-year-old Huntley resident, has required six heart surgeries and a heart replacement to survive a normal day-to-day life.

The event is from 5 to 8 p.m. at Parkside Pub, 11721 Main St., Huntley.

To donate, visit [www.parksidepub.com](http://www.parksidepub.com) or call 815-334-4229.

# COMMUNITY CALENDAR

- 7:30 to 8:45 a.m. – **Crystal Clear Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Build confidence and improve communication and leadership skills. Cost: Annual membership fee, although guests welcome. Information: 815-451-9376, [k\\_avalon@yahoo.com](mailto:k_avalon@yahoo.com) or [www.crystalcleartoastmasters.org](http://www.crystalcleartoastmasters.org).
- 8 a.m. to 6 p.m. – **First Presbyterian Church Rummage Sale and Bake Sale**, First Presbyterian Church, 2018 Route 47, Woodstock. Continues 8 a.m. to 4 p.m. April 28, with half-price beginning at noon; and 1 a.m. to noon April 29, with \$3 a bag. Free. Information: 815-337-3847 or [jamanicolai@att.net](mailto:jamanicolai@att.net).
- 9 a.m. to 4:30 p.m. – **Veterans Resource Fair and Employment Event**, McHenry VFW,

3002 W. Route 120, McHenry. Offering VA disability claims screening, employment services (bring a résumé), legal counseling, free veteran lunch and more. The resource fair is 9 a.m. to 1:30 p.m., while the employment fair is 2 to 2:30 p.m. for veterans only and 2:30 to 4:30 p.m. for the community. Information: 815-334-4229.

• 9 a.m. to 8 p.m. – **Friends of the Library Spring Book Sale**, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. Continues 9 a.m. to 8 p.m. April 28; and 9 a.m. to 2 p.m. April 29, with a \$5 bag sale. Free. Information: 847-639-2274 or [www.frgml.org](http://www.frgml.org).

• 9:30 to 11:30 a.m. – **Prize Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Free doughnuts and coffee. Cost \$2-\$9. Information: 815-943-2740 or [glenda.stewart@harvardseniorcenter.org](mailto:glenda.stewart@harvardseniorcenter.org).

• Noon to 4 p.m. – **AARP Driver Safety Course**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Learn defensive driving strategies. Repeats from noon to 4 p.m. April 27. Cost: \$15 for AARP members and \$20 for nonmembers. Information: 815-943-2740 or



## Plan!

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

BABY ART:  
TOUCH AND  
FEEL BLOCKS

**WHEN:** 10 to 11 a.m. April 21  
**WHERE:** McHenry Public Library, 809 Front St., McHenry  
**COST & INFO:** For babies up to 23 months old. Explore different textures as participants create play blocks using felt, foam and other materials. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

"THE DROWSY  
CHAPERONE"

**WHEN:** 7 p.m. April 21; 2 and 7 p.m. April 22  
**WHERE:** Woodstock High School auditorium, 501 W. South St., Woodstock  
**COST & INFO:** Presented by Woodstock High School and Woodstock North High School. "The Drowsy Chaperone" is a loving send-up of the Jazz Age musical. Cost: \$10, \$5 for students and seniors. Information: 815-338-4730 or www.whs.woodstockschools.org/theatre.

JAZZ ON  
THE SQUARE

**WHEN:** 8 to 11 p.m. April 21  
**WHERE:** Stage Left Café, 125 E. Van Buren St., Woodstock

## Crystal Lake



**GREEN AWARDS** – The Environmental Defenders of McHenry County recognized community action meeting March 12 at Park Place in Crystal Lake. Mike Tryon (from left) received the Theta Award, group for environmental service; Isabel Bernardi received the Young Defenders Award, which recognizes volunteer service; long-time member of The Defenders Anne Basten received the Volunteer Award; Condon and the employees of McHenry Township Road District all received the Government Award for a mental group that has made a significant contribution to environmental protection in the county.

## McHenry

## Tickets available for garden club's annual gala

The McHenry Garden Club will host its ninth Container Garden Gala at 7 p.m. April 25 in the auditorium of McHenry High School West Campus, 4724 W. Crystal Lake Road, McHenry.

A container garden will be created on site by designers from Harms Farm & Garden Center and Locker's Flowers, Greenhouse & Gifts of McHenry; and The Barn Nursery & Landscape Center of Cary. There will be raffles for the container gardens and for themed-creative baskets. Refreshments and bake sale goodies will be available for purchase.

Tickets cost \$10 before April 25 and are available at participating garden centers, or \$12 at the door. Proceeds from this event will be used for scholarships, educational programs, beautification and community service. For information, call Carol at 815-344-1137 or visit [www.mchenrygardenclub.com](http://www.mchenrygardenclub.com) and [www.facebook.com/mchenrygardenclub](http://www.facebook.com/mchenrygardenclub).

## Ringwood

## MCCD goes back

Step back in time to County Conservation from noon to 4 p.m. At House Historic Landwood. The drop-in event.

Volunteers in historical questions, offer tours the season. The open the Powers family and Mounted Civil War rifles and practice their tation to begin at 2 p.m. also be offered.

For information, call at 815-479-5779 or

COMMUNITY  
CALENDAR

- 8 a.m. to 3 p.m. – **Spring Rummage Sale**, Zion Lutheran Church gym, 4206 W. Elm St., McHenry. Sponsored by the Zion Ladies Guild. Free. Information: 847-899-2314 or [olsenfami04@comcast.net](mailto:olsenfami04@comcast.net).
- 8:30 a.m. to 1:30 p.m. – **Spring Network- ing Scramble**, McHenry County Club, 820 N.

• 9 a.m. – **Celebrating Seniors**, St. John's Lutheran Church, 9812 St. Albans St., Hebron. A half-hour of tai chi followed by bingo. Blood pressure checks and snacks available. Salvation Army Golden Diner lunch at 11 a.m. Reserve a meal by calling 630-232-6676. Continues every Friday. Free. Information: 815-648-2671.

• 9:30 to 11 a.m. – **Drop-in Preschool Crafts**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 1-6, with adult. Fun crafts for preschoolers. Free. Information: 815-459-1687.

• 10 a.m. to noon – **Friday food distribution**, Nunda Township Office, 3510 Bay Road, Crystal Lake. For those in need. Free. Information: 815-459-0785 or [foodministries@](mailto:foodministries@)

## Algonquin



**ROTARY** – The Rotary Club of Algonquin recently hosted motivational speaker Ben Pohl, who spoke about his personal experience with distracted driving. For information, visit [benpohlspeaks.com](http://benpohlspeaks.com). Members present were William Doran, Jim Zursin, Virginia Donahue, Pete VanDorpe, Peggy Lackman, Jarid Brockman, Ben Pohl, Donald Brewer, Roseann Brewer, Paul Sturznickel and Ron Gorecki.

### Crystal Lake

#### MCC to offer 2 free financial aid workshops

Current and prospective McHenry County College students who need money for college can apply for financial aid at either an afternoon or evening hands-on workshop to complete the federal financial aid form online using college computers.

Walk-ins are welcome from 2 to 4 p.m. April 25 in Room A121 at McHenry County College, 8900 Route 14, Crystal Lake. An evening workshop is offered from 6:30 to 8:30 p.m. May 16 in Room A121. Registration is required for the May 16 workshop. Those attending the FAFSA workshops should bring an ID and 2015 tax returns for student and parents, investment information, Social Security numbers and bank account information.

To register for the May 16 workshop, call 815-455-8761. For information about financial aid at MCC, visit [www.mchenry.edu/financialaid](http://www.mchenry.edu/financialaid).

### Crystal Lake

#### MCC concert band, chorus to perform April 23

McHenry County College will host a band and chorus spring concert at 3 p.m. April 23 in the Luecht Conference Center at McHenry County College, 8900 Route 14, Crystal Lake.

The MCC concert band, under the direction of Paige Lush will perform "Manhattan Symphony" and "Courtly Airs and Dances," and other selections.

Songs performed by the MCC chorus include two settings of Shakespeare sonnets by Michael Gray, "The Forward Violet" and "Shall I Compare Thee to a Summer's Day." The chorus also will sing "Sweet, Exclude Me Not" by the 16th-century English composer Thomas Campion, which will be accompanied by MCC guitar instructor, Pat Gaughan. Other selections include pieces by Mozart, Salieri, Wilbye, and an arrangement of "Down To The River To Pray."

The concert is free and open to the public. For information, call Michael Hillstrom at 815-479-7814.

## COMMUNITY CALENDAR

• 8 a.m. to 5 p.m. – **Spring Rummage Sale**, Zion Lutheran Church gym, 4206 W. Elm St., McHenry. Sponsored by the Zion Ladies Guild. Free. Information: 847-899-2314 or [olsenfami04@comcast.net](mailto:olsenfami04@comcast.net).

• 3:30 to 4:30 p.m. – **Craft Lab: Butterfly Wall Hanging**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Grades 6-12. Create a butterfly wall hanging. Registration required. Free. Information: 815-943-4671, [leticiag@harvard-diggins.org](mailto:leticiag@harvard-diggins.org) or [www.facebook.com/events/1349148331798276/](http://www.facebook.com/events/1349148331798276/).

• 3:30 to 4:30 p.m. – **Pizza & Pages Teen Book Group**, Jimano's Pizza, Route 31, McHenry.

Ages 12-18. Discuss books, eat pizza and hang out. April's book: "The 5th Wave" by Rick Yancy. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 6 to 7 p.m. – **Evening Tai Chi & Meditation**, Fellowship Hall of First Congregational Church of Crystal Lake, 461 Pierson St., Crystal Lake.

Ages 18 and older. Tone and strengthen the body while learning qi gong and tai chi. Cost: \$5. Information: [lyn@dailyharmony-mae.com](mailto:lyn@dailyharmony-mae.com) or [www.dailyharmony-mae.com](http://www.dailyharmony-mae.com).

• 6 to 8 p.m. – **Recycling & Waste Reduction**, Harvard Diggins Library, 900 E. McKinley St., Harvard. All ages. Learn how to recycle and other ways to reduce waste. Free. Registration required. Free. Information: 815-943-4671, [leticiag@harvard-diggins.org](mailto:leticiag@harvard-diggins.org) or [www.facebook.com/events/584843001704513/](http://www.facebook.com/events/584843001704513/).

• 6 to 8:30 p.m. – **Film Lovers Group**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring dinner to the screening and

discussion of "Some Like it Hot" (NR; 1959). Free. Information: 815-459-1687.

• 6 to 8 p.m. – **Free Citizen's Utility Board workshop**, Dundee Library, 555 Barrington Ave East Dundee. Consumers will learn ways to cut back on utility bills. Hosted by State Sen. Cristin Castro. Bring copies of gas, electric and/or phone bill to workshop. Registration required. Information: 847-214-8864 or [www.frvpld.info](http://www.frvpld.info).

• 7:30 to 8:30 p.m. – **Yoga For Teens**, Johnsbury Public Library, 3000 N. Johnsbury Road, Johnsbury. Ages 12 to 18. Bring a yoga mat or beach towel, and wear comfortable clothing. Registration required. Free. Information: 815-344-0077, [hstewart@johnsburylibrary.org](mailto:hstewart@johnsburylibrary.org) and [www.johnsburylibrary.org](http://www.johnsburylibrary.org).

*Have an event to share? Submit your information online at [PlanitNorthwest.com](http://PlanitNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*



# Plan!

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

## EARTH DAY MADNESS

**WHEN:** 1 p.m. to 2 p.m. April 17

**WHERE:** McHenry Public Library, 809 Front St., McHenry

**COST & INFO:** From recycled art to worm hotels, see how easy it is to protect the earth. Explore recycling, pollution, planting, composting and more with hands-on science, technology, engineering, art and math activities. For kids in grades K-3. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.



## BEST NEW PLANTS

**WHEN:** 6 p.m. to 8 p.m. April 17

**WHERE:** Harvard Diggins Library, 900 E. McKinley St., Harvard

**COST & INFO:** Ready to start planning for gardening season? It's time to see what's new in tress, shrubs, annuals, perennials, roses, vegetables and herbs. Guest speaker Kim Hartmann, landscape designer at Countryside Nursery, will share more than 50 new plants proven for the area and add color, texture and diversity to any landscape. Free, but register. Information: 815-943-4671 or www.facebook.com/events/114483224563379/.

## McHenry



**EDUCATIONAL ACHIEVEMENT** - The Rotary Club of McHenry Charitable Foundation presents a \$1,000 to Johnsbury Advanced Placement program, which recently made the AP "honor roll." Pictured are Johnsbury Junior High School club member Eric Dohrmann (from left), guidance counselor Thomas Haurum, Principal Kevin Shelton, Rotary Club Foundation Chairman Ron Bykowski, and Scholarship Committee co-chairmen Jim Vyduna (academic) and Tom Vyduna (athletic).

## Bull Valley



**NEW BOARD** - The Bull Valley Garden Club elected its officers for 2017-18. The new officers are (bottom row, from left) Marie Randall, recording secretary; Barb Parrish, vice president for membership; and Margie Brady and Sharon Scott, co-vice presidents for programs; (top row, from left) Terry Aderhold, treasurer; Marge Thiessen, president; and Beth Wester, corresponding secretary. Not pictured is Judy Reilly, assistant treasurer.

## COMMUNITY CALENDAR

### April 17

• 5:15 to 6:30 a.m. - **Masters Swimming**, Sage YMCA, 701 Manner Road, Crystal Lake. Masters swimming is a coach-led workout practice for those capable of swimming 25 yards, nonstop with their face in the water. Expect to improve endurance and speed for fitness, swimming competitions, and/or triathlons with a group of like-minded people. Cost: \$160. Information: 815-459-4455, smsmar64@gmail.com or www.sageymasters.wordpress.com.

• 2 to 4 p.m. - **Coloring for Adults**, Crystal

Lake Public Library, 126 W. Paddock St., Crystal Lake. The library will provide pages from coloring books designed for adults as well as colored pencils and markers, or attendees may bring their own supplies. Enjoy light snacks and calming music. Free. Information: 815-459-1687.

• 3:30 to 5 p.m. - **Drop-in Crafts**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grades K-3. Bring your child to the Crystal Lake Public Library to relax by making a creative project. April's theme is Earth Day. Free. Information: 815-459-1687.

• 5:30 to 8:30 p.m. - **Volunteer tutor training workshop**, Fox River Valley Public Library, 555 Barrington Ave., East Dundee. A 12-hour workshop for those interested in helping adults improve English, reading and writing skills. Tutors serve areas including Algonquin and Cary. Registration recommended, but walk-ins are welcome. Fee: \$25 textbook, background

## Algonquin

### Public art student art

The village announced its reception to recognize participating in the student art exhibit, which is on display at the Algonquin Public Library, 2600 Harnish St.

The reception is from 6 p.m. to 8 p.m. April 20 to recognize winner including "Best of the Best" participating in the Public Arts Commission. The exhibit features the work of Algonquin Middle School, St. John's Margaret Mary, and Westfield Community School.

The exhibit is open during library hours from 9 a.m. to 9 p.m. Monday through Saturday, and

check and material 6565 or www.elginbecome-a-tutor.

• 6:30 p.m. - **TOP Hills Lutheran Church**. Take Off Pounds scheduled for every ship fee: \$32 a year.

• 7 p.m. to 8 p.m. **Discussion Group**, Front St., McHenry. "Earth" by Pearl Buck the checkout desk. 0036, mplref@mchenrylibrary.org.

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