

**McHenry Public Library District
Board of Library Trustees Regular Meeting**

**Tuesday, September 18, 2018 (immediately following hearing)
2nd Floor Board Room**

Agenda

I. CALL TO ORDER – Bradley Schubert, President

II. ROLL CALL – Monica Leccese, Secretary

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

VI. CONSENT AGENDA FOR THIS MEETING (Action)

SECRETARY'S REPORT – Monica Leccese, Secretary
Minutes of the August 21, 2018 Regular Board Meeting.

TREASURER'S REPORT – Delphine Grala, Treasurer

- Monthly Financial Statements and Interim Check Report through August 31, 2018 and Invoice Reports for August/September 2018
- Additional Invoices (distributed night of meeting)
- Petty Cash and Credit Card Reports

VII. COMMUNICATIONS

- Request for tuition reimbursement from Mary Ann Del Santo

VIII. LIBRARIAN'S REPORT

IX. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

X. OLD BUSINESS

1. None

XI. NEW BUSINESS

1. Approval of Certified Revenue by Source
2. Certification of Truth in Taxation Certificate/Compliance (Approval)
3. New educational reimbursement policy (Discussion/Approval)

6. Approval of the BAO for MPLD, FY July 1, 2018 – June 30, 2019, **Ordinance No. 2018/2019-3. (Discussion/Approval)**
6. DISC profiles/teamwork and possible Strategic Planning meeting **(Discussion)**

XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIII. ADJOURNMENT

The McHenry Public Library District makes board meetings accessible to people with physical disabilities under ADA requirements. Any person with a physical disability may contact the MPLD at 815-385-0036 within 4 hours of any meeting date to request special access to the meeting.

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
PUBLIC HEARING AND REGULAR MEETING

Date: August 21, 2018

Time: 7:00 P.M.

Location: Library Board Meeting Room (Public Hearing)

I. Call to Order:

President Pro Tem Schubert called the public hearing meeting to order at 7:03 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Margaret Carey, Delphine Grala, Monica Leccese, Charles Reilly, Brad Schubert, Jill Stone

Members Absent: None

Also Present: James Scholtz, Executive Director

Bill Edminster, Assistant Director

Jackie Fogleman

III. Public Forum

No public were in attendance.

The Board reviewed the FY2018-2019 Tentative Annual Budget and Appropriation Ordinance (TBAO).

IV. Adjournment

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING

Date: August 21, 2018

Time: 7:00 P.M.

Location: Library Board Meeting Room (Following the Public Hearing)

I. Call to Order:

President Pro Tem Schubert called the meeting to order at 7:08 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Margaret Carey, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, Jill Stone

Members Absent: None

Also Present: James Scholtz, Executive Director
Bill Edminster, Assistant Director
Jackie Fogleman
Lesley Jakacki, Head of Youth Services

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

New Trustee Jackie Fogleman took the Oath of Office at this time.

V. Public Comment and Recognition of Visitors

VI. Consent Agenda for this meeting

Secretary's Report – Monica Leccese, Secretary

Minutes of the June 26, 2018 Special Board Meeting and the July 17, 2018 Regular Board Meeting

Treasurer's Report – Delphine Grala, Treasurer

Monthly Financial Statements and Interim Check Report through July 31, 2018

Invoice Reports for July/August 2018

Additional Invoices

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and monthly invoices.

Grala informed the Board that she had pointed out some mistakes in the Board packet to Scholtz after she received it. He corrected the mistakes before the meeting and pointed out his corrections. Grala questioned a line item in the revenues coded to Corporate Replacement Taxes and Scholtz explained that it was a mistake and would be changed.

Leccese moved and Stone seconded a motion to approve the minutes of the special meeting for June 26, 2018, the regular meeting for July 17, 2018, the monthly financial statements for

the fiscal year through July 31, 2018, the Invoice Reports for July/August 2018, and payment of the invoices.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

VII. Communications

- B. Edminster to Tracy Hartmann—invitation and request for RSVP for September 16, 2018 Career Online High School graduation
- B. Edminster to State Senator Pamela Althoff—thank you for agreeing to speak at September 16, 2018 graduation (distributed the night of the Board meeting)
- The Board discussed the communications. Edminster distributed invitations to the graduation ceremony to the Board members at the meeting. He explained how Career Online High School works and about the progress of the current students. He encouraged the Board Members to attend the graduation ceremony.

VIII. Librarian's Report

The Board reviewed the Librarian's Report

- Scholtz told that Board that the Librarian's Report mistakenly listed Katherine Lopez as working in the Youth Department. It also gave the date for the half-price fines program as being in February 2019 when they are November 4-17, 2018. All of the money will go to Turning Point and not just a portion.
- The library has received a GASB-required audit of our IMRF retirement liabilities that projects expenses for 25 years. Scholtz explained that libraries are required to pay a certain percentage each year to IMRF to ensure the liquidity of the fund and that IMRF recalculates the percentage each year. Some libraries have paid more than required in order to reduce future liability but this does not reduce the amount being asked for on a short-term basis.
- The company CCB conducted an audit of our IT network, software, and hardware setup and concluded that although there are things to be fixed, we are ahead of many other comparable organizations in achieving best practices. Once their suggested improvements are implemented, Scholtz reported that we will investigate working with the IT consultants from Eder Casella.
- AVI will install new audiovisual devices in the library meeting room and conference room. Some of our AV was intended for home use rather than for professional use. IT is working with Public Services to find an ideal podium for programs.
- The library will be closed on Friday, August 24 for carpet cleaning so staff will be doing library visits in the morning and participate in an in-service in the afternoon. Scholtz reported that he and the IT department will visit ImageTech to look at a printer/copier system that could replace our current system when that reaches end of life.
- David Harding's last day will be Friday. He will be working at the North Suburban Public Library District in Loves Park, IL.
- Scholtz reported that the solar panels are generating good refunds from the electric company.
- Scholtz told the Board that he planned to lead them on a tour of the RFID Automated Materials Handling System at a future Board meeting. The RFID conversion is close to completion.

- Scholtz informed the Board that Morton Grove Public Library will join CCS. Another library has expressed interest in joining.

IX. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Carey moved and Grala seconded a motion to go into executive session at 8:28 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

No action was taken.

Grala moved and Carey seconded a motion to come out of executive session at 8:48 p.m.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

X. Old Business

None

XI. New Business

1. Oath of office administered to Jackie Fogleman

Fogleman took the Oath of Office at the beginning of the meeting.

2. Voting for Slate of Officers previously approved 7/17/2018

The Slate of Officers for FY2018-19 consisted of Schubert for President, Carey for Vice President, Grala for Treasurer, and Leccese for Secretary. The new officers took their Oaths of Office earlier in the meeting.

Carey moved and Stone seconded a motion to approve the Slate of Officers.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

3. Dates for Board meetings for FY2018-19—set calendar

The Board discussed alternate days of the month to hold Board meetings.

Schubert moved and Grala seconded a motion to move the dates of Board meetings to the second Tuesday of the month for FY 2018-19 starting November 13, 2018, while continuing to sign and pay the invoices on the third Tuesday of the month.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None
Abstain: None
Absent: None
Motion Passed

4. Finance and Investment Policy

Scholtz incorporated Grala's suggestions into a final draft of the policy.
Grala moved and Fogleman seconded a motion to revise the Finance and Investment Policy, rescinding and replacing Ordinance No. 2010/2011-2.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None
Abstain: None
Absent: None
Motion Passed

5. Approval of Secretary's Audit for FY 2017/18

Grala and Leccese reported that they had examined the Board documents and that all mistakes or omissions were corrected.

Grala moved and Leccese seconded a motion to approve the Secretary's Audit for FY 2017/2018.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None
Abstain: None
Absent: None
Motion Passed

6. Approval of the Tentative Budget and Appropriation Ordinance (TBAO) for MPLD, FY July 1, 2018—June 30, 2019, Ordinance No. 2018/2019-1

Schubert moved and Grala seconded a motion to approve the Tentative Budget and Appropriation Ordinance (TBAO) for MPLD, FY July 1, 2018—June 30, 2019, Ordinance No. 2018/2019-1

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None
Abstain: None
Absent: None
Motion Passed

7. Approval of the 2018 Illinois Public Library Annual Report (IPLAR)

Leccese questioned the number listed for downloadable videos. Edminster explained that SirsiDynix had tracked downloadable materials differently from the way Polaris does resulting in a lower number but we had no alternate way to generate a valid number.

Scholtz took the opportunity to mention that a requirement for this year's Per Capita grant is for Board members to view online programs focusing on meeting the needs of patrons with challenges or disabilities. He will distribute a list of programs for Board members to view at home or here at the library.

Leccese moved and Grala seconded a motion to approve the 2018 Illinois Public Library Annual Report (IPLAR).

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None
Abstain: None
Absent: None

Motion Passed

8. DISC profiles/teamwork and possible Strategic Planning meeting
The Board decided to discuss this topic at their next meeting.

XII. Any and All Other Business That May Properly Come Before the Board

Stone shared an informal online poll from the Northwest Herald regarding how the paper's readers use their library. It said that 49% of respondents do not use their library; 35% use it for books; 75 for classes/events; 5 % for borrowing DVDs; and 4% for free Internet. The Board discussed ways to increase library usage. Scholtz suggested having Kathy Lambert, the library's Public Relations Manager attend a future Board meeting to discuss increasing library use with the Board.

XIII. Adjournment

Stone moved and Grala seconded a motion to adjourn the meeting at 8:58 p.m.

Ayes: Carey, Fogleman, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

Respectfully Submitted,

Monica Leccese, Secretary

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

AUGUST 2018

McHenry Public Library District
Balance Sheet
As of August 31, 2018

	<u>Aug 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1060 · First Midwest Bank-Money Market	
1060100 · MM - General - First Midwest	802,933.41
1060200 · MM - Spec Reserve-First Midwest	1,458,182.79
1060300 · MM - Grant & Gift-First Midwest	459,207.65
Total 1060 · First Midwest Bank-Money Market	<u>2,720,323.85</u>
1070100 · HSA/Building - First Midwest	337,397.37
1615100 · General Account - First Midwest	223,955.23
1625100 · Payroll Account - First Midwest	189,043.64
1635100 · Imprest Account - First Midwest	2,564.51
1045100 · PROPAY	5,382.56
Total Checking/Savings	<u>3,478,667.16</u>
Other Current Assets	
1005100 · Petty Cash	800.00
1500200 · Due from General Fund	550,000.00
Total Other Current Assets	<u>550,800.00</u>
Total Current Assets	<u>4,029,467.16</u>
TOTAL ASSETS	<u>4,029,467.16</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500100 · Due to Special Reserve Fund	550,000.00
Total Other Current Liabilities	<u>550,000.00</u>
Total Current Liabilities	<u>550,000.00</u>
Total Liabilities	<u>550,000.00</u>
Equity	
3010100 · Fund Balance - General	1,347,961.08
3010200 · Fund Balance - Special Reserve	1,807,615.80
3010300 · Fund Balance - Grants & Gifts	417,289.60
Net Income	(93,399.32)
Total Equity	<u>3,479,467.16</u>
TOTAL LIABILITIES & EQUITY	<u>4,029,467.16</u>

McHenry Public Library District
Balance Sheet

August 31, 2018

ASSETS

Current Assets

Checking/Savings

1060 · First Midwest Bank-Money Market

1060100 · MM - General - First Midwest 891,438.99

1060200 · MM - Spec Reserve-First Midwest 1,458,132.59

1060300 · MM - Grant & Gift-First Midwest 416,564.85

Total 1060 · First Midwest Bank-Money Market 2,766,136.43

1070100 · HSA/Building - First Midwest 341,013.21

1615100 · General Account - First Midwest 66,334.69

1625100 · Payroll Account - First Midwest 108,486.93

1635100 · Imprest Account - First Midwest 2,564.51

1045100 · PROPAY 5,382.56

Total Checking/Savings 3,289,918.33

Other Current Assets

1005100 · Petty Cash 800.00

1500200 · Due from General Fund 550,000.00

Total Other Current Assets 550,800.00

Total Current Assets 3,840,718.33

TOTAL ASSETS 3,840,718.33

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2500100 · Due to Special Reserve Fund 550,000.00

Total Other Current Liabilities 550,000.00

Total Current Liabilities 550,000.00

Total Liabilities 550,000.00

Equity

3010100 · Fund Balance - General 1,347,961.08

3010200 · Fund Balance - Special Reserve 1,807,615.80

3010300 · Fund Balance - Grants & Gifts 417,289.60

Net Income (282,148.15)

Total Equity 3,290,718.33

TOTAL LIABILITIES & EQUITY 3,840,718.33

McHenry Public Library District
Statement of Revenues and Expenditures
August 2018

	Aug 18
Income	
6010100 · Property Taxes	280,179.89
6030100 · Interest Income - General	30.70
6030200 · Interest Income - Spec Reserve	50.20
6030300 · Interest Income - Grant & Gifts	14.34
6050100 · Fines	1,942.64
6060100 · Photocopier & Fax Income	357.50
6070300 · General Fund Gifts	8.22
6105100 · Cobra/Retiree Insurance Pmts	2,984.35
6120100 · Meeting Room Fees	85.00
6130100 · Misc Incom -General(Sales/Fees)	162.44
6150100 · Lost & Damged Materials	440.28
6170300 · Per Capita Grant	52,528.75
Total Income	338,784.31
Gross Profit	338,784.31
Expense	
8010100 · Adult Books	5,670.97
8020100 · Youth Books	4,203.20
8030100 · Magazines & Newspapers	62.83
8040300 · Operating Fund Gifts	8,477.60
8050100 · Adult AV Materials	5,892.34
8060100 · Youth AV Materials	649.26
8090100 · eBook & eMagazine Services	2,284.45
8095100 · Electonic Subscriptions	1,537.00
8110100 · Bank Service Charges	47.20
8120100 · Library Supplies	1,025.20
8130100 · Tech Services Supplies	2,554.66
8140100 · Adult Programs & Supplies	2,160.00
8147100 · Summer Reading Club	264.65
8150100 · Youth Programs & Supplies	2,898.64
8245100 · Comp/OfcEqp/CopierRepairs/Contr	23,853.64
8310100 · CCS & Polaris Expenses	7,268.17
8320100 · Network Expenses	3,489.59
8410100 · Payroll Exp, Acctg & Audit Serv	387.00
8430100 · Automation & Misc Consultants	300.00
8510100 · Printing	5,161.04
8540100 · Postage	347.94
8550100 · Public Relations/Promotions	1,265.87
8610100 · Electricity	4,099.22
8620100 · Gas	194.23
8630100 · Telephone & Internet Services	922.90
8640100 · Water & Sewer	1,905.89
8740100 · Building & Grounds	8,385.98
8760100 · Hospitality	1,267.33
8770100 · Interlibrary Loan Fees & Losses	24.90
8800311 · Adult Materials - PER CAPITA	952.56
8800321 · Youth Materials - PER CAPITA	466.70
8940100 · Health & Life Insurance	44,662.28

3:43 PM
09/14/18
Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures
August 2018

	Aug 18
8960100 · Memberships & Dues	282.54
9090100 · Additional Capital Projects	7,069.70
Total Expense	150,035.48
Net Income	188,748.83

3:55 PM

09/14/18

Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures by Class

July through August 2018

	100 General Fund	200 Special Reserve F...	300 Grant and Gift Fund	TOTAL
Income				
6010100 · Property Taxes	314,693.40	0.00	0.00	314,693.40
6030100 · Interest Income - General	72.54	0.00	0.00	72.54
6030200 · Interest Income - Spec Reserve	0.00	98.04	0.00	98.04
6030300 · Interest Income - Grant & Gifts	0.00	0.00	28.02	28.02
6035100 · Dividends	52.00	0.00	0.00	52.00
6050100 · Fines	3,603.82	0.00	0.00	3,603.82
6060100 · Photocopier & Fax Income	1,161.83	0.00	0.00	1,161.83
6070300 · General Fund Gifts	0.00	0.00	19.79	19.79
6090100 · Annexation Impact Fees	12,560.00	0.00	0.00	12,560.00
6105100 · Cobra/Retiree Insurance Pmts	4,202.36	0.00	0.00	4,202.36
6120100 · Meeting Room Fees	160.00	0.00	0.00	160.00
6130100 · Misc Incom -General(Sales/Fees)	521.66	0.00	0.00	521.66
6150100 · Lost & Damged Materials	1,664.41	0.00	0.00	1,664.41
6170300 · Per Capita Grant	0.00	0.00	52,528.75	52,528.75
Total Income	338,692.02	98.04	52,576.56	391,366.62
Gross Profit	338,692.02	98.04	52,576.56	391,366.62
Expense				
8010100 · Adult Books	7,255.89	0.00	0.00	7,255.89
8020100 · Youth Books	4,643.64	0.00	0.00	4,643.64
8030100 · Magazines & Newspapers	11,432.91	0.00	0.00	11,432.91
8040300 · Operating Fund Gifts	0.00	0.00	9,227.60	9,227.60
8050100 · Adult AV Materials	6,160.07	0.00	0.00	6,160.07
8060100 · Youth AV Materials	1,683.78	0.00	0.00	1,683.78
8080100 · Video Games	1,339.11	0.00	0.00	1,339.11
8090100 · eBook & eMagazine Services	4,266.37	0.00	0.00	4,266.37
8095100 · Electronic Subscriptions	6,777.64	0.00	0.00	6,777.64
8110100 · Bank Service Charges	84.11	0.00	0.00	84.11
8120100 · Library Supplies	2,804.59	0.00	0.00	2,804.59
8130100 · Tech Services Supplies	6,926.32	0.00	0.00	6,926.32
8140100 · Adult Programs & Supplies	2,393.95	0.00	0.00	2,393.95
8145100 · Circulation Supplies	180.60	0.00	0.00	180.60
8147100 · Summer Reading Club	2,098.49	0.00	0.00	2,098.49
8150100 · Youth Programs & Supplies	5,372.19	0.00	0.00	5,372.19
8245100 · Comp/OfcEqp/CopierRepairs/Contr	23,853.64	0.00	0.00	23,853.64
8310100 · CCS & Polaris Expenses	13,231.12	0.00	0.00	13,231.12
8320100 · Network Expenses	5,221.11	0.00	0.00	5,221.11
8410100 · Payroll Exp, Acctg & Audit Serv	2,203.50	0.00	0.00	2,203.50
8430100 · Automation & Misc Consultants	300.00	0.00	0.00	300.00
8510100 · Printing	5,161.04	0.00	0.00	5,161.04
8540100 · Postage	556.48	0.00	11.65	568.13
8550100 · Public Relations/Promotions	1,573.85	0.00	0.00	1,573.85
8610100 · Electricity	6,206.55	0.00	0.00	6,206.55
8620100 · Gas	194.23	0.00	0.00	194.23
8630100 · Telephone & Internet Services	1,981.73	0.00	0.00	1,981.73
8640100 · Water & Sewer	1,905.89	0.00	0.00	1,905.89
8740100 · Building & Grounds	11,567.42	0.00	0.00	11,567.42
8760100 · Hospitality	1,614.53	0.00	0.00	1,614.53
8770100 · Interlibrary Loan Fees & Losses	24.90	0.00	0.00	24.90
8800311 · Adult Materials - PER CAPITA	0.00	0.00	952.56	952.56
8800321 · Youth Materials - PER CAPITA	0.00	0.00	466.70	466.70
8910100 · Salaries	213,378.56	0.00	0.00	213,378.56
8920100 · FICA/Medicare	15,480.61	0.00	0.00	15,480.61
8930100 · IMRF	23,108.29	0.00	0.00	23,108.29
8940100 · Health & Life Insurance	70,670.47	0.00	0.00	70,670.47
8960100 · Memberships & Dues	302.54	0.00	0.00	302.54
8970100 · Travel	1,125.21	0.00	0.00	1,125.21
8980100 · Meetings & Training	370.90	0.00	0.00	370.90
9060100 · Library Furnishings	123.79	0.00	0.00	123.79
9090100 · Additional Capital Projects	10,531.41	0.00	0.00	10,531.41
Total Expense	474,107.43	0.00	10,658.51	484,765.94
Net Income	(135,415.41)	98.04	41,918.05	(93,399.32)

McHenry Public Library District
Statement of Revenue and Expenditures Budget vs. Actual

August 1, 2018 - August 31, 2018 - General Fund

	Jul 18	Budget	\$ Over Budget	% of Budget
		Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	314,693.40	3,180,655.42	(2,865,962.02)	9.89%
6030100 · Interest Income - General	72.54	5,000.00	(4,927.46)	1.45%
6035100 · Dividends	52.00	500.00	(448.00)	10.4%
6040100 · Nonresident/Enhanced Cards	0.00	1,000.00	(1,000.00)	0.0%
6050100 · Fines	3,603.82	47,000.00	(43,396.18)	7.67%
6055100 · Referral/Collection Fees	0.00	1,000.00	(1,000.00)	0.0%
6060100 · Photocopier & Fax Income	1,161.83	20,000.00	(18,838.17)	5.81%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	4,202.36	13,500.00	(9,297.64)	31.13%
6110100 · Program Fees/Misc Fees	0.00	4,200.00	(4,200.00)	0.0%
6120100 · Meeting Room Fees	160.00	1,000.00	(840.00)	16.0%
6130100 · Misc Incom -General(Sales/Fees)	521.66	15,000.00	(14,478.34)	3.48%
6150100 · Lost & Damged Materials	1,664.41	5,000.00	(3,335.59)	33.29%
Total Income	338,692.02	3,294,855.42	(2,956,163.40)	10.28%
Gross Profit	338,692.02	3,294,855.42	(2,956,163.40)	10.28%
Expense				
8010100 · Adult Books	7,255.89	91,500.00	(84,244.11)	7.93%
8020100 · Youth Books	4,643.64	59,000.00	(54,356.36)	7.87%
8025100 · Professional Resources	0.00	5,500.00	(5,500.00)	0.0%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,432.91	15,500.00	(4,067.09)	73.76%
8050100 · Adult AV Materials	6,160.07	45,000.00	(38,839.93)	13.69%
8060100 · Youth AV Materials	1,683.78	15,000.00	(13,316.22)	11.23%
8080100 · Video Games	1,339.11	11,000.00	(9,660.89)	12.17%
8090100 · eBook & eMagazine Services	4,266.37	64,000.00	(59,733.63)	6.67%
8095100 · Electronic Subscriptions	6,777.64	80,000.00	(73,222.36)	8.47%
8110100 · Bank Service Charges	84.11	200.00	(115.89)	42.06%
8120100 · Library Supplies	2,804.59	10,000.00	(7,195.41)	28.05%
8130100 · Tech Services Supplies	6,926.32	40,000.00	(33,073.68)	17.32%
8135100 · Bindery	0.00	200.00	(200.00)	0.0%
8140100 · Adult Programs & Supplies	2,393.95	17,500.00	(15,106.05)	13.68%
8145100 · Circulation Supplies	180.60	25,000.00	(24,819.40)	0.72%
8147100 · Summer Reading Club	2,098.49	7,000.00	(4,901.51)	29.98%
8150100 · Youth Programs & Supplies	5,372.19	21,500.00	(16,127.81)	24.99%
8215100 · Collection Agency Fees	0.00	1,500.00	(1,500.00)	0.0%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	23,853.64	59,000.00	(35,146.36)	40.43%
8260100 · Misc Contracted Services	0.00	8,000.00	(8,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & Polaris Expenses	13,231.12	75,000.00	(61,768.88)	17.64%
8320100 · Network Expenses	5,221.11	30,000.00	(24,778.89)	17.4%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	2,203.50	78,500.00	(76,296.50)	2.81%
8420100 · Legal Services	0.00	4,700.00	(4,700.00)	0.0%
8430100 · Automation & Misc Consultants	300.00	20,000.00	(19,700.00)	1.5%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	5,161.04	30,000.00	(24,838.96)	17.2%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%

	Jul 18	Budget	\$ Over Budget	% of Budget
8540100 · Postage	556.48	15,000.00	(14,443.52)	3.71%
8550100 · Public Relations/Promotions	1,573.85	7,000.00	(5,426.15)	22.48%
8610100 · Electricity	6,206.55	25,000.00	(18,793.45)	24.83%
8620100 · Gas	194.23	4,500.00	(4,305.77)	4.32%
8630100 · Telephone & Internet Services	1,981.73	14,000.00	(12,018.27)	14.16%
8640100 · Water & Sewer	1,905.89	6,800.00	(4,894.11)	28.03%
8720100 · Building/Auto Insurance	0.00	33,000.00	(33,000.00)	0.0%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	11,567.42	54,000.00	(42,432.58)	21.42%
8760100 · Hospitality	1,614.53	10,000.00	(8,385.47)	16.15%
8770100 · Interlibrary Loan Fees & Losses	24.90	700.00	(675.10)	3.56%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8910100 · Salaries	213,378.56	1,840,000.00	(1,626,621.44)	11.6%
8920100 · FICA/Medicare	15,480.61	148,000.00	(132,519.39)	10.46%
8930100 · IMRF	23,108.29	205,000.00	(181,891.71)	11.27%
8940100 · Health & Life Insurance	70,670.47	290,000.00	(219,329.53)	24.37%
8950100 · Tuition Reimbursement	0.00	10,000.00	(10,000.00)	0.0%
8960100 · Memberships & Dues	302.54	8,000.00	(7,697.46)	3.78%
8970100 · Travel	1,125.21	11,000.00	(9,874.79)	10.23%
8980100 · Meetings & Training	370.90	6,000.00	(5,629.10)	6.18%
9050200 · Library District Act	0.00	375,000.00	(375,000.00)	0.0%
9060100 · Library Furnishings	123.79	48,000.00	(47,876.21)	0.26%
9070100 · Library Equipment	0.00	45,000.00	(45,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	10,531.41	150,000.00	(139,468.59)	7.02%
Total Expense	474,107.43	4,161,600.00	(3,687,492.57)	11.39%
Net Income	(135,415.41)	(866,744.58)	731,329.17	15.62%

3:51 PM

09/14/18

Cash Basis

McHenry Public Library District

Statement of Revenues and Expenditures Budget vs. Actual

July 1, 2018 - August 31, 2018 - Special Reserve Fund

	Jul - Aug 18	Budget	\$ Over Budget	% of Budget
Income				
6030200 · Interest Income - Spec Reserve	98.04	0.00	98.04	100.0%
Total Income	98.04	0.00	98.04	100.0%
Gross Profit	98.04	0.00	98.04	100.0%
Net Income	98.04	0.00	98.04	100.0%

3:51 PM

09/14/18

Cash Basis

McHenry Public Library District

Statement of Revenues and Expenditures Budget vs. Actual

July 1, 2018 - August 31, 2018 - Grant and Gift Fund

	Jul - Aug 18	Budget	\$ Over Budget	% of Budget
Income				
6030300 · Interest Income - Grant & Gifts	28.02	0.00	28.02	100.0%
6070300 · General Fund Gifts	19.79	0.00	19.79	100.0%
6170300 · Per Capita Grant	52,528.75			
Total Income	52,576.56	0.00	52,576.56	100.0%
Gross Profit	52,576.56	0.00	52,576.56	100.0%
Expense				
8040300 · Operating Fund Gifts	9,227.60	0.00	9,227.60	100.0%
8540100 · Postage	11.65			
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	952.56	0.00	952.56	100.0%
8800321 · Youth Materials - PER CAPITA	466.70	0.00	466.70	100.0%
Total Expense	10,658.51	32,628.34	(21,969.83)	32.7%
Net Income	41,918.05	(32,628.34)	74,546.39	(128.5)%

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09/14/18

Cash Basis

McHenry Public Library District

Statement of Revenues and Expenditures Budget vs. Actual

July 1, 2018 - August 31, 2018 - Special Reserve Fund

	<u>Jul - Aug 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
6030200 - Interest Income - Spec Reserve	<u>98.04</u>	<u>0.00</u>	<u>98.04</u>	<u>100.0%</u>
Total Income	<u>98.04</u>	<u>0.00</u>	<u>98.04</u>	<u>100.0%</u>
Gross Profit	<u>98.04</u>	<u>0.00</u>	<u>98.04</u>	<u>100.0%</u>
Net Income	<u>98.04</u>	<u>0.00</u>	<u>98.04</u>	<u>100.0%</u>

McHenry Public Library District
Statement of Revenues and Expenditures Budget vs. Actual
August 2018

	Budget		\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	314,693.40	3,180,655.42	(2,865,962.02)	9.89%
6030100 · Interest Income - General	72.54	5,000.00	(4,927.46)	1.45%
6030200 · Interest Income - Spec Reserve	98.04	0.00	98.04	100.0%
6030300 · Interest Income - Grant & Gifts	28.02	0.00	28.02	100.0%
6035100 · Dividends	52.00	500.00	(448.00)	10.4%
6040100 · Nonresident/Enhanced Cards	0.00	1,000.00	(1,000.00)	0.0%
6050100 · Fines	3,603.82	47,000.00	(43,396.18)	7.67%
6055100 · Referral/Collection Fees	0.00	1,000.00	(1,000.00)	0.0%
6060100 · Photocopier & Fax Income	1,161.83	20,000.00	(18,838.17)	5.81%
6070300 · General Fund Gifts	19.79	0.00	19.79	100.0%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	4,202.36	13,500.00	(9,297.64)	31.13%
6110100 · Program Fees/Misc Fees	0.00	4,200.00	(4,200.00)	0.0%
6120100 · Meeting Room Fees	160.00	1,000.00	(840.00)	16.0%
6130100 · Misc Incom -General(Sales/Fees)	521.66	15,000.00	(14,478.34)	3.48%
6150100 · Lost & Damged Materials	1,664.41	5,000.00	(3,335.59)	33.29%
6170300 · Per Capita Grant	52,528.75			
Total Income	391,366.62	3,294,855.42	(2,903,488.80)	11.88%
Gross Profit	391,366.62	3,294,855.42	(2,903,488.80)	11.88%
Expense				
8010100 · Adult Books	7,255.89	91,500.00	(84,244.11)	7.93%
8020100 · Youth Books	4,643.64	59,000.00	(54,356.36)	7.87%
8025100 · Professional Resources	0.00	5,500.00	(5,500.00)	0.0%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,432.91	15,500.00	(4,067.09)	73.76%
8040300 · Operating Fund Gifts	9,227.60	0.00	9,227.60	100.0%
8050100 · Adult AV Materials	6,160.07	45,000.00	(38,839.93)	13.69%
8060100 · Youth AV Materials	1,683.78	15,000.00	(13,316.22)	11.23%
8080100 · Video Games	1,339.11	11,000.00	(9,660.89)	12.17%
8090100 · eBook & eMagazine Services	4,266.37	64,000.00	(59,733.63)	6.67%
8095100 · Electronic Subscriptions	6,777.64	80,000.00	(73,222.36)	8.47%
8110100 · Bank Service Charges	84.11	200.00	(115.89)	42.06%
8120100 · Library Supplies	2,804.59	10,000.00	(7,195.41)	28.05%
8130100 · Tech Services Supplies	6,926.32	40,000.00	(33,073.68)	17.32%
8135100 · Bindery	0.00	200.00	(200.00)	0.0%
8140100 · Adult Programs & Supplies	2,393.95	17,500.00	(15,106.05)	13.68%
8145100 · Circulation Supplies	180.60	25,000.00	(24,819.40)	0.72%
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8430100 · Automation & Misc Consultants	300.00	20,000.00	(19,700.00)	1.5%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	5,161.04	30,000.00	(24,838.96)	17.2%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	568.13	15,000.00	(14,431.87)	3.79%
8550100 · Public Relations/Promotions	1,573.85	7,000.00	(5,426.15)	22.48%
8610100 · Electricity	6,206.55	25,000.00	(18,793.45)	24.83%
8620100 · Gas	194.23	4,500.00	(4,305.77)	4.32%
8630100 · Telephone & Internet Services	1,981.73	14,000.00	(12,018.27)	14.16%
8640100 · Water & Sewer	1,905.89	6,800.00	(4,894.11)	28.03%
8720100 · Building/Auto Insurance	0.00	33,000.00	(33,000.00)	0.0%

		Budget	\$ Over Budget	% of Budget
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	11,567.42	54,000.00	(42,432.58)	21.42%
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8770100 · Interlibrary Loan Fees & Losses	24.90	700.00	(675.10)	3.56%
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8980100 · Meetings & Training	370.90	6,000.00	(5,629.10)	6.18%
9050200 · Library District Act	0.00	375,000.00	(375,000.00)	0.0%
9060100 · Library Furnishings	123.79	48,000.00	(47,876.21)	0.26%
9070100 · Library Equipment	0.00	45,000.00	(45,000.00)	0.0%

McHenry Public Library District

LIBRARIAN'S REPORT

August 2018

Administration

- B. Edminster represented the library at the Character Counts! Coalition meeting. He is nominated to be President on the slate of officers to be voted on next month, 8/23.
- Along with all staff, J. Scholtz and B. Edminster attended the out-service held while the library was closed for carpet cleaning, 8/24. Thanks to in-service committee and S. Yazel for planning. Staff visited several different libraries – IT went to Imagetec and a rep from RAILS presented a program as staff met at the McHenry Bank & Trust meeting room in the afternoon. At the Library, all carpets were cleaned by Service Master.
- Purchased 6 new copiers from local company, Imagetec. They will replace all older Toshiba – 6-8 years old. Streamlined interface, faster and less expensive to operate + improved functionality and they'll work with our existing network/coin-ops. Imagetec is a McHenry-based company so sales/service/parts are available immediately. Install sometime in mid-Sept. depending upon IT availability
- J. Scholtz talked to 2-3 insurance companies concerning liability insurance for FY2018/19.
- Admin – S. Yazel and P. Torgersen working diligently on TriNet configuration/staff training.
- J. Scholtz met with reps from 6 VoIP providers to ferret out preliminary information about logistics, setup, equipment, infrastructure, maintenance, performance and pricing. Staff phone committee to be set up soon – waiting for a bit of 'rest' time between projects for our RFID/AMH and TriNet conversion to start to go smoothly.
- J. Scholtz/P. Torgersen finishing up documents for FY2018/19 budget.
- J. Scholtz getting documents ready for annual audit – done by Eder, Casella & Co.

Adult Services

- A patron who was put in charge of maintaining her employer's website was struggling with the design software. Even though he was unfamiliar with that particular software, Z. Terrill helped the patron figure out how to change the homepage picture and move items around. Then he went back to show her step by step what she would need to do in the future. She was very grateful and expressed her appreciation for the library always being able to help her in whatever she is trying to do.
- D. Gaudio reports that the program *Sell Your Stuff Online* brought in 11 people who had never been to one of our library programs before and one person who had never been to our library before.
- As part of the 8/24 "Out-Service" meeting, the Adult Services Department visited Algonquin Public Library for a tour of their newly renovated spaces. Our tour guide provided useful insights into the planning and execution of the renovations.
- T. O'Toole is preparing to weed the Dewey 630-699 collection. Z. Terrill is weeding the Fantasy Fiction collection.
- P. Strain attended two management webinars for TriNet, MPLD's new payroll and scheduling system. She and Z. Terrill are working to adapt the scheduling functions to the Adult Services department's needs.

Building Services

- D. Harding left MPLD on 8/26. J. Scholtz is supervisor for a while. Janitorial staff is scheduled and routine work, room set-ups, etc. go on as always but no projects are scheduled.

- S. Yazel has placed ads in RAILS and Indeed.com and we've gotten some resumes which J. Scholtz is looking over – hopefully, we'll have some qualified candidates and start the interview process soon.
- Salt has been delivered; spreader and plow on pick-up, ready for winter; AC/Heat units on rooftop have been serviced.
- Poplar Creek Building Servs Manager came to see our solar panel array – Scholtz gave him a tour and information.

Circulation

- S. Willis reports a total of 147 expired holds pulled in August
- B. Majka participated in a TriNet webinar 8/2
- Staff attended Library in-service 8/3
- B. Majka attended Manager's Meeting 8/14
- B. Niepsuj and Laurie R. attended CCS ILL Meeting in Crystal Lake 8/23
- Circ staff visited Algonquin Library for our "out-service" 8/24

Human Resources

- Recruiting for 2 vacancies (Building Services Manager & Bilingual Adult Librarian). Response and flow of applicants has been much lower than expected. Considering other advertising options.
- In preparation for compensation structure/design study:
 - Worked with Kathy Milfajt on new job descriptions for the TS Department.
 - Worked with Barb Majka on new job descriptions for Circulation staff.
- Average Salary increase for the Last 3 months – 2.25%
 - This average calculation is missing data from three (3) employees whose salary increase has not yet been submitted.
- Average Salary increase for the FY 2017-2018 was 2.32%
 - Other Fiscal YTD notes: a) three employees did not receive an increase due to performance; b) five employees have received lump-sum merit payments vs. an increase to their base salary
- Worked with Business Manager & TriNet to prepare 1st paycheck on new system for 8/28/18.
- Worked with Business Manager & TriNet to resolve issues that have risen during the implementation process.
- Approx. 2/3 of the staff participated in the library tours and the afternoon meeting we held off-site during the carpet cleaning project on August 24th. The library visits seems to be beneficial and a worthwhile opportunity for the staff.
- Attended Manager's Meeting
- Attended Stateline SHRM meeting (guest speaker on LinkedIn)
- Held 6 TriNet orientation meeting with staff over 2 days.
 - Staff logged into the system to input/verify personal data
 - Staff completed Form I-9s online
 - Enrolled in benefits

Public Relations

- Promoted upcoming events via various media – website, social media, internal LCD monitors.
- Participated in a TriNet webinar and benefits enrollment meeting.
- Attended a staff in-service on Aug. 3.
- Visited Algonquin Library as part of staff "out-service" on Aug. 24, then attended staff lunch and meeting afterwards.

- Sent two e-newsletters to more than 2,000 patrons
- Prepared promotions for September's Library Card Signup Month
- Took pictures at various programs.
- Attended Department Heads meeting Aug. 14.
- Updated website and outdoor sign as needed.

Technical Services

- Circulation and Technical Services have tagged 10,492 items for RFID, bringing our total up to 68% of the collection tagged.
- K. Kimbrel, D. Lavin, K. Meadows, K. Milfajt, P. Radic and K. Walker attended TriNet orientation sessions, 8/7 & 8/8.
- K. Milfajt attended TriNet training webinars for managers, 8/2 & 8/9.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the TS Team meeting, facilitated by K. Milfajt, 8/3.
- K. Kimbrel, D. Lavin, K. Meadows, K. Milfajt, P. Radic and K. Walker participated in the MPLD Staff In-Service, 8/3.
- K. Milfajt participated in part of the MPLD Collection Development Meeting, 8/7.
- K. Milfajt represented the MPLD at the CCS Catalog and Metadata Management meeting, 8/8.
- K. Milfajt facilitated the Contemporary Book Discussion Group discussion of The Chaperone by Laura Moriarty, 8/13.
- K. Walker ran the MPLD Dungeons and Dragons program, 8/14.
- K. Milfajt participated in the MPLD Management Team Meeting, 8/14.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the TS Team meeting, facilitated by K. Milfajt, 8/16.
- K. Milfajt represented the MPLD, the CCS Catalog and Metadata Management Technical Group and the CCS Acquisitions Technical Group at the CCS Database Management Committee meeting, 8/20.
- K Walker and K. Milfajt toured the Northbrook Public Library and met with their acquisitions staff as part of the Out-Service while the MPLD was closed for carpet cleaning, 8/24.

Technology

- IT resolved 138 tickets
- M. Brown and D. Grandon visited Imagetec on 8/24
- IT working on resolving issues with Nayax (credit card readers) and mk Solutions on self-check machines as well as with our Wireless network.

Youth Services

- August Lunch Program: 180 kids; 96 adults; 169 meals; Total Summer Lunch Totals: 1265 kids; 451 adults; 1221 meals
- C. Bergan, M. Puga and E. Andrews were presenters at the McHenry Tri-district conference. This day long teachers' in-service at West Campus was a great opportunity for our school liaison staff to feature Kids' Lit Connection presentations for teachers of grades K-3, K-3 bilingual, grades 4-8 and a database presentation for grades 4-12. These presentations take a lot of planning and practicing and the time was well spent with polished presentations and lots of networking opportunities.

- The pilot project of opt-in library cards with Harrison School has taken off to great success. We have already received almost 150 new card registration and 50 renewals to process. Kudos to C. Bergan and Harrison Media Specialist Denese Anderson for coming up with the idea!
- All YS Staff attending After School Meal training with the Northern IL Food Bank to be prepared for the start of our Supper Program
- YS Staff visited the Vernon Area Library as part of the August Out-Service. Our main focus was looking how they divide up and merchandise their collections. We were especially interested in their grab and go kits, picture book boutiques, leveled early reader collection and separate tween and teen areas.
- J. Einoris has been busy making displays and accompanying bibliographies. Her "gross science" display included a recipe for making slime.
- J. Hume has started incorporating baby sign language into her storytimes. She has been using her hello and goodbye songs with signs and have also added a "sign of the day" to the end of my storytimes. The caregivers have given me great feedback on it (especially the ones that use signs at home)!
- N. Cogswell had a patron ask her if she was the one who recommended *Wonderstruck* to him. She remembered that she did and told him so. He smiled and said that he really liked that one. She told him she was very glad to hear that and that she would always love to hear what he thinks (good or bad) about things that she recommends and even things that she does not.
- G. Doolan's Family Unicorn Day program was a great time. Families moved from station to station making slime, the unicorn paper plate crafts and unicorn picture frame went over well. She had an unicorn puppet that was photobombing the pictures kids were taking and that had the children laughing
- "Life is not what it was when I was growing up!" is what M. Cairo heard from a senior patron at the Questions Desk a few weeks ago. What she didn't expect is what he said next. "Life is so much better when you can freely read a book!" He continued to tell her that growing up in Nazi occupied Germany books were hard to come by and only books available in schools were the books the government allowed! He added, "The world would be a better place if we would seek the knowledge found in sometimes just one book". Her response to the patron, "Thank you for reminding me the power of books".

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added xxx items (-46%) and withdrew 1340 (+33%) compared with July 2016. Staff also mended 1568 items (-131%) and processed 762 new items (-48%). Overall circulation decreased by (-11%) from the previous year/month but we were open 2 days less than last year (27 compared to 29). All areas except Ad. Audio decreased (+14%). Both holds and renewals decreased (-10 and -3%, respectively). Patron traffic was down about (-4%) to 16,364. Also our eMagazine/Zinio was at (-22%) with Hoopla up (+33%). The parking lot demolition/resurfacing and re-sealing/relining went off without a hitch due to great planning by D. Harding and the Maintenance crew – thanks so much for a great job!!

***** Internet use (Adult +8 and youth +15%) but overall, use declined by -13%). Our study room use increased by (xx%) but meeting room use declined (-xx%). Programs: (adult +26%; child -17%) Website hits we +12% but wireless use as (-28%).

Upcoming Events and Projects

- xxx

I, _____, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the McHENRY PUBLIC LIBRARY DISTRICT OF McHenry County, McHenry, Illinois, that the following is a true and correct estimate of revenues, by sources, anticipated to be received by the McHenry Public Library for the fiscal year July1,2018 to June 30, 2019.

GENERAL FUND

A.	ESTIMATED RECEIPTS:	APPROPRIATION	BUDGET
	1. Est. Cash on hand 7/1/18	\$1,565,129.00	\$1,565,129.00
	2. Property Tax Revenues	\$3,180,655.42	\$3,180,655.42
	3. Corporate Replacement Taxes	\$ 0.00	\$ 0.00
	4. General Fund Interest	\$ 7,000.00	\$ 5,000.00
	5. Dividends	\$ 1,000.00	\$ 500.00
	6. Non-Resident Fees	\$ 1,000.00	\$ 1,000.00
	7. Fines & Fees	\$ 50,000.00	\$ 47,000.00
	8. Referral/Collection Fees	\$ 1,000.00	\$ 1,000.00
	9. Photocopier/Fax Income	\$ 20,000.00	\$ 20,000.00
	10. Annexation Impact Fees	\$ 2,000.00	\$ 1,000.00
	12. COBRA/Retiree Insurance Payments	\$ 16,000.00	\$ 13,500.00
	13. Program Fees/Misc. Fees	\$ 6,000.00	\$ 4,200.00
	14. Meeting Room Fees	\$ 2,000.00	\$ 1,000.00
	15. Misc. Sales & Fees	\$ 15,000.00	\$ 15,000.00
	16. Lost & Damaged Materials	\$ 5,000.00	\$ 5,000.00
	17. Over/Short	\$ 500.00	\$ 0.00
	TOTAL GENERAL REVENUE	\$4,872,284.42	\$4,859,984.42

GRANT and GIFT FUND

A.	ESTIMATED REVENUES	APPROPRIATION	BUDGET
	1. Est. Cash on Hand 7/1/2018	\$ 483,000.00	\$ 400,000.00
	2 Per Capita Grant cash on hand	\$ 0.00	\$ 0.00
	3. Grant/Gift Fund Interest	\$ 5,000.00	\$ 2,500.00
	4. General Fund Gifts	\$ 40,000.00	\$ 20,000.00
	5. Per Capita Grant (2016/2017)	\$ 87,000.00	\$ 67,628.00
	6. Misc. Grants	\$ 50,000.00	\$ 50,000.00
	TOT. GRANT/GIFT REVENUES	\$ 665,000.00	\$ 540,128.00

SPECIAL RESERVE FUND

A.	ESTIMATED RECEIPTS	APPROPRIATION	BUDGET
	1. Est. Cash on hand 7/1/18	\$ 1,721,585.00	\$1,721,585.00
	2. Developer Fees	\$ 50,000.00	\$ 25,000.00
	3. Transfer from Other Funds	\$ 0.00	\$ 400,000.00
	4. Reserve Fund Interest	\$ 50,000.00	\$ 3,000.00
	5. Reserve Fund Gifts	\$ 50,000.00	\$ 25,000.00
	6. Bond & Debt Certif. Sale	\$ 0.00	\$ 0.00
	7. Misc. Income SR	\$ 2,000.00	\$ 2,000.00
	TOTAL REVENUES	\$ 1,871,585.00	\$2,176,585.00

Approved: _____
Bradley Schubert, President Pro Tem
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

Attest: _____
Monica Leccese, Secretary



McHenry Public Library District

809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

NOTICE OF PROPOSED TAX INCREASE

McHENRY PUBLIC LIBRARY DISTRICT

- I. A public hearing to approve a proposed levy increase for the McHenry Public Library District for Fiscal Year 2018—2019 will be held on Tuesday, October 16, 2018 at 7 p.m. at the McHenry Public Library District, 809 N. Front Street, McHenry, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact James C. Scholtz, Executive Director, at the McHenry Public Library District, 809 N. Front Street, McHenry, Illinois (815-385-0036)

- II. The corporate and special purpose property taxes extended for Fiscal Year 2017-2018 were \$3,180,653.29.

The proposed corporate and special purpose property taxes to be levied for Fiscal Year 2018-2019 are \$3,180,655.42. This represents a 0.0% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Fiscal Year 2017-2018 were zero (0) dollars.

The estimated property taxes to be levied for debt service and public building commission leases for Fiscal Year 2018-2019 are zero (0) dollars. This represents no increase over the previous year.

- IV. The total property taxes extended for Fiscal Year 2017-2018 were \$3,180,653.29.

The estimated total property taxes to be levied for Fiscal Year 2018-2019 are \$3,180,655.42. This represents a 0.0% increase over the previous year.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, ILLINOIS**

ORDINANCE No. 2018/2019 – 2

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018
AND ENDING JUNE 30, 2019**

WHEREAS, the Illinois Municipal Budget Law, Illinois Revised Statutes, Chapter 85, Section 801, et. seq., as amended, requires all Illinois Municipal Corporations as broadly defined therein, to adopt a combined Annual Budget and Appropriation Ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and,

WHEREAS, pursuant to the above and other appropriate statutes, a Budget and Appropriation Ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection at least thirty (30) days prior to final action thereon, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing to be published on/before August 21, 2018, being more than 30 days prior to said hearing, in a newspaper published within the district.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, as follows:

Section One: The following budget containing a statement of cash on hand at the beginning of the fiscal year, an estimate of all cash receipts of said Library District to be received during such fiscal year from all sources, the estimated expenditures contemplated for such fiscal year and a statement of the estimated cash on hand at the end of such fiscal year be, and the same is hereby adopted as the Budget for said Library District for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and the same sum are hereby appropriated as necessary to defray the said expenses and liabilities of this Public Library District, for the objects and purposes and in the estimated amounts as indicated, for said fiscal year:

I. GENERAL FUND

A. APPROPRIATIONS FOR ESTIMATED REVENUE

ESTIMATED RECEIPTS:	APPROPRIATION	BUDGET
1. Est. Cash on hand 7/01/18	\$ 1,565,129.00	\$ 1,565,129.00
2. Property tax revenues	\$ 3,180,655.42	\$ 3,180,655.42
3. Corporate Replacement Taxes	\$ 0.00	\$ 0.00
4. General Fund Interest	\$ 7,000.00	\$ 5,000.00
5. Dividends	\$ 1,000.00	\$ 500.00
6. Non-Resident Fees	\$ 1,000.00	\$ 1,000.00
7. Fines & Fees	\$ 50,000.00	\$ 47,000.00
8. Referral/Collection Fees	\$ 1,000.00	\$ 1,000.00
9. Photocopier/Fax Income	\$ 20,000.00	\$ 20,000.00
10. Annexation Impact Fees	\$ 2,000.00	\$ 1,000.00
11. COBRA/Retiree Insurance Pmts	\$ 16,000.00	\$ 13,500.00
12. Program Fees/Misc. Fees	\$ 6,000.00	\$ 4,200.00
13. Meeting Room Fees	\$ 2,000.00	\$ 1,000.00
14. Misc. Sales & Fees	\$ 15,000.00	\$ 15,000.00
15. Lost & Damaged Materials	\$ 5,000.00	\$ 5,000.00
16. Over/Short	\$ 500.00	\$ 0.00
TOTAL GENERAL REVENUE	\$ 4,872,284.42	\$ 4,859,984.42

B. APPROPRIATIONS FOR ESTIMATED EXPENDITURES

1. MATERIALS & SUPPLIES	APPROPRIATION	BUDGET
a. Adult Books	\$ 95,000.00	\$ 91,500.00
b. YS Books	\$ 60,000.00	\$ 59,000.00
c. Professional Resources	\$ 5,500.00	\$ 5,500.00
d. Administrative Resources	\$ 7,000.00	\$ 6,000.00
e. Magazines/Newspapers	\$ 20,000.00	\$ 15,500.00
f. Adult AV Materials	\$ 50,000.00	\$ 45,000.00
g. YS AV Materials	\$ 16,000.00	\$ 15,000.00
h. Video Games	\$ 12,000.00	\$ 11,000.00
i. eBook & eMagazine Services	\$ 65,000.00	\$ 64,000.00
j. Electronic Resources	\$ 80,000.00	\$ 80,000.00
k. Bank Service Charges	\$ 500.00	\$ 200.00
l. Library Supplies	\$ 15,000.00	\$ 10,000.00
m. Tech. Services Supplies	\$ 50,000.00	\$ 40,000.00
n. Bindery Services	\$ 200.00	\$ 200.00
o. Adult Programs/Supplies	\$ 20,000.00	\$ 17,500.00
p. Circulation Supplies	\$ 25,000.00	\$ 25,000.00
q. Summer Reading Club	\$ 7,000.00	\$ 7,000.00
r. YS Programs/Supplies	\$ 15,500.00	\$ 21,500.00
2. CONTRACTED SERVICES	APPROPRIATION	BUDGET
a. Collection Agency	\$ 1,500.00	\$ 1,500.00

b. Computer, Office equipment & copier repairs/contracts	\$ 60,000.00	\$ 59,000.00
c. Misc. Contracted Services	\$ 5,000.00	\$ 8,000.00
d. Finance/Late Fee Charges	\$ 500.00	\$ 500.00

3. CATALOG & NETWORK	APPROPRIATION	BUDGET
a. CCS & Polaris Expenses	\$ 80,000.00	\$ 75,000.00
b. Network Expenses	\$ 30,000.00	\$ 30,000.00
c. OCLC Services	\$ 18,000.00	\$ 16,000.00

4. PROFESSIONAL SERVICES	APPROPRIATION	BUDGET
a. Accounting, Payroll & Audit Services	\$ 34,000.00	\$ 78,500.00
b. Legal Services	\$ 2,000.00	\$ 4,700.00
c. Automation & Misc. Consultants	\$ 14,000.00	\$ 20,000.00
d. In-service Honorariums	\$ 1,000.00	\$ 1,000.00

5. PRINTING, PUBLICATIONS & POSTAGE	APPROPRIATION	BUDGET
a. Printing Services	\$ 40,000.00	\$ 30,000.00
b. Public Notices & Ads	\$ 4,000.00	\$ 3,000.00
c. Postage	\$ 20,000.00	\$ 15,000.00
d. Public Relations/Promotions	\$ 10,000.00	\$ 7,000.00

6. UTILITIES	APPROPRIATION	BUDGET
a. Electricity	\$ 30,000.00	\$ 25,000.00
b. Gas	\$ 4,000.00	\$ 4,500.00
c. Telephone & Internet Services	\$ 14,500.00	\$ 14,000.00
d. Water & Sewer	\$ 7,000.00	\$ 6,800.00

7. MISCELLANEOUS OPERATING EXPENSES	APPROPRIATION	BUDGET
a. Building & Auto Insurance	\$ 40,000.00	\$ 33,000.00
c. Bonding & Officers' Liability	\$ 7,000.00	\$ 5,500.00
d. Building & Grounds	\$ 55,000.00	\$ 54,000.00
e. Hospitality	\$ 13,000.00	\$ 10,000.00
f. Interlibrary Loan Fees & Losses	\$ 1,500.00	\$ 700.00
g. Miscellaneous	\$ 4,000.00	\$ 4,000.00

8. PERSONNEL EXPENSES	APPROPRIATION	BUDGET
a. Salaries	\$1,870,000.00	\$1,840,000.00
b. FICA	\$ 150,000.00	\$ 148,000.00
c. IMRF	\$ 215,000.00	\$ 205,000.00
d. Health/Life Insurance	\$ 395,000.00	\$ 290,000.00
e. Tuition Reimbursement	\$ 12,000.00	\$ 10,000.00
f. Memberships & Dues	\$ 8,500.00	\$ 8,000.00
g. Travel	\$ 15,000.00	\$ 14,000.00
h. Meetings & Training	\$ 6,000.00	\$ 5,000.00

9. CAPITAL EXPENSES	APPROPRIATION	BUDGET
a. Library Furnishings	\$ 35,000.00	\$ 48,000.00

b. Library Equipment	\$ 70,000.00	\$ 45,000.00
c. Small Equip. under \$250	\$ 10,000.00	\$ 5,000.00
d. Additional Capital Projects	\$ 400,000.00	\$ 150,000.00
TOTAL GENERAL FUND EXPENSES	\$ 4,226,200.00	\$ 4,186,600.00

	APPROPRIATION	BUDGET
TOTAL GEN. FUND REVENUES	\$ 4,872,284.42	\$4,859,984.42
TOTAL GEN. FUND EXPENSES	\$ 4,226,200.00	\$4,186,600.00

10. Transfer to Reserve Fund	\$ 0.00	\$ 400,000.00
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TOTAL GENERAL FUND EXPENSES	\$ 4,226,200.00	\$4,186,600.00
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II. GRANT and GIFT FUND

A. ESTIMATED REVENUES	APPROPRIATION	BUDGET
1. Est. Cash on Hand 7/1/2018	\$ 483,000.00	\$ 400,000.00
2. Per Capita Grant cash on hand	\$ 0.00	\$ 0.00
3. Grant/Gift Fund Interest	\$ 5,000.00	\$ 2,500.00
4. General Fund Gifts	\$ 40,000.00	\$ 20,000.00
5. Per Capita Grant (2016/2017)	\$ 87,000.00	\$ 67,628.00
6. Misc. Grants	\$ 50,000.00	\$ 50,000.00
TOT. GRANT/GIFT REVENUES	\$ 665,000.00	\$ 540,128.00

B. ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1. Operating Fund Gifts	\$ 500,000.00	\$ 448,381.10
2. FY 2017-18 Per Capita Grant	\$ 52,528.75	\$ 32,628.34
3. Additional Fund Expenses	\$ 0.00	\$ 0.00
5. Misc. Grants	\$ 25,000.00	\$ 25,000.00
TOT. GRANT/GIFT EXPENSES	\$ 577,528.75	\$ 477,628.34

TOT. GRANT/GIFT REVENUES	\$ 665,000.00	\$ 540,128.00
TOT. GRANT/GIFT EXPENSES	\$ 577,528.75	\$ 477,628.34
Subtotal cash on hand	\$ 87,471.25	\$ 62,499.66
Transfer to Reserve Fund	\$ 0.00	\$ 0.00

III. SPECIAL RESERVE FUND

A. ESTIMATED RECEIPTS	APPROPRIATION	BUDGET
1. Est. Cash on hand 7/1/18	\$ 1,721,585.00	\$1,721,585.00
2. Developer Fees	\$ 50,000.00	\$ 25,000.00
3. Transfer from Other Funds	\$ 0.00	\$ 400,000.00
4. Reserve Fund Interest	\$ 50,000.00	\$ 3,000.00
5. Reserve Fund Gifts	\$ 50,000.00	\$ 25,000.00
6. Bond & Debt Certif. Sale	\$ 0.00	\$ 0.00
7. Misc. Income SR	\$ 2,000.00	\$ 2,000.00
TOTAL REVENUES	\$ 1,871,585.00	\$2,176,585.00
B. ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1. Debt Service	\$ 0.00	\$ 0.00
2. Improvements not related to Expansion/Renovation	\$ 200,000.00	\$ 150,000.00
3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 225,000.00
TOTAL EXPENSES	\$ 300,000.00	\$ 375,000.00
TOTAL RESERVE FUND REVENUES	\$ 1,871,585.00	\$ 2,176,585.00
TOTAL RESERVE FUND EXPENSES	\$ 300,000.00	\$ 375,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I. General Fund	\$ 4,226,200.00
II. Grant/Gift Fund	\$ 577,528.75
III. Special Reserve Fund	\$ 300,000.00
TOTAL	\$ 5,103,728.75

Section Three: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of:

\$ 5,103,728.75

the same to be divided among the several corporate objects and purposes as herein above specified for said Library District purposes for the aforesaid fiscal year.

III. SPECIAL RESERVE FUND

A.	ESTIMATED RECEIPTS	APPROPRIATION	BUDGET
	1. Est. Cash on hand 7/1/17	\$ 1,721,000.00	\$1,721,585.00
	2. Developer Fees	\$ 50,000.00	\$ 25,000.00
	3. Transfer from Other Funds	\$ 0.00	\$ 800,000.00
	4. Reserve Fund Interest	\$ 50,000.00	\$ 3,000.00
	5. Reserve Fund Gifts	\$ 50,000.00	\$ 25,000.00
	6. Bond & Debt Certif. Sale	\$ 0.00	\$ 0.00
	7. Misc. Income SR	\$ 2,000.00	\$ 2,000.00
	TOTAL REVENUES	\$ 1,871,585.00	\$2,176,585.00
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
	1. Debt Service	\$ 0.00	\$ 0.00
	3. Improvements not related to Expansion/Renovation	\$ 200,000.00	\$ 100,000.00
	3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 50,000.00
	TOTAL EXPENSES	\$ 300,000.00	\$ 150,000.00
	TOTAL RESERVE FUND REVENUES	\$ 1,871,585.00	\$ 2,176,585.00
	TOTAL RESERVE FUND EXPENSES	\$ 300,000.00	\$ 150,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I.	General Fund	\$ 4,875,982.29
II.	Grant/Gift Fund	\$ 639,630.43
III.	Special Reserve Fund	<u>\$ 2,176,585.00</u>
TOTAL		\$ 7,692,197.72

TOTAL GEN. FUND EXPENSES	\$4,261,650.00	\$4,505,150.00
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III. GRANT and GIFT FUND

A.	ESTIMATED REVENUES	APPROPRIATION	BUDGET
1.	Est. Cash on Hand 7/1/17	\$ 437,630.23	\$ 437,630.23
2.	Per Capita Grant cash on hand	\$ 0.00	\$ 0.00
3.	Grant/Gift Fund Interest	\$ 5,000.00	\$ 2,500.00
4.	General Fund Gifts	\$ 40,000.00	\$ 20,000.00
5.	Per Capita Grant	\$ 87,000.00	\$ 84,893.43
6.	Misc. Grants	\$ 50,000.00	\$ 50,000.00
	TOT. GRANT/GIFT REVENUES	\$ 619,630.23	\$ 595,023.66
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1.	Operating Fund Gifts	\$ 500,000.00	\$ 448,381.10
2.	FY2017/18 Per Capita Grant	\$ 52,528.75	\$ 32,628.34
3.	Additional Fund Expenses	\$ 0.00	\$ 0.00
5.	Misc. Grants	\$ 25,000.00	\$ 25,000.00
	TOT. GRANT/GIFT EXPENSES	\$ 577,528.75	\$ 506,009.44
11.	Transfer to Reserve Fund	\$ 0.00	\$ 0.00
	TOT. GRANT/GIFT REVENUES	\$ 619,630.23	\$ 595,023.66
	TOT. GRANT/GIFT EXPENSES	\$ 577,528.75	\$ 506,009.44

III. SPECIAL RESERVE FUND

A.	ESTIMATED RECEIPTS	APPROPRIATION	BUDGET
	1. Est. Cash on hand 7/1/18	\$ 1,721,585.00	\$1,721,585.00
	2. Developer Fees	\$ 50,000.00	\$ 25,000.00
	3. Transfer from Other Funds	\$ 0.00	\$ 400,000.00
	4. Reserve Fund Interest	\$ 50,000.00	\$ 3,000.00
	5. Reserve Fund Gifts	\$ 50,000.00	\$ 25,000.00
	6. Bond & Debt Certif. Sale	\$ 0.00	\$ 0.00
	7. Misc. Income SR	\$ 2,000.00	\$ 2,000.00
	TOTAL REVENUES	\$ 1,871,585.00	\$2,176,585.00
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
	1. Debt Service	\$ 0.00	\$ 0.00
	2. Improvements not related to Expansion/Renovation	\$ 200,000.00	\$ 150,000.00
	3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 225,000.00
	TOTAL EXPENSES	\$ 300,000.00	\$ 375,000.00
	TOTAL RESERVE FUND REVENUES	\$ 1,871,585.00	\$ 2,176,585.00
	TOTAL RESERVE FUND EXPENSES	\$ 300,000.00	\$ 375,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I.	General Fund	\$4,226,200.00
II.	Grant/Gift Fund	\$ 577,528.75
III.	Special Reserve Fund	<u>\$ 300,000.00</u>
TOTAL		\$5,103,728.75

Section Three: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of: **\$5,103,728.75**

the same to be divided among the several corporate objects and purposes as herein above specified for said Library District purposes for the aforesaid fiscal year.

Section Four: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purpose of erecting a new Public Library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor, or acquiring electronic data storage and retrieval facilities.

Section Five: Except as otherwise provided by law, no further appropriations shall be made at any time within such fiscal year, provided that this Library Board may from time to time make transfers between the various items in any fund not affecting the total amount appropriated, or appropriations in excess of those authorized by the Budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of the Trustees present and voting, as provided by 75 ILCS 16/30-90 et. seq., and this Library Board may amend this Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by Statute for the original adoption of a Budget and Appropriation Ordinance; provided, that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of this fiscal year up to twenty percent (20%) of the appropriation shall be available until August 30th for the authorization of payment of obligations incurred prior to the close of the fiscal year, and until September 30th, for the payment of such obligations, and any remaining balances shall be available for the transfer to special reserve to be accumulated, as provided by 75 ILCS 16/40-50.

Section Six: A copy of this Ordinance in tentative form has been made available for public inspection at the Public Library for thirty (30) days and by publishing in a newspaper published within this Public Library District in substantially the following form:

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY COUNTY, McHENRY, ILLINOIS**

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that a Budget and Appropriation Ordinance for the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS, for the fiscal year beginning July 1, 2017, and ending June 30, 2018, is on file and conveniently available for public inspection at the McHENRY PUBLIC LIBRARY DISTRICT, 809 North Front Street, McHenry, Illinois and with the Secretary of the District, Monica Leccese, and the Library's Executive Director, James C. Scholtz, at 809 North Front Street, McHenry, Illinois, and will so remain on file until the final action thereon by the Board of Library Trustees.

FURTHER NOTICE IS HEREBY GIVEN that a public hearing on said Budget and Appropriation Ordinance will be held at 7:00 p.m., Tuesday, September 18, 2018 at the McHENRY PUBLIC LIBRARY DISTRICT BUILDING, 809 North Front Street, McHenry, Illinois, and that final action will be taken thereon by the Board of Library Trustees to be held immediately after said hearing at the time and place aforesaid.

Published by direction of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS.

DATED this 18th day of September 2018

THE McHENRY PUBLIC LIBRARY DISTRICT,
McHENRY COUNTY, McHENRY, ILLINOIS

BY: _____
Monica Leccese, Secretary
Board of Library Trustees
McHenry Public Library District

Section Seven: This Ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/30-55, et. seq, 75 ILCS 16/30-85 et. seq.; and 75 ILCS 16/40-50 et. seq.; and the Illinois Revenue Code, 35 ILCS 205/157 et. seq., and other statutes hereunto appertaining.

Section Eight: This Library Board hereby certifies that all applicable provisions of 35 ILCS 215/1 as amended, ("The Illinois Truth-in-Taxation Statute") have been complied with.

Section Nine: Pursuant to 35 ILCS 200/18-165 this Library Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction of provisions of the Personal Property Tax Replacement Fund Act are not applicable thereto.

Section Ten: This Ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law, and any resolutions or ordinance in conflict therewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this Act specifically covered thereby, and shall not affect any other provisions or part of this Act, but shall be severable therefrom.

PASSED by the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS this 18th day of September, 2018, by a vote of:

AYES:

NAYS:

ABSTAINING:

ABSENT:

Approved: _____
Bradley Schubert, President
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

Attest: _____
Monica Leccese, Secretary

STATE OF ILLINOIS)
COUNTY OF McHENRY)

CERTIFICATE

I, MONICA LECCESE DO HEREBY CERTIFY that the attached ORDINANCE NO. 2018-2019-2 , COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE McHENRY PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019, is a true and correct copy of said Ordinance which was presented in a public hearing on September 18th, 2018 and passed, and recorded by said Library Board at their Library Board meeting on September 18th, 2018.

**Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees**

Subscribed and sworn before me this 18th day of September 2018.

Reuben William Edminster, Notary Public

My commission expires: _____

J. Scholtz <jscholtz@mchenrylibrary.org>

Public Funds Investment Act: New Investments, New Strategies

Erik Stoltz <estoltz@pmanetwork.com>
Reply-To: Erik Stoltz <estoltz@pmanetwork.com>
To: James Scholtz <jscholtz@mchenrylibrary.org>

Tue, Sep 11, 2018 at 9:02 AM

[Click here](#) to view this message in a browser window.



Public Funds Investment Act:

New Investments, New Strategies by Brian Hextell

Governor Bruce Rauner signed legislation in August 2018 amending the Public Funds Investment Act to allow public entities to invest in corporate obligations with maturities up to three years. Prior legislation restricted corporate obligations to those maturing in 270 days or less.

Continue reading below...



Public Funds Investment Act- Brian Hextell (muni version).pdf

About the author...



Brian Hextell

Senior Vice President

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Two New Laws Increase Obligations on Illinois Employers

By [Jim Griffin](#), JD, Employment Counsel

Published September 11, 2018



Governor Rauner recently signed into law two bills that impose new obligations for Illinois employers. One bill amended the Nursing Mothers in the Workplace Act and the other amended the Wage Payment and Collection Act.

The first bill, which Governor Rauner signed on August 21, 2018, and

which is effective immediately, now requires employers of more than five employees to provide employees who are nursing with reasonable **paid** break time to express milk for up to one year after the child's birth. Previously, the law only required unpaid break time, but it did not limit the timeframe to one year. The amended law does allow employers to require employees to express milk during any break time already provided, which would include an **unpaid** 30-minute lunch period, if that is what the employer provides. Any additional reasonable break time to express milk would have to be paid.

The bill also made it more difficult for employers to avoid having to comply with its requirements. Previously, an employer was not required to provide the break time if doing so would unduly disrupt the employer's operations. Under the amended law, an employer would have to demonstrate that complying with the break requirements would create an undue hardship for the employer, which is a much more difficult standard to meet.

The second bill, signed by Governor Rauner on August 26, 2018, and which is effective January 1, 2019, **requires** employers to reimburse employees for "all

necessary expenses that are incurred by the employee within the employee's scope of employment and that are directly related to services performed for the employer." 820 ILCS 115/9.5(a). The law specifically excludes losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the employer's negligence.

Employers must examine their current practices, and make sure that, by January 1, 2019, they come into compliance with the new law. For instance, employers who previously did not reimburse employees for their work-related mileage (excluding the regular commute) must now be sure to do so. Similarly, employers who previously may have reimbursed employees attending conferences for only the registration fees must now also reimburse related expenses. Other expenses employers must consider are employees' personal cell phones (if supervisors, customers, or clients call those phones for work-related purposes) and home internet and other home office expenses that are necessary for an employee to work from home.

Employees are required to submit an expenditure within 30 days of incurring it, unless the employer has a written policy that provides for a longer timeframe. An employee is not entitled to reimbursement if (i) the employer has an established written expense reimbursement policy and (ii) the employee failed to comply with the written expense reimbursement policy. Thus, an employer is not required to reimburse unauthorized or unnecessary expenses unless it fails to comply with its own written policy. Furthermore, an employer is not required to reimburse expenses that exceed the specifications or guidelines in the employer's policy.

Because the law provides some specific protections for employers who have (and follow) written expense reimbursement policies, if you have employees who regularly incur work-related expenses, we would highly recommend that you have a comprehensive expense reimbursement policy that covers all typical expenses an employee may incur on your organization's behalf. If you would like to discuss your expense reimbursement policy or you have any questions about these new laws, feel free to contact us at info@hrsourc.org or 800-448-4584.

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will begin at noon ncake House, 2561 Algonquin. st will begin at brunch Café, 12270 untley call Vicki Gold-



BETHANY ARTS SERIES – The next Bethany Arts Series program will feature the acclaimed, classically trained trio, Women of Note. The program begins at 3 p.m. Sept. 23 at Bethany Lutheran Church, 76 W. Crystal Lake Ave., Crystal Lake. Timeless Tunes of Praise will span five centuries of Western music, including Bach and Handel to Bernstein and Joplin. Featured will be soprano Il Christine Rovani (from left) with violin; soprano Terry Saurmann; and Suzanne Rovani, contralto; assisted by (not pictured) Kirstie Felland and Ruth Ann Poppen on piano and organ. The concert is hosted by the church with a free-will collection. An intermission with refreshments is included. For information, visit www.bethanycl.com.

• Continued from page 13

• 5:30 to 8 p.m. – **Migratory Madness**, Kettle Parking Lot at Glacial Park Conservation Area, Route 31 and Harts Road, Ringwood. Join volunteer bird enthusiast Dave Miller on a search for migratory birds. After the hike, guests will gather to compare notes and tally all the species spotted. Bring binoculars and field guides if available. The program is for adults ages 14 and older. Free. Information: www.mccdistrct.org

case of inclement weather, call the Woodstock Public Library to confirm that the tour will still take place. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 1 to 3 p.m. – **Free Movies @Your Library: "Chappaquiddick,"** McHenry Public Library, 809 Front St., McHenry. Rated PG-13. No registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 2 to 2:45 p.m. – **Grandparents are Special**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grandparents

Del Webb Sun City, 12900 Del Webb Blvd., Prairie Lodge, Solarium, Huntley. Open to the public. Get a free verbal evaluation or receive a cash offer. Walk-ins welcome, or call 815-337-2015 to schedule a 15-minute session. Request a written appraisal for \$45 a piece (allow up to two weeks for completion). Information: <http://studio2015.com>.

• 10:30 a.m. to 11 a.m. – **Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to age 5, with a caregiver. Information: 815-459-1687 or www.mccdistrct.org

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COMMUNITY CALENDAR

Sept. 10

• 9 a.m. – **Fox Hills Music Teachers Association meeting**, First Congregational Church of Crystal Lake, 461 Pierson St., Crystal Lake. The guest speaker will be Beverly Taylor, who will present "AIMing for Success: How to Get Started With AIM." Information: www.foxhills-mta.org or Lisa Strandberg at 815-814-3736.

• 9:30 a.m. to 10 a.m. – **Babytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to 17 months old, with a caregiver. Information: 815-459-1687 or www.clpl.org.

• 9:30 a.m. to 10 a.m. – **Toddler time**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from ages 18 to 35 months, with a caregiver. Information: 815-459-1687 or www.clpl.org.

• 10 a.m. to 2 p.m. – **Studio 2015 Jewelry Appraisal & Gold Buying Event**, Del Webb Sun City, 12900 Del Webb Blvd., Prairie Lodge, Solarium, Huntley. Open to the public. Get a free verbal evaluation or receive a cash offer. Walk-ins welcome, or call 815-337-2015 to schedule a 15-minute session. Request a written appraisal for \$45 a piece (allow up to two

weeks for completion). Information: <http://studio2015.com>.

• 10:30 a.m. to 11 a.m. – **Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to age 5, with a caregiver. Information: 815-459-1687 or www.clpl.org.

• 1 p.m. – **McHenry Senior Citizens Club meeting**, McHenry Township Hall, 3703 N. Richmond Road, Johnsburg. Enjoy the entertainment of comedy impressionist Joey Van. Coffee and sweets will be served. Sign up for Oct. 11 trip to Drury Lane to see "Little Shop of Horrors." Visitors welcome. Information: 815-344-3223.

• 2 to 4 p.m. – **Coloring for Adults**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Supplies and snacks provided. Free. Information: 815-459-1687 or www.clpl.org.

• 3:45 to 5:15 p.m. – **Drop-in Lego Monday**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 4 and older. Free. Information: 815-459-1687 or www.clpl.org.

• 5 to 8 p.m. – **Denny's & Drendel's Mobil Classic Car Cruise Nights**, Denny's, 13240 S. Route 47, Huntley. No entry fee. Open to all makes. Door prizes and trophies. Free. Information: Rudy K. at 224-587-6803.

• 6 to 8 p.m. – **AAUW Crystal Lake Area Branch "Welcome Back Potluck"**, Team Curran, 110 W. Woodstock St., Crystal Lake. The Crystal Lake Area Branch of the American Association of University Women invites the public to attend the kickoff gathering. The group

meets once a month, from September through May. Free. Information: 815-459-9462.

• 7 to 8 p.m. – **Organizing Your Life With School Age Children & Teaching Them to Organize Themselves**, Cary Public Library, 1606 Three Oaks Road, Cary. Jennifer Barnes of JB Organizing will discuss basic organizational tips to apply at home and important information to share with kids so they can more easily organize the information received at school. Registration required. Free. Information: 847-639-4210 or www.caryarealibrary.info.

• 7 to 8:30 p.m. – **Contemporary Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. "The Bean Trees" by Barbara Kingsolver. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **Coffee with the Chief**, Woodstock Police Department, 656 Lake Ave., Woodstock. Join Chief John Lieb for coffee, conversation and an informative program. Permanent Beat Officer David Dempsey, from Beat 23, will speak on activity in his beat and answer questions. Free. Information: 815-338-6787.

• 7 to 8:30 p.m. – **Regional Bat Studies presentation**, Lost Valley Visitor Center in Glacial Park, Route 31 and Harts Road, Ringwood. McHenry County Conservation District will feature a special presentation on regional bat studies by Matt Mulligan, Wildlife Research Coordinator from Lincoln Park Zoo. Registration deadline: Sept. 8. Cost: free for County residents, \$5 nonresidents. Information: 815-479-5779 or www.mccdistrct.org.

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Conaghan
Age: 7
Birth date: Aug. 2011
Parents: Doug and Peggy Conaghan of McHenry

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(submitting electronically). Include a phone number. **Photos should be received no later than a week after the child's birthday. Photos will not be**



Colton Thomas
Stanislav
Huntzinger
Age: 5
Birth date: Aug. 14, 2013
Parents: Chris and Evva Huntzinger of Crystal Lake



Anabelle
Creighton
Age: 5
Birth date: Aug. 22, 2013
Parents: Brian and Nicole Creighton of Woodstock

ONLINE: NWHerald.com/forms/birthday
EMAIL: neighbors@nwherald.com
MAIL: Birthday Club, Northwest Herald, P.O. Box 250, Crystal Lake, IL 60039-0250

and dessert. are welcome.

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iner Sirena Liggett attended the 2018 U.S. Equestrian Reserve Championship with rider Lauren George and he to be honored with this national title. George, 15, of Ha and younger. King's Landing, affectionately called Leo, is d King's Landing will continue to compete through the mper Finals, both held at Balmoral Park in Crete in Sep atinum Farm's camps, show teams and riding opportu

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• Noon to 6 p.m. - **60th annual Lions Club Corn Fest**, Water Tower Park, 429 W. State Road, Island Lake. Featuring food, drinks, live music and free corn. Free. Information: https://www.e-clubhouse.org/sites/island_lake.

• 1 to 2 p.m. - **LGBTQ Rainbow Reads**, McHenry Public Library, 809 Front St., McHenry. New monthly LGBTQ+ casual book club and support group. Sip some tea or coffee and tell us what you've been reading or watching, and whatever else might be on your mind. For teens and tweens. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 1 p.m. - **19th annual Hammer Open Charity Classic**, Golf Club of Illinois, 1575 Edgewood Drive, Algonquin. Hosted by the Knights of Columbus Council 11091. Registration begins at noon and shotgun start at 1 p.m. Cost: \$125 a golfer or \$25 for dinner only. Information: 847-652-5950 or <http://saintmargaretmary.org>.

• 3 to 7 p.m. - **Woodstock Farmers Market fundraiser dinner**, Mia Passione Woodstock, 228 Main St., Woodstock. Family-style Italian dinner featuring ingredients from Woodstock Farmers Market. To benefit Link Assistance Program. Cost: \$50 a person. Information: 815-382-4240 or <http://woodstockfarmersmarket.org>.

• 3:30 to 5 p.m. - **Free genealogical workshop**, Huntley Area Public Library, 11000 Ruth Road, Huntley. Members of the Fox River Valley Chapter of the National Society of the Daughters of the American Revolution will assist prospective members to find, prove their lineage to a Revolutionary War patriot. Information: 847-909-4058, kristenmccusker@sbcglobal.net or www.facebook.com/foxrivervalleydar.

Aug. 20

• 10 to 11 a.m. - **Potty Palooza**, McHenry Public Library, 809 Front St., McHenry. Featuring themed songs, stories and fun for toddlers ages 2 to 5, with an adult. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Woodstock



SCHOOL SUPPLIES - Eileen Millard from Other World Computing, Woodstock Willie and Rick Bellairs pose at Olson Elementary School with school supplies collected at a Halfway to Groundhog Day drive Aug. 2. OWC and the Groundhog Day Committee delivered hundreds of items to be distribute to children from families in need.

SERVICE NOTES

Air Force Col. Forrest Hare has retired from the U.S. Air Force after serving honorably for 28 years.

Hare was last serving as Asia Pacific Regional Center deputy chief with Defense Intelligence Agency, Joint Base Anacostia Bolling, District of Columbia.

Hare is the son of Forrest B. Hare of Crystal Lake.

He is a 1986 graduate of Crystal Lake Central High School. He earned a doctor of philosophy degree in 2011 from George Mason University in Fairfax, Virginia.

Seaman **Kieland Ballard** works as a cryptologic technician and operates out of the Information Warfare Training Command Corry Station.

Ballard is a native of Woodstock and a



Col. Forrest Hare

CRUISE NIGHT

WHEN: 4 to 9 p.m. Sept. 5
WHERE: Pizza House, 4216 N. Johnsbury Road, Johnsbury
COST & INFO: Cruise night every Wednesday from April to October, weather permitting. Call to confirm. Information: 815-759-1682.

NATUREKIDS: FALL IN THE FOREST

WHEN: 4:30 to 5:30 p.m. Sept. 5
WHERE: McHenry Public Library, 809 Front St., McHenry
COST & INFO: Learn about common forest animal adaptation as they prepare for the change of seasons. Dress for the outdoors, weather permitting. For children in kindergarten to third grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

guest speaker Matt Mulligan, Wildlife Research coordinator from Lincoln Park Zoo, for a special presentation highlighting Regional Bat Studies from 7 to 8:30 p.m. Sept. 10 at Lost Valley Visitor Center in Glacial Park, Route 31 and Harts Road, Ringwood.

The program is for adults ages 14 years and older. Registration and fee is required by Sept. 8. The program is free for county residents and \$5 for nonresidents. Register online at www.mccdistrict.org; by phone (free programs only) at 815-479-5779; by mail-in and drop-off at Prairieview Education Center, 2112 Behan Road in Crystal Lake; or drop-off only at Lost Valley Visitor Center, Route 31 and Harts Road in Ringwood.

geon with Centegra Physical Therapy, County Orthopedics, will provide joint pain solutions at 6 p.m. Sept. 10 at Centegra Hospital-Huntley, in the Foglia Family Physical Therapy Center on the lower level. Flanagan will discuss what to expect before, during and after surgery. The talk is part of Health System on Health information sessions. Registration is required. Information: 815-385-0036 or 877-CENTEGRA (877-2362).

COMMUNITY CALENDAR

Sept. 5

• 9 a.m. – **Fox River Grove Seniors Club**, Fox River Grove Village Hall, 305 Illinois St., Fox River Grove. Information: 847-639-3170.
 • 9 a.m. to noon – **Restoration Workday**, Wolf Oak Woods, 9100 Route 120, Woodstock. Sturdy work clothes, boots, and water are recommended. Nearest address is 8930 Route 120, Woodstock. Free. Information: 815-337-9502 or gmaki@conservemc.org.

• 11:30 a.m. – **McHenry Senior Citizens Club's Lunch Bunch**, Green Pea Pod, 1225 Green St., McHenry. Call Carole for reservations at 815-578-1224.

• 12:30 p.m. – **First Wednesday Fellowship meeting**, Shepherd of the Hills Church, 404 N. Green St., McHenry. Kay Shelton, of the Illinois Humanities Council, will present "The Women's Suffrage Movement and the Good Roads Movement in Illinois." Free and open to the public. Information: 815-759-9644 or <https://shepherdofhills.org>.

• 3:30 to 4:30 p.m. – **Art Smart**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Create new art like old masters. Each month will feature a different style. For teens in grades six to 12. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

Harvard

Environmental Defenders to host recycling drive Sept. 8

The Environmental Defenders of McHenry County will host its next drive on Sept. 8 from 9 a.m. to noon or until truck is filled at Harvard City

Hall, 201 W. Diggins St., Harvard.

Some items will require a small fee. For a complete list of items and fees, visit www.mcdef.org/recycling.

will feature white lasagna with alfredo cheese sauce, salad, bread, vegetables and a variety of desserts.

No reservations are needed. All are welcome. The Sunday Community Dinner is held on the second Sunday of each month.

For information, call the church at 815-385-0931.

COMMUNITY CALENDAR

Sept. 6

• 10 to 11:30 a.m. – **Memory Café**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Meets first Thursdays of the month. Information: 815-459-1687 or www.clpl.org.

• 10 a.m. to 1 p.m. – **Dominoes Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 10 a.m. to 2 p.m. – **Poker Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 10 a.m. to 3 p.m. – **Brown-bag sale**, Little Christopher Resale Shoppe, 469 Lake St., Crystal Lake. Continues 10 a.m. to 3 p.m. Sept. 7 and 10

a.m. to noon Sept. 8. Featuring with \$2 Thursday and \$1 Friday and Saturday. Operated by the Women's Club of St. Thomas the Apostle Church in Crystal Lake. Information: 815-459-9442.

• 2 to 3:30 p.m. – **Story and Swim**, Dolphin Swim Club, 825 Munshaw Lane, Crystal Lake. Hosted by the Crystal Lake Public Library. For birth to ages 6 with caregiver. Storytime followed by free open swim. Come dressed for the pool or change there. Children are required to have an adult in the pool with them. Information: 815-459-1687 or www.clpl.org.

• 4:30 to 5:30 p.m. – **Chat 'n Chew Tween Book Group**, Jimano's Pizza, 366 Bank Drive, McHenry. "Who Was Abraham Lincoln" by Janet Pascal. For grades four to six. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 7 p.m. – **The Benefits of Aromatherapy on Aging**, Alden Estates of Huntley, 121408 Regency Parkway, Huntley. Registration is required. Free. Information: 630-851-1880 or www.aldecourtsofhuntley.com/presentations.

• 6 to 9 p.m. – **Bridge Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 6:30 to 9 p.m. – **Country Quilters Guild Meeting**, Shepherd of the Hill Lutheran Church, 404 N. Green St., McHenry. Kathy Flowers presentation. Cost: Free for members (membership is \$20 a year) and \$5 for guests. Information: 815-383-5657 or mustardseed2468@yahoo.com.

• 7 to 8 p.m. – **Lead Out Loud**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Want to learn more about being a leader in your life and community? Watch and discuss TED talks on leadership. Snacks provided. For teen in grades nine to 12. Information: 815-459-1687 or www.clpl.org.

• 7 to 8:30 p.m. – **Mystery Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. "Don't Let Go" by Harlan Coben. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8 p.m. – **Organizing Your Life With School Age Children & Teaching Them to Organize Theirs**, Cary Public Library, 1606 Three Oaks Road, Cary. Jennifer Barnes of JB Organizing will offer tips. Registration required. Free. Information: 847-639-4210 or www.caryarealibrary.info.

• 7 to 8:30 p.m. – **Contemporary Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. "The Bean Trees" by Barbara Kingsolver. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **Coffee with the Chief**, Woodstock Police Department, 656 Lake Ave., Woodstock. Join Chief John Lieb for coffee, conversation and an informative program. Permanent Beat Officer David Dempsey, from Beat 23, will speak on activity in his beat and answer questions. Free. Information: 815-338-6787.

• 7 to 8:30 p.m. – **Regional Bat Studies presentation**, Lost Valley Visitor Center in Glacial Park, Route 31 and Harts Road, Ringwood. McHenry County Conservation District will feature a special presentation on regional bat studies by Matt Mulligan, Wildlife Research Coordinator from Lincoln Park Zoo. Registration deadline: Sept. 8. Cost: free for County residents, \$5 nonresidents. Information: 815-479-5779 or www.mccd.district.org.

Sept. 11

• 8 a.m. to 2:30 p.m. – **Women's Golf Outing**, Randall Oaks Golf Club, 4101 W. Binnie Road, West Dundee. "Mad Hatter Tea Party" fundraiser to benefit NISRA (Northern Illinois Special Recreation Association) community recreation programs for children and adults with disabilities. Cost: \$75 a golfer includes nine holes of golf, lunch and prizes with an "Alice in Wonderland" Tea Party theme; \$280 foursome. Registration and information: Holly Dorn, 815-459-0737 or www.nisra.org.

• 9:30 to 10 a.m. – **Preschool Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• 10 to 10:30 a.m. – **A Day of Remembrance**, Mercyhealth Hospital and Medical Center – Harvard, 901 Grant St., Harvard. Presentation by Deborah Hollinger, U.S. Army retired master sergeant and retired New York City police officer. Free. Information: 815-260-1289.

• 10 to 11 a.m. – **Glee Club**, Kraus Senior Center, 441 W. Main St., Cary. No experience necessary, no tryouts, no pressure. All are welcome. Free. Information: 847-639-8118.

• 11 a.m. to 3 p.m. – **Poker Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 11:30 a.m. to 2:30 p.m. – **Mah Jongg Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 1 to 2:30 p.m. – **Know the 10 Warning Signs of Alzheimer's: Early Detection Matters**, Woodstock Public Library, 414 W. Judd St., Woodstock. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

Market, Community Garden of Fox Lake, 17 E. School St., Fox Lake. Tuesdays through Sept. 25. Free. Information: 847-587-2151 or linehanl@foxlake.org.

• 5 p.m. – **Cruise Nights @ Willow Creek**, Willow Creek Community Church, 67 E. Algonquin Road, South Barrington. Free event open to vintage, classic, custom, muscle and antique cars and trucks. Food and music will be provided. Free to participants and onlookers. Information: 224-512-2074 or www.driventoserve.org.

• 5 to 8:30 p.m. – **Cruise Night**, Algonquin Mall, 1900 S. Randall Road, Algonquin. Final show of the season. Theme: Military and first responder vehicles. Information: Rudy Kay at rudyk@global.net.

• 5 to 9 p.m. – **Broken Oar's Car & Bike Show**, Broken Oar, 614 Rawson Bridge Road, Barrington. Weekly show, weather permitting. All makes and models welcome. Registration begins at 5 p.m. and judging at 8 p.m. Information: www.brokenoar.com/events.

• 5:30 to 8:30 p.m. – **Dungeons and Dragons**, McHenry Public Library, 809 Front St., McHenry. Make a character and play the fifth edition of D&D. For ages 11 to 20. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 8:30 p.m. – **Tuesdays with Movies**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your own dinner to a screening of "A Quiet Place." Rated PG-13. Free. Information: 815-459-1687 or www.clpl.org.

• 7 p.m. – **Women's Christian 12-Step**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287.

• 7 p.m. – **SAT Critical Reading and Grammar Prep**, McHenry Public Library, 809 Front St., McHenry. Read and analyze passages from U.S. Literature, a U.S. Founding document, and science and the social sciences text. For grades nine to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 p.m. – **Art Attack Sip & Paint BYOB Nights**, Grand Oaks Recreation Center, 1401 W. Route 176, Crystal Lake. For ages 15 and older. Local artist Julie Kukreja will give stroke-by-stroke instruction to make an 11-by-14-inch canvas acrylic painting. Bring your favorite beverage and snacks. All materials provided. Cost: \$30. Use code No. 130324-01. Information: www.crystallakeparks.org.

• 7 to 8 p.m. – **Fortnite Night**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For youth in nine to 12. Information: 815-459-1687 or www.clpl.org.

• 7 to 8 p.m. – **Job Search Like a Pro: Letters & LinkedIn**, Cary Public Library, 1606 Three Oaks Road, Cary. Erica Reckamp will discuss how a well-written letter can set you apart. Learn how to write a cover, follow up and thank-you letters, plus update or start LinkedIn. Registration required. Free. Information: 847-639-4210 or www.caryarealibrary.org.

• 7 to 8:30 p.m. – **McHenry County Civil War Round Table Meeting**, Woodstock Public Library, 414 W. Judd St., Woodstock. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

All are welcomed. Free. Information: www.mchenrycivilwar.com.

• 7 to 8 p.m. – **As Seen on Pinterest: String Art**, Woodstock Public Library, 414 W. Judd St., Woodstock. For adults. Registration required. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8:15 p.m. – **Men's Christian 12-Step Support Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287.

• 7 to 9 p.m. – **Men's L.I.F.E. Recovery Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Support group for men (married or single) seeking spiritual guidance in their quest for sexual purity. Walk-ins welcome. Cost: \$25 for workbook. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7:30 p.m. – **Evening hike**, Hackmatack National Wildlife Refuge, N541 County Highway H, Genoa City, Wisconsin. Open to the public. Guests can enjoy a tour with expert guides. Turn in the lane at the new Hackmatack National Wildlife Refuge sign and follow the signs to parking. Wear sturdy shoes or hiking boots. Light refreshments will be provided. Information: 262-448-3558.

Sept. 12

• 9 a.m. to noon – **Restoration Workday**, Wolf Oak Woods, 9100 Route 120, Woodstock. Sturdy work clothes, boots, and water are recommended. Nearest address is 8930 Route 120, Woodstock. Free. Information: 815-337-9502 or gmaki@conservemc.org.

• 9:30 to 10 a.m. – **Little Ones Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• 9:30 to 10 a.m. – **Preschool STEM Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• 11 a.m. to 2 p.m. – **September National Senior Center Month open house**, Senior Services Associates, Inc., 110 W. Woodstock St., Crystal Lake. Open to the public. Refreshments will be served. Information: 815-356-7457 or www.seniorservicesassoc.org.

• 1 to 2 p.m. – **Half-day Hangout**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Teens in grades six to 12 can play board games with friends and have free snacks. Registration required. Free. Information: 815-943-4671.

• 1:30 to 5 p.m. – **Kid's Crafternoon**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Children ages 3 and older can create a fun fall craft. Adult assistance needed for younger children. Registration required. Free. Information: 815-943-4671.

• 3:30 to 4:30 p.m. – **Teen Advisory Group**, McHenry Public Library, 809 Front St., McHenry. Teens in grades six to 12 are invited to join. Help make the library a better place while earning community service hours for school. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

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JUNIOR 10-12 NATIONAL CHAMPION – Harvard resident Dustin started racing with his family at 11 in Belle River Canada at the Can Am Nationals, where he makes Dustin the official Junior 10-12 National Champion world finals in Lake Havasu City, Arizona, in October.

• Continued from page 20

• 10 a.m. to 1 p.m. – **Restoration Work-day**, Lynda Clayton Conservation Area, 5000 N. Walshire Lane, McHenry. Free. Information: 815-337-9502 or gmaki@conservemc.org.

• 3 to 5 p.m. – **Study Space**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Youth in grades six to 12 can bring their homework. Snacks provided. Information: 815-459-1687 or www.clpl.org.

• 3:30 to 4:30 p.m. – **Teen Advisory Group**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Plan teen programming, discuss books and gain service hours. For youth in grades six to 12. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 4:30 to 5:30 p.m. – **The Science Behind Popcorn**, McHenry Public Library, 809 Front St., McHenry. Children in grades two to four can do some popcorn science experiments. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 8 p.m. – **Cary Cruise Nights**, downtown Cary, 108 W. Main St., Cary. Join the Cary-Grove Chamber of Commerce every Wednesday night for cars, music, food and family fun. All cars are welcome. Wednesdays through Aug. 29. Free. Information: 847-639-2800 or www.carygrovechamber.com.

• 7 to 8:30 p.m. – **Medicare 101**, Cary Public Library, 1606 Three Oaks Road, Cary. Karen McCormack of McCormack Consulting will discuss the ins-and-outs of Medicare, including choices and estimated costs. Registration required. Free. Information: 847-639-4210 or www.caryarealibrary.info.

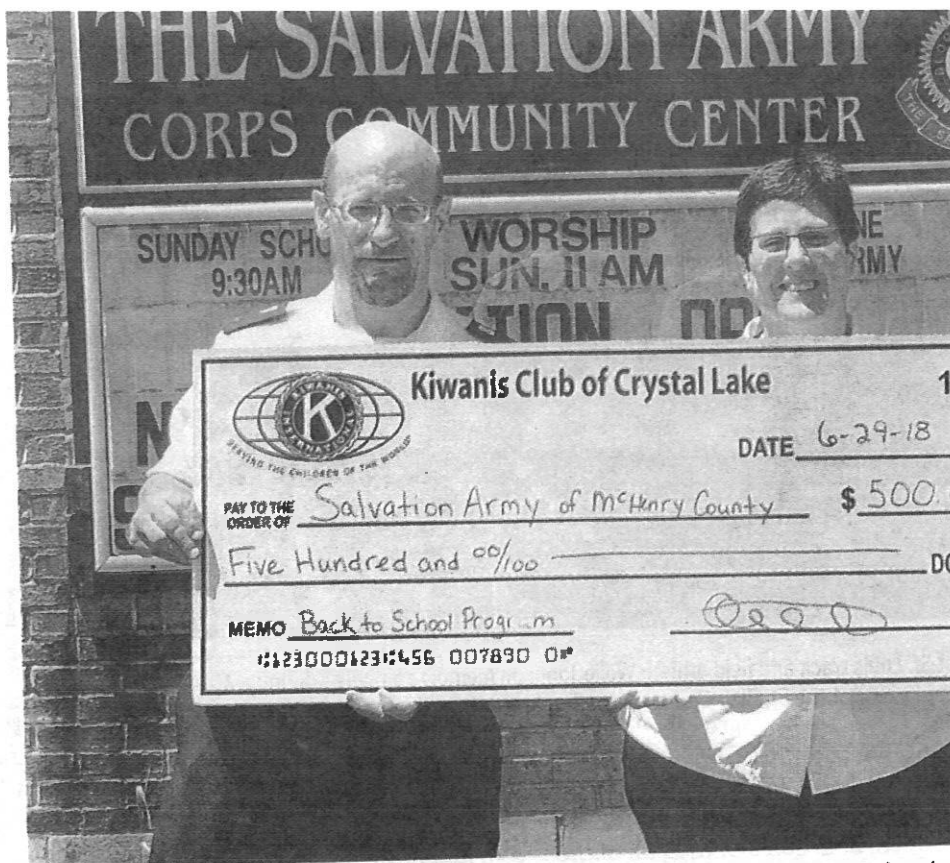
Aug. 30

• 6 to 9 p.m. – **Barrington Cruise Night**, Harris Bank parking lot on Cook Street,

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KIWANIS CLUB – The Crystal Lake Kiwanis Club donates \$500 to the Crystal Lake Salvation Army's Rob Owen, Barbara Owen and Mike Splitt. For information on joining the Kiwanis Club, visit www.kiwanis.org

COMMUNITY CALENDAR

Aug. 27

• 10 a.m. – **Annual Dinner & Golf Fore A Cause**, Bull Valley Golf Club, 1311 Club Road, Woodstock. Family Alliance Inc. fundraiser to provide adults, caregivers and families with programs and services which promote an enhanced quality of life. Shotgun start 11:30 a.m. There also will be live music by DNA, silent and live auctions. Cost: \$200 a golfer includes green fees, cart, lunch and dinner; \$60 dinner only. Information: 815-338-3590 or www.familyallianceinc.org.

• 10 to 11:30 a.m. – **Cloud Storage Basics**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 3:30 to 4:30 p.m. – **Teen Makery: Pocket Vortex Cannon**, McHenry Public Library, 809 Front St., McHenry. See what you can make with a plastic cup, balloon and zip tie. For grades six to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 5 to 8 p.m. – **Denny's & Drendel's Mobil Classic Car Cruise Nights**, Denny's, 13240 S. Route 47, Huntley. No entry fee. Open to all

makes. Door prizes and trophies. Free. Information: Rudy K. at 224-587-6803.

• 5 to 9 p.m. – **Green Street Cruise Night**, downtown McHenry. Largest weekly cruise night in McHenry County. Featured category: Rat Rods & Motorcycles. Information: 815-728-0404.

• 6 to 8 p.m. – **Auditions for "The Foreigner,"** Black Box Theatre at McHenry County College, 8900 Route 14, Crystal Lake. Continues 6 to 8 p.m. Aug. 28. Comedy by Larry Shue takes place in the south at a rundown hotel where an Englishman guest pretends he doesn't speak English and hilarity ensues. Roles open for five men and two women. Prepare a 1-2 minute comedic monologue or a reading will be provided. Callbacks 6 to 10 p.m. Aug. 30. Performance dates: Oct. 18 through Nov. 3. Information: 815-455-8746 or jgeller@mchenry.edu.

• 6:30 to 7:30 p.m. – **Water Resources in McHenry County**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Presented by McHenry County Department of Planning and Development resources specialist Scott Kuykendall. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

Have an event to share? Submit your information online at PlanitNorthwest.com. Photos may be emailed to neighbors@nwherald.com.

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White said he found out that The Home Depot was seeking requests from military organizations for grant funding and applied for the financial assistance.

"Most [Veterans of Foreign Wars posts] and American Legions have been around a while," White said. "Building [conditions] start to go down, and you can't keep up without fundraising."

White said there will be four main projects The Home Depot crews and Legion members aims to accomplish.

Lake in the Hills American Legion Post 1231, 1101 Algonquin Road, will undergo renovations in the coming weeks.

The Legion will be getting a new back door, which White said was ordered a couple of days ago.

Crews also will be replacing the floor, cabinets and countertops of the building's upstairs kitchen. White said the old floor already has been torn out,

Drew Zimmerman - dzimmerman@shawmedia.com

and he is hoping the new floor can be installed next weekend.

Carpeting on the stairway will be replaced, but White said the biggest project will be replacing the ceiling tiles in the downstairs bar, which could take up to a day and a half.

"I'm in a hurry to get this

White said he's interested in applying for other grants later this year to fund exterior projects and replace the floor tiles in the bar.

"There are so many things to do inside first," White said.

The Home Depot offers a number of Community Impact grants up to \$5,000 each year for agencies and organizations with a focus on serving veterans. The company also awards grants to nonprofit organizations for the new construction or rehabilitation of permanent supportive housing and transitional facilities for veterans.

CL library now offering passport services

By DANIEL GAITAN
dgaitan@shawmedia.com

People planning to travel outside the country can apply for a U.S. passport at the Crystal Lake Public Library.

The library, 126 W. Paddock St., is an official passport acceptance facility and began accepting passport applications in July.

"Many libraries are now offering passport services, and it has proven to be a huge convenience for patrons," library director Kathryn Martens said in a statement.

"Libraries are open seven days a week on nights and weekends. Where else can you go get a passport at night?"

The library will process applications by appointment or on a walk-in basis, depending on availability. Patrons can schedule appointments at clpl.org, but they don't have to be a member to apply.

Passport applications can be obtained from the guest services desk. Applicants must bring a passport photograph taken within the past six months, original proof of citizenship and a photo ID. Two separate

payments are required: an application fee to be paid directly to the U.S. Department of State and a \$35 acceptance fee paid to the library.

"We wanted to offer more services to the community," circulation manager Julie Gibson said. "People are excited."

She said the program is permanent, and about 20 people took advantage of the program during its first two weeks.

"Other libraries in the area offer it," Gibson said, adding that the Cary Area Public Library has a similar program.

WHERE IT'S AT

will be at 7 p.m. Sept.

Yom Kippur service

at 9 a.m. Sept. 19, fol-

low a break-the-fast at

n. Children's services

offered at 10:15 a.m.

and 19.

IC holds Community

t and Potluck Dinner

p.m. Fridays, and

ay morning Shabbat

s with a Torah discus-

9:30 a.m.

IC is on Ridgefield

ear Crystal Lake,

ble from Route 14.

will. Sign up now for this fall's offerings.

All classes meet at the Community Center, 255 Briargate Road, Cary. Sign up for all classes online at www.cary-park.com or in person at the Community Center. For information, call the Cary Park District at 847-639-6100.

• **Mommy/Daddy and Me Art Class:** Children ages 2 to 5 can sample acrylic paints, watercolors, 3-D art, clay and more. Although aprons are provided, keep in mind that art can be messy. Class meets from 11 a.m. to noon Fridays, Sept. 7 to Oct. 5. The cost is \$48 for residents and \$68 for nonresidents.

• **Mini Muse:** Using acrylic paint and a stretched canvas, each child age 4 to 17 will create their own masterpiece. No

fee for nonresidents.

• **Drawing & Watercolor Basics:** Students ages 6 to 18 will work together to create art using drawing pencils, shading sticks, charcoal and watercolor. Learn basic shading techniques and basic watercolor techniques through still life, figure drawing and mixed media application. No experience necessary. Class meets from 5 to 6 p.m. Fridays, Oct. 5 to Nov. 2. The cost is \$75 for residents and \$113 for nonresidents.

• **Imagination Station:** Students ages 6 to 9 can make a variety of crafts each week using beads, sand, floss, yarn and more. Class meets from 6:30 to 7:30 p.m. Wednesdays, Oct. 3 to Nov. 14. The cost is \$48 for residents and \$72 for nonresidents.

COMMUNITY CALENDAR

Aug. 20

• 10 to 11 a.m. - **Potty Palooza**, McHenry Public Library, 809 Front St., McHenry. Featuring themed songs, stories and fun for toddlers ages 2 to 5, with an adult. Free. Information:

815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **Classic Literature Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. "As I Lay Dying" by William Faulkner. For ages 18 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **"Forever Young" Adult Book Club**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. A Young Adult book discussion group. "The Hate U Give" by Angie Thomas. Free. Information: 815-459-1687 or www.clpl.org.

seeking both part-time and full-time coaches for the upcoming Afterschool Basketball program. There are nine different District 47 schools.

Coaches will receive training from the Alliance for Youth Sports. Applicants should apply at www.crystallakeparks.org and then "Volunteer" under "Job Opportunities."

The program meets from 4:30 p.m. Tuesdays and Thursdays, Sept. 13 to Nov. 15. Pay will be an hour.

The program meets at elementary schools: South Elementary, Husmann Elementary, Canterbury Elementary, Creekside Elementary, Indian Creek Elementary, Glacier Ridge Elementary and Coventry Elementary.

Parent volunteer coaches are encouraged to apply. Coaches should call Joe D. at 815-459-0680, ext. 1228, or email jason@crystallakeparks.org.

Have an event to share? Submit information online at PlanItNo.com. Photos may be emailed to neighbors@nwheral.com.

lake

How to host arts and crafts fair Nov. 3

The 15th annual Country Craft Fair is set for Saturday, Nov. 3, at St. Paul's United Methodist Church in Crystal Lake. For applications and more information, visit www.stpaulsuccell.org or by calling 815-459-0966. St. Paul's is at 485 S. Jackson St., Crystal Lake.