



**McHENRY PUBLIC
LIBRARY DISTRICT**

WISDOM • KNOWLEDGE • DREAMS

809 Front St., McHenry, IL 60050 (815) 385-0036

**McHenry Public Library District
Board of Library Trustees Regular Meeting
Public Hearing on
The Annual Budget and Levy Ordinance
Tuesday, October 16, 2018
7:00 p.m.
2nd Floor Board Room**

Agenda

- I. CALL TO ORDER – Bradley Schubert, President**
- II. ROLL CALL – Monica Leccese, Secretary**
- III. PUBLIC FORUM - For purposes of discussing/reviewing the FY2018-2019 Annual Budget and Levy Ordinance, 2018-2019-2 (to be voted on in public meeting directly after the hearing)**
- IV. ADJOURNMENT**



**McHenry Public Library District
Board of Library Trustees Regular Meeting**

**Tuesday, October 16, 2018 (immediately following hearing)
2nd Floor Board Room**

Agenda

I. CALL TO ORDER – Bradley Schubert, President

II. ROLL CALL – Monica Leccese, Secretary

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

VI. CONSENT AGENDA FOR THIS MEETING (Action)

SECRETARY'S REPORT – Monica Leccese, Secretary
Minutes of the September 18, 2018 Public Hearing on the Combined Annual Budget and Appropriation Ordinance and the Regular Board Meeting.

TREASURER'S REPORT – Delphine Grala, Treasurer

- Monthly Financial Statements and Interim Check Report through September 30, 2018 and Invoice Reports for September/October 2018
- Additional Invoices (distributed night of meeting)
- Petty Cash and Credit Card Reports

VII. COMMUNICATIONS

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VIII. LIBRARIAN'S REPORT

IX. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

X. OLD BUSINESS

1. None

XI. NEW BUSINESS

1. Revised Tuition Reimbursement Policy – including forms/agreement (**Discussion/Approval**)



McHENRY PUBLIC
LIBRARY DISTRICT

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2. FY2018/19 Levy and Appropriations Act (Ordinance 2018/19-2) (**Discussion/Approval**)
3. Prevailing Wage Ordinance (Ordinance 2018/19-3) (**Approval**)
4. Calendar of Regular Meetings (Ordinance 2018/19-4) (**Approval**)
5. Non-Discrimination and Anti-Harassment Policy revision (**Approval**)
6. DISC profiles/teamwork and possible Strategic Planning meeting (**Discussion**)

XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIII. ADJOURNMENT

The McHenry Public Library District makes board meetings accessible to people with physical disabilities under ADA requirements. Any person with a physical disability may contact the MPLD at 815-385-0036 within 4 hours of any meeting date to request special access to the meeting.

Minutes
McHenry Public Library District
Board of Library Trustees Regular Meeting
Public Hearing on
The Combined Annual Budget and Appropriation
Ordinance

Date: September 18, 2018

Time: 7:00 P.M.

Location: Library Board Meeting Room (Public Hearing)

I. Call to Order:

President Schubert called the public hearing meeting to order at 7:07 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Margaret Carey, Jackie Fogleman, Delphine Grala, Charles Reilly, Brad Schubert

Members Absent: Monica Leccese, Jill Stone

Also Present: James Scholtz, Executive Director

Bill Edminster, Assistant Director

Lesley Jakacki, Youth Services Manager

III. Public Forum

No public were in attendance.

The Board reviewed the FY2018-2019 Combined Annual Budget and Appropriation Ordinance.

IV. Adjournment

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING

Date: September 18, 2018

Time: 7:00 P.M.

Location: Library Board Meeting Room (Following the Public Hearing)

I. Call to Order:

President Schubert called the meeting to order at 7:10 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Margaret Carey, Jackie Fogleman, Delphine Grala, Charles Reilly, Bradley Schubert, Jill Stone (arrived 7:28 p.m.)

Members Absent: Monica Leccese

Also Present: James Scholtz, Executive Director
Bill Edminster, Assistant Director
Lesley Jakacki, Youth Services Manager

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

Chuck Reilly was appointed acting Secretary.

V. Public Comment and Recognition of Visitors

The Board greeted Lesley Jakacki, Youth Services Manager

VI. Consent Agenda for this meeting

Secretary's Report – Chuck Reilly, Secretary Pro tem

Minutes of the August 21, 2018 Public Hearing and the August 21, 2018 Regular Board Meeting

Treasurer's Report – Delphine Grala, Treasurer

Monthly Financial Statements and Interim Check Report through August 31, 2018

Invoice Reports for August/September 2018

Additional Invoices

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and monthly invoices. Grala asked Scholtz about the amount in the electricity budget line that seemed high to her. Scholtz reported that the library receives credits for electricity produced by our solar panels throughout the year that reduce the amount in that budget line. The Board asked for a way to track both the electrical usage and the credits in the financials. Scholtz suggested adding notes in QuickBooks to track the credits and the spending.

Grala moved and Reilly seconded a motion to approve the minutes of the hearing on August 21, 2018, the regular meeting for August 21, 2018, the monthly financial statements for the fiscal year through August 31, 2018, the Invoice Reports for August/September 2018, and payment of the invoices.

Ayes: Carey, Fogleman, Grala, Reilly, Schubert

Nays: None

Abstain: None

Absent: Leccese, Stone

Motion Passed

VII. Communications

- Request for tuition reimbursement from Mary Ann Del Santo

Scholtz explained that the tuition reimbursement policy is under revision and the Board will review it at a future meeting. The new policy will include an agreement form that Del Santo will sign. Scholtz stressed that this will be an agreement and not a contract.

VIII. Librarian's Report

The Board reviewed the Librarian's Report

- Scholtz is investigating webinars for the Board to watch to meet the Per Capita Grant requirements.
- The State Library enacted amendments to the Library District Trustee Qualification that became law on August 10, 2018.
- Sue Yazel has begun scheduling interviews for the Building Manager position.
- Scholtz reported that we have only received one bid for liability insurance but expect more bids. The anticipated bids are under the amount that Scholtz may authorize so the Board will not need to vote on the bids.
- Scholtz said that TriNet insurance is working well for staff though the payroll software has provided some challenges. Scholtz reported that the TriNet app does not allow for punch in and out on a phone as he expected.
- New Illinois laws affect staff that work from home. Employers will need to pay some part of the cost for Internet access and electricity for non-exempt employees who work from home. He expects that something like the Federal government's mileage allowance will be developed since Internet charges and electricity costs can vary widely from employee to employee.
- The library is looking for a new VOIP-based phone system since no one makes replacement equipment for our current systems. Scholtz formed a staff committee to investigate phone systems.
- Scholtz announced that Nikki Cogswell, part-time associate in Youth Services, is leaving for a full time job at Fox Lake Public Library.
- The library has purchased six new copier/printers that reduce our printing cost per copy from 15¢ to 4¢. Stone asked Scholtz about our costs for ink and he responded that our service contract covers ink costs.
- Carpet cleaning on August 24 went well. Staff visited other libraries. Jakacki remarked on various things she and her staff observed at Vernon Area Public Library.
- Scholtz reported that now that our Polaris checkout system has been in place for about five months, he feels secure about the statistics that staff report and will resume including them in the Board packets.

IX. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

None

X. Old Business

1. D.R. Horton request to the City of McHenry for a reduction in impact fees
Schubert informed the Board that the McHenry City Council will review D.R. Horton's request for a reduction in impact fees for new houses in the Oaks of Irish Prairie subdivision. The City of McHenry negotiated the original request for eliminating the impact fees by 50%. The City can make this decision for all the taxing bodies regardless of our opinion.

2. Dates for Board meetings for FY2018-19

Grala suggested that the Trustees set up a schedule for signing checks on the third Tuesday of the month starting in November 2018, which is when Board meetings will start being held on the second Tuesday of the month. The Board will discuss this at its next meeting.

XI. New Business

1. Approval of Certified Revenue by Source

Scholtz explained the Certified Revenue by Source and said that the document's format as distributed in the Board packet was not what he had asked for. He prepared documents in the correct format for Board officers to sign.

Carey moved and Stone seconded a motion to approve the Certified Revenue by Source.

Ayes: Carey, Fogleman, Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

2. Certification of Truth in Taxation Certificate/Compliance

Scholtz explained the document to the Board. Board members were pleased that they could avoid raising property taxes this year.

Grala moved and Carey seconded a motion to certify the Truth in Taxation Certificate/Compliance and to publish it.

Ayes: Carey, Fogleman, Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

3. New Educational Reimbursement Policy

Scholtz is working with HR to revise the policy and present it at a future Board meeting.

4. Approval of the Budget and Appropriation Ordinance (BAO) for MPLD, FY July 1, 2018—June 30, 2019, Ordinance No. 2018/2019-2

The Board discussed the BAO Ordinance. Stone asked Scholtz why the appropriation for "Accounting, Payroll & Audit Services" was lower than the budget. Scholtz responded that the change from ProData to TriNet meant that payroll costs were higher but that savings in insurance could be applied to this budget line.

Schubert moved and Grala seconded a motion to approve the Budget and Appropriation Ordinance (BAO) for MPLD, FY July 1, 2018—June 30, 2019, Ordinance No. 2018/2019-2.

Ayes: Carey, Fogleman, Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

5. DISC profiles/teamwork and possible Strategic Planning meeting
Scholtz reviewed the DISC profiles of the Board members and how they relate to each other. He will discuss this again after Fogleman takes the DISC test. Scholtz proposed that a Strategic Planning process begin in the summer of 2019.

XII. Any and All Other Business That May Properly Come Before the Board

1. Reilly thanked Edminster for the Career Online High School graduation ceremony on September 16, 2018 and brought up the idea of an auditorium for the library.
2. Stone asked where the food that the library serves for lunches during the summer and for afterschool snacks comes from. Scholtz told her that the Northern Illinois Food Bank food provides the food.

XIII. Adjournment

Stone moved and Grala seconded a motion to adjourn the meeting at 8:47 p.m.

Ayes: Carey, Fogleman, Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

Respectfully Submitted,

Charles Reilly, Secretary Pro Tem

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

September 30, 2018

McHenry Public Library District
Balance Sheet
As of September 30, 2018

11:50 AM
10/11/2018
Cash Basis
Sep 30, 18

ASSETS

Current Assets

Checking/Savings

Dues and Subscriptions

Payroll Processor Fees 2,126.00

Total Dues and Subscriptions 2,126.00

Suspense 4,231.55

1060 · First Midwest Bank-Money Market

1060100 · MM - General - First Midwest 1,693,116.78

1060200 · MM - Spec Reserve-First Midwest 1,458,238.19

1060300 · MM - Grant & Gift-First Midwest 453,323.54

Total 1060 · First Midwest Bank-Money Market 3,604,678.51

1070100 · HSA/Building - First Midwest 337,689.93

1615100 · General Account - First Midwest 243,298.34

1625100 · Payroll Account - First Midwest 138,805.62

1635100 · Imprest Account - First Midwest 2,564.51

1045100 · PROPAY 5,382.56

Total Checking/Savings 4,338,777.02

Other Current Assets

1005100 · Petty Cash 800.00

1500200 · Due from General Fund 550,000.00

Total Other Current Assets 550,800.00

Total Current Assets 4,889,577.02

TOTAL ASSETS

4,889,577.02

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2500100 · Due to Special Reserve Fund 550,000.00

2040100 · IMRF Withholding 22,273.00

Total Other Current Liabilities 572,273.00

Total Current Liabilities 572,273.00

Total Liabilities 572,273.00

Equity

3010100 · Fund Balance - General 1,347,961.08

3010200 · Fund Balance - Special Reserve 1,807,615.80

3010300 · Fund Balance - Grants & Gifts 417,289.60

3900 · Retained Earnings 13,206.48

Net Income 731,231.06

Total Equity 4,317,304.02

TOTAL LIABILITIES & EQUITY

4,889,577.02

McHenry Public Library District
Statement of Revenues and Expenditures
September 2018

12:15 PM

10/11/2018

Cash Basis

Sep 18

Income	
6010100 · Property Taxes	1,181,726.65
6030100 · Interest Income - General	30.51
6030200 · Interest Income - Spec Reserve	55.40
6030300 · Interest Income - Grant & Gifts	17.45
6040100 · Nonresident/Enhanced Cards	90.00
6050100 · Fines	1,462.94
6060100 · Photocopier & Fax Income	1,058.32
6070300 · General Fund Gifts	6.57
6120100 · Meeting Room Fees	96.00
6130100 · Misc Incom -General(Sales/Fees)	270.74
6150100 · Lost & Damged Materials	453.97
Total Income	1,185,268.55
Gross Profit	1,185,268.55
Expense	
8010100 · Adult Books	3,684.14
8020100 · Youth Books	4,243.88
8025100 · Professional Resources	4,519.27
8030100 · Magazines & Newspapers	63.00
8040300 · Operating Fund Gifts	831.10
8050100 · Adult AV Materials	2,949.92
8060100 · Youth AV Materials	439.36
8080100 · Video Games	2,973.29
8090100 · eBook & eMagazine Services	2,013.59
8095100 · Electronic Subscriptions	5,570.00
8110100 · Bank Service Charges	32.06
8130100 · Tech Services Supplies	3,244.58
8140100 · Adult Programs & Supplies	1,694.00
8150100 · Youth Programs & Supplies	1,577.12
8245100 · Comp/OfcEqp/CopierRepairs/Contr	66,924.36
8260100 · Misc Contracted Services	145.00
8270100 · Finance/Late Fee Charges	96.74
8310100 · CCS & Polaris Expenses	6,615.66
8320100 · Network Expenses	2,098.37
8410100 · Payroll Exp, Acctg & Audit Serv	536.50
8510100 · Printing	150.00
8540100 · Postage	1,756.51
8550100 · Public Relations/Promotions	310.46
8610100 · Electricity	408.63
8620100 · Gas	103.05
8630100 · Telephone & Internet Services	1,585.62
8740100 · Building & Grounds	7,395.38
8760100 · Hospitality	518.01
8800311 · Adult Materials - PER CAPITA	629.54
8910100 · Salaries	66,266.12
8920100 · FICA/Medicare	1,974.14
8930100 · IMRF	14,689.81
8940100 · Health & Life Insurance	9,125.12
8970100 · Travel	1,215.41
9090100 · Additional Capital Projects	2,512.15
Total Expense	218,891.89
Net Income	966,376.66

Statement of Revenues and Expenditures by Class

10/11/2018

July through September 2018

Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
Income				
6010100 - Property Taxes	1,496,420.05	0.00	0.00	1,496,420.05
6030100 - Interest Income - General	103.05	0.00	0.00	103.05
6030200 - Interest Income - Spec Reserve	0.00	153.44	0.00	153.44
6030300 - Interest Income - Grant & Gifts	0.00	0.00	45.47	45.47
6035100 - Dividends	52.00	0.00	0.00	52.00
6040100 - Nonresident/Enhanced Cards	90.00	0.00	0.00	90.00
6050100 - Fines	5,066.76	0.00	0.00	5,066.76
6060100 - Photocopier & Fax Income	2,220.15	0.00	0.00	2,220.15
6070300 - General Fund Gifts	2.21	0.00	24.15	26.36
6090100 - Annexation Impact Fees	12,560.00	0.00	0.00	12,560.00
6105100 - Cobra/Retiree Insurance Pmts	4,202.36	0.00	0.00	4,202.36
6120100 - Meeting Room Fees	256.00	0.00	0.00	256.00
6130100 - Misc Incom -General(Sales/Fees)	792.40	0.00	0.00	792.40
6150100 - Lost & Damged Materials	2,118.38	0.00	0.00	2,118.38
6170300 - Per Capita Grant	0.00	0.00	52,528.75	52,528.75
Total Income	1,523,883.36	153.44	52,598.37	1,576,635.17
Gross Profit	1,523,883.36	153.44	52,598.37	1,576,635.17
Expense				
66000 - Payroll Expenses	(3,040.58)	0.00	0.00	(3,040.58)
8010100 - Adult Books	10,940.03	0.00	0.00	10,940.03
8020100 - Youth Books	8,887.52	0.00	0.00	8,887.52
8025100 - Professional Resources	73.99	0.00	4,445.28	4,519.27
8030100 - Magazines & Newspapers	11,495.91	0.00	0.00	11,495.91
8040300 - Operating Fund Gifts	0.00	0.00	10,058.70	10,058.70
8050100 - Adult AV Materials	9,109.99	0.00	0.00	9,109.99
8060100 - Youth AV Materials	2,123.14	0.00	0.00	2,123.14
8080100 - Video Games	4,312.40	0.00	0.00	4,312.40
8090100 - eBook & eMagazine Services	6,279.96	0.00	0.00	6,279.96
8095100 - Electronic Subscriptions	12,347.64	0.00	0.00	12,347.64
8110100 - Bank Service Charges	116.17	0.00	0.00	116.17
8120100 - Library Supplies	2,804.59	0.00	0.00	2,804.59
8130100 - Tech Services Supplies	10,170.90	0.00	0.00	10,170.90
8140100 - Adult Programs & Supplies	4,087.95	0.00	0.00	4,087.95
8145100 - Circulation Supplies	180.60	0.00	0.00	180.60
8147100 - Summer Reading Club	2,098.49	0.00	0.00	2,098.49
8150100 - Youth Programs & Supplies	6,949.31	0.00	0.00	6,949.31
8245100 - Comp/OfcEqp/CopierRepairs/Contr	90,778.00	0.00	0.00	90,778.00
8260100 - Misc Contracted Services	145.00	0.00	0.00	145.00
8270100 - Finance/Late Fee Charges	96.74	0.00	0.00	96.74
8310100 - CCS & Polaris Expenses	19,846.78	0.00	0.00	19,846.78
8320100 - Network Expenses	7,319.48	0.00	0.00	7,319.48
8410100 - Payroll Exp, Acctg & Audit Serv	3,220.00	0.00	0.00	3,220.00
8430100 - Automation & Misc Consultants	300.00	0.00	0.00	300.00
8510100 - Printing	5,311.04	0.00	0.00	5,311.04
8540100 - Postage	2,312.99	0.00	11.65	2,324.64
8550100 - Public Relations/Promotions	1,884.31	0.00	0.00	1,884.31
8610100 - Electricity	6,615.18	0.00	0.00	6,615.18
8620100 - Gas	297.28	0.00	0.00	297.28
8630100 - Telephone & Internet Services	3,567.35	0.00	0.00	3,567.35
8640100 - Water & Sewer	1,905.89	0.00	0.00	1,905.89
8740100 - Building & Grounds	18,962.80	0.00	0.00	18,962.80
8760100 - Hospitality	2,132.54	0.00	0.00	2,132.54
8770100 - Interlibrary Loan Fees & Losses	24.90	0.00	0.00	24.90
8800311 - Adult Materials - PER CAPITA	0.00	0.00	1,582.10	1,582.10
8800321 - Youth Materials - PER CAPITA	0.00	0.00	466.70	466.70
8910100 - Salaries	415,573.72	0.00	0.00	415,573.72
8920100 - FICA/Medicare	22,335.85	0.00	0.00	22,335.85
8930100 - IMRF	45,524.50	0.00	0.00	45,524.50
8940100 - Health & Life Insurance	75,442.95	0.00	0.00	75,442.95
8960100 - Memberships & Dues	302.54	0.00	0.00	302.54
8970100 - Travel	2,463.58	0.00	0.00	2,463.58
8980100 - Meetings & Training	370.90	0.00	0.00	370.90
9060100 - Library Furnishings	123.79	0.00	0.00	123.79
9090100 - Additional Capital Projects	13,043.56	0.00	0.00	13,043.56
Total Expense	828,839.68	0.00	16,564.43	845,404.11
Net Income	695,043.68	153.44	36,033.94	731,231.06

Statement of Revenues and Expenditures Budget vs. Actual

10/11/2018

July through September 2018

Cash Basis

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,496,420.05	3,180,655.42	(1,684,235.37)	47.05%
6030100 · Interest Income - General	103.05	5,000.00	(4,896.95)	2.06%
6030200 · Interest Income - Spec Reserve	153.44	0.00	153.44	100.0%
6030300 · Interest Income - Grant & Gifts	45.47	0.00	45.47	100.0%
6035100 · Dividends	52.00	500.00	(448.00)	10.4%
6040100 · Nonresident/Enhanced Cards	90.00	1,000.00	(910.00)	9.0%
6050100 · Fines	5,066.76	47,000.00	(41,933.24)	10.78%
6055100 · Referral/Collection Fees	0.00	1,000.00	(1,000.00)	0.0%
6060100 · Photocopier & Fax Income	2,220.15	20,000.00	(17,779.85)	11.1%
6070300 · General Fund Gifts	26.36	0.00	26.36	100.0%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	4,202.36	13,500.00	(9,297.64)	31.13%
6110100 · Program Fees/Misc Fees	0.00	4,200.00	(4,200.00)	0.0%
6120100 · Meeting Room Fees	256.00	1,000.00	(744.00)	25.6%
6130100 · Misc Incom -General(Sales/Fees)	792.40	15,000.00	(14,207.60)	5.28%
6150100 · Lost & Damged Materials	2,118.38	5,000.00	(2,881.62)	42.37%
6170300 · Per Capita Grant	52,528.75			
Total Income	1,576,635.17	3,294,855.42	(1,718,220.25)	47.85%
Gross Profit	1,576,635.17	3,294,855.42	(1,718,220.25)	47.85%
Expense				
66000 · Payroll Expenses	(3,040.58)			
8010100 · Adult Books	10,940.03	91,500.00	(80,559.97)	11.96%
8020100 · Youth Books	8,887.52	59,000.00	(50,112.48)	15.06%
8025100 · Professional Resources	4,519.27	5,500.00	(980.73)	82.17%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,495.91	15,500.00	(4,004.09)	74.17%
8040300 · Operating Fund Gifts	10,058.70	0.00	10,058.70	100.0%
8050100 · Adult AV Materials	9,109.99	45,000.00	(35,890.01)	20.24%
8060100 · Youth AV Materials	2,123.14	15,000.00	(12,876.86)	14.15%
8080100 · Video Games	4,312.40	11,000.00	(6,687.60)	39.2%
8090100 · eBook & eMagazine Services	6,279.96	64,000.00	(57,720.04)	9.81%
8095100 · Electronic Subscriptions	12,347.64	80,000.00	(67,652.36)	15.44%
8110100 · Bank Service Charges	116.17	200.00	(83.83)	58.09%
8120100 · Library Supplies	2,804.59	10,000.00	(7,195.41)	28.05%
8130100 · Tech Services Supplies	10,170.90	40,000.00	(29,829.10)	25.43%
8135100 · Bindery	0.00	200.00	(200.00)	0.0%
8140100 · Adult Programs & Supplies	4,087.95	17,500.00	(13,412.05)	23.36%
8145100 · Circulation Supplies	180.60	25,000.00	(24,819.40)	0.72%
8147100 · Summer Reading Club	2,098.49	7,000.00	(4,901.51)	29.98%
8150100 · Youth Programs & Supplies	6,949.31	21,500.00	(14,550.69)	32.32%
8215100 · Collection Agency Fees	0.00	1,500.00	(1,500.00)	0.0%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	90,778.00	59,000.00	31,778.00	153.86%
8260100 · Misc Contracted Services	145.00	8,000.00	(7,855.00)	1.81%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.35%
8310100 · CCS & Polaris Expenses	19,846.78	75,000.00	(55,153.22)	26.46%
8320100 · Network Expenses	7,319.48	30,000.00	(22,680.52)	24.40%

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	3,220.00	78,500.00	(75,280.00)	4.1%
8420100 · Legal Services	0.00	4,700.00	(4,700.00)	0.0%
8430100 · Automation & Misc Consultants	300.00	20,000.00	(19,700.00)	1.5%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	5,311.04	30,000.00	(24,688.96)	17.7%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	2,324.64	15,000.00	(12,675.36)	15.5%
8550100 · Public Relations/Promotions	1,884.31	7,000.00	(5,115.69)	26.92%
8610100 · Electricity	6,615.18	25,000.00	(18,384.82)	26.46%
8620100 · Gas	297.28	4,500.00	(4,202.72)	6.61%
8630100 · Telephone & Internet Services	3,567.35	14,000.00	(10,432.65)	25.48%
8640100 · Water & Sewer	1,905.89	6,800.00	(4,894.11)	28.03%
8720100 · Building/Auto Insurance	0.00	33,000.00	(33,000.00)	0.0%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	18,962.80	54,000.00	(35,037.20)	35.12%
8760100 · Hospitality	2,132.54	10,000.00	(7,867.46)	21.33%
8770100 · Interlibrary Loan Fees & Losses	24.90	700.00	(675.10)	3.56%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	1,582.10	0.00	1,582.10	100.0%
8800321 · Youth Materials - PER CAPITA	466.70	0.00	466.70	100.0%
8910100 · Salaries	415,573.72	1,840,000.00	(1,424,426.28)	22.59%
8920100 · FICA/Medicare	22,335.85	148,000.00	(125,664.15)	15.09%
8930100 · IMRF	45,524.50	205,000.00	(159,475.50)	22.21%
8940100 · Health & Life Insurance	75,442.95	290,000.00	(214,557.05)	26.02%
8950100 · Tuition Reimbursement	0.00	10,000.00	(10,000.00)	0.0%
8960100 · Memberships & Dues	302.54	8,000.00	(7,697.46)	3.78%
8970100 · Travel	2,463.58	11,000.00	(8,536.42)	22.4%
8980100 · Meetings & Training	370.90	6,000.00	(5,629.10)	6.18%
9050200 · Library District Act	0.00	375,000.00	(375,000.00)	0.0%
9060100 · Library Furnishings	123.79	48,000.00	(47,876.21)	0.26%
9070100 · Library Equipment	0.00	45,000.00	(45,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	13,043.56	150,000.00	(136,956.44)	8.7%
Total Expense	845,404.11	4,194,228.34	(3,348,824.23)	20.16%
Net Income	731,231.06	(899,372.92)	1,630,603.98	(81.31%)

Statement of Revenue and Expenditures Budget vs. Actual

10/11/2018

July 1, 2018 -September 30, 2018 - General Fund

Cash Basis

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,496,420.05	3,180,655.42	(1,684,235.37)	47.05%
6030100 · Interest Income - General	103.05	5,000.00	(4,896.95)	2.06%
6035100 · Dividends	52.00	500.00	(448.00)	10.4%
6040100 · Nonresident/Enhanced Cards	90.00	1,000.00	(910.00)	9.0%
6050100 · Fines	5,066.76	47,000.00	(41,933.24)	10.78%
6055100 · Referral/Collection Fees	0.00	1,000.00	(1,000.00)	0.0%
6060100 · Photocopier & Fax Income	2,220.15	20,000.00	(17,779.85)	11.1%
6070300 · General Fund Gifts	2.21			
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	4,202.36	13,500.00	(9,297.64)	31.13%
6110100 · Program Fees/Misc Fees	0.00	4,200.00	(4,200.00)	0.0%
6120100 · Meeting Room Fees	256.00	1,000.00	(744.00)	25.6%
6130100 · Misc Incom -General(Sales/Fees)	792.40	15,000.00	(14,207.60)	5.28%
6150100 · Lost & Damged Materials	2,118.38	5,000.00	(2,881.62)	42.37%
Total Income	1,523,883.36	3,294,855.42	(1,770,972.06)	46.25%
Gross Profit	1,523,883.36	3,294,855.42	(1,770,972.06)	46.25%
Expense				
66000 · Payroll Expenses	(3,040.58)			
8010100 · Adult Books	10,940.03	91,500.00	(80,559.97)	11.96%
8020100 · Youth Books	8,887.52	59,000.00	(50,112.48)	15.06%
8025100 · Professional Resources	73.99	5,500.00	(5,426.01)	1.35%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,495.91	15,500.00	(4,004.09)	74.17%
8050100 · Adult AV Materials	9,109.99	45,000.00	(35,890.01)	20.24%
8060100 · Youth AV Materials	2,123.14	15,000.00	(12,876.86)	14.15%
8080100 · Video Games	4,312.40	11,000.00	(6,687.60)	39.2%
8090100 · eBook & eMagazine Services	6,279.96	64,000.00	(57,720.04)	9.81%
8095100 · Electronic Subscriptions	12,347.64	80,000.00	(67,652.36)	15.44%
8110100 · Bank Service Charges	116.17	200.00	(83.83)	58.09%
8120100 · Library Supplies	2,804.59	10,000.00	(7,195.41)	28.05%
8130100 · Tech Services Supplies	10,170.90	40,000.00	(29,829.10)	25.43%
8135100 · Bindery	0.00	200.00	(200.00)	0.0%
8140100 · Adult Programs & Supplies	4,087.95	17,500.00	(13,412.05)	23.36%
8145100 · Circulation Supplies	180.60	25,000.00	(24,819.40)	0.72%
8147100 · Summer Reading Club	2,098.49	7,000.00	(4,901.51)	29.98%
8150100 · Youth Programs & Supplies	6,949.31	21,500.00	(14,550.69)	32.32%
8215100 · Collection Agency Fees	0.00	1,500.00	(1,500.00)	0.0%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	90,778.00	59,000.00	31,778.00	153.86%
8260100 · Misc Contracted Services	145.00	8,000.00	(7,855.00)	1.81%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.35%
8310100 · CCS & Polaris Expenses	19,846.78	75,000.00	(55,153.22)	26.46%
8320100 · Network Expenses	7,319.48	30,000.00	(22,680.52)	24.4%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	3,220.00	78,500.00	(75,280.00)	4.1%
8420100 · Legal Services	0.00	4,700.00	(4,700.00)	0.0%
8430100 · Automation & Misc Consultants	300.00	20,000.00	(19,700.00)	1.5%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	5,311.04	30,000.00	(24,688.96)	17.7%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	2,312.99	15,000.00	(12,687.01)	15.42%
8550100 · Public Relations/Promotions	1,884.31	7,000.00	(5,115.69)	26.92%
8610100 · Electricity	6,615.18	25,000.00	(18,384.82)	26.46%

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
8620100 · Gas	297.28	4,500.00	(4,202.72)	6.61%
8630100 · Telephone & Internet Services	3,567.35	14,000.00	(10,432.65)	25.48%
8640100 · Water & Sewer	1,905.89	6,800.00	(4,894.11)	28.03%
8720100 · Building/Auto Insurance	0.00	33,000.00	(33,000.00)	0.0%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	18,962.80	54,000.00	(35,037.20)	35.12%
8760100 · Hospitality	2,132.54	10,000.00	(7,867.46)	21.33%
8770100 · Interlibrary Loan Fees & Losses	24.90	700.00	(675.10)	3.56%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8910100 · Salaries	415,573.72	1,840,000.00	(1,424,426.28)	22.59%
8920100 · FICA/Medicare	22,335.85	148,000.00	(125,664.15)	15.09%
8930100 · IMRF	45,524.50	205,000.00	(159,475.50)	22.21%
8940100 · Health & Life Insurance	75,442.95	290,000.00	(214,557.05)	26.02%
8950100 · Tuition Reimbursement	0.00	10,000.00	(10,000.00)	0.0%
8960100 · Memberships & Dues	302.54	8,000.00	(7,697.46)	3.78%
8970100 · Travel	2,463.58	11,000.00	(8,536.42)	22.4%
8980100 · Meetings & Training	370.90	6,000.00	(5,629.10)	6.18%
9050200 · Library District Act	0.00	375,000.00	(375,000.00)	0.0%
9060100 · Library Furnishings	123.79	48,000.00	(47,876.21)	0.26%
9070100 · Library Equipment	0.00	45,000.00	(45,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	13,043.56	150,000.00	(136,956.44)	8.7%
Total Expense	828,839.68	4,161,600.00	(3,332,760.32)	19.92%
Net Income	695,043.68	(866,744.58)	1,561,788.26	(80.19%)

Statement of Revenues and Expenditures Budget vs. Actual

10/11/2018

July 1, 2018 - September 30, 2018 - Special Reserve Fund

Cash Basis

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
6030200 · Interest Income - Spec Reserve	153.44	0.00	153.44	100.0%
Total Income	153.44	0.00	153.44	100.0%
Gross Profit	153.44	0.00	153.44	100.0%
Net Income	153.44	0.00	153.44	100.0%

Statement of Revenues and Expenditures Budget vs. Actual

10/11/2018

July 1, 2018 - September 30, 2018 - Grant and Gift Fund

Cash Basis

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
6030300 · Interest Income - Grant & Gifts	45.47	0.00	45.47	100.0%
6070300 · General Fund Gifts	24.15	0.00	24.15	100.0%
6170300 · Per Capita Grant	52,528.75			
Total Income	52,598.37	0.00	52,598.37	100.0%
Gross Profit	52,598.37	0.00	52,598.37	100.0%
Expense				
8025100 · Professional Resources	4,445.28			
8040300 · Operating Fund Gifts	10,058.70	0.00	10,058.70	100.0%
8540100 · Postage	11.65			
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	1,582.10	0.00	1,582.10	100.0%
8800321 · Youth Materials - PER CAPITA	466.70	0.00	466.70	100.0%
Total Expense	16,564.43	32,628.34	(16,063.91)	50.77%
Net Income	36,033.94	(32,628.34)	68,662.28	(110.44%)

BANKCARD PROCESSING CENTER

Oct-18

STAFF	VENDOR	DATE	Amount	LINE	Subtotal
Brown	ACE HARDWARE	9/11/2018	\$10.36	8320-100	
Brown	AMZN Mktp US*MT44K0FH2	9/16/2018	\$42.09	8320-100	
Brown	TECHSOUP	9/14/2018	\$50	8320-100	
Brown	AMZN Mktp US*MT66E2ZN1	9/18/2018	\$120	8320-100	
Brown	AMZN Mktp US*MT01Q2ZN2	9/18/2018	\$125.57	8320-100	
Brown	WAL-MART #1377	9/19/2018	\$5.98	8320-100	
Brown	CDW GOVT #PGS6074	9/19/2018	\$1,796.86	8320-100	
Brown	OFFICEMAX/DEPOT 6370	9/19/2018	\$259.98	8320-100	
Brown	OFFICEMAX/DEPOT 6370	9/19/2018	\$145.20	8320-100	
Brown	MANGOAPPS	10/3/2018	\$49	8245-100	
Brown	JIMANO'S PIZZERIA (MCHENR	10/3/2018	\$92.27	8140-100	\$2,697.31
Edminster	Amazon Business	09.21.2018	\$ 499.00	8960100	\$ 499.00
Jakacki	JEWEL-OSCO	9/6/2018	\$5.09	8150-100	
Jakacki	ART.COM/ALLPOSTERS.COM	9/8/2018	\$127.28	8150-100	
Jakacki	HOBBY-LOBBY #0186	9/8/2018	\$15.93	8150-100	
Jakacki	PHOTOBOOTH BOOKING	9/12/2018	\$240	8150-100	
Jakacki	JEWEL-OSCO	9/11/2018	\$20.94	8150-100	
Jakacki	ILLINOIS LIBRARY ASSOC	9/13/2018	\$75	8960-100	
Jakacki	ILLINOIS LIBRARY ASSOC	9/13/2018	\$255	8970-100	
Jakacki	JEWEL-OSCO	9/13/2018	\$4.06	8150-100	
Jakacki	JEWEL-OSCO	9/16/2018	\$7	8150-100	
Jakacki	AMERICAN LIBRARY ASSN	9/18/2018	\$157.50	8970-100	
Jakacki	HOBBY-LOBBY #0186	9/17/2018	\$11.96	8150-100	
Jakacki	OTC BRANDS INC.	9/18/2018	\$91.61	8970-100	
Jakacki	BROWNPAPERTICKETS.COM	9/19/2018	\$40	8970-100	
Jakacki	CUSTOMINK LLC	9/21/2018	\$100.50	8150-100	
Jakacki	COLLABRATIVE SUMMER LIBRA	9/21/2018	\$40	8147-100	
Jakacki	THRILLATIONS	9/26/2018	\$507.50	8140-100	
Jakacki	LAKESHORE LEARNING MATER	9/25/2018	\$27.26	8150-100	
Jakacki	JEWEL-OSCO	9/27/2018	\$5.09	8150-100	
Jakacki	Etsy.com - SimplyEveryday	10/1/2018	\$3.99	8150-100	
Jakacki	S&S WORLDWIDE-ONLINE	9/28/2018	\$92.22	8150-100	\$1,827.93
Lambert	USPS PO 1646800050	9/10/2018	\$20.59	8540-100	
Lambert	USPS PO 1646800050	9/15/2018	\$10.60	8540-100	
Lambert	MEIJER #218 Q01	9/16/2018	\$13.99	8760-100	
Lambert	WWW.ISTOCK.COM	9/17/2018	\$33	8550-100	
Lambert	USPS PO 1646800050	9/20/2018	\$23.07	8540-100	
Lambert	USPS PO 1646800050	9/25/2018	\$24.08	8540-100	
Lambert	C JOANN ONLINE GC	9/25/2018	\$50	8760-100	
Lambert	USPS PO 1646800050	9/26/2018	\$3.49	8540-100	
Lambert	USPS PO 1646800050	10/2/2018	\$18.19	8540-100	
Lambert	THE UPS STORE 4064	10/3/2018	\$11.90	8510-100	
Lambert	OFFICEMAX/DEPOT 6869	10/3/2018	\$43.99	8550-100	
Lambert	OFFICEMAX/DEPOT 6869	10/3/2018	\$16.49	8550-100	
Lambert	OFFICEMAX/DEPOT 6869	10/3/2018	\$9.78	8550-100	\$279.17
Majka	LIMITLESS WALLS	9/13/2018	\$10	8145-100	
Majka	NAYAX COPY SERVICES	9/13/2018	\$1	8145-101	
Majka	NAYAX VENDING 18	9/17/2018	\$1	8145-102	
Majka	LIMITLESS WALLS	10/2/2018	\$168	8145-103	\$180.00
Scholtz	MENARDS CRYSTAL LAKE IL	9/12/2018	\$33.41		
Scholtz	MENARDS CRYSTAL LAKE IL	9/12/2018	\$148.65		
Scholtz	PAYPAL *SUNBEAMMARK	9/29/2018	\$17.12		
Scholtz	BUS MGMT DAILY	9/30/2018	\$99		\$298.18
Strain	JEWEL-OSCO # 3061	9/9/2018	\$11.97	8760-100	
Strain	SAMSLUB #6228	9/11/2018	\$37.40	8760-100	
Strain	BLURB INC	9/21/2018	\$19.93	8800-100	
Strain	EB USING NOTARIES AT	9/28/2018	\$15	8970-100	
Strain	MEIJER #218 Q01	10/2/2018	\$27.99	8760-100	\$112.29
Terrill	PAYPAL *GWEE PARTY	9/25/2018	(\$270)		
Terrill	THE HEROS EDGE COLLECT	10/2/2018	\$25	8140-100	
Terrill	AFFINITY GAMING	10/2/2018	\$50	8140-100	
Terrill	STARBUCKS STORE 02708	10/5/2018	\$30	8140-100	(\$165)
Yazel	MGMT ASSC OF IL	9/21/2018	\$545		
Yazel	USPS KIOSK 1646809550	10/6/2018	\$14.50		\$560
			\$6,288.38	TOTAL	\$ 6,288.38

McHenry Public Library District

LIBRARIAN'S REPORT

September 2018

Administration

- J. Scholtz entered into contract with Kamm Insurance group for liability/comprehensive insurance coverage for 2018/19. We were paying \$27,482 through Market Financial, now reduced (same coverage) to \$18,483. Note that we are paying WC through Trinet (paid \$7,530 previously, now \$4,741) so brings actual total for insurance (\$23,224) – still a savings.
- J. Scholtz negotiated a discount in Comcast telephone/Inet services + increased speed from 100/10 to 300/20mbps @ a 20% discount from current bill.
- J. Scholtz worked on tuition reimbursement agreement wording for updated policy.
- J. Scholtz and P. Torgersen worked on various FY2018/19 budget documents and audit documents.
- B. Edminster/J. Scholtz involved in interviews for Building Services Manager position – we hope to have someone in position before Nov.
- B. Edminster represented Library at Friends mtg., 9/20; book sale Oct. 20-21 with a clearance sale 10/28.
- We created an ad hoc committee to look into the viability of VoiP phone service to replace our existing, out-of-date PBX system and will be looking into alternatives. No date set. Scholtz met with representatives of several local VoiP companies.
- J. Scholtz met with Eder Technologies giving them a tour of the library/IT areas to see if they could help as adjuncts for IT solutions. We also have CCB helping with clean-up routines.
- B. Edminster and 5 other staff members received 3 hours of CPR/AED training, 9/24.
- B. Edminster led the Classic Book Discussion of *Emma* by Jane Austen, 9/17 and *Treasure Island* by Robert Louis Stevenson, 10/15.
- B. Edminster, L. Jakacki, P. Strain, and Z. Terrill met with a representative from Recorded Books to learn about their new streaming video entertainment and education product, 9/25.
- B. Edminster attended the in-service committee meeting, 10/5.
- B. Edminster led the Character Counts! Coalition meeting as vice president, 10/11.

Adult Services

- T. Hillier reports that MPLD's local history/genealogy collections were spotlighted in The Weekly Genealogist newsletter, published by the New England Historic Genealogical Society.
- P. Strain and Z. Terrill are happy to announce that A. Moreno has been hired to fill our vacant Bilingual Librarian I position. She will start on Monday, October 15.
- MPLD hosted the quarterly CCS PAS meeting here on 9/20/18.

- P. Strain attended the North Suburban Digital Consortium meeting at Algonquin Library. She will represent MPLD at future meetings as L. Jakacki steps down after filling the role for many years.
- Z. Terrill helped a father and daughter choose a book within a specific Accelerated Reader level by accessing Riverwood School's library catalog and then finding it in our collection.
- CCS provided on-site training for the Simply Reports module of Polaris. D. Gaudio, T. Hillier and E. Janas were able to attend.

Building Services

- Shane Claucherty has accepted the position of Building Services Manager and will start 10/15. Shane comes from the Lake Villa School District – join me in welcoming Shane.

Circulation

- B. Majka contact mkSolutions concerning receipt of inventory wand – we have now received it in good fashion; also modification to AMH unit for when 'Polaris is down/still able to accept materials' is complete.
- S. Willis reports a total of 117 expired holds pulled in September
- B. Majka attended the Circulation Advisory Group meeting 9/14
- L. Rex attended Simply Reports training 9/5
- H. Barnes attended Comicon meeting 9/6
- B. Majka attended Manager's Meeting 9/11
- S. Willis attended CPR training 9/24

Human Resources

- Interviewed applicants for 2 vacancies: Five (5) interviews for BS Manager and one (1) interview for Bilingual AS Librarian. Selections made, offers accepted, new hires set to start on 10/15/18.
- PT Associate Librarian (YS) resigned and manager reviewing staffing options.
- Average Salary increase for the Last 3 months – 2.5%
 - This average calculation is missing data from five (5) employees whose salary increase has not yet been submitted.
- Average Salary increase for the FY 2017-2018 was 2.32%
 - Other Fiscal YTD notes: a) three employees did not receive an increase due to performance; b) five employees have received lump-sum merit payments vs. an increase to their base salary
- Worked with TriNet ensure all eligible employees were enrolled in benefits during the open enrollment period.
- Worked with TriNet to transition retirees w/ benefits to TriNet's COBRA Continuation Department for administration going forward.
- Attended Manager's Meeting
- Attended Employment Law (1-day) Conference in Naperville and attended seminars on the following topics:

- Investigating Harassment Complaints
- Unconscious Bias in the Workplace
- Tackling Tough Talks
- Employee Free Speech and the Public Employer
- Recent updates in Employment Law

Public Relations

- Helped coordinate the Sept. 16 Career Online High School graduation ceremony – made invitations, programs, press release, ordered staging and balloons, helped set up, took video of ceremony. Promoted it in various media.
- Designed/edited November/December *Preface* newsletter, then submitted to printer.
- Produced promotional materials for Friends of the Library upcoming book sale – posters, bookmarks, coupons, press release, etc.
- Promoted upcoming programs via outdoor sign, indoor TV monitors, social media, website and some print materials.
- Produced two e-newsletters and emailed to more than 2,000 patrons.
- Participated in webinar on marketing ebooks to millennials.
- Attended RAILS/ILA marketing networking meeting at Schaumburg Township District Library on Oct. 7.
- Attended Dept. Heads meeting on Sept. 11.
- Attended training for new A/V equipment.
- Attended training for new printers/copiers.

Technical Services

- Circulation and Technical Services have tagged 9,729 items for RFID, bringing our total up to 73% of the collection tagged.
- D. Lavin and K. Milfajt attended the Simply Reports training session, 9/5.
- K. Walker participated in the Comicon meeting, 9/6.
- K. Milfajt facilitated the Contemporary Book Discussion Group discussion of *The Bean Trees* by Barbara Kingsolver, 9/10.
- K. Walker ran the MPLD Dungeons and Dragons program, 9/11.
- K. Milfajt participated in the MPLD Management Team Meeting, 9/11.
- K. Walker attended the meeting room equipment training session, 9/12.
- K. Milfajt represented the MPLD at the CCS Acquisitions meeting, 9/12.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the TS Team meeting, facilitated by K. Milfajt, 9/13.
- K. Walker participated in CPR/AED training, 9/24.

Technology

- IT has been dealing with problems related to our new ELM EcoMaster (disc cleaning machine); our new HP copiers/printers (purchased through local company Imagetec), and coin-op problems
- D. Grandon photographed the Career Online High School graduation on Sept 16
- IT resolved 179 tickets

Youth Services

- Afterschool supper program is in full swing. We served 101 meals with 119 kids and 24 adults attending.
- J. Einoris created a very eye-catching banned book display for Banned Book Week. She covered books that have been challenged or banned in other libraries around the world with brown paper that had the titles cut out with burned edges. Once the patrons knew they could check them out, the books went out quickly. She also included a sign with several of the classics listed and why they were challenged or banned.
- C. Bergan was busy scheduling and planning for October's month of YS tours. She put together tour and accompanying activity lesson plans based on the various grades levels and tied it to them to curriculum standards for that grade. She also trained staff in department meetings and individual on running a successful school tour so anyone in the department could assist.
- E. Andrews is weeding the videogame collection. This is the first big weed this collection has had. There are older platforms that we can stop carrying titles for, duplicates no longer needed and older games that have fallen out of favor.
- G. Doolan hosted a Grandparent's Day celebration. They listened to stories and created a keepsake craft. We see many grandparents with their grandkids at the library so it is nice to have a day for them.
- N. Cogswell's last day at the Library will be 10/2.
- J. Hume had one mother come up to her and tell her that her daughter could not stop talking about how excited she was to come to Miss Jessie's storytime. Her mom was very appreciative and said they really enjoy coming each week. That was one of Jessie's favorite patron interactions of the month!
- M. Puga has been introducing herself to the bilingual and ELL teachers in the schools with good success. She has been sending many of our Spanish and bilingual books out to the classrooms and has booked some classroom visits and tours.
- M. Cairo had an interaction with a couple a few weeks ago, the husband inquired "Why are there so many kids just hanging around with nothing to do but mess around on computers instead of reading quietly like libraries used to be?" Before she could even come up with an answer, the man's wife looked at him and said, "Maybe if you spend less time watching sports and more time in this library you would be glad our tax dollars are being well spent on fun, friends and food!" She couldn't help but laugh when his response was, "I guess libraries are a lot like sports then!" her response, Go team!

- L. Jakacki facilitated the North Suburban Digital Consortium meeting at Algonquin Library.

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added 1090 items and withdrew 1211 (-2% comparatively for both) items. Staff also mended 356 items (+10%) and processed (+4%) more items than last year/month. Note that RFID tagging is still to be done by both Circ and TS staff – we are about 75% complete with retrospective tagging of our collection (Yea!! And great work!). Overall circulation increased by (+12%) from the previous year/month but we were open 1 more day more than last year (28 compared to 27) so the daily ave. is about the same (1677 compared to 1641; Total circ. Was **46,942** compared to last yr – 42,019). This Circ. Monthly total includes 18,319 holds, some of which are 'Automatic'. If we include all of the ematerials circulated (i.e. ebooks, Hoopla, emagazines), we could add 3566 (compared to 3413 last yr/mon – that would bring us to a total of **50,509** total circ.). Also, our auto-renewals accounted for 39% of circulation. I believe that patron traffic will now be counted more consistently with our new gates – 19,932 vs 13,124 last yr. – a +52% increase!!) Self-check usage is at about 18% for our 5 self checks. We are now counting study and meeting room uses by instance rather than hours so we won't have comparative #s from previous months.

One big area of increase is the number of new patrons – due in large part to YS's efforts to band with the Harrison School District to provide 'free cards' to Harrison school children. Thank Lesley and Caitlin!! We had 516 (+31%) new patrons registered!!

***** No Inet stats this month. We wanted to include various copy stats but our replacement of Toshiba copiers with HP copiers didn't go well so we'll be replacing those with Konica models that will interface correctly with our TBS coin/debit towers (10/18). Study rooms were used 234 times. Also – presenters and staff note that they love our new laptops and our new video/audio systems installed in the 3 meeting/conference rooms.

Upcoming Events and Projects

- Staff in-service Oct. 12 a.m (FOIA topic)
- New Konica copiers installed 10/17-18.
- Friends' Book Sale 10/20-21
- ½ Price Fines Nov. 4-17
- MPLD working with United Way – paper products drive 10/21-27
- New phone system committee chosen – possible choice in Nov./Dec.
- Hiring of new staff – new YS librarian 1, new IT position, new Circ. Position.

McHenry Public Library District – Use Statistics, September 2018

McHenry Public Library District Monthly/Fiscal Year Statistical Report FY2018/19	NEW CATEGORY ADDED FOR FY2019	
	CATEGORY DESCRIPTION CHANGED	
	September	
CATEGORIES	2018	2017
MATERIALS CATALOGED		
Books Added (All Ages)	730	697
Books Withdrawn (All Ages)	1,104	1,037
DVDs Added	132	201
DVDs Withdrawn	47	27
Other AV Added	17	9
Other AV Withdrawn	28	3
CDs Added	25	64
CDs Withdrawn	7	160
Periodicals Added to Database	186	139
Periodicals Withdrawn	25	5
Total Added	1,090	1,110
Total Withdrawn	1,211	1,232
OTHER HOLDINGS/TECH SVCS. STATS		
Items Mended	356	323
OCLC Records Input to Catalog	75	83
Bib Records Added to OCLC	3	4
Bib/Item/Call # Changes	431	1,320
# of Items Processed	1,147	1,098
PATRON REGISTRATIONS		
McHenry District-NEW	270	135
McHenry Dist.-REREG. & renewals	233	243
RBP Patrons	13	16
Total Registrations	516	394
CIRCULATION		
Adult Fiction Books	5,671	6,082
Adult NonFiction Books	2,818	3,116
Adult Books Total	8,489	9,198
Teen Fiction Books	1,433	

Teen NonFiction Books	129	
Teen Books Total	1,562	
Children's Fiction Books	7,575	7,693
Children's NonFiction Books	2,185	1,856
Children's Books Total	9,760	9,549
AUDIOBOOKS		
Adult Audiobooks Total	1,001	5,802
Teen Audiobooks Total	34	
Children's Audiobooks Total	85	525
VIDEO		
Adult Video/DVDs Total	11,571	7,965
Children's Video/DVDs Total	4,563	3,000
MAGAZINES/GAMES/OTHER		
Adult Magazines	671	
Teen Magazines	194	
Children's Magazines	221	
Magazines Total	1,086	
Adult Video Games	277	
Teen Video Games	353	
Children's Video Games	981	
Video Games Total	1,611	
Adult Other Formats	2,068	3
Teen Other Formats	5	
Children's Other Formats	269	1,020
ILL (MPLD as borrower)	1,955	2,048
NonBarcoded Paperbacks	119	87
Total Circulation	46,943	42,019
Item Renewals	18,319	
SERVICE USE STATISTICS		
PROGRAMS		
Summer/Winter Reading Children (hd. ct.)	0	0
Summer/Winter Reading Teen (hd. ct.)	0	0
Summer/Winter Reading Adult (hd. ct.)		0
Adult Program Attendance (hd. ct.)	291	361
Teen Program Attendance (hd. ct.)	75	55

Child Program Attendance (hd. Ct.)	930	960
School/class visits - outreach (hd.ct.)	221	380
Library Tours (hd. ct)	14	16
Total Adult Program Attend.	291	361
Total Teen Program Attend.	75	
Total YPS Program Attend.	1,240	1,411
Adult # of Programs	13	12
Teen # of Programs	11	7
Child # of Programs	53	46
Total # Of Programs	77	65
IN HOUSE PC USE		
Express Internet Station		69
Distance Learner PC Use		41
Literacy PC Station		18
Computer Use - Adult		2,426
Computer Use - Youth		907
Genealogy Computer Use		43
Total In-House PC Use	0	3,504
ELECTRONIC RESOURCES USE		
Digital book downloads (in-library/off-site)	2,561	2,552
Digital Magazine Downloads	204	270
Hoopla Usage	801	591
TOTAL ELECTRONIC RESOURCES USE	3,566	3,413
GENERAL USE		
Genealogy Material Uses	15	11
Meeting Room Uses	85	
Study Room Uses	234	
Simple Scan Uses		366
WiFi Uses (in-library)		1,004



Changes recommended to Policy previously approved 10/18/17

TUITION REIMBURSEMENT POLICY

MPLD administration feels that there is value for the institution when an employee seeks to his/her education while in the employee of the Library. Therefore, relative to an available budget and line item within that budget, the board will consider requests for tuition reimbursement on a case-by-case basis. The Library's support for staff continuing education includes a tuition reimbursement policy currently at 50% for tuition only; maximum per employee per year is \$5,200. Request for tuition reimbursement must be made before the course(s) are taken and they must be approved by the supervising Dept. Hd. as being appropriate for the position. A letter requesting tuition reimbursement must be written to the Library Board of Trustees. Reimbursement will be provided upon successful completion (B or better) of the course - official college grade record/completion required for reimbursement.

GUIDELINES and PROCEDURES FOR IMPLEMENTATION

Education assistance is available to assist any employee who works at least 20 hours per week and has been with the Library for at least one year and is considered by his/her supervisor to have a satisfactory performance rating. Courses must have the approval of the Board of Trustees prior to class enrollment in order to qualify for reimbursement and the employee must have a signed Tuition Repayment Agreement on file.-

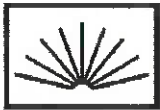
Employees wishing to pursue an advanced degree program will be considered on a case-by-case basis taking into consideration alignment with individual objectives and Library need. The maximum reimbursement that will be made to an individual employee is \$5,200 per calendar year, dependent upon available funds and for each approved class where the employee obtains a grade of 'B' or better. Also, the choice of schools or certificate programs should not necessarily be dictated by the Library Board, Executive Director or the Dept. Head. It should be an individual choice. But, in certain circumstances, the before mentioned people may give input to the employee regarding an institution or course of study.

Reimbursement will be granted for approved courses or a degree program at the rate stated above upon receipt of a paid tuition bill and official grade report. All IRS rules apply. The acquiring of knowledge, a certificate or a degree does not necessarily constitute an automatic raise in pay or increase in grade/position unless a prior agreement with the board/Executive Director has been authorized and executed. Note that the State of Illinois and the MPLD is an "at will" employer.

Employees eligible for reimbursement from any other source (e.g., a government- sponsored program or a scholarship) may seek assistance under our educational assistance program but are reimbursed only for the difference between the amount received from the other funding sources and the actual course cost. Total aid from the Library and other sources may not exceed 100% of the allowable tuition and fees.

Tax consequences (if any) as a result of Library reimbursement under this plan are the sole responsibility of the employee. Taxable earnings (if applicable) may be added to overall earnings and reflected on an employee's W-2.

In the event that the employee resigns or is terminated within twelve (12) months after reimbursement is received, the employee must repay the Library for the last tuition payment only on a prorated basis. If the termination date is within six (6) months of reimbursement then the employee shall repay 100% of the tuition payment. If the termination date is (over six months) but 12 months or less since the date of the reimbursement then the employee shall repay 50% of the tuition payment. Repayment may be deducted from any final payment of wages.



Tuition Reimbursement Request Form

Name: _____

Department: _____

*Please complete the information below to help expedite your reimbursement.
Following approval, payment will be included on the next payroll or accounts payable process.*

College/University: _____

Program (Degree Goal): _____

Course Completed: _____

Course Dates (Start/Finish): _____

Grade Received: _____

Amount of Tuition Paid: _____

☐

Attach copy of paid tuition

☐

Attach copy of official grade report

REMINDER: "In the event that the employee resigns or is terminated within twelve (12) months after reimbursement is received, the employee must repay the Library for the last tuition payment only."

Employee's Signature

Date

Department Manager's Signature

Date

Executive Director Approval: _____

Amount reimbursed (50%): _____ Reimbursement date: _____



McHenry Public Library District

809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

STATE OF ILLINOIS)
COUNTY OF McHENRY)
CITY OF McHENRY)

**ORDINANCE NO. 2018/2019-2
AN ORDINANCE PROVIDING FOR THE LEVY
AND ASSESSMENT OF TAXES
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018
AND ENDING JUNE 30, 2019
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, McHENRY COUNTY, ILLINOIS**

BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHENRY COUNTY ILLINOIS, as follows:

Section One: That the total amount of appropriations for all General, Special Reserve and Corporate purposes legally made to be collected from the tax levy of the current fiscal year is Three Million and One Hundred and Eighty Thousand and Six Hundred and Fifty-Five Dollars and Forty-Two cents. (\$3,180,655.42).

Section Two. That the sum of Four Million, Eight Hundred and Seventy-Two Thousand, Two Hundred and Eighty-Four Dollars and Forty-Two Cents (\$4,872,284.42) being the total of appropriations heretofore legally made and which has taken into consideration all monies to be raised from other than tax sources, in addition to those monies which are to be collected from the tax levy of the current fiscal year of the McHenry Public Library District for all General, Special Reserve and Corporate purposes of said Public Library District, as appropriated for the current fiscal year by the Combined Budget and Appropriation Ordinance passed by the President and Board of Library Trustees of said District at the legally held meeting of September 18, 2018, which Ordinance No. 2018/2019-x, incorporated herein by reference, be and the various objects and purposes for which said appropriations were made are set forth under the column "Amount Appropriated" and the specific amount hereby levied for each object and purpose is set forth under the column entitled "Amount Levied" is hereby levied upon all of the taxable property in the McHENRY PUBLIC LIBRARY DISTRICT subjected to taxation for the current fiscal year of said Public Library District, commencing July 1, 2018, and ending June 30, 2019, as follows:

GENERAL FUND EXPENSES**MATERIALS and SUPPLIES**

	Appropriation	Levy
Adult Books	\$ 95,000.00	\$ 60,000.00
Youth Books	\$ 60,000.00	\$ 35,000.00
Professional Resources	\$ 5,500.00	\$ 1,000.00
Administrative Resources	\$ 7,000.00	\$ 1,000.00
Magazines/Newspapers	\$ 20,000.00	\$ 10,000.00
Adult AV Materials	\$ 50,000.00	\$ 35,000.00
Youth AV Materials	\$ 16,000.00	\$ 35,000.00
Video Games	\$ 12,000.00	\$ 5,000.00
eBook & eMagazine Services	\$ 65,000.00	\$ 14,500.00
Electronic Resources	\$ 80,000.00	\$ 30,000.00
Bank Service Charges	\$ 500.00	\$ 500.00
Library Supplies	\$ 15,000.00	\$ 10,000.00
Tech. Services Supplies	\$ 50,000.00	\$ 25,000.00
Bindery	\$ 200.00	\$ 1,000.00
Adult Programs/Supplies	\$ 20,000.00	\$ 15,750.00
Circulation Supplies	\$ 25,000.00	\$ 6,000.00
Summer Reading Club	\$ 7,000.00	\$ 2,000.00
YPS Programs/Supplies	\$ 15,000.00	\$ 15,000.00

CONTRACTED SERVICES

	APPROPRIATION	LEVY
Collection Agency Services	\$ 1,500.00	\$ 0.00
Computer/OFC & Equip/repairs	\$ 59,000.00	\$ 20,000.00
Misc. Contracted Services	\$ 8,000.00	\$ 1,000.00
Finance/Late Fee Charges	\$ 500.00	\$ 500.00

CATALOG and NETWORK EXPENSES

	APPROPRIATION	LEVY
CCS & SIRSI Expenses	\$ 75,000.00	\$ 75,000.00
Network Expenses	\$ 30,000.00	\$ 35,000.00
OCLC Services	\$ 16,000.00	\$ 10,000.00

PROFESSIONAL SERVICES

	APPROPRIATION	LEVY
Accounting, Payroll & Audit	\$ 78,500.00	\$ 25,000.00
Legal Services	\$ 4,700.00	\$ 5,000.00
Automation/Misc. Consultants	\$ 20,000.00	\$ 15,000.00
In Service Honorariums	\$ 1,000.00	\$ 0.00

PRINTING, PUBLICATION & POSTAGE

	APPROPRIATION	LEVY
Printing Services	\$ 40,000.00	\$ 35,000.00
Public Notices & Ads	\$ 4,000.00	\$ 5,000.00
Postage	\$ 20,000.00	\$ 15,000.00
Public Relations/Promotions	\$ 10,000.00	\$ 10,000.00

UTILITIES

	APPROPRIATION	LEVY
Electricity	\$ 30,000.00	\$ 55,000.00
Gas	\$ 4,000.00	\$ 2,500.00
Telephone & Internet Services	\$ 14,500.00	\$ 9,500.00
Water & Sewer	\$ 7,000.00	\$ 4,000.00

MISCELLANEOUS OPERATING EXPENSES

	APPROPRIATION	LEVY
Building & Auto Insurance	\$ 40,000.00	\$ 30,000.00
Bonding & Officers Liability	\$ 7,000.00	\$ 12,000.00
Building & Equip. Outsource	\$ 55,000.00	\$ 75,000.00
Hospitality	\$ 13,000.00	\$ 7,000.00
Interlibrary Loan Fees/Losses	\$ 1,500.00	\$ 0.00
Miscellaneous	\$ 4,000.00	\$ 5,000.00

PERSONNEL EXPENSES

	APPROPRIATION	LEVY
Salaries	\$1,870,000.00	\$1,819,402.28
FICA	\$ 150,000.00	\$ 145,000.00
IMRF	\$ 215,000.00	\$ 180,000.00
Health/Life Insurance	\$ 395,000.00	\$ 257,500.00
Tuition Reimbursement	\$ 12,000.00	\$ 0.00
Memberships & Dues	\$ 8,500.00	\$ 0.00
Travel	\$ 12,500.00	\$ 2,000.00
Meetings & Training	\$ 7,000.00	0.00

CAPITAL EXPENSES

	APPROPRIATION	LEVY
Library Furnishings	\$ 35,000.00	\$ 5,000.00
Library Equipment	\$ 70,000.00	\$ 2,500.00
Small Equip. under \$250	\$ 10,000.00	\$ 1,000.00
Additional Capital Projects	\$ 400,000.00	\$ 0.00

Transfer to Reserve Fund	\$ 400,000.00	\$ 0.00
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TOTAL GENERAL FUND EXPENSES

	APPROPRIATION	LEVY
	\$4,223,700.00	\$3,180,653.29

GRANT and GIFT FUND

ESTIMATED EXPENSES	APPROPRIATION	LEVY
Operating Fund Gifts	\$ 500,000.00	\$ 0.00
2018 Per Capita Grant Expenditures	\$ 52,528.75	\$ 0.00
General Fund Gifts Expenses	\$ 0.00	\$ 0.00
Misc. Grants	\$ 25,000.00	\$ 0.00
 TOT. GRANT/GIFT EXPENSES	 \$ 577,528.75	 \$ 0.00

SPECIAL RESERVE FUND

ESTIMATED EXPENSES	APPROPRIATION	LEVY
Improvements not related to Expansion/renovation	\$ 200,000.00	\$ 0.00
 Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	 \$ 100,000.00	 \$ 0.00
 TOTAL RESERVE FUND EXPENSES	 \$ 300,000.00	 \$ 0.00

	APPROPRIATION	LEVY
TOT. GENERAL FUND EXPENSES	\$4,223,700.00	\$3,180,653.29
TOT. GIFT FUND EXPENSES	\$ 577,528.75	\$ 0.00
TOT. RESERVE FUND EXPENSES	\$ 300,000.00	\$ 0.00
 GRAND TOTAL EXPENSES	 \$5,039,228.34	 \$3,180,653.29

Section Three: That the total amount of Three Million, One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine Cents (\$3,180,653.29) ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHenry County, Illinois, according to the value of said property as the same is assessed and equalized for State and County purposes for the current year. Revenues acquired from sources other than property taxes include, but are not limited to, fines and fees, interest, grants, gifts and donations, developer donations and impact fees, service fees, fees for non-resident cards, charges for lost library materials, replacement taxes, fees for special programs and services, and public use of photocopy machine.

Section Four: This tax Levy Ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code, as amended, provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6, Article VII of the Constitution of the State of Illinois.

Section Five: That there is hereby certified to the County Clerk of McHenry County, Illinois, the several sums aforesaid, constituting the said total amount of Three Million, One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine Cents (\$3,180,653.29) which said total amount the said McHenry Public Library District requires to be raised by taxation for the current fiscal year of said District is hereby ordered and directed to file with the County Clerk of McHenry County, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

Section Six: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purposes of erecting a new Public Library building, purchasing a site for same, or building an addition thereto, or furnishing necessary equipment therefore, or acquiring electronic data storage and retrieval facilities.

REVISED and PASSED by the McHENRY PUBLIC LIBRARY DISTRICT Board of Trustees and approved by me this 16th day of October, 2018.

Bradley Schubert, President
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
McHenry, McHenry County, Illinois

AYES:

NAYES:

ABSENT:

ABSTAINING:

ATTEST:

Monica Leccese, Secretary
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES



McHenry Public Library District

809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

STATE OF ILLINOIS)

COUNTY of McHENRY)

**CERTIFICATE OF COMPLIANCE
WITH THE TRUTH IN TAXATION ACT**

I, Monica Leccese, the duly qualified and acting Secretary of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, do hereby certify that the attached Levy Ordinance adopted in full compliance with the provisions of The Truth in Taxation Act. (35 ILCS 215/1 et seq.)

IN WITNESS WHEREOF, I have placed my official signature this 16th day of October, 2018.

Monica Leccese, Secretary
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

Subscribed and sworn before me this 16th day of October, 2018.

Notary Public Reuben W. Edminster



McHenry Public Library District

809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

CERTIFICATE

I, Monica Leccese, DO HEREBY CERTIFY that the above attached "ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND EXPIRING JUNE 30, 2019" is a true and correct copy of said Ordinance which was presented and passed, and recorded by said Library Board at their Regular Board Meeting on October 16, 2018.

Monica Leccese, Secretary
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

Subscribed and sworn before me this 16th day of October, 2018.

Reuben W. Edminster
Notary Public

STATE OF ILLINOIS)
COUNTY OF MCHENRY)

ORDINANCE NO. 2018/2019-3

**AN ORDINANCE ASCERTAINING PREVAILING WAGES
WITHIN THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, McHENRY COUNTY, ILLINOIS**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works." approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par 39s-1 et seq. and

WHEREAS, the aforesaid Act required that the MCHENRY PUBLIC LIBRARY DISTRICT of McHenry, McHenry County, Illinois investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Public Library District employed in performing construction of public works, for said Public Library District

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE MCHENRY PUBLIC LIBRARY DISTRICT, MCHENRY, MCHENRY COUNTY, ILLINOIS:

Section 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the District is hereby ascertained to be the same as the prevailing rate of wages for construction work in McHenry County area as determined by the Department of Labor of the State of Illinois as of June 1, 2018 referenced in the McHenry County website (<https://www.mchenrycountyil.gov/county-government/departments-j-z/purchasing/county-prevailing-wage-rates>) attached hereto and incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or

employment except public works construction of the District to the extent required by the aforesaid Act.

SECTION 3: The Secretary shall publicly post or keep available for inspection by any interested party in the main office of this District this determination of such prevailing rate of wage.

SECTION 4: The Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 16th day of October, 2018

AYES:

NAYES:

ABSENT:

ABSTAINING:

APPROVED

Bradley Schubert, President
McHenry Public Library District
McHenry, McHenry County, Illinois

ATTEST:

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

NOTICE OF DETERMINATION OF PREVAILING WAGE RATES

TAKE NOTICE that on the 16th day of October, 2018, the Board of Library Trustees of the McHenry Public Library District adopted an Ordinance Determining Prevailing Wage Rates for public works in accordance with 820 ILCS 130/1 et seq. (1993); and said determination is available for inspection by any interested party at the McHenry Public Library, 809 North Front Street, McHenry, IL 60050.

DATED the 16th day of October, 2018

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

CERTIFICATE

I, Monica Leccese, DO HEREBY CERTIFY that the attached ORDINANCE NO. 2018/2019-3, AN ORDINANCE ASCERTAINING PREVAILING WAGES WITHIN THE McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019, is a true and correct copy of said Ordinance which was presented and passed, and recorded by said Library Board at their Regular Library Board Meeting on October 16, 2018.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

Subscribed and sworn before me this 16th day of October 2018.

Reuben William Edminster, Notary Public

My commission expires: _____



McHenry Public Library District

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

www.mchenrylibrary.org

**THE McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
McHENRY, ILLINOIS
ORDINANCE No. 2018/2019 -4**

**Calendar of Regular Meetings
For the Board of Library Trustees
For Fiscal Year 2018-2019**

WHEREAS, the Public Library District Act, 75 ILCS 16/30-50 requires all public library districts to specify the time, place and date that the Board of Library Trustees shall meet for regular meetings each fiscal year;

NOW THEREFORE BE IT ORDAINED by the Board of Library Trustees of the McHenry Public Library District, McHenry, Illinois, as follows:

Section 1: Regular meetings of the Board of Library Trustees shall be held at the McHenry Public Library, 809 North Front Street, McHenry, Illinois at 7 p.m. on the **second** Tuesday of each month (starting in November 2018),

Section 2: Regular meetings of the Board of Library Trustees shall be held on the following dates: July 17, 2018; August 21, 2018; September 18, 2018; October 16, 2018; **November 13, 2018**; December 11, 2018; January 8, 2019; February 12, 2019; March 12, 2019; April 9, 2019; May 14, 2019 and June 11, 2019, July 9, 2019.

Passed by the Board of Library Trustees of the McHenry Public Library District, McHenry, Illinois on the 18th day of Sept., 2018 by a vote of:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Bradley Schubert, President
McHenry Public Library District
Board of Library Trustees

Attest:

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

Changes recommended to Policy previously approved 12/19/17

NON-DISCRIMINATION AND ANTI-HARASSMENT POLICY

The McHenry Public Library District is committed to maintaining a work environment that is free of discrimination and harassment. In keeping with this commitment, MPLD will not tolerate discrimination against or harassment of MPLD employees by anyone, including any manager, supervisor, co-worker, vendor, customer, patron, contractor, or other regular visitor of the library. Violation of this policy shall be considered grounds for disciplinary action up to and including termination.

Discrimination

Discrimination consists of employment actions taken against an individual based on a characteristic protected by law, such as sex, race, color, ancestry, national origin, citizenship status, religion, age, disability, marital status, sexual orientation, gender identity, pregnancy, military or veteran status, genetic information, order of protection status, or any other category protected by applicable law. In other words, discrimination occurs when an individual is treated differently or unequally because the individual is a member of a protected group.

Harassment

Harassment consists of unwelcome conduct, whether verbal, physical, or visual, that is based upon a person's protected status such as race, color, national origin, citizenship status, religion, sex, pregnancy, sexual orientation, gender identity, age, disability, marital status, military or veteran status, genetic information, order of protection status, or any other category protected by applicable law. MPLD will not tolerate harassing conduct that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile or offensive working environment.

The conduct forbidden by this policy specifically includes, but is not limited to: (a) epithets, slurs, negative stereotypes or intimidating acts that are based on a person's protected status; and (b) written or graphic material circulated within or posted within the workplace that shows hostility toward a person because of his or her protected status.

Sexual Harassment

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when made to an employee where:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment;
2. Submission to or refusal to engage in such conduct is used as the basis for any employment decisions affecting such individual; or

3. Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Sexual harassment, as defined above, may include, but is not limited to:

1. Uninvited sex-oriented verbal "kidding" or demeaning sexual innuendoes, leers, gestures, teasing, sexually explicit or obscene jokes, remarks or questions of a sexual nature;
2. Graphic or suggestive comments about an individual's dress or body;
3. Displaying sexually explicit objects, photographs, writings, or drawings;
4. Unwelcome touching, such as patting, pinching or constant brushing against another's body; or
5. Suggesting or demanding sexual involvement of another employee, whether or not such suggestion or demand is accompanied by implicit or explicit threats concerning one's employment status or similar personal concerns.

Even if two or more employees are engaging in consensual conduct, such conduct could constitute harassment of or discrimination against another employee who witnesses or overhears the conduct.

Investigation Procedure

All MPLD employees are responsible to help ensure that harassment and discrimination do not occur and are not tolerated. An employee who believes that they have been subjected to sexual or other types of harassment or discrimination, or who has witnessed harassment or discrimination, should immediately submit a complaint to their supervisor, any other manager or supervisor, ~~the ethics officer (if such position exists),~~ or the Human Resources ~~Department~~Generalist. If a manager or supervisor receives a complaint of harassment or discrimination directly from an employee, or becomes aware of such conduct, the complaint or conduct shall be immediately reported to the Human Resources ~~Department~~Generalist. For any complaints involving the HR Generalist, an investigation would be conducted by a party designated by the Executive Director.

The Human Resources ~~Department~~Generalist shall promptly investigate all complaints and make all reasonable efforts to resolve the matter informally. These efforts may include, but are not limited to, convening conferences with the complainant and/or the accused harasser/discriminator to discuss the complaint and the results of the investigation. If the complainant or the accused is not satisfied with the disposition of the investigation, they may submit in writing an appeal to Human Resources or the Executive Director, who will review the investigation report and make a final decision. If necessary, at the option of Human Resources or the Executive Director, additional steps may be taken to conduct further investigation.

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with MPLD's legal obligations and with the necessity to investigate allegations of misconduct and to take corrective action when this conduct has occurred.

A substantiated complaint against an employee will subject the employee to disciplinary action, up to and including termination. If an investigation results in a finding that the complainant falsely accused another of harassment or discrimination knowingly or in a malicious manner, the complainant will be subject to appropriate discipline, including the possibility of discharge.

Retaliation Prohibited

Reporting harassment or discrimination or participating in an investigation will not reflect adversely upon an individual's status or affect future employment. Any form of retaliation against an employee who reports harassment or discrimination or participates in an investigation is strictly prohibited by the Illinois Human Rights Act, the Illinois State Officials and Employees Act, the Illinois Whistleblower Act, Title VII of the Civil Rights Act of 1964, and Company policy. Any employee who retaliates against another for exercising his or her rights under this policy shall be subject to discipline, up to and including termination.

Resolution Outside Company

The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every complaint and incident so that problems can be identified and remedied internally. However, an employee has the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) about filing a formal complaint. An IDHR complaint must be filed within 180 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Contact Information:

Illinois Department of Human Rights (IDHR)

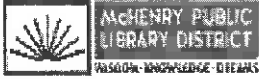
- Chicago: 312-814-6200 or 800-662-3942; TTY: 866-740-3953
- Springfield: 217-785-5100; TTY: 866-740-3953
- Marion: 618-993-7463; TTY: 866-740-3953

Illinois Human Rights Commission (IHRC)

- Chicago: 312-814-6269; TTY: 312-814-4760
- Springfield: 217-785-4350; TTY: 217-557-1500

United States Equal Employment Opportunity Commission (EEOC)

- Chicago: 800-669-4000; TTY: 800-869-8001



J. Scholtz <jscholtz@mchenrylibrary.org>

Impact and Capital Development Fee Reductions

Derik Morefield <dmorefield@ci.mchenry.il.us>

Wed, Sep 26, 2018 at 8:24 AM

To: Alan Hoffman <ahoffman@d15.org>, Ryan McTague <mctagueryan@dist156.org>, "Huemann, Tony" <huemanntony@fire.mtfd.org>, "Jim Scholtz (jscholtz@mchenrylibrary.org)" <jscholtz@mchenrylibrary.org>

Cc: Wayne Jett <wjett@ci.mchenry.il.us>

Good Morning Gentlemen,

On Monday night, after due consideration for at least 3 meetings, the City Council voted 6-1 to reduce the City's Standard Impact Fees (i.e., those that apply to residential development that is not covered by active annexation agreements) 50% for 1-year, and 7-1 to reduce the Special Developer Impact Fees for DR Horton for the Oaks at Irish Prairie development for 50% for 1-year. These actions impact approximately 136 vacant but improved parcels within the City. Below is a table that City Staff put together and included in the City Council Packet depicting the existing fees and resultant impact of a 50% reduction. The goal of this reduction is to be proactive in getting the stagnant developments within the community built-out, providing increased long-term property tax base and expanded economic development opportunities (e.g., rooftops).

Standard Impact Fees (50 lots, estimated)

	Current	Proposed	Reduction Amount	Property Tax 1 st Full Year	Water/Sewer Fees (1 year)	Recovery Period
District 15	4,150.25	2,075.13	2,075.13	3,684.00		< 1 year
District 156	2,234.75	1,117.38	1,117.38	1,808.00		< 1 year
Library	356.00	178.00	178.00	222.60		< 1 year
Fire*	356.00	178.00	178.00	378.95		< 1 year
Park	7,984.00	3,992.00	8,839.00	492.94	252.00	Est. 12 years
Water	4,470.00	2,235.00				
Sewer	5,224.00	2,612.00				
TOTALS	\$24,775.00	\$12,387.50	\$12,387.50	\$6,586.49		

Oaks at Irish Prairie (86 lots)

	Current	Proposed	Reduction Amount	Property Tax 1 st Full Year	Water/Sewer Fees (1 year)	Recovery Period
District 15	4,666.35	2,333.18	2,333.18	3,684.00		< 1 year
District 156	2,512.65	1,256.33	1,256.33	1,808.00		< 1 year
Library	356.00	178.00	178.00	222.60		< 1 year
Fire*	356.00	178.00	178.00	378.95		< 1 year
Park	6,082.00	3,041.00	7,888.00	492.94	252.00	Est. 11 years
Water	4,470.00	2,235.00				
Sewer	5,224.00	2,612.00				
TOTALS	\$23,667.00	\$11,833.50	\$11,833.50	\$6,586.49		

* Fire District already has a moratorium

on fees at 100%.

A few items to note:

1. The reduction DOES NOT include operating fees as defined in annexation agreements. These, along with 50% of the impact fees, will continue to be collected and disbursed.
2. The City Council also chose to reduce the City's water and sewer capital development fees. These are based on the impact of new development for use in expanding capacity to the City's water and sewer systems.
3. There are 4 other active annexation agreements (Legend Lakes, Liberty Trails, Lincoln Hills, Patriot Estates) that include approximately 200 additional parcels. It is anticipated that all of these will come before Council requesting similar reductions via amendment to their annexation agreements.
4. Developers of homes within subdivisions covered by annexation agreements have the option to prepay fees for all remaining lots in the development in order to "lock in" the 50% reduction amount, thereby making the 1-year term moot. Some have already indicated that this may be an option. If this happens, the City will disburse the fees due to your organization as appropriate.
5. These reductions would NOT apply to any new residential developments seeking to come to the community. These would be subject to negotiated annexation agreements to determine impact.
6. DR Horton has expressed that they would like to have 10 homes under construction yet this fall/winter. They had already submitted building plans for review/approval in anticipation of some action occurring.

I hope you will agree that this is an exciting step in being able to encourage residential build out of existing developments and an opportunity to add to our property tax base over the long term, along with other positive benefits. On a side note, it is my understanding that the Thatcher Meadows development is gearing up again in Wonder Lake. I have been attempting to gather information about the status and timing of this activity, including requesting the annexation agreement for the development. I may end up having to simply attend the meetings of the Wonder Lake Village Board to stay updated on this project. Any information that I am able to gather I will pass along to all of you so that you can continue to monitor the status of this project and impacts on your organizations.

Have a great day.

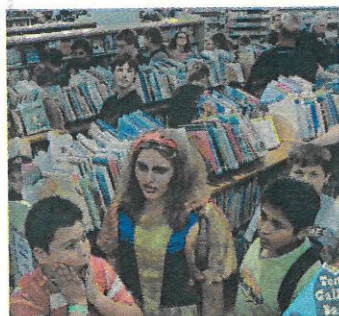
Derik



Dressed as the Amazon warrior-princess Wonder Woman, Brooke Kelley, 6, of Lakemoor conserves her powers for judging of the children's costume contest Wednesday.

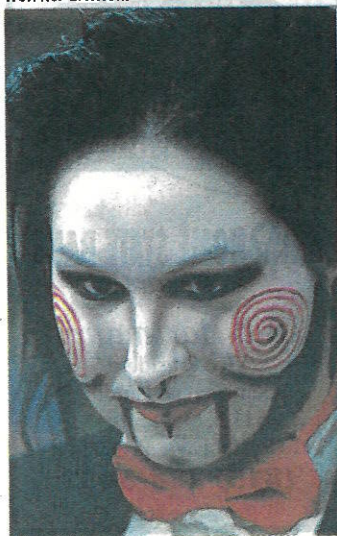


Dressed as Elastigirl from the movie "The Incredibles," Lydia Wilkins, 6, of McHenry relaxes with a comic book as she and other costumed children await the costume contest during the McHenry Public Library's ComiCon.



The line to enter the "Swag Room" snakes through multiple aisles of books Wednesday.

Dressed as Jigsaw from the horror movie franchise "Saw," Gretchen Barnes of McHenry presents herself to the judges for the adult costume contest. Barnes' costume won her division.



Cosplayers unite

McHenry Public Library holds 20th annual ComiCon

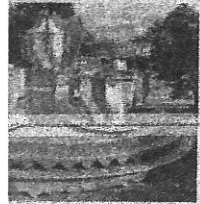
Photos by Matthew Apgar - mapgar@shawmedia.com



Avery Riemann (from left), Havanna Witte, both 13, and Meagan Smit, 15, all of McHenry, browse through a table covered in free comic books inside the "Swag Room," where attendees could treat themselves to up to 10 free items, including comics, toys, posters and more during a ComiCon event Wednesday at the McHenry Public Library.

Lake and St. Barnabas Lutheran in Cary. Pictured (from left) are Dana Dahlke, Josh Naumowicz, Mark Klankie, Taylor Sweet

Oct. 7, parade, breakfast, carnival, Field Show. Com- information: www. s.com.



L LAKE OW

9 p.m. Oct. 4. Park Place Banquets, Woodstock St., Crys-

10: Final show. Featuring and free. wards, live music

COMMUNITY CALENDAR

Oct. 4

- 9 a.m. to 8 p.m. – **Used Cookbook Sale**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Through Oct. 5. Hours: 9 a.m. to 8 p.m. through Thursday and 9 a.m. to 5 p.m. Friday. Free. Information: 815-943-4671.
- 10 a.m. to 4 p.m. – **Environmental Defenders of McHenry County Fall Book Sale**, Algonquin Township Garage, 3702 Route 14, Crystal Lake. Hours: 10 a.m. to 4 p.m. through Oct. 6 and 8 a.m. to noon Oct. 7. Free. Information: 815-338-0393 or www.mcdcf.org.
- 10 to 11:30 a.m. – **Memory Café**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Registration required. Free. Information: 815-459-1687 or www.clpl.org.
- 10:30 a.m. to 1 p.m. – **State University Transfer Day**, McHenry County College, 8900 Route 14, Crystal Lake. Featuring representatives

- newly completed trail. Information: 815-338-6223, ext. 1231, or mccd@mccd-district.org.
- 6 to 7 p.m. – **Build It! Club**, 60033, 900 E. McKinley St., Harvard. For children in preschool through grade five. Registration required. Free. Information: 815-943-4671.
- 6 to 8 p.m. – **College Fair 2018**, McHenry County College Commons Area, 8900 Route 14, Crystal Lake. Featuring more than 125 college admission representatives from schools around the state and country. A special presentation, "Looking Ahead: Plan for Your Financial Aid and Improve Your College Financial Literacy," is set for 6:30 and 7:15 p.m. in the Luecht Conference Center. Free. Information: 815-459-8670 or www.mchenry.edu.
- 6 to 7 p.m. – **"The Very Hungry Caterpillar": 50th Birthday Bash**, McHenry Public Library, 809 Front St., McHenry. After a reading of the book, guests can enjoy crafts, activities and treats. For children ages 2 to 6, with adult. Free. Information: 815-385-0036 or www.mchenrylibrary.org.
- 6:30 to 7 p.m. – **Spanish Drop-in Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. All ages with caregiver. Free. Information: 815-459-1687 or www.clpl.org.

Huntley Registration underway 'Know the 10 Signs' pr

The Alzheimer's Association Illinois Chapter is presenting program, "Know the 10 Signs," on Oct. 10 in 10 cities throughout Illinois including Huntley. The Huntley program will be from 10 to 11 a.m. Oct. 10 at Sun City of Huntley, Del Webb Blvd.

The warning signs of Alzheimer's disease often are dismissed as normal age-related memory changes. Find out how to recognize warning signs and learn why detection matters. Register or sign up by visiting https://www.alz.org/illinois/helping_you_educate_know_the_10_signs.

Crystal Lake Pet rescue to host bingo

On Angels' Wings Pet Rescue is hosting Miss Kitty's Halloween

COMMUNITY CALENDAR

Sept. 19

- 9 a.m. to noon – **Restoration Workday**, Wolf Oak Woods, 9100 Route 120, Woodstock. Sturdy work clothes, boots and water recommended. Free. Information: 815-337-9502.
- 9:30 to 11 a.m. – **Bookies Book Discussion**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Death Comes for the Archbishop" by Willa Cather. Free. Information: 815-459-1687 or www.clpl.org.

- 10 to 11 a.m. – **Bluestem Readers**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For students in grades three to five. Registration required. Free. Information: 815-943-4671.
- 1 p.m. – **Harvard Village Quilters meeting**, Trinity Lutheran Church, 504 E. Diggins St., Harvard. Show and tell. Bring ugly ducklings. Visitors welcome. Information: 815-943-6886.
- 3:30 to 4:30 p.m. – **Teen Crafternoon: Water Bead Stress Balls**, McHenry Public Library, 809 Front St., McHenry. For grades six to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.
- 6 to 8:15 p.m. – **World Film Night: "In Syria"**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

- 6 to 9 p.m. – **Board Party**, Rush Creek Distilling, 1501 W. Diggins St., Harvard. Erica's Board Creations first board party. Attendees will start with raw pine boards and sand, stain and paint leaving with a beautiful piece of decor. All boards are \$45. Information: 815-943-7874 or www.facebook.com/events/1087023244796890.
- 7 p.m. – **ShutterBugs Nature Photography Club**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. Free. Information: www.shutterbugsofbolobog.com.
- 7 to 8 p.m. – **Depression Treatment & Symptom Management**, Cary Public Library, 1606 Three Oaks Road, Cary. Guest speaker: Dr. Vilija Ball. Registration required. Free. Information: 847-639-4210 or <https://www.caryarealibrary.org>.

COMMUNITY CALENDAR

Sept. 18

- 7:30 to 9 a.m. – **Suicide Awareness and Prevention program**, McHenry County Mental Health, 620 Dakota St., Crystal Lake. Suicide can be prevented. Find out how in this program hosted by Scott Block, executive director of the McHenry County Mental Health Board. Open to the public. Call to register. Information:

- Library, 900 E. McKinley St., Harvard. For teens in grades six to 12. Registration required. Free. Information: 815-943-4671.
- 7 p.m. – **Women's Christian 12-Step**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287.
- 7 to 8 p.m. – **Emerging Adult Advisory Board**, McHenry Public Library, 809 Front St., McHenry. The library is seeking input from library users ages 18 to 30. No registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.
- 7 to 8 p.m. – **Job Search Like a Pro: HR Panel**, Cary Public Library, 1606 Three Oaks Road, Cary. Featuring local Human Resource

Crystal Lake Lovell FHCC to host town hall for veterans, families

The Capt. James A. Lovell Federal Health Care Center invites community partners, veterans, their families and caregivers to a Community Town Hall meeting beginning at 5 p.m. Sept. 19 in the Luecht Conference Center at McHenry County College, 8900 Route 14, Crystal Lake. The evening will begin with a free reception, followed by the regular meeting of the community partners.



MASTER GARDENERS – University of Illinois Extension McHenry County Master Gardeners provide an education program with an interactive gardening activity and maintain the raised beds vegetable garden at Main Stay Therapeutic Farm in Richmond. Main Stay provides equine and animal therapy programs for individuals with mental, emotional and behavioral challenges. Main Stay clients have been helping plant, weed, water and harvest vegetables. Pictured (from left) are Mary Louise Uccello, Sue Jacobson, Shar Stellmach, Carol Riha and Peggy MacGregor. Not pictured is Helen Noskowitz.

COMMUNITY CALENDAR

Oct. 8

• 9 a.m. – **Fox Hills Music Teachers Association meeting**, First Congregational Church of Crystal Lake, 461 Pierson St., Crystal Lake. "Decoding the Bach Inventions," presented by Svetlana Belsky. Information: 815-344-4432 or www.foxhillsmta.org.

• 10 to 11 a.m. – **Frankenstein's 200th Birthday Bash**, McHenry Public Library, 809 Front St., McHenry. Featuring interactive hands-on activities, games and more. For children in kindergarten to third grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 10 to 11:30 a.m. – **Hispanic Heritage Month Family Program**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Playing Loteria (Mexican Bingo) with family and friends for prizes. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 11 a.m. to 1 p.m. – **Mario Kart 8 Tournament**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Open to teens in grades six

to 12. Registration required. Free. Information: 815-943-4671.

• 2 to 3 p.m. – **Laser Comedy Show**, McHenry Public Library, 809 Front St., McHenry. See Chris Fair do a one-of-a-kind interactive laser comedy show performed on a laser-reactive screen. For children in kindergarten to fifth grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6:30 p.m. – **Crystal Lake Lions Club meeting**, The Cottage, 8 E. Crystal Lake Ave., Crystal Lake. Information: www.crystallakelions.org.

• 7 to 8:30 p.m. – **Options for Student Loan Repayment**, McHenry Public Library, 809 Front St., McHenry. This comprehensive student loan workshop discusses how to address the challenge of large student loan debts. Presented by Ed Beckstrom of Consumer Credit Counseling Service. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7:30 to 9:30 p.m. – **America's Outdated Electoral System**, First Congregational Church of Crystal Lake, 461 Pierson St., Crystal Lake. The Common Ground center for inquiry, study and dialogue presents a review of the Electoral College system. Has a system designed for 18th-century realities outlived its usefulness? Cost: \$10. Information: 815-455-0117 or chakoian@yahoo.com.

Harvard

MCCD to host Fall Family Festival at Rush Creek

McHenry County Conservation District invites all ages to the Fall Family Festival and Horse-Drawn Wagon Rides from 1 to 5 p.m. Oct. 13 at Rush Creek Conservation Area, 20501 McGuire Road, Harvard.

The free event will feature family friendly activities, horse-drawn wagon rides, arts and crafts, games, and half hour puppet shows at 1:30 and 3 p.m. Enjoy children's music/storytelling with special guest Clare Norelle, performing bilingual songs and stories from 2 to 3 and 3:30 to 4:30 p.m. Seasonal snacks and refreshments will be for sale.

Although the event is drop-in, registration for wagon rides can be done online at www.mccdDistrict.org and costs \$5 a person and free for children age 4 and younger sitting on an adult's lap. Wagon rides leave every half hour and meet at the group campground. Arrive 10 minutes before the scheduled ride.

For information, call 815-479-5779 or visit www.mccdDistrict.org.

theater group to The Foreigner'

Alton of McHenry, Liam Bell of
Johnsburg, Jackson Nielsen of
Woodstock, and Jason Neal and Mat-
thew Stewart, both of Crystal Lake.
"The Foreigner" is directed by
McCord, of Crystal Lake; set design
is done by Jay Geller of Kildeer;
lighting design is by Rick Amundsen
of Woodstock; and costume design is
by Kathy Brunke of Woodstock. The
stage manager is Rachel Schneider
of Johnsburg, and the fight choreog-
rapher is Bill Daniel of Chicago.
"The Foreigner" opens Oct. 18
and also will run Oct. 19 to 20, 25 to
27 and Nov. 1 to 3. All performances
begin at 7 p.m. Tickets are \$10 for
students, seniors, MCC staff, MCC
alumni and veterans, and the show
costs \$15 for the public.
For reservations, contact 815-455-
8746 or jgeller@mchenry.edu.
The Black Box Theatre is located
at McHenry County College
8900 Route 14, Crystal Lake.
Attendees are asked to park in
Lot C and enter in Building E.

LOCAL BRIEFS

National Weather Service issues flood warning in McHenry Co.

The National Weather Service issued a
flood warning Saturday night in McHenry
County because of the Fox River rising at
the Algonquin Tailwater.

As of 7:30 p.m. Saturday, the river was at
9.6 feet. Flood stage is 9.5 feet.

The National Weather Service forecasts
moderate flooding in the next several days.

The forecast has the Fox River rising to
near 11.3 feet by Thursday morning.

- Ed Komenda

McHenry library cutting fines in half in November

Pay only half of any outstanding fines
at the McHenry Public Library, and help
families at the same time.

The Half-Price Fines program runs from
Nov. 4 to 17 at the library, 809 Front St.,
just south of Route 120.

Fines collected during the program will
go to Turning Point of McHenry County,
a local domestic violence agency with
a mission to confront violence against
women and children in McHenry County.
Turning Point offers services to women,
men and children.

This program includes fines from
returned overdue items and existing fines

on patrons' accounts. Lost or damaged
items are not eligible, nor are accounts in
collection.

Fines from other area libraries are not
eligible for the half-price program; only
McHenry Public Library fines are eligible.

For information, visit [www.mchenryli-
brary.org](http://www.mchenryli-
brary.org) or call 815-385-0036.

Toddlers invited to participate in open play at Community Center

Toddlers are invited to crawl, climb, turn-

Free. Information: 815-385-0036 or
www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **Contem-
porary Book Discussion Group**,
McHenry Public Library, 809
Front St., McHenry. Read and
discuss "The Zookeeper's Wife: A
War Story" by Diane Ackerman.

Free. Information: 815-385-0036 or
www.mchenrylibrary.org.

• 7:30 to 9:30 p.m. - **America's
Outdated Electoral System**,
First Congregational Church of
Crystal Lake, 461 Pierson St.,
Crystal Lake. The Common Ground
center for inquiry, study and
dialogue. For information, call the
Cary Park District at 847-639-6100 or visit
www.carypark.com.

- Submitted reports

West Favorite 31 North!

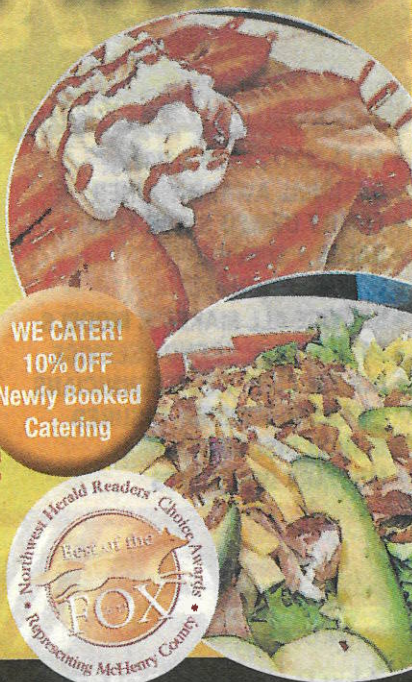
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values are subject to interest rate risk such that when interest rates rise,
the prices of CDs can decrease. If CDs are sold prior to maturity, the
investor can lose principal value. FDIC insurance does not cover losses
in market value. Early withdrawal may not be permitted. Yields quoted
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Lobitz, Marge Schwab, Ruth Baker, Linda Simon and Joyce Christian; (middle row) Ryan Morales, Maria Bremer, Susan Buetow and Vanessa Wagner; and (top row) Herb Ferguson, the Rev. Mark Buetow and Jim Witt.

• Continued from page 18

• 5:30 to 8:30 p.m. – **Dungeons and Dragons**, McHenry Public Library, 809 Front St., McHenry. Make a character while playing the fifth edition of D&D. For youth ages 11 to 20. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 8:30 p.m. – **Tuesdays with Movies**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Chappaquiddick." Rated PG-13 (2017). Length: 101 minutes. Information: 815-459-1687 or www.clpl.org.

• 7 p.m. – **Women's Christian 12-Step**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8:15 p.m. – **Men's Christian 12-Step Support Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8:30 p.m. – **DivorceCare**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Support group. Registration required. Cost: \$15, includes workbook. Information: 224-512-1737 or dszweda@willowcreek.org.

• 7 to 8:30 p.m. – **McHenry County Civil War Round Table**, Woodstock Public Library, 414 Judd St., Woodstock. Presentation by Charlie Banks will be on the Chesapeake and Ohio Canal in the Civil War. All are welcome. Free. Information: www.mchenrycivilwar.com.

• 7 to 8:30 p.m. – **Job Seeker Skills**, Algonquin Area Public Library District – Harnish Main Library, 2600 Harnish Drive, Algonquin. Learn how to use library resources (as well as tips for uploading and attaching résumés) to get closer to that new job. For ages 18 and older. Free. Registration required. Information: 847-458-3146 or www.aapld.org.

• 7 to 9 p.m. – **Men's L.I.F.E. Recovery Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Support group for men (married or single) seeking spiritual guidance in their quest for sexual purity. Walk-ins welcome. Scholarships available. Cost: \$25

for workbook. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

Oct. 10

• 10 a.m. – **Rock N Roll Out**, Oakwoods Lodge, Route 176 and Second Street, Crystal Lake. Learn about different types of rocks and how they form. Then find and make your own pet rock to take home. There will be a special sand in the sensory table for children to check out. For children ages 2 to 4. Registration required. Cost: \$5 residents, \$7 nonresidents; use code no. 122327-02. Information: www.crystallakeparks.org.

• 10 to 11:30 a.m. – **"Know The 10 Signs: Early Detection Matters,"** Sun City Huntley, 12880 Del Webb Blvd., Huntley. Learn about the warning signs of Alzheimer's disease. Early detection gives individuals a chance to begin drug therapy, enroll in clinical studies and plan for the future. Register: Alzheimer's Association, 815-484-1300 or https://www.alz.org/illinois/helping_you/education/know_the_10_signs.

• 3:30 to 4:30 p.m. – **Teen Advisory Group**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Plan teen programming, discuss books and gain service hours while meeting new friends and eating snacks. Open to teens in grades 6-12. Registration required. Call 815-943-4671 to sign up. Free. Information: 815-943-4671.

• 4 to 4:45 p.m. – **Hands on STEM: Ooey, Goey Slime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Children will make their own slime and see how the slime changes when they vary the ingredients. This program is for children in kindergarten to second grade. Program for youth in grades three to five will be from 4 to 5 p.m. Oct. 11. Registration required. Information: 815-459-1687 or www.clpl.org.

• 4:30 to 5:30 p.m. – **STEM Me a Story**, McHenry Public Library, 809 Front St., McHenry. Experience the story and then enjoy a hands-on STEM activity that relates to the story. "Claymates" by Dev Petty. For children in kindergarten to first grade.

Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 8 p.m. – **Living History Open House: Twilight**, Glacial Park, Route 31 and Harts Road, Ringwood. Step back in time and enjoy the twilight ambience of the 1850s Powers-Walker House lit only by candlelight and lamplight. Stop by and see just how much light the candles and lamplight provide. Is it enough to read by? Do mending or leatherwork? Volunteers in historical attire will demonstrate the last of a day's labor, answer questions and offer tours of the ongoing restoration of this Greek revival house, which is now a Historic Landmark Site. Free, drop-in program. Information: Prairieview Education Center at 815-479-5779 or www.mccdistrict.org.

• 6:30 to 7:30 p.m. – **Digg'In Book Club**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Free. Information: 815-943-4671.

• 6:30 to 7:30 p.m. – **Reverse Mortgages: Having Your Equity Work for You**, Johnsborg Public Library, 3000 N. Johnsborg Road, Johnsborg. Learn how to evaluate your personal home ownership situation and understand the pros and cons of this unique financing opportunity. Registration required. Free. Information: 815-344-0077 or www.johnsburglibrary.org.

• 7 to 8:30 p.m. – **Excel I: A Beginner's Look**, Algonquin Area Public Library District – Harnish Main Library, 2600 Harnish Drive, Algonquin. Monitor finances, organize your address book and more. Basic computer and mouse experience required. For ages 18 and older. Free. Registration required. Information: 847-458-3146 or www.aapld.org.

• 7 to 8:30 p.m. – **Film screening and discussion**, Huntley High School Performing Arts Center, 13719 Harmony Road, Huntley. "Angst: Raising Awareness Around Anxiety." Open to the community. Childcare provided for children ages 2 to 9; RSVP at <https://goo.gl/xLEsdE>. Free. Information: 847-659-6539, HHSPBIS@district158.org or www.district158.org.

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Public Library, 120 W. Paddock St., Crystal Lake. Presented by college coaches from McHenry County College. Registration required. Free. Information: 815-459-1687 or www.cipl.org.

• 7 to 8 p.m. – **The History of Superheroes**, McHenry Public Library, 809 Front St., McHenry. Presented by Michael McCann, who will share their connections to legendary myths and modern culture today. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:15 p.m. – **Men's Christian 12-Step Support Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8:30 p.m. – **Google Drive Basics**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Learn how to access, use and organize Google Drive. Registration required. Free. Information: 815-459-1687 or www.cipl.org.

• 7 to 8:30 p.m. – **DivorceCare**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Support group. Registration required. Cost: \$15, includes workbook. Information: 224-512-1737 or dszweda@willowcreek.org.

• 7 to 9 p.m. – **Crystal Lake Camera Club**, Home State Bank, 611 S. Main St., Crystal Lake. Monthly meeting and the first photo competition of the season. Photos will be judged as large and small color or monochrome prints and as digital images. Visitors welcome. Free. Information: www.crystallakecameraclub.com.

Oct. 3

• 9 a.m. to noon – **Restoration Workday**, Wolf Oak Woods, 9100 Route 120, Woodstock. Sturdy work clothes, boots and water are recommended. Nearest address is 8930 Route 120, Woodstock. Free. Information: 815-337-9502 or gmaki@conservemc.org.

• 10 to 11 a.m. – **Bluestem Readers**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Students in grades three to five will read books on the 2019 Bluestem Reader's Choice list. Discussions will include activities to enhance the stories. Registration required. Free. Information: 815-943-4671.

• 1:30 to 5 p.m. – **Kid's Craft-ernoon**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Children ages 3 and older can create a fun fall craft. Adult assistance needed for younger children. Registration required. Free. Information:

815-943-4671.

• 3:30 to 4:30 p.m. – **Art Smart**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Every month, create a new art piece in the style of a different famous artist. For teens in grades six to 12. Registration required. Free. Information: 815-943-4671.

• 5 to 7 p.m. – **Green Drinks**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Caroline Vuyadinov, executive director of the Midwest Green Burial Society and writer of the weekly blog, Beyond the Pall, will present "What is Green Burial? What Choices Do I Have?" Free. Information: www.greendrinks.org/IL/Crystal%20Lake.

• 5:30 to 8:30 p.m. – **Read the Book/Watch the Movie**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "The Great Gatsby" by F. Scott Fitzgerald. Read the book and then watch the 1974 movie with a discussion to follow. Registration required. Free. Information: 815-459-1687 or www.cipl.org.

• 6:30 to 8:30 p.m. – **ComiCon!**, McHenry Public Library, 809 Front St., McHenry. Featuring comic creators, local comic book and gaming stores, a gaming room, activities



GARDEN TOUR—Fourteen McHenry County Extension Master Gardeners and four guests toured the Black Point Estate and Gardens overlooking Lake Geneva. Black Point was the summer home for Chicago beer baron Conrad Seipp and four generations of his descendants. They toured the Estate's formal gardens and newly installed Wisconsin Woodland Garden. Pictured (front row) are Lydia Donohue, Suzi Scholtz and Kathy Uszler; (middle row) Peggy Martin, guest Flavia Jorge, guest Jack Donohue and guest Jim Uszler, and Milena Buck; (back row) Judy Baker, Lisa Faber, Candy Reedy, Carol Riha, Steve DeBerg, Cindy DeBerg, guest Ken Spooner, Katy Spooner, Sue Scheckel and Linda Riggs.

for kids and a cosplay contest. Plus free swag and snacks. All ages. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 12 a.m. – **Monarch Butterflies program**, Shepherd of the Hills Church, 404 N. Green St., McHenry. Traci Brandenburg, Director of Education for the Max McGraw Wildlife Foundation, will present a program about monarch butterflies. No registration required. Free. Information: 815-759-9644.

Oct. 4

• 9 a.m. to 10 p.m. – **Marengo Settlers' Days**, throughout Marengo. Continues 9 a.m. to 10 p.m. Oct. 5 to 7. Featuring a carnival, car show, pet parade, band competition, craft show, music, Settlers' Days parade, food and more. Information: www.settlersdays.com.

• 10 to 11:30 a.m. – **Memory Café**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Social gathering for individuals with early onset memory issues and their care partners. Coffee and cookies provided. The Family Alliance Inc. will lead the activities and discussion. Registration required. Free. Information: 815-

459-1687 or www.cipl.org.

• 10:30 a.m. to 1 p.m. – **State University Transfer Day**, McHenry County College, 8900 Route 14, Crystal Lake. There will be representatives from 12 Illinois public universities to answer questions from students who are preparing to transfer. Information: 815-455-8792 or www.mchenry.edu/picu.

• Noon to 3 p.m. – **Read the Book/Watch the Movie**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "The Notebook" by Nicholas Sparks. Read the book and then watch the movie and discuss it afterward. Registration required. Free. Information: 815-459-1687 or www.cipl.org.

• 4 to 6 p.m. – **Ridgefield Trace Bike Trail Ribbon Cutting & Ride**, McHenry County College, Parking Lot A, 8900 Route 14, Crystal Lake. Ridgefield Trace is a 7.7 mile paved trail that extends from Woodstock to Crystal Lake. Multiple state and local agencies played a role to bring this new recreational amenity and green transportation corridor from concept to reality. Bring your bike to ride or walk a section of the newly completed trail. Registration and information: 815-338-6223, ext. 1231, or mccd@mccd.district.org

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the church, 5111 W. Main St., McHenry. New boys are always welcome. For information, call the church at 815-385-0931.

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• 3:45 to 5:15 p.m. – **Drop-in crafts**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children in kindergarten to grade three. Free. Information: 815-459-1687 or www.clpl.org.

• 4 to 5 p.m. – **Coder's Cafe**, McHenry Public Library, 809 Front St., McHenry. Work on a project, learn a new language through Code Academy, or talk coding with other coders in a comfortable and communal place. For students in grades five to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 5 to 5:30 p.m. – **Cuentos en Español**, Woodstock Public Library, 414 W. Judd St., Woodstock. This program is conducted entirely in Spanish. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 5:30 to 7:30 p.m. – **Drop-in adult coloring night**, Harvard Diggins Library, 900 E. McKinley St., Harvard. All supplies provided. No registration required. For adults ages 18 and older. Free. Information: 815-943-4671.

• 6:30 to 7:30 p.m. – **Filling in the Medicare Gaps**, Woodstock Public Library, 414 W. Judd St., Woodstock. Guest speaker: Christie Conway, a certified senior advisor. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8 p.m. – **Brewery Tour**, Crystal Lake Brewing, 150 N. Main St., Crystal Lake. Hosted by the McHenry Public Library. The public is invited to tour the production brew house, learn about the entire small batch brewing process and the packaging process. Be sure to bring your photo I.D. to the brewery. Tell your friends to register, too. For ages 21 and older. Free. Registration and information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **Classic Literature Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. "Emma" by Jane Austen. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **"Forever Young" Adult Book Club**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Eleanor & Park" by Rainbow Rowell. Free. Information: 815-459-1687 or www.clpl.org.

E. School St., Fox Lake. Tuesdays through Sept. 25. Free. Information: 847-587-2151 or linehanl@foxlake.org.

• 5:30 to 7 p.m. – **Game On!**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For teens in grades six to 12. Registration required. Free. Information: 815-943-4671.

• 6:30 to 7:30 p.m. – **Author program: Roxie Kaminski**, Woodstock Public Library, 414 W. Judd St., Woodstock. Local author Roxie Kaminski discusses her book "Puzzle Piece Heart: What I Learned While Single Parenting." Kaminski a certified parenting educator. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 p.m. – **Women's Christian 12-Step**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287.

• 7 to 8 p.m. – **Emerging Adult Advisory Board**, McHenry Public Library, 809 Front St., McHenry. The library is seeking input from library users ages 18 to 30. No registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8 p.m. – **Job Search Like a Pro: HR Panel**, Cary Public Library, 1606 Three Oaks Road, Cary. Featuring local Human Resource professionals. Register online. Free. Information: 847-639-4210 or www.caryarealibrary.info.

• 7 to 8 p.m. – **Fortnite Night**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For youth in grades nine to 12. Information: 815-459-1687 or www.clpl.org.

• 7 to 8 p.m. – **Downloading Help Drop-in Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8:15 p.m. – **Men's Christian 12-Step Support Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287.

• 7 to 8:30 p.m. – **DivorceCare**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Support group. Registration required. Cost: \$45, includes workbook. Information: 224-512-1737 or dszweda@willowcreek.org.

• 7 to 9 p.m. – **Men's L.I.F.E. Recovery Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Support group for men (married

or single) seeking spiritual guidance in their quest for sexual purity. Walk-ins welcome. Cost: \$25 for workbook. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

Sept. 19

• 9 a.m. to noon – **Restoration Workday**, Wolf Oak Woods, 9100 Route 120, Woodstock. Sturdy work clothes, boots, and water recommended. Free. Information: 815-337-9502.

• 9:30 to 10 a.m. – **Little Ones Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• 9:30 to 10 a.m. – **Preschool STEM Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• 9:30 to 11 a.m. – **Bookies Book Discussion**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Death Comes for the Archbishop" by Willa Cather. Free. Information: 815-459-1687 or www.clpl.org.

• 10 to 11 a.m. – **Bluestem Readers**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For students in grades three to five. Registration required. Free. Information: 815-943-4671.

• 10 to 10:30 a.m. – **Storytime at Panera**, Panera Bread McHenry, 1711 N. Richmond Road, McHenry. For ages 3 to 6 with adult. Registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 10 to 10:30 a.m. – **ChildSpace Storytime**, Woodstock Public Library, 414 W. Judd St., Woodstock. For children ages 2 to 3. Registration required. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 11 to 11:30 a.m. – **Drop-in Family Storytime**, Woodstock Public Library, 414 W. Judd St., Woodstock. All ages. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 11:30 a.m. to noon – **Story Thyme @ Fresh Thyme Market**, Fresh Thyme Market, 5340 Route 14, Crystal Lake. For birth to age 5 with caregiver. Hosted by the Crystal Lake Public Library. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

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NATIVES HAVEN NURSERY – Members of the Hoffman Estates Garden Club toured the Natives Haven Nursery in Harvard on Aug 15. At this time, masses of butterflies, which are drawn to the native plants, took center stage and entertained the group. Pictured (from left) are Tony Kwiatk, President Susan Moynihan, Sherrie Hughes, program director Usha Murarka and Charmaine Wuestenfeld.

COMMUNITY CALENDAR

Sept. 17

• 10 a.m. to 2 p.m. – **AARP Smart Driver Course**, Woodstock Police Department, 656 Lake Ave., Woodstock. Offered by the Woodstock Police Department for drivers age 50 and older. Must attend each day of the two-day course. Continues 10 a.m. to 2 p.m. Sept. 18. Cost: \$15 AARP members, \$20 nonmembers. Information: 815-338-6787 or www.woodstockil.gov.

• 10 a.m. to 2 p.m. – **AARP Driver Safety Course**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Must attend each day of the two-day course. Continues 10 a.m. to 2 p.m. Sept. 18. Registration required. Information: 815-459-1687 or www.clpl.org.

• 10:30 a.m. to 1 p.m. – **Private Illinois Colleges and Universities Transfer Fair**, McHenry County College, 8900 Route 14, Crystal Lake. There will be 28 private colleges with representatives available to answer questions from students preparing to transfer to a four-year college or university. Information: 815-455-8792 or www.mchenry.edu/picu.

• 4 to 5 p.m. – **Coder's Cafe**, McHenry Public

Library, 809 Front St., McHenry. Work on a project, learn a new language through Code Academy, or talk coding with other coders in a comfortable and communal place. For students in grades five to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6:30 to 7:30 p.m. – **Filling in the Medicare Gaps**, Woodstock Public Library, 414 W. Judd St., Woodstock. Guest speaker: Christie Conway, a certified senior advisor. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8 p.m. – **Brewery Tour**, Crystal Lake Brewing, 150 N. Main St., Crystal Lake. Hosted by the McHenry Public Library. The public is invited to tour the production brew house, learn about the entire small batch brewing process and the packaging process. Be sure to bring your photo I.D. to the brewery. Tell your friends to register, too. For ages 21 and older. Free. Registration and information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **Classic Literature Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. "Emma" by Jane Austen. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Have an event to share? Submit your information online at PlanItNorthwest.com.

Photos may be emailed to neighbors@nwherald.com.

Crystal Lake

Library announces book

The Crystal Lake Public Library offers a variety of book clubs in September. New members are welcome. Book selections are available at the Circulation desk.

The Forever Young Adult Book Club will meet from 7 to 8:30 p.m. Sept. 17 at the library. The book for September is "Eleanor & Park" by Rainbow Rowell.

Bookies Book Discussion Group will meet from 9:30 to 11 a.m. Sept. 18 at the library. The book for September is "Death Comes for the Archbishop" by Willa Cather.

For information, call 815-459-1687 or visit www.clpl.org. The library is at 126 W. Paddock St., Crystal Lake.

Harvard

Quilters group to meet

The Harvard Village Quilt Guild will meet at 1 p.m. Sept. 19 at the Lutheran Church, 504 E. Digby St., Harvard. The program will feature a show and tell. Bring ugly duck quilt. Visitors welcome. For information, call 815-943-6886.

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square was transformed into a neon-lit block party after the inaugural Huntley Hootenanny Glow 5K

UNITY BAR

Book Sale,
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:"Won't You

Be My Neighbor?," Harvard Diggins Library, 900 E. McKinley St., Harvard. New documentary about the life, lessons and legacy of iconic children's television host Fred Rogers. Bring your own dinner or snacks. Rated PG-13. No registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6:30 to 8 p.m. – **Batman: Behind-the-Scenes at the Classic 1960s TV Show,** McHenry Public Library, 809 Front St., McHenry. Guest speaker is Robert Garcia, author of "Batman: A Celebration of the Classic TV Series." Adult program, but children age 8 and older are welcome with an adult. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7:30 to 9 p.m. – **Fox Valley Rocketeers meeting,** Woodstock North High School, 3000 Raffel Road, Woodstock. A local club of model rocketry enthusiasts. Information: 815-337-9068 or www.foxvalleyrocketeers.org.

• 7:30 to 9 p.m. – **AAUW program,** Team Curran building, 110 W. Woodstock St., Crystal Lake. Business meeting of The American Association of University Women Crystal Lake Area Branch followed by an 8 p.m. program featuring Kim Dahlem, of Community High School District 155, who will discuss school safety. Refreshments will be served prior to the program. Open to the public. Information: 815-459-9462.

Have an event to share? Submit your information online at PlanItNorthwest.com.

Photos may be emailed to neighbors@riwherald.com.

Crystal Lake

MCC to host Coll

McHenry County College Fair 2018 from 4 in the gym and the C at MCC, 8900 Route 14.

More than 125 college representatives from the state and country

A special presentation: "Plan for Your Future and Improve Your College Literacy," is set for 6:30 in the Luecht Conference

For information, call at 815-455-8670. To view list of participating colleges, visit www.mchenry.edu/col

Crystal Lake

Ribbon-cutting s Ridgefield Trace

McHenry County College District invites the community to a ribbon-cutting ceremony for the award-winning Ridgefield Trace from 4 to 6 p.m. McHenry County College Lot A, 8900 Route 14, Crystal Lake. Ridgefield Trace is a 7.1-mile trail that extends from Crystal Lake.

complete on the 10th of the month. Local area food trucks will be serving up a variety of food items for purchase. Admission buttons: \$10 available from local merchants; \$11 online; \$15 at the gate; free for children age 12 and younger. Gates open at 11 a.m. Information: 847-639-9718 or www.norgeskiclub.com.

• Noon to 9 p.m. – **60050/51 Community Oktoberfest,** Petersen Park, 4300 Petersen Park Road, McHenry. Hosted by the McHenry Sunrise Rotary featuring food vendors, beer, live music by Die Musikmeisters, Stateline Country and Jimmy Nick, games, raffles and other fundraising activities. Proceeds will be used to fund the Rotary's key initiatives. Tickets: \$5 adults, free for children 12 and younger. Tickets and information: 630-632-9560 or www.rotary-oktoberfest.com.

• 1 p.m. – **Fox River Valley Chapter Daughters of the American Revolution meeting,** American Community Bank, 10101 Route 47, Huntley. Featuring annual observance of Constitution Week, which is Sept. 17 to 23. Information: www.facebook.com/foxrivervalley.dar.

• 1 to 2:30 p.m. – **Violets: A Bicentennial Painting Workshop,** McHenry Public Library, 809 Front St., McHenry. Happy 200th birthday, Illinois. Learn how to paint our state flower, the violet, using watercolor pencils. Beginners welcome. Open to all adults. No McHenry Library card needed. Free. Registration and information: 815-385-0036 or www.mchenrylibrary.org.

• Continued on page 14

ance on resume trends and job search correspondence. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 7 to 8:30 p.m. – **Medicare Made Clear,** McHenry Public Library, 809 Front St., McHenry. Are you nearing age 65? Understanding the basics of Medicare will help you know how to get the most out of these benefits. Presented by Vicki Madigan. Registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Sept. 25

• 9:30 a.m. – **Volunteer Days,** Moraine Hills State Park, 1510 S. River Road, McHenry. Dress for the weather. Bring work gloves and drinking water. Meet at 9:30 a.m. in the area past the Northern Woods Playground. Register: 815-344-1294.

• 9:30 to 10 a.m. – **Preschool Storytime,** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• Continued on page 15

ids aggressive ve Kavanaugh

RO nominee to the nation's highest court, came as Republicans embraced their newly aggressive stance and Kavanaugh's prospects dangled precariously. The similar tones and wording they used in defending him suggested a concerted effort to undermine the women's claims and portray an image of unity among GOP senators while pressing toward a confirmation vote.

In the run-up to an appearance by Kavanaugh and his main accuser at a dramatic Senate hearing, Trump called the accusations "totally political" and among "the single most unfair, unjust things to happen to a candidate for anything."

many friends at the Harvard Senior Center.

Elaine and Jack had six children, Patricia Slavin, John N. (Patti) Slavin, Jeanne Cullen, Michael A. (Diane) Slavin and Jeffrey A. (Mary) Slavin; 11 grandchildren, Scott (Sachiko) Fintel, Ryan Fintel, Krista (Andy) Biaggi, Trisha (Dr. Earl) Vanbuskirk, Jay Slavin, Laura Jo (Josh) Greisen, Ashley (Mark) Duffy, Sara Jo (Jeff) DeFrancesca, Jake, Katie, and Adam Slavin; 7 great-grandchildren, Anna, Erin Fintel, Max and Mason Biaggi, Siddalee Van Buskirk, Zoey Slavin and Aspen Greisen.

Elaine was preceded in death by her parents; her husband, Jack; daughter, Mary Jo (Slavin) Skalla; siblings, Rita Fitzpatrick, Richard Meyer, and Gary Meyer.

The Visitation will be from 9:00 to 10:30 a.m. Wednesday, September 26, 2018, at Saunders & McFarlin Funeral Home; 107 W. Sumner St. Harvard, IL 60033. Mass will follow at 11:00 a.m. at St. Joseph Catholic Church, 206 E. Front, St. Harvard, IL 60033. Interment will be in St. Joseph Catholic Cemetery.

In lieu of flowers donations may be made to St. Joseph Catholic Church or the American Heart Association, 3816 Paysphere Circle, Chicago, IL 60674-0001.

Family and Friends may sign the online guestbook at www.saundersmcfarlin.net.

For information, call the funeral home at 815-943-5400.

KEITH SOLKO

Keith Solko, 68, of McHenry, died Septem-

NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR THE MCHENRY PUBLIC LIBRARY DISTRICT

- I. A public hearing to approve a proposed levy Increase for the McHenry Public Library District for Fiscal Year 2018-2019 will be held on Tuesday, October 16, 2018 at 7 p.m. at the McHenry Public Library District, 809 N. Front Street, McHenry, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact James C. Scholtz, Executive Director, at the McHenry Public Library District, 809 N. Front Street, McHenry, Illinois (815-385-0036)

- II. The corporate and special purpose property taxes extended for Fiscal Year 2017-2018 were \$3,180,653.29.

The proposed corporate and special purpose property taxes to be levied for Fiscal Year 2018-2019 are \$3,180,655.42. This represents a 0.0% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Fiscal Year 2017-2018 were zero (0) dollars.

The estimated property taxes to be levied for debt service and public building commission leases for Fiscal Year 2018-2019 are zero (0) dollars. This represents no increase over the previous year.

- IV. The total property taxes extended for Fiscal Year 2017-2018 were \$3,180,653.29.

The estimated total property taxes to be levied for Fiscal Year 2018-2019 are \$3,180,655.42. This represents a 0.0%