



McHenry Public Library District

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

www.mchenrylibrary.org

**McHenry Public Library District
Board of Library Trustees Regular Meeting
Public Hearing on
The Combined Annual Budget and Appropriation
Ordinance**

Tuesday, August 21, 2018

7:00 p.m.

2nd Floor Board Room

Agenda

- I. CALL TO ORDER** – Bradley Schubert, President pro tem
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PUBLIC FORUM** - For purposes of discussing the FY2018-2019 Tentative Annual Budget and Appropriation Ordinance (TBAO)
- IV. ADJOURNMENT**



**McHenry Public Library District
Board of Library Trustees Regular Meeting**

**Tuesday, August 21, 2018, (immediately following hearing)
2nd Floor Board Room**

Agenda

I. CALL TO ORDER – Bradley Schubert, President Pro Tem

II. ROLL CALL – Monica Leccese, Secretary

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

VI. CONSENT AGENDA FOR THIS MEETING (Action)

SECRETARY'S REPORT – Monica Leccese, Secretary
Minutes of the Special Board Meeting, June 26, 2018 and July 17, 2018 Regular Board Meeting.

TREASURER'S REPORT – Delphine Grala, Treasurer

- Monthly Financial Statements and Interim Check Report through July 31, 2018 and Invoice Reports for July/August 2018
- Additional Invoices (distributed night of meeting)
- Petty Cash and Credit Card Reports

VII. COMMUNICATIONS

- B. Edminster to Tracy Hartmann—invitation and request for RSVP for September 16, 2018 graduation

VIII. LIBRARIAN'S REPORT

IX. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

X. OLD BUSINESS

1. None

XI. NEW BUSINESS

1. Oath of office administered to Jackie Fogleman
2. Voting for Slate of Officer's previously approved 7/17/2018 (**Approval**)
3. Dates for Board meetings for FY2018-19 – set calendar (**Discussion/Approval**)
4. Finance and Investment Policy (**Discussion/Approval**)

5. Approval of Secretary's audit for FY2017/18 **(Discussion/Approval)**
6. Approval of the TBAO for MPLD, FY July 1, 2018 – June 30, 2019, **Ordinance No. 2018/2019-1. (Discussion/Approval)**
6. Approval of the 2018 Illinois Public Library Annual Report (IPLAR) **(Discussion/Approval)**
7. DISC profiles/teamwork and possible Strategic Planning meeting **(Discussion)**

XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIII. ADJOURNMENT

The McHenry Public Library District makes board meetings accessible to people with physical disabilities under ADA requirements. Any person with a physical disability may contact the MPLD at 815-385-0036 within 4 hours of any meeting date to request special access to the meeting.

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
SPECIAL MEETING

Date: June 26, 2018
Time: 8:00 P.M.
Location: Library Board Meeting Room

I. Call to Order:

In the absence of former President Beaderstadt, Vice President Schubert called the meeting to order at 8:02 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Delphine Grala, Charles Reilly, Bradley Schubert, Jill Stone

Members Absent: Margaret Carey, Monica Leccese,

Also Present: James Scholtz, Executive Director, MPLD
Bill Edminster, Assistant Director, MPLD
Judy Walter, McHenry Garden Club
Wanda Comein, McHenry Garden Club
Jackie Fogelman, applicant for Trustee position
Jeanne Ladlow, applicant for Trustee position

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

Schubert moved and Reilly seconded a motion to nominate and elect Jill Stone Secretary Pro Temp in the absence of Monica Leccese.

Ayes: Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Leccese

Motion Passed

V. Public Comment and Recognition of Visitors

VI. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees and trustees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and 75 ILCS 16/30-25 'Vacancies'. (Interviews of potential trustees – executive session)

Grala moved and Stone seconded a motion to go into Executive Session at 8:27 p.m.

Ayes: Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Leccese

Motion Passed

No action was taken in Executive Session.

Schubert moved and Reilly seconded a motion to come out of Executive Session at 10:03 p.m.

Ayes: Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Leccese

Motion Passed

VII. Old Business

There was no Old Business.

VIII. New Business

1. Garden Club Members recognition and presentation of gift books

Judy Walter and Wanda Comein of the McHenry Garden Club presented seven books to the Library Trustees purchased by the Garden Club.

IX. Any and All Other Business That May Properly Come Before the Board

Scholtz handed out a revised tentative budget for 2018-19 and explained changes in it resulting from changing the library's health insurance coverage and payroll vendor as discussed at the June 19, 2018 Board Meeting.

X. Adjournment

Schubert moved and Stone seconded a motion to adjourn the meeting at 10:04 p.m.

Ayes: Grala, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Leccese

Motion Passed

Respectfully Submitted,

Jill Stone, Secretary Pro Temp

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING

Date: July 17, 2018

Time: 7:00 P.M.

Location: Library Board Meeting Room

I. Call to Order:

Vice President Schubert called the meeting to order at 7:02 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Margaret Carey, Delphine Grala, Monica Leccese, Bradley Schubert, Jill Stone

Members Absent: Charles Reilly

Also Present: James Scholtz, Executive Director
Bill Edminster, Assistant Director
Jackie Fogleman
Lexie Fogleman

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

The June 26, 2018 Special Meeting minutes were not included in the Board packet so it could not be discussed tonight.

V. Public Comment and Recognition of Visitors

VI. Consent Agenda for this meeting

Secretary's Report – Monica Leccese, Secretary

Minutes of the June 19, 2018 Regular Board Meeting

Treasurer's Report – Delphine Grala, Treasurer

Monthly Financial Statements and Interim Check Report through June 30, 2018

Invoice Reports for June/July 2018

Additional Invoices

Petty Cash and Credit Card Reports

Treasurer Grala pointed out that the library had received property tax payments in the last month of the FY 2017-18 Fiscal Year. Scholtz explained that the electric bill was smaller than expected due to credits from the solar panels.

The Board reviewed the regular board minutes, financial statements and monthly invoices.

Grala moved and Carey seconded a motion to approve the minutes of the regular meeting for June 19, 2018, the monthly financial statements for the fiscal year through June 30, 2018, the Invoice Reports for June/July 2018, and payment of the invoices.

Ayes: Carey, Grala, Leccese, Schubert, Stone
Nays: None
Abstain: None
Absent: Reilly
Motion Passed

VII. Communications

There were no communications for the Board to review.

VIII. Librarian's Report

The Board reviewed the Librarian's Report

- There are four new staff members in Youth Services.
- The new RFID automated handling system has been working on and off since being installed. The self-check stations have not been delivered yet.
- Scholtz will include profiles of the Board members in staff newsletters beginning with new Board member, Jackie Fogleman.
- Scholtz, Edminster, and the IT department will be meeting with CCB to review an analysis of the library's IT infrastructure and practices.
- In August, AVI will be installing AV equipment for programs in the Meeting and Conference rooms.
- Scholtz informed the Board of several changes coming with the library's migration to TriNet for payroll management and health insurance. Scholtz predicted that changing to TriNet will save the library about \$170,000.
- Sue Yazel submitted a report on the SHRM (Society for Human Resource Management) conference she attended. Grala said that Yazel's report was very interesting and filled with good ideas.
- Grala complimented Dave Harding's posting about the RFID installation. Scholtz reported that Dave Harding's work preparing for installing an automated drop-box impressed MK Solutions with its precision in design.
- Grala praised the "Kindness Rocks" program that Mariann Cairo put on in June 2018. Scholtz told the Board about a recent program Cairo set up that included a 16-foot alligator in the library.
- Local author J. G. (Jim) Mack will be doing a book signing in August. He has made extensive use of the library and of library staff.
- Scholtz told the Board that the library sponsored a juggling stilt-walking balloon artist for the Fiesta Day's Beach Day event.
- Scholtz met with our accountants, Eder and Casella about the upcoming Fiscal Year 2017-18 audit. He explained that since there is a very clear line of demarcation between the accounting and the auditing sides of Eder and Casella, the library is able to use them for both services. While at Eder and Casella's office, he discovered that they also offer IT tech support so library IT staff might be able to use them as a resource.
- Scholtz presented a poster listing unacceptable patron behavior that will let patrons know about our standards for them. The idea is that although the library holds patrons to standards of behavior, patrons do not know what those standards are. The poster will make enforcing our policy fairer and easier.

IX. Executive Session

The Board did not go into Executive Session

X. Old Business

None

XI. New Business

1. Discussion of new Board appointee, recommendation, and vote
Schubert moved and Grala seconded a motion to appoint Jackie Fogleman to be a Library Board Trustee.
Ayes: Carey, Grala, Leccese, Schubert, Stone
Nays: None
Abstain: None
Absent: Reilly
Motion Passed
Fogleman will take the oath of office at the August 21, 2018 Regular Board Meeting.
2. FY2018/19 Tentative Budget Ordinance, expectations, projects, insurance, and updates
Scholtz explained that approving the Tentative Budget Ordinance would approve entering into contract with TriNet for payroll services and health insurance.
Leccese moved and Grala seconded a motion to approve Ordinance FY2018/19-1, "The FY2018/19 Tentative Budget Ordinance" as corrected.
Ayes: Carey, Grala, Leccese, Schubert, Stone
Nays: None
Abstain: None
Absent: Reilly
Motion Passed
3. Slate of Board Officers for FY2018-19
The Board discussed the slate and proposed Schubert for President, Carey for Vice President, Grala for Treasurer, and Leccese for Secretary. The election will take place at the August 21, 2018 Regular Board Meeting.
When Schubert asked Carey to be the candidate for Vice President, she reminded the Board that she had a work conflict that meant she would often be late to meetings. She said that if the President informed her ahead of time when she needed to run a meeting in the President's absence, she could make arrangements. Scholtz said he would put the topic of changing the night of the meeting on the agenda for the August 2018 meeting.
Stone moved and Grala seconded a motion to approve a slate of Board Officers for FY2018-19 consisting of Schubert for President, Carey for Vice President, Grala for Treasurer, and Leccese for Secretary
Ayes: Carey, Grala, Leccese, Schubert, Stone
Nays: None
Abstain: None
Absent: Reilly
Motion Passed
4. Approval of the Finance and Investment Policy
Leccese pointed out that the policy specified that Board meetings were on the third Tuesday of each month, so the Board decided to postpone the vote to approve until after a discussion of changing the meeting date at the August 2018 meeting.

XII. Any and All Other Business That May Properly Come Before the Board

XIII. Adjournment

Schubert moved and Carey seconded a motion to adjourn the meeting at 8:32 p.m.

Ayes: Carey, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Reilly

Motion Passed

Respectfully Submitted,

Monica Leccese, Secretary

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

July 31, 2018

McHenry Public Library District**Balance Sheet**

As of July 31, 2018

	Ending July 31, 2018
ASSETS	
Current Assets	
Checking/Savings	
1060 · First Midwest Bank-Money Market	
1060100 · MM - General - First Midwest	891,438.99
1060200 · MM - Spec Reserve-First Midwest	1,458,132.59
1060300 · MM - Grant & Gift-First Midwest	416,564.85
Total 1060 · First Midwest Bank-Money Market	2,766,136.43
1070100 · HSA/Building - First Midwest	341,013.21
1615100 · General Account - First Midwest	66,334.69
1625100 · Payroll Account - First Midwest	108,486.93
1635100 · Imprest Account - First Midwest	2,564.51
1045100 · PROPAY	5,382.56
Total Checking/Savings	3,289,918.33
Other Current Assets	
1005100 · Petty Cash	800.00
1500200 · Due from General Fund	550,000.00
Total Other Current Assets	550,800.00
Total Current Assets	3,840,718.33
TOTAL ASSETS	3,884,030.33
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500100 · Due to Special Reserve Fund	550,000.00
Total Other Current Liabilities	550,000.00
Total Current Liabilities	550,000.00
Total Liabilities	550,000.00
Equity	
3010100 · Fund Balance - General	1,347,961.08
3010200 · Fund Balance - Special Reserve	1,807,615.80
3010300 · Fund Balance - Grants & Gifts	417,289.60
Net Income	(282,148.15)
Total Equity	3,290,718.33
TOTAL LIABILITIES & EQUITY	3,840,718.33

Statement of Revenues and Expenditures by Class

08/16/2018

July 2018

Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
Income				
6010100 · Property Taxes	34,513.51	0.00	0.00	34,513.51
6030100 · Interest Income - General	41.84	0.00	0.00	41.84
6030200 · Interest Income - Spec Reserve	0.00	47.84	0.00	47.84
6030300 · Interest Income - Grant & Gifts	0.00	0.00	13.68	13.68
6035100 · Dividends	52.00	0.00	0.00	52.00
6050100 · Fines	1,661.18	0.00	0.00	1,661.18
6060100 · Photocopier & Fax Income	804.33	0.00	0.00	804.33
6070300 · General Fund Gifts	0.00	0.00	11.57	11.57
6090100 · Impact Fees	12,560.00	0.00	0.00	12,560.00
6105100 · Cobra/Retiree Insurance Pmts	1,218.01	0.00	0.00	1,218.01
6120100 · Meeting Room Fees	75.00	0.00	0.00	75.00
6130100 · Misc Incom -General(Sales/Fees)	359.22	0.00	0.00	359.22
6150100 · Lost & Damged Materials	1,224.13	0.00	0.00	1,224.13
Total Income	52,509.22	47.84	25.25	52,582.31
Gross Profit	52,509.22	47.84	25.25	52,582.31
Expense				
8010100 · Adult Books	1,584.92	0.00	0.00	1,584.92
8020100 · Youth Books	440.44	0.00	0.00	440.44
8030100 · Magazines & Newspapers	11,370.08	0.00	0.00	11,370.08
8040300 · Operating Fund Gifts	0.00	0.00	750.00	750.00
8050100 · Adult AV Materials	267.73	0.00	0.00	267.73
8060100 · Youth AV Materials	1,034.52	0.00	0.00	1,034.52
8080100 · Video Games	1,339.11	0.00	0.00	1,339.11
8090100 · eBook & eMagazine Services	1,981.92	0.00	0.00	1,981.92
8095100 · Electronic Subscriptions	5,240.64	0.00	0.00	5,240.64
8110100 · Bank Service Charges	36.91	0.00	0.00	36.91
8120100 · Library Supplies	1,779.39	0.00	0.00	1,779.39
8130100 · Tech Services Supplies	4,371.66	0.00	0.00	4,371.66
8140100 · Adult Programs & Supplies	233.95	0.00	0.00	233.95
8145100 · Circulation Supplies	180.60	0.00	0.00	180.60
8147100 · Summer Reading Club	1,833.84	0.00	0.00	1,833.84
8150100 · Youth Programs & Supplies	2,473.55	0.00	0.00	2,473.55
8310100 · CCS & Polaris Expenses	5,962.95	0.00	0.00	5,962.95
8320100 · Network Expenses	1,731.52	0.00	0.00	1,731.52
8410100 · Payroll Exp, Acctg & Audit Serv	1,816.50	0.00	0.00	1,816.50
8540100 · Postage	220.19	0.00	0.00	220.19
8550100 · Public Relations/Promotions	307.98	0.00	0.00	307.98
8610100 · Electricity	2,107.33	0.00	0.00	2,107.33
8630100 · Telephone & Internet Services	1,058.83	0.00	0.00	1,058.83
8740100 · Building & Grounds	3,181.44	0.00	0.00	3,181.44
8760100 · Hospitality	347.20	0.00	0.00	347.20
8910100 · Salaries	213,378.56	0.00	0.00	213,378.56
8920100 · FICA/Medicare	15,480.61	0.00	0.00	15,480.61
8930100 · IMRF	23,108.29	0.00	0.00	23,108.29
8940100 · Health & Life Insurance	26,008.19	0.00	0.00	26,008.19
8960100 · Memberships & Dues	20.00	0.00	0.00	20.00
8970100 · Travel	1,125.21	0.00	0.00	1,125.21
8980100 · Meetings & Training	370.90	0.00	0.00	370.90
9060100 · Library Furnishings	123.79	0.00	0.00	123.79
9090100 · Additional Capital Projects	3,461.71	0.00	0.00	3,461.71
Total Expense	333,980.46	0.00	750.00	334,730.46
Net Income	(281,471.24)	47.84	(724.75)	(282,148.15)

Statement of Revenues and Expenditures Budget vs. Actual

08/16/2018

July 2018

Cash Basis

	Jul 18	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	34,513.51	3,180,655.42	(3,146,141.91)	1.09%
6020100 · Corp Replacement Taxes	12,560.00	0.00	12,560.00	100.0%
6030100 · Interest Income - General	41.84	5,000.00	(4,958.16)	0.84%
6030200 · Interest Income - Spec Reserve	47.84	0.00	47.84	100.0%
6030300 · Interest Income - Grant & Gifts	13.68	0.00	13.68	100.0%
6035100 · Dividends	52.00	500.00	(448.00)	10.4%
6040100 · Nonresident/Enhanced Cards	0.00	1,000.00	(1,000.00)	0.0%
6050100 · Fines	1,661.18	47,000.00	(45,338.82)	3.53%
6055100 · Referral/Collection Fees	0.00	1,000.00	(1,000.00)	0.0%
6060100 · Photocopier & Fax Income	804.33	20,000.00	(19,195.67)	4.02%
6070300 · General Fund Gifts	11.57	0.00	11.57	100.0%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	1,218.01	13,500.00	(12,281.99)	9.02%
6110100 · Program Fees/Misc Fees	0.00	4,200.00	(4,200.00)	0.0%
6120100 · Meeting Room Fees	75.00	1,000.00	(925.00)	7.5%
6130100 · Misc Incom -General(Sales/Fees)	359.22	15,000.00	(14,640.78)	2.4%
6150100 · Lost & Damed Materials	1,224.13	5,000.00	(3,775.87)	24.48%
Total Income	52,582.31	3,294,855.42	(3,242,273.11)	1.6%
Gross Profit	52,582.31	3,294,855.42	(3,242,273.11)	1.6%
Expense				
8010100 · Adult Books	1,584.92	91,500.00	(89,915.08)	1.73%
8020100 · Youth Books	440.44	59,000.00	(58,559.56)	0.75%
8025100 · Professional Resources	0.00	5,500.00	(5,500.00)	0.0%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,370.08	15,500.00	(4,129.92)	73.36%
8040300 · Operating Fund Gifts	750.00	0.00	750.00	100.0%
8050100 · Adult AV Materials	267.73	45,000.00	(44,732.27)	0.6%
8060100 · Youth AV Materials	1,034.52	15,000.00	(13,965.48)	6.9%
8080100 · Video Games	1,339.11	11,000.00	(9,660.89)	12.17%
8090100 · eBook & eMagazine Services	1,981.92	64,000.00	(62,018.08)	3.1%
8095100 · Electonic Subscriptions	5,240.64	80,000.00	(74,759.36)	6.55%
8110100 · Bank Service Charges	36.91	200.00	(163.09)	18.46%
8120100 · Library Supplies	1,779.39	10,000.00	(8,220.61)	17.79%
8130100 · Tech Services Supplies	4,371.66	40,000.00	(35,628.34)	10.93%
8135100 · Bindery	0.00	200.00	(200.00)	0.0%
8140100 · Adult Programs & Supplies	233.95	17,500.00	(17,266.05)	1.34%
8145100 · Circulation Supplies	180.60	25,000.00	(24,819.40)	0.72%
8147100 · Summer Reading Club	1,833.84	7,000.00	(5,166.16)	26.2%
8150100 · Youth Programs & Supplies	2,473.55	21,500.00	(19,026.45)	11.51%
8215100 · Collection Agency Fees	0.00	1,500.00	(1,500.00)	0.0%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	0.00	59,000.00	(59,000.00)	0.0%
8260100 · Misc Contracted Services	0.00	8,000.00	(8,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & Polaris Expenses	5,962.95	75,000.00	(69,037.05)	7.95%
8320100 · Network Expenses	1,731.52	30,000.00	(28,268.48)	5.77%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	1,816.50	78,500.00	(76,683.50)	2.31%
8420100 · Legal Services	0.00	4,700.00	(4,700.00)	0.0%

	Jul 18	Budget	\$ Over Budget	% of Budget
8430100 · Automation & Misc Consultants	0.00	20,000.00	(20,000.00)	0.0%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	0.00	30,000.00	(30,000.00)	0.0%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	220.19	15,000.00	(14,779.81)	1.47%
8550100 · Public Relations/Promotions	307.98	7,000.00	(6,692.02)	4.4%
8610100 · Electricity	2,107.33	25,000.00	(22,892.67)	8.43%
8620100 · Gas	0.00	4,500.00	(4,500.00)	0.0%
8630100 · Telephone & Internet Services	1,058.83	14,000.00	(12,941.17)	7.56%
8640100 · Water & Sewer	0.00	6,800.00	(6,800.00)	0.0%
8720100 · Building/Auto Insurance	0.00	33,000.00	(33,000.00)	0.0%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	3,181.44	54,000.00	(50,818.56)	5.89%
8760100 · Hospitality	347.20	10,000.00	(9,652.80)	3.47%
8770100 · Interlibrary Loan Fees & Losses	0.00	700.00	(700.00)	0.0%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8910100 · Salaries	213,378.56	1,840,000.00	(1,626,621.44)	11.6%
8920100 · FICA/Medicare	15,480.61	148,000.00	(132,519.39)	10.46%
8930100 · IMRF	23,108.29	205,000.00	(181,891.71)	11.27%
8940100 · Health & Life Insurance	26,008.19	290,000.00	(263,991.81)	8.97%
8950100 · Tuition Reimbursement	0.00	10,000.00	(10,000.00)	0.0%
8960100 · Memberships & Dues	20.00	8,000.00	(7,980.00)	0.25%
8970100 · Travel	1,125.21	11,000.00	(9,874.79)	10.23%
8980100 · Meetings & Training	370.90	6,000.00	(5,629.10)	6.18%
9050200 · Library District Act	0.00	375,000.00	(375,000.00)	0.0%
9060100 · Library Furnishings	123.79	48,000.00	(47,876.21)	0.26%
9070100 · Library Equipment	0.00	45,000.00	(45,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	3,461.71	150,000.00	(146,538.29)	2.31%
Total Expense	334,730.46	4,194,228.34	(3,859,497.88)	7.98%
Net Income	(282,148.15)	(899,372.92)	617,224.77	31.37%

Statement of Revenue and Expenditures Budget vs. Actual

08/16/2018

July 1, 2018 - July 31, 2018 - General Fund

Cash Basis

	Jul 18	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	34,513.51	3,180,655.42	(3,146,141.91)	1.09%
6020100 · Corp Replacement Taxes	12,560.00	0.00	12,560.00	100.0%
6030100 · Interest Income - General	41.84	5,000.00	(4,958.16)	0.84%
6035100 · Dividends	52.00	500.00	(448.00)	10.4%
6040100 · Nonresident/Enhanced Cards	0.00	1,000.00	(1,000.00)	0.0%
6050100 · Fines	1,661.18	47,000.00	(45,338.82)	3.53%
6055100 · Referral/Collection Fees	0.00	1,000.00	(1,000.00)	0.0%
6060100 · Photocopier & Fax Income	804.33	20,000.00	(19,195.67)	4.02%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	1,218.01	13,500.00	(12,281.99)	9.02%
6110100 · Program Fees/Misc Fees	0.00	4,200.00	(4,200.00)	0.0%
6120100 · Meeting Room Fees	75.00	1,000.00	(925.00)	7.5%
6130100 · Misc Incom -General(Sales/Fees)	359.22	15,000.00	(14,640.78)	2.4%
6150100 · Lost & Damged Materials	1,224.13	5,000.00	(3,775.87)	24.48%
Total Income	52,509.22	3,294,855.42	(3,242,346.20)	1.59%
Gross Profit	52,509.22	3,294,855.42	(3,242,346.20)	1.59%
Expense				
8010100 · Adult Books	1,584.92	91,500.00	(89,915.08)	1.73%
8020100 · Youth Books	440.44	59,000.00	(58,559.56)	0.75%
8025100 · Professional Resources	0.00	5,500.00	(5,500.00)	0.0%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,370.08	15,500.00	(4,129.92)	73.36%
8050100 · Adult AV Materials	267.73	45,000.00	(44,732.27)	0.6%
8060100 · Youth AV Materials	1,034.52	15,000.00	(13,965.48)	6.9%
8080100 · Video Games	1,339.11	11,000.00	(9,660.89)	12.17%
8090100 · eBook & eMagazine Services	1,981.92	64,000.00	(62,018.08)	3.1%
8095100 · Electronic Subscriptions	5,240.64	80,000.00	(74,759.36)	6.55%
8110100 · Bank Service Charges	36.91	200.00	(163.09)	18.46%
8120100 · Library Supplies	1,779.39	10,000.00	(8,220.61)	17.79%
8130100 · Tech Services Supplies	4,371.66	40,000.00	(35,628.34)	10.93%
8135100 · Bindery	0.00	200.00	(200.00)	0.0%
8140100 · Adult Programs & Supplies	233.95	17,500.00	(17,266.05)	1.34%
8145100 · Circulation Supplies	180.60	25,000.00	(24,819.40)	0.72%
8147100 · Summer Reading Club	1,833.84	7,000.00	(5,166.16)	26.2%
8150100 · Youth Programs & Supplies	2,473.55	21,500.00	(19,026.45)	11.51%
8215100 · Collection Agency Fees	0.00	1,500.00	(1,500.00)	0.0%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	0.00	59,000.00	(59,000.00)	0.0%
8260100 · Misc Contracted Services	0.00	8,000.00	(8,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & Polaris Expenses	5,962.95	75,000.00	(69,037.05)	7.95%
8320100 · Network Expenses	1,731.52	30,000.00	(28,268.48)	5.77%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	1,816.50	78,500.00	(76,683.50)	2.31%
8420100 · Legal Services	0.00	4,700.00	(4,700.00)	0.0%
8430100 · Automation & Misc Consultants	0.00	20,000.00	(20,000.00)	0.0%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	0.00	30,000.00	(30,000.00)	0.0%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%

	Jul 18	Budget	\$ Over Budget	% of Budget
8540100 · Postage	220.19	15,000.00	(14,779.81)	1.47%
8550100 · Public Relations/Promotions	307.98	7,000.00	(6,692.02)	4.4%
8610100 · Electricity	2,107.33	25,000.00	(22,892.67)	8.43%
8620100 · Gas	0.00	4,500.00	(4,500.00)	0.0%
8630100 · Telephone & Internet Services	1,058.83	14,000.00	(12,941.17)	7.56%
8640100 · Water & Sewer	0.00	6,800.00	(6,800.00)	0.0%
8720100 · Building/Auto Insurance	0.00	33,000.00	(33,000.00)	0.0%
8730100 · Bonding & Officers Liability	0.00	5,500.00	(5,500.00)	0.0%
8740100 · Building & Grounds	3,181.44	54,000.00	(50,818.56)	5.89%
8760100 · Hospitality	347.20	10,000.00	(9,652.80)	3.47%
8770100 · Interlibrary Loan Fees & Losses	0.00	700.00	(700.00)	0.0%
8795100 · Miscellaneous (FH)	0.00	4,000.00	(4,000.00)	0.0%
8910100 · Salaries	213,378.56	1,840,000.00	(1,626,621.44)	11.6%
8920100 · FICA/Medicare	15,480.61	148,000.00	(132,519.39)	10.46%
8930100 · IMRF	23,108.29	205,000.00	(181,891.71)	11.27%
8940100 · Health & Life Insurance	26,008.19	290,000.00	(263,991.81)	8.97%
8950100 · Tuition Reimbursement	0.00	10,000.00	(10,000.00)	0.0%
8960100 · Memberships & Dues	20.00	8,000.00	(7,980.00)	0.25%
8970100 · Travel	1,125.21	11,000.00	(9,874.79)	10.23%
8980100 · Meetings & Training	370.90	6,000.00	(5,629.10)	6.18%
9050200 · Library District Act	0.00	375,000.00	(375,000.00)	0.0%
9060100 · Library Furnishings	123.79	48,000.00	(47,876.21)	0.26%
9070100 · Library Equipment	0.00	45,000.00	(45,000.00)	0.0%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	3,461.71	150,000.00	(146,538.29)	2.31%
Total Expense	333,980.46	4,161,600.00	(3,827,619.54)	8.03%
Net Income	(281,471.24)	(866,744.58)	585,273.34	32.48%

	Jul 18	Budget	\$ Over Budget	% of Budget
Income				
6030200 · Interest Income - Spec Reserve	47.84	0.00	47.84	100.0%
Total Income	47.84	0.00	47.84	100.0%
Gross Profit	47.84	0.00	47.84	100.0%
Net Income	47.84	0.00	47.84	100.0%

Statement of Revenues and Expenditures Budget vs. Actual

08/16/2018

July 1, 2018 - July 31, 2018 - Grant and Gift Fund

Cash Basis

	Jul 18	Budget	\$ Over Budget	% of Budget
Income				
6030300 · Interest Income - Grant & Gifts	13.68	0.00	13.68	100.0%
6070300 · General Fund Gifts	11.57	0.00	11.57	100.0%
Total Income	25.25	0.00	25.25	100.0%
Gross Profit	25.25	0.00	25.25	100.0%
Expense				
8040300 · Operating Fund Gifts	750.00	0.00	750.00	100.0%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
Total Expense	750.00	32,628.34	(31,878.34)	2.3%
Net Income	(724.75)	(32,628.34)	31,903.59	2.22%

BANKCARD PROCESSING CENTER**Aug-18**

STAFF	VENDOR	Date	Amount	LINE	Subtotal
Brown	Amazon	07.16.2018	\$ 290.60	8320-100	
Brown	Mango	08.03.2018	\$ 49.00	8320-100	\$ 339.60
Brown	Amazon Prime	7082018	\$ 12.99	8320-100	\$ 12.99
Harding	K-LOG INC.	07.11.2018	\$ 2,647.17	8740-100	
Harding	The UPS Store	07.22.2018	\$ 50.98	8740-100	
Harding	McHenry BP	07.23.2018	\$ 100.00	8740-100	\$ 2,798.15
Jakacki	Dollar Tree	07.08.2018	\$ 32.00	8150-100	
Jakacki	Amazon Prime	07.08.2018	\$ 119.00	8150-100	
Jakacki	ALA-IMIS	07.11.2018	\$ 251.00	8147-100	
Jakacki	Dunkin	07.17.2018	\$ 10.00	8760-100	
Jakacki	Walmart	07.18.2018	\$ 329.00	8150-100	
Jakacki	USPS Kiosk	07.23.2018	\$ 7.70	8540-100	
Jakacki	S&S Worldwide	07.22.2018	\$ 64.15	8150-100	
Jakacki	Windy City Novelties	07.26.2018	\$ 96.16	8040-300	
Jakacki	Paypal	07.27.2018	\$ 27.00	8150-100	
Jakacki	USPS Kiosk	07.29.2018	\$ 1.42	8540-100	
Jakacki	Little Ceasars	07.30.2018	\$ 21.52	8150-100	
Jakacki	Hobby Lobby	08.01.2018	\$ 4.47	8150-100	
Jakacki	Playto	08.04.2018	\$ 28.93	8150-100	\$ 992.35
Lambert	USPS	07.10.2018	\$ 22.64	8540-100	
Lambert	Riverside Chocolate	07.11.2018	\$ 15.00	8760-100	
Lambert	Michaels	07.11.2018	\$ 4.99	8760-100	
Lambert	Vista Print	07.12.2018	\$ 24.99	8510-100	
Lambert	USPS	07.17.2018	\$ 20.72	8540-100	
Lambert	IT Supplies	07.18.2018	\$ 206.19	8120-100	
Lambert	Credit voucher IT	07.18.2018	\$ (18.75)	8120-100	
Lambert	4IMPRINT	07.20.2018	\$ 580.96	8550-100	
Lambert	Amazon	07.23.2018	\$ 20.00	8760-100	
Lambert	Amazon	07.24.2018	\$ 36.98	8120-100	
Lambert	USPS	07.24.2018	\$ 20.11	8540-100	
Lambert	USPS	07.26.2018	\$ 14.57	8540-100	
Lambert	Amazon	07.30.2018	\$ 25.00	8760-100	
Lambert	Facebook	07.31.2018	\$ 39.35	8550-100	
Lambert	ALA	08.03.2018	\$ 53.00	8550-100	
Lambert	USPS	07.31.2018	\$ 14.09	8540-00	\$ 1,079.84
Milfajt	Shaw Suburban Media	08.03.2018	\$ 50.70	8550-100	
Milfajt	USPS	07.29.2018	\$ 16.86	8550-100	\$ 67.56
Strain	Wal-Mart	07.17.2018	\$ 21.10	8760-100	
Strain	Jewel-Osco	08.03.2018	\$ 28.28	8760-100	\$ 49.38
Terrill	Portillos Hot Dogs	08.03.2018	486.81	8760-100	\$ 486.81
Torgersen	Chicago trib	07.16.2018	\$ 168.73	8540-100	\$ 168.73
Yazel	Baudville	07.13.2018	232.54	8970-100	
Yazel	Starbucks	07.29.2018	\$ 100.00	8760-100	\$ 332.54
			\$ 6,327.95	TOTAL	\$ 6,327.95



McHenry Public Library District

809 N. Front St.

McHenry IL 60050

815.385.0036

www.mchenrylibrary.org

Tracy Hartmann
4113 West Elm Street
McHenry, IL 60050
August 14, 2018

Dear Tracy:

On Sunday September 16, 2018, McHenry Public Library will be holding a graduation ceremony for you, our most recent Career Online High School graduate. We hope that you can attend and would appreciate it if you responded telling us whether you will be attending. Please use the enclosed self-addressed envelope.

If something comes up closer to the date then let us know as soon as you can. If you can't get in touch with me then contact Pam Strain or Zach Terrill. If you can't attend, we will cancel the ceremony and try to reschedule it later.

The ceremony will begin at 1:00 p.m. but I'd like to have you arrive fifteen minutes early so we can go over the program and you can meet the speaker, State Senator Pam Althoff, and the Executive Director, Jim Scholtz. We will be holding the ceremony in the library's meeting room so you can invite as many family and friends as you wish. We will provide you with a cap and gown for the event.

I look forward to hearing from you. We intend this to be a special event for you to celebrate your well-earned high school diploma.

Sincerely,

Bill Edminster
Assistant Director

McHenry Public Library District

LIBRARIAN'S REPORT

July 2018

Administration

- J. Scholtz attended several meetings including CCS Strat Plan mtg and Governing Bd. (7/20, 7/25) and McHenry County Director's mtg (7/27). Morton Grove PL now a member of CCS.NSLS. Scholtz also attended Dir. Mtg 8/9, Gail Borden PL.
- J. Scholtz, B. Edminster, D. Grandon and M. Brown met with CCB consultants to review suggestions for improving the library's IT structure, hardware, and software, 7/18.
- B. Edminster attended the In-Service Committee meeting to plan for the 8/3 in-service, 7/19.
- Implementation of TriNet payroll/time solution 8/5. J. Scholtz & B. Edminster attended manager training for TriNet, 8/2 and 8/9. Also switchover to Worker's comp insurance and new health insurance through Aetna effective 8/5. Thanks to S. Yazel and P. Torgersen for implementation. Staff will be trained in upcoming sessions on 8/7-8 and also signing up for insurance.
- P. Torgersen corrected copy for TBAO (math errors) as well as budget spreadsheet. All corrections will be provided to board and shown over course of FY18/19 budget introduction (Aug – Oct.).
- J. Scholtz working with vendors to seek new liability insurance coverage (policy ends 10/7/2018) (Heil & Heil; Lundstrom, Gallegher, LIRA and Kamm contacted).
- Staff In-Service, 8/3 noon-5pm (introduction to TriNet + other items), 8/9.
- J. Scholtz published Staff Newsletter 7/25 – will publish every 2 months (hopefully) – distributed to all staff and board via email.
- J. Scholtz provided new board member, J. Fogleman with tour, preliminary orientation on duties, etc. on 7/25. Welcome Jackie!!
- B. Edminster led the Classic Book Discussion of *As I Lay Dying* by William Faulkner, 8/20.
- Board Secretary's Audit for FY17/18 completed – thanks to M. Lecsese and D. Grala 8.20.

Adult Services

- T. Hillier attended 2 webinars – *Copyright for Digital Collections* and *Digitizing Your Newspaper Collection*.
- E. Janas launched a McHenry Public Library Goodreads Group for online book discussions and reader polls. Before even advertising the group on MPLD's Facebook page she had 9 members (not including staff). The day after the Facebook announcement she had 18 members.
- D. Gaudio reported that the cloud-cover cleared up just in time for the Moon Over McHenry event. Two patrons brought their telescopes to have the Lake County Astronomical Society see what they needed to do to fix them. The patrons appreciated the help.
- We were sorry to learn that K. Lopez accepted a job with Round Lake Public Library. Her last day will be 8/15. Good luck to her and we know she'll succeed in her new position.
- Z. Terrill is working with S. Yazel to put together the August 24 "Out-Service" including library visit logistics, an afternoon meeting space and presenter, and the timeline for the day. In the process he discovered some places in McHenry offer meeting rooms at no cost. It might be something that the library should look into.
- P. Strain co-led the Mystery Book Discussion of M.C. Beaton's *Death of a Bore*.
- As part of the new acquisitions module P. Strain and Z. Terrill worked with K. Milfajt to update Adult Services selectors' accounts with grid templates.

Building Services

- D. Harding has accepted a new position at the North Suburban Public Library (Loves Park). He will be leaving MPLD's employ after almost 14 years of exemplary service. Good luck to him as his work/family are now closer together. 8/25 is his last day.

Circulation

- S. Willis reports a total of 128 expired holds pulled in July
- B. Majka attended Managers Meeting 7/10
- L. Horist attended CCS Circulation Meeting in Fremont 7/13
- B. Majka attended Public Services Managers Meeting 7/31
- Circ. And IT working on 'tweaking the AMH unit' to work properly. B. Majka, J. Scholtz and D. Harding have been working with mk Solutions to solve problems, and to complete the project. Self check machines delivered 8/15 – install after that date.

Human Resources

- Due to the resignation of D. Harding (effective 8/25), S. Yazel and J. Scholtz will be looking at modifying the job description and hiring a new Building Supervisor, hopefully before Oct., 2018. Job has been posted on RAILS site.
- Conducted numerous training sessions + attended webinars, prepared documents for health insurance signup, training on staff scheduling module for Managers, setup of employee information on Tri-Net system.
- Prepared Form 720 (Affordable Care Act)/ sent in.
- Reviewing and re-writing some job descriptions before providing them to HR Management Association for review project/pay scale examination.

Public Relations

- The August/September/October issue of *The Preface* newsletter was printed and mailed on July 14 to more than 20,000 district addresses.
- Updated website/mobile website as needed.
- Promoted upcoming events via various channels including online, social media and internally.
- Created and sent two e-newsletters to more than 2,400 patrons.
- Created and sent two e-blasts to cardholders promoting Learning Express Library for SAT prep and career prep.
- Attended RAILS Community Engagement meeting at Barrington Library July 13. Took away several ideas, one being to have area organizations send me a .jpg or PowerPoint file to display on one LCD screen in lobby and do away with all the hanging flyers on our Community Events board in lobby. Or, they can provide paper flyer and I can scan then upload. I'll discuss with IT.
- Attended Dept. Heads meeting 7/10.

Technical Services

- D Lavin continued working to increase department efficiency by automating the printing of our spine labels.
- TS Department is now a part of the library's FreshDesk ticket system to track projects and patron holds on on order items.
- Circulation and Technical Services have tagged 12,218 items for RFID, bringing our total up to 60% of the collection tagged.
- K. Milfajt participated in part of the MPLD Collection Development Meeting, 7/3.

- K. Milfajt facilitated the Contemporary Book Discussion Group discussion of Back Seat Saints by Joshilyn Jackson, 7/9.
- K. Walker ran the MPLD Dungeons and Dragons program, 7/10.
- K. Milfajt participated in the CCS Technical Group Chair/Vice-Chair Meeting Facilitation Training, 7/10.
- K. Milfajt represented the MPLD at the CCS SCRAP meeting, 7/11.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the TS Team meeting, facilitated by K. Milfajt, 7/12.
- K. Milfajt met with J. Scholtz and B. Edminster to review TS related budget lines, 7/12.
- K. Walker and K. Milfajt participated in the Polaris ASN receiving/EDI invoicing WebEx, 7/16.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic, K. Walker and K. Milfajt participated in AMH training conducted by B. Majka, 7/17.
- P. Strain and Z. Terril participated in AS grid training facilitated by K. Milfajt, 7/18.
- K. Walker participated in the MPLD In-Service Committee meeting, 7/19.
- K. Kimbrel, D. Lavin, K. Meadows, K. Milfajt, P. Radic and K. Walker participated in the TS Team sync-up, 7/26.
- K. Kimbrel, D. Lavin and K. Milfajt participated in FreshDesk orientation conducted by M. Brown and D. Grandon, 7/31.

Technology

- CCB met with IT for equipment/procedure needs and discussion. We will be implementing some new routines – CCB making some changes to infrastructure as well as helping to clean directories, etc.
- B. Majka provided with library laptop so she can use it for work but also access AMH monitor screen to view status from home and request service when necessary – self check units update (equipment lost at sea – mk solutions attempting to locate or build new)
- AVI will be coming to install new AV equipment (video/audio/controls) in 2 meeting rooms and conference room + new podium. (8/28-?)
- IT worked with MK solutions to get the security gates, AMH system and RFID pads setup.
- Denise installed Minecraft and installed windows updates on all training laptops.
- Micah worked with Tech services with finding and implementing a new label printing software and setup a network printer for printing labels.
- Micah Setup the catalogs to show upcoming library programs.
- IT ran windows updates and updated all apps on all public workstations 7/18/18
- IT closed 131 tickets this month.
- D. Grandon was recommended to be a member of the CCS IT Advisory Group. She will be assisting CCS in updating documentation and procedures, and make recommendations for best practices.
- MPLD has been having lots of difficulty with the TBS Nayax terminals and TBS is troubleshooting; Virtek is also troubleshooting our wireless network.

Youth Services

- Summer Lunch Program: Served 451 meals and 602 kids/adults attended
- Even though we saw a small decrease in the number of kids who signed up for Summer Reading this year the most impressive stat is that the book logs created the opportunity for staff and kids/teens to have over 4,500 one-on-one interactions to talk about the library and books at the Questions Desk.
- Jennifer Einoris joined the YS department as an Associate Librarian and she dove right in to helping the department with Summer Reading!
- K. Lopez last day in YS 8/15. She is leaving MPLD to assume a position at Round Lake PL. We wish her well.

- M. Puga held a Spanish language STEM program on “Placas tectonicas” (plate tectonics). Using graham crackers and cool whip the kids were able to see how mountains are formed. One of the parents commented that she likes to bring her kids to the library’s programs because they can practice and listen to Spanish.
- J. Hume and G. Doolan continued their tour of local parks with the Stories in the Park program this month. This weekly storytime always draws in a lot of families and they ended with summer with a scavenger hunt at one of the parks.
- One of our best attended teen programs this summer was the “Rock n’ Roll Murder Mystery” hosted by E. Andrews. The teen all got REALLY into it, with about 5 dressed the part of rockers, two people doing accents, and everyone freaking out every time a clue slipped out during a question.
- N. Cogswell some time helping a group of 3rd and 4th grade boys choose books to read. They were looking for a variety of things and two of the boys definitely wanted to find one book that they could read at the same time and then discuss. It was great seeing their enthusiasm and helping them to be able to check things off of their BINGO sheets. It really makes my day when kids use me as a resource or just have a discussion with me about the books they like.
- C. Bergan hosted a “Breakout Box” program of tweens. This was wonderfully controlled chaos, that had all the tweens scurrying about and trying to figure things out. The loved that I hid notes with the black light and tried everything under it. They solved three of the five chains of puzzles outright, including the hardest, and got the last two with small hints from me.
- M.Cairo hosted Jim Nesci’s Cold Blooded Creatures program this month. Animal programs are always very popular, but even more so when you have an eight foot alligator visit the library!
- L.Jakacki worked on updating staff job descriptions, and learning and training staff on grids ordering.
- Due to the popularity and growth of the YS Spanish language collection we are adding additional shelving for the collection. This is the last area in YS where we can add shelving without taking any patron seating/work tables away.

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children’s Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children’s Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children’s Videos/DVDs; Oth – Other **(As soon as we get the RFID gates/self-checks installed and staff familiarize themselves with software AND we get more familiar with the way Polaris counts items, we’ll provide circulation and use statistics. But, currently, the statistics are either not available or skewed due to statistical counting inconsistencies and rule application abnormalities.**

Upcoming Events and Projects

- Advertising for/hiring and training new Building Servs. Manager and bilingual librarian
- School starts 8/17+ - YS staff gearing up for start + innovative program for youth library cards given out to Harrison School District students (see YS).
- 8/24 – Carpet cleaning and Out-Service. Library closed to public.
- 8/28 – AVI installs new AV/sound equipment in meeting rooms.
- Rollout/implementation of TriNet and new health insurance package (Aetna).
- Looking at new telephone (VOIP) systems; setup of staff committee (RingCentral, Jive Communications, In-Sync and Rival 5 contacted + others) – Committee being setup.
- Looking at new ticket system for both IT and Maintenance (Dude Solutions)
- Selection of new liability insurance vendor (Gallagher, Kamm, Lundstrom contacted)
- Completion of FY18/19 budget cycle – meeting with Dept. Managers on their budgets
- McHenry County libraries will be conducting a paper/toiletries drive for the United Way McHenry Oct. 21-27 – MPLD will participate with a drop box (inside) for items.
- MPLD will be doing ½-price fines, mid-Feb. and will be donating a portion of fine monies to Turning Point.

STATE OF ILLINOIS)

McHENRY COUNTY)

OFFICIAL OATH

I, Jacqueline Fogleman, having been appointed as a board member of the McHenry Public Library District Board of Library Trustees in a past election, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member and officer.

Jacqueline Fogleman
Signed and Sworn to or Affirmed
before me this 21st day of August, 2018.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

STATE OF ILLINOIS)

McHENRY COUNTY)

OFFICIAL OATH

I, Bradley Schubert, having been appointed to the office of President of the McHenry Public Library District Board of Library Trustees, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member and officer.

Margaret Carey, Vice-President
Signed and Sworn to or Affirmed
before me this 21st day of August, 2018

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

STATE OF ILLINOIS)

McHENRY COUNTY)

OFFICIAL OATH

I, Margaret Carey, having been appointed to the office of Vice President of the McHenry Public Library District Board of Library Trustees, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member and officer.

Bradley Schubert, President, President
Signed and Sworn to or Affirmed
before me this 21st day of August, 2018

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

STATE OF ILLINOIS)

McHENRY COUNTY)

OFFICIAL OATH

I, Monica Leccese, having been appointed to the office of Secretary of the McHenry Public Library District Board of Library Trustees, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member and officer.

Bradley Schubert, President
Signed and Sworn to or Affirmed
before me this 21st day of August 2018.

Margaret Carey, Vice-President
McHenry Public Library District
Board of Library Trustees

STATE OF ILLINOIS)

McHENRY COUNTY)

OFFICIAL OATH

I, Delphine Grala, having been appointed to the office of Treasurer of the McHenry Public Library District Board of Library Trustees, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member and officer.

Bradley Schubert, President
Signed and Sworn to or Affirmed
before me this 21st day of August 2018

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees



McHenry Public Library District
809 N. Front St.
McHenry, IL 60050
815.385.0036; FAX 815.385.7085

MEMO

TO: MPLD Board of Trustees
FROM: Jim Scholtz, Executive Director, MPLD
RE: **Board Meeting Calendar, FY 18-19**
DATE: **8/15/2018**

At the beginning of every new Fiscal year, the MPLD Board determines the cycle and dates of their regular meetings. By ILCS, the Board must have at least 1 regular meeting per year. As a norm, the Board has met once per each month on the 3rd Tues. of that month, resulting in 12 meetings per year. This calendar has historically met the Library's needs, relative to paying bills and passing needed policies. The setting of this meeting calendar does not preclude either the cancellation of any one meeting (given 48 hours public notice) nor the addition of meetings (given the same notice).

For a calendar reference, the 3rd Tues dates from *September 2018 to August 2018* are provided below. Note that the FY 2018-2019 runs from July 1, 2018 to June 30, 2019:

Tuesdays - Sept. 18; Oct. 16; Nov. 19; Dec. 18; Jan. (2019) 15; Feb. 19; Mar. 19; Apr. 16; May 21; Jun 18.

Typically, meetings have occurred at 7pm. At times, the Board has also had a year-end meeting in association with the last meeting of year OR called a special meeting in addition.

Other days to be considered: **alternating Tues/Wed. – every other month. I would still recommend having 1 meeting per month for oversight and paying bills.**

Meeting Dates and Times Confirmed:

Ayes _____ Nays _____ Abstain _____ Passed/Date: _____

Secretary, Monica Leccese

Finance and Investment Policy (8/21/2018 revision, rescinding and replacing Ordinance No. 2010/2011-2)

The McHenry Public Library District (hereafter called the MPLD or the Library) has adopted this policy to clarify various budgeting and accounting principles as well as investment strategies within its finance and budgeting structure that are not specifically denoted in 75 (Illinois Codified Statutes, here after referred to as **ILCS** -16/30-65-16/35-40). While the MPLD Board (hereafter, referred to as the Board) has purview over these policies related to internal accounting, banking and auditing practices, they give daily procedural oversight to the Executive Director, Assistant Director and Business Manager.

Role of Budgeting Related to the Fiscal Year and Strategic Plan

The Strategic Plan should dictate the direction and focus of spending for the budget within any year – meaning that various projects, capital expenditures, personnel costs, equipment upgrades, etc. should be planned for and budgeted in-kind. A list of anticipated major capital expenditures and personnel expenditures shall be presented with every fiscal year (FY) budget so the budget can have specific achievement ‘target’ points and concrete goals.

Financial Management

The Library’s fiscal year (FY) shall be from July 1st to June 30th. Financial resources are ultimately the responsibility of the Board, who elect a Treasurer but give the day-to-day responsibility of fiscal operations/bill paying to the Executive Director who in turn gives direction to the Business Manager. The Board shall do the following:

- Have a clear plan for acquisition and sustainability of financial resources to pay for programs, services, technology and staff that follow the goals/objectives outlined in the strategic plan;
- Monitor and evaluate the financial plans and guidelines of the Library to ensure its’ financial integrity, providing optimum benefit for the taxpayers
- Make sure that fiscal management is checked by an approved accounting firm and that an annual audit is conducted per ILCS code and GSAB requirements, including retirement (IMRF).

Budget

Each year, typically in March/April, an annual operating budget shall be prepared by the Executive Director under the supervision/knowledge of the Board. Within this context, the Board typically operates as a Committee of the Whole but can authorize either a ‘standing’ or ‘free’ committee to work with the Executive Director on the budget. Typically, the Executive Director uses fiscal information from the previous year’s budget, as well as information from the last 2-3 months of bills/financial statements as a starting point. The McHenry County Clerk’s Office provides various information regarding the PTELL (Property Tax Extension Limitation Law, 35 ILCS 200/18-185), total tax amount to be received (Levy Confirmation and \$ Projection for Extension), calendar of distributions (from 1-15 distributions, depending upon County calendar + final settlement sheet) and other documents – some of which must be signed and

returned to the Clerk's office by the Executive Director. The Executive Director also seeks program/equipment/supplies information from all Dept. Managers. Working with the Business Manager, the Executive Director provides a working budget showing last year's actual spending; this year's appropriation, levy and actual spending amounts.

All dates of preparation/passage are denoted in the ILCS and are accomplished by Ordinance, with publication and hearings where appropriate and dictated. All documents are publically accessible through a Freedom of Information Act (FOIA) request. The MPLD follows a strict budget and associated timeline for publishing/adopting the budget that falls within a FY April – October planning timeframe.

Levy and Appropriation

The Levy and Appropriation are part of the overall budget process. According to the ILCS, the MPLD falls under a tax-capping law called the (PTELL). This means that, each year, the Library is limited to a maximum property tax increase less than or equal to the amount of the Consumer Price Index from the year prior or 5%, whichever is less. The Levy and Appropriation are part of the overall budget sequence of documents regulated by the ILCS, requiring public hearings, publication in the largest newspaper of circulation and other requirements based upon the amount of increase/request. The budget can be amended by Board vote under three different circumstances:

- 1) The Library enters into contracts that were not included in the approved budget;
- 2) The Library proposes a major expenditure that was not included in the approved budget. Most often, this expenditure is the result of a catastrophe such as a flood, fire, tornado, etc.
- 3) Significant unanticipated revenues are received (such as a major gift, establishment of a Tax Increment Finance (TIF) District, substantial new residential/commercial building, new annexed property, etc., or expenses are higher than originally projected.

Emergency Expenditures

The Executive Director is authorized to approve any expenditures necessary for the day-to-day operations of the Library as long as they fall within the parameters of the current, approved FY budget (approved by the Board and Ordinance). But there are times – emergencies and other contingency instances – that require a disbursement of funds not defined/budgeted within the parameters of the current budget. An emergency is defined as 'an unforeseen event that threatens the safety of the public, staff, building or vehicles/equipment.' Dollar limits are as follows:

Executive Director - \$25,000 (ILCS \$ limit subject w/o bid)

Use of this emergency fund is subject to the approval of the Board President but may be done after-the-fact in cases of dire emergency when the Board President cannot be reached. Note that any expenditure above the \$25,000 (total) amount must be approved by the Board in advance, either in a special or regular meeting and they require bids as per ILCS bid laws.

Whenever possible, however, competitive price quotes should be obtained, even if bidding is NOT required by law.

Measurement/Reporting, Focus, Basis of Accounting and Presentation

The accounting system used by the MPLD shall utilized 'generally accepted accounting principles' (GAAP) that are required by regulatory agencies for governmental units. GASB (Governmental Accounting Standards Bureau) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Library hires a Business Manager who utilizes a computerized accounting software program to do daily accounting, bill paying and reporting. As a normal course of events, bills are paid monthly before the regular Board meeting. All bills are scrutinized and offered as a Consent agenda, but, at any time, any bill can be removed from this agenda and considered separately. The Consent agenda (and individual bills, when separated) must be approved by the Board in order to be paid monthly. All checks require two (2) authorized signatures (board officers, Executive Director, Assistant Director authorized to sign checks). Bills, monthly accounting statements, balance sheets and other financial documents are checked by the Business Manager in association with our accounting firm each month. The Library uses a cash system basis for daily reporting but the accounting firm reports, balance sheets and other documents use a modified accrual basis - (meaning that revenues are recognized when susceptible to accrual, i.e. 'measurable and available'). This is due to the fact that expenditures often exceed our income from month-to-month because of the calendar-flow of income receipts. The accounting practices and procedures used by the Library shall allow for adequate management of revenues and expenditures as well as providing adequate monitoring and checks/balances by the Board and outside accountants/auditors. "Measureable" means the amount of the transactions can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities for the current period. As a normal course of events, expenditures are recorded when the fund liability is incurred. Income is recorded in similar fashion as some income (such as fines/fees) accumulates daily/monthly and other income (such as interest, property tax revenue and grant monies) occurs quarterly or at irregular intervals. Expenditure-driven grants are recognized as revenue when the qualifying elements and expenditures have been met/incurred.

Funds and Fund Balances

The MPLD is committed to responsible accounting of all public funds and that those funds are expended on providing library services to the community. In a given fiscal year, the Board makes every effort to use funds as budgeted and any excess funds will be classified in the manner determined by this policy.

Fund Balances (revenue minus expenditures) will be classified into one of five (5) categories as described below. Although not inclusive, Fund Balances may be used for cash flow requirements, projected building and grounds maintenance and improvement needs, projected technology requirements, special projects and other purposes to insure a fully operational library. The division of these funds will be decided upon and approved by the Board as part of the annual budget process.

1) Nonspendable Fund Balance – amounts that are not in a spendable form (such as inventory and pre-paid expenses) or are required to be maintained intact.

2) Restricted Fund Balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, higher levels of government) or by enabling legislation.

3) Committed Fund Balance – amounts constrained to specific purposes by formal action of the Board. These amounts cannot be used for any other purpose unless the Board takes the same action to remove or change the constraint.

4) Assigned Fund Balance – amounts the Library intends to use for a specific purpose. The authority to assign these fund balances is designated to the Executive Director with input from the Assistant Director and the Business Manager.

5) Unassigned Fund Balance – amounts that are not any of the above and are available and expendable for any General Fund purpose. It is recommended that, from the Total Fund Balance, the Library will set aside a minimum fund balance (reserves) of 30% to 50% of the previous year's total final actual expenditures. This amount will be placed (assigned) in the Special Reserve/Building Fund.

The Library will spend the most restrictive fund balances first and in the following order:

1. Restricted; 2. Committed; 3. Assigned; 4. Unassigned. Committed fund balances will be designated by formal action by the Library Board. Assigned fund balances can be designated by the Executive Director with approval from the Board. Unassigned fund balances are available and expendable for any library purpose but usually, with the full knowledge and approval of the Library Board, before use.

Each fiscal year, for presentation to the Board, and coinciding with the presentation of the annual budget, the Executive Director, Business Manager and Board Treasurer will prepare a status report of the Fund Balances along with the annual budget and associated documents.

Special/Reserve Fund

The Library maintains a working capital reserve, known as the Special/Reserve Fund in accordance with 75 ILCS 16/40-50

Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Library are organized and operated on the basis of assigned funds – revenues and expenditures. The Library maintains 3 funds (General, Grant & Gift, Reserve/Building Fund). Within those 3 funds the operating budget – both revenues and expenditures are delineated annually and further divided into smaller accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. At the close of the fiscal year, the MPLD Board may authorize the transfer of any and all excess monies from the General Operating Fund to the Special Reserve Fund. The amount of the transfer shall be determined by examining the amounts left over in the other two (2) funds,

determining remaining expenditures and considering future building/expansion plans. As a general rule, if the 'aggregate/remainder amount' in the two funds is greater than/equal to 40% of last year's total budget, a transfer to the Special Reserve Fund is an option.

Financial Reports and Audits

Throughout any fiscal year, the Library manufactures various financial reports for monthly board meetings. As per 75 ILCS 16/30-65, the Library outsources an annual fiscal audit for the fiscal calendar year just ended (July 1 – June 30) from an independent entity other than its' accounting firm. The Executive Director, Business Manager and Treasurer are involved in audit preparation and approval and the audit is formally adopted via Board action. The scope of the audit shall be determined by the Board and the independent auditor from year-to-year, dependent upon fiscal focus, previous deficiencies, new laws or concerns and other factors. As a normal course of events at monthly board meetings, the fiscal documents include, but are not limited to the following items: Balance sheet of all funds; complete list of bills with vendors/amounts and credit card bill list.

Disbursements and Checks

Disbursements for each month are approved at each Board meeting before checks are distributed/mailed to vendors. In reality, some payments to regular vendors, such as utility companies and insurance are pre-issued prior to the Board meeting but approved during the meeting and can be rescinded if necessary. The MPLD does not use Purchase Orders (P.O.s). Each disbursement must be supported by an invoice, internal voucher/credit card statement or other evidence supporting the propriety of the disbursement, signed by a staff member making that purchase. Travel reimbursements are always signed by the staff member, Department Head and the Executive Director. All signed invoices (1 copy) are kept/retained by the Business Manager in accordance with the Illinois Archives Records Retention Act. This bill/invoice record is distributed to the Board at each monthly meeting. Checks are signed by two board officers or one board officer and either the Executive Director or the Assistant Director. A quorum of the Board members present at any regular meeting must review the bills and vote on them as a whole (now presented as a consent agenda) or considered individually and approve them. It is the responsibility of the Executive Director to ensure that the signatures are procured from the appropriate signatories so that payments can be expedited. It is also the responsibility of the Executive Director to establish adequate controls and safeguards to ensure disbursement of funds only for proper purposes. Additionally, it is the responsibility of all check signers to ensure that there is adequate documentation, consistent with this policy, for valid payment of any checks they sign (meaning that, if they question a bill, the Board asks for invoice documentation, travel requests, etc.)

Spending Authorizations

The Executive Director may make expenditures consistent with the Board-approved budget without further Board approval. However, expenditures which are not within the Board approved budget must be formally presented and approved by the Board of Trustees during a regular meeting.

Investment and Cash Management

The purpose of this section is to guide investments and cash management – securing monies for the future and to ensure longevity of the Library. This section also states a clear and concise roadmap for the Library's investment objectives, defines Board responsibilities and identifies target asset allocations, permissible investments and fund diversification requirements. Note that investment of funds is covered under 75 ILCS 16/30 55.75 as well as the Public Funds Investment Act (PA 87-1277).

Investment Selection, Options and Prudence

The overall investment objective of the Library is to maximize the return on invested assets while minimizing risk and expenses as well as having sufficient liquidity. No investment of funds will place the Library in a negative cash flow or be placed in an instrument which does not guarantee a return of at least the total original amount invested. The Library must have enough funds available to cover 6 (six) months of expenditures without revenue from an outside source – preferably 1 (one) year. Using a cash management strategy consisting of interest-bearing accounts and bond investments plus incorporating 'laddering' of investments with portfolios becoming due on differing dates and then re-investing those funds to maximize growth potential is one strategy that may be used. Additionally, any funds invested must be FDIC-insured, collateralized or otherwise insured for their full value – no speculative investments or real estate, other than owned for day-to-day business. The entire investment portfolio shall be diversified in terms of types of financial instruments and varied/staggered dates of maturity so as to eliminate risk of loss and strengthen liquidity for possible re-investment or use. Additionally, on an annual basis, the Board will review the nature and purpose of all investments and re-evaluate them.

Diversification

Except for monies set aside for operating expenses, the Board may invest in any of the following types of investment instruments:

- 1) Interest bearing savings accounts; certificates of deposit, money market accounts and other investments constituting direct obligations of any bank that is FDIC or SIPC insured.
- 2) Direct obligations of the federal government and any agencies thereof with maturities of (1) one year or less;
- 3) The Illinois Funds;
- 4) Other municipal bond funds or funds presented in a ladder fashion with preset maturity dates utilizing either a roll-over, roll-into, or 'cash-out' option.
- 5) Some stock funds and mutual funds may be considered as options if they are easily convertible to cash and do not carry high agent fees.

Investments shall be made with the judgment and care under the circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own investment assets considering the probable preservation of capital as well as the potential income. This 'prudent person' standard shall be used by the Executive Director and the Board in all investment decisions for the Library.

Internal Controls and Reporting

Working with the Business Manager and the Auditors, the Executive Director shall establish a system of internal controls, documented in writing, which will prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by authorized investment officers. Reporting and internal controls exist using different audit firms than our accounting firm and performing through annual audits. The Business Manager will complete having separate annual audits for regular financials and IMRF (Illinois Municipal Retirement Fund) - (or as required by ILCS or GASB). The Board will also carry comprehensive liability insurance and officers bonds for theft and misuse of funds. The Executive Director will develop comprehensive procedures for financial review, reviewing all funds/budget at least twice (2x) per year.

Ethics and Conflicts of Interest

Authorized investment officers of the Library and employees in policy-making positions shall refrain from personal business activity that could conflict, or give the appearance of a conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Such individuals shall disclose to the Library any material financial interests in financial institutions which conduct business with the Library, and they shall further disclose any personal financial investment positions that could be related to the performance of the investment portfolio. In addition, such individuals shall subordinate their personal investment transactions to those of the investment portfolio, particularly with regard to the time of purchases and sales.

Approved and adopted by the McHenry Public Library Board on _____

_____ yes _____ no _____ abstain



McHenry Public Library District

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

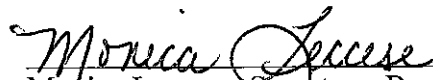
www.mchenrylibrary.org

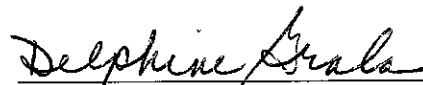
McHenry Public Library District

Secretary's Audit FY 2017-2018

This is to testify that we, the signers and officers indicated below, have examined the secretary's minutes and other official board records for the past year, find that they are in order, and have no errors or discrepancies for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

DATED this _____ day of _____ 2018


Monica Leccese, Secretary, Board member
McHenry Public Library District


Delphine Grala, Treasurer, Board Member
McHenry Public Library District

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY COUNTY, McHENRY, ILLINOIS**

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that a Tentative Budget and Appropriation Ordinance for the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS, for the fiscal year beginning July 1, 2018, and ending June 30, 2019, is on file and conveniently available for public inspection at the McHENRY PUBLIC LIBRARY DISTRICT, 809 North Front Street, McHenry, Illinois and with the Secretary of the District, Monica Leccese, and the Library's Executive Director, James C. Scholtz, at 809 North Front Street, McHenry, Illinois, and will so remain on file until the final action thereon by the Board of Library Trustees.

FURTHER NOTICE IS HEREBY GIVEN that a public hearing on said Budget and Appropriation Ordinance will be held at 7:00 p.m., Tuesday, August 21, 2018 at the McHENRY PUBLIC LIBRARY DISTRICT BUILDING, 809 North Front Street, McHenry, Illinois, and that final action will be taken thereon by the Board of Library Trustees to be held immediately after said hearing at the time and place aforesaid.

Published by direction of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS.

DATED this 17th day of July, 2018

THE McHENRY PUBLIC LIBRARY DISTRICT,
McHENRY COUNTY, McHENRY, ILLINOIS

BY: _____
Monica Leccese, Secretary
Board of Library Trustees
McHenry Public Library District

Publish: 30 days before hearing, August 21, 2018

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, ILLINOIS**

ORDINANCE No. 2018/2019 - 1

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018
AND ENDING JUNE 30, 2019**

WHEREAS, the Illinois Municipal Budget Law, Illinois Revised Statutes, Chapter 85, Section 801, et. seq., as amended, requires all Illinois Municipal Corporations as broadly defined therein, to adopt a combined Annual Budget and Appropriation Ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and,

WHEREAS, pursuant to the above and other appropriate statutes, a Budget and Appropriation Ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection at least thirty (30) days prior to final action thereon, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing to be published on or before July 17, 2018, being more than 30 days prior to said hearing, in a newspaper published within the district.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, as follows:

Section One: The following budget containing a statement of cash on hand at the beginning of the fiscal year, an estimate of all cash receipts of said Library District to be received during such fiscal year from all sources, the estimated expenditures contemplated for such fiscal year and a statement of the estimated cash on hand at the end of such fiscal year be, and the same is hereby adopted as the Budget for said Library District for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and the same sum are hereby appropriated as necessary to defray the said expenses and liabilities of this Public Library District, for the objects and purposes and in the estimated amounts as indicated, for said fiscal year:

I. GENERAL FUND

A. ESTIMATED RECEIPTS:	APPROPRIATION	BUDGET
1. Est. Cash on hand 7/1/18	\$1,565,129.00	\$1,565,129.00
2. Property Tax Revenues	\$3,180,655.42	\$3,180,655.42
3. Corporate Replacement Taxes	\$ 0.00	\$ 0.00
4. General Fund Interest	\$ 7,000.00	\$ 5,000.00
5. Dividends	\$ 1,000.00	\$ 500.00
6. Non-Resident Fees	\$ 1,000.00	\$ 1,000.00
7. Fines & Fees	\$ 50,000.00	\$ 47,000.00
8. Referral/Collection Fees	\$ 1,000.00	\$ 1,000.00
9. Photocopier/Fax Income	\$ 20,000.00	\$ 20,000.00
10. Annexation Impact Fees	\$ 2,000.00	\$ 1,000.00
12. COBRA/Retiree Insurance Payments	\$ 16,000.00	\$ 13,500.00
13. Program Fees/Misc. Fees	\$ 6,000.00	\$ 4,200.00
14. Meeting Room Fees	\$ 2,000.00	\$ 1,000.00
15. Misc. Sales & Fees	\$ 15,000.00	\$ 15,000.00
16. Lost & Damaged Materials	\$ 5,000.00	\$ 5,000.00
17. Over/Short	\$ 500.00	\$ 0.00
TOTAL GENERAL REVENUE	\$4,872,284.42	\$4,859,984.42

B. APPROPRIATIONS FOR ESTIMATED EXPENDITURES

1. MATERIALS & SUPPLIES	APPROPRIATION	BUDGET
a. Adult Books	\$ 95,000.00	\$ 91,500.00
b. YS Books	\$ 60,000.00	\$ 59,000.00
c. Professional Resources	\$ 5,500.00	\$ 5,500.00
d. Administrative Resources	\$ 7,000.00	\$ 6,000.00
e. Magazines/Newspapers	\$ 20,000.00	\$ 15,500.00
f. Adult AV Materials	\$ 50,000.00	\$ 45,000.00
g. YS AV Materials	\$ 16,000.00	\$ 15,000.00
h. Video Games	\$ 12,000.00	\$ 11,000.00
i. eBook & eMagazine Services	\$ 65,000.00	\$ 64,000.00
j. Electronic Resources	\$ 80,000.00	\$ 80,000.00
k. Bank Service Charges	\$ 500.00	\$ 200.00
l. Library Supplies	\$ 15,000.00	\$ 10,000.00
m. Tech. Services Supplies	\$ 50,000.00	\$ 40,000.00
n. Bindery Services	\$ 200.00	\$ 200.00
o. Adult Programs/Supplies	\$ 20,000.00	\$ 17,500.00
p. Circulation Supplies	\$ 25,000.00	\$ 25,000.00
q. Summer Reading Club	\$ 7,000.00	\$ 7,000.00
r. YS Programs/Supplies	\$ 15,500.00	\$ 21,500.00
2. CONTRACTED SERVICES	APPROPRIATION	BUDGET
a. Collection Agency	\$ 1,500.00	\$ 1,500.00
b. Computer, Office equipment & copier repairs/contracts	\$ 60,000.00	\$ 59,000.00
c. Misc. Contracted Services	\$ 5,000.00	\$ 8,000.00
d. Finance/Late Fee Charges	\$ 500.00	\$ 500.00
3. CATALOG & NETWORK	APPROPRIATION	BUDGET
a. CCS & Polaris Expenses	\$ 80,000.00	\$ 75,000.00
b. Network Expenses	\$ 30,000.00	\$ 30,000.00
c. OCLC Services	\$ 18,000.00	\$ 16,000.00
4. PROFESSIONAL SERVICES	APPROPRIATION	BUDGET
a. Accounting, Payroll & Audit Services	\$ 34,000.00	\$ 78,500.00
b. Legal Services	\$ 2,000.00	\$ 4,700.00
c. Automation & Misc. Consultants	\$ 14,000.00	\$ 20,000.00
d. In-service Honorariums	\$ 1,000.00	\$ 1,000.00
5. PRINTING, PUBLICATIONS & POSTAGE	APPROPRIATION	BUDGET
a. Printing Services	\$ 40,000.00	\$ 30,000.00
b. Public Notices & Ads	\$ 4,000.00	\$ 3,000.00
c. Postage	\$ 20,000.00	\$ 15,000.00
d. Public Relations/Promotions	\$ 10,000.00	\$ 7,000.00

6. UTILITIES	APPROPRIATION	BUDGET
a. Electricity	\$ 30,000.00	\$ 25,000.00
b. Gas	\$ 4,000.00	\$ 4,500.00
c. Telephone & Internet Services	\$ 14,500.00	\$ 14,000.00
d. Water & Sewer	\$ 7,000.00	\$ 6,800.00

**7. MISCELLANEOUS OPERATING
EXPENSES**

	APPROPRIATION	BUDGET
a. Building & Auto Insurance	\$ 40,000.00	\$ 33,000.00
c. Bonding & Officers' Liability	\$ 7,000.00	\$ 5,500.00
d. Building & Grounds	\$ 55,000.00	\$ 54,000.00
e. Hospitality	\$ 13,000.00	\$ 10,000.00
f. Interlibrary Loan Fees & Losses	\$ 1,500.00	\$ 700.00
g. Miscellaneous	\$ 4,000.00	\$ 4,000.00

8. PERSONNEL EXPENSES

	APPROPRIATION	BUDGET
a. Salaries	\$1,870,000.00	\$1,840,000.00
b. FICA	\$ 150,000.00	\$ 148,000.00
c. IMRF	\$ 215,000.00	\$ 205,000.00
d. Health/Life Insurance	\$ 395,000.00	\$ 290,000.00
e. Tuition Reimbursement	\$ 12,000.00	\$ 10,000.00
f. Memberships & Dues	\$ 8,500.00	\$ 8,000.00
g. Travel	\$ 15,000.00	\$ 14,000.00
h. Meetings & Training	\$ 6,000.00	\$ 5,000.00

9. CAPITAL EXPENSES

	APPROPRIATION	BUDGET
a. Library Furnishings	\$ 35,000.00	\$ 48,000.00
b. Library Equipment	\$ 70,000.00	\$ 45,000.00
c. Small Equip. under \$250	\$ 10,000.00	\$ 5,000.00
d. Additional Capital Projects	\$ 400,000.00	\$ 150,000.00

TOTAL GENERAL FUND EXPENSES	\$ 4,226,200.00	\$ 4,186,600.00
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	APPROPRIATION	BUDGET
TOTAL GEN. FUND REVENUES	\$ 4,872,284.42	\$4,859,984.42
TOTAL GEN. FUND EXPENSES	\$ 4,226,200.00	\$4,186,600.00

10. Transfer to Reserve Fund	\$ 0.00	\$ 400,000.00
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TOTAL GENERAL FUND EXPENSES	\$ 4,226,200.00	\$4,186,600.00
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II. GRANT and GIFT FUND

A.	ESTIMATED REVENUES	APPROPRIATION	BUDGET
1.	Est. Cash on Hand 7/1/2018	\$ 483,000.00	\$ 400,000.00
2.	Per Capita Grant cash on hand	\$ 0.00	\$ 0.00
3.	Grant/Gift Fund Interest	\$ 5,000.00	\$ 2,500.00
4.	General Fund Gifts	\$ 40,000.00	\$ 20,000.00
5.	Per Capita Grant (2016/2017)	\$ 87,000.00	\$ 67,628.00
6.	Misc. Grants	\$ 50,000.00	\$ 50,000.00
	TOT. GRANT/GIFT REVENUES	\$ 665,000.00	\$ 540,128.00
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1.	Operating Fund Gifts	\$ 500,000.00	\$ 448,381.10
2.	FY 2017-18 Per Capita Grant	\$ 52,528.75	\$ 32,628.34
3.	Additional Fund Expenses	\$ 0.00	\$ 0.00
5.	Misc. Grants	\$ 25,000.00	\$ 25,000.00
	TOT. GRANT/GIFT EXPENSES	\$ 577,528.75	\$ 477,628.34
	TOT. GRANT/GIFT REVENUES	\$ 665,000.00	\$ 540,128.00
	TOT. GRANT/GIFT EXPENSES	\$ 577,528.75	\$ 477,628.34
	Subtotal cash on hand	\$ 87,471.25	\$ 62,499.66
	Transfer to Reserve Fund	\$ 0.00	\$ 0.00

III. SPECIAL RESERVE FUND

A.	ESTIMATED RECEIPTS	APPROPRIATION	BUDGET
	1. Est. Cash on hand 7/1/18	\$ 1,721,585.00	\$1,721,585.00
	2. Developer Fees	\$ 50,000.00	\$ 25,000.00
	3. Transfer from Other Funds	\$ 0.00	\$ 400,000.00
	4. Reserve Fund Interest	\$ 50,000.00	\$ 3,000.00
	5. Reserve Fund Gifts	\$ 50,000.00	\$ 25,000.00
	6. Bond & Debt Certif. Sale	\$ 0.00	\$ 0.00
	7. Misc. Income SR	\$ 2,000.00	\$ 2,000.00
	TOTAL REVENUES	\$ 1,871,585.00	\$2,176,585.00
B.	ESTIMATED EXPENSES	APPROPRIATION	BUDGET
	1. Debt Service	\$ 0.00	\$ 0.00
	2. Improvements not related to Expansion/Renovation	\$ 200,000.00	\$ 150,000.00
	3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 225,000.00
	TOTAL EXPENSES	\$ 300,000.00	\$ 375,000.00
	TOTAL RESERVE FUND REVENUES	\$ 1,871,585.00	\$ 2,176,585.00
	TOTAL RESERVE FUND EXPENSES	\$ 300,000.00	\$ 375,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I.	General Fund	\$ 4,226,200.00
II.	Grant/Gift Fund	\$ 577,528.75
III.	Special Reserve Fund	<u>\$ 300,000.00</u>
	TOTAL	\$ 5,103,728.75

Section Three: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of:

\$ 5,103,728.75

the same to be divided among the several corporate objects and purposes as herein above specified for said Library District purposes for the aforesaid fiscal year.

Section Four: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purpose of erecting a new Public Library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor, or acquiring electronic data storage and retrieval facilities.

Section Five: Except as otherwise provided by law, no further appropriations shall be made at any time within such fiscal year, provided that this Library Board may from time to time make transfers between the various items in any fund not affecting the total amount appropriated, or appropriations in excess of those authorized by the Budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of the Trustees present and voting, as provided by 75 ILCS 16/30-90 et. seq., and this Library Board may amend this Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by Statute for the original adoption of a Budget and Appropriation Ordinance; provided, that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of this fiscal year up to twenty percent (20%) of the appropriation shall be available until August 30th for the authorization of payment of obligations incurred prior to the close of the fiscal year, and until September 30th, for the payment of such obligations, and any remaining balances shall be available for the transfer to special reserve to be accumulated, as provided by 75 ILCS 16/40-50.

Section Six: A copy of this Ordinance in tentative form has been made available for public inspection at the Public Library for thirty (30) days and by publishing in a newspaper published within this Public Library District in substantially the following form:

Section Seven: This Ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/30-55, et. seq, 75 ILCS 16/30-85 et. seq.; and 75 ILCS 16/40-50 et. seq.; and the Illinois Revenue Code, 35 ILCS 205/157 et. seq., and other statutes hereunto appertaining.

Section Eight: This Library Board hereby certifies that all applicable provisions of 35 ILCS 215/1 as amended, ("The Illinois Truth-in-Taxation Statute") have been complied with.

Section Nine: Pursuant to 35 ILCS 200/18-165 this Library Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction of provisions of the Personal Property Tax Replacement Fund Act are not applicable thereto.

Section Ten: This Ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law, and any resolutions or ordinance in conflict therewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this Act specifically covered thereby, and shall not affect any other provisions or part of this Act, but shall be severable therefrom.

PASSED by the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS this 17th day of July, 2018 by a vote of:

AYES:

NAYS:

ABSENT:

PRESENT:

ABSTAINING:

Approved: _____
Bradley Schubert, President Pro Tem
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

Attest: _____
Monica Leccese, Secretary

IPLAR**IDENTIFICATION (1.1 - 1.31)**

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLSC 151, PLSC 701]	30448
1.2 ISL Branch # [PLSC 151, PLSC 701]	00
1.3a FSCS ID [PLSC 150, PLSC 700]	IL0301
1.3b FSCS_SEQ [PLSC 700]	002
1.4a Legal Name of Library [PLSC 152]	McHenry Public Library District
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLSC 153]	809 Front Street
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLSC 154]	McHenry
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLSC 155]	60050
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLSC 157]	809 North Front Street
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLSC 158]	McHenry
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLSC 159]	60050
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLSC 162]	(815) 385-0036
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	(815) 385-7085
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.mchenrylibrary.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	James C. Scholtz
1.15 Title	Executive Director
1.16 Library Director's E-mail	jscholtz@mchenrylibrary.org

Library Information

Please provide the requested information about the library type.

1.17a Type of library	District
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:

Legal name of library you contract with:

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a	County in which the administrative entity is located [PLSC 161]	McHenry
1.21b	If the administrative entity's county has changed, then enter the updated answer here.	
1.22a	Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205]	No
1.22b	If YES, indicate the reason for the boundary change	
1.23a	Population residing in tax base (Use the latest official federal census figure) [PLSC 208]	42,023
1.23b	If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c	Documentation of legal population change	
1.24	If the population has changed from the prior year's answer, then indicate the reason.	
1.25a	This library is currently a member of what Illinois library system?	RAILS
1.25b	If the library's system has changed, then enter the updated answer here.	

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26	Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27	Does this library have paid staff?	Yes
1.28	Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.29	Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30	Is this library supported in whole or in part with public funds?	Yes
1.31	Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203]	Yes

SERVICE OUTLETS (2.1 - 2.14)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. If you do not have service locations beyond the central library, this section will not open for completion. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Pat Burg (217-785-1168, pburg@ilsos.net) so that it can be added.

2.1a	Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.1b	Total number of branch libraries [PLSC 210]	0
2.2a	Are any of the branch libraries a combined public and school library?	No
2.2b	If YES, provide the name of the branch or branches in the box provided.	

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLSC 206]	07/01/2017
3.2 Fiscal Year End Date (mm/dd/year) [PLSC 207]	06/30/2018
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Bill Edminster
3.5 Telephone Number of Person Preparing Report	815-385-0036
3.6 FAX Number	815-385-7085
3.7 E-Mail Address	bedminster@mchenrylibrary.org

REFERENDA (4.1 - 4.11)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum is a particular issue that is taken to the public for a vote. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Board Action and Backdoor Referenda

If, during the fiscal year report period, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action. "Backdoor referendum" means the submission of a public question to the voters of a governmental unit, initiated by a petition of voters, residents or property owners of such governmental unit, to determine whether an action by the governing body of such governmental unit shall be effective, adopted or rejected.

4.8 District Conversion - Effective Date (mm/dd/year)	
4.9 Territory Annexation - Effective Date (mm/dd/year)	
4.10a Other Action by Backdoor Referendum (please specify)	
4.10b Other - Effective Date (mm/dd/year)	
4.11a Other Action by Backdoor Referendum (please specify)	
4.11b Other - Effective Date (mm/dd/year)	

CURRENT LIBRARY BOARD (5.1 - 5.13)

This information is used for directory purposes and for meeting the annual legal reporting requirements of public library districts [75 ILCS 16/30-40(d)]. Libraries organized under the Local Library Act [75 ILCS 5/] are also required to annually report on the condition of their trust to the Illinois State Library [75 ILCS 5/4-10].

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	7
5.2 Total number of vacant board seats	0
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 If NO, please explain	

First Member

5.5 Name	Charles Reilly
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2021
5.8 Telephone Number	815-355-3079
5.9 E-mail Address	creilly@mchenrylibrary.org
5.10 Home Address	1405 North Millstream Drive
5.11 City	McHenry
5.12 State	IL
5.13 Zip Code	60050

Second member

5.5 Name	Margaret Carey
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2019
5.8 Telephone Number	920-427-5509
5.9 E-mail Address	mcarey@mchenrylibrary.org
5.10 Home Address	6012 Barkley Court
5.11 City	McHenry
5.12 State	IL
5.13 Zip Code	60050

Third member

5.5 Name	Kathy Beaderstadt
5.6 Trustee Position	President
5.7 Present Term Ends (mm/year)	04/2023
5.8 Telephone Number	815-690-1713
5.9 E-mail Address	kbeaderstadt@mchenrylibrary.org
5.10 Home Address	205 South Driftwood Trail

5.11 City	McHenry
5.12 State	IL
5.13 Zip Code	60050

Fourth member

5.5 Name	Monica Leccese
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	04/2021
5.8 Telephone Number	708-507-0452
5.9 E-mail Address	mleccese@mchenrylibrary.org
5.10 Home Address	7112 Mohawk Drive
5.11 City	Wonder Lake
5.12 State	IL
5.13 Zip Code	60097

Fifth member

5.5 Name	Delphine Grala
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	04/2023
5.8 Telephone Number	815-337-5617
5.9 E-mail Address	dgrala@mchenrylibrary.org
5.10 Home Address	280 Hythe Circle
5.11 City	Woodstock
5.12 State	IL
5.13 Zip Code	60098

Sixth member

5.5 Name	Jill Stone
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2023
5.8 Telephone Number	815-385-6995
5.9 E-mail Address	jstone@mchenrylibrary.org
5.10 Home Address	3805 Grove Avenue
5.11 City	McHenry
5.12 State	IL
5.13 Zip Code	60050

Seventh member

5.5 Name	Bradley Schubert
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	04/2019
5.8 Telephone Number	847-652-0011
5.9 E-mail Address	bschubert@mchenrylibrary.org
5.10 Home Address	2606 Ford Road
5.11 City	McHenry
5.12 State	IL
5.13 Zip Code	60050

Eighth member

Library member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Ninth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

FACILITY/FACILITIES (6.1-6.4)

Please provide the requested information about the library's facilities.

6.1a Total square footage of the main library building [PLSC 711]	38,000
6.1b If the main library's square footage has changed, then enter the updated answer here.	
6.1c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	
6.2a Does the library address the environmental needs of patrons on the autism spectrum?	Unknown
6.2b If so, please describe	
6.3a Total Number of Meeting Rooms	3
6.3b Total number of times meeting room(s) used by the public during the fiscal year	1,196
6.4a Total Number of Study Rooms	3
6.4b Total number of times study room(s) used by the public during the fiscal year	2,510

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$9,075,154
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
7.4 Legacy	

7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?	Yes	The library has \$1,748,470.21 in its reserve fund. By ordinance the Special Reserve Fund was established for the following purposes: To erect a building to be used as a library; To purchase a site to be used for a library building; To purchase an existing building to be used as a library; To repair, remodel or improve an existing library building; To build an addition to an existing library building; To furnish and equip a library building.
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.		

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	No
7.11 IF YES, what is the total amount of the outstanding liabilities?	
7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.	

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1)(6), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	\$3,300,733
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	Yes
8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$3,300,733

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal of state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.net).

8.2 Per capita grant	\$32,628
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$0
8.5 Other State Government funds received	\$0
8.6 If Other, please specify	-1 Not Applicable
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLSC 301]	\$32,628

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.net).

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$0
8.11 If Other, please specify	-1 Not Applicable
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLSC 302]	\$0

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$8,721
8.14 Other receipts intended to be used for operating expenditures	\$91,984
8.15 TOTAL all other receipts (8.13 + 8.14) [PLSC 303]	\$100,705
8.16 Other non-capital receipts placed in reserve funds	-1 Unknown

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLSC 304]	\$3,434,066
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in the last fiscal year..." or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received by the district

in the last previous fiscal year..., " or the insurance policy or other insurance instrument's coverage " ... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a	The library safeguards its funds using which option?	Surety Bond
8.18b	Proof of Certificate of Insurance for Library Funds	-1 Have Surety Bond
8.19	What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	\$2,500,000
8.20	Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21	The designated custodian of the library's funds is:	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1	Salaries and wages for all library staff [PLSC 350]	\$1,645,437
9.2a	Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLSC 351]	\$672,667
9.2b	If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3	Total Staff Expenditures (9.1 + 9.2) [PLSC 352]	\$2,318,104

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1	Printed Materials (books, newspapers, etc.) [PLSC 353]	\$177,002
10.2	Electronic Materials (e-books, databases, etc.) [PLSC 354]	\$133,931
10.3a	Other Materials (CDs, DVDs, video games, etc.) [PLSC 355]	\$88,379
10.3b	Please provide an explanation of the other types of material expenditures.	DVDs, CDs, videogames, and other AV
10.4	TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLSC 356]	\$399,312

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLSC 357]	\$538,395
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLSC 358]	\$3,255,811

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLSC 400]	\$0
12.2 State Government [PLSC 401]	\$0
12.3 Federal Government [PLSC 402]	\$0
12.4 Other Capital Revenue [PLSC 403]	\$0
12.5 If Other, please specify	-1 Not Applicable
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLSC 404]	\$0

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405]	\$247,861
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PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	11	11	\$368.72	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week
	13.1 Position Title	13.2 Primary Work Area				
	Executive Director	Library Director	\$61.72		37.50	
	Assistant Director	Assistant Library Director	\$50.50		37.50	
	Adult Services Manager	Adult Services	\$36.73		37.50	
	Assistant Adult Services Manager	Adult Services	\$25.75		37.50	
	Youth Services Manager	Children's Services	\$35.70		37.50	
	Technical Services Manager	Cataloging	\$35.88		37.50	
	Reference Librarian	Reference	\$22.97		37.50	
	Reference Librarian	Reference	\$20.40		37.50	
	Reference Librarian	Reference	\$25.33		12.00	
	Cataloger	Cataloging	\$31.35		37.50	
	Youth Librarian	Children's Services	\$22.39		37.50	

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLSC 250]

9.68

Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	1	1	\$23.00	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week
	13.6 Position Title	13.7 Primary Work Area				
	Youth Services Lead	Young Adult Services		Bachelor's Degree: No library science	\$23.00	37.50

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)

0.94

13.12 Total FTE Librarians (13.5 + 13.11) [PLSC 251]

10.61

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	811.00
13.14 Minimum hourly rate actually paid	\$9.99
13.15 Maximum hourly rate actually paid	\$33.17
13.16 Total FTE Group C employees (13.13 / 40)	20.28

Group D

This category includes full-time and part-time pages or shelvees.

13.17 Total hours worked in a typical week by all Group D employees	158.50
13.18 Minimum hourly rate actually paid	\$9.50
13.19 Maximum hourly rate actually paid	\$12.74

13.20 Total FTE Group D employees (13.17 / 40)	3.96
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Group E	
This category includes full-time and part-time building maintenance, security or plant operation employees.	
13.21 Total hours worked in a typical week by all Group E employees	130.50
13.22 Minimum hourly rate actually paid	\$13.87
13.23 Maximum hourly rate actually paid	\$29.49
13.24 Total FTE Group E employees (13.21 / 40)	3.26
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLSC 252]	27.50
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLSC 253]	38.11

Librarian Vacancies
Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions
Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary	13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)

Eliminated Librarian Positions						
An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.						
Summary ¹	1	37.50	1	\$35,295	1	
13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated
Youth Librarian	Children's Services	Master's Degree (ALA accredited)	37.50	12/2017	\$35,295	To pay for two part-time workers

SERVICE HOURS/LIBRARY VISITS (14.1 - 14.3)

This section collects information on the number of library service hours and visits. Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and then multiply by the number of weeks open.

Minor variations in actual public service hours need not be included; however, extensive hours closed to the public due to natural disasters or other critical events should be excluded from the annual calculation.

14.1a	Total public service hours PER YEAR for the MAIN/CENTRAL LIBRARY [PLSC 713]	3,551
14.1b	Total public service hours PER YEAR for all BRANCH LIBRARIES & BOOKMOBILES	0
14.1c	Total scheduled public service hours PER YEAR for ALL SERVICE OUTLETS (14.1a + 14.1b) [PLSC 500]	3,551
14.2	Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714]	52
14.3	Total annual visits/attendance in the library [PLSC 501]	175,958

PROGRAMS & ATTENDANCE (15.1 - 15.17)**Programs:**

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Passive Programs:

A passive program is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity, but may or may not directly interact with the participants. Examples of these type of events include drop-in craft sessions, library scavenger hunts (when not done as part of a group), etc.

Count all passive programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series.

	15.1 Programs	15.2 Attendance	15.3 Passive Programs	15.4 Passive Program Attendance
Children's	626	32,697	-1 Unknown	-1 Unknown
Young Adult	107	1,291	-1 Unknown	-1 Unknown
Other	139	4,554	-1 Unknown	-1 Unknown
Total	872	38,542		
15.17a	Did the library provide any special programming for patrons on the autism spectrum?			
15.17b	Please describe the programming provided.			
	No			

ADULT LITERACY QUESTIONS

Please indicate the services provided by your library or in partnership with local literacy programs that serve low literate or English as a Second Language (ESL) adults and/or families. If you have any questions about this section, please contact Beth Paoli (217-785-6923 or bpaoli@ilsos.net) at the Illinois State Library.

Provide one-to-one adult volunteer tutoring	Yes
Provide space for one-to-one adult volunteer tutoring	Yes

Recruit low literate/ESL adult learners	No
Refer low literate/ESL adult learners	Yes
Train adult volunteer tutors	No
Provide ESL conversation groups	No
House a high interest/low reading level collection	No
House a bilingual collection (English/Spanish, English/Polish, etc.)	No
Employ bilingual or multilingual staff	Yes
Provide bilingual or multilingual services	Yes
Provide low literate adult learner programming	No
Provide family literacy programming, i.e. parent and child together literacy activities	Yes
Other (please specify)	
Would you like more information about the Illinois Secretary of State Literacy Program?	Yes

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Users Cards ¹	17,030
16.2a Total Number of Unexpired Non-resident Users Cards	51
16.2b What was the total amount of the fees collected from the sale of non-resident user's cards during the past fiscal year?	\$665.00
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLSC 503]	17,081
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (17.1 - 17.9)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: Counting Electronic Materials for the IPLAR

17.1 Print Materials [PLSC 450]	119,139
17.2 Current Print Serial Subscriptions [PLSC 460]	220
17.3 Total Print Materials (17.1+17.2)	119,359
17.4 E-books Held at end of the fiscal year [PLSC 451] ²	28,015
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLSC 452]	12,694
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLSC 453] ³	14,405
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLSC 454]	20,438
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLSC 455] ⁴	28

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLSC 456]	42
17.8 State (state government or state library) [PLSC 457]	13
17.9 Total Electronic Collections (17.7 + 17.8) [PLSC 458]	55

USE OF RESOURCES (18.1 - 18.17)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Number of adult materials loaned	265,345
18.2 Number of young adult materials loaned	21,854
18.3 Number of children's materials loaned [PLSC 551]	152,164
18.4 Total number of materials loaned (18.1 + 18.2 + 18.3)	439,363

Report circulation, including renewals, by the material types below.

For guidance in counting electronic content circulation and usage, please reference the following guide: Reporting Electronic Item Usage for the IPLAR

18.5 Books- Physical	243,111
18.6 Videos/DVDs- Physical	145,697
18.7 Audios (include music)- Physical	48,951
18.8 Magazines/Periodicals- Physical	3,053
18.9 Other Items- Physical	16,309
18.10 Physical Item Circulation (18.5-18.9) [PLSC 553]	457,121
18.11 Use of Electronic Materials [PLSC 552]	42,820
18.12 Total Circulation of Materials (18.10+18.11) [PLSC 550]	499,941
18.13 Successful Retrieval of Electronic Information [PLSC 554]	285,127
18.14 Electronic Content Use (18.11+18.13) [PLSC 555]	327,947
18.15 Total Collection Use (18.10+18.11+18.13) [PLSC 556]	785,068
18.16 Interlibrary Loans Provided To other libraries [PLSC 575]	32,240
18.17 Interlibrary Loans Received FROM other libraries [PLSC 576]	28,008

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLSC 502]	44,811
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One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials	3,406
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AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	125
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	61
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	Yes

INTERNET (21.1 - 21.8)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	Other (specify)
21.2b If Other, please specify	100 Mbps
21.3 What is the monthly cost of the library's internet access?	\$497
21.4 Number of Internet Computers Available for Public Use [PLSC 650]	67
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLSC 651]	41,530
21.6 Wireless Sessions Per Year [PLSC 652]	12,531
21.7 Does your library utilize Internet filters on some or all of the public access computers?	Yes
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.2a If YES, did your library apply for Category 1, Category 2 or both?	
22.2b IF YES, what is the dollar amount that your library was awarded for the fiscal year report period?	
22.3 If NO, why did your library NOT participate in the E-rate program?	We saw no benefit in applying for the discount.

STAFF DEVELOPMENT & TRAINING (23.1 - 23.5)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$15,938
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	2,658.63
23.4 Does your library provide training to enable staff to better serve their patrons on the autism spectrum?	No
23.5 Would you like to receive autism training at your library?	Yes

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	To repeat, we migrated our ILS from SirsiDynix to Polaris so some circulation, patron, and item statistics were tracked and recorded differently during the course of the year.
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	-1 No Comments
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	-1 No Comments

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5)

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

25.1 Were the secretary's records found to be complete and accurate?	Yes
25.2 If NO, please list and explain any errors or discrepancies.	
25.3 First board member completing the audit	Delphine Grala
25.4 Second board member completing the audit	Monica Leccese
25.5 Date the Secretary's Audit was completed	08/21/2018

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	James C. Scholtz	8/21/2018
President	Bradley Schubert	08/21/2018
Secretary	Monica Leccese	08/21/2018

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Pat Burg (217-785-1168, pburg@ilsos.net).

- 1, 16.1 We migrated from Sirsi to Polaris in April 2018 so the purge of patrons who hadn't used their cards was more complete and up to date. (0-2018-08-02)
- 2, 17.4 We migrated from Sirsi to Polaris and the new system counts ematerials different from the previous one. (0-2018-07-17)
- 3, 17.5b We migrated from Sirsi to Polaris and the new system counts ematerials different from the previous one. (0-2018-08-01)
- 4, 17.6b We migrated from Sirsi to Polaris and the new system counts ematerials different from the previous one. (0-2018-08-01)

July 22, 2018

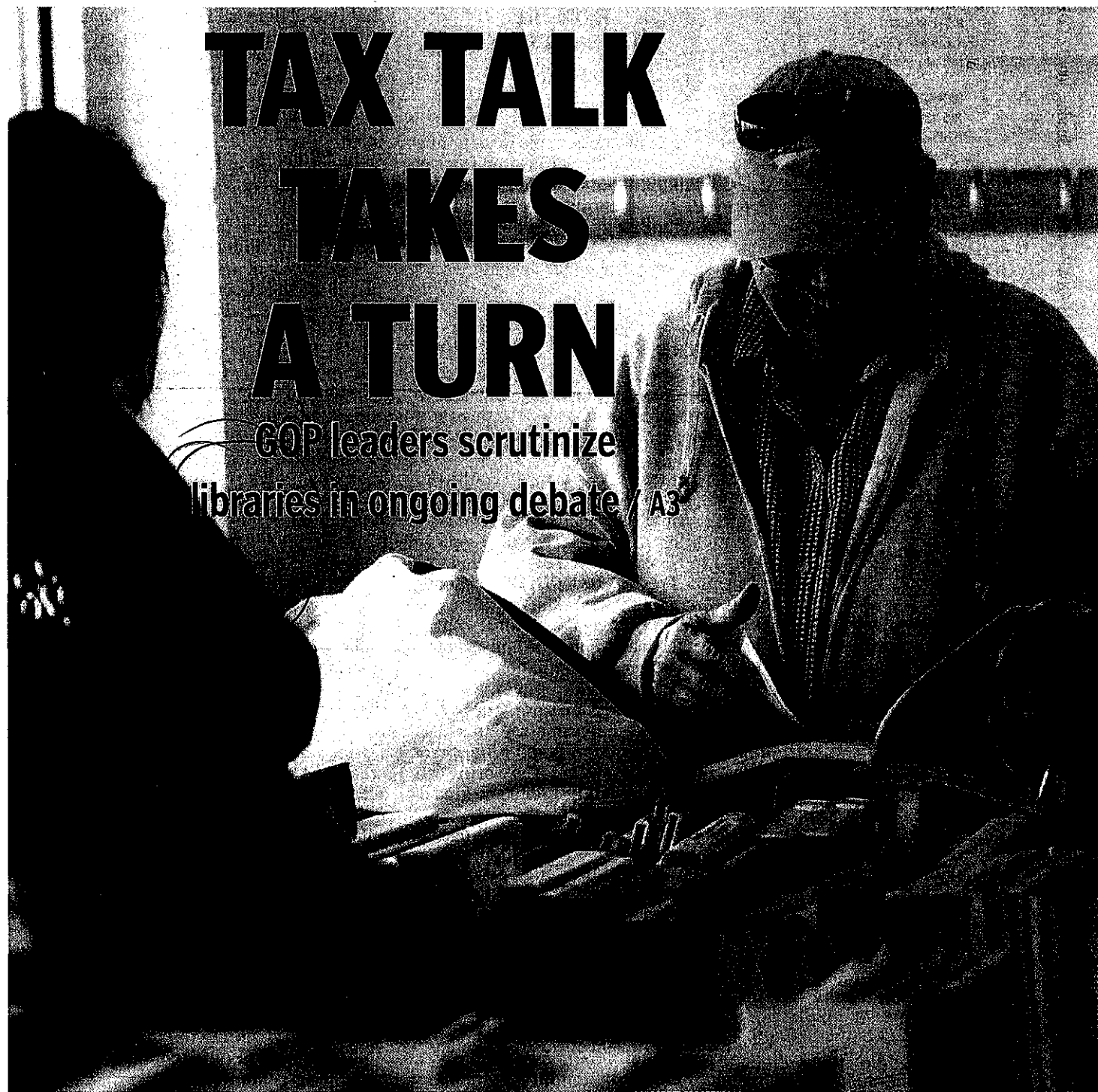
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TAX TALK TAKES A TURN

GOP leaders scrutinize
libraries in ongoing debate / A3



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TODAY'S WEATHER



Cont. on next pg.
Look for scattered
showers to continue
as a low pressure system
over Lake Michigan refuses
to move east. Dry weather
and sunshine should

GOP: Look past townships for tax cuts

Libraries under attack in McHenry County political realm

By ED KOMENDA
ekomenda@shawmedia.com

Townships are not the only public bodies in the crosshairs of Republican leaders scrutinizing their tax bills and looking for taxes to slash.

"They never go after the libraries," Algonquin Township Republican Party Chairman Glen Swanson said.

"Illinois has the highest-paid librarians in the country," McHenry County Republican Party Chairwoman Diane Evertsen said.

Both Swanson and Evertsen shared their concerns about libraries last week with state Sen. Dan McConchie, a Hawthorn Woods Republican who stopped at the Crystal Lake Colonial Cafe to drink coffee with his constituents.

The 26th District leader said he had heard an out-of-town visitor once describe an area library as something like the "Taj Mahal." McConchie pointed to the "very property-rich southern part" of Lake County, where "every year they take the max they can under the tax caps" and build "massive" facilities.

"Sure," McConchie said, "they provide nice services to their folks, but I walk in there, and there's people that are just sitting there on the clock doing absolutely nothing."

Swanson, who lives in Algonquin Township, shared his tax bill with the Northwest Herald. In 2017, he paid \$428 in taxes for the libraries. This year, he'll pay \$448, he said.

To Swanson, the attacks on townships should be redirected to libraries.

"To me, if you want to make a difference to taxpayers, go after the biggies," Swanson said, describing the cut of his tax bill that goes to school districts and libraries.

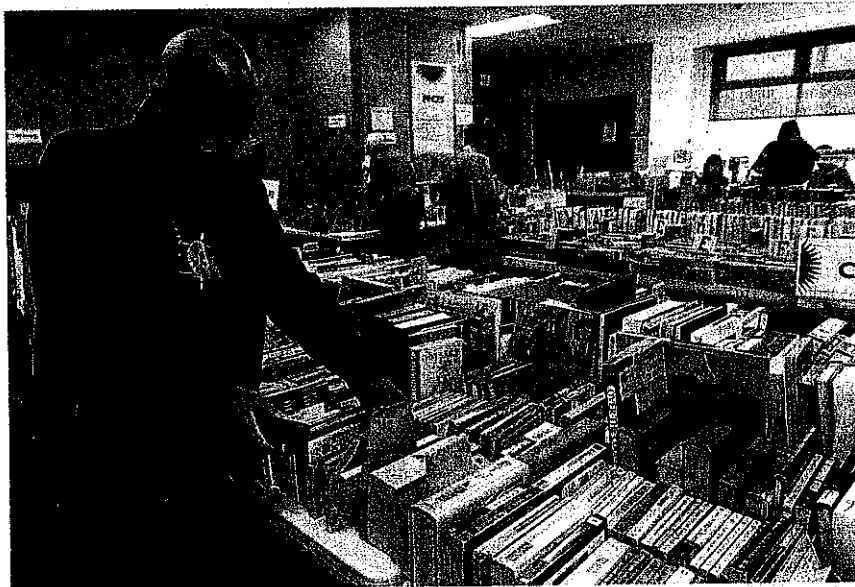
Library leaders contend the GOP has it all wrong.

"I'm appalled by that kind of rhetoric," said Crystal Lake Public Library Director Kathryn Martens, who earns \$150,273 a year with salary and benefits, according to payroll records.

In the 21st century, Martens said, libraries are more than book lenders; they are refuges and community gathering places.

"Anyone who thinks it's a building with a bunch of books in it probably hasn't been inside a library recently," Martens said. "The library is there for every stage of life."

McHenry County Board Chairman Jack Franks characterized himself as a



Mike Cooper browses books April 21 during the annual book sale at the Cary Area Public Library.

Anyone who thinks it's a building with a bunch of books in it probably hasn't been inside a library recently."

Kathryn Martens,
Crystal Lake Public Library director

"frequent user and a strong supporter" of public libraries.

"Our libraries deliver essential services to our citizens," Franks said, adding that there always is room for more efficiency. "Like any taxing entity, I encourage them to continue to seek efficiencies to reduce the property tax burdens that our citizens face."

Those residents have spoken on the proliferation of library space in the past.

In 2016, a majority of Crystal Lake voters opposed an advisory referendum recommending that the Crystal Lake City Council borrow \$30.1 million to build a new library.

Supporters argued that the 50-year-old



Patrick Keller of Huntley and his daughter, Aria Keller, 3, listen as assistant librarian Jodi Simrhons reads during story time Feb. 8 at the Huntley Area Public Library.

Matthew Apper
file photo -
mappar
@shawmedia.com

library is inadequate for future technology. The group wanted to build a new, 75,000-square-foot facility at its existing site at 126 W. Paddock St. — about two times the size of its current 40,000-square-foot home.

Opponents believed the project was too ambitious and expensive. Some contend that libraries are turning into a

glorified movie rental house.

Building and equipping a new library would have increased property taxes about \$132 a year for the owner of a home assessed at \$200,000.

About 10,579 voters, or 56 percent, voted "no," and 8,453 voters, or 44 percent, voted "yes," according to unofficial results.

(see related survey
on next page)

Northwest Herald Web Poll Question

Log on to www.NWHerald.com and vote
on today's poll question:

**What kind of businesses
do you want in your area?**

Sunday's results as of 9:30 p.m.:

What do you use the library for?

49%

I don't

35%

Books, of course

7%

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5%

Renting DVDs

4%

Free internet

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We'll keep filing FOIAs and circling the building



FROM THE EDITOR'S DESK

Jon Styf

I got a call from a reader this week telling me that the Harvard Fire Protection District had been talking about us well before new reporter Drew Zimmerman wrote about the board's most recent meeting, where President Thomas Condon not only voted but was a deciding vote on hiring his daughter as a lieutenant.

As it turns out, they talked about us during their June meeting.

And it's spelled out in the board's meeting minutes.

The discussion related to Fire Chief Steve Harter's reappointment, as well as threats from fire department staff if he wasn't reappointed.

"If you want media focusing in on the Harvard Fire Protection District, keep making those comments and, eventually, it will get to their attention and you can ask the people in Algonquin Township, (inaudible), Nunda Township," Trustee Steve Clarke said during the meeting about the threats. "You can ask the fire chief in Huntley how it turned out for them when the media comes in and starts with their Freedom of Information [Act] requests."

In his response, Condon said, "The walk-out thing, I'm sure that people said that. ... I think that we are smart enough to know that the last thing that we want is the Northwest Herald circling the building for some kind of job action."

For starters, it's great they were thinking of us.

But in reality, this just points out to us that there could be a lot more going on in Harvard that we should be looking into, which we plan to do.

It's also good to see the recognition of the outstanding work reporters such as Ed Komenda and Megan Jones have done looking into local government. So much so that other local government entities are hoping

that type of light isn't shone on them.

That's our job and, as always, give me a call at 815-526-4630 if you know of something that we should be looking into.

Because we take those tips seriously, and we spend our time looking into local government.

Which brings us to the complicated issue of public libraries and conservation districts. Both are great services to our community, but also subject to questions because they are the beneficiaries of tax dollars.

Libraries, not unlike newspapers, have had to adjust to the times. They have changed their offerings, and plenty of users are happy about it. We spoke about the paper at the Cary Area Public Library last week, for instance; and the group of 20 or so in attendance had a lot of positive things to say about the recent upgrades and programs in Cary.

They have everything, including book clubs in a bag or rigged-up fishing poles for the community to borrow. But it remains in the eye of the beholder as to whether those functions are an overreach for a government entity trying to adjust to the times or great community offerings.

The same goes for the McHenry County Conservation District. I, for one, love its programs. I use a ton of them - from the family campout at The Hollows to family fishing day to kids events anywhere from Prairieview Education Center to Lost Valley Visitor Center. They're cheap - often free - and we learn a lot.

But as with schools, it's one of those things where the masses pay for something that not all use.

Our goal here simply is to provide the information on how that money is being spent to allow you to decide whether the spending is appropriate - and to keep you informed.

And to do so, as a service to our readers, we plan to keep filing our Freedom of Information Act requests.

• Northwest Herald Editor Jon Styf can be reached at jstyf@shawmedia.com or 815-526-4630.

Top 10



TOP 1

Jack DeRue

Greetings! Jack DeRue here, your collector's edition, ready for another of ALL TRUE trivia.

1. Glaciers store 80 percent of freshwater on the planet.

2. The grizzly bear is California's state animal, although none have been sighted in that state since 1923.

3. The U.S. has no spoken language.

4. Shellac comes from the secretions of a female beetle.

5. If a chemist gets you can't helium or ycurium, then eventually you'll have to barium.

6. If you added one nut a day to your diet could gain a pound every 10 days.

7. In the Brothers (tale "Cinderella," one sister cut off a toe and the heel to fit into the glass slipper.

8. The last photo of Lennon was with his 1 Mark David Chapman murdered Lennon five after the photo was taken.

9. The U.S. Postal Service does not have a motto, less one that begins, "I snow nor rain nor heat nor foul weather."

10. Ironically, only one company owns the right to produce the game Monopoly.

Stay inquisitive, my friends!

• Jack DeRue is an award-winning author and syndicated columnist. He can be reached at jackderue@gmail.com.

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ON THE COVER

Rachel Berecin and Judy Swanson talk as they look at cookbooks April 21 during the annual book sale at Cary Area Public Library. See story on page A3.

Shaw Media file photo

CORRECTIONS & CLARIFICATIONS

Accuracy is important to the Northwest Herald, and we want to correct mistakes promptly. Please call errors to our attention at 815-459-4122.

chicken scampi dinner will be served. Information: 708-267-2572 or www.rcpctheater.com.

• 7 to 10 p.m. – **Travis Morris (Elvis)**

Show, McHenry Moose Lodge, 3535 N. Richmond Road, Johnsburg. Featuring Elvis tribute artist Travis Morris. Outdoor show, weather permitting, otherwise inside. Bring chairs or blankets. Tickets: \$10. Information: 815-385-9770 or <http://lodge691.moosepages.org>.

• 8 p.m. – **“Ring of Fire: The Music of Johnny Cash,”** Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Created by Richard Maltby, Jr., and produced by WSRep. Musical about love and faith, struggle and success, rowdiness and redemption, and home and family. Through Aug. 12. Schedule: 8 p.m. Fridays and Saturdays, 3 p.m. Sundays. Tickets: \$35.50. Information: 815-356-9212 or <http://rauecenter.org>.

Aug. 5

• **McHenry County Fair,** Route 47 and Country Club Road, Woodstock. Continues through Aug. 5. A 70-year tradition with 4-H livestock and non-livestock shows, educational displays, vendors, a carnival and grandstand entertainment. Information: www.mchenrycountyfair.com or 815-338-5315.

• 9:30 to 11:30 a.m. – **Kent Rose performs at Cary Farmer's Market,** Cary Farmer's Market, Metra station north lot, 100 W. Main St., Cary. Enjoy live family

Jim McMahon-at-the-breakers.

Aug. 6

• 5 to 9 p.m. – **Green Street Cruise Night,** downtown McHenry. Largest weekly cruise night in McHenry County. Featured category: Rat Rods & Motorcycles. Information: 815-728-0404.

• 5:30 to 8 p.m. – **Movie night: “Ready Player One,”** Harvard Diggins Library, 900 E. McKinley St., Harvard. Based on the book by Ernest Cline. Rated PG-13. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6:30 to 8:30 p.m. – **Musical Mondays: “West Side Story,”** Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstock-publiclibrary.org.

• 7 to 8 p.m. – **Pluto Revealed,** McHenry Public Library, 809 Front St., McHenry. An Illinois Bicentennial Program. Pluto was discovered by an Illinois-born astronomer in 1930. Michelle Nichols with the Adler Planetarium will highlight the latest images and results from NASA's exploration. For adults and teens 13 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:15 p.m. – **Pearl Harbor: A Day of Infamy,** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Noted historian Robert Mueller will discuss the event that propelled the United States into World

• 11 a.m. to 3 p.m. – **Poker Club,** Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 11:30 a.m. to 2:30 p.m. – **Mah Jongg Club,** Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 1 to 3:30 p.m. – **Teen Movie Matinee,** Harvard Diggins Library, 900 E. McKinley St., Harvard. Showing of “Wonderstruck” for teens entering grades six through 12. Rated PG. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 3:30 to 4:30 p.m. – **Teen Crafternoon: Locker Art,** McHenry Public Library, 809 Front St., McHenry. For youth in grades six to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 4 to 8 p.m. – **Fox Lake Farmers Market,** Community Garden of Fox Lake, 17 E. School St., Fox Lake. Tuesdays through September. Free. Information: 847-587-2151 or linehanl@foxlake.org.

• 5 to 7 p.m. – **Old's Cool,** Eaken Field, 13400 Sun City Blvd., Huntley. Performance after the fire/police softball game during National Night Out festivities at Sun City Huntley. Old's Cool is a fun, high-energy party band playing classic rock, blues, R&B and more. Information: 847-331-1758, trkerth@yahoo.com or www.reverbnation.com/oldscoolhuntley.

• Continued on page 18

McHenry wants your money

To the Editor:

Beware, city of McHenry, Parks and Recreation Director Bill Hobson and Mayor Wayne Jett want your money. A referendum will be on the ballot in November to take \$180 more in taxes! They want to build another rec center. Only 2,400 currently use the center that just was built. Oh, did I mention that all city employees get a free pass? This new bill will cost each homeowner only \$180 for the next 20 years. Get out and vote this down – get out and vote.

If only 10 percent are using it, why should you pay for it? Is it because Bill is jealous? Pete got a pool named after him! McHenry has more than 25,000 wonderful people who already are overtaxed.

Carl Hurtig
McHenry

Libraries are well worth it

To the Editor:

As the retired director of the Johnsburg Public Library, I cannot stay silent after reading the July 22 article about local Republican leaders' plans to now target

libraries in looking for taxes to slash.

Having spent more than 40 years working in libraries in various capacities, I know full well all the hard work and planning that goes on behind the scenes of a library that the public is not aware of.

What Sen. Dan McConchie sees as “people just sitting there on the clock doing absolutely nothing” might actually be a children's librarian planning six weeks' worth of story hours for pre-schoolers.

It might be a teen librarian planning activities for her weekly teen group. It might be an adult librarian tracking down presenters for programs ranging from cooking demos to financial seminars. The director just might be working on grant applications so you get a better bang for your tax buck. Speaking of tax bucks, I live in Johnsburg, and the library portion of my tax bill constitutes 1.9 percent of the total, hardly considered a “biggie” for the GOP leadership.

I checked the Johnsburg library's online events calendar and in June there were 32 different activities for patrons of all ages – all with no fees charged to

attend. Those activities don't happen without a lot of dedicated staff time to make them a success, or without tax dollars to help fund them. The library in this day and age is so much more than just a warehouse of materials and computers.

Although those still are important facets of public library service, the library serves as a community center and educational hub where everyone is welcome, no matter your economic means or circumstances. Targeting the funding of libraries brings to mind Walter Cronkite's famous quote: “Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation.”

Maria Zawacki
Johnsburg

When will we get answers?

To the Editor:

The questions continue to swirl:

• Why the bromance with Russia President Vladimir Putin, Turkey President Recep Tayyip Erdogan, Egypt President Abdel Fattah Saeed Hussein Khalil el-Sisi, North Korea leader Kim Jong-un and

HOW TO SQU

We welcome original issues. Letters from author's full name day and evening. We limit letters published letters are subject and clarity at the editor.

Philippians President all while disparaging leaders, the Trans North American I Canada and Mex

• What was discussed two hours with U.S. Cabinet members

• What are President business connections

• Why not have president's tax returns

• Who is really

I would suggest need to stop and demanded.

Joan Skiba
McHenry

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Is McHenry Rec Center referendum too costly?



VIEWS

Jon Styf

Chuck Wheeler doesn't like what McHenry is asking its residents.

The District 4 representative on the County Board went to the McHenry City Council meeting last week to talk about his concerns related to a proposed \$30 million improvement to McHenry's Recreation Center.

The project is too big, it costs too much and it's an unfair question to ask voters because the proposal doesn't include an estimate on building maintenance, he said.

The council voted, 5-2, to put a referendum on the top of November's ballot.

"This project is overaggressive," Wheeler said. "It's basically going to be another taxing district."

He'd rather see something smaller, like just a pool, with more state funding explored instead of having it fall on the local tax base.

"\$200 may not seem like a lot of money to some of you, but it could be the straw to break the back of many taxpayers," he wrote.

Same story, different day.

Nice things cost a lot. Not everyone uses them. And asking the public as a whole to buy them is always dicey, whether it be school improvements or roads or ... I guess I'll repeat the library thing from last week.

What I can say is that I'm happy to see engagement and lively discussion on all of these topics. Over the past week, we have seen a ton of feedback on libraries from throughout our readership area.

And, if we can avoid the oversimplified rhetoric, these are great discussions to have.

Because there is plenty of gray area between "I hate libraries" and "We all should give libraries whatever they ask for." Libraries serve a ton of people, espe-

cially those without the resources to have things such as computers, internet or books at home.

But they also do a lot of things, such as borrowing new-release movies that taxpayers can and should question. And, when it comes to building space and facility upgrades, it's always a great question to ask what programs and space are needed and how much will they be used by the tax base paying for them.

The same goes for the rec center in McHenry.

It would be nice, for plenty of people. But at \$180 per \$168,000 home over a 20-year period, the referendum to agree to \$30 million in bonds is certainly not worth it for all.

The problem I have is in standing up against asking the public about it. When I last spoke with Mayor Wayne Jett on the proposal, he was clear he would stay impartial and let the public decide if they wanted to pay for the new facility or not. The city was simply presenting the option.

And I see no reason why we can't ask the public about it. Show up, vote and let your voice be heard on the matter, and the result will be the result.

The other problem I have is when decisions like this are made without much public input, as can happen often in government. That's where we come in, informing the public when these decisions are about to be made.

Like at Prairie Grove District 46, where two months after writing about how a levy cut would be a bad idea, the board is considering a long-term building improvement plan that's estimated to cost between \$36 million and \$58 million.

We'll have more on that before further action is taken at the board's Aug. 14 meeting. And, as always, if you know something we should be looking into, make sure to reach out.

• Northwest Herald Editor Jon Styf can be reached at jstyf@shawmedia.com or 815-526-4630.

Top 10 Tri

Greetings! Jack, tosser of trivia, read of ALL TRUE trivia.

1. You are one cen you wake up in the r
2. The total numl Bible is more than 8
3. Walt Disney's character was Goofy
4. The same pers Eeyore from "Winl Optimus Prime from
5. Most scientists do not trust atoms because they make up everything.
6. P.T. Barnum once posted a sign that said, "This Way to the Great Egress" to get people to leave the tent after the show.

7. Gustave Eiffel, who designed the F great fear of heights

8. The Red Baron both the German Ar the British Royal Ai

9. The leather ja Crane in "Hogan's H Frank Sinatra in the Express."

10. In 1991, the l Pittsburgh Penguin ers an honorary cap Stay inquisitive,

• Jack DeRue is author and syndica can be reached at j com.

LOCAL BRIEF

Woodstock High Class of 1958 reu

The Woodstock Hig 1958 is planning its 6 Sept. 29 at the Wood

If you know the whi mates, would like to information on week Eugene Limbaugh at

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ON THE COVER

Meredith Ziller cleans a dairy cow at Ziller Family Farms on Friday in

See story on page A3.

Photo by Whitney Rupp - wrupp@shawmedia.com

CORRECTIONS & CLARIFICATIO

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Report: Summer meal programs 'underutilized'

By MAWA IQBAL
miqbal@shawmedia.com

Low participation caused the free summer meals program in Harvard School District 50 to stop early – but that doesn't mean students aren't in need of food when school's out, local officials said.

Bringing more awareness to the program – and possibly partnering with the Northern Illinois Food Bank – so it reaches more people is something those involved with the school hope to implement next summer.

Sponsored by the National School Lunch Program, Crosby Elementary School and Harvard High School provided free breakfast and lunches to children who relied on free and reduced lunches during the school year. However, the programs only ran through June, leaving the months of July and August out of their calendar.

"We have to go on student participation," District 50 food service director Chris Manfred said. "Without many kids coming, we can't really open it up the other months."

The summer programs would serve about 120 breakfasts and lunches a day



File photos Whitney Rupp - wrupp@shawmedia.com

Volunteers with the free summer meals program distribute food at the 2018 summer kickoff lunch June 8 at Vineyard Christian Church in Crystal Lake.

at both schools combined, a number that's much lower than it should be, Manfred said.

About 1,625 (62 percent) District 50 students were low-income and qualified for free and reduced school lunches

during the 2016-17 school year, district officials said.

Manfred said he thinks the programs' low participation is because of a lack of awareness rather than a lack of food insecurity.

"Apparently, in the past few years they've had trouble bringing families in and advertising the programs," Manfred said.

"Most of the kids who came this year were from the summer school programs and camps, so we had a hard time attracting kids from the outside."

This trend is mirrored closely in summer meal participation rates for the state as a whole, according to a July Rise and Shine Illinois report. The number of total summer meals and snacks served through the Summer Food Service Program in Illinois has seen a rather "modest" increase of more than 1 percent between 2016 and 2017.

"This program continues to be severely underutilized by many families and kids," according to the report. "Barriers like ... distance and lack of awareness stop many from accessing the program and getting the food they need."

See MEAL PROGRAMS, page A11

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• MEAL PROGRAMS

Continued from page A10

To combat this, Rise and Shine Illinois has listed several tactics for summer lunch site leaders in the report. Among them is partnering with local libraries to incorporate free meals into their summer programs.

After learning of the summer meal program at the McHenry Public Library District, Harvard Diggins Library Director Karen Sutera reached out to youth services manager Lesley Jakacki regarding how to run a summer meal site for the Harvard community.

"We were aware of the need in the area," Sutera said. "We saw it as a good fit for us to fulfill our role to the community."

Sutera said even though the library was not able to kick off the program in time for this summer, officials are confident they'll be able to get something started by the time summer 2019 rolls around.

The Harvard library isn't the first community center in Harvard to operate a free summer meal site. First United Methodist Church in Harvard was home to a summer lunch program during the summer in 2015 and 2016.

Pastor Eric Blachford said there were some days when two kids would come, and other days when that number would drop to zero.

"Since the high school and Crosby



Jennifer Falbo of Pablo's in Crystal Lake serves watermelon during the summer meals program kickoff lunch June 8 at Vineyard Christian Church in Crystal Lake. Falbo contributed her tip money to buy food for the lunch and cooked it at Pablo's.

were providing hot meals and the church was giving out cold meals, we had a lower turnout," Blachford said. "But because those programs stopped early, I would like to start something

next summer that will last longer."

The church's meal program was sponsored through the Northern Illinois Food Bank, which also experienced a drastic drop in the total number of

meals served that year from the previous year. The food bank served a total of 256,522 meals in 2015 and 225,601 in 2016 at all sites, communications manager Elizabeth Gartman said.

In 2017, however, that number shot up to 268,620, and it only is projected to go up by the end of this summer, Gartman said.

"We're hoping to serve 268,190 meals this year," Gartman said. "We're excited about how it's going so far, and we want to make sure all of our kids are fed this summer."

The Northern Illinois Food Bank sponsors more than 130 summer meal sites in 13 counties, including Winnebago, Lake, DeKalb and McHenry. McHenry County currently has three open sites: Ladd Park in Crystal Lake, First United Methodist Church of McHenry and McHenry Public Library District.

Sutera, Manfred and Blachford all hope to get in contact with the food bank for next summer. Manfred hopes that a Northern Illinois Food Bank sponsorship will draw bigger crowds of children to the Harvard schools next year.

"If you're only having a small percentage of kids come during the summer, you know some of those kids are getting food at home, but also a lot of them aren't," Manfred said. "The awareness that could come with partnering with the food bank next year could be really good."

35TH
ANNIVERSARY
Galang
Auto Group

21ST ANNUAL MADE IN THE USA

a Zumba Kids Black Light Party from 6:45 to 7:45 p.m. Aug. 17 at the Community Center, 255 Briargate Road, Cary. The class is for children ages 6 to 10. The cost is \$10 for residents and \$15 for nonresidents. Register online at www.carypark.com.

HAPPY BIRTHDAY - Three Oaks Assisted Living & Memory Care threw a party July 24 residents with birthdays in July, including Kay Korda, who turned 103 that day. Korda's family and friends joined her for the celebration, which included birthday cake and refreshments.

only during lunch.
BBBS Executive Director Leslie Blake said there is an increased need for mentors in McHenry and Crystal Lake, in particular.
For information, call Karen Atkinson at 815-385-3855.

• Continued from page 15

• 1 to 3 p.m. - **Free Movies @ Your Library: "Wonder,"** McHenry Public Library, 809 Front St., McHenry. A 10-year-old boy with a facial deformity attends school for the first time. Rated PG. Free. Information: 815-385-0036 or www.mchenrylibrary.org.
• 1 to 4 p.m. - **Free Summer Sundays: "1888: A Frontier is Forged,"** Colonel at 815-788-6029 or cerb@dd47.org.

• Continued from page 17

• 3:30 to 4:30 p.m. - **Readers' Dozen Book Group,** Dunkin' Donuts, 617 Route 31, McHenry. For youth in grades six to eight. Sponsored by the McHenry Public Library. "Bone: Out from Boneville" by Jeff Smith. Free. Information: 815-385-0036 or www.mchenrylibrary.org.
• 6:45 to 7:45 p.m. - **Zumba Kids Black Light Party,** Community Center, 255 Briargate Road, Cary. For children ages 6 to 10. Cost: \$10 residents, \$15 nonresidents. Information: 847-639-6100 or www.carypark.com.

• 7 to 9 p.m. - **Open Mic Nights with McHenry County Conservation District,** Lost Valley Visitor Center patio in Glacial Park, Route 31 and Harts Road, Ringwood. Come as a spectator or performer. Enjoy songs and sunset in the outdoors (indoors in case of inclement weather). No registration required. Free. Information: 815-479-5779 or www.mccdistrict.org/rcms/special-events.
• 7:30 p.m. - **Lake County Astronomical Society,** Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. People of all ages interested in astronomy welcome. Each

page/midwest-mozart-festival-2018

• 5 p.m. - **Keep the Spirit of '45 Alive,** Veterans Park, 3400 Pearl St., McHenry. A celebration to honor World War II and Korean War veterans while celebrating the anniversary of V-J Day. Featuring a U.S. Navy Color Guard, live music by Bill's Little Big Swing Band, radio announcer Lou Rugani of WLIP AM 1050 Kenosha Radio, rifle salute, release of 21 white doves, rolling taps and 1940s food and beverages available.

gathering begins with a business meeting, followed by a classroom topic at 8:30 p.m., and concludes with a star party at 9:45 p.m. in the parking lot. Information: www.icas-astronomy.org.

• 8 p.m. - **Laughstock Comedy Festival,** Woodstock Opera House, 121 W. Van Buren St., Woodstock. Continues 8 p.m. Aug. 18. McHenry County's first comedy festival featuring national touring comedians as well as local talent from the Chicago area. Aug. 17 performers include Patti Vasquez, Ana Belaval, Carl Wolfson, Cleveland Anderson. Aug. 18 performers include Eno Phillips, Carl Wolfson, Lucas O'Neil. Tickets: \$35 all seats. Tickets and information: 815-338-5300 or www.woodstockoperahouse.com.

• 8:30 p.m. - **Lucy's Comedy,** Raue Center for the Arts, 26 N. Williams St., Crystal Lake. One of Raue Center's longest running programs and the cornerstone of their comedy programming. Headliner for the evening will be Vince Maranto and feature stand-up comic Vik Pandya. The show will be hosted by Hannah Stanley. Tickets: \$20 in advance, \$25 at the door. Tickets and information: 815-356-9212 or www.rauecenter.org.

18 and older. Free. Information: 815-943-4671 or www.hartfordpubliclibrary.org.

• 7 to 8:30 p.m. - **Contemporary Book Discussion Group,** McHenry Public Library, 809 Front St., McHenry. "The Chaparrone" by Laura Moriarty. For ages 18 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Aug. 14

• 9 a.m. to 12:30 p.m. - **Atty-Crystal Lake Area Branch Service Project,** Bethany Lutheran Church, 76 W. Crystal Lake Ave., Crystal Lake. The Crystal Lake AAUW Branch will host a workshop to assist Bookfriends International to take reusable menstrual pads for school girls in Africa. The project's goal is to enable girls to attend school more consistently. Volunteers invited to help with cutting and sewing. Free. Information: 815-455-1473.

• 9:30 a.m. - **Volunteer Days,** Moraine Hills State Park, 1510 S. River Road, McHenry. Dress for the weather. Bring work gloves and drinking water. Meet at 9:30 a.m. in the area just the Northern Woods Playground. To register, call 815-344-1294.

10 to 11 a.m. - **Glee Club,** Kraus Senior Center, 441 W. Main St., Cary. No experience necessary, no tryouts, no pressure. Everyone welcome. Free. Information: 847-639-8118.

10 a.m. to noon - **How to prepare for interview,** McHenry County College, 30 Route 14, Crystal Lake. Offered by the Career Services Department. Prepare for various types of job interviews. Free. Information: 815-455-8576 or www.mchenry.edu.
11 a.m. to 3 p.m. - **Poker Club,** Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

1:30 a.m. to 2:30 p.m. - **Math Jongo,** Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

3 to 4:30 p.m. - **Bullet journaling for writers,** Crystal Lake Public Library, 126 W.

only during lunch.

BBBS Executive Director Leslie Blake said there is an increased need for mentors in McHenry and Crystal Lake, in particular.

For information, call Karen Atkinson at 815-385-3855.

Paddock St., Crystal Lake. Journals and supplies will be provided. Registration required. Free. Information: 815-459-1687 or www.cpl.org.

• 4 to 8 p.m. - **Fox Lake Farmers Market,** Community Garden of Fox Lake, 17 E. School St., Fox Lake. Tuesdays through September. Free. Information: 847-587-2151 or linehanl@foxlake.org.

• 5 to 8:30 p.m. - **McHenry Moose Lodge 691 Cruise Night,** Loyal Order of Moose, 3535 N. Richmond Road, Johnsburg. Meets every Tuesday through Sept. 4. One trophy each week for Best Featured Show vehicle. Featuring entertainment and food. Information: www.townplaner.com/mchenry/11/events.

• 5 to 8:30 p.m. - **Cruise Night,** Algonquin Mall, 1900 S. Randall Road, Algonquin. Tuesdays through Sept. Theme: Heavy Chevy Night. Information: Rudy Kay at rudyk@global.net.

• 5 to 9 p.m. - **Broken Car's Car & Bike Show,** Broken Car, 614 Rawson Bridge Road, Barrington. Weekly show, weather permitting. All makes and models welcome. Registration begins at 5 p.m. and judging at 8 p.m. Information: www.brokencar.com/events.

• 5 p.m. - **Cruise Nights @ Willow Creek,** Willow Creek Community Church, 67 E. Algonquin Road, South Barrington. Hosted by the CARS Ministry of Willow Creek Church. Free event open to vintage, classic, custom, muscle and antique cars and trucks. Food and music will be provided. Information: 224-3127-2074, jaygerich@willowcreek.org or www.diventserve.org.

• 5:30 to 8:30 p.m. - **Dungeons and Dragons,** McHenry Public Library, 809 Front St., McHenry. Make a character and play the fifth edition of D&D. For ages 11 to 20. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Woodstock



TEACHING GARDEN – St. Mary Preschool students Bridget Brendal, Izzy Klinger, Dani Kusek, Mia Million, Jaxon King, Mateo Duenas, Lily Merryman and Eli Klinger view their newly panted garden with teachers Cindy Russell and Bridget Wand.

McHenry

Spirit of '45 to come alive at Veterans Park in McHenry

A group called Keep the Spirit of '45 Alive will celebrate the end of World War II beginning at 5 p.m. Aug. 12 at Veterans Park, Pearl and Park streets in McHenry. The event will also honor veterans from WWII and the Korean War, which was fought from 1950 to 1953.

This is the ninth year the group will commemorate the end of WWII

with a ceremony conducted as a live 1940s-style radio program. It will include a U.S. Navy Color Guard; a Combined Veterans Rifle Squad; live music from Bill's Little Big Band; and radio announcer Lou Rugani, who has a Sunday morning program on WLIP AM 1050 Kenosha.

Food and beverages will be available.

McHenry County

Salvation Army seeks donations of new school supplies

The Salvation Army is seeking donations for its Back-to-School program, which provides backpacks filled with school supplies to children in need.

Donations can be dropped off from 9 a.m. to 4 p.m. Monday to Friday at The Salvation Army office at 290 W.

sticks; highlighters; index cards; broad tip markers; fine tip markers; wide- and college-rule notebook paper; pencil pouch and case; pencil sharpeners; blue, black and red pens; protractors; rulers; pointed-tip and blunt-pointed scissors; wide- and college-rule spiral notebooks.

COMMUNITY CALENDAR

Aug. 9

• 7:30 to 8:45 a.m. – **Crystal Clear Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Guests welcome. Information: 815-355-1650 or www.crystalcleartostmasters.org.

• 10 to 11 a.m. – **Book Club**, Kraus Senior Center, 441 W. Main St., Cary. "Life of Pi" by Martel Yann. Free. Information: 847-639-8118.

• 10 to 11 a.m. – **Family Fun Day: Unicorns**, McHenry Public Library, 809 Front St., McHenry. Featuring themed stories, songs, activities games. For ages 2 to 5. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 10 a.m. to noon – **Résumés, Cover Letter and Applying Online**, McHenry County Workforce Center, 500 Russel Court, Woodstock. Reservations required. Free. Information: 815-338-7100, ext. 2771, workforcecenterRR@yahoo.com or www.mchenrycountyworkforce.com.

• 11 a.m. – **Canasta Club**, Kraus Senior Center, 847-639-8118, Cary. Free. Information: 847-639-8118.

• 1 to 5 p.m. – **All Aboard: Hogwarts Express Garden Railroad**, Woodstock Public Library, 414 W. Judd St., Woodstock. The railroad is located at a private residence a short distance from Woodstock Square. Directions will be available at the library and posted on the library website the day of the event. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 1 to 3 p.m. – **Getting Started with LinkedIn**, McHenry County Workforce Center, 500 Russel Court, Woodstock. Reservations requested. Free. Information: 815-338-7100, ext. 2771, or workforcecenterRR@yahoo.com.

• 2 to 3 p.m. – **Back-to-School Bingo**, McHenry Public Library, 809 Front St., McHenry. For children in kindergarten to third grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 9 p.m. – **Bridge Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 6:30 to 8 p.m. – **WOW (Women of Wonder) Group Meeting**, Unity Spiritual Center of Woodstock, 225 W. Calhoun St., Woodstock. Group aims to nurture women's friendships and exploring positive experiences. Meets the second Thursday of each month. Free. Information: 815-814-9014 or www.unitywoodstock.org.

• 6:30 to 8:30 p.m. – **CLPL CON**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Family friendly pop culture gathering featuring crafts, activities, swag and photo booths. Co-splay contest with prizes starts at 7 p.m. Free. Information: 815-459-1687 or www.clpl.org.



Zion Lutheran Church in McHenry gathered for their summer garden tour. Pictured (front) are Marge Thies, Char Doerfert, Anita Magel, Susan Buetow, Catherine Sena, Dianne Allen, Betty Olsen, Reine Isham and Katelyn Koop. Back row: Nicole Horn, president of the Stickney Area Garden Club, and Marge Thies.

content with the plantings that probably graced the area. It once served to billet federal soldiers during the Civil War. The tour is led by Nicole Horn, president of the Stickney Area Garden Club. This year's garden tour is on Sunday, July 14, from 10 a.m. to 2 p.m. Pictured (front) is Marge Thies. Information: call 815-354-3842.

Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your own lunch for a screening of "Black Panther." Rated PG-13. Free. Information: 815-459-1687 or www.cipl.org.

• 3 to 7 p.m. - **Heartland Blood Drive.** Algonquin Area Library, 2600 Harnish Road, Algonquin. Walk-ins welcome. Information: 847-458-3133 or www.heartlandbc.org.

• 3:30 to 5 p.m. - **Game On! for Tweens.** McHenry Public Library, 809 Front St., McHenry. For grades 4 to 8. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 4 to 5 p.m. - **Caudill Book Club.** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. CLPL cardholders only in grades 4 to 8. Free. Information: 815-459-1687 or www.cipl.org.

July 26

• 7:30 to 8:45 a.m. - **Crystal Clear Toastmasters.** Panera Bread, 6000 Route 14, Crystal Lake. Guests welcome. Information: 815-355-1650 or www.crystalcleartoastmasters.org.

• 9:30 to 10 a.m. - **Big Kid Storytime.** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.cipl.org.

• 10 a.m. to 11 a.m. - **Music Mania Dance Party.** McHenry Public Library, 809 Front St., McHenry. Learn some silly dance moves using ribbons, balloons and bubble wrap. For children in kindergarten to grade 3. Registration required. Information: 815-385-0036 or www.mchenrylibrary.org.

W. Elm St., McHenry. Information: 866-221-0302, www.ds-veterans.org or www.recoveryinternational.org.

• 6:30 to 7:30 p.m. - **Family Book Club:** "Abe Lincoln at Last," McHenry Public Library, 809 Front St., McHenry. Celebrate Illinois' Bicentennial with the Magic Tree House's "Abe Lincoln at Last!" by Mary Pope Osborne. Enjoy the book together and participate in an interactive discussion, then make your own log cabin. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 p.m. - **Concerts in the Park.** Main Beach, 300 Lake Shore Drive, Crystal Lake. Tuesdays through Aug. 7. Hosted by the Crystal Lake Park District. Schedule: July 26, 27, 28, 29, 30, 31, Aug. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, Sept. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, Oct. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, Nov. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, Dec. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31.

• 10 to 3 p.m. - **Drop-in Lego Monday.** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 4 and older. Free. Information: 815-459-1687 or www.cipl.org.

• 6 to 9 p.m. - **Rock 'n' Roll Murder Mystery Party.** McHenry Public Library, 809 Front St., McHenry. Can you figure out the how and why of the death of Zak Sab? For grades six to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 8 to 9 p.m. - **Fox Valley Rocketeers.** Woodstock North High School, 2000 Rafter Road, Woodstock. A local club of rocketry enthusiasts. Information: 815-468-068 or www.foxvalleyrocketeers.org.

www.woodstockfolkfestival.org.
• 1 to 4 p.m. - **Free Summer Sundays: "1838: A Family is Rooted,"** Colonel Palmer House, 660 E. Terra Cotta Road, Crystal Lake. Visit an era of pioneers and settlers as McHenry County changes from a rugged frontier into a rapidly growing cluster of farms and villages. Featuring costumed staff offer displays, hands-on experiences and tours of the house. Rain or shine. Information: 815-477-5873; 815-459-0680 or www.crystallakeparks.org.

• 1 to 5 p.m. - **Canoe/kayak outing.** Keystone Road Landing, Route 7, Richmond. Paddle on the Nippersink Creek through glacial landscapes in the Hackmatack National Wildlife Refuge. Free. Information: 262-710-6955 or sommerallan4@gmail.com.

• 1:30 to 2:30 p.m. - **A Musical Journey of Illinois with Heartland.** McHenry Public Library, 809 Front St., McHenry. Celebrate Illinois' Bicentennial with a musical tribute featuring Heartland. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

6

• 4 p.m. - **Movie Mon.** Crystal Lake Public Library, Paddock St., Crystal Lake. Screening "Star Wars: The Last Jedi." Grades six to 12. Rated PG-13. Provided. Free. Information: 815-459-1687 or www.cipl.org.
• 7 to 7:30 p.m. - **Preserving Harvest.** Harvard Diggins Library, 100 E. McKinley St., Harvard. Sons will discuss ways to preserve the harvest through the techniques such as canning, freezing, drying and winter storage.

techniques. Free. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6:30 to 7:30 p.m. - **Northwest Herald Past & Present.** Cary Public Library, 1606 Three Oaks Road, Cary. Guest speakers: General manager Jim Ringness and Editor Jon Styf will discuss the history of the Northwest Herald and how the newspaper is run today. Registration required. Information: 847-639-4210 or http://carylbrary.evanced.info/signup.

• 7 to 8 p.m. - **Body Art: Modern Tattoo Evolution.** Algonquin Area Public Library - Harnish Main Library, 2600 Harnish Road, Algonquin. Learn everything you

t Production Com-
vs July 20 to 22.
0-\$40. A chicken
ner will be served at
riday and Saturday,
t only at intermission
m. show Sunday.
n: 708-267-2572 or
theater.com.



VACATION BIBLE SCHOOL – The vacation Bible school from St. Barnabas Lutheran Church in Cary took a field trip June 20 to the Cary-Grove Food Pantry, where they learned that 300 of the 600 people they feed each month are children. They also were able to help shelve food and take out garbage. Pictured (back, from left) are food pantry Director Melody Stanko, Jeanne Soberg, Natalie Hamann, Lauren and Anna Haakenson, and Selin; and (front) Daniella Swim, Landon Simoni, Adam Vogt, Eloise Flach, the Rev. Sarah Wilson, Brayden Klawitter, Molly Haakenson, Danny Ben Haakenson and Braxton Soberg.

ICE CREAM

to 8:30 p.m. July 20
Veterans Memorial
Pearl St., McHenry
INFO: Part of Fiesta
al. For children
younger. Featuring
ivities, giveaways,
live entertainment,
eam, food vendors,
me Depot Kids Build
up, McHenry Town-
istrict and finger-
McHenry Police
t. Cost: \$5 a child.
n: <https://mchenryfiom>.

MIC NIGHT

to 9 p.m. July 20
st Valley Visitor
o in Glacial Park, Route
s Road, Ringwood
INFO: No registration
ree. Information: 815-
or www.mccdistrct.org/special-events.

COMMUNITY CALENDAR

July 20

• 9 a.m. to 4 p.m. – **Environmental Defenders Summer Garage Sale**, Algonquin Township Highway Department, 3702 Route 14, Crystal Lake. Continues 9 a.m. to 4 p.m. July 21. Free admission. Information: <http://mcdef.org>.

• 9 a.m. to 5 p.m. – **Friends' Fiesta Days Indoor Sidewalk Book Sale**, McHenry Public Library, 809 Front St., McHenry. Free. Continues 9 a.m. to 5 p.m. July 21 and noon to 4 p.m. July 22. Information: 815-385-0036 or www.mchenrylibrary.org.

• 9:30 to 10:30 a.m. – **Princess and Pirate Party**, McHenry Public Library, 809 Front St., McHenry. Dress up as your favorite princess, prince or pirate. Read fun stories and sing a few sea shanties. Cookies and juice will be served. For ages 18 months to 3. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 10 a.m. and 2 p.m. – **Painting with Sphero**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Paint a masterpiece using the Sphero robotic ball. Registration required. CLPL cardholders only. For ages 8 to 11. Information: 815-459-1687 or www.clpl.org.

• 11:30 a.m. to 6 p.m. – **Luau Day**, Cary

Park District pool, 255 Briargate Road, Cary. Featuring contests, DJ music and shaved ice refreshments. Cost: \$2 off admission. Information: 847-639-6100 or www.carypark.com.

• 2:30 to 4:30 p.m. – **Community Service Project: Blessing Bags**, McHenry Public Library, 809 Front St., McHenry. Help put together "Busy Bags" of small items to be distributed to the children in the pediatric ward of Centegra Hospital. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 9 p.m. – **Parents Night Out**, Cary Community Center, 255 Briargate Road, Cary. A night of pizza, fun and games. For children ages 5 to 12. Registration required. Cost: \$18 for residents and \$27 for nonresidents. Information: 847-639-6100 or www.carypark.com.

• 7:30 p.m. – **Lake County Astronomical Society**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. Each gathering begins with a business meeting, followed by a classroom topic at 8:30 p.m. and concludes with a star party at 9:45 p.m. in the parking lot. Open to the community. Free. Information: www.lcas-astronomy.org.

• 8 to 10 a.m. – **Geocaching After Dark**, Pleasant Valley Conservation Area, 13315 Pleasant Valley Road, Woodstock. Each member of a group should bring a flashlight. Knowledge of the sport and how to use the equipment are required. Bring a GPS unit. For adults and children ages 8 and older. Cost: \$5 for county residents, \$7 for nonresidents. Information: 815-338-6223 or www.mccdistrct.org.

McHenry

Look for and learn about 12 trees at upcoming

Come on a scavenger hunt for 12 species of trees and discover their uses, both historic and present, as well as contemplate the wisdom some environmental philosophers have.

The Trail of Twelve Trees led by naturalist Mary Colwell for 1 to 2:30 p.m. July 22 at M Hills State Park, 1510 S. Rive McHenry. Meet at the White Prairie Picnic Area. The program geared toward adults and teens 13 and older. Registration is required by emailing dnr.volobog@gov or calling 815-344-1294.

Cary

Registration ongoing for 5K Color Run on July

Registration is ongoing for Cary Park District's 5K Color Run set for July 28 at Lions Park, Silver Lake Road, Cary. Check in at 8 a.m. and the race begins at 9 a.m. The rain date is Aug. 4. Registration costs \$30. To register, call the Park District at 847-639-6100 or www.carypark.com.

COMMUNITY CALENDAR

Aug. 6

• 5 to 9 p.m. – **Green Street Cruise Night**, downtown McHenry. Largest weekly cruise night in McHenry County. Featured category: Rat Rods & Motorcycles. Information: 815-728-0404.

• 5:30 to 8 p.m. – **Movie night: "Ready Player One,"** Harvard Diggins Library, 900 E. McKinley St., Harvard. Based on the book by Ernest Cline. Rated PG-13. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6:30 to 8:30 p.m. – **Musical Mondays: "West Side Story,"** Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8 p.m. – **Pluto Revealed**, McHenry Public Library, 809 Front St., McHenry. An Illinois Bicentennial Program. Pluto was discovered by an Illinois-born astronomer in 1930.

Michelle Nichols with the Adler Planetarium will highlight the latest images and results from NASA's exploration. For adults and teens 13 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:15 p.m. – **Pearl Harbor: A Day of Infamy**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Noted historian Robert Mueller will discuss the event that propelled the United States into World War II. The program ends with a review of surviving relics and a "visit" to the National Memorial Cemetery of the Pacific. Free. Information: 815-459-1687 or www.clpl.org.

Continued from page 4

TLS VETERANS 2018 ANNUAL DINNER GALA, 5:30 p.m. Aug. 11, Boulder Ridge Country Club, 350 Boulder Drive, Lake in the Hills. Fundraiser to benefit TLS Veterans (Transforming Lives through Service to Veterans) and their families in Northern Illinois and Kenosha County, Wisconsin. The event will include cocktails, dinner, dancing, wine pull, silent auction and raffle. Tickets: \$110 each or \$1,000 table of 10. Tickets and information: 815-679-6667 or www.tlsveterans.org.

FLEET 17 BOAT CLUB VENETIAN NIGHT, 7 to 10 p.m. Aug. 11, starting near Port Edward and the Algonquin Dam and ending at Kief's Reef in McHenry. A lighted boat parade on the lower Fox River presented by Fleet 17 Boat Club. This year's theme is "Light up the Fox." Prizes will be awarded to winners of different categories. Free. For boaters interested in participating, visit: <https://events.r20.constant-contact.com/register/eventReg?oeidk=a07efidfr-l2e568380e&oseq=&c=&ch=>. Information: Tom Fernstrom, 847-639-1515, tfemstrom@aol.com or www.fleet17.com.

AUG. 5

HOLY APOSTLES SUMMER FIESTA, 10 a.m. to 5 p.m. Aug. 12, Church of Holy Apostles, 5211 Bull Valley Road, McHenry. A family event with games, live music, dancing, bounce houses, raffles, food and more. Free admission. Tickets must be bought for food and drinks. For advance raffle tickets, call the church at 815-385-5673. Information: www.holyapostlessummerfiesta.com/.

LIVING HISTORY OPEN HOUSE: 1858 AND WWII AT POWERS-WALKER HISTORIC LANDMARK,

noon to 4 p.m. Aug. 12, Powers-Walker House Historic Landmark in Glacial Park, Route 31 and Harts Road, Ringwood. Step back in time to the 1850s and the World War II era at McHenry County Conservation District's living history open house. Tour the house and learn more about the Powers family that called this area home. Volunteers in historical attire will be on hand to answer questions, offer tours and demonstrate skills appropriate to the season. There will also be several special presentations. No registration required. Free. Information: 815-479-5779 or www.mccdistrict.org.

FREE MOVIES @ YOUR LIBRARY: "WONDER," 1 to 3 p.m. Aug. 12, McHenry Public Library, 809 Front St., McHenry. A 10-year-old boy with a facial deformity attends school for the first time. Rated PG. No registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

FREE SUMMER SUNDAYS, 1 to 4 p.m. Aug. 12, Colonel Palmer House, 660 E. Terra Cotta Road, Crystal Lake. The event is entitled: "1818: A Frontier is Forged." When the state of Illinois was established 200 years ago, what is now McHenry County was unchartered and inhabited primarily by Native Americans, trappers and traders. Experience the daily life of these early explorers and adventurers. Match wits with the early merchants in the trading post and travel through 200 years of Illinois history on the Bicentennial Train. Presented in cooperation with the Crystal Lake Public Library. Rain or shine. The house will also be open for tours. Information: 815-477-5873, 815-459-0680 or www.crystal-lakeparks.org.

"LITTLE SCHOOL HOUSE ON THE PRAIRIE," 2 to 4 p.m. Aug. 12, in the 1867 Pringle School, 21596 River Road, just west of Route 23, Marengo. McHenry County Historical Society and Museum event

presented by Elizabeth Carlson. Experience what school life was like in 1870 when "Miss Hoffman" conducts this witty and interactive "review" of the lessons her students have learned. Benefits Pringle School Restoration Fund. Admission: \$15. Information: 815-923-2267 or <https://mchenry-countyhistory.org/>.

AUG. 14

TUESDAYS WITH MOVIES, 6 to 8:30 p.m. Aug. 14, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your own dinner for a screening of "Phantom Thread." Rated R. Free. Information: 815-459-1687 or <http://cpl.evanced.info/>.

AUG. 16

FILM LOVERS GROUP, 6 to 8:30 p.m. Aug. 16, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your own dinner for a screening and discussion of "Searching for Bobby Fischer." Rated PG. Free. Information: 815-459-1687 or <http://cpl.evanced.info/>.

WSREP COMEDY NIGHT, 8 p.m. Aug. 16, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Every third Thursday the William Street Repertory's Comedy Improv Troupe will present a mixed set based on audience suggestions and original sketches. Doors open 7:30 p.m. Tickets: \$10 at the door. Tickets and information: 815-356-9212 or www.rauecenter.org.

AUG. 17

JOE DIAMOND: THE 13TH HOUR, 8 p.m. Aug. 17, Joe Diamond Studio 215 in the Dole Mansion,

401 Country Diamond inv exploration and time tra per show. Tr 24. Tickets: ! Tickets and i joediamondl **LUCY'S COME** for the Arts, of Raue Cent the cornerst Headliner for and feature : show will be \$20 in advan information: org.

REGI

AUG. 3

JERRY SEINFELD forming Arts America's pr Coronado Pe has been hai about the litt ences everyv the Emmy-nr in Cars Getti "Jerry Before Tickets and i coronadopac

big tent" in the park hosted by the city of Woodstock. RC Juggles will join the group and provide pre-movie fun. Free admission and popcorn. Information: 815-338-4301 or www.woodstockfestivals.org.

• 7 to 8:30 p.m. - **Film Discussion Group**, Cary Public Library, 1606 Three Oaks Road, Cary. Compare the 1971 film "The Beguiled" starring Clint Eastwood and the 2017 remake starring Nicole Kidman. Watch the films before the meeting. Registration required. Free. Information: 847-639-4210 or www.caryarealibrary.info.

• 7 to 9 p.m. - **Moon Over McHenry**, McHenry Public Library, 809 Front St., McHenry. Weather permitting, the Lake County Astronomical Society will bring their telescopes for anyone interested in viewing the moon and the planets. Meet in the north parking lot. Free, drop-in program. The rain/cloud date is July 23. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **Learn about Mental Health Hospitalization Intake & Discharge Processes**, NAMI McHenry County (National Alliance on Mental Illness), 620 Dakota St., Crystal Lake. Topics include criteria for inpatient hospitalization, the admission process, insurance, consents, ser-

St., Algonquin. Outdoor concerts hosted by the village of Algonquin. Thursdays through Aug. 9. Schedule: July 19, Saturday June Band, July 26, Pirates Over 40 (at Founders' Days Festival); Aug. 2, Nashville Electric Company, Aug. 9, Spoken Four. Free. Information: 847-658-2716 or www.algonquin.org/recreation.

July 20

• 9 a.m. to 5 p.m. - **Friends' Fiesta Days Indoor Sidewalk Book Sale**, McHenry Public Library, 809 Front St., McHenry. Free. Continues 9 a.m. to 5 p.m. July 21 and noon to 4 p.m. July 22. Information: 815-385-0036 or www.mchenrylibrary.org.

• 9:30 to 11 a.m. - **Drop-in Preschool Crafts: Ladybugs**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For ages 2 to 6, with an adult. Information: 815-459-1687 or www.cpl.org.

• 9:30 to 10:30 a.m. - **Princess and Pirate Party**, McHenry Public Library, 809 Front St., McHenry. Dress up as your favorite princess, prince or pirate. Read fun stories and sing a few sea shanties. Cookies and juice will be served. For 18 months to age 3. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 10 a.m. and 2 p.m. - **Painting with Sphe-**

Center, 441 W. Main St., Cary. Information: 847-639-8118.

• 2:30 to 4:30 p.m. - **Community Service Project: Blessing Bags**, McHenry Public Library, 809 Front St., McHenry. Help put together "Busy Bags" of small items to be distributed to the children in the pediatric ward of Centegra Hospital. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 9 p.m. - **Parents Night Out**, Cary Community Center, 255 Briargate Road, Cary. A night of pizza, fun and games. For children ages 5 to 12. Registration required. Cost: \$18 for residents and \$27 for nonresidents. Information: 847-639-6100 or www.carypark.com.

• 6:30 p.m. - **"Tartuffe,"** Ridgefield-Crystal Lake Presbyterian Church, 8505 Church St., Crystal Lake. Moliere's classic comedy in a dinner-theater presentation by the Right-Center-Left Production Company. Shows July 20 to 22. Tickets: \$10-\$40, which includes group rates, senior and student discounts. A chicken scampi dinner will be served at 6:30 p.m. Friday and Saturday. Dessert only is available 3 p.m. Sunday. The dinner portion of the ticket cost will be donated to global and local charities of the church. Tickets and information: 708-267-2572 or [songs and son- in case of incle tration requirec 479-5779 or w special-events/ • 7:30 p.m. - **Cal Society**, V 28478 W. Bran gathering begi followed by a c and concludes in the parking l Free. Informati • 8 to 10 a.m. Pleasant Valley Pleasant Valley McHenry Coun Geocaching Af day treasure hi will be awarde should bring a and relatively r but knowledge the equipment a GPS unit; a li available. For a dren ages 8 an residents, \\$7 f 815-338-6223](http://www.</p></div><div data-bbox=)

Community Development" classes. For information, call the Illinois Small Business Development Center at 815-455-6098 or visit www.shahcenter.mchenry.edu.

Algonquin

Salon collecting donations of new, unused school supplies

Donna Lowe Hair Salon & Barber-shop is accepting donations for Kids in Need of McHenry County through Aug. 15 at the salon, 252 S. Randall Road, Algonquin. Items sought include a variety of school supplies; new backpacks; clothing basics, such as socks and underwear; and gift cards.

Kids in Need of McHenry County provides children entering foster care with basic needs and provides caregivers with resources and support. For information, visit www.kidsinneedofmchenryco.org.

Richmond

Beef roast dinner coming up

The Community Church of Richmond will host its 37th annual Beef Roast Dinner from 11 a.m. to 2 p.m. Aug. 11 at the church, 5714 Broadway Road, Richmond. Tickets cost \$10 adults, \$5 children ages 10 and younger and free for ages 2 and younger.

The children's menu will feature chicken nuggets. Takeouts are available. Call or text 815-900-0305 to place an order.

The church also will host its annual Yard Sale from 10 a.m. to 2 p.m. Aug. 10 and 11. For information or to buy tickets, call the church office at 815-678-6521.

information, visit ck.org/preschool. 8341.

host reunion

High School Class of 40th reunion. for Sept. 21 and 22, from 6:30 to 10:30 at Hills Golf Club, Road, Cary. For information, contact Nelson-Rasmussen

Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8:15 p.m. – **Men's Christian 12-Step Support Group**, Willow Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8:30 p.m. – **Sell Your Stuff Online**, McHenry Public Library, 809 Front St., McHenry. Looking to unload your old possessions? There are lots of great options such as eBay and Facebook Marketplace. Mike Gershbein will talk about using eBay and Facebook Marketplace, among other sites, as well as offer selling and safety tips. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8 p.m. – **Downloading Help**

every Wednesday night through Aug. 23 for cars, music, food and family fun. All cars are welcome. The last two shows end at 8 p.m. due to darkness. Free. Information: 847-639-2800 or www.carygrovechamber.com.

• 6:30 to 7:30 p.m. – **Digg'in Book Club**, Harvard Diggins Library, 900 E. McKinley St., Harvard. A monthly meeting of those who love to read. Organized by community members, hosted by the library. Free. Information: 815-943-4671 or www.harvard-diggins.org.

Aug. 9

• 7:30 to 8:45 a.m. – **Crystal Clear Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Guests welcome. Information: 815-355-1650 or www.crystal-cleartoastmasters.org.

• 10 to 11 a.m. – **Book Club**, Kraus Senior Center, 441 W. Main St., Cary. "Life of Pi" by Martel Yann. The group meets the second Thursday of each month. Free. Information: 847-639-8118.

• 10 to 11 a.m. – **Family Fun Day: Unicorns**, McHenry Public Library, 809 Front St., McHenry. Stories and songs about unicorns and unicorn activities, such as making unicorn slime and pin the horn on the unicorn. For ages 2 to 5. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 10 a.m. to noon – **Résumés, Cover Letter and Applying Online**, McHenry County Workforce Center, 500 Russell Court, Woodstock. Learn tips for building your résumés, and discover many of the do's and don'ts for applying online to a company website. Reservations required. Free. Information: 815-338-7100, ext. 2771, workforcecenterRR@yahoo.com or www.mchenrycountyworkforce.com.

• 11 a.m. – **Canasta Club**, Kraus Senior Center, 847-639-8118, Cary. Free. Information: 847-639-8118.

• 1 p.m. to 5 p.m. – **All Aboard: Hogwarts Express Garden Railroad**,

• 8 a.m. to 3 p.m. – **Elderwerks Education and Resource Fair: Planning To and Through Retirement**, McHenry County College, 8900 Route 14, Crystal Lake. Featuring donuts, coffee, live music, education classes and more than 85 booths to help guests understand what they need to do to live well after retirement. Open to the public and is for anyone who plans on aging well. Classes begin at 8 a.m. and end at 3 p.m. Resource booths open at 8:30 a.m. and end at 1:30 p.m. Free. Information: www.elderwerks.com.

• 9 a.m. to noon – **Restoration Workday**, Wolf Oak Woods, 9100 Route 120, Woodstock. Nearest address is 8930 Route 120, Woodstock. Free. Information: 815-337-9502 or gmaki@conservemc.org.

• 1 p.m. – **Sun City's Breast Cancer**

the day of or

• 1 to 3 p.m.

LinkedIn, McHenry County Workforce Center, 500 Russell Court, Woodstock. Free. Information: 815-338-7100 or RR@yahoo.com.

• 2 to 3 p.m. – **McHenry Public Library**, 809 Front St., McHenry. For children. Free. Information: mchenrylib.org.

• 4 to 9 p.m. – **Woodstock**, The Woods. The Woods into a magical all-ages entertainment. The Woods perfect with come dress.

Free. Information: woodstockwizards.org.

• 6 to 9 p.m. – **Harris Bank**, downtown cars, food. Bank & Trust includes k performance. Rods/Loud wear their sion. Inform

• 6 to 9 p.m. – **Center**, 441 W. Main St., Cary. Information: 847-639-8118.

• 6:30 to 7 p.m. – **Wonder**, Center of Woodstock women's experience



caught this catfish, which measured 38 inches long and weighed 12 pounds while fishing off the pier.

Support Group, Hickory Room, Prairie Lodge, 12800 Del Webb Blvd., Huntley. Nonresidents of Sun City are asked for a \$2 donation, residents free. Information: 630-248-7060 or janalist12@gmail.com.

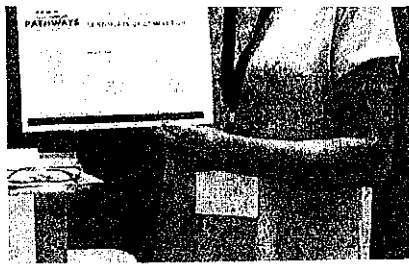
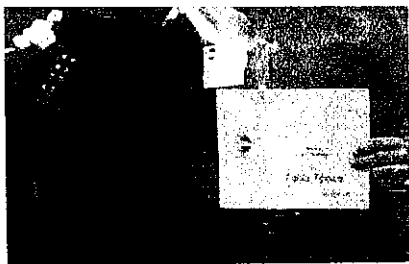
• 2:30 to 3 p.m. – **Panera Storytime**, Panera Bread, 6000 Route 14, Crystal Lake. Enjoy a cozy cookies-and-milk storytime hosted by the Crystal Lake Public Library. Registration required. Please give the library 24 hours notice if you can't attend. Free. Information: 815-459-1687 or www.cipl.org.

• 3:30 to 4:30 p.m. – **Teen Advisory Group**, McHenry Public Library, 809 Front St., McHenry. Teens in grades six to 12 are invited to join. Help make the library a better place while earning community service hours for school. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 4:30 to 5:30 p.m. – **STEM Me a Story**, McHenry Public Library, 809 Front St., McHenry. Experience the story and enjoy a hands-on STEM activity that relates to the story. This month story will be "Six Dots: The Story of Young Louis Braille" by Jennifer Bryant. For children in kindergarten and first grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 5:30 to 7 p.m. – **Neighborhood Park Fun Days**, Cattail Park, 4402 Albrecht Road, Lake in the Hills. A variety of fun activities, small petting zoo, community art project, and light refreshments will be provided. Free. Information: 847-960-7460 or www.lith.org.

• Continued on page 19



TOASTMASTERS CLUB – Club President Dawn Pruchniak (left) and vice president of membership Keith Toborg (right) celebrate a Table Topics Award at a recent toastmasters meeting. **RIGHT:** Mary Bartnik shows off her certificate of completion for “Level 1: Innovative Planning” at a recent meeting. The Crystal Clear Toastmasters club meets from 7:30 to 8:45 a.m. the second, fourth and fifth Thursdays of each month at Panera Bread, 6000 Route 14, Crystal Lake. Guests are always welcome.

Opera House. Opera House tickets are \$10 for students, \$31 for B seating and \$48 for A seating. The Sanfilippo Estate tickets are \$55 a person. Tickets and information: www.woodstockoperahouse.com/operahouse/page/midwest-mozart-festival-2018 or www.sanfilippofoundation.org/midwest-mozart-festival-2018.

• 1 to 2 p.m. – **“Spoon River Anthology,”** McHenry Public Library, 809 Front St., McHenry. Celebrate Illinois’ Bicentennial as actors Paddy and Jon Lynn and folk singer Patti Ecker perform a new adaptation of Edgar Lee Masters’ classic portrait of life and death in an early Illinois town. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Information: 815-459-1687 or www.cjpt.org.

• 2 to 4 p.m. – **Rock ‘n’ Roll Murder Mystery Party**, McHenry Public Library, 809 Front St., McHenry. Can you figure out the who, how, and why of the death of Zak Sabbath? For grades six to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 5 to 9 p.m. – **Green Street Cruise Night**, downtown McHenry. Largest weekly cruise night in McHenry County. Featured category: Rat Rods & Motorcycles. Through Aug. 6. Information: 815-728-0404.

• 7 p.m. – **WSRep Lab Series Presents “Snowfall,”** Raue Center for the Arts, 26 N. Williams St., Crystal Lake. By Robin Brooks. Presented by Williams Street Rep Lab Series

spend a little time looking, you may find out that there still are a few honest, fair, neutral and independent journalists practicing the profession that Morrow and Cronkite made the standard at one time.

Sharon Rozycki
Crystal Lake

On libraries and budgets To the Editor:

Recently, a couple GOP leaders expressed their concerns with the high property taxes associated with our local libraries, along with our local townships. There is some validity in their comments. For instance, the Algonquin library, while a beautiful library, has an issue controlling its budget.

About 10 years ago, the Algonquin library discussed raising its tax levy by 11.9 percent. I attended the trustee meeting and asked, “Why must the library increase revenue by nearly 12 percent?”

A couple of trustees attempted to answer my question, but they stumbled in their response and were unable to provide any numbers to support the tax

increase. After a short discussion, the Algonquin library executive director interrupted the discussion, and she stated that “they were entitled to raise taxes,” which quickly ended the discussion.

Over the past 10 years, the Algonquin library has continued to increase its tax levy year after year, maximizing the tax cap. Two years ago, the Algonquin library decided to spend \$6.7 million on a new building expansion. Again, I attended the trustees’ meeting and asked for a referendum to allow the voters to decide before spending \$6.7 million in property tax funds.

One of the Algonquin trustees promptly stated that a referendum was “totally out of the question and it wasn’t required by law.” It was never discussed again.

Crystal Lake city trustees allowed their citizens to vote on their library expansion, but Algonquin and Lake in the Hills’ citizens were not given the same consideration.

Last November, the Algonquin library again discussed raising its tax levy by 15

HOW TO SOUND OFF

We welcome original letters on public issues. Letters must include the author’s full name, home address and day and evening telephone numbers. We limit letters to 350 words and one published letter every 15 days. All letters are subject to editing for length and clarity at the sole discretion of the editor.

percent, another large increase. When asked why, none of the trustees were able to justify the huge increase in the tax levy. They just approved it without question.

Only one trustee had the courage to say this was wrong, and she voted no on the tax increase. The Algonquin library has an annual budget of more than \$6.2 million with another increase planned next year. This November, the debt servicing for the new library expansion comes due, and the Algonquin library will have to significantly increase its tax levy again to service its debt.

Joseph Greenwood
Lake in the Hills



LADIES GUILD ELECTION – Ladies Guild at Zion Lutheran Church in McHenry held elections May 1. Congratulations to newly elected Vice President Anita Magel and Treasurer Maria Bremer, who was re-elected to the position. Also pictured are President Jackie Kusch, Secretary Ruth Baker and Jean Grandt, former vice president.

COMMUNITY CALENDAR

June 19

• 10 a.m. to noon – **Dominos**, Grand Oaks Active Senior Center, 1401 W. Route 176, Crystal Lake. Free. Information: 815-459-0680 or www.crystallakeparks.org.

• 10 to 11 a.m. – **Glee Club**, Kraus Senior Center, 441 W. Main St., Cary. No experience necessary, no tryouts, no pressure. All are welcome. Free. Information: 847-639-8118.

• 11 a.m. to 3 p.m. – **Poker Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 11 a.m. to 4 p.m. – **Hallway Book Sale**, Woodstock Square Mall, 110 S. Johnson St., Woodstock. Hosted by the Environmental Defenders of McHenry County. Through June 26, with a \$5 bag sale June 23, 25 and 26. Hours: 11 a.m. to 4 p.m. Monday to Friday and 11 a.m. to 3 p.m. Saturday. No Sunday hours. Free. Information: 815-338-0393.

• 11:30 a.m. to 2:30 p.m. – **Mah Jongg Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 1:30 to 3 p.m. – **Arts & Crafts for Adults: Japanese folk art postcard**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. All materials supplied. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 2 to 3 p.m. – **Tween D.I.Y.: Mini Zen Garden**, McHenry Public Library, 809 Front St., McHenry. For grades 4 to 8. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 4 to 8 p.m. – **Fox Lake Farmers Market**,

Community Garden of Fox Lake, 17 E. School St., Fox Lake. Tuesdays through September. Free. Information: 847-587-2151 or linehanl@foxlake.org.

• 5 to 6 p.m. – **Diabetes Prevention Class**, McHenry County Department of Health, 2200 N. Seminary St., Woodstock. Offered by McHenry County Department of Health. Meets Tuesdays in July at the Health Department. Registration required. Free. Information: Carol, 815-334-4580 or www.mcdh.info.

• 5 to 9 p.m. – **Broken Oar's Car & Bike Show**, Broken Oar, 614 Rawson Bridge Road, Barrington. Weekly show, weather permitting. All makes and models welcome. Registration begins at 5 p.m. and judging at 8 p.m. Information: www.brokenoar.com/events.

• 6 to 7 p.m. – **Microsoft Excel Basics**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6 p.m. – **Recovery International meeting**, TLS Veterans building, 5330 W. Elm St., McHenry. Information: 866-221-0302, www.tlsveterans.org or www.recoveryinternational.org.

• 6:30 to 7:30 p.m. – **Minute to Win It Family Night**, McHenry Public Library, 809 Front St., McHenry. For ages 6 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8 p.m. – **Conquering Student Loan Repayment Challenges**, Johnsburg Public Library, 3000 N. Johnsburg Road, Johnsburg. Presented by Consumer Credit Counseling. Registration requested. Free. Information: 815-344-0077 or bethr@woodstockil.info.

Have an event to share? Submit your information online at PlanItNorthwest.com. Photos may be emailed to neighbors@nwherald.com.

Crystal Lake

Registration underway for annual Patriot 5K on June 24

Registration is underway for the fifth annual Patriot 5K and 1-mile run walk set for 7:30 a.m. June 24 at the McHenry County College, 8900 Route 14, Crystal Lake. The event benefits the Veterans Assistance Commission of McHenry County, TLS Veterans and the Student Veterans of America. Awards will be given to the top three finishers in their age group.

Registration costs \$38 for the 5K and \$15 for the 1-mile walk. Packet pickup will be 3 to 6 p.m. June 22 and 11 a.m. to 2 p.m. June 23 at the Running Depot, 30 N. Williams St., Crystal Lake; or on race day.

To sign up as a volunteer or to register as a runner, visit <http://mchenrycountypatriotrun.org> or call 815-459-1773.

Woodstock

Mobile food pantry to stop at Resurrection Church

The Northern Illinois Food Bank's Mobile Pantry will be distributing food from 4 to 6 p.m. June 22 at Resurrection Catholic Church, 2918 S. Country Club Road, Woodstock.

Food is free to neighbors in need and will be distributed on a first-come, first-served basis, while supplies last. Bring bags or boxes to package your food.

The event is sponsored by 4 Oaks Wealth Management LLC.



NEW MEMBERS – The Crystal Lake Lions recently welcomed new members. Pictured (from left) are Richard Kraft, sponsor; New Lions Robert Zalud and John Reinert; Secretary and past district governor John Landon; and Fred Roediger, who sponsored Reinert.

COMMUNITY CALENDAR

June 15

• 10 to 11 a.m. – **Mommy and Me Painting of the Characters of Character**, Knotty Pine Farm, 6011 Miller Road, Wonder Lake. Cost: \$20. Registration and information: 815-403-0217, jon310@gmail.com or www.character-sofacharacter.org/events.html.

• 10 to 11 a.m. – **Music Making Ozobots**, McHenry Public Library, 809 Front St., McHenry. For children in kindergarten to third grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 11 a.m. to 1:30 p.m. – **Luau Event**, Community Center, 255 Briargate Road, Cary. A sit-down dinner followed by a show featuring Hawaiian dancers. Cost: \$10 residents, \$11 nonresidents. Information: 847-639-8118 or www.carypark.com/rccms/kraus-senior-center-june-events.

• 1 to 1:45 p.m. – **Superhero Madness**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Your friendly neighborhood superhero will be available for photos, trivia and a craft. For ages 4 and older. CLPL cardholders only. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 2 p.m. – **June Summer Movies for Families**, Crystal Lake Public Library, 126 Paddock St., Crystal Lake. "Cars 3." Rated PG. Free. Information: 815-459-1687 or www.clpl.org.

• 2 to 3 p.m. – **See the Show! Become the Pro!**, McHenry Public Library, 809 Front St., McHenry. Featuring pro juggler Jason Kollum. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 2:30 to 4 p.m. – **Create & Explore**, Algonquin Area Public Library District – Harnish Area Library, 2600 Harnish Drive, Algonquin. All ages welcome. Schedule: June 15, Playdough Factory; July 13, Painting Palooza; July 27, Let's Experiment. Free. No registration required. Information: 847-485-3139 or www.aapld.org.

• 5 to 8 p.m. – **Friday Night Cruise Night**, Richmond Fire Department, 5601 Hunter Drive, Richmond. Through Aug. 26. Information: 815-790-7146.

• 8 p.m. – **"One-Man Dark Knight: A Batman Parody,"** Raue Center for the Arts, 26 N. Williams St., Crystal Lake. An irreverent parody and homage to the "Dark Knight Trilogy" written and performed by Charles Ross. Tickets: \$25-\$30. Information: 815-356-9212 or <http://rauecenter.org/upcoming-events/one-man-batman>.

Have an event to share? Submit your information online at PlanitNorthwest.com. Photos may be emailed to neighbors@nwherald.com.

Crystal Lake

Input sought on Phase 2 of Main Beach renovation

The public is invited to take the Crystal Lake Park District Main Beach Renovations Phase 2 Survey by visiting www.crystallakeparks.org/take-a-survey.

This survey seeks public input for a second phase of renovation at Main Beach, which will encompass the north side of the park, including the band stage and boat launch areas.

The survey is open to residents and nonresidents of the park district. For information or questions, email Ann Viger at aviger@crystallakeparks.org or call 815-459-0680, ext. 1212.

Woodstock

Defenders host book sale

The Environmental Defenders of McHenry County is hosting its annual Hallway Book Sale from June 14 to 26 at the Woodstock Square Mall, 110 S. Johnson St., on the Woodstock Square. The sale will be from 11 a.m. to 4 p.m. Monday to Friday and 11 a.m. to 3 p.m. Saturdays. A \$5 bag sale is set for June 23, 25 and 26.

Comments from previous



brooklandt

21 hours ago

This kind of thinking gives some conservatives excuses to label all liberals or progressives as being naive and disconnected to reality as it relates to social policy. Today I paid my 90 cent overdue fine(I was out of town when the due date occurred) knowing that, as responsible as I strive to be, I probably would have waited a day or two more to return the material that others were in a queue to borrow. The system works!

[Like](#) [Reply](#) [Link](#) [Report](#)



santiago

1 day ago

It's pretty insulting that low income people are viewed as unable to return things on time. I've been rich and I've been poor, and I was equally able to return my library books (mostly) on time during each phase of my life.

[Like](#) [Reply](#) [Link](#) [Report](#)



hwpratt

1 day ago

If you can't get borrowers to pay small fines, how can you get them to pay replacement costs? If they can't pay a dollar or two in fines, how can they be expected to cough up \$25 each for replacement books?

I know people who literally "can't find" books they have borrowed, they are that disorganized. Without pressure to return things they won't do it.

This policy ignores what we already know about human behavior -- let someone borrow something with an undefined return date, as our local library now does, and that object eventually changes from "yours" to "mine" in the eyes of the borrower. Who ever came up with that policy never loaned a tool to a neighbor!



philly33

1 day ago

More of the consequence free approach to life. Wonderful, just wonderful.



kay serasera

20 hours ago

Years ago I worked in a public library where it was much easier to collect large fines than the tiny ones. I hated asking people for fines under a dollar because that's where I'd get an argument. I never really understood the psychology of that, but always assumed the small fine payers were also small tip givers and large paycheck receivers.

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Library renovations set to begin July 30

SUBMITTED REPORT

The Fox River Grove Library will begin extensive renovations July 30.

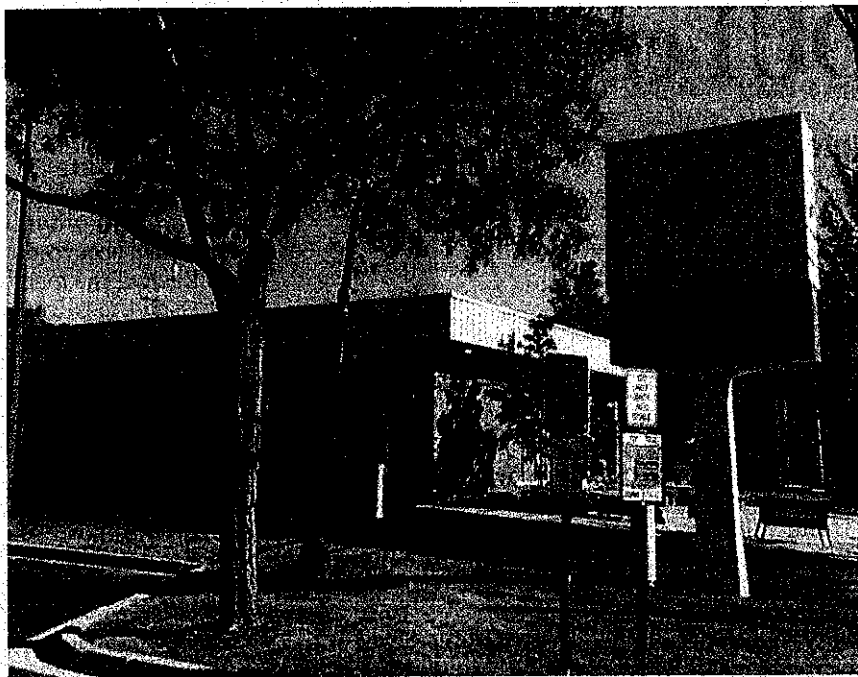
Library leadership is proud to upgrade the facility without asking for additional funds from patrons. Anticipated improvements include new carpet throughout the library, an Americans with Disabilities Act-accessible family restroom on the upper floor, safety improvements in youth services, a reading lounge by the fireplace, a new exterior bookdrop and more.

The largest project is a monthlong elevator modernization.

For the safety of staff and patrons, the library will be closed starting July 30 until early September. Fox River Grove Library cardholders are encouraged to register their library cards at nearby libraries for uninterrupted library service throughout construction. Patrons checking out materials before the renovation begins will enjoy extended checkout times for materials.

Many services will be available throughout the closure. Library staff will host programs at other locations in Fox River Grove, including a series on digital services instruction led by the library director.

Those sessions will run from 9 to 11 a.m. Tuesdays, July 31 through Aug. 28, at Panera in Fox River



Jon Styf - jstyf@shawmedia.com

The Fox River Grove Library will begin extensive renovations July 30.

Grove. For updates and additional programming news throughout renovations, visit the library's Facebook, Twitter, website and weekly e-newsletter.

Contact library Director Nicole Steeves at nsteeves@frgml.org for information.

mation.

The Fox River Grove Public Library District serves a growing population of more than 4,800 residents and offers materials, services and programs for patrons of all ages, according to the library.

McHENRY National Out on A Peterse

SUBMITTI

The McHenry Police Department, the Sheriff's Office, the Department and Wonder Lake fire districts have teamed up for National Night Out from 5:30 to 8 p.m. at McHenry Park in McHenry.

The event is a crime-prevention program while encouraging police-community relations.

An action-packed night planned with food for the whole family. The beverages and fries. Various police activities will be on display. Water hovercraft, helicopter. Boot camp. Electronic Fingerprinting. Children, Project Sheriff's Office Explorer. Other programs.

National Night Out is held annually the first August.

HUNTLEY

4 District 158 parents make case for seat on board

By DREW ZIMMERMAN

dzimmerman@shawmedia.com

Four candidates vying for an open seat on the Huntley Community School District 158 Board are expected to be narrowed to one by Tuesday.

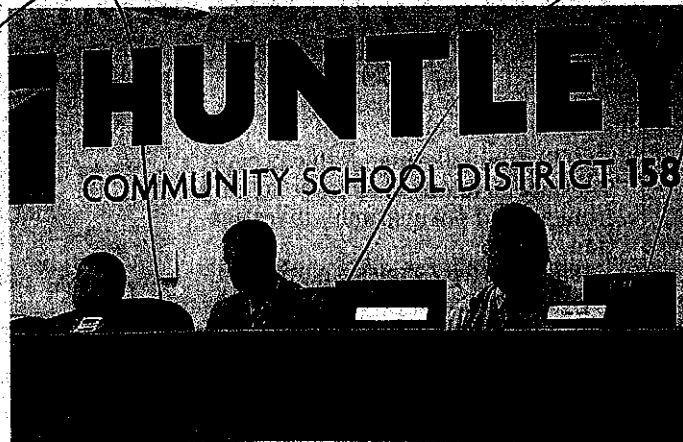
Five candidates submitted the necessary paperwork, but one dropped out before interviews began during a special board meeting Monday.

The remaining candidates included Ra'Shawn Walker, a Lake in the Hills resident and contract oversight specialist with the Department of Justice; Chris Carter, a Huntley resident and information security senior manager with Zurich Insurance; Kim Skaja, a Huntley resident and former

bacher LLC.

Applicants were given the same series of questions, such as what problems the district is facing, how they would handle the role of community liaison and whether there is sufficient time in their schedule to fulfill the role of board member.

Walker, who did her interview via video call, said a short-term goal of hers is to make the school district and community more diverse and inclusive while one of her long-term goals is to become a community resource that would ensure all children would receive the same education her children are getting in the district.



Drew Zimmerman - dzimmerman@shawmedia.com

Huntley Community School District 158 Board President Michael Fleck (from left), Superintendent Scott Rowe and board secretary Paul Troy listen to four candidates vying for an open school board seat during a special meeting Monday.

would not be running for a seat in April.

Skaja said the board should address the threat of budget cuts at the Retirement State of Illinois local level.

Wombach said effective budgeting needs to be done and he is not afraid to listen and hear different perspectives.

After the meeting, all four candidates adjourned to discuss the board's selection process to be appointed to the day's regular meeting.