



**McHENRY PUBLIC
LIBRARY DISTRICT**
WISDOM • KNOWLEDGE • DREAMS

McHenry Public Library District
809 North Front Street
McHenry, Illinois 60051
Phone: 815.385.0033
www.mchenrylibrary.org

**MINUTES
McHenry Public Library District
Board of Library Trustees Regular Meeting**

Date: February 16, 2021
Time: 7:00 P.M.
Location: Library Meeting Room #135 and Virtual

I. CALL TO ORDER

A. President Reilly called the meeting to order at 7:01 p.m.

II. ROLL CALL

A. Roll was called and a quorum was established.

Members Present: Bud Alexander, Margaret Carey (remotely), Delphine Grala, Monica Leccese, Susan Murphy, Charles Reilly, Jill Stone

Members Absent: None

Also Present: Barb Majka, Circulation Manager (remotely); Debbie Gunness, Business Manager; Denise Grandon, IT Specialist (remotely); Jennifer May, HR Generalist; Kathy Lambert, PR Manager (remotely); Kathy Milfajt, Technical Services Manager (remotely); Lesley Jakacki, Executive Director; Pam Strain, Adult Services Manager (remotely)

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

A. None

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

A. Staff attending the meeting virtually and in-person introduced themselves.

VI. SECRETARY'S REPORT

A. Approval of Minutes of the January 19, 2021 Regular Board Meeting
1. Secretary Leccese informed the Board that she found the minutes to be correct.

Murphy moved and Grala seconded a motion to approve Minutes of the January 19, 2021 Regular Board Meeting.

Ayes: Alexander, Carey, Grala, Leccese, Murphy, Reilly, Stone
Nays: None

Abstain: None

Absent: None

Motion Passed

or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

1. None Held.

XI. OLD BUSINESS

1. None.

XII. NEW BUSINESS

A. Reauthorization of Family First Coronavirus Relief Act (FFCRA) and Extended FMLA Policies

1. Discussion ensued touching on the topics of why we should extend these policies, if the Federal or State Government passes updated laws regarding this, the financial impact of extending the Act, and the maximum payout from EFLMA. HR Generalist May answered the questions posed by the Trustees.

Leccese moved and Grala seconded a motion to approve the Reauthorization of Family First Coronavirus Relief Act (FFCRA) and Extended FMLA Policies

Ayes: Alexander, Carey, Grala, Leccese, Murphy, Reilly, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

B. Updated Library Employee Credit Card Use Policy and Acknowledgement

1. Discussion centered on the need for multiple cardholders in the Library, the Assistant Director's credit limit, rewards system, and accidental, unauthorized use of a library credit card.

Alexander moved and Leccese seconded a motion to approve the Library Employee Credit Card Use Policy and Acknowledgement

Ayes: Alexander, Carey, Grala, Leccese, Murphy, Reilly, Stone

Nays: None

Abstain: None

Absent: None

Motion Passed

C. 2021 Per Capita Grant Application

1. The grant application was reviewed and found to be acceptable for submission.

D. FY2019/20 Financial Audit- Call for Special Meeting

Reilly moved and Alexander seconded a motion to approve a Special Board Meeting on March 2, 2021 at 7:00 p.m. to review and take action on the FY 2019/20 Financial Audit.

Ayes: Alexander, Carey, Grala, Leccese, Murphy, Reilly, Stone
Nays: None
Abstain: None
Absent: None
Motion Passed

XIII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

A. None.

XIV. ADJOURNMENT

Murphy moved and Alexander seconded a motion to adjourn at 8:26 p.m.

Ayes: Alexander, Carey, Grala, Leccese, Murphy, Reilly, Stone
Nays: None
Abstain: None
Absent: None
Motion Passed

Respectfully Submitted,



Monica Leccese, Secretary