



## **CAREER OPPORTUNITIES**

At the  
McHenry Public Library District

### **Youth Services Library Associate-Teen Services (Part-Time - 25 hours/week)**

Do you love to connect with teens? Do you know what's in and what's cringe? Do you find yourself scrolling through memes and bingeing Netflix at any given moment? If you can say yes to these, we have the position for you!

The McHenry Public Library District is seeking a tech-savvy, trendy, collaborative and service-oriented professional to join our Youth Services Team. The ideal candidate for this position will support our Library's mission by focusing on services, programs, outreach and collections to teen population as defined by the ages of 12-18. The main responsibilities of the position include: planning and executing programming that is educational, entertaining, and enriching for teens, developing and maintaining an online presence on the Library's website and social networking sites, performing outreach to area high schools and other organizations that serve the teen populations, and assisting the Questions Desk. This position may have the opportunity to select some materials for the Youth collection. The skills required for this position are: makerspace skills, strong communication in both verbal and written abilities, a flexible presentation style, and the ability to adapt to the Library's technology needs.

This position requires a flexible schedule to work days, nights, and weekends, particularly when school is not in session.

#### **Qualifications**

- Associate's degree, LTA, or previous library or teen programming experience; Bachelor's degree desirable.
- Excellent written and verbal communication skills.

- Strong technology skills including: Microsoft Windows and Office applications, Google Suite applications, Internet, eReaders/tablets, online video conferencing/sharing platforms, and the ability to adapt to changing technology.
- Knowledge and appreciation of popular materials for teens.
- Understanding of the recreational and educational needs of today's teens.
- Experience with social media, coding, and/or makerspace technology desirable.
- Bilingual skills (Spanish) desirable.

Salary and benefits:

- The salary range for this position is approx. \$15.66-19.57/hour.
- Includes IMRF (Pension Plan) and PTO benefits.

If interested, please submit a resume to [jobs@mchenrylibrary.org](mailto:jobs@mchenrylibrary.org) for consideration.