



McHenry Public Library District

809 Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

McHenry Public Library District
Board of Library Trustees Regular Meeting
Tuesday, March 15, 2022 7:00 p.m.
Meeting Room West #136 &
Electronic Means* via Zoom at
<https://us02web.zoom.us/j/89390243860>

AGENDA

- I. **CALL TO ORDER** – President Charles Reilly
- II. **ROLL CALL** – Monica Leccese, Secretary
- III. **PLEDGE OF ALLEGIANCE**
- IV. **CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. **PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. **SECRETARY'S REPORT** – Monica Leccese, Secretary
 - A. Approval of Minutes of the February 15, 2022, Regular Meeting.
- VII. **TREASURER'S REPORT** – Delphine Grala, Treasurer
 - A. Approval of Monthly Financial Statements, Interim Check Report and Bill Reports for February/ March 2022, Additional Bills and Petty Cash and Credit Card Reports
- VIII. **COMMUNICATIONS**
 - A. Letter from Habitat for Humanity of McHenry County
 - B. Letter from Illinois State Library
 - C. Letter to McHenry County College
 - D. Letter to McHenry American Legion Auxiliary Post
- IX. **LIBRARIAN'S REPORT**
 - A. Librarian's Report
 - 1. Share A Service—Thomas Hillier, Adult Services Librarian, Digitization Equipment
 - B. Updates on Projects
- X. **OLD BUSINESS**
 - A. COVID-19 and Masks
 - B. Veterans Library Card Policy
- XI. **NEW BUSINESS**
 - A. Doug Martin, Director of Economic Development, presentation and request of support for the City of McHenry Vacant Building Incentive Program
 - B. Identity Protection Act Policy- New

- C. Pre-authorized or recurring payments to vendors
- D. Annual Review and Compensation of Executive Director
- E. National Library Week 2022 Proclamation

XII. EXECUTIVE SESSION

5 ILCS 120/2(c)1: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

XIII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIV. ADJOURNMENT

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting.

*Note: The Board Meeting will allow remote participation, possibly without a physical quorum present, authorized by Executive Order of the Governor of the State of Illinois (COVID-19 Executive Order No. 7, Extended March 4, 2022).

**MINUTES
McHenry Public Library District
Board of Library Trustees
Regular Meeting**

Date: February 15, 2022

Time: 7:00 P.M.

Location: Library Meeting Room West # 136 & Virtual via Zoom

I. CALL TO ORDER – President Charles Reilly

President Reilly called the regular meeting to order at 7:00 p.m.

II. ROLL CALL – Monica Leccese, Secretary

Roll was called. President Reilly reported for the record, that the Board meeting will allow remote participation without a physical quorum present, authorized by Executive Order of the Governor of the State of Illinois, Covid-19 Executive Order Number 7, extended on February 4, 2022.

Members Present: Bud Alexander, Delphine Grala, Monica Leccese (Virtual), Susan Murphy, Charles Reilly, Terry Weingart

Members Absent: Jill Stone

Also Present: Debbie Gunness, Business Manager
Amy Hodgson, Administrative Assistant
Lesley Jakacki, Executive Director
Barb Majka, Circulation Manager
Jennifer May, HR Generalist
Kathy Milfajt, Technical Services Manager
Zach Terrill, Adult Services Assistant Manager
Kayla Voegtle, Circulation Clerk

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

No public comments.

VI. SECRETARY'S REPORT – Monica Leccese, Secretary

A. Approval of Minutes of the January 18, 2022, Regular Board Meeting

Secretary Leccese informed the Board that she found no corrections needed for the January 18, 2022, minutes. Director Jakacki informed the Board that we do have one edit in the last part under Adjournment where it states 'Murphy moved and Weingart seconded the motion to adjourn', it should say 'meeting' instead of 'hearing'.

Weingart moved, and Alexander seconded a motion to approve the minutes of the January 18, 2022, Regular Board Meeting with correction noted.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

VII. TREASURER'S REPORT – Delphine Grala, Treasurer

- A.** Approval of Monthly Financial Statements, Interim Check Report and Bill Reports for January/February 2022, Additional Bills and Petty Cash and Credit Card Reports

Treasurer Grala reviewed the Library's financial position and reported that finances look very good to her.

Secretary Leccese requested clarification for NFP Resources. Director Jakacki reported that it is the Non-Profit Resource Center and that the library is sending four managers for four training sessions charged individually as 16 charges.

President Reilly requested clarification as to whether the Blue Cross Blue Shield payment was for the month; Director Jakacki reported it was. President Reilly also inquired about the Eder Casella Technology payment. Director Jakacki said that it was for the monthly payment and the recent replacement of the firewall, which included the cost of the equipment and the time.

Treasurer Grala requested clarification on the Jansen Electronics payment. Director Jakacki reported that Jansen is the company that does the library's security cameras and replaced two of our security cameras. We also had an additional security camera installed at the back of the building.

Murphy moved, and Grala seconded a motion to approve the Monthly Financial Statements, Interim Check Report, and Bill Reports for January/February 2022, Additional Bills (Distributed night of meeting), and Petty Cash and Credit Card Reports (Distributed night of meeting)

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

VIII. COMMUNICATIONS

A. Greg McCormick, Director, Illinois State Library; 2022 Illinois Library Service Areas Map

Director Jakacki reported that the State Library had put together a tool to help libraries, especially districts, map their boundaries regarding their census numbers. She reported that the new census numbers show our district decreased in population by 1.35% (569 people). Director Jakacki also reported that there are 644 public libraries in Illinois and that our library is the 52nd largest in population. Our largest minority group is Hispanic. The new census numbers will affect our Per Capita grants and possibly others.

Secretary Leccese asked if we received more developer fees? Director Jakacki reported we received \$131,000 from the City of McHenry. She also reported that Wonder Lake and the library do not have an agreement for these fees. Trustee Alexander asked if that has always been true or a recent change? Director Jakacki reported that it has been true for as far as she could go back and that she even reviewed their city code, and we are not listed as an organization. President Reilly asked what determines if we get developer fees; Director Jakacki reported that the city would have to agree to it. There was a discussion about whether the library should re-approach Wonder Lake regarding developer fees for future developments.

IX. LIBRARIAN'S REPORT

A. Librarian's Report

Director Jakacki highlighted the following items: The Libraries Presents held their first event (An Evening with Silvia Moreno-Garcia) and that it was well attended. A patron who attended reported that it was very enlightening, very well presented, and had good questions.

Director Jakacki reported that we hired a new Marketing Manager, Adrian Mesino, who started on January 24th. She also noted that *The Preface* was due between the time when Sandra left and Adrian started, so Kathy Lambert came back to layout *The Preface* that comes out later this week and trained Adrian as well.

Director Jakacki reported that two staff members are doing a bilingual book club with District 15 and held their first meeting. Many parents were interested in this, and the staff members reported they had over 50 views.

B. Updates on Projects

Director Jakacki reported that the new firewall was installed, increasing our network security and streamlining our network. She also reported that we also created a failover between our AT&T and Comcast lines. This would help us continue offering services if there were any internet outages. Director Jakacki also reported we currently have two AT&T and two Comcast internet lines, and this allows us to drop one of each, which will be a cost-saving to the library.

Director Jakacki reported the boiler is in, and on Thursday, they will start to install the new boiler, which will be about a 2-3 day install.

X. OLD BUSINESS

A. COVID-19 and Masks

Director Jakacki reported that the mask mandate does drop, from the Governor, on February 28. She noted that the Governor encourages organizations to review their needs and enforce their community needs. She asked the Board what they think about masking/unmasking in the library; do we want to pass our own policy regarding mask usage in the library, or do we want to continue what we've been doing, which is following the Governor's orders?

Trustee Alexander stated he thinks we should drop masks when the mandate drops on the 28th. President Reilly asked if there was any pushback from clientele on wearing masks. Director Jakacki reported yes, but that has been from day one and that some people have become more aggressive in their pushback. He also asked if we enforce it aggressively, and Director Jakacki reported that we try not to.

Director Jakacki reported that we received feedback from staff in most departments. For the majority, they all knew that this was coming (the unmasking), but they wanted to know if they could continue to wear masks if they wanted to. She reported that the library would not prohibit anyone from wearing a mask. Some staff has voiced concerns regarding children under the age of 5 and those immune-compromised who cannot or do not get the vaccine; are we providing a safe environment for them? Discussion ensued, and Director Jakacki stated the safeguards at the desks would stay. She also reported that since the beginning of the year in the library, we had seen the most cases and exposure amongst staff that we have seen the whole pandemic.

Secretary Leccese stated she thinks we should follow the Governor and let anyone who wants to wear a mask continue to do so. President Reilly asked her if she would not make it mandatory; she replied no. The decision was made to continue with what we have been doing and follow the Governor's orders of ending the mask mandate on February 28. No action was required.

B. Cards for Kids Library Card Policy

Director Jakacki reported that the Illinois State Legislature expanded the non-resident services to include an amendment called Cards for Kids. This allows students in pre-kindergarten through grade 12 who participate in the Federal Free and Reduced-Price Meal Program and who do not live in an area served by a library can get a non-resident library card free of charge.

Murphy moved, and Alexander seconded a motion to adopt the Cards for Kids Library Card Policy.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

C. Veterans Library Card Policy

Director Jakacki reported this policy came up at the last meeting. Option **A**, where the Illinois State Legislature put an amendment to the non-resident services to allow those who have been in the military and have a service-connected disability of at least 70% would qualify for a non-resident card free of charge. At the Board's request, Option **B**

eliminates the 70% disability, so it is open to any veteran. Trustee Alexander stated that he does not think we are talking about many people, and Director Jakacki concurred.

Secretary Leccese requested clarification on option **B** regarding the statement about the surviving spouse, which states 'of a disabled veteran', but that option **B** did not specify the veteran had to be disabled. Director Jakacki reported that the amendment does have to include something about the surviving spouse. Therefore, option **B** will be modified to reflect language along the lines of 'An unmarried surviving spouse of a service member is also entitled to a free non-resident card. Eligibility for the unmarried surviving spouse will be determined by death certificate, discharge papers, or any other documentation the Board finds suitable'. Treasurer Grala requested that the final policy be included in next month's Board packet.

Alexander moved, and Weingart seconded a motion to adopt option **B** of the Veterans Library Card Policy with changes noted.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

D. Disposal of Surplus Property Policy

Director Jakacki reported that as she is going through the policies and matching up to what the state recommends we have, this is a policy that we do not currently have. This policy reiterates the state statute regarding the disposal of library personal property, which is everything other than real estate.

Murphy moved, and Leccese seconded a motion to adopt the Disposal of Surplus Property Policy.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

XI. NEW BUSINESS

A. Tuition Reimbursement Request from K. Voegtle

Director Jakacki introduced Kayla Voegtle, who reported that this request would be for a MLS program she would be applying to and begin this fall. Trustee Alexander inquired if there was an agreement that Kayla would work for us for a minimum period. HR Generalist May reported that if an employee left within a specific timeframe (12 months after the last payment), they would need to reimburse the library.

Grala moved, and Weingart seconded a motion to approve Kayla Voegtle's request for the tuition reimbursement program.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

B. Fleet Safety Policy

Director Jakacki reported that our new insurance carrier recommends this policy. The library has not collected driver licenses, insurance cards, or motor vehicle records, but the insurance carrier wants us to have more compliance in this area. Director Jakacki reported that we reviewed some policies and worked with HR Source in creating this policy. She noted that Trustee Alexander requested a correction on page 38 (the first page of the policy, the fourth bullet point from the bottom) from 'to closely' to 'too closely.' Trustee Weingart inquired if the library is asking for a copy of an employee's auto insurance? Director Jakacki reported that on the bottom of page 40 under 'Privately Owned Vehicles Use,' the second bullet point is 'Employees must provide Administration with a copy of their current insurance card.' Director Jakacki reported we have auto insurance for the vehicle(s) we own and only have one staff member driving the library-owned vehicle(s).

Murphy moved, and Alexander seconded that we pass the Fleet Safety Policy with the correction on page 38 noted ('too' closely).

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

XII. EXECUTIVE SESSION

A. 5 ILCS 120/2(c)1: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

An executive session was held.

Alexander moved and Murphy seconded a motion to enter Executive Session at 7:58 p.m.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

Murphy moved and Grala seconded a motion to leave Executive Session at 8:40 p.m.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

XIII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIV. ADJOURNMENT

Weingart moved and Alexander seconded a motion to adjourn the meeting at 8:43 p.m.

Ayes: Alexander, Grala, Leccese, Murphy, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

APPROVED by the Board of Trustees this _____ day of _____, 2022.

AYES:

NAYES:

ABSTAIN:

ABSENT:

Respectfully Submitted,

Monica Leccese, Secretary
McHenry Public Library District Board of Trustees

Financial Report

For the 8 Month(s) Ended February 28, 2022
FISCAL YEAR 2022



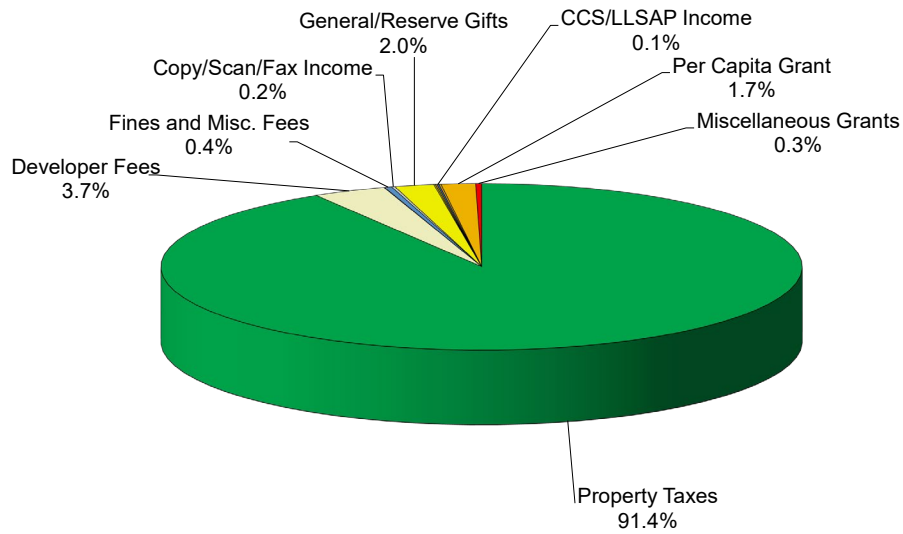
McHenry Public Library District
Actual vs Budget Summary
For the 8 Month(s) Ended February 28, 2022

67% of Fiscal Year

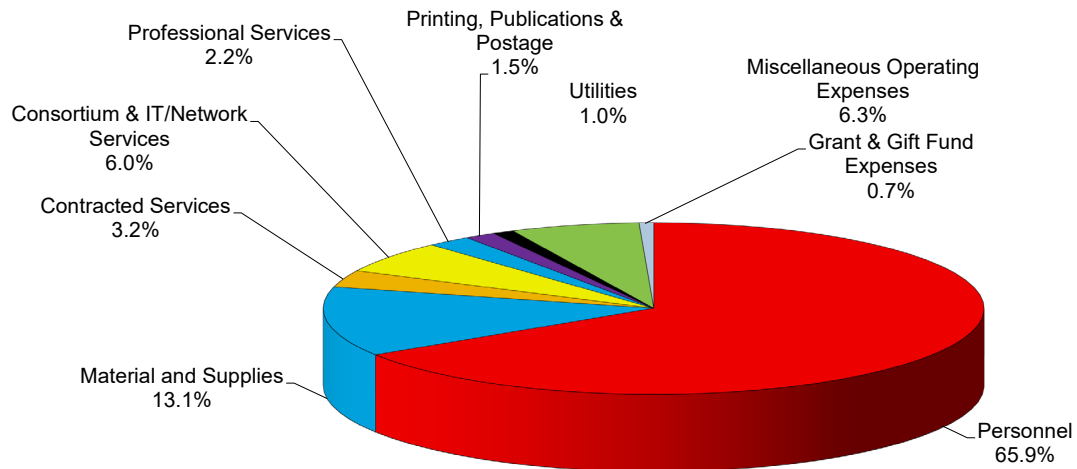
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
REVENUE					
Property Taxes	3,271,483	3,279,679	99.8%	3,161,729	3%
Developer Fees	132,610	50,000	265.2%	19,758	571%
Interest & Dividends- All Funds	991	2,300	43.1%	787	26%
Fines and Misc. Fees	13,125	10,750	122.1%	3,185	312%
Copy/Scan/Fax Income	6,151	21,000	29.3%	1,202	412%
General/Reserve Gifts	70,869	80,000	88.6%	1,401	4959%
Annexation & Impact Fees	-	20,000	0.0%	5,403	-100%
Retiree/Cobra Insurance Payment	2,617	15,000	17.4%	2,579	1%
Misc. Sales & Income	265	6,000	4.4%	150	77%
Lost & Damaged Materials	2,761	5,500	50.2%	1,034	167%
CCS/LLSAP Income	3,621	12,500	29.0%	4,684	-23%
Solar Credits	3,600	2,500	144.0%	1,200	200%
Per Capita Grant	61,984	70,000	88.5%	52,529	18%
Over/Short	-	500	0.0%	-	0%
Miscellaneous Grants	10,869	40,000	27.2%	500	2074%
Actual Revenues	3,580,946	3,615,729	99.0%	3,256,139	10%
Budgeted Revenues	3,615,729				
% Diff	99%				
OPERATING EXPENDITURES					
Personnel	1,197,058	2,158,000	55.5%	1,585,899	-25%
Material and Supplies	238,277	595,750	40.0%	287,153	-17%
Contracted Services	58,050	112,400	51.6%	76,478	-24%
Consortium & IT/Network Services	109,659	144,000	76.2%	95,372	15%
Professional Services	39,542	122,000	32.4%	30,071	31%
Printing, Publications & Postage	27,538	57,000	48.3%	22,912	20%
Utilities	18,793	35,000	53.7%	21,467	-12%
Miscellaneous Operating Expenses	114,787	156,400	73.4%	93,720	22%
Grant & Gift Fund Expenses	13,065	109,500	11.9%	15,021	-13%
Actual Expenditures	1,816,769	3,490,050	52.1%	2,228,095	-18%
Budgeted Expenditures	3,490,050				
% Diff	52%				
SURPLUS / (DEFICIT) FROM OPERATIONS	1,764,177	125,679	1403.7%	1,028,044	72%
CAPITAL EXPENDITURES & DEBT SERVICE					
Capital Expenses	7,898	69,000	11.4%	14,027	-100%
Debt Services	-	250,000	0.0%	37,563	-79%
Transfer to Reserve Fund	-	70,000	0.0%	-	0%
Actual Expenditures	7,898	389,000	2.0%	51,590	-100%
Budgeted Expenditures	389,000				
% Diff	2%				
TOTAL SURPLUS / (DEFICIT)	1,756,278	(263,321)		976,454	
BEGINNING FUND BALANCE	1,374,650				
ENDING FUND BALANCE	3,130,928				

McHenry Public Library District
 Actual vs Budget Summary
 For the 8 Month(s) Ended February 28, 2022

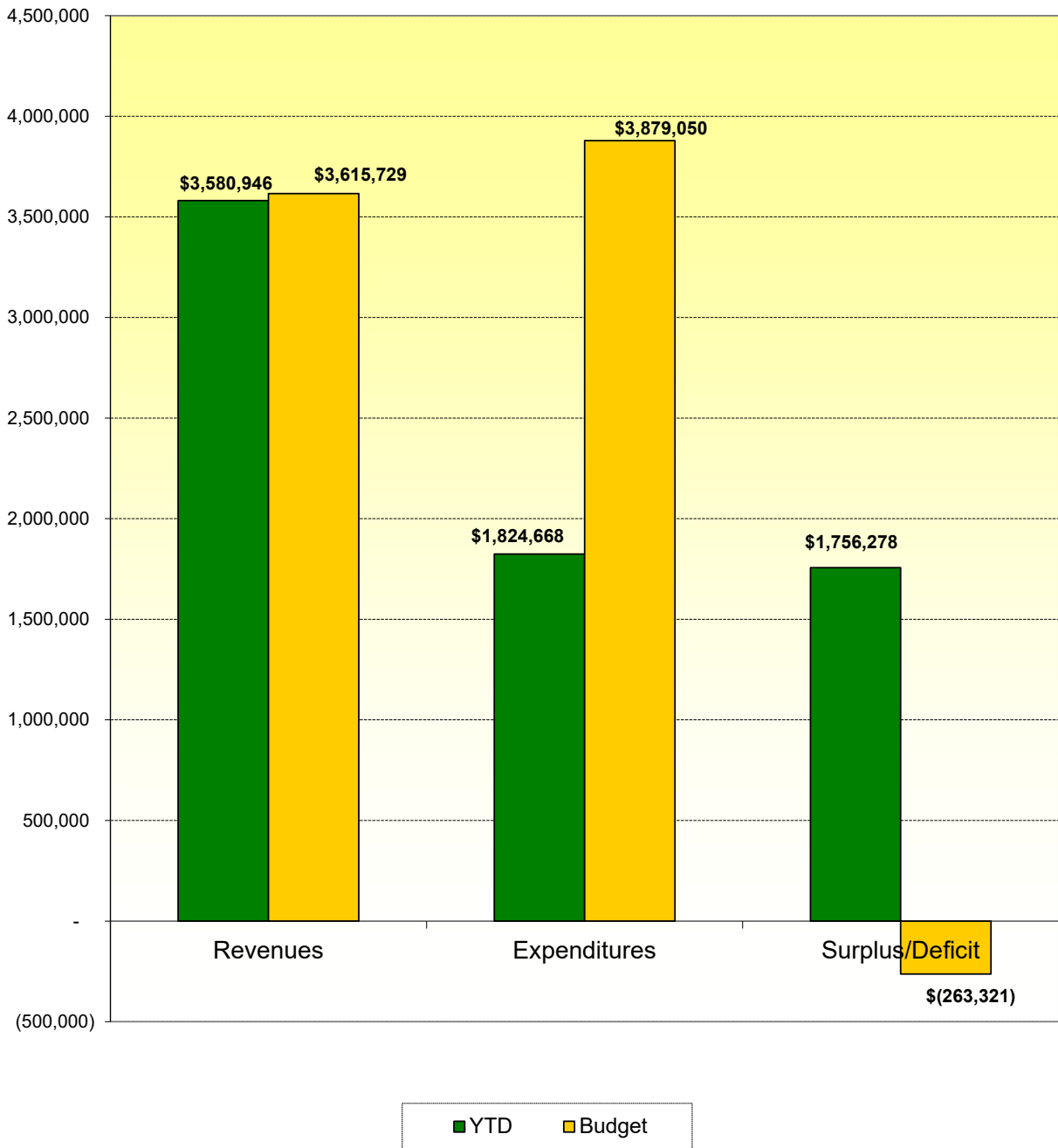
Revenue Distribution



Operational Expenditure Distribution



McHenry Public Library District
 Actual vs Budget Summary
 For the 8 Month(s) Ended February 28, 2022



McHenry Public Library District
Actual vs Budget Summary
For the 8 Month(s) Ended February 28, 2022

67% of Fiscal Year

Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	3,271,483	-	-	3,271,483	3,279,679	100%
Developer Fees	-	132,610	-	132,610	50,000	265%
Interest and Dividends	445	409	137	991	2,300	43%
Fines and Misc Fees	13,125	-	-	13,125	10,750	122%
Copy/Scan/Fax Income	6,151	-	-	6,151	21,000	29%
General/Reserve Gifts	-	-	70,869	70,869	80,000	89%
Annexation & Impact Fees	-	-	-	-	20,000	0%
Retiree/Cobra Insurance Payment	2,617	-	-	2,617	15,000	17%
Misc. Sales & Income	265	-	-	265	6,000	4%
Lost & Damaged Materials	2,761	-	-	2,761	5,500	50%
CCS/LLSAP Income	3,621	-	-	3,621	12,500	29%
Solar Credits	3,600	-	-	3,600	2,500	144%
Per Capita Grant	-	-	61,984	61,984	70,000	89%
Over/Short	-	-	-	-	500	0%
Miscellaneous Grants	-	-	10,869	10,869	40,000	27%
Actual Revenues	3,304,068	133,019	143,859	3,580,946	3,615,729	99%
Budgeted Revenues	3,373,729	56,500	185,500	3,615,729		
% Diff	98%	235%	78%	99%		
OPERATING EXPENDITURES						
Personnel	1,197,058	-	-	1,197,058	2,158,000	55%
Material and Supplies	234,876	-	3,402	238,277	595,750	40%
Contracted Services	58,050	-	-	58,050	112,400	52%
Consortium & IT/Network Services	109,659	-	-	109,659	144,000	76%
Professional Services	39,542	-	-	39,542	122,000	32%
Printing, Publications & Postage	27,538	-	-	27,538	57,000	48%
Utilities	18,793	-	-	18,793	35,000	54%
Miscellaneous Operating Expenses	114,787	-	-	114,787	156,400	73%
Grant & Gift Fund Expenses	-	-	13,065	13,065	109,500	12%
Actual Expenditures	1,800,303	-	16,466	1,816,769	3,490,050	52%
Budgeted Expenditures	3,230,550		259,500	3,490,050		
% Diff	56%	0%	6%	52%		
SURPLUS / (DEFICIT) FROM OPERATIONS	1,503,765	133,019	127,393	1,764,177	125,679	1404%
CAPITAL EXPENDITURES & DEBT SERVICE						
Capital Expenses	7,898	-	-	7,898	69,000	11%
Debt Services	-	-	-	-	250,000	0%
Transfer to Reserve Fund	-	-	-	-	70,000	0%
Actual Expenditures	7,898	-	-	7,898	389,000	2%
Budgeted Expenditures	139,000	250,000	-	389,000		
% Diff	6%	0%	0%	2%		
Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	
TOTAL SURPLUS / (DEFICIT)	1,495,866	133,019	127,393	1,756,278	(263,321)	
BEGINNING FUND BALANCE	(941,205)	1,895,647	420,208	1,374,650		
Special Reserve Transfer Resolution (Board Approved 9.21.21)	1,700,000	(1,700,000)	-	-		
ENDING FUND BALANCE	2,254,661	328,666	547,601	3,130,928		
Fund Balance as % of Total Expenditures	125%	0%	3326%	172%		

McHenry Public Library District
Financial Report Detail by Fund
For the 8 Month(s) Ended February 28, 2022

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Revenues									
6010100 · Property Taxes	0.00	273,306.61	3,271,482.63	0.00	0.00	3,271,482.63	3,279,679.27	-8,196.64	99.8%
6020200 · Developer Fees	131,364.00	4,166.67	0.00	132,610.00	0.00	132,610.00	50,000.00	82,610.00	265.2%
6030100 · Interest Income - General	67.41	41.67	317.57	0.00	0.00	317.57	500.00	-182.43	63.5%
6030200 · Special Reserve Fund Interest	9.67	83.33	0.00	408.96	0.00	408.96	1,000.00	-591.04	40.9%
6030300 · Grant/Gifts Fund Interest	16.81	41.67	0.00	0.00	137.37	137.37	500.00	-362.63	27.5%
6035100 · Dividends	0.00	25.00	127.00	0.00	0.00	127.00	300.00	-173.00	42.3%
6040100 · Nonresident/Enhanced Fee Cards	45.00	62.50	180.00	0.00	0.00	180.00	750.00	-570.00	24.0%
6050100 · Fines and Fees	1,547.94	458.33	11,010.02	0.00	0.00	11,010.02	5,500.00	5,510.02	200.2%
6055100 · Collection Agency Fees	61.82	41.67	105.82	0.00	0.00	105.82	500.00	-394.18	21.2%
6060100 · Copy/Scan/Fax Income	869.47	1,750.00	6,150.87	0.00	0.00	6,150.87	21,000.00	-14,849.13	29.3%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	7,507.05	6,250.00	0.00	0.00	70,869.44	70,869.44	75,000.00	-4,130.56	94.5%
6090100 · Annexation & Impact Fees	0.00	1,666.67	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
6105100 · Retiree/Cobra Insurance Payment	1,334.40	1,250.00	2,617.32	0.00	0.00	2,617.32	15,000.00	-12,382.68	17.4%
6110100 · Program Fees/Misc. Fees	1,829.44	208.33	1,829.44	0.00	0.00	1,829.44	2,500.00	-670.56	73.2%
6120100 · Meeting Room Fees	0.00	125.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6130100 · Misc Sales (Bags/disks/T-shirt)	9.00	458.33	265.00	0.00	0.00	265.00	5,500.00	-5,235.00	4.8%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	504.50	458.33	2,760.59	0.00	0.00	2,760.59	5,500.00	-2,739.41	50.2%
6157100 · CCS/LLSAP Income	0.00	1,041.67	3,621.45	0.00	0.00	3,621.45	12,500.00	-8,878.55	29.0%
6160100 · Solar Credits	0.00	208.33	3,600.00	0.00	0.00	3,600.00	2,500.00	1,100.00	144.0%
6170300 · Per Capita Grant	0.00	5,833.33	0.00	0.00	61,983.93	61,983.93	70,000.00	-8,016.07	88.5%
6200100 · Over/Short	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6210300 · Miscellaneous Grants	0.00	3,333.33	0.00	0.00	10,868.67	10,868.67	40,000.00	-29,131.33	27.2%
Total Revenues	145,166.51	301,310.77	3,304,067.71	133,018.96	143,859.41	3,580,946.08	3,615,729.27	-34,783.19	13.43
Total Revenues	145,166.51	301,310.77	3,304,067.71	133,018.96	143,859.41	3,580,946.08	3,615,729.27	-34,783.19	99.0%
Expenditures									
Personnel Expenses									
8910100 · Salaries	104,637.82	130,416.67	873,570.03	0.00	0.00	873,570.03	1,565,000.00	-691,429.97	55.8%
8920100 · FICA/Medicare	7,668.82	10,000.00	64,408.99	0.00	0.00	64,408.99	120,000.00	-55,591.01	53.7%
8930100 · IMRF	10,096.30	13,125.00	93,254.91	0.00	0.00	93,254.91	157,500.00	-64,245.09	59.2%
8940100 · Health & Life Insurance	19,227.04	22,916.67	159,928.78	0.00	0.00	159,928.78	275,000.00	-115,071.22	58.2%
8945100 · Employment Screening	219.85	291.67	836.25	0.00	0.00	836.25	3,500.00	-2,663.75	23.9%
8950100 · Tuition Reimbursement	0.00	1,250.00	1,603.50	0.00	0.00	1,603.50	15,000.00	-13,396.50	10.7%
8955100 · Telecommute Reimbursements	0.00	458.33	0.00	0.00	0.00	0.00	5,500.00	-5,500.00	0.0%
8960100 · Memberships & Dues	199.00	333.33	1,570.00	0.00	0.00	1,570.00	4,000.00	-2,430.00	39.3%
8970100 · Travel	41.82	708.33	281.77	0.00	0.00	281.77	8,500.00	-8,218.23	3.3%
8980100 · Continuing Education (Mtg/Conf)	800.00	333.33	1,603.95	0.00	0.00	1,603.95	4,000.00	-2,396.05	40.1%
Total Personnel	142,890.65	179,833.33	1,197,058.18	0.00	0.00	1,197,058.18	2,158,000.00	-960,941.82	55.5%

McHenry Public Library District
Financial Report Detail by Fund
For the 8 Month(s) Ended February 28, 2022

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Materials and Supplies									
8010100 · Adult Books	2,910.29	5,208.33	37,516.08	0.00	0.00	37,516.08	62,500.00	-24,983.92	60.0%
8020100 · Youth Books	1,583.96	4,333.33	22,690.69	0.00	0.00	22,690.69	52,000.00	-29,309.31	43.6%
8025100 · Professional Resources	0.00	291.67	292.60	0.00	0.00	292.60	3,500.00	-3,207.40	8.4%
8028100 · Administrative Resources	303.25	250.00	303.25	0.00	0.00	303.25	3,000.00	-2,696.75	10.1%
8030100 · Magazines & Newspapers	74.10	1,166.67	18,334.13	0.00	0.00	18,334.13	14,000.00	4,334.13	131.0%
8040300 · Operating Fund Gifts(Donations)	750.00	12,500.00	71.66	0.00	3,401.65	3,473.31	150,000.00	-146,526.69	2.3%
8050100 · Adult AV Materials	1,553.83	2,916.67	15,395.13	0.00	0.00	15,395.13	35,000.00	-19,604.87	44.0%
8060100 · Youth AV Materials	322.10	1,104.17	3,687.56	0.00	0.00	3,687.56	13,250.00	-9,562.44	27.8%
8070100 · Library of Things	0.00	208.33	758.74	0.00	0.00	758.74	2,500.00	-1,741.26	30.4%
8080100 · Video Games	430.00	1,166.67	4,924.00	0.00	0.00	4,924.00	14,000.00	-9,076.00	35.2%
8090100 · Digital Media Services	2,904.77	7,291.67	25,560.58	0.00	0.00	25,560.58	87,500.00	-61,939.42	29.2%
8095100 · Electronic Resources	2,795.00	5,833.33	72,931.76	0.00	0.00	72,931.76	70,000.00	2,931.76	104.2%
8120100 · Library Supplies	127.40	583.33	2,624.95	0.00	0.00	2,624.95	7,000.00	-4,375.05	37.5%
8130100 · Tech Services Supplies	319.62	3,125.00	14,407.57	0.00	0.00	14,407.57	37,500.00	-23,092.43	38.4%
8135100 · Bindery	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8140100 · Adult Programs & Supplies	982.38	1,291.67	7,298.46	0.00	0.00	7,298.46	15,500.00	-8,201.54	47.1%
8142100 · Comicon	0.00	250.00	1,612.48	0.00	0.00	1,612.48	3,000.00	-1,387.52	53.7%
8145100 · Circulation Supplies	0.00	125.00	143.95	0.00	0.00	143.95	1,500.00	-1,356.05	9.6%
8147100 · Summer Reading Club	0.00	583.33	888.80	0.00	0.00	888.80	7,000.00	-6,111.20	12.7%
8150100 · Youth Programs & Supplies	607.24	1,375.00	5,433.38	0.00	0.00	5,433.38	16,500.00	-11,066.62	32.9%
Total Material and Supplies	15,663.94	49,645.83	234,875.77	0.00	3,401.65	238,277.42	595,750.00	-357,472.58	40.0%
Contracted Services									
8215100 · Collection Agency Fees	80.55	75.00	653.35	0.00	0.00	653.35	900.00	-246.65	72.6%
8245100 · IT/Comp/Copier/Equip-Outsourced	8,316.39	7,500.00	51,916.89	0.00	0.00	51,916.89	90,000.00	-38,083.11	57.7%
8247100 · Automation--Staff	565.00	1,250.00	4,339.74	0.00	0.00	4,339.74	15,000.00	-10,660.26	28.9%
8260100 · Misc. Contracted Services	0.00	333.33	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
8270100 · Library Bank/Finance/Late Fee	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8275100 · Public Pmt Processing Fees	137.98	166.67	1,140.17	0.00	0.00	1,140.17	2,000.00	-859.83	57.0%
Total Contracted Services	9,099.92	9,366.67	58,050.15	0.00	0.00	58,050.15	112,400.00	-54,349.85	51.6%
Consortium & IT/Network Services									
8310100 · Automation--Circulation/Catalog	0.00	8,750.00	88,557.60	0.00	0.00	88,557.60	105,000.00	-16,442.40	84.3%
8320100 · VOIP Phone Service	1,633.12	2,083.33	13,255.88	0.00	0.00	13,255.88	25,000.00	-11,744.12	53.0%
8325100 · Internet Services	392.63	1,166.67	7,845.37	0.00	0.00	7,845.37	14,000.00	-6,154.63	56.0%
Total Consortium & IT/Network Services	2,025.75	12,000.00	109,658.85	0.00	0.00	109,658.85	144,000.00	-34,341.15	76.2%
Professional Services									
8410100 · Accounting/Payroll/Audit Service	3,367.45	7,291.67	36,273.34	0.00	0.00	36,273.34	87,500.00	-51,226.66	41.5%
8420100 · Legal Services	0.00	1,333.33	2,167.50	0.00	0.00	2,167.50	16,000.00	-13,832.50	13.5%
8430100 · Other Consulting Fees	942.84	1,333.33	1,101.15	0.00	0.00	1,101.15	16,000.00	-14,898.85	6.9%
8440100 · In Service/Staff Training/LMS	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
Total Professional Services	4,310.29	10,166.67	39,541.99	0.00	0.00	39,541.99	122,000.00	-82,458.01	32.4%
Printing, Publications & Postage									
8510100 · Printing Services Outsourced	0.00	2,500.00	16,758.24	0.00	0.00	16,758.24	30,000.00	-13,241.76	55.9%
8530100 · Public Notices & ADS (Legal & Job)	0.00	125.00	585.00	0.00	0.00	585.00	1,500.00	-915.00	39.0%
8540100 · Postage/Shipping	292.18	1,375.00	7,349.02	0.00	0.00	7,349.02	16,500.00	-9,150.98	44.5%
8545100 · Printing/Copier Supplies	0.00	333.33	531.90	0.00	0.00	531.90	4,000.00	-3,468.10	13.3%
8550100 · Public Relations/Promotions	0.00	416.67	2,313.48	0.00	0.00	2,313.48	5,000.00	-2,686.52	46.3%
Total Printing, Publications & Postage	292.18	4,750.00	27,537.64	0.00	0.00	27,537.64	57,000.00	-29,462.36	48.3%

McHenry Public Library District
Financial Report Detail by Fund
For the 8 Month(s) Ended February 28, 2022

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Utilities									
8610100 · Electricity	2,023.99	1,875.00	12,505.04	0.00	0.00	12,505.04	22,500.00	-9,994.96	55.6%
8620100 · Gas	1,502.19	625.00	4,318.85	0.00	0.00	4,318.85	7,500.00	-3,181.15	57.6%
8640100 · Water & Sewer	310.19	416.67	1,969.58	0.00	0.00	1,969.58	5,000.00	-3,030.42	39.4%
Total Utilities	3,836.37	2,916.67	18,793.47	0.00	0.00	18,793.47	35,000.00	-16,206.53	53.7%
Miscellaneous Operating Expenses									
8720100 · Building & Auto Insurance	0.00	2,583.33	38,294.00	0.00	0.00	38,294.00	31,000.00	7,294.00	123.5%
8730100 · Bonding & Officers Liability	0.00	250.00	682.00	0.00	0.00	682.00	3,000.00	-2,318.00	22.7%
8740100 · Janitorial Services & Supplies	5,045.72	4,166.67	29,262.57	0.00	0.00	29,262.57	50,000.00	-20,737.43	58.5%
8745100 · Grounds Maintenance	0.00	2,083.33	18,378.04	0.00	0.00	18,378.04	25,000.00	-6,621.96	73.5%
8750100 · Building Operations/Maintenance	1,699.21	3,333.33	26,532.65	0.00	0.00	26,532.65	40,000.00	-13,467.35	66.3%
8760100 · Hospitality	90.32	500.00	1,516.84	0.00	0.00	1,516.84	6,000.00	-4,483.16	25.3%
8770100 · Library Lost & Damaged Materials	0.00	58.33	120.34	0.00	0.00	120.34	700.00	-579.66	17.2%
8795100 · Miscellaneous	0.00	58.33	0.56	0.00	0.00	0.56	700.00	-699.44	0.1%
Total Miscellaneous Operating Expenses	6,835.25	13,033.33	114,787.00	0.00	0.00	114,787.00	156,400.00	-41,613.00	73.4%
Grant & Gift Fund Expenses									
8800300 · 2020/21 Per Capita Grant	0.00	5,791.67	0.00	0.00	0.00	0.00	69,500.00	-69,500.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	534.45	534.45	0.00	534.45	100.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	2,074.77	2,074.77	0.00	2,074.77	100.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	265.00	265.00	0.00	265.00	100.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	100.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	7,796.50	7,796.50	0.00	7,796.50	100.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	3,333.33	0.00	0.00	894.04	894.04	40,000.00	-39,105.96	2.2%
9200300 · Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Grant & Gift Fund Expenses	0.00	9,125.00	0.00	0.00	13,064.76	13,064.76	109,500.00	-96,435.24	11.9%
Capital Expenses									
9060100 · Library Furnishings	0.00	1,250.00	93.57	0.00	0.00	93.57	15,000.00	-14,906.43	0.6%
9070100 · Library Equipment	767.18	791.67	767.18	0.00	0.00	767.18	9,500.00	-8,732.82	8.1%
9080100 · Small Equipment under \$250	89.99	375.00	89.99	0.00	0.00	89.99	4,500.00	-4,410.01	2.0%
9090100 · Adtl. Capital Projects & Equipment	3,489.71	3,333.33	6,947.71	0.00	0.00	6,947.71	40,000.00	-33,052.29	17.4%
Total Capital Expenses	4,346.88	5,750.00	7,898.45	0.00	0.00	7,898.45	69,000.00	-61,101.55	11.4%
Transfer to Reserve Fund									
9100100 · Transfer to Reserve Fund	0.00	5,833.33	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
Total Transfer to Reserve Fund	0.00	5,833.33	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
Debt Services									
9040200 · Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9050200 · Improv. & Equip. not directly related to building plan, misc. c	0.00	4,166.67	0.00	0.00	0.00	0.00	50,000.00	-50,000.00	0.0%
9060200 · Expenditures pursuant to statutory guidelines of the Lib. Dis	0.00	16,666.67	0.00	0.00	0.00	0.00	200,000.00	-200,000.00	0.0%
9095100 · Debt Service - GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9115100 · Recovery Zone Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9120100 · Recovery Zone Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Debt Services	0.00	20,833.33	0.00	0.00	0.00	0.00	250,000.00	-250,000.00	0.0%
	189,301.23	323,254.17	1,808,201.50	0.00	16,466.41	1,824,667.91	3,879,050.00	-2,054,382.09	47.0%
Total Expenditures	189,301.23	323,254.17	1,808,201.50	0.00	16,466.41	1,824,667.91	3,879,050.00	-2,054,382.09	47.0%
Net Total	-44,134.72	-21,943.39	1,495,866.21	133,018.96	127,393.00	1,756,278.17	-263,320.73	2,019,598.90	

McHenry Public Library District
Financial Report Detail by Month
For the 8 Month(s) Ended February 28, 2022

MPLD Board of Trustees Packet

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03/15/2022

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Revenues													
6010100 · Property Taxes	1,725,151.92	127,659.33	1,322,448.25	47,506.20	48,716.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,271,482.63
6020200 · Developer Fees	0.00	0.00	0.00	0.00	0.00	1,246.00	0.00	131,364.00	0.00	0.00	0.00	0.00	132,610.00
6030100 · Interest Income - General	0.00	15.89	40.52	40.26	39.49	30.80	83.20	67.41	0.00	0.00	0.00	0.00	317.57
6030200 · Special Reserve Fund Interest	76.86	66.05	54.77	62.01	67.04	66.22	6.34	9.67	0.00	0.00	0.00	0.00	408.96
6030300 · Grant/Gifts Fund Interest	16.92	12.27	15.82	17.92	19.37	19.13	19.13	16.81	0.00	0.00	0.00	0.00	137.37
6035100 · Dividends	0.00	0.00	63.00	0.00	0.00	0.00	64.00	0.00	0.00	0.00	0.00	0.00	127.00
6040100 · Nonresident/Enhanced Fee Cards	0.00	45.00	45.00	0.00	45.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	180.00
6050100 · Fines and Fees	1,698.98	1,278.18	1,527.40	1,572.58	1,220.88	681.14	1,482.92	1,547.94	0.00	0.00	0.00	0.00	11,010.02
6055100 · Collection Agency Fees	10.00	0.00	14.00	0.00	0.00	10.00	10.00	61.82	0.00	0.00	0.00	0.00	105.82
6060100 · Copy/Scan/Fax Income	569.20	584.20	831.30	625.65	844.15	890.05	936.85	869.47	0.00	0.00	0.00	0.00	6,150.87
6070200 · Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6070300 · General Fund Gifts	5,301.00	2.80	57,494.54	7.55	502.25	3.00	51.25	7,507.05	0.00	0.00	0.00	0.00	70,869.44
6080200 · Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090100 · Annexation & Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6105100 · Retiree/Cobra Insurance Payment	174.84	0.00	183.69	279.96	184.13	133.44	326.86	1,334.40	0.00	0.00	0.00	0.00	2,617.32
6110100 · Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,829.44	0.00	0.00	0.00	0.00	1,829.44
6120100 · Meeting Room Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130100 · Misc Sales (Bags/disks/T-shirt)	46.00	34.00	52.00	31.00	39.50	14.50	39.00	9.00	0.00	0.00	0.00	0.00	265.00
6130200 · Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6150100 · Lost & Damaged Materials	177.46	413.99	327.60	259.36	251.29	197.44	628.95	504.50	0.00	0.00	0.00	0.00	2,760.59
6157100 · CCS/LLSAP Income	0.00	0.00	1,810.71	0.00	1,810.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,621.45
6160100 · Solar Credits	0.00	0.00	1,920.00	0.00	0.00	1,680.00	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00
6170300 · Per Capita Grant	0.00	61,983.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,983.93
6200100 · Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6210300 · Miscellaneous Grants	0.00	9,868.67	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	10,868.67
Total Revenues	1,733,223.18	201,964.31	1,386,828.60	50,402.49	53,740.77	4,971.72	4,648.50	145,166.51	0.00	0.00	0.00	0.00	3,580,946.08
Expenditures													
Personnel Expenses													
8910100 · Salaries	106,697.96	108,643.35	103,010.70	100,104.56	150,653.14	101,135.06	98,687.44	104,637.82	0.00	0.00	0.00	0.00	873,570.03
8920100 · FICA/Medicare	7,760.28	7,896.77	7,758.95	7,313.21	11,296.74	7,520.53	7,193.69	7,668.82	0.00	0.00	0.00	0.00	64,408.99
8930100 · IMRF	11,728.38	12,008.88	11,126.47	10,565.26	17,531.48	10,749.32	9,448.82	10,096.30	0.00	0.00	0.00	0.00	93,254.91
8940100 · Health & Life Insurance	18,967.42	20,642.54	18,628.41	21,049.95	22,455.56	21,584.77	17,373.09	19,227.04	0.00	0.00	0.00	0.00	159,928.78
8945100 · Employment Screening	55.90	0.00	63.90	108.80	0.00	331.90	55.90	219.85	0.00	0.00	0.00	0.00	836.25
8950100 · Tuition Reimbursement	0.00	545.75	711.00	0.00	-1,075.25	0.00	1,422.00	0.00	0.00	0.00	0.00	0.00	1,603.50
8955100 · Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8960100 · Memberships & Dues	50.00	148.00	0.00	263.00	240.00	475.00	195.00	199.00	0.00	0.00	0.00	0.00	1,570.00
8970100 · Travel	26.93	24.92	43.96	11.54	18.08	68.17	46.35	41.82	0.00	0.00	0.00	0.00	281.77
8980100 · Continuing Education (Mtg/Conf)	78.00	0.00	100.00	93.95	418.00	114.00	0.00	800.00	0.00	0.00	0.00	0.00	1,603.95
Total Personnel	145,364.87	149,910.21	141,443.39	139,510.27	201,537.75	141,978.75	134,422.29	142,890.65	0.00	0.00	0.00	0.00	1,197,058.18

McHenry Public Library District
Financial Report Detail by Month
For the 8 Month(s) Ended February 28, 2022

MPLD Board of Trustees Packet

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03/15/2022

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Materials and Supplies													
8010100 · Adult Books	0.00	3,100.84	7,254.80	2,565.57	5,894.41	9,967.93	5,822.24	2,910.29	0.00	0.00	0.00	0.00	37,516.08
8020100 · Youth Books	0.00	4,060.77	2,129.68	1,827.14	2,403.04	4,236.49	6,449.61	1,583.96	0.00	0.00	0.00	0.00	22,690.69
8025100 · Professional Resources	0.00	0.00	0.00	0.00	163.78	63.00	65.82	0.00	0.00	0.00	0.00	0.00	292.60
8028100 · Administrative Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	303.25	0.00	0.00	0.00	0.00	303.25
8030100 · Magazines & Newspapers	262.60	74.10	10,430.23	341.15	92.98	5,683.10	1,375.87	74.10	0.00	0.00	0.00	0.00	18,334.13
8040300 · Operating Fund Gifts(Donations)	1,124.99	608.05	198.78	173.83	458.84	85.36	73.46	750.00	0.00	0.00	0.00	0.00	3,473.31
8050100 · Adult AV Materials	0.00	396.97	1,111.87	4,394.12	2,413.38	2,505.66	3,019.30	1,553.83	0.00	0.00	0.00	0.00	15,395.13
8060100 · Youth AV Materials	0.00	149.07	278.07	896.27	1,048.35	513.56	480.14	322.10	0.00	0.00	0.00	0.00	3,687.56
8070100 · Library of Things	0.00	0.00	1,574.74	0.00	0.00	744.00	-1,560.00	0.00	0.00	0.00	0.00	0.00	758.74
8080100 · Video Games	0.00	0.00	180.00	640.00	1,270.00	1,919.00	485.00	430.00	0.00	0.00	0.00	0.00	4,924.00
8090100 · Digital Media Services	0.00	2,498.55	2,504.91	7,638.11	2,950.86	4,519.46	2,543.92	2,904.77	0.00	0.00	0.00	0.00	25,560.58
8095100 · Electronic Resources	1,719.74	5,536.00	2,472.42	1,543.44	8,238.48	46,521.04	4,105.64	2,795.00	0.00	0.00	0.00	0.00	72,931.76
8120100 · Library Supplies	20.58	139.27	194.33	12.86	257.29	1,762.16	111.06	127.40	0.00	0.00	0.00	0.00	2,624.95
8130100 · Tech Services Supplies	107.65	586.42	1,002.37	943.79	1,054.17	7,939.58	2,453.97	319.62	0.00	0.00	0.00	0.00	14,407.57
8135100 · Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8140100 · Adult Programs & Supplies	200.00	1,145.07	682.29	542.44	1,865.34	5.94	1,875.00	982.38	0.00	0.00	0.00	0.00	7,298.46
8142100 · Comicon	0.00	0.00	1,000.60	296.91	0.00	0.00	314.97	0.00	0.00	0.00	0.00	0.00	1,612.48
8145100 · Circulation Supplies	0.00	0.00	88.00	55.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	143.95
8147100 · Summer Reading Club	525.00	0.00	0.00	0.00	10.00	353.80	0.00	0.00	0.00	0.00	0.00	0.00	888.80
8150100 · Youth Programs & Supplies	369.99	639.57	97.74	432.84	1,384.76	738.08	1,163.16	607.24	0.00	0.00	0.00	0.00	5,433.38
Total Material and Supplies	4,330.55	18,934.68	31,200.83	22,304.42	29,505.68	87,558.16	28,779.16	15,663.94	0.00	0.00	0.00	0.00	238,277.42
Contracted Services													
8215100 · Collection Agency Fees	0.00	0.00	0.00	0.00	0.00	0.00	572.80	80.55	0.00	0.00	0.00	0.00	653.35
8245100 · IT/Comp/Copier/Equip-Outsourced	6,383.50	5,256.50	12,300.00	5,436.50	5,186.50	12,519.00	-3,481.50	8,316.39	0.00	0.00	0.00	0.00	51,916.89
8247100 · Automation--Staff	458.94	498.00	0.00	670.90	849.90	1,297.00	0.00	565.00	0.00	0.00	0.00	0.00	4,339.74
8260100 · Misc. Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8270100 · Library Bank/Finance/Late Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8275100 · Public Pmt Processing Fees	134.95	207.25	148.28	140.71	140.95	72.38	157.67	137.98	0.00	0.00	0.00	0.00	1,140.17
Total Contracted Services	6,977.39	5,961.75	12,448.28	6,248.11	6,177.35	13,888.38	-2,751.03	9,099.92	0.00	0.00	0.00	0.00	58,050.15
Consortium & IT/Network Services													
8310100 · Automation--Circulation/Catalog	17,593.39	0.00	0.00	17,593.39	0.00	11,730.00	41,640.82	0.00	0.00	0.00	0.00	0.00	88,557.60
8320100 · VOIP Phone Service	1,665.96	1,656.05	1,656.05	1,672.86	1,657.28	1,657.28	1,657.28	1,633.12	0.00	0.00	0.00	0.00	13,255.88
8325100 · Internet Services	392.63	1,261.30	1,141.34	1,222.16	1,412.16	582.63	1,440.52	392.63	0.00	0.00	0.00	0.00	7,845.37
Total Consortium & IT/Network Services	19,651.98	2,917.35	2,797.39	20,488.41	3,069.44	13,969.91	44,738.62	2,025.75	0.00	0.00	0.00	0.00	109,658.85
Professional Services													
8410100 · Accounting/Payroll/Audit Service	494.30	934.20	5,509.20	9,873.82	6,771.92	5,625.62	3,696.83	3,367.45	0.00	0.00	0.00	0.00	36,273.34
8420100 · Legal Services	0.00	397.50	765.00	315.00	0.00	690.00	0.00	0.00	0.00	0.00	0.00	0.00	2,167.50
8430100 · Other Consulting Fees	0.00	0.00	0.00	0.00	0.00	0.00	158.31	942.84	0.00	0.00	0.00	0.00	1,101.15
8440100 · In Service/Staff Training/LMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Professional Services	494.30	1,331.70	6,274.20	10,188.82	6,771.92	6,315.62	3,855.14	4,310.29	0.00	0.00	0.00	0.00	39,541.99
Printing, Publications & Postage													
8510100 · Printing Services Outsourced	0.00	12,361.50	-6,236.50	0.00	5,281.93	0.00	5,351.31	0.00	0.00	0.00	0.00	0.00	16,758.24
8530100 · Public Notices & ADS (Legal & Job)	0.00	0.00	550.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	585.00
8540100 · Postage/Shipping	-12.61	554.62	2,141.56	344.87	1,981.26	262.34	1,784.80	292.18	0.00	0.00	0.00	0.00	7,349.02
8545100 · Printing/Copier Supplies	0.00	0.00	0.00	178.49	353.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	531.90
8550100 · Public Relations/Promotions	0.00	222.48	20.00	0.00	0.00	2,071.00	0.00	0.00	0.00	0.00	0.00	0.00	2,313.48
Total Printing, Publications & Postage	-12.61	13,138.60	-3,524.94	523.36	7,616.60	2,368.34	7,136.11	292.18	0.00	0.00	0.00	0.00	27,537.64

McHenry Public Library District
Financial Report Detail by Month
For the 8 Month(s) Ended February 28, 2022

MPLD Board of Trustees Packet

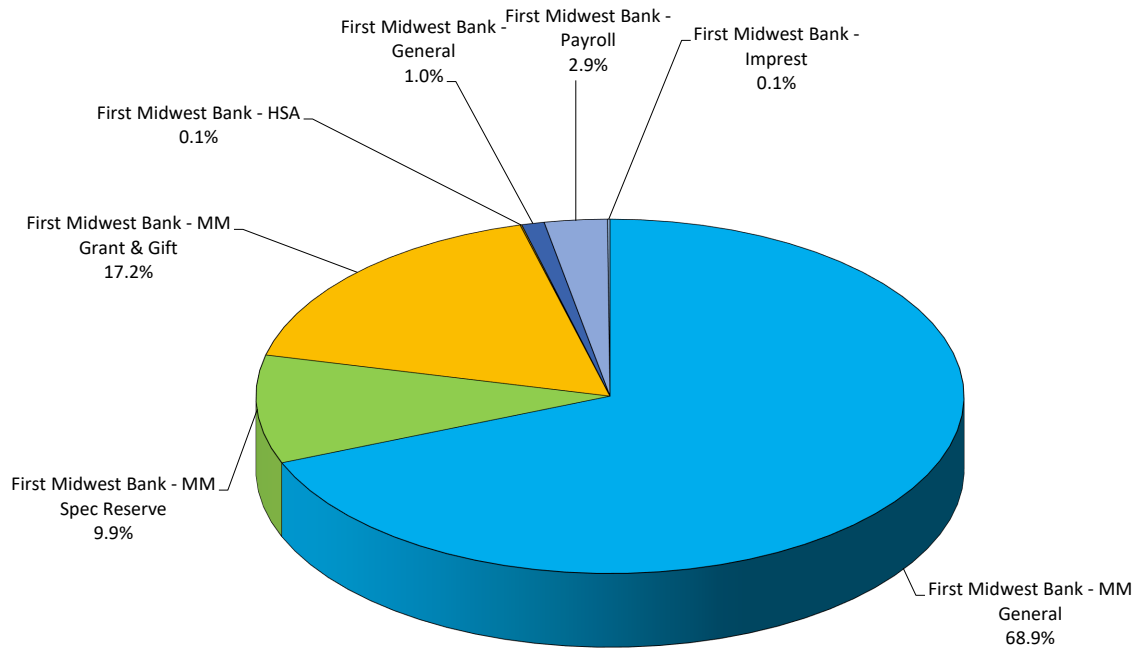
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03/15/2022

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Utilities													
8610100 - Electricity	0.00	1,907.11	2,060.44	1,987.76	1,620.27	1,067.26	1,838.21	2,023.99	0.00	0.00	0.00	0.00	12,505.04
8620100 - Gas	0.00	219.58	247.75	0.00	295.14	875.57	1,178.62	1,502.19	0.00	0.00	0.00	0.00	4,318.85
8640100 - Water & Sewer	0.00	0.00	514.71	963.83	0.00	180.85	0.00	310.19	0.00	0.00	0.00	0.00	1,969.58
Total Utilities	0.00	2,126.69	2,822.90	2,951.59	1,915.41	2,123.68	3,016.83	3,836.37	0.00	0.00	0.00	0.00	18,793.47
Miscellaneous Operating Expenses													
8720100 - Building & Auto Insurance	0.00	0.00	9,427.00	1,208.00	20,150.00	7,509.00	0.00	0.00	0.00	0.00	0.00	0.00	38,294.00
8730100 - Bonding & Officers Liability	0.00	0.00	0.00	0.00	0.00	682.00	0.00	0.00	0.00	0.00	0.00	0.00	682.00
8740100 - Janitorial Services & Supplies	255.48	3,651.50	4,149.89	3,765.07	4,128.28	4,161.58	4,105.05	5,045.72	0.00	0.00	0.00	0.00	29,262.57
8745100 - Grounds Maintenance	425.00	290.00	1,217.01	531.37	14,819.66	1,095.00	0.00	0.00	0.00	0.00	0.00	0.00	18,378.04
8750100 - Building Operations/Maintenance	823.04	4,585.33	5,347.72	3,492.30	2,762.04	1,387.77	6,435.24	1,699.21	0.00	0.00	0.00	0.00	26,532.65
8760100 - Hospitality	20.25	539.43	143.93	134.81	100.49	288.85	198.76	90.32	0.00	0.00	0.00	0.00	1,516.84
8770100 - Library Lost & Damaged Materials	0.00	0.00	0.00	70.10	20.00	9.99	20.25	0.00	0.00	0.00	0.00	0.00	120.34
8795100 - Miscellaneous	-46.85	47.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.56
Total Miscellaneous Operating Expenses	1,476.92	9,113.67	20,285.55	9,201.65	41,980.47	15,134.19	10,759.30	6,835.25	0.00	0.00	0.00	0.00	114,787.00
Grant & Gift Fund Expenses													
8800300 - 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800311 - Adult Materials - Per Capita	0.00	61.38	21.83	0.00	0.00	0.00	451.24	0.00	0.00	0.00	0.00	0.00	534.45
8800321 - Youth Materials - Per Capita	0.00	2,019.54	55.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,074.77
8800331 - Staff Software - Per Capita	265.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	265.00
8800332 - Public Software	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00
8800333 - Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	7,796.50	0.00	0.00	0.00	0.00	0.00	7,796.50
8800341 - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800342 - Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9030300 - Misc. Grants	142.46	493.24	258.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	894.04
9200300 - Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Grant & Gift Fund Expenses	407.46	2,574.16	335.40	0.00	0.00	0.00	9,747.74	0.00	0.00	0.00	0.00	0.00	13,064.76
Capital Expenses													
9060100 - Library Furnishings	0.00	0.00	0.00	93.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.57
9070100 - Library Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	767.18	0.00	0.00	0.00	0.00	767.18
9080100 - Small Equipment under \$250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89.99	0.00	0.00	0.00	0.00	89.99
9090100 - Adtl. Capital Projects & Equipment	0.00	0.00	0.00	0.00	0.00	3,458.00	0.00	3,489.71	0.00	0.00	0.00	0.00	6,947.71
Total Capital Expenses	0.00	0.00	0.00	93.57	0.00	3,458.00	0.00	4,346.88	0.00	0.00	0.00	0.00	7,898.45
Transfer to Reserve Fund													
9100100 - Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Services													
9040200 - Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9050200 - Improv. & Equip. not directly related to buildi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9060200 - Expenditures pursuant to statutory guideline	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9095100 - Debt Service - GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9115100 - Recovery Zone Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9120100 - Recovery Zone Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	178,690.86	206,008.81	214,083.00	211,510.20	298,574.62	286,795.03	239,704.16	189,301.23	0.00	0.00	0.00	0.00	1,824,667.91
Net Total	1,554,532.32	-4,044.50	1,172,745.60	-161,107.71	-244,833.85	-281,823.31	-235,055.66	-44,134.72	0.00	0.00	0.00	0.00	1,756,278.17

**McHenry Public Library District
Investments
For the 8 Month(s) Ended February 28, 2022**

Bank	Current Rate	Book Balance
First Midwest Bank - MM General	0.038%	2,170,290
First Midwest Bank - MM Spec Reserve	0.038%	311,269
First Midwest Bank - MM Grant & Gift	0.038%	541,243
First Midwest Bank - HSA	n/a	2,279
First Midwest Bank - General	n/a	32,560
First Midwest Bank - Payroll	n/a	90,483
First Midwest Bank - Imprest	n/a	3,550
Total	\$	3,151,674



McHenry Public Library District
 INTERIM CHECKS ISSUED - February 2022
 (NOT INCLUDED ON BILL REPORT)

Account - Money Market					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	subtotal for account	\$ -			

Account - General Fund					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
First Communications	VOIP Phones	\$ 1,633.12	8320-100	02/04/22	EFT
	subtotal for account	\$ 1,633.12			

Account - HSA/Building					
First Midwest Bank	Employer contributions HSA	\$ 750.00	8940-100	02/07/22	EFT
First Midwest Bank	employee contributions HSA	\$ 844.59	8940-100	02/07/22	EFT
First Midwest Bank	employee contributions HSA	\$ 844.59	8940-100	02/22/22	EFT
	subtotal for account	\$ 2,439.18			

Account - Payroll					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
IL Municipal Retirement Fund IMRF		\$16,288.55	8930-100	02/25/22	EFT
	subtotal for account	\$ 16,288.55			

Account - Imprest					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Gary E. Midkiff & Co.	Program 2/22/22	\$ 200.00	8140-100	02/22/22	1235
	subtotal for account	\$ 200.00			

GRAND TOTAL CHECKS ISSUED \$ 20,560.85

Bankcard Processing Center

March 2022 - by account

Name	Tran Date	Merchant Name	Amount	Account #	Totals
MILFAJT	3/2/2022	SHAW SUBURBAN MEDIA-SUBS	\$ 80.58	8030-100	\$ 80.58
STRAIN	2/28/2022	Netflix.com	\$ 17.99	8090-100	
STRAIN	2/28/2022	Disney PLUS	\$ 7.00	8090-100	
STRAIN	2/28/2022	HLU*Hulu 1804006091713-U	\$ 12.99	8090-100	
TERRILL	2/27/2022	Disney PLUS	\$ 7.00	8090-100	
TERRILL	2/26/2022	HLU*Hulu 1802467697834-U	\$ 12.99	8090-100	
TERRILL	2/26/2022	Netflix.com	\$ 17.99	8090-100	
TERRILL	2/22/2022	HLU*Hulu 1597220925583-U	\$ 12.99	8090-100	
TERRILL	2/20/2022	DisneyPLUS	\$ 7.00	8090-100	
TERRILL	2/20/2022	Netflix.com	\$ 17.99	8090-100	
TERRILL	2/15/2022	HLU*Hulu 1592603294983-U	\$ 12.99	8090-100	
TERRILL	2/13/2022	Disney PLUS	\$ 7.00	8090-100	
TERRILL	2/12/2022	Netflix.com	\$ 17.99	8090-100	\$ 151.92
MILFAJT	2/14/2022	DEMCO INC	\$ 1,056.56	8130-100	
MILFAJT	2/12/2022	QUILL CORPORATION	\$ 69.14	8130-100	\$ 1,125.70
JAKACKI	2/14/2022	CRESTLINE	\$ 858.00	8145-100	
MAJKA	2/28/2022	WAL-MART #1413	\$ 18.20	8145-100	
MAJKA	2/19/2022	NAYAX COPY SERVICES	\$ 1.00	8145-100	\$ 877.20
TERRILL	2/21/2022	COLLABORATIVE SUMMER LIBR	\$ 29.00	8147-100	
TERRILL	2/17/2022	COLLABORATIVE SUMMER LIBR	\$ 460.09	8147-100	\$ 489.09
KARWOWSKA	3/2/2022	JOANN STORES*JOANN.COM	\$ 896.95	8150-100	
KARWOWSKA	3/2/2022	ACT*MCCDistrict.org	\$ 4.00	8150-100	
KARWOWSKA	2/10/2022	S&S WORLDWIDE INC.	\$ 68.74	8150-100	
KARWOWSKA	2/7/2022	SQ *EL GORDO MEXICAN REST	\$ 19.80	8150-100	
STRAIN	2/28/2022	DOLLARTREE	\$ 12.50	8150-100	\$ 1,001.99
JAKACKI	2/8/2022	THE UPS STORE 4064	\$ 18.37	8540-100	
MAJKA	3/2/2022	USPS PO 1646800050	\$ 29.07	8540-100	
MAJKA	2/25/2022	USPS PO 1600960105	\$ 6.66	8540-100	
MAJKA	2/14/2022	USPS PO 1646800050	\$ 6.06	8540-100	
MAJKA	2/8/2022	USPS PO 1646800050	\$ 16.35	8540-100	
MILFAJT	3/1/2022	THE UPS STORE 4064	\$ 13.28	8540-100	
TERRILL	2/21/2022	COLLABORATIVE SUMMER LIBR	\$ 27.50	8540-100	
TERRILL	2/17/2022	COLLABORATIVE SUMMER LIBR	\$ 80.00	8540-100	\$ 197.29
JAKACKI	3/1/2022	PAYPAL *VISTAPRINT	\$ 110.99	8550-100	\$ 110.99
JAKACKI	3/3/2022	WCI*3084 MARENGO HAULI	\$ 402.54	8640-100	\$ 402.54
CLAUCHERTY	2/21/2022	THE HOME DEPOT #1969	\$ 35.14	8750-100	
CLAUCHERTY	2/17/2022	JEWEL OSCO 1518	\$ 18.00	8750-100	
CLAUCHERTY	2/10/2022	JEWEL OSCO 1518	\$ 18.00	8750-100	
CLAUCHERTY	2/9/2022	JEWEL OSCO 1518	\$ 39.19	8750-100	
CLAUCHERTY	2/8/2022	WALGREENS #5469	\$ 7.52	8750-100	\$ 117.85

Bankcard Processing Center

March 2022 - by account

Name	Tran Date	Merchant Name	Amount	Account #	Totals
CLAUCHERTY	3/7/2022	WALGREENS #5469	\$ 30.95	8760-100	
MAY	2/14/2022	WALGREENS #5469	\$ 25.00	8760-100	\$ 55.95
MAY	3/3/2022	NATIONAL CRIME SEARCH	\$ 27.95	8945-100	
MAY	3/1/2022	INDEED	\$ 34.00	8945-100	\$ 61.95
KARWOWSKA	2/12/2022	AMERLIBASSOC ECOMMERCE	\$ 262.00	8960-100	\$ 262.00
MAY	3/3/2022	MGMT ASSC OF IL	\$ 199.00	8980-100	\$ 199.00
			\$ 5,134.05	TOTAL	\$ 5,134.05

BANKCARD PROCESSING CENTER

PO BOX 6818

Carol Stream, IL 60197-6818

February 2022

Earning/Deduction/Tax Listing (Summary): Reimbursement Report

Last Name Ascending

Pay Dates: 02/01/2022-02/28/2022; Employee Filter

03/10/2022 10:37a

Amy Hodgson

McHenry Public Library District

Last Name	First Name	Travel Reimb Amt	Total Reimbursement
Baseley	Steffanie	\$9.59	\$9.59
Bily	Emily	\$8.01	\$8.01
Hillier	Thomas	\$12.29	\$12.29
Karwowska	Anna	\$11.93	\$11.93
	TOTAL	\$41.82	\$41.82

February 22, 2022

BY REGISTERED MAIL

McHenry Public Library District
809 Front St.
McHenry, IL 60050

To those concerned:

Habitat for Humanity of McHenry County, an Illinois 501(c)(3) non-profit organization has recently purchased the property located 907 Front St., McHenry (PINs 09-35-102-010, 09-35-102-023) with a plan of using the facility in direct support of the Habitat mission of providing affordable housing to low-income residents of McHenry County, Illinois.

As such, Habitat is applying for a property tax exemption for this site with the State of Illinois.

Since this purchased property was previously assessed at more than \$100,000, Habitat is required to notify certain taxing bodies that may be affected.

If you have questions relative to this application, please contact me directly at (815)759-9002.

Sincerely,



Jerry Monica, President & CEO
Habitat for Humanity of McHenry County
PO Box 1166, McHenry, IL 60051-1166
jmonica@habitatmchenry.org



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State and State Librarian

ILLINOIS STATE LIBRARY
Gwendolyn Brooks Building
300 South Second Street
Springfield, Illinois 62701-1796

February 16, 2022

Ms. Lesley Jakacki
McHenry Public Library District
809 North Front Street
McHenry, Illinois 60050-5578

Dear Ms. Jakacki:

This is an annual reminder that public library districts are statutorily required to inform the Illinois State Librarian of board member changes and vacancies.

As stipulated in the Public Library District Act of 1991, 75 ILCS 16/30-40(d), the secretary of the board of trustees shall report a vacancy on the board to the County Clerk and the State Librarian within 60 days after it occurs and shall report the filling of a vacancy within 60 days after it is filled.

Information to be reported, including the name of the library district:

When a vacancy occurs:

- board member name
- effective date of resignation or date the vacancy occurred
- office held and the term expiration date

When a vacancy is filled:

- name of board member being replaced
- new board member name
- mailing address
- email address
- office and the term expiration date

Please submit the required information to the Illinois State Librarian by email to: ISL_districtboards@ilsos.gov.

Thank you for your cooperation.

Sincerely,

Greg McCormick, Director
Illinois State Library
GM:ldg

March 3, 2022

McHenry County College
Attn: Delia Rodriguez, Director of Adult Education
8900 U.S. Hwy 14
Crystal Lake, IL 60012-9902

Dear Director Rodriguez,

As the Executive Director of the McHenry Public Library District, I want to share our continued and wholehearted support of the McHenry County College's (MCC) Adult Volunteer Literacy program and grant submission. They will continue to offer English Language Learning (ELL) and Adult Basic Education (ABE) opportunities to the McHenry County community by receiving this funding.

McHenry County's need for ELL and ABE opportunities continues to grow as the population becomes increasingly diverse. The Library receives frequent inquiries from patrons looking for ELL and ABE assistance, and these requests have only grown during these pandemic years. Many more adults are looking to change jobs and careers and learn new skills. Therefore, Library staff is highly comfortable recommending MCC's program since they know the patron will receive individualized attention, dedicated Volunteers, and the benefit of years of experience from a successful program.

Since the Library has made study space available again, we see MCC's Literacy Volunteers regularly meet with their students here. By meeting at the Library, they have a space, but also the Volunteer has all the resources the Library offers to help enrich and expand their student's learning experience. We often see Literacy Volunteers help their students get library cards, assist with computer usage and other technologies, and navigate the Library. Library Staff work with the Volunteer to offer personalized one-on-one tours and find materials and services to help the student dive deeper into learning for personal and professional growth and recreation.

Over the years, we have seen how the MCC Adult Literacy Volunteer program has helped their students achieve fluency in the English language or workplace skills that have helped them obtain a job. Along the way, the students gain something equally valuable: a support system and a strong sense of belonging to a community committed to helping them succeed. By funding this program, you help ensure that this valuable and meaningful opportunity continues to be offered to community members.

If you have any questions or would like to know more about how the McHenry County College and the McHenry Public Library District work together to support the ELL and ABE mission in the community, please feel free to contact me.

Thank you for your time and consideration.
Sincerely,



Lesley Jakacki
Executive Director
ljakacki@mchenrylibrary.org

Cindy Bateman, President
McHenry American Legion Auxiliary Post 491
1331 N. Riverside Drive
McHenry, IL 60051

March 7, 2022

Dear President Bateman:

Thank you to the McHenry American Legion Auxiliary Post 491 for your \$50.00 donation to McHenry Public Library District in memory of your Past President, Pauline Zimny.

We will use your donation to order the following books. We will put donation plates in each book so that the many library users who check them out will appreciate your gift as much as we do here at the library.

Damn Lucky by Kevin Maurer. The incredible true story of John "Lucky" Luckadoo, who survived 25 missions as a B-17 Flying Fortress pilot in WWII. (publisher's description)

Rebels at Sea by Eric Jay Dolin. Best-selling historian Eric Jay Dolin...contends that privateers, though often seen as profiteers at best and pirates at worst, were in fact critical to the Revolution's outcome. Abounding with tales of daring maneuvers and deadly encounters, *Rebels at Sea* presents the American Revolution as we have rarely seen it before. (publisher's description)

To the Uttermost Ends of the Earth: The Epic Hunt for the South's Most Feared Ship by Phil Keith and Tom Clavin. On June 19, 1864, just off the coast of France, one of the most dramatic naval battles in history took place. On a clear day with windswept skies, the dreaded Confederate raider *Alabama* faced the Union warship *Kearsarge* in an all-or-nothing fight to the finish, the outcome of which would effectively end the threat of the Confederacy on the high seas. (publisher's description)

Thank you for choosing McHenry Public Library District to honor the memory of your Past President, Pauline Zimny.

Sincerely,

Pam Strain
Public Services Manager
pstrain@mchenrylibrary.org

McHenry Public Library District

LIBRARIAN'S REPORT

FEBRUARY 2022

Administration

- Completed and submitted the Library's annual certification requirement to the Illinois State Library for library system membership.
- Received and fulfilled two FOIA requests
- Held pre-budget meetings with Department managers
- L. Jakacki attended McHenry County Environmental Defenders Sustainability Summit to learn about ways we can be a more sustainable organization.
- L. Jakacki attended the Facilities Manager's Networking Group to learn about Capital Asset Plans and a webinar on the Complete Bidding Process to better understand how gain a better understanding of both concepts.
- Attended Illinois Library Association's Northwestern Illinois Library Legislative Meet-up.
- Attended the Friends of the Library meeting. Learned about their plans for a drive-thru donation day (4/9) and the Spring Book Sale (5/21-22). The Friends also approved funding for two Library programs: Summer Reading Program and Literacy Bins.
- L. Jakacki along with S. Baseley and A. Karwowska meet with Bill Hobson at Parks & Recreation to discuss the possibility of a Storywalk joint project.

Adult Services

- A. Moreno-Lomeli helped a patron who called in looking for someone else's phone number. They shared the person's name and that they lived in McHenry County. Utilizing the A to Z databases, A. Moreno-Lomeli was able to retrieve two phone numbers listed for the person. The patron was happy to receive more information.
- T. Hillier had a patron from the Art Institute of Chicago looking for information on the Stickney House. She and her class are going there on a field trip and needed some information before the event. He was able to find a description of the layout of the house, which was one of the main things she was looking for.
- E. Bily assisted a patron was looking for a fax number or phone number to receive copies from previous year's tax returns. While searching the IRS website, she found that the IRS prefers online requests, however, there is a phone number to request previous tax transcripts.

- Z. Terrill has been gathering data and working on the Adult Services department budgets to make his requests for the next fiscal year. He had a pre-meeting with L. Jakacki to discuss various things consider.
- K. Kimbrel was interviewed by a Master of Library and Information Science (MLIS) student from Western Illinois University who needed to write a report about a working Librarian with a MLIS. She was very appreciative of the time he spent with her and the information he provided. The student had been J. Scholtz's old next-door neighbor and thought of MPLD when given this assignment.
- D. Gaudio has been working to get the library prepped for Summer Reading this year. She met with the Summer Reading Decorations committee to discuss plans for decorating the library and a possible float in the Fiesta Days parade.
- The Questions desk staff participated in 104 live chats with patrons during the month of February.

Building Services

- S. Claucherty assisted AARP in setting up for this tax season.
- 2/9 S. Claucherty assisted Ron Jansen in the installation of new cameras.
- S. Claucherty Completed Building Safety tours with the Circulation staff
- 2/14 Teejay Door Service was on site to make Panic bar repairs (vestibule Bi-folds)
- S. Claucherty attended the first part of the ManageStrong training 2/9
- Cast Iron Boiler Replacement complete! CMS installed an IBC HC Series Boiler on our Radiant loop. This unit includes a multitude of high efficiency components/features. The Circulating pump has also been updated to increase flow/heat provided. The exhaust stack for this unit has also been rebuilt using PVC and re-routed through an existing rooftop vent stack to eliminate the ice build-up issues along the south-side walkway. (Condensation was previously routed through a trap that ran through the exterior wall at ground level) we are now fully heating the second floor!

Circulation

- L. Horist took extra time to search for a movie in the back room for a patron. The patron was very happy with her customer service.
- K. Meagher received a compliment from a patron. The patron's daughter is blind and she is so happy that there are so many things in the library for her daughter to listen to.
- C. Lenzie has left the library. Her last day was March 7.

Human Resources

- Focused recruitment efforts around Part Time-Circulation position as well as budget proposals.
- Completed pre-employment efforts and had an offer accepted for our most recent newest staff member in YS-Teen Position.
- D. Gunness retired which brings our current headcount to 36; 22 FT (37.50 hours weekly) and 14 PT staff members.
- We had several anniversaries this month; D. Gunness at 21 years, D. Gaudio at 13 years, T. Hillier at 6 years, and B. Majka at 5 years. Congratulations for all their years of service!

Technical Services

- "I completed the quarterly supply inventory and have resumed running the Wednesday's holds list and pulling those holds. I was able to get all caught up with processing, mends, and disc cleaning items that fell behind due to the January magazine pull project. It is good to enter March all caught up." -- K. Meadows
- "I successfully whittled down our audiobook and music CD backlogs, as well as the English-language book backlog, to just a couple of items each. I also continue to make headway on our Spanish-language book backlog and keep up with all the holds and mends that come through TS" --S. Roitberg

Technology

- 2/1 - IT attended the library townhall meeting
- 2/4 - IT worked with Eder to install the new firewall. this project also included switching over the network to our AT&T line with a failover to Comcast. This will allow us to provide better internet service and help lower our service costs. The project included changes to our IP addresses and notifying our vendors of the change to keep services running
- 2/18 IT attended the staff in-service meeting
- 2/21 - IT worked with Shane to install two new digital signage displays. these Samsung displays are designed for use as digital signage and replace our 10-year-old plasma tv screens. They included a free content management system to send and schedule slides to display on the screens. IT worked to set up the server software required to run this system.
- Worked with Z. Terrill on purchasing new laptops for the Youth and Adult programming and on purchasing new MacBook and iMac for patron use.

Youth Services

- The After-School Supper program served 37 meals in January. S. Baseley and J. Einoris have worked together to create enrichment activities to go with each meal.
- The YS Department had a lot of great one-on-one interactions this month.
 - J. Elnoris was able to help a young patron get excited about one of the Library's recorded programs
 - S. Kordistos had a parent from Storytime call and thank her for calling to let her know we switched to virtual.
 - R. Klug helped a patron gather all of the tax documents they needed. The patron shared that she was very appreciative at the end of our interaction.
 - S. Baseley helped a kindergarten aged patron find materials on how to take care of guinea pigs as a pet when the mother suggested that she read about how to take care of a guinea pig before they commit to buying one.
- A. Karwowska's annual [Book Madness](#) program is seeing great turnout! 425 brackets were returned and over 400 students voted in our Sweet Sixteen voting.
- M. Puga and A. Moreno (AS) continued to cohost a bilingual book club with D15
- M. Benbennick joined the YS team on 3/1, filling our Youth Services Library Associate / Teen Services position.
- The YS Department attended 18.25 hours of CE in February. Highlights include:
 - *Prairie State Story League*
 - *Anderson's Children's Literature Breakfast*

Veterans Card Policy

(adopted 2/15/2022)

Pursuant to Illinois Public Act 92-0132, which establishes procedures for waiving the non-resident fee for a library card due to a veteran's 70% disability exemption, the McHenry Public Library District (MPLD) has expanded the scope of the act to offer a non-resident library card free of charge to any veterans who live outside our district but where we are the closest library to their primary residence. To qualify, proof of residency and either discharge papers, a Veteran ID Card (VIC), or a Veteran's Health Insurance Card (VHIC) must be shown. In addition, an Illinois state-issued Driver's License or State ID with a Veteran's designation is also acceptable.

An unmarried surviving spouse of a veteran who lives outside our district but where we are the closest library to their primary residence is also entitled to a free non-resident card. To qualify, one must show proof of residency and discharge papers or death certificate for the veteran spouse or any other documentation the MPLD Board finds suitable.

The veteran or the unmarried surviving spouse cardholder is entitled to the same services the library provides resident cardholders. The card shall be issued compliant with any policy or guideline that the MPLD Board has implemented.

The veterans' card is issued for two years and must be renewed, showing continued eligibility utilizing any of the above documents.



VACANT BUILDING INCENTIVE PROGRAM

OVERVIEW AND SUMMARY OF PROGRAM

In accordance with its current Economic Development Strategy the City of McHenry can authorize a sales tax rebate as an incentive and means of encouraging the development, expansion, or redevelopment of a property by a commercial sales tax producing business. The Vacant Building Incentive Program is an extension of other existing City incentive programs, focusing on property tax abatement for qualified entities, which may be utilized for properties with vacant buildings which meet certain criteria including:

- A) Properties with a building that has been vacant for a minimum of three (3) years.
- B) Abatement is only for increase in taxes following redevelopment.
- C) No partial abatements permitted-only completely vacant buildings.

Property Tax Abatement is for five (5) years from receipt of Certificate of Occupancy. The purpose of the Vacant Building Incentive Program is to encourage reinvestment in existing improved vacant properties through a property tax abatement program instituted through multiple taxing bodies. Over time, assessed valuations of vacant properties decrease or remain stagnant hindering tax growth for all applicable governmental bodies, and the intent of this program through intergovernmental cooperation is to abate the property tax increase over time following property redevelopment and/or reoccupation of a previously vacant building. City sales tax rebates can also be utilized in conjunction with property tax abatement.

A goal of this program is to be able to effectively market specific properties to potential investors, developers and/or businesses, which at one time contained sales and property tax producing businesses, were home to job-generating companies (but due to various circumstances have since been vacated) or have become obsolete due to the size of the land, building, or a combination thereof.



City of McHenry
333 Green Street
McHenry, Illinois 60050
www.ci.mchenry.il.us

VACANT BUILDING INCENTIVE PROGRAM

PART I: COMPANY INFORMATION

Company Name and Headquarters (please complete in full):

Name: _____
Address: _____
City: _____
State, Zip Code: _____
Phone: _____
Fax: _____

Executive Officer/Company Designee (please complete in full):

Name (First, Last): _____
Email: _____
Phone: _____
Fax: _____

Contact (if different from above (complete in full):

Name (First, Last): _____
Email: _____
Phone: _____
Fax: _____

State of Incorporation/organization and year:

PART II: NATURE AND HISTORY OF THE APPLICANT'S BUSINESS

(Please provide a general description of the applicant's lines of business engaged in, history and reason for the project, i.e., company outgrew its existing space, entering new market, etc.)



VACANT BUILDING INCENTIVE PROGRAM

PART III: PROJECT INFORMATION

(Describe the nature of the proposed project, including: size of facility; amount of land to be purchased (if applicable); whether the project is an expansion of an existing facility; construction of a new facility, or both; proposed use of the facility; reason(s) the applicant requires a new or expanded facility; and phasing plans if the project is to be constructed in multiple phases.)

Street Address: _____

Parcel Identification Number (PIN): _____

Current Zoning of Property: _____

Current Equalized Assessed Value (EAV) and Property Taxes

a. Land: _____

b. Building: _____

c. Property Taxes: _____



VACANT BUILDING INCENTIVE PROGRAM

Please provide property acquisition, investigation, and entitlement timeline, including targeted deadlines, amount of time for due diligence, ideal approval dates for incentives being requested, any zoning relief which may be required, building permit review timeline expectations, buildout and construction schedule and projected opening date (please be as specific as possible). Attach a narrative if necessary.

Description of Estimated Costs (include how line-item cost will be / proposed source of financing):

- a. Acquisition of land/building(s): _____
- b. Architectural and Engineering Costs (estimate): _____
- c. Building Improvements (estimated construction cost broken down by type/cost of improvement): _____
- d. Site Improvements: _____
- e. Utility Construction/Expansion (upgrades/oversizing required): _____
- f. Renovation Costs (estimated construction cost broken down by type/cost of work to be done): _____
- g. Machinery and Equipment: _____
- h. Furniture and Fixtures: _____
- i. Misc. (accounting, legal, etc.): _____
- j. Contingency: _____

TOTAL ESTIMATED PROJECT COSTS: _____



VACANT BUILDING INCENTIVE PROGRAM

PART VI: DISCLOSURE OF INTEREST AND CERTIFICATION OF APPLICATION

The party signing the application shall be considered the Applicant. The Applicant must be the owner or trustee of record, trust beneficiary, lessee, contract purchaser, or option holder of the subject property or his or her agent or nominee.

Applicant is Not Owner

If the Applicant is not the owner of record of the subject property, the application shall disclose the legal capacity of the Applicant and the full name, address, and telephone number of the owner(s). In addition, an affidavit of the owners(s) shall be filed with the application stating that the Applicant has the authority from the owner(s) to make the application.

Applicant or Owner is Corporation or Partnership

If the Applicant, owner, contract purchaser, option holder, or any beneficiary of a land trust is a corporation or partnership, the application shall disclose the name and address of the corporation's officers, directors, and registered agents, or the partnership's general partners and those shareholders or limited partners owning in excess of five percent of the outstanding stock or interest in the corporation or interest shared by the limited partners.

Applicant or Owner is a land Trust

If the Applicant or owner is a land trust or other trust or trustee thereof, the full name, address, telephone number, and extent of interest of each beneficiary shall be disclosed in the application.

Certification

I hereby certify that I am aware of all code requirements of the City of McHenry that relate to this property and that the proposed use or development described in this application shall comply with all such codes. I understand this application is the initial step required to be considered for any economic development incentive.

Signature of Applicant(s)

Print Name and Designation (Title) of Applicant(s)

_____	_____
_____	_____

VACANT BUILDINGS

Address	PIN	Taxes	Est. # Yrs. Vacant
1900 N Richmond	09-26-201-038	\$ 97,488.00	10
3510 W Elm	09-26-408-033, 09-26-408-034, 09-26-408-016, 09-26-408-035, 09-26-408-019	\$ 53,758.00	7
3522 W Elm	09-26-408-030	\$ 7,693.00	7
209 N Front	09-35--351-004	\$ 15,096.00	10
610 S Route 31	14-02-302-015	\$ 15,377.00	3
522 S Route 31	14-02-151-001	\$ 7,293.00	6
4507 W Elm	09-27-407-023	\$ 5,693.00	5
3111 W Route 120	09-26-482-020, 09-26-482-021	\$ 4,807.00	8
2902 W Route 120	09-25-354-016	\$ 4,766.00	2
2904 W Route 120	09-25-354-018	\$ 9,284.00	3
4025 Main Street	09-27-480-002	\$ 11,430.00	4
2730 W Route 120	09-36-126-009	\$ 99,792.00	2
3815 W Elm St.	09-26-379-032	\$ 3,517.00	1
4509 W Elm St.	09-27-407-022	\$ 10,460.00	2
4012 Main St.	09-26-352-007, 09-26-352-012, 09-26-352-013	\$ 17,752.00	1
2808 W Illinois Route 120	09-25-376-006, 09-36-126-004	\$ 12,177.00	1
3319 W Elm	09-26-457-004	\$ 4,808.00	3

Identity Protection Policy-- New Proposed Policy

(Adopted 03/15/2022)

The McHenry Public Library District adopts this Identity Protection Policy pursuant to the Identity Protection Act [5 ILCS 179/1 et seq]. The Identity Protection Act requires each local government agency to draft, approve, and implement an Identity Protection Policy to ensure the confidentiality and integrity of Social Security Numbers (SSNs) that agencies collect, maintain, and use.

It is important to safeguard SSNs against unauthorized access because SSNs can be used to facilitate identity theft. One way to better protect SSNs is to limit the widespread dissemination of those numbers. The Identity Protection Act was passed in part to require local government agencies to assess their personal information collection practices and make the changes to those practices necessary to ensure confidentiality of SSNs.

Social Security Number Protections Pursuant to Law

Whenever an individual is asked to provide this office with a SSN, the MPLD shall provide that individual with a statement of the purpose or purposes for which the library is collecting and using the SSN. MPLD shall also provide the statement of purpose upon request. That Statement of Purpose is attached to this Policy.

MPLD shall not:

- Publicly post or publicly display in any manner an individual's SSN. "Publicly post" or "publicly display" means to intentionally communicate or otherwise intentionally make available to the general public.
- Print an individual's SSN on any card required for the individual to access products or services provided by the person or MPLD.
- Require an individual to transmit their SSN over the internet, unless the connection is secure or the SSN is encrypted.
- Print an individual's SSN on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service, electronic mail, or any similar method of delivery, unless State or federal law requires the SSN to be on the document to be mailed. SSNs may be included in applications and forms sent by mail, including, but not limited to, any material mailed in connection with the administration of the Unemployment Insurance Act, any material mailed in connection with any tax administered by the Department of Revenue, and documents sent as part of an application or enrollment process or to establish, amend, or terminate an account,

contract, or policy or to confirm the accuracy of the SSN. A SSN that is permissibly mailed will not be printed, in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.

In addition, MPLD shall not:

- Collect, use, or disclose a SSN from an individual, unless:
 - (i) required to do so under State or federal law, rules, or regulations, or the collection, use, or disclosure of the SSN is otherwise necessary for the performance of MPLD.
 - (ii) Need and purpose for the SSN is documented before collection of the SSN; and
 - (iii) the SSN collected is relevant to the documented need and purpose.
- Require an individual to use their SSN to access an internet website.
- Use any SSN for any purpose other than the purpose for which it was collected.

Requirement to Redact Social Security Numbers

MPLD shall comply with the provisions of any other State law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's SSN.

MPLD shall redact SSNs from the information or documents before allowing the public inspection or copying of the information or documents.

When collecting SSNs, MPLD shall request each SSN in a manner that makes the SSN easily redacted if required to be released as part of a public records request. "Redact" means to alter or truncate data so that no more than five sequential digits of a SSN are accessible as part of personal information.

Employee Access to Social Security Numbers

Only employees who are required to use or handle information or documents that contain SSNs will have access to such documents. All employees who have access to SSNs shall be trained to protect the confidentiality of SSNs. Training will include instructions on the proper handling of information that contains SSNs from the time of collection through the destruction of the information.

These prohibitions do not apply in the following circumstances:

- The disclosure of SSNs to agents, employees, contractors, or subcontractors of a governmental entity or disclosure by a governmental entity to another governmental entity or its agents, employees, contractors, or subcontractors if disclosure is necessary in order for the entity to perform its duties and responsibilities; and, if disclosing to a contractor or subcontractor, prior to such disclosure, the governmental entity must first receive from the contractor or subcontractor a copy of the contractor's or subcontractor's policy that sets forth how the requirements imposed under this Act on a governmental entity to protect an individual's SSN will be achieved.
- The disclosure of SSNs pursuant to a court order, warrant, or subpoena.
- The collection, use, or disclosure of SSNs in order to ensure the safety of: State and local government employees; persons committed to correctional facilities, local jails, and other law-enforcement facilities or retention centers; wards of the State; and all persons working in or visiting a State or local government agency facility.
- The collection, use, or disclosure of SSNs for internal verification or administrative purposes.
- The disclosure of SSNs by a State agency to any entity for the collection of delinquent child support or of any State debt or to a governmental agency to assist with an investigation or the prevention of fraud.
- The collection or use of SSNs to investigate or prevent fraud, to conduct background checks, to collect a debt, to obtain a credit report from a consumer reporting agency under the federal Fair Credit Reporting Act, to undertake any permissible purpose that is enumerated under the federal Gramm Leach Bliley Act, or to locate a missing person, a lost relative, or a person who is due a benefit, such as a pension benefit or an unclaimed property benefit.

Statement of Purpose for Collection of Social Security Numbers Identity Protection Act

The Identity Protection Act [5 ILCS 179/1 et seq.] requires each local government agency to draft, approve, and implement an Identity Protection Policy that includes a statement of the purpose or purposes for which the agency is collecting and using an individual's SSN. This statement of purpose is being provided to you because you have been asked by the McHenry Public Library District (MPLD) to provide your Social Security Number (SSN) or because you requested a copy of this statement.

Why does MPLD collect your Social Security Number? You are being asked for your Social Security Number for one or more of the following reasons:

- Complaint mediation or investigation;
- Crime victim compensation;
- Vendor services, such as executing contracts and/or billing;
- Law enforcement investigation;
- Child support collection;
- Internal verification;
- Administrative services: employment eligibility verification, payroll and tax purposes, retirement and pension plan purposes, employment benefit plan purposes, and background checks; and/or
- Other: _____

What does MPLD do with your Social Security Number?

- We will use your SSN only for the purpose for which it was collected.
- We will not do any of the following:
 - Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
 - Publicly post or publicly display your SSN;
 - Print your SSN on any card required for you to access our services;
 - Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
 - Print your SSN on any materials that are mailed to you, unless State or Federal law requires the number be on the documents mailed to you or unless we are confirming the accuracy of your SSN.

Questions or Complaints about this Statement of Purpose

Write to:

McHenry Public Library District
Attn: Executive Director
809 Front Street
McHenry, IL 60050

MEMO

To: MPLD Board of Trustees
From: Lesley Jakacki, Executive Director
Re: Online and Recurring Payments
Date: 03/15/2022

We would like to expand our listing of vendors for who we set up online bill pay or automatic recurring payments to include more utilities, telecommunications, compensation, and benefits.

Due to the timing of the Board Meetings and the payment terms of some vendors, we are consistently in arrears with some vendors. Therefore, we want to set up recurring payments or online bill pay to facilitate timely payments. We would pay a bill before the Board's approval at the monthly meeting, but the payment would be reported in the financial statements and approved as part of the statements of the next following Board meeting.

We currently have two vendors on recurring payments: B2E, our payroll provider, and First Communications, our phone provider.

In the Board Bylaws, it states:

"Disbursements for each month are approved at each Board meeting before checks are distributed/mailed to vendors. In reality, some payments to regular vendors, such as utility companies and insurance, are pre-issued prior to the Board meeting but approved during the meeting and can be rescinded if necessary."

Potential vendors to be set up (not an exhaustive list):

- Utilities
 - Water, Sewer, Alarm Monitoring--City of McHenry
 - Waste Hauler-- MDC Environmental
 - Internet/Cable-- Comcast and AT&T
 - Electricity--Constellation
 - Natural Gas-- Nicor
- Benefits
 - Aflac
 - BlueCross Blue Shield of Illinois
 - MetLife

National Library Week 2022

Proclamation

WHEREAS, libraries are accessible and inclusive places that foster a sense of connection and build community;

WHEREAS, libraries connect people to technology, providing access to broadband internet, computers, and training that are critical for accessing education and employment opportunities;

WHEREAS, libraries offer opportunities for everyone to connect with new ideas and become their best selves through access to multimedia content, programs, and classes – in addition to books;

WHEREAS, today's libraries and their services extend far beyond the four walls of a building and everyone is welcome to use their resources;

WHEREAS, in times of crisis, libraries and library professionals play an invaluable role in supporting their communities both in person and virtually;

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;

WHEREAS, to adapt to our changing world, libraries are expanding their resources and continuing to meet the needs of their patrons;

WHEREAS, libraries have long served as trusted and treasured institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that we, the Board of Trustees of the McHenry Public Library District, proclaim National Library Week, April 3-9, 2022. During this week, we encourage all residents to connect with their library by visiting online or in person to access resources and services.

Proclaimed on this _____ day of _____, 2022.

Ayes

Nayes

Abstain

Absent

Charles T. Reilly, President
McHenry Public Library Board of Trustees