



McHenry Public Library District

809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

**McHenry Public Library District
Board of Library Trustees Regular Meeting
Public Hearing on
The Combined Annual Budget and Appropriation
Ordinance**

**Tuesday, September 20, 2022 7:00 p.m.
Meeting Rooms # 135 & 136
AGENDA**

- I. CALL TO ORDER** – President Charles Reilly
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PUBLIC FORUM** - For purposes of discussing the Tentative Combined Annual Budget and Appropriation for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023
- IV. ADJOURNMENT**

* The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting.



**McHENRY PUBLIC
LIBRARY DISTRICT**
WISDOM • KNOWLEDGE • DREAMS

McHenry Public Library District

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**McHenry Public Library District
Board of Library Trustees Regular Meeting
Tuesday, September 20, 2022, 7:00 p.m.
Meeting Rooms #135 & #136**

AGENDA

- I. CALL TO ORDER** – President Charles Reilly
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. SECRETARY'S REPORT** – Monica Leccese, Secretary
 - A.** Approval of Minutes of the August 16, 2022, Regular Meeting.
- VII. TREASURER'S REPORT** – Delphine Grala, Treasurer
 - A.** Approval of Monthly Financial Statements, Interim Check Report and Bill Reports for August/ September 2022, Additional Bills and Petty Cash and Credit Card Reports
- VIII. COMMUNICATIONS**
- IX. LIBRARIAN'S REPORT**
 - A.** Librarian's Report
 - B.** Updates on Projects
- X. OLD BUSINESS**
 - A.** IDOT Route 31 Expansion Project
 - B.** Parking Lot Resurfacing and Repairs Project
 - C.** Decennial Committee on Local Government Efficiency Act (Public Act 102-1088)
 - D.** Developer Fees
 - E.** Materials Reconsideration
- XI. NEW BUSINESS**
 - A.** FY 2022/2023 Budget
 - 1.** Adoption of ordinance 2022/2023-01: an Ordinance Adopting a Tentative Combined Budget & Appropriations for FY 2022-2023
 - 2.** Certificate of Estimated Revenues by Source FY 2022-2023

- 3. Levy Discussion with Governmental Accounting, Inc.
- B. Local Election Officials
- C. Informational Table Policy- NEW
- D. Community Information- Distribution and Posting Policy- NEW
- E. Library Fines
- F. National Friends of the Library Week Proclamation

XII. EXECUTIVE SESSION

The setting of a price for sale or lease of property owned by the public body.
5 ILCS 120/2(c)(6).

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting.
5 ILCS 120/2(c)(11).

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XV. ADJOURNMENT

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting.

MINUTES
McHenry Public Library District
Board of Library Trustees
Regular Meeting

Date: August 16, 2022

Time: 7:00 P.M.

Location: Library Meeting Rooms # 135 & 136

I. CALL TO ORDER – President Charles Reilly

President Reilly called the regular meeting to order at 7:00 p.m.

II. ROLL CALL – Monica Leccese, Secretary

Roll was called.

Members Present: Bud Alexander, Delphine Grala, Monica Leccese, Susan Murphy,
Charles Reilly, Jill Stone, Terry Weingart

Members Absent: None

Also Present: Amy Hodgson, Administrative Assistant
Lesley Jakacki, Executive Director
Jennifer May, HR Generalist
Kathy Milfajt, Technical Services Manager

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

No corrections or additions.

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

No public comments.

VI. SECRETARY'S REPORT – Monica Leccese, Secretary

A. Approval of Minutes of the July 19, 2022, Regular Board Meeting

Secretary Leccese informed the Board that she found no corrections needed for the July 19, 2022, minutes.

Stone moved, and Murphy seconded a motion to approve the Minutes of the July 19, 2022, Regular Board Meeting.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

VII. TREASURER'S REPORT – Delphine Grala, Treasurer

- A.** Approval of Monthly Financial Statements, Interim Check Report and Bill Reports for July/August 2022, Additional Bills and Petty Cash and Credit Card Reports

Treasurer Grala reviewed the monthly financial statements. She inquired about the \$13,079 Grant/Gift Fund expense. Per Director Jakacki, that was Per Capita spending, and the majority was the \$10,000 from last year for Microsoft licenses. Director Jakacki reported that Per Capita spending is not dictated by fiscal year, so you have more time to spend the funds, and that the Library is still spending funds that we received last year. She reported that the Library has until December 2022 to spend those funds. Treasurer Grala clarified with Director Jakacki that those funds roll over into the next fiscal year.

Trustee Alexander inquired about the Katherine Jeffrey expense. Director Jakacki reported that she is a presenter and will discuss generations in the workplace at the upcoming In-Service.

Trustee Stone inquired about the EBSCO expense; Director Jakacki reported that it is for the annual magazine renewals, and the Library pays them once a year for all of the Library's periodicals. She added that the Library also gets research database services from EBSCO.

Trustee Stone inquired about the SweetPeas Emporium expense. Director Jakacki reported that it was for graduation cookies for the 1,000 Books Before Kindergarten graduation ceremony.

Weingart moved, and Leccese seconded a motion to approve the Monthly Financial Statements, Interim Check Report, and Bill Reports for July/August 2022, Additional Bills (Distributed night of meeting), and Petty Cash and Credit Card Reports (Distributed night of meeting).

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

VIII. COMMUNICATIONS

- A.** Letter of support for the City of McHenry's Grant Application

Director Jakacki reported that the City had requested a Letter of Support from the Library for their grant application to the County and this was a copy of that letter.

- B.** Letter acknowledging donation from Blake Brittain of The H.E. Collectibles

Director Jakacki reported that this was a donation acknowledgement letter to Blake Brittain, owner of H.E. Collectibles on Green Street (a gaming shop), and that he donated 95 board games to the Library.

IX. LIBRARIAN'S REPORT

A. Librarian's Report

Director Jakacki highlighted the following items:

- She reported that the Summer Reading Program had finished with 788 participants.
- Youth Services hosted a Lion's Club mobile hearing and retina screening at the Library, thinking it would be for pre-intervention for young children to get screened at an early age in case they needed special services to help them get school ready. She reported that some young children took advantage of it, but most participants were seniors. The Lion's Club was excited that five people were waiting when they opened and that there were 50 total participants. The Lion's Club was pleased with the response. Director Jakacki referenced a Letter to the Editor from the Lion's Club thanking the Library for hosting the event.
- The Library is moving to a new payroll company (Paylocity) because the current payroll company (B2E) no longer meets the Library's needs. She reported that the conversion would start in September and hopefully be effective with the December 18 payroll. Director Jakacki also noted that there was a committee of staff, managers, HR Generalist May, and herself who looked at three leading payroll companies and that Paylocity fits most of the Library's needs. She reported there are cost savings to what we have, and the Library gets many more features with Paylocity.
- Director Jakacki also reported that the Library has hired two new full-time staff members: the Youth Services Bilingual School Services Librarian, who starts August 23, and the Building Services Manager, who starts September 6.

B. Updates on Projects

Director Jakacki reported that the Storywalk project is on hold while the City completes work at the site. She noted the Library is replacing computers in Adult Services with computers the Library had purchased a while ago and had not yet put into service. Director Jakacki reported that IT had completed asset tagging every piece of technology in the Library valued at over \$100, so the Library now has an inventory and asset tracking of that equipment. In addition, the new Building Services Manager will do an inventory of furnishings and equipment like power tools so the Library will have a much better understanding of what it has with furnishings, technology, and other special equipment.

X. OLD BUSINESS

A. IDOT Route 31 Expansion Project

Director Jakacki discussed the outdoor digital sign and shared a possible replacement that would work with the replacement costs offered. In contrast, a brick sign similar to what the Library currently has but taller would cost about \$50,000-\$60,000. Director Jakacki reported that IDOT might not pay the Library for a taller sign.

Secretary Leccese asked Director Jakacki if she thought there was anything the Library should counter the IDOT offer with. Director Jakacki reported that nothing other than the sign if we wanted to go with a taller, all brick sign. A discussion ensued on the sign options. President Reilly reported that the attorneys seem to think it is a fair offer.

Grala moved, and Alexander seconded a motion to move forward with the State (IDOT's) offer as presented.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

B. Parking Lot Resurfacing and Repairs Project

Director Jakacki reported that right before the Board meeting, one of the companies came up with another proposal, so the Library now has two proposals that are very similar in scope. A discussion ensued on the various proposals and options. Director Jakacki reported that both companies are similar in booking availability by October 15. Trustee Weingart inquired if the warranties were the same with both companies, and Director Jakacki responded yes. After much discussion, the Board decided to go with Pavement Solutions for resurfacing and repairs, provided they can do it this season/year at the price they quoted; otherwise, the Library will have repairs done only. President Reilly stated that Director Jakacki has the authority to contract and spend up to \$8,000 to get two necessary parking lot repairs done if needed.

Weingart moved, and Leccese seconded a motion to approve parking lot resurfacing/repairs by Pavement Solutions per their quote and them being able to complete the work this season.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

XI. NEW BUSINESS

A. FY 2021/22 Illinois Public Library Annual Report (IPLAR)

Director Jakacki reported that this is the completed annual report required by the State Library.

Murphy moved, and Alexander seconded a motion to approve the FY 2021/22 Illinois Public Library Annual Report (IPLAR).

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

B. 2023 In-Service Dates Request for Closing

Director Jakacki reported that this is the annual request to close the Library for all-staff training, which includes a mix of half-days (some each in the morning and afternoon) and two full days. All dates are on Fridays except one (Saturday, June 24, 2023), the date of the American Library Association annual convention in Chicago, which allows staff to attend that event. Secretary Leccese inquired if the Library gets pushback for closing on a Saturday. Director Jakacki reported that previously we have not and that the Library advertises the closing at least a month in advance.

Alexander moved, and Leccese seconded a motion to approve the 2023 In-Service Dates Closures.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

C. Updated Photography and Video Policy

Director Jakacki reported that there had been a lot going on with First Amendment Audits where people go into public government buildings and film because filming in a public building is a protected right of the First Amendment. Director Jakacki reported that the auditor's intent is good in holding government organizations and people accountable for following what they are supposed to. Still, it tends to turn into something sensational. She reported that the Library wants its photo and video policy to be very clear about what is and what is not allowed in the Library in terms of photography and video. This policy was drafted by Ancel Glink, a municipal law firm, and RAILS recommended it a couple of years ago. It specifies what the Library should be doing, when people need permission to film and when they do not, what areas are restricted, and when it becomes a form of harassment.

Secretary Leccese inquired if you have to ask patrons if they want their photo taken. Director Jakacki responded that because a library is a public building, they are not required to ask to film you. She reported that a person's presence at the Library is not a protected right but what a patron is checking out or doing at the Library is. Director Jakacki reported this is a policy the Library should have expanded a while ago. The Library will be conducting training on this at the August In-Service staff training day. Murphy moved, and Weingart seconded a motion to approve the updated Photography and Video Policy.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

D. April 2023 Consolidation Elections

Director Jakacki reported that Treasurer Grala's and Vice President Stone's terms are up for election and the remaining of Trustee Weingart's unexpired term due to her appointment. She reported that the State had not released the 2023 Election Guide, so she does not have all the information yet, but the date to start circulating the petitions is September 20, 2022.

E. Equity, Diversity, and Inclusion Statement

Director Jakacki reported that she included what the Board liked from examples in the Library's Equity, Diversity, and Inclusion statement.

Leccese moved, and Weingart seconded a motion to approve the Equity, Diversity, and Inclusion Statement.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

Director Jakacki reported that staff will be very pleased to see the Board make a statement.

F. Developer/Impact Fees

Director Jakacki reported that Treasurer Grala requested information on Impact/Developer Fees which Director Jakacki provided to the Board. Treasurer Grala inquired if the Library is doing itself a disservice and if the Library should go back to Wonder Lake to discuss this. A discussion ensued. President Reilly asked Director Jakacki if she could discuss this with the attorneys and ask them for the best approach. Treasurer Grala requested that the Library determine how many patrons/what percent are from Wonder Lake.

Action Tabled to future Board Meeting

XII. EXECUTIVE SESSION

No executive session was held.

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

President Reilly inquired if there was any other business to come before the Board. Treasurer Grala referenced an article about Dixon Library and censorship and if it was something that should be added to the Agenda for the next Board meeting. There were two pieces of information in that article that Treasurer Grala wanted to verify the Library has in place regarding an appeal process and amendment to the public comments

process. Director Jakacki reported there are two pages in the bylaws regarding public participation and comments at Board meetings. A discussion ensued. Trustee Weingart inquired if the Library has an appeal process. Director Jakacki will look to see if the Library has an appeal process. President Reilly asked if the Board should revisit this in the future. No action was taken.

XV. ADJOURNMENT

Murphy moved, and Grala seconded a motion to adjourn the meeting at 8:34 p.m.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Stone, Weingart

Nays: None

Abstain: None

Absent: None

Motion Passed

APPROVED by the Board of Trustees this _____ day of _____, 2022.

AYES:

NAYES:

ABSTAIN:

ABSENT:

Respectfully Submitted,

Monica Leccese, Secretary
McHenry Public Library District Board of Trustees

Financial Report

For the 2 Month(s) Ended August 31, 2022
FISCAL YEAR 2023



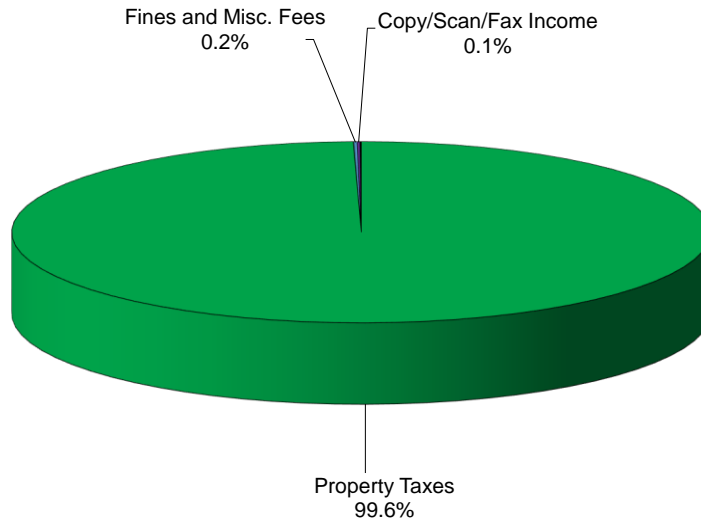
McHenry Public Library District
Actual vs Budget Summary
For the 2 Month(s) Ended August 31, 2022

17% of Fiscal Year

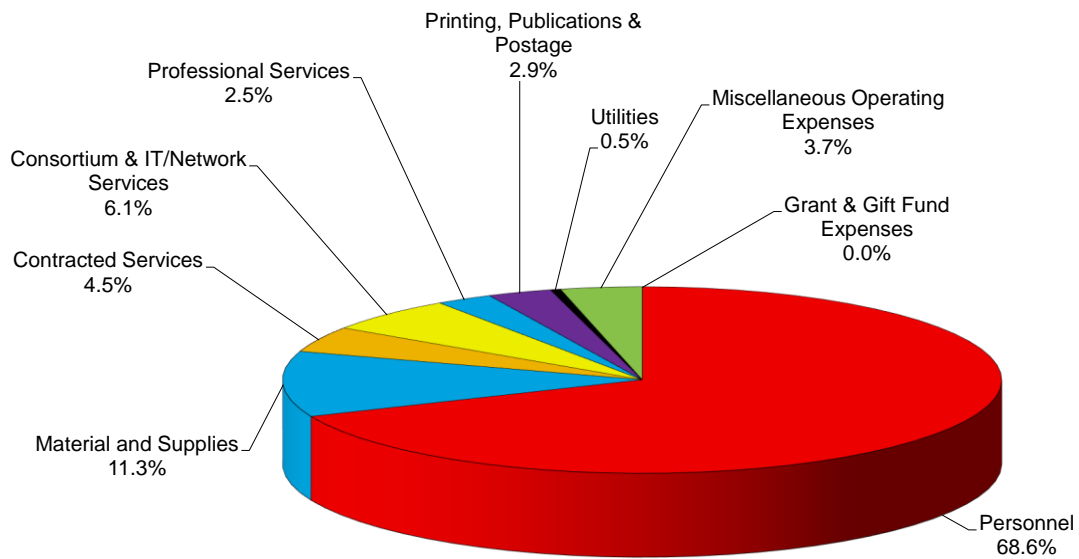
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
REVENUE					
Property Taxes	1,843,386	3,354,407	55.0%	1,852,811	-1%
Developer Fees	-	175,000	0.0%	1,246	-100%
Interest & Dividends- All Funds	243	2,375	10.2%	188	29%
Fines and Misc. Fees	2,998	22,250	13.5%	3,032	-1%
Copy/Scan/Fax Income	2,337	15,000	15.6%	1,153	103%
General/Reserve Gifts	13	80,000	0.0%	5,304	-100%
Annexation & Impact Fees	51	25,000	0.2%	-	0%
Retiree/Cobra Insurance Payment	-	15,000	0.0%	175	-100%
Misc. Sales & Income	78	95,500	0.1%	80	-3%
Lost & Damaged Materials	465	5,500	8.5%	591	-21%
CCS/LLSAP Income	-	10,500	0.0%	-	0%
Solar Credits	6	5,250	0.1%	-	0%
Per Capita Grant	-	70,000	0.0%	61,984	-100%
Over/Short	40	500	8.1%	-	0%
Miscellaneous Grants	500	40,000	1.3%	9,869	-95%
Actual Revenues	1,850,335	3,928,687	47.1%	1,936,433	-4%
Budgeted Revenues	3,615,729				
% Diff	51%				
OPERATING EXPENDITURES					
Personnel	243,324	2,222,750	10.9%	302,051	-19%
Material and Supplies	40,269	699,250	5.8%	75,130	-46%
Contracted Services	15,838	129,250	12.3%	20,784	-24%
Consortium & IT/Network Services	21,497	147,500	14.6%	34,299	-37%
Professional Services	9,022	143,250	6.3%	1,326	580%
Printing, Publications & Postage	10,237	67,750	15.1%	14,909	-31%
Utilities	1,616	41,500	3.9%	1,260	28%
Miscellaneous Operating Expenses	13,004	188,500	6.9%	15,750	-17%
Grant & Gift Fund Expenses	-	40,000	0.0%	2,982	-100%
Actual Expenditures	354,806	3,679,750	9.6%	468,491	-24%
Budgeted Expenditures	3,490,050				
% Diff	10%				
SURPLUS / (DEFICIT) FROM OPERATIONS	1,495,529	248,937	600.8%	1,467,943	2%
CAPITAL EXPENDITURES & DEBT SERVICE					
Capital Expenses	748	112,000	0.7%	3,458	-100%
Debt Services	-	250,000	0.0%	-	0%
Transfer to Reserve Fund	-	49,900	0.0%	-	0%
Actual Expenditures	748	411,900	0.2%	3,458	-100%
Budgeted Expenditures	389,000				
% Diff	0%				
TOTAL SURPLUS / (DEFICIT)	1,494,781	(162,963)		1,464,485	
BEGINNING FUND BALANCE	2,171,570				
ENDING FUND BALANCE	3,666,351				

McHenry Public Library District
Actual vs Budget Summary
For the 2 Month(s) Ended August 31, 2022

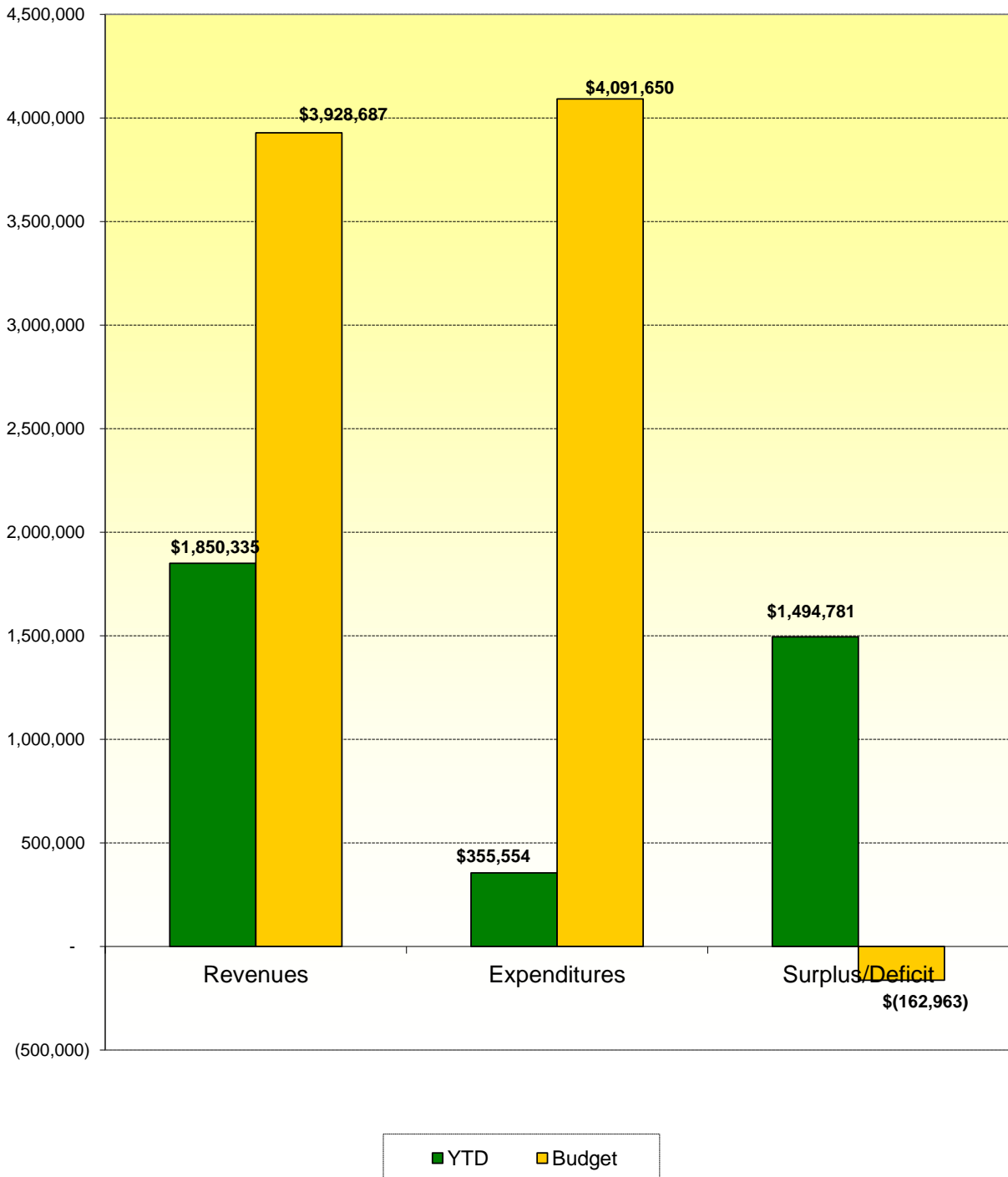
Revenue Distribution



Operational Expenditure Distribution



McHenry Public Library District
 Actual vs Budget Summary
 For the 2 Month(s) Ended August 31, 2022



McHenry Public Library District
Actual vs Budget Summary
For the 2 Month(s) Ended August 31, 2022

17% of Fiscal Year

Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	1,843,386	-	-	1,843,386	3,354,407	55%
Developer Fees	-	-	-	-	175,000	0%
Interest and Dividends	188	22	33	243	2,375	10%
Fines and Misc Fees	2,998	-	-	2,998	22,250	13%
Copy/Scan/Fax Income	2,337	-	-	2,337	15,000	16%
General/Reserve Gifts	-	-	13	13	80,000	0%
Annexation & Impact Fees	51	-	-	51	25,000	0%
Retiree/Cobra Insurance Payment	-	-	-	-	15,000	0%
Misc. Sales & Income	78	-	-	78	95,500	0%
Lost & Damaged Materials	465	-	-	465	5,500	8%
CCS/LLSAP Income	-	-	-	-	10,500	0%
Solar Credits	6	-	-	6	5,250	0%
Per Capita Grant	-	-	-	-	70,000	0%
Over/Short	40	-	-	40	500	8%
Miscellaneous Grants	-	-	500	500	40,000	1%
Actual Revenues	1,849,767	22	546	1,850,335	3,928,687	47%
Budgeted Revenues	3,373,729	56,500	185,500	3,615,729		
% Diff	55%	0%	0%	51%		
OPERATING EXPENDITURES						
Personnel	243,324	-	-	243,324	2,222,750	11%
Material and Supplies	27,128	-	13,141	40,269	699,250	6%
Contracted Services	15,838	-	-	15,838	129,250	12%
Consortium & IT/Network Services	21,497	-	-	21,497	147,500	15%
Professional Services	9,022	-	-	9,022	143,250	6%
Printing, Publications & Postage	10,237	-	-	10,237	67,750	15%
Utilities	1,616	-	-	1,616	41,500	4%
Miscellaneous Operating Expenses	13,004	-	-	13,004	188,500	7%
Grant & Gift Fund Expenses	-	-	-	-	40,000	0%
Actual Expenditures	341,665	-	13,141	354,806	3,679,750	10%
Budgeted Expenditures	3,230,550		259,500	3,490,050		
% Diff	11%	0%	5%	10%		
SURPLUS / (DEFICIT) FROM OPERATIONS	1,508,102	22	(12,594)	1,495,529	248,937	601%
CAPITAL EXPENDITURES & DEBT SERVICE						
Capital Expenses	748	-	-	748	112,000	1%
Debt Services	-	-	-	-	250,000	0%
Transfer to Reserve Fund	-	-	-	-	49,900	0%
Actual Expenditures	748	-	-	748	411,900	0%
Budgeted Expenditures	139,000	250,000	-	389,000		
% Diff	1%	0%	0%	0%		
TOTAL SURPLUS / (DEFICIT)	1,507,354	22	(12,594)	1,494,781	(162,963)	
BEGINNING FUND BALANCE	1,340,175	328,707	502,688	2,171,570		
ENDING FUND BALANCE	2,847,529	328,729	490,094	3,666,351		
Fund Balance as % of Total Expenditures	832%	0%	3730%	1031%		

McHenry Public Library District
Financial Report Detail by Fund
For the 2 Month(s) Ended August 31, 2022

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Revenues									
6010100 · Property Taxes	58,779.01	279,533.88	1,843,386.25	0.00	0.00	1,843,386.25	3,354,406.56	-1,511,020.31	55.0%
6015100 · Revenue Recapture Property Tax	217.40	1,033.77	217.40	0.00	0.00	217.40	12,405.27	-12,187.87	1.8%
6020200 · Developer Fees	0.00	14,583.33	0.00	0.00	0.00	0.00	175,000.00	-175,000.00	0.0%
6030100 · Interest Income - General	91.25	47.92	187.97	0.00	0.00	187.97	575.00	-387.03	32.7%
6030200 · Special Reserve Fund Interest	10.73	83.33	0.00	21.53	0.00	21.53	1,000.00	-978.47	2.2%
6030300 · Grant/Gifts Fund Interest	16.67	41.67	0.00	0.00	33.44	33.44	500.00	-466.56	6.7%
6035100 · Dividends	0.00	25.00	0.00	0.00	0.00	0.00	300.00	-300.00	0.0%
6040100 · Nonresident/Enhanced Fee Cards	0.00	62.50	203.50	0.00	0.00	203.50	750.00	-546.50	27.1%
6050100 · Fines and Fees	825.26	1,458.33	2,429.90	0.00	0.00	2,429.90	17,500.00	-15,070.10	13.9%
6055100 · Collection Agency Fees	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6060100 · Copy/Scan/Fax Income	997.70	1,250.00	2,337.40	0.00	0.00	2,337.40	15,000.00	-12,662.60	15.6%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	3.51	6,250.00	0.00	0.00	13.05	13.05	75,000.00	-74,986.95	0.0%
6090100 · Annexation & Impact Fees	50.75	2,083.33	50.75	0.00	0.00	50.75	25,000.00	-24,949.25	0.2%
6105100 · Retiree/Cobra Insurance Payment	0.00	1,250.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	340.00	125.00	365.00	0.00	0.00	365.00	1,500.00	-1,135.00	24.3%
6130100 · Misc.	23.50	7,916.67	77.50	0.00	0.00	77.50	95,000.00	-94,922.50	0.1%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	261.65	458.33	465.15	0.00	0.00	465.15	5,500.00	-5,034.85	8.5%
6157100 · CCS/LLSAP Income	0.00	875.00	0.00	0.00	0.00	0.00	10,500.00	-10,500.00	0.0%
6160100 · Solar Credits	0.00	437.50	6.00	0.00	0.00	6.00	5,250.00	-5,244.00	0.1%
6170300 · Per Capita Grant	0.00	5,833.33	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
6200100 · Over/Short	10.15	41.67	40.25	0.00	0.00	40.25	500.00	-459.75	8.1%
6210300 · Miscellaneous Grants	500.00	3,333.33	0.00	0.00	500.00	500.00	40,000.00	-39,500.00	1.3%
Total Revenues	62,127.58	327,390.57	1,849,767.07	21.53	546.49	1,850,335.09	3,928,686.83	-2,078,351.74	1.97
Total Revenues	62,127.58	327,390.57	1,849,767.07	21.53	546.49	1,850,335.09	3,928,686.83	-2,078,351.74	47.1%
Expenditures									
Personnel Expenses									
8910100 · Salaries	90,452.15	132,500.00	179,726.03	0.00	0.00	179,726.03	1,590,000.00	-1,410,273.97	11.3%
8920100 · FICA/Medicare	6,618.10	10,416.67	13,121.68	0.00	0.00	13,121.68	125,000.00	-111,878.32	10.5%
8930100 · IMRF	8,983.17	14,166.67	17,838.83	0.00	0.00	17,838.83	170,000.00	-152,161.17	10.5%
8940100 · Health & Life Insurance	16,164.36	23,750.00	32,198.97	0.00	0.00	32,198.97	285,000.00	-252,801.03	11.3%
8945100 · Recruiting/Preemployment Screen	0.00	291.67	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
8950100 · Tuition Reimbursement	0.00	1,250.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
8955100 · Telecommute Reimbursements	0.00	458.33	0.00	0.00	0.00	0.00	5,500.00	-5,500.00	0.0%
8960100 · Memberships & Dues	44.00	520.83	44.00	0.00	0.00	44.00	6,250.00	-6,206.00	0.7%
8970100 · Travel	243.08	1,250.00	265.19	0.00	0.00	265.19	15,000.00	-14,734.81	1.8%
8980100 · Continuing Education (Mtg/Conf)	0.00	625.00	129.58	0.00	0.00	129.58	7,500.00	-7,370.42	1.7%
Total Personnel	122,504.86	185,229.17	243,324.28	0.00	0.00	243,324.28	2,222,750.00	-1,979,425.72	10.9%

McHenry Public Library District
Financial Report Detail by Fund
For the 2 Month(s) Ended August 31, 2022

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Materials and Supplies									
8010100 · Adult Books	3,095.27	5,416.67	3,958.15	0.00	0.00	3,958.15	65,000.00	-61,041.85	6.1%
8020100 · Youth Books	2,953.91	4,333.33	3,897.86	0.00	0.00	3,897.86	52,000.00	-48,102.14	7.5%
8025100 · Professional Resources	0.00	291.67	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
8028100 · Administrative Resources	0.00	291.67	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
8030100 · Magazines & Newspapers	139.88	1,166.67	8,490.60	0.00	0.00	8,490.60	14,000.00	-5,509.40	60.6%
8040300 · Operating Fund Gifts(Donations)	51.20	12,500.00	0.00	0.00	12,805.18	12,805.18	150,000.00	-137,194.82	8.5%
8040350 · Per Capita Grant; Current FY	0.00	5,833.33	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
8040355 · Per Capita Grant; Previous FY	10.16	1,666.67	0.00	0.00	24.40	24.40	20,000.00	-19,975.60	0.1%
8050100 · Adult AV Materials	979.67	2,583.33	1,159.67	0.00	0.00	1,159.67	31,000.00	-29,840.33	3.7%
8060100 · Youth AV Materials	350.07	1,083.33	350.07	0.00	0.00	350.07	13,000.00	-12,649.93	2.7%
8070100 · Library of Things	1,097.60	833.33	1,097.60	0.00	0.00	1,097.60	10,000.00	-8,902.40	11.0%
8080100 · Video Games	0.00	1,166.67	0.00	0.00	0.00	0.00	14,000.00	-14,000.00	0.0%
8090100 · Digital Media Services	2,782.80	7,500.00	2,782.80	0.00	0.00	2,782.80	90,000.00	-87,217.20	3.1%
8095100 · Electronic Resources	992.00	6,250.00	992.00	0.00	0.00	992.00	75,000.00	-74,008.00	1.3%
8120100 · Library Supplies	314.03	583.33	336.16	0.00	0.00	336.16	7,000.00	-6,663.84	4.8%
8130100 · Tech Services Supplies	465.14	2,958.33	602.80	0.00	0.00	602.80	35,500.00	-34,897.20	1.7%
8135100 · Bindery	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8140100 · Adult Programs & Supplies	1,871.02	1,395.83	2,446.65	0.00	0.00	2,446.65	16,750.00	-14,303.35	14.6%
8142100 · Comicon	336.00	250.00	336.00	0.00	0.00	336.00	3,000.00	-2,664.00	11.2%
8145100 · Circulation Supplies	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8147100 · Summer Reading Club	0.00	583.33	0.00	0.00	0.00	0.00	7,000.00	-7,000.00	0.0%
8150100 · Youth Programs & Supplies	346.81	1,333.33	677.55	0.00	311.16	988.71	16,000.00	-15,011.29	6.2%
Total Material and Supplies	15,785.56	58,270.83	27,127.91	0.00	13,140.74	40,268.65	699,250.00	-658,981.35	5.8%
Contracted Services									
8215100 · Collection Agency Fees	41.20	104.17	72.10	0.00	0.00	72.10	1,250.00	-1,177.90	5.8%
8245100 · IT/Comp/Copier/Equip-Outsourced	12,232.62	7,916.67	14,916.25	0.00	0.00	14,916.25	95,000.00	-80,083.75	15.7%
8247100 · Automation--Staff	0.00	2,083.33	300.00	0.00	0.00	300.00	25,000.00	-24,700.00	1.2%
8260100 · Misc. Contracted Services	0.00	333.33	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
8270100 · Library Bank/Finance/Late Fee	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8275100 · Public Pmt Processing Fees	275.53	291.67	549.73	0.00	0.00	549.73	3,500.00	-2,950.27	15.7%
Total Contracted Services	12,549.35	10,770.83	15,838.08	0.00	0.00	15,838.08	129,250.00	-113,411.92	12.3%
Consortium & IT/Network Services									
8310100 · Automation--Circulation/Catalog	0.00	9,375.00	17,304.69	0.00	0.00	17,304.69	112,500.00	-95,195.31	15.4%
8320100 · VOIP Phone Service	1,481.44	2,083.33	3,105.88	0.00	0.00	3,105.88	25,000.00	-21,894.12	12.4%
8325100 · Internet Services	298.40	833.33	1,086.50	0.00	0.00	1,086.50	10,000.00	-8,913.50	10.9%
Total Consortium & IT/Network Services	1,779.84	12,291.67	21,497.07	0.00	0.00	21,497.07	147,500.00	-126,002.93	14.6%
Professional Services									
8410100 · Accounting/Payroll/Audit Service	3,451.88	5,416.67	6,946.82	0.00	0.00	6,946.82	65,000.00	-58,053.18	10.7%
8420100 · Legal Services	0.00	2,500.00	75.00	0.00	0.00	75.00	30,000.00	-29,925.00	0.3%
8430100 · Other Consulting Fees	0.00	3,750.00	0.00	0.00	0.00	0.00	45,000.00	-45,000.00	0.0%
8440100 · In Service/Staff Training/LMS	2,000.00	270.83	2,000.00	0.00	0.00	2,000.00	3,250.00	-1,250.00	61.5%
Total Professional Services	5,451.88	11,937.50	9,021.82	0.00	0.00	9,021.82	143,250.00	-134,228.18	6.3%
Printing, Publications & Postage									
8510100 · Printing Services Outsourced	0.00	3,125.00	7,408.20	0.00	0.00	7,408.20	37,500.00	-30,091.80	19.8%
8530100 · Public Notices & ADS (Legal & Job)	0.00	125.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
8540100 · Postage/Shipping	467.33	1,375.00	889.91	0.00	0.00	889.91	16,500.00	-15,610.09	5.4%
8545100 · Printing/Copier Supplies	0.00	354.17	0.00	0.00	0.00	0.00	4,250.00	-4,250.00	0.0%
8550100 · Public Relations/Promotions	1,938.79	666.67	1,938.79	0.00	0.00	1,938.79	8,000.00	-6,061.21	24.2%
Total Printing, Publications & Postage	2,406.12	5,645.83	10,236.90	0.00	0.00	10,236.90	67,750.00	-57,513.10	15.1%

McHenry Public Library District
Financial Report Detail by Fund
For the 2 Month(s) Ended August 31, 2022

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Utilities									
8610100 · Electricity	0.00	2,000.00	1,017.91	0.00	0.00	1,017.91	24,000.00	-22,982.09	4.2%
8620100 · Gas	159.87	1,041.67	319.86	0.00	0.00	319.86	12,500.00	-12,180.14	2.6%
8640100 · Water & Sewer	278.11	416.67	278.11	0.00	0.00	278.11	5,000.00	-4,721.89	5.6%
Total Utilities	437.98	3,458.33	1,615.88	0.00	0.00	1,615.88	41,500.00	-39,884.12	3.9%
Miscellaneous Operating Expenses									
8720100 · Building & Auto Insurance	0.00	3,541.67	0.00	0.00	0.00	0.00	42,500.00	-42,500.00	0.0%
8730100 · Bonding & Officers Liability	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8740100 · Janitorial Services & Supplies	6,360.53	4,166.67	6,685.99	0.00	0.00	6,685.99	50,000.00	-43,314.01	13.4%
8745100 · Grounds Maintenance	1,870.86	2,500.00	3,224.72	0.00	0.00	3,224.72	30,000.00	-26,775.28	10.7%
8750100 · Building Operations/Maintenance	1,598.88	4,583.33	2,962.70	0.00	0.00	2,962.70	55,000.00	-52,037.30	5.4%
8760100 · Hospitality	80.21	541.67	80.21	0.00	0.00	80.21	6,500.00	-6,419.79	1.2%
8770100 · Library Lost & Damaged Materials	0.00	83.33	49.89	0.00	0.00	49.89	1,000.00	-950.11	5.0%
8795100 · Miscellaneous	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
Total Miscellaneous Operating Expenses	9,910.48	15,708.33	13,003.51	0.00	0.00	13,003.51	188,500.00	-175,496.49	6.9%
Grant & Gift Fund Expenses									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	3,333.33	0.00	0.00	0.00	0.00	40,000.00	-40,000.00	0.0%
9200300 · Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Grant & Gift Fund Expenses	0.00	3,333.33	0.00	0.00	0.00	0.00	40,000.00	-40,000.00	0.0%
Capital Expenses									
9060100 · Library Furnishings	341.78	1,458.33	387.94	0.00	0.00	387.94	17,500.00	-17,112.06	2.2%
9070100 · Library Equipment	359.98	791.67	359.98	0.00	0.00	359.98	9,500.00	-9,140.02	3.8%
9080100 · Small Equipment under \$250	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
9090100 · Adtl. Capital Projects & Equipment	0.00	6,666.67	0.00	0.00	0.00	0.00	80,000.00	-80,000.00	0.0%
Total Capital Expenses	701.76	9,333.33	747.92	0.00	0.00	747.92	112,000.00	-111,252.08	0.7%
Transfer to Reserve Fund									
9100100 · Transfer to Reserve Fund	0.00	4,158.33	0.00	0.00	0.00	0.00	49,900.00	-49,900.00	0.0%
Total Transfer to Reserve Fund	0.00	4,158.33	0.00	0.00	0.00	0.00	49,900.00	-49,900.00	0.0%
Debt Services									
9040200 · Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9050200 · Library District Act	0.00	4,166.67	0.00	0.00	0.00	0.00	50,000.00	-50,000.00	0.0%
9060200 · Special Reserve Expenditures	0.00	16,666.67	0.00	0.00	0.00	0.00	200,000.00	-200,000.00	0.0%
9095100 · Debt Service - GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9115100 · Recovery Zone Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9120100 · Recovery Zone Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Debt Services	0.00	20,833.33	0.00	0.00	0.00	0.00	250,000.00	-250,000.00	0.0%
	171,527.83	340,970.83	342,413.37	0.00	13,140.74	355,554.11	4,091,650.00	-3,736,095.89	8.7%
Total Expenditures	171,527.83	340,970.83	342,413.37	0.00	13,140.74	355,554.11	4,091,650.00	-3,736,095.89	8.7%
Net Total	-109,400.25	-13,580.26	1,507,353.70	21.53	-12,594.25	1,494,780.98	-162,963.17	1,657,744.15	

McHenry Public Library District
Financial Report Detail by Month
For the 2 Month(s) Ended August 31, 2022

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Revenues													
6010100 · Property Taxes	1,784,607.24	58,779.01											1,843,386.25
6015100 · Revenue Recapture Property Tax	0.00	217.40											217.40
6020200 · Developer Fees	0.00	0.00											0.00
6030100 · Interest Income - General	96.72	91.25											187.97
6030200 · Special Reserve Fund Interest	10.80	10.73											21.53
6030300 · Grant/Gifts Fund Interest	16.77	16.67											33.44
6035100 · Dividends	0.00	0.00											0.00
6040100 · Nonresident/Enhanced Fee Cards	203.50	0.00											203.50
6050100 · Fines and Fees	1,604.64	825.26											2,429.90
6055100 · Collection Agency Fees	0.00	0.00											0.00
6060100 · Copy/Scan/Fax Income	1,339.70	997.70											2,337.40
6070200 · Reserve Fund Gifts	0.00	0.00											0.00
6070300 · General Fund Gifts	9.54	3.51											13.05
6080200 · Bond & Debt Certificate Sale	0.00	0.00											0.00
6090100 · Annexation & Impact Fees	0.00	50.75											50.75
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00											0.00
6105100 · Retiree/Cobra Insurance Payment	0.00	0.00											0.00
6110100 · Program Fees/Misc. Fees	0.00	0.00											0.00
6120100 · Meeting Room Fees	25.00	340.00											365.00
6130100 · Misc.	54.00	23.50											77.50
6130200 · Misc. Income SR	0.00	0.00											0.00
6150100 · Lost & Damaged Materials	203.50	261.65											465.15
6157100 · CCS/LLSAP Income	0.00	0.00											0.00
6160100 · Solar Credits	6.00	0.00											6.00
6170300 · Per Capita Grant	0.00	0.00											0.00
6200100 · Over/Short	30.10	10.15											40.25
6210300 · Miscellaneous Grants	0.00	500.00											500.00
Total Revenues	1,788,207.51	62,127.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,850,335.09
Expenditures													
Personnel Expenses													
8910100 · Salaries	89,273.88	90,452.15											179,726.03
8920100 · FICA/Medicare	6,503.58	6,618.10											13,121.68
8930100 · IMRF	8,855.66	8,983.17											17,838.83
8940100 · Health & Life Insurance	16,034.61	16,164.36											32,198.97
8945100 · Recruiting/Preemployment Screen	0.00	0.00											0.00
8950100 · Tuition Reimbursement	0.00	0.00											0.00
8955100 · Telecommute Reimbursements	0.00	0.00											0.00
8960100 · Memberships & Dues	0.00	44.00											44.00
8970100 · Travel	22.11	243.08											265.19
8980100 · Continuing Education (Mtg/Conf)	129.58	0.00											129.58
Total Personnel	120,819.42	122,504.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243,324.28

McHenry Public Library District
Financial Report Detail by Month
For the 2 Month(s) Ended August 31, 2022

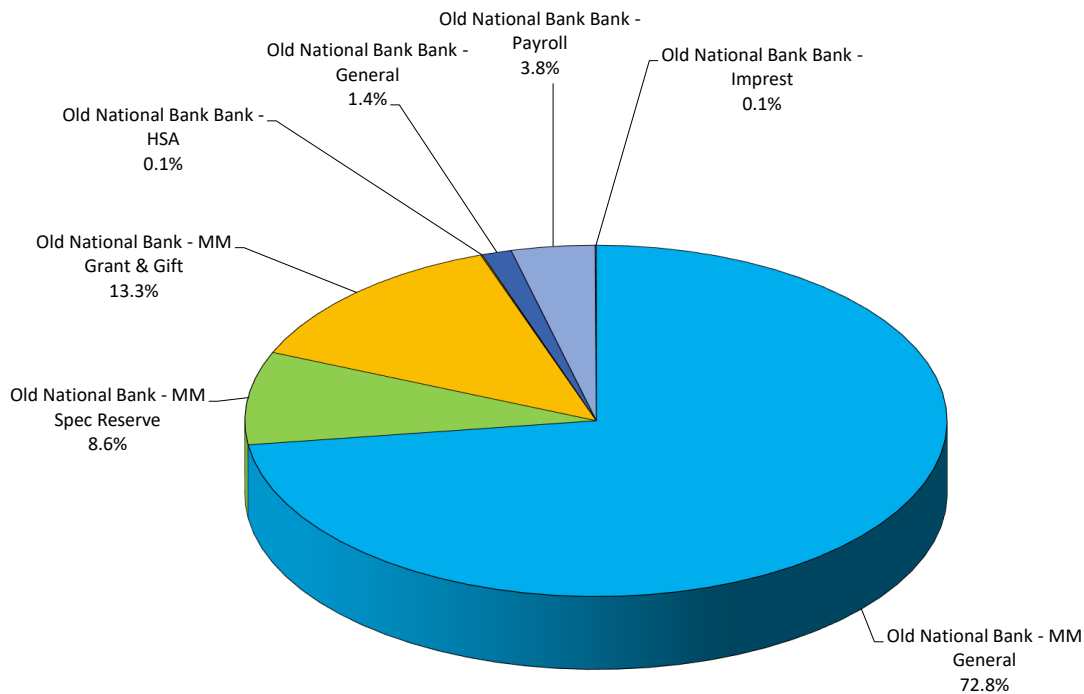
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Materials and Supplies													
8010100 · Adult Books	862.88	3,095.27											3,958.15
8020100 · Youth Books	943.95	2,953.91											3,897.86
8025100 · Professional Resources	0.00	0.00											0.00
8028100 · Administrative Resources	0.00	0.00											0.00
8030100 · Magazines & Newspapers	8,350.72	139.88											8,490.60
8040300 · Operating Fund Gifts(Donations)	12,753.98	51.20											12,805.18
8040350 · Per Capita Grant; Current FY	0.00	0.00											0.00
8040355 · Per Capita Grant; Previous FY	14.24	10.16											24.40
8050100 · Adult AV Materials	180.00	979.67											1,159.67
8060100 · Youth AV Materials	0.00	350.07											350.07
8070100 · Library of Things	0.00	1,097.60											1,097.60
8080100 · Video Games	0.00	0.00											0.00
8090100 · Digital Media Services	0.00	2,782.80											2,782.80
8095100 · Electronic Resources	0.00	992.00											992.00
8120100 · Library Supplies	22.13	314.03											336.16
8130100 · Tech Services Supplies	137.66	465.14											602.80
8135100 · Bindery	0.00	0.00											0.00
8140100 · Adult Programs & Supplies	575.63	1,871.02											2,446.65
8142100 · Comicon	0.00	336.00											336.00
8145100 · Circulation Supplies	0.00	0.00											0.00
8147100 · Summer Reading Club	0.00	0.00											0.00
8150100 · Youth Programs & Supplies	641.90	346.81											988.71
Total Material and Supplies	24,483.09	15,785.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,268.65
Contracted Services													
8215100 · Collection Agency Fees	30.90	41.20											72.10
8245100 · IT/Comp/Copier/Equip-Outsourced	2,683.63	12,232.62											14,916.25
8247100 · Automation--Staff	300.00	0.00											300.00
8260100 · Misc. Contracted Services	0.00	0.00											0.00
8270100 · Library Bank/Finance/Late Fee	0.00	0.00											0.00
8275100 · Public Pmt Processing Fees	274.20	275.53											549.73
Total Contracted Services	3,288.73	12,549.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,838.08
Consortium & IT/Network Services													
8310100 · Automation--Circulation/Catalog	17,304.69	0.00											17,304.69
8320100 · VOIP Phone Service	1,624.44	1,481.44											3,105.88
8325100 · Internet Services	788.10	298.40											1,086.50
Total Consortium & IT/Network Services	19,717.23	1,779.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,497.07
Professional Services													
8410100 · Accounting/Payroll/Audit Service	3,494.94	3,451.88											6,946.82
8420100 · Legal Services	75.00	0.00											75.00
8430100 · Other Consulting Fees	0.00	0.00											0.00
8440100 · In Service/Staff Training/LMS	0.00	2,000.00											2,000.00
Total Professional Services	3,569.94	5,451.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,021.82
Printing, Publications & Postage													
8510100 · Printing Services Outsourced	7,408.20	0.00											7,408.20
8530100 · Public Notices & ADS (Legal & Job)	0.00	0.00											0.00
8540100 · Postage/Shipping	422.58	467.33											889.91
8545100 · Printing/Copier Supplies	0.00	0.00											0.00
8550100 · Public Relations/Promotions	0.00	1,938.79											1,938.79
Total Printing, Publications & Postage	7,830.78	2,406.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,236.90

McHenry Public Library District
Financial Report Detail by Month
For the 2 Month(s) Ended August 31, 2022

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Utilities													
8610100 · Electricity	1,017.91	0.00											1,017.91
8620100 · Gas	159.99	159.87											319.86
8640100 · Water & Sewer	0.00	278.11											278.11
Total Utilities	1,177.90	437.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,615.88
Miscellaneous Operating Expenses													
8720100 · Building & Auto Insurance	0.00	0.00											0.00
8730100 · Bonding & Officers Liability	0.00	0.00											0.00
8740100 · Janitorial Services & Supplies	325.46	6,360.53											6,685.99
8745100 · Grounds Maintenance	1,353.86	1,870.86											3,224.72
8750100 · Building Operations/Maintenance	1,363.82	1,598.88											2,962.70
8760100 · Hospitality	0.00	80.21											80.21
8770100 · Library Lost & Damaged Materials	49.89	0.00											49.89
8795100 · Miscellaneous	0.00	0.00											0.00
Total Miscellaneous Operating Expenses	3,093.03	9,910.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,003.51
Grant & Gift Fund Expenses													
8800300 · 2020/21 Per Capita Grant	0.00	0.00											0.00
8800311 · Adult Materials - Per Capita	0.00	0.00											0.00
8800321 · Youth Materials - Per Capita	0.00	0.00											0.00
8800331 · Staff Software - Per Capita	0.00	0.00											0.00
8800332 · Public Software	0.00	0.00											0.00
8800333 · Computer Equipment	0.00	0.00											0.00
8800341 · Other Equipment	0.00	0.00											0.00
8800342 · Additional Expenses (Personnel)	0.00	0.00											0.00
9030300 · Misc. Grants	0.00	0.00											0.00
9200300 · Additional Expenses	0.00	0.00											0.00
Total Grant & Gift Fund Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Expenses													
9060100 · Library Furnishings	46.16	341.78											387.94
9070100 · Library Equipment	0.00	359.98											359.98
9080100 · Small Equipment under \$250	0.00	0.00											0.00
9090100 · Adtl. Capital Projects & Equipment	0.00	0.00											0.00
Total Capital Expenses	46.16	701.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	747.92
Transfer to Reserve Fund													
9100100 · Transfer to Reserve Fund	0.00	0.00											0.00
Total Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Services													
9040200 · Debt Service	0.00	0.00											0.00
9050200 · Library District Act	0.00	0.00											0.00
9060200 · Special Reserve Expenditures	0.00	0.00											0.00
9095100 · Debt Service - GF	0.00	0.00											0.00
9115100 · Recovery Zone Bond Principal	0.00	0.00											0.00
9120100 · Recovery Zone Bond Interest	0.00	0.00											0.00
Total Debt Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	184,026.28	171,527.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355,554.11
Total Expenditures	184,026.28	171,527.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355,554.11
Net Total	1,604,181.23	-109,400.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,494,780.98

McHenry Public Library District
Investments
For the 2 Month(s) Ended August 31, 2022

Bank	Current Rate	Book Balance
Old National Bank - MM General	0.04%	2,649,079
Old National Bank - MM Spec Reserve	0.04%	311,332
Old National Bank - MM Grant & Gift	0.04%	483,787
Old National Bank Bank - HSA	n/a	2,654
Old National Bank Bank - General	n/a	49,527
Old National Bank Bank - Payroll	n/a	140,080
Old National Bank Bank - Imprest	n/a	2,095
Total	\$	3,638,554



AMAZON						
September 2022						
8010-100	8040-300	8120-100	8140-100	8150-100	8750-100	TOTAL
\$ 327.91	\$ 57.83	\$ 14.94	\$ 57.04	\$ 25.19	\$ 27.70	
	\$ 29.67	\$ 13.75	\$ 108.81	\$ 48.17		
	\$ 17.80		\$ 91.02	\$ 55.00		
			\$ 47.26			
\$ 327.91	\$ 105.30	\$ 28.69	\$ 304.13	\$ 128.36	\$ 27.70	\$ 922.09

Bankcard Processing Center

September 2022 - by Account

Name	Tran Date	Merchant Name	Note	Amount	Account #	Totals
MILFAJT	8/30/2022	CHICAGO TRIB SUBSCRIPTIO		\$331.37	8030-100	
MILFAJT	8/22/2022	SHAW SUBURBAN MEDIA-SUBS		\$80.58	8030-100	\$411.95
JAKACKI	8/19/2022	CKE*MEAT AND POTATO EATER		\$236.84	8040-300	\$236.84
TERRILL	8/15/2022	THE UPS STORE 4064		\$14.20	8070-100	\$14.20
STRAIN	8/29/2022	Netflix.com		\$19.99	8090-100	
STRAIN	8/29/2022	Disney Plus		\$7.00	8090-100	
STRAIN	8/28/2022	HLU*Hulu 1804006091706-U		\$12.99	8090-100	
TERRILL	8/27/2022	Disney Plus		\$7.00	8090-100	
TERRILL	8/26/2022	HLU*Hulu 1802467696982-U		\$12.99	8090-100	
TERRILL	8/26/2022	Netflix.com		\$19.99	8090-100	
TERRILL	8/22/2022	HLU*Hulu 1597220922603-U		\$12.99	8090-100	
TERRILL	8/21/2022	Disney Plus		\$7.00	8090-100	
TERRILL	8/20/2022	NETFLIX.COM		\$19.99	8090-100	
TERRILL	8/15/2022	HLU*Hulu 1592603291528-U		\$12.99	8090-100	
TERRILL	8/13/2022	Disney Plus		\$7.00	8090-100	
TERRILL	8/12/2022	Netflix.com		\$19.99	8090-100	\$159.92
MAY	8/17/2022	HRDIRECT/POSTERGUARD		\$112.76	8120-100	\$112.76
MILFAJT	8/27/2022	MEIJER # 218		\$2.18	8130-100	\$2.18
STRAIN	9/6/2022	USPS KIOSK 1646809550		\$1.20	8540-100	
STRAIN	8/29/2022	USPS PO 1646800050		\$33.66	8540-100	
STRAIN	8/20/2022	USPS PO 1654480060		\$20.55	8540-100	
TERRILL	8/26/2022	USPS PO 1646800050		\$60.00	8540-100	\$115.41
JAKACKI	8/15/2022	IN *MUNICIPAL BACKFLOW LL		\$325.00	8750-100	\$325.00
JAKACKI	8/19/2022	CKE*MEAT AND POTATO EATER	Used \$300 in credit card rewards	\$338.72	8760-100	
JAKACKI	8/18/2022	BP#9151747BULL VALLEY BP		\$5.03	8760-100	
JAKACKI	8/16/2022	WALMART.COM AA		\$46.74	8760-100	
MAY	8/18/2022	JEWEL OSCO 2310		\$50.00	8760-100	\$440.49

Bankcard Processing Center

September 2022 - by Account

Name	Tran Date	Merchant Name	Note	Amount	Account #	Totals
MAY	9/3/2022	NATIONAL CRIME SEARCH		\$80.85	8945-100	
MAY	9/1/2022	INDEED		\$10.00	8945-100	\$90.85
JAKACKI	8/16/2022	AMERLIBASSOC ECOMMERCE		\$228.00	8960-100	
MILFAJT	9/6/2022	PAYPAL *WILIUG		\$41.46	8960-100	\$269.46
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	
JAKACKI	8/24/2022	NFP RESOURCES		\$50.00	8980-100	\$600.00
				\$2,779.06	TOTAL	\$2,779.06
BANKCARD PROCESSING CENTER						
PO BOX 6818						
Carol Stream, IL 60197-6818						

McHenry Public Library District
 INTERIM CHECKS ISSUED - August 2022
 (NOT INCLUDED ON BILL REPORT)

<u>VENDOR</u>	<u>Account - Money Market</u> <u>DESCRIPTION</u> (no checks written on this account)	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	subtotal for account	\$ -			

<u>VENDOR</u>	<u>Account - General Fund</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
The Ground Guys	Landscaping	\$ 1,353.86	8745-100	08/03/22	EFT
Waste Connection	Waste	\$ 436.24	8745-100	08/02/22	EFT
First Communications	VOIP Phones	\$ 1,481.44	8320-100	08/03/22	EFT
	subtotal for account	\$ 3,271.54			

<u>VENDOR</u>	<u>Account - HSA/Building</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
First Midwest Bank	employer contributions HSA	\$ 687.50	8940-100	08/09/22	EFT
First Midwest Bank	employee contributions HSA	\$ 819.59	8940-100	08/09/22	EFT
First Midwest Bank	employee contributions HSA	\$ 819.59	8940-100	08/23/22	EFT
	subtotal for account	\$ 2,326.68			

<u>VENDOR</u>	<u>Account - Payroll</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	subtotal for account	\$ -			

<u>VENDOR</u>	<u>Account - Imprest</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	subtotal for account	\$ -			
	GRAND TOTAL CHECKS ISSUED	\$ 5,598.22			

August 2022 Reimbursement Report - Monthly Report

Last Name Ascending

Pay Dates: 08/01/2022-08/31/2022; Employee Filter: All Employees

09/06/2022 12:59p

Amy Hodgson

McHenry Public Library District (2771pd)

Name	Misc Reimb Amt	Travel Reimb Amt	Total Reimbursement
Baseley, Steffanie		\$6.75	\$6.75
Bily, Emily		\$8.50	\$8.50
Einoris, Jennifer		\$1.63	\$1.63
Gaudio, Diane		46.95	\$46.95
Hodgson, Amy		\$6.25	\$6.25
Kordistos, Skye		\$1.25	\$1.25
Moreno Lomeli, Araceli		\$21.50	\$21.50
Terrill, Zachariah		\$51.75	\$51.75
TOTALS:		\$144.58	\$144.58

McHenry Public Library District

LIBRARIAN'S REPORT

SEPTEMBER 2022

Administration

- The In-Service Committee held a full day all-staff training on the 19th. The keynote address was Dr. Katherine Jeffery's presentation on generations in the workplace which provided great insight into the different communication preferences of each generation and ways we can best utilize their strengths. Currently, the library staff spans five generation from Traditionalists to Generation Z and having better insights into motivation, recognition, retention and recruitment can help us improve all aspects of the employee and patron experience. Smaller presentations focusing on how materials are selected, sexual harassment and the new photography in the library policies.
- L. Jakacki attended multiple presentations regarding library budgets and financial planning: Navigating Your Financial Future: Creating a Long-Term Financial Plan for Your Library, McHenry County Clerks Tax Extension Seminar, and PMA's Illinois Library District Tax Levy Preparation.
- A. Hodgson worked on preparing necessary financial reports for the library FY 2021/22 audit.

Adult Services

- E. Bily had an opportunity to visit Randall Residence of McHenry to speak with the residents, create reader's advisory profiles, and arrange library cards. She will begin visiting the facility every month to drop off library materials similar to our program with Alden Terrace.
- A. Moreno-Lomeli helped a Spanish speaking patron who won the Summer Reading Shedd Aquarium prize, purchase passes for him and his family. They were really grateful and are looking forward to visiting this Sunday.
- T. Hillier went to Dr. Brown house with the Landmark Commission to take measurements of the historic home. He also assisted a patron who came in on a Monday evening looking for information about her mother who lived in Cary. It turned out that her grandparents owned a popular resort in Cary and had several mentions in the Crystal Lake paper in the early 1900s.
- D. Gaudio, K. Walker and A. Moreno-Lomeli attended the Pearl Street Market Latin Night and spoke with 87 community members. Many patrons expressed interest in ComiCon. One patron said "Books don't go out of style."
- K. Kimbrel helped a patron who requested a peaceful audiobook to listen to at bedtime. Interesting, but not too exciting. He recommended "The Rosie Project" by Graeme Simsion. After reading the case the patron decided it was perfect, and checked it out.

- A picture from August's bilingual Crochet Trivet craft



- The Questions desk staff answered 67 live chats in the month of August.

Building Services

- Auto assist door openers were installed at each of the meeting room doors. Per Capita funds were used to fund this projects in alignment with our goals to work on the accessibility of the building,
- Annual backflow testing was scheduled and passed.

Circulation

- Circulation issued MPLD's first Veterans Library Card since the policy was adopted by the MPLD Board in February 2022. The family is excited to have library access!
- A patron remarked on how much she appreciates the "Gentle Read" spine labels as a way to find the types of novels she enjoys.
- L. Horist retired 9/9/22 after working at MPLD for 10 years. Staff and patrons will miss her upbeat, can-do approach to serving the public.
- E. Wacaser will be leaving the library when she moves out of the area to begin a new phase of life. After many years as a patron, she began working at MPLD when she was in high school and has been with us for 14 years. We appreciate her willingness to fit her job into her busy schedule and share her experience and knowledge with us. Patrons and Staff will miss seeing her!

Human Resources

- Participated in interviewing for both Building Services Manager and Bilingual Circulation Clerk positions.
- Completed pre-employment screening for both the Building Services Manager and YS Library Associate-Bilingual School Services and extended an offer to both. Our new YS Library Associate-Bilingual School Services person, B. Salazar, started this month, and our new Building Services Manager, R. Sanchez, will be starting in September.
- Started recruiting on both Temporary Substitute Adult Services Library Associate PT position and Youth Services Library Associate-Bilingual PT position.
- Participated in an HR Source HR Check-Up. This was to ensure MPLD is in compliance across all HR avenues.
- Prepared all HR-required annual audit documents.
- Conducted staff training for our Annual Sexual Harassment Prevention during our August In-Service meeting.

- Our current headcount for August was; 32; 20 FT (37.50 hours weekly) and 12 PT staff members.
- Average merit increases for FY 22/23 (year-to-date) is 1.63%
- We had no staff anniversaries this month.

Technical Services

- K. Meadows finished creating rack cards for the remaining Library of Things items to increase their discoverability to our patrons. She processed and took down the materials in the new Citizenship collection.
- K. Walker helped staff the local-libraries booth at Lakemoor Fest as well as MPLD's booth at the Pearl St. Market. He appreciated seeing the patron excitement at our presence, enjoyed meeting personnel from neighboring libraries at Lakemoor Fest, and gained an improved understanding of our Latino representation.
- S. Roitberg participated in Lakemoor Fest by helping set up MPLD's materials, inviting passersby over to talk, and answering their questions. She attended the CCS Catalog and Metadata Management meeting and presented a reminder to the group on how important it is that the guidelines for cataloging formats such as Wonderbooks (book and sound recording player all in one) be followed so they display properly in the catalog for our patrons.
- K. Milfajt completed the Collection Value and Collections Additions and Deletions reports for the upcoming audit. She learned how each generation differs and how to communicate more effectively and foster relationships within generations other than her own during the Generational Shift presentation at the August Staff In-service training day.

Technology

- 8/2 - IT attended the all staff townhall meeting
- 8/17 - IT attended a McHenry County College Workforce Development training course.
- 8/19 - IT attended and set up for the all staff in-service meeting
- 8/25 - IT set up for the Microsoft Excel program
- IT met with Eric from Eder to discuss upcoming projects including set up for multi-factor authentication using Duo.

Youth Services

- The Summer Lunch program served 66 meals this month.
- S. Kordistos hosted the first in-person 1000 Books Before Kindergarten graduation since COVID. It was a big success and the slime was loved by all the kids! The bubbles were their favorite part as well as the photo booth.
- S. Baseley was able to help a patron go through the process of obtaining a medical marijuana card. He was very thankful for her patience and help because he was feeling very sick and was slower at using technology. He tells us how appreciative he is every time he visits the library.
- J. Einoris was able to begin training on her new Youth Program Coordinator role and assisted A. Karwowska in entering the Nov/Dec 2022 programs into the events calendar
- B. Salazar joined the team on Aug 23, 2022 as the new Bilingual Library Associate / School Services Liaison.

- CCS recently launched its Diversity Audit Tool, which utilizes subject headings in the bibliographic records of the CCS catalog to help analyze the diversity of member libraries' collections. A. Karwowska received recognition and thanks from CCS for assisting with its testing and providing feedback before the tool was introduced.
- The YS Department attended 42 hours of CE. Highlights include:
 - *8/19 Inservice*
 - *CCS Diversity Audit Tool Training*
 - *CACFP training*

Upcoming Events and Projects

- FY 21/22 Financial Audit—September 19-23
- McHenry Chamber Murder Mystery Booth— October 8
- Friends of the Library Fall Book Sale—October 15-16; Preview Day October 13
- Library Closed 1-5 pm for In Service Meeting—October 28
- Library Closes at 5:00 pm— November 23
- Library Closed — November 24


Patron & Community Comments:

McHenry Public Library District • Everything McHenry ...
August 29 at 12:04 PM · 🌐

After School Supper returns September 6 - May 25, 2023. [#Share](#) to spread the word about this helpful service!

Any student age 18 and under receives a complimentary boxed supper provided by the Northern Illinois Food Bank

Every Tuesday and Thursday* from 4 - 5 pm.... See more



2 Likes 1 Comment 1 Share

Like Comment Share

All comments ▾

Susan Goehrke Neral
I think this is such a beautiful thing.
Like Reply 1w

Write a public comment...

Richard Waligora
190 reviews · 57 photos
★★★★★ a week ago **NEW**

It was great

Reply Like

christopher tedmon
4 reviews
★★★★★ 2 weeks ago **NEW**

Reply

McHenry Public Library District
Published by Sandra McHenry · August 30 at 7:00 PM · 🌐

Thank you for stopping by our booth at the Pearl Street Market this summer! While we will not be in attendance for the remaining dates, we loved getting the chance to be a part of the community and getting to meet so many of our patrons and answer your questions and offer resources to help make MPLD your library!

Make sure you keep attending the pearl street market, enjoy the weather and the amazing vendors and booths!

[#community](#) [#thankyou](#) [#local](#) [#library](#)



524 People reached 45 Engagements **Boost post**

10 Likes 1 Comment

Like Comment Share

Most relevant ▾

Comment as McHenry Public Library District

Pearl Street Market · Follow
Thanks for making the Pearl Street Market a true community event.
Like Reply Hide 6d

Patron Suggestions:

- Please get Kanopy streaming services—Joann
- Is it possible to put numbers on Adult fiction, fantasy, mystery, and Sci-Fi genres? It is difficult to know which order they go in, and it would be really helpful to patrons =)—Anonymous
- Please get the New York Times available digitally. Thank you. — P. Jorgenson
- Food pantry & clothing box. Please. We need more help. — Diane

IT'S YOUR WRITE

Library should go fine-free

To the Editor:

In 2019, the American Library Association adopted a resolution stating that overdue fines present an undue barrier to equitable access to the library and run counter to the core values of librarianship. For these reasons, the ALA resolved that all public libraries should move toward abolishing overdue fines.

As acknowledged in the FY22/23 Operating Budget Notes included in the publicly available packet from the June Library Board meeting, the McHenry Public Library is the only library in its 28-member consortium to still be charging late fees. In addition to conflicting with the ALA resolution, this is unfair and needlessly complicated for McHenry patrons.

If the moral reasons aren't enough, fines are barely justifiable from a fiscal standpoint, either. Overdue fines represent less than half of 1% of the library's annual revenue (0.48% for FY21/22, according to the June Budget Summary) and, in the years preceding the pandemic, had been sharply declining.

In short, fines make up a minuscule portion of library revenue, disproportionately impact low-income households and other marginalized groups and run counter to the library's core mission of equitable access for all.

It is time for the McHenry Public Library District to join with the growing local and national movement and abolish overdue fines.

Elizabeth Veldt
McHenry

Northwest Herald. *Letter to the Editor*.
September 2 2022.

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, ILLINOIS**

ORDINANCE No. FY 2022/2023-03

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING JULY 1, 2022
AND ENDING JUNE 30, 2023**

WHEREAS, the Illinois Municipal Budget Law, Illinois Revised Statutes, Chapter 85, Section 801, et. seq., as amended, requires all Illinois Municipal Corporations as broadly defined therein, to adopt a combined Annual Budget and Appropriation Ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and,

WHEREAS, pursuant to the above and other appropriate statutes, a Budget and Appropriation Ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection at least thirty (30) days prior to final action thereon, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing to be published on or before August 17, 2022, being more than 30 days prior to said hearing, in a newspaper published within the district.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, as follows:

Section One: The following budget containing a statement of cash on hand at the beginning of the fiscal year, an estimate of all cash receipts of said Library District to be received during such fiscal year from all sources, the estimated expenditures contemplated for such fiscal year and a statement of the estimated cash on hand at the end of such fiscal year be, and the same is hereby adopted as the Budget for said Library District for the fiscal year beginning July 1, 2022 and ending June 30, 2023, and the same sum are hereby appropriated as necessary to defray the said expenses and liabilities of this Public Library District, for the objects and purposes and in the estimated amounts as indicated, for said fiscal year:

I. GENERAL FUND**A. ESTIMATED REVENUE:**

	APPROPRIATION	BUDGET
1. Property Taxes	\$4,193,000.00	\$3,354,406.56
2. Revenue Recapture—Property Taxes	\$ 15,500.00	\$ 12,405.27
3. Corporate Replacement Tax	\$ 0.00	\$ 0.00
4. Interest Income- General	\$ 725.00	\$ 575.00
5. Dividends	\$ 375.00	\$ 300.00
6. NonResident & Enhanced Fee Cards	\$ 950.00	\$ 750.00
7. Fines and Fees	\$ 21,875.00	\$ 17,500.00
8. Collection Agency Fees	\$ 625.00	\$ 500.00
9. Copy/Scan/Fax Income	\$ 18,750.00	\$ 15,000.00
10. Annexation & Developer Fees	\$ 31,250.00	\$ 25,000.00
11. Retiree & Cobra Insurance Payments	\$ 18,750.00	\$ 15,000.00
12. Program Fees/Misc. Fees	\$ 2,500.00	\$ 2,000.00
13. Meeting Room Fees	\$ 1,875.00	\$ 1,500.00
14. Miscellaneous Income	\$ 118,750.00	\$ 95,000.00
15. Lost & Damaged Materials	\$ 6,875.00	\$ 5,500.00
16. CCS/LLSAP Income	\$ 13,125.00	\$ 10,500.00
17. Solar Credits	\$ 6,575.00	\$ 5,250.00
18. Over/Short	\$ 625.00	\$ 500.00
TOTAL GENERAL FUND REVENUE	\$4,452,125.00	\$3,561,686.83

B. APPROPRIATIONS FOR ESTIMATED EXPENDITURES**1. MATERIALS & SUPPLIES**

	APPROPRIATION	BUDGET
a. Adult Books	\$ 81,250.00	\$ 65,000.00
b. Youth Books	\$ 65,000.00	\$ 52,000.00
c. Professional Resources	\$ 4,375.00	\$ 3,500.00
d. Administrative Resources	\$ 4,375.00	\$ 3,500.00
e. Magazines and Newspapers	\$ 17,500.00	\$ 14,000.00
f. Adult AV Materials	\$ 38,750.00	\$ 31,000.00
g. Youth AV Materials	\$ 16,250.00	\$ 13,000.00
h. Library of Things	\$ 12,500.00	\$ 10,000.00
i. Video Games	\$ 17,500.00	\$ 14,000.00
j. Digital Media Services	\$ 112,500.00	\$ 90,000.00
k. Electronic Resources	\$ 93,750.00	\$ 75,000.00
l. Library Supplies	\$ 8,750.00	\$ 7,000.00
m. Tech. Services Supplies	\$ 44,375.00	\$ 35,500.00
n. Bindery Services	\$ 625.00	\$ 500.00
o. Adult Programs & Supplies	\$ 20,950.00	\$ 16,750.00
p. ComiCon	\$ 3,750.00	\$ 3,000.00
q. Circulation Supplies	\$ 3,125.00	\$ 2,500.00
r. Summer Reading Club	\$ 8,750.00	\$ 7,000.00
s. YS Programs & Supplies	\$ 20,000.00	\$ 16,000.00

2. CONTRACTED SERVICES	APPROPRIATION	BUDGET
a. Collection Agency Fees	\$ 1,575.00	\$ 1,250.00
b. IT/Computer, Copier & Equip.Outsourcing	\$ 118,750.00	\$ 95,000.00
c. Automation—Staff	\$ 31,250.00	\$ 25,000.00
d. Misc. Contracted Services	\$ 5,000.00	\$ 4,000.00
e. Library Bank/Finance/Late Fee	\$ 625.00	\$ 500.00
f. Public Pmt Processing Fees	\$ 4,375.00	\$ 3,500.00
3. CONSORTIUM & IT NETWORK SERVICES	APPROPRIATION	BUDGET
a. Automation- Circulation & Catalog	\$ 140,625.00	\$ 112,500.00
b. VOiP Phone Service	\$ 31,250.00	\$ 25,000.00
c. Internet Service	\$ 12,500.00	\$ 10,000.00
4. PROFESSIONAL SERVICES	APPROPRIATION	BUDGET
a. Accounting, Payroll & Audit Services	\$ 81,250.00	\$ 65,000.00
b. Legal Services	\$ 37,500.00	\$ 30,000.00
c. Other Consulting Fees	\$ 56,250.00	\$ 45,000.00
d. In-Service/Staff Training/LMS	\$ 4,075.00	\$ 3,250.00
5. PRINTING, PUBLICATIONS & POSTAGE	APPROPRIATION	BUDGET
a. Printing Services Outsourced	\$ 46,875.00	\$ 37,500.00
b. Public Notices & Ads	\$ 1,875.00	\$ 1,500.00
c. Postage & Shipping	\$ 20,625.00	\$ 16,500.00
d. Printing/Copier Supplies	\$ 5,325.00	\$ 4,250.00
e. Public Relations/Promotions	\$ 10,000.00	\$ 8,000.00
6. UTILITIES	APPROPRIATION	BUDGET
a. Electricity	\$ 30,000.00	\$ 24,000.00
b. Gas	\$ 15,625.00	\$ 12,500.00
c. Water & Sewer	\$ 6,250.00	\$ 5,000.00
7. MISCELLANEOUS OPERATING EXPENSES	APPROPRIATION	BUDGET
a. Building & Auto Insurance	\$ 53,125.00	\$ 42,500.00
b. Bonding & Officers Liability	\$ 3,125.00	\$ 2,500.00
c. Janitorial Services & Supplies	\$ 62,500.00	\$ 50,000.00
d. Grounds Maintenance	\$ 37,500.00	\$ 30,000.00
e. Building Operations & Maintenance	\$ 68,750.00	\$ 55,000.00
f. Hospitality	\$ 8,125.00	\$ 6,500.00
g. Library Lost & Damaged Materials	\$ 1,250.00	\$ 1,000.00
h. Miscellaneous	\$ 1,250.00	\$ 1,000.00
8. PERSONNEL EXPENSES	APPROPRIATION	BUDGET
a. Salaries	\$1,987,500.00	\$1,590,000.00
b. FICA/Medicare	\$ 156,250.00	\$ 125,000.00
c. IMRF	\$ 212,500.00	\$ 170,000.00

d. Health & Life Insurance	\$ 356,250.00	\$ 285,000.00
e. Recruitment & Employment Screenings	\$ 4,375.00	\$ 3,500.00
f. Tuition Reimbursement	\$ 18,750.00	\$ 15,000.00
g. Telecommute Reimbursements	\$ 6,875.00	\$ 5,500.00
h. Memberships & Dues	\$ 7,825.00	\$ 6,250.00
i. Travel	\$ 18,750.00	\$ 15,000.00
j. Continuing Education	\$ 9,375.00	\$ 7,500.00

9. CAPITAL EXPENSES	APPROPRIATION	BUDGET
a. Library Furnishings	\$ 21,875.00	\$ 17,500.00
b. Library Equipment	\$ 11,875.00	\$ 9,500.00
c. Small Equipment under \$250	\$ 6,250.00	\$ 5,000.00
d. Adtl. Capital Projects & Equipment	\$ 100,000.00	\$ 80,000.00

10. Transfer to Reserve Fund	\$ 62,375.00	\$ 49,900.00
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TOTAL GENERAL FUND EXPENSES	\$ 4,452,125.00	\$3,561,650.00
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TOTAL GENERAL FUND REVENUES	APPROPRIATION	BUDGET
	\$ 4,452,125.00	\$3,561,686.83
TOTAL GENERAL FUND EXPENSES	\$ 4,452,125.00	\$3,561,650.00

II. GRANT and GIFT FUND

A. ESTIMATED REVENUE	APPROPRIATION	BUDGET
1. Est. Cash on hand as of 5/31/22	\$ 662,550.00	\$ 530,048.00
2. Grant/Gift Fund Interest	\$ 625.00	\$ 500.00
3. General Fund Gifts	\$ 93,750.00	\$ 75,000.00
4. Per Capita Grant	\$ 87,500.00	\$ 70,000.00
5. Misc. Grants	\$ 50,000.00	\$ 40,000.00
TOTAL GRANT and GIFT FUND REVENUE	\$ 894,425.00	\$ 715,548.00

B. ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1. Operating Fund Gifts	\$ 187,500.00	\$ 150,000.00
2. Per Capita Grant; Current FY	\$ 87,500.00	\$ 70,000.00
3. Per Capita Grant; Previous FY	\$ 25,000.00	\$ 20,000.00
4. Additional Fund Expenses	\$ 0.00	\$ 0.00
5. Misc. Grants	\$ 50,000.00	\$ 40,000.00

TOTAL GRANT and GIFT FUND EXPENSES	\$ 350,000.00	\$ 280,000.00
Transfer to Reserve Fund	\$ 0.00	\$ 0.00

TOTAL GRANT and GIFT FUND REVENUES	\$ 894,425.00	\$ 715,548.00
TOTAL GRANT and GIFT FUND EXPENSES	\$ 350,000.00	\$ 280,000.00

III. SPECIAL RESERVE FUND

A. ESTIMATED REVENUES	APPROPRIATION	BUDGET
1. Est. Cash on Hand as of 5/31/22	\$ 410,875.00	\$ 328,698.00
2. Developer Fees	\$ 218,750.00	\$ 175,000.00
3. Reserve Fund Interest	\$ 1,250.00	\$ 1,000.00
4. Reserve Fund Gifts	\$ 6,250.00	\$ 5,000.00
5. Bond & Debt Certificate Sale	\$ 0.00	\$ 0.00
6. Transfer from Other Funds	\$ 0.00	\$ 0.00
7. Misc. Income SR	\$ 625.00	\$ 500.00
TOTAL SPECIAL RESERVE FUND REVENUES	\$ 637,750.00	\$ 510,198.00

B. ESTIMATED EXPENSES	APPROPRIATION	BUDGET
1. Debt Service	\$ 0.00	\$ 0.00
2. Improvements not related to Expansion/Renovation	\$ 62,500.00	\$ 50,000.00
3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 250,000.00	\$ 200,000.00
TOTAL SPECIAL RESERVE FUND EXPENSES	\$ 312,500.00	\$ 250,000.00
TOTAL SPECIAL RESERVE FUND REVENUES	\$ 637,000.00	\$ 510,198.00
TOTAL SPECIAL RESERVE FUND EXPENSES	\$ 312,500.00	\$ 250,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I. General Fund	\$ 4,452,125.00
II. Grant and Gift Fund	\$ 894,425.00
III. Special Reserve Fund	\$ 637,750.00
TOTAL	\$ 5,984,300.00

Section Three: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of:

\$ 5,984,300.00

the same to be divided among the several corporate objects and purposes as herein above specified for said Library District purposes for the aforesaid fiscal year.

Section Four: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purpose of erecting a new Public Library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor, or acquiring electronic data storage and retrieval facilities.

Section Five: Except as otherwise provided by law, no further appropriations shall be made at any time within such fiscal year, provided that this Library Board may from time to time make transfers between the various items in any fund not affecting the total amount appropriated, or appropriations in excess of those authorized by the Budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of the Trustees present and voting, as provided by 75 ILCS 16/30-90 et. seq., and this Library Board may amend this Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by Statute for the original adoption of a Budget and Appropriation Ordinance; provided, that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of this fiscal year up to twenty percent (20%) of the appropriation shall be available until August 30th for the authorization of payment of obligations incurred prior to the close of the fiscal year, and until September 30th, for the payment of such obligations, and any remaining balances shall be available for the transfer to special reserve to be accumulated, as provided by 75 ILCS 16/40-50.

Section Six: A copy of this Ordinance in tentative form has been made available for public inspection at the Public Library for thirty (30) days and by publishing in a newspaper published within this Public Library District in substantially the following form.

Section Seven: This Ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/30-55, et. seq, 75 ILCS 16/30-85 et. seq.; and 75 ILCS 16/40-50 et. seq.; and the Illinois Revenue Code, 35 ILCS 205/157 et. seq., and other statutes hereunto appertaining.

Section Eight: This Library Board hereby certifies that all applicable provisions of 35 ILCS 215/1 as amended, ("The Illinois Truth-in-Taxation Statute") have been complied with.

Section Nine: Pursuant to 35 ILCS 200/18-165 this Library Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction of provisions of the Personal Property Tax Replacement Fund Act are not applicable thereto.

Section Ten: This Ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law, and any resolutions or ordinance in conflict therewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this Act specifically covered thereby, and shall not affect any other provisions or part of this Act, but shall be severable therefrom.

PASSED by the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS this _____ day of _____ 2022, by a vote of:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved: _____

Charles Reilly, President
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

Attest: _____

Monica Leccese, Secretary
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY COUNTY, McHENRY, ILLINOIS**

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that a Budget and Appropriation Ordinance for the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS, for the fiscal year beginning July 1, 2022, and ending June 30, 2023, is on file and conveniently available for public inspection at the McHENRY PUBLIC LIBRARY DISTRICT, 809 North Front Street, McHenry, Illinois and with the Secretary of the District, Monica Leccese, and the Library's Executive Director, Lesley Jakacki, at 809 North Front Street, McHenry, Illinois, and will so remain on file until the final action thereon by the Board of Library Trustees.

FURTHER NOTICE IS HEREBY GIVEN that a public hearing on said Budget and Appropriation Ordinance was held on Tuesday, September 20, 2022, 7:00 pm at the McHENRY PUBLIC LIBRARY DISTRICT BUILDING, 809 North Front Street, McHenry, Illinois, and that final action was taken during a regular meeting directly thereafter by the Board of Library Trustees.

Published by direction of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS.

DATED this _____ day of _____, 2022

THE McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS

BY: _____
Monica Leccese, Secretary
Board of Library Trustees
McHenry Public Library District
McHenry County, McHenry, Illinois

STATE OF ILLINOIS)
COUNTY OF McHENRY)

CERTIFICATE

I, MONICA LECCESE DO HEREBY CERTIFY that the attached ORDINANCE NO. FY 2022/2023—03, COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE McHENRY PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, is a true and correct copy of said Ordinance which was presented in a public hearing on September 20th, 2022 and passed, and recorded by said Library Board at their Library Board meeting on _____, _____, 2022.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

Subscribed and sworn before me this _____ day of _____ 2022.

Lesley E. Jakacki, Notary Public

My commission expires: _____

STATE OF ILLINOIS)
COUNTY OF McHENRY)

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

I, Delphine Grala, certify that I am the duly qualified and acting Treasurer of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT of McHenry Country, McHenry, Illinois, and as such, I am the chief fiscal officer of said Library District.

I, Delphine Grala, Chief Fiscal Officer of the McHenry Public Library District DO HEREBY CERTIFY that the attached is a true estimate of the revenues anticipated to be received by the McHenry Public Library District in the fiscal year 2022-2023 for the funds indicated.

IN WITNESS WHEREOF, I have affixed my signature this _____ day of _____, 20_____.

Delphine Grala, Treasurer
McHenry Public Library District
Board of Library Trustees

Attest:

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees



McHenry Public Library District

809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

September 20, 2022

To Whom It May Concern:

I, Monica Leccese, do deputize Lesley Jakacki, Amy Hodgson, Anna Karwowska, and Zachariah Terrill for the purpose of receiving Petitions, Statements of Candidacy, Statements of Economic Interests, and any and all other accompanying filing papers from Library Board candidates.

Sincerely,

Monica Leccese
Secretary, Board of Trustees
McHenry Public Library District

Informational Table Policy-NEW

(adopted XX/XX/2022)

Local not-for-profit organizations engaged in educational, cultural, intellectual, civic, or charitable activities may request table space in the Library's lobby to interact with visitors and provide information about the organization's services.

To be considered:

- The primary purpose is to raise awareness of services and resources that are available to all community members without additional fees, credits, or contracts.
- Tabling must be informational and not intended for recruitment purposes.
- Tabling must abide by the Library Code of Conduct, including no selling, soliciting, or fundraising.

Only one organization may have a table at any given time. Organizations are permitted a maximum of four (4) table events a year. The organization must use the table provided by the Library. The table will be located in the Library's lobby, unless determined otherwise by the Library.

Current elected politicians or their representatives also may request a table to provide information and constituent services under the same restrictions listed above. The space may not be used for campaigning.

By allowing organizations to have an informational table in the library does not imply that the organization nor their views are sponsor, co-sponsored or endorsed by the Library.

COMMUNITY INFORMATION – DISTRIBUTION AND POSTING POLICY-- NEW

(adopted XX/XX/2022)

To fulfill its role as a source for community information, the McHenry Public Library District (MPLD) provides designated bulletin boards and literature rack space in the library for individuals and groups in the community to display community, cultural, and educational information and to announce events and services that are of general and current interest. To be considered for posting, eligible materials should be brought to the Circulation Desk and follow these guidelines.

- Only civic groups, service clubs, nonprofit organizations, educational institutions, and governmental units promoting events are acceptable sponsors of eligible materials for posting. Preference will be given to organizations in the MPLD service area.
- Display of community information does not imply Library endorsement.
- Material that advocates or promotes a partisan or sectarian position on any issue may not be displayed or distributed at the Library.
- Solicitations, petitions, commercial promotions, or private events, such as garage sales, are not eligible for display.
- Items posted must not violate any federal, state, or local laws.
- The Library cannot accept responsibility for preserving or protecting materials posted or distributed.
- Due to space limitations, material size and the number of copies may be limited.
- Advertised events should occur within 30 days. Notices advertising dated activities will be removed as soon as the event is over. Notices about services or events with no end date will be regularly evaluated for timeliness and community needs. Once materials are removed, they are discarded.
- Items left or posted without approval will be removed and discarded.
- Digital displays on televisions inside the Library and the outdoor sign are for Library use only.
- Designated Staff shall review materials submitted for distribution or posting and make available that which complies with this policy. The Library reserves the right to accept or reject any submitted posting materials.
- Failure to comply with these rules may result in denial of future posting privileges.
- Appeals concerning unaccepted materials may be made to the Public Services Manager or the Executive Director.

National Friends of Libraries Week 2022

Proclamation

Whereas, Friends of the McHenry Public Library District raise money that enables our library to move from good to great -- providing the resources for additional programming, equipment, and special events throughout the year;

Whereas, this year the Friends have funded the following Library initiatives: Summer and Winter Reading Programs, monthly Sunday Free Movie viewings, 1,000 Books Before Kindergarten Program, Literacy Bins Community Partnership, and the Illinois Libraries Presents membership and events.

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved that McHenry Public Library District Board of Trustees proclaims October 16-22, 2022, as Friends of Libraries week at the McHenry Public Library District and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

Proclaimed on this _____ day of _____, 2022.

Ayes
Nays
Abstain
Absent

Charles T. Reilly, President
McHenry Public Library Board of Trustees