



**McHenry Public Library District  
Board of Library Trustees Regular Meeting  
Tuesday, July 15, 2025, 7:00 p.m.  
Meeting Rooms #135 & #136**

**AGENDA**

- I. **CALL TO ORDER – Charles Reilly, President**
- II. **ROLL CALL – Monica Leccese, Secretary**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. **PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. **SECRETARY'S REPORT – Monica Leccese, Secretary**
  - A. Approval of Minutes of the June 17, 2025, Regular Meeting.
- VII. **TREASURER'S REPORT – Terry Weingart, Treasurer**
  - A. Quarterly Review of Finances with Tom Coughlin, Governmental Accounting, Inc.
  - B. Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for June/July 2025, Additional Bills, and Petty Cash and Credit Card Reports
- VIII. **COMMUNICATIONS**
  - A. Letter from Alexi Giannoulis, Illinois Secretary of State and State Librarian—FY2025 Per Capita Grant Award Letter
- IX. **LIBRARIAN'S REPORT**
  - A. Librarian's Report
  - B. Staff Continuing Education Reports
  - C. Project Updates
- X. **OLD BUSINESS**
  - A. Sanitary Sewer Project
- XI. **NEW BUSINESS**
  - A. Resolution No. 2025/2026-01: Annual Resolution Authorizing Public Library District Non-Resident Cards FY 25/26
  - B. Freedom of Information Act Policy (Updated)
  - C. Approval of the FY 2024/25 Secretary's book
  - D. AmeriCorps Seniors of Kane, Kendall & McHenry Counties Memorandum of Understanding

XII. **EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

XIII. **ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

XIV. **ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

XV. **ADJOURNMENT**

**FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.**

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within four (4) hours of any meeting date to request special access to any board meeting.



**McHenry Public Library District  
Board of Library Trustees Regular Meeting  
MINUTES**

**Date:** Tuesday, June 17, 2025  
**Time:** 7:00 p.m.  
**Location:** Meeting Rooms #135 & #136

**I. CALL TO ORDER – Bud Alexander, Vice President**

Vice President Alexander called the meeting to order at 7:00 p.m.

**II. ROLL CALL – Monica Leccese, Secretary**

**A. Roll Call**

**Members Present:** Bud Alexander, Victor Jimenez Carrillo, Monica Leccese, Jim O'Hagan, Vickie Schutze, Terry Weingart

**Members Absent:** Charles Reilly

**Also Present:**

Lesley Jakacki, Executive Director  
Jennifer May, HR Generalist  
Sandra Mendez Barradas, Administrative Assistant  
Kathy Milfajt, Technical Services Manager

**B. Oaths of Office**

Recently appointed Trustees Jimenez Carrillo and Schutze took their Oaths of Office.

**III. PLEDGE OF ALLEGIANCE**

**IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**

**V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**

**VI. SECRETARY'S REPORT – Monica Leccese, Secretary**

**A. Approval of Minutes of the May 20, 2025, Regular Meeting.**

Secretary Leccese stated that she reviewed the Minutes of the May 20, 2025, Regular Meeting and found no changes necessary.

Weingart moved, and O'Hagan seconded the motion to approve the Minutes of the May 20, 2025, Regular Meeting.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

VII. **TREASURER'S REPORT – Terry Weingart, Treasurer**

**A.** Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for May/June 2025, Additional Bills, and Petty Cash and Credit Card Reports

Treasurer Weingart shared that for the eleven months ended May 31, 2025, revenue was \$5,761,000, expenditures were \$2,555,000, and total surplus is \$1,261,000.

Leccese moved, and O'Hagan seconded the motion to approve the Treasurer's Report.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

VIII. **COMMUNICATIONS**

**A.** Letters of Appreciation to Local Businesses

Letters of appreciation to local businesses as well as some organizations that have donated coupons or items for Youth and Adult Services to use as incentives for the McHenry Library's summer reading program.

IX. **LIBRARIAN'S REPORT**

**A.** Librarian's Report

Director Jakacki shared that in the statistical infographic, numbers for May 2025 were slightly lower compared to May 2024 due to there still being construction or construction cleanup in the library during the first two weeks. She noted that while some of the numbers increased, such as library attendance and new library card registrations, a lot of the in-house statistics were down due to not all the computers being set up and not being as many places for patrons to sit and use the Wi-Fi. She also noted that checkout of physical items continues to be down compared to May 2024 and checkout of e-materials continues to rise month to month.

Director Jakacki shared the following updates from the Librarian's Report:

- Construction for the Sanitary Sewer Replacement Project concluded on May 5, 2025 and it took about 10 days after to finish moving computers, furniture, technology, etc., back onto the floor.

- Many patrons have commented positively on how the new floor helps brighten the space and helps minimize sound from echoing.
- The Friends of the Library hosted their successful Spring book sale on May 17 and 18. They also have their quarterly meeting on Thursday, June 19, 2025, at the Library and are to schedule their Fiesta Days book sale during this meeting.
- S. Culp, B. Freidenfelds, M. Spargaaren, A. Stansbury, and J. May all became new voter registrars; and L. Jakacki, K. Kimbrel, and J. Elinoris continue to be deputy voter registrars. Voter registration continues to be a popular service at the Library as many people still prefer to register in person.
- A. Meads and K. Meadows in the Technical Services Department attended a book repair clinic at the Algonquin Library presented by Demco. They learned about how to extend the life of materials as well as some tricks on how to use a book repair machine to repair bindings.
- K. Krewer, the Library's IT Specialist, completed a cyber security certificate course at McHenry County College.
- B. Salazar in Youth Services did "Hora de Cuentos" (Story Hour) virtual storytime for the month of May. This program was uploaded to YouTube and has received over 4,500 views.
- Director Jakacki shared with the Board several images from various sources featuring the McHenry Library and staff for the month of May.
  - Youth Services staff went to various schools to promote the library's summer reading program.
  - Circulation staff B. Sullivan and Marketing Coordinator A. Mesino were at the Wonder Lake Farmers and Makers Market to promote the Library.
  - K. Kimbrel, Adult Services Librarian, was featured on the McHenry County Conservation District's Find Your Wild book recommendations.
  - There were many positive comments from patrons about the library staff.
  - The Daily Herald published an article promoting the McHenry Library as one of the sites for the Northern Illinois Food Bank's summer meal program, as well as the host for a few of their summer markets.

**B. Staff Continuing Education Reports**

- J. May attended HR Source's annual Altogether Conference focusing on mental health and communication in the workplace.
- A. Meads and A. Colgan attended Reaching Forward, an Illinois Library Association conference for paraprofessionals in Rosemont, IL.

**C. Project Updates**

**X. OLD BUSINESS**

**A. Sanitary Sewer Lines Project**

Director Jakacki provided the board with a final accounting report from the construction company that managed the Sanitary Sewer Lines Project. She noted that there was one additional contingency cost for pressure toilets in the main library area as the current ones are a little slow to clear and there is concern for backup to

build up in the pipes.

**XI. NEW BUSINESS**

**A.** Memorandum of Understanding (MOU) between McHenry County Workforce Network and McHenry Public Library District

The McHenry County Workforce is looking to partner with the McHenry Public Library District to bring a kiosk into the library, helping patrons who may be searching for a job look up job openings, explore the various services offered, access career assistance, and learn about available assistance programs. Director Jakacki explained that the McHenry County Workforce would be responsible for troubleshooting, monitoring how the kiosk is being used, and exploring other ways to promote it. The library staff would be responsible for ensuring the kiosk is connected to Wi-Fi, learning how to use it, and reporting any damages to the McHenry County Workforce.

Schutze motioned, and Jimenez Carrillo seconded the motion to approve the Memorandum of Understanding (MOU) between McHenry County Workforce Network and McHenry Public Library District.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

**B.** Appointment of trustees to approve the FY 2024/25 Secretary's book

Secretary Leccese and Vice President Alexander volunteered to review the Secretary's Book for completeness before the July Board Meeting.

**C.** FY 2025/26 Budget

**1.** Operating Budget

Director Jakacki explained changes made to the budget since the last Board Meeting. She noted that one of the biggest changes was updating the cash in hand for each of the funds due to the completed transfer to the Special Reserve Fund. There were also changes made to some budget lines to more accurately reflect what is going into each. The biggest change, in which a dollar amount was modified, was to cover the 25% increase in electricity and supplier costs, as well as a smaller increase in cost for natural gas.

Jimenez Carrillo motioned, and Schutze seconded the motion to approve the Operating Budget for the 2025/2026 Fiscal Year.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

**2. Adoption of ORDINANCE NO. 2024/2025-10: An Ordinance Adopting a Tentative Combined Budget & Appropriations for FY 2025-2026**

Director Jakacki noted that this is a tentative first draft of the ordinance. She explained that the budget is carried over from the one approved for the 2025/2026 fiscal year, and appropriations are the legal limits that the board sets that the library could spend or accept revenue at. Once the ordinance is approved, we will have our public hearing and vote on final approval at the August 2025 meeting.

Weingart motioned, and Jimenez Carrillo seconded the motion to approve ORDINANCE NO. 2024/2025-10: An Ordinance Adopting a Tentative Combined Budget & Appropriations for FY 2025-2026.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

**3. Scheduling a public hearing for the Annual Budget and Appropriations Adoption**

Director Jakacki explained that 30 days must be given for inspection of the Tentative Combined Budget & Appropriations for FY 2025-2026 as well as notice to the public of the hearing, so the hearing will need to take place at the August 19, 2025, Board Meeting.

Leccese motioned and Jimenez Carrillo seconded the motion to approve scheduling a public hearing for the Annual Budget and Appropriations Adoption on August 19, 2025.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

**XII. EXECUTIVE SESSION**

The board did not enter Executive Session.

**XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

None

**XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

Director Jakacki provided the Board with a few additional updates:

- The Northwest Herald released an article about the legislation that passed requiring all public libraries to have opioid overdose medication on-site as well as to offer staff training on it. She noted that the McHenry Library has had this medication as well as trained staff on-site for the last seven to eight years.
- Indivisible McHenry will host a peaceful protest on public property in front of the library to raise awareness for the cuts to the Institute of Museum and Library Services on Friday, June 20, 2025, from 3 to 5 p.m. The Library will be closed at that time for staff training so there will be no public on-site.
- All Board trustees are invited to participate in the Fiesta Days Parade on Sunday, July 20.

**XV. ADJOURNMENT**

O'Hagan moved, and Schutze seconded the motion to adjourn the meeting at 8:06 p.m.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Schutze, Weingart

Nays: None

Abstain: None

Absent: Reilly

**Motion Passed**

**APPROVED by the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Respectfully Submitted,**

\_\_\_\_\_  
**Monica Leccese, Secretary**



# Financial Report

For the 12 Month(s) Ended June 30, 2025  
FISCAL YEAR 2025



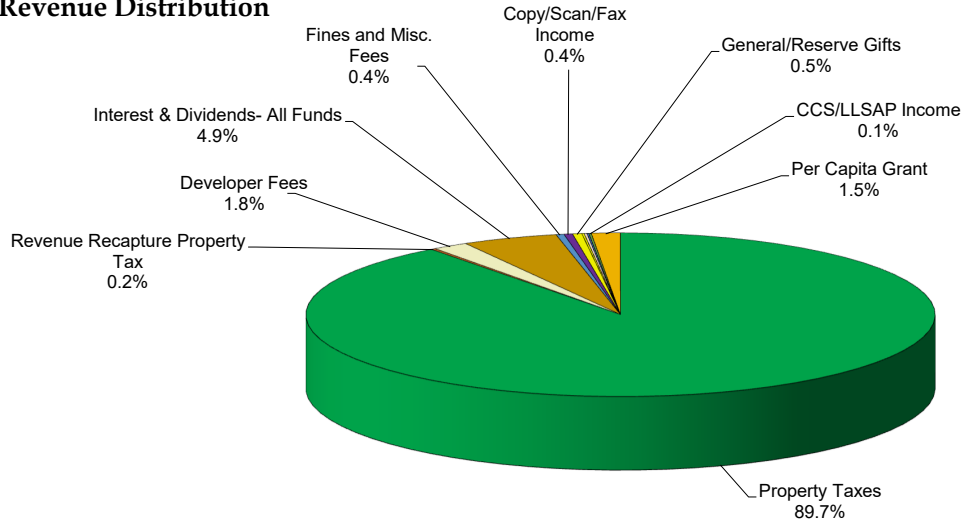
**McHenry Public Library District**  
Actual vs Budget Summary  
For the 12 Month(s) Ended June 30, 2025

**100% of Fiscal Year**

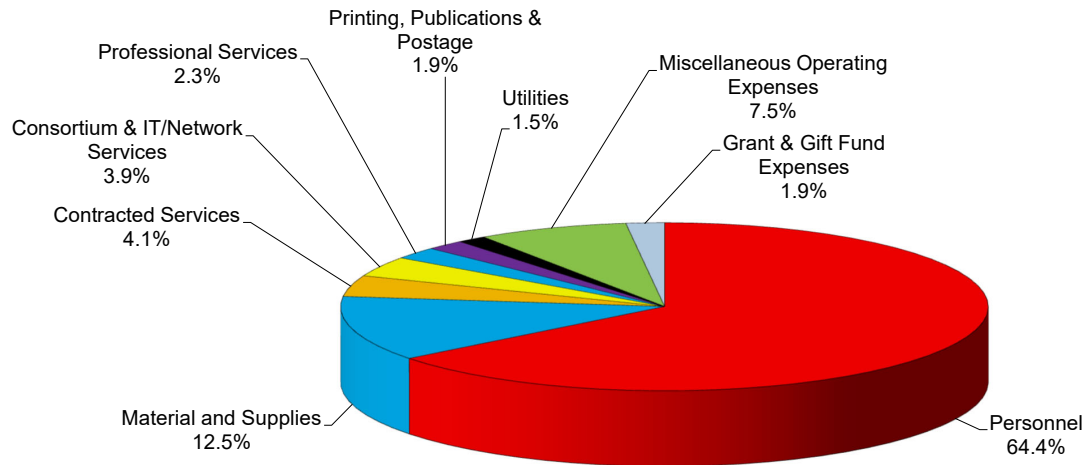
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
<b>REVENUE</b>					
Property Taxes	3,762,642	3,776,371	99.6%	3,510,044	7%
Revenue Recapture Property Tax	9,755	9,790	99.6%	11,781	-17%
Developer Fees	76,896	175,000	43.9%	83,660	-8%
Interest & Dividends- All Funds	206,562	237,500	87.0%	204,367	1%
Fines and Misc. Fees	17,073	154,500	11.1%	16,008	7%
Copy/Scan/Fax Income	18,415	18,500	99.5%	17,570	5%
General/Reserve Gifts	19,949	180,000	11.1%	10,941	82%
Annexation & Impact Fees	-	25,000	0.0%	-	0%
Retiree/Cobra Insurance Payment	4,910	18,000	27.3%	6,559	-25%
Misc. Sales & Income	6,071	75,500	8.0%	2,825	115%
Lost & Damaged Materials	4,005	6,500	61.6%	3,657	10%
CCS/LLSAP Income	5,252	10,500	50.0%	8,156	-36%
Solar Credits	-	4,500	0.0%	720	-100%
Per Capita Grant	62,150	65,000	95.6%	61,772	1%
Over/Short	148	500	29.5%	3	5187%
Miscellaneous Grants	-	65,000	0.0%	-	0%
Transfer from General Fund	1,650,000	1,650,000	100.0%	850,000	94%
Actual Revenues	5,843,828	6,472,161	90.3%	4,788,061	22%
Budgeted Revenues	6,471,661				
% of Budget	90%				
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
<b>OPERATING EXPENDITURES</b>					
Personnel	1,755,855	2,532,625	69.3%	1,651,325	6%
Material and Supplies	340,531	736,825	46.2%	387,567	-12%
Contracted Services	110,592	313,000	35.3%	131,557	-16%
Consortium & IT/Network Services	105,422	151,750	69.5%	108,900	-3%
Professional Services	62,907	172,100	36.6%	56,727	11%
Printing, Publications & Postage	52,980	94,750	55.9%	47,397	12%
Utilities	39,753	52,500	75.7%	34,074	17%
Miscellaneous Operating Expenses	205,314	242,075	84.8%	211,404	-3%
Grant & Gift Fund Expenses	52,345	160,000	32.7%	62,000	-16%
Actual Expenditures	2,725,700	4,455,625	61.2%	2,690,951	1%
Budgeted Expenditures	4,455,625				
% of Budget	61%				
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	3,118,128	2,016,536	154.6%	2,097,110	49%
<b>CAPITAL EXPENDITURES &amp; DEBT SERVICE</b>					
Capital Expenses	421,771	685,000	61.6%	70,665	-100%
Debt Services	-	-	N/A	-	0%
Transfer to Reserve Fund	1,650,000	1,650,000	100.0%	850,000	-100%
Actual Expenditures	2,071,771	2,335,000	88.7%	920,665	79%
Budgeted Expenditures	2,335,000				
% of Budget	89%				
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>1,046,357</b>	<b>(318,464)</b>		<b>1,176,445</b>	
BEGINNING FUND BALANCE	4,338,310				
ENDING FUND BALANCE	5,384,667				

**McHenry Public Library District**  
Actual vs Budget Summary  
For the 12 Month(s) Ended June 30, 2025

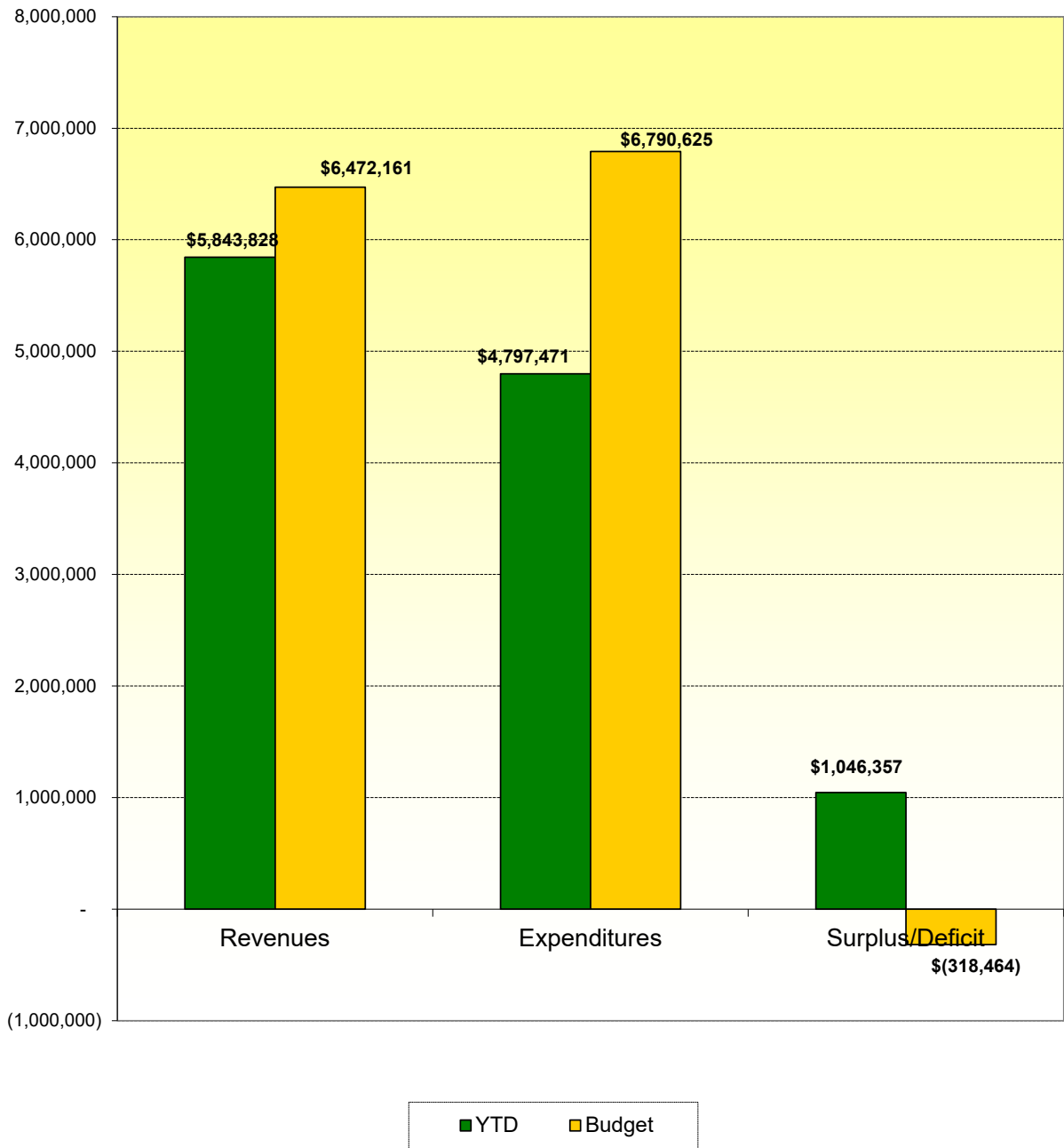
**Revenue Distribution**



**Operational Expenditure Distribution**



**McHenry Public Library District**  
 Actual vs Budget Summary  
 For the 12 Month(s) Ended June 30, 2025



**McHenry Public Library District**  
Actual vs Budget Summary  
For the 12 Month(s) Ended June 30, 2025

**100% of Fiscal Year**

Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
<b>REVENUE</b>						
Property Taxes	3,762,642	-	-	3,762,642	3,776,371	100%
Revenue Recapture Property Tax	9,755	-	-	9,755	9,790	100%
Developer Fees	-	76,896	-	76,896	175,000	44%
Interest and Dividends	133,817	51,340	21,406	206,562	237,500	87%
Fines and Misc Fees	17,073	-	-	17,073	154,500	11%
Copy/Scan/Fax Income	18,415	-	-	18,415	18,500	100%
General/Reserve Gifts	1	-	19,949	19,949	180,000	11%
Annexation & Impact Fees	-	-	-	-	25,000	0%
Retiree/Cobra Insurance Payment	4,910	-	-	4,910	18,000	27%
Misc. Sales & Income	6,071	-	-	6,071	75,500	8%
Lost & Damaged Materials	4,005	-	-	4,005	6,500	62%
CCS/LLSAP Income	5,252	-	-	5,252	10,500	50%
Solar Credits	-	-	-	-	4,500	0%
Per Capita Grant	-	-	62,150	62,150	65,000	96%
Over/Short	148	-	-	148	500	30%
Miscellaneous Grants	-	-	-	-	65,000	0%
Transfer from General Fund	-	1,650,000	-	1,650,000	1,650,000	100%
Actual Revenues	3,962,087	1,778,236	103,505	5,843,828	6,472,161	90%
Budgeted Revenues	4,244,161	1,895,000	332,500	6,471,661		
% of Budget	93%	94%	31%	90%		
<b>OPERATING EXPENDITURES</b>						
Personnel	1,755,855	-	-	1,755,855	2,532,625	69%
Material and Supplies	324,760	-	15,771	340,531	736,825	46%
Contracted Services	110,592	-	-	110,592	313,000	35%
Consortium & IT/Network Services	105,422	-	-	105,422	151,750	69%
Professional Services	62,907	-	-	62,907	172,100	37%
Printing, Publications & Postage	52,980	-	-	52,980	94,750	56%
Utilities	39,753	-	-	39,753	52,500	76%
Miscellaneous Operating Expenses	205,314	-	-	205,314	242,075	85%
Grant & Gift Fund Expenses	-	-	52,345	52,345	160,000	33%
Actual Expenditures	2,657,585	-	68,115	2,725,700	4,455,625	61%
Budgeted Expenditures	4,070,625	-	385,000	4,455,625		
% of Budget	65%	0%	18%	61%		
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	1,304,502	1,778,236	35,390	3,118,128	2,016,536	155%
<b>CAPITAL EXPENDITURES &amp; DEBT SERVICE</b>						
Capital Expenses	20,651	401,120	-	421,771	685,000	62%
Transfer to Reserve Fund	1,650,000	-	-	1,650,000	1,650,000	100%
Actual Expenditures	1,670,651	401,120	-	2,071,771	2,335,000	89%
Budgeted Expenditures	1,785,000	550,000	-	2,335,000		
% of Budget	94%	73%	0%	89%		
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>(366,148)</b>	<b>1,377,115</b>	<b>35,390</b>	<b>1,046,357</b>	<b>(318,464)</b>	
BEGINNING FUND BALANCE	2,513,048	1,305,236	520,026	4,338,310		
ENDING FUND BALANCE	2,146,900	2,682,351	555,416	5,384,667		
Fund Balance as % of Total Expenditures	50%	n/a	n/a	112%		

**McHenry Public Library District**  
**Financial Report Detail by Fund**  
**For the 12 Month(s) Ended June 30, 2025**

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
<b>Revenues</b>									
6010100 · Property Taxes	0.00	314,697.60	3,762,641.64	0.00	0.00	3,762,641.64	3,776,371.19	-13,729.55	99.6%
6015100 · Revenue Recapture Property Tax	0.00	815.86	9,755.41	0.00	0.00	9,755.41	9,790.28	-34.87	99.6%
6020200 · Developer Fees	54,468.00	14,583.33	0.00	76,896.00	0.00	76,896.00	175,000.00	-98,104.00	43.9%
6030100 · Interest Income - General	8,326.54	12,083.33	133,816.54	0.00	0.00	133,816.54	145,000.00	-11,183.46	92.3%
6030200 · Special Reserve Fund Interest	5,908.20	5,416.67	0.00	51,339.57	0.00	51,339.57	65,000.00	-13,660.43	79.0%
6030300 · Grant/Gifts Fund Interest	1,452.95	2,291.67	0.00	0.00	21,406.12	21,406.12	27,500.00	-6,093.88	77.8%
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6040100 · Nonresident/Enhanced Fee Cards	0.00	104.17	135.00	0.00	0.00	135.00	1,250.00	-1,115.00	10.8%
6050100 · Fines and Fees	1,365.25	1,458.33	15,792.10	0.00	0.00	15,792.10	17,500.00	-1,707.90	90.2%
6055100 · Collection Agency Fees	0.00	41.67	155.98	0.00	0.00	155.98	500.00	-344.02	31.2%
6060100 · Copy/Scan/Fax Income	2,010.85	1,541.67	18,414.61	0.00	0.00	18,414.61	18,500.00	-85.39	99.5%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	7,254.50	14,583.33	0.51	0.00	19,948.98	19,949.49	175,000.00	-155,050.51	11.4%
6090100 · Annexation & Impact Fees	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
6105100 · Retiree/Cobra Insurance Payment	0.00	1,500.00	4,910.32	0.00	0.00	4,910.32	18,000.00	-13,089.68	27.3%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	350.00	187.50	990.00	0.00	0.00	990.00	2,250.00	-1,260.00	44.0%
6125100 · License Plate Renewal Fees	0.00	10,916.67	0.00	0.00	0.00	0.00	131,000.00	-131,000.00	0.0%
6130100 · Misc.	30.00	6,250.00	6,071.02	0.00	0.00	6,071.02	75,000.00	-68,928.98	8.1%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	204.69	541.67	4,004.86	0.00	0.00	4,004.86	6,500.00	-2,495.14	61.6%
6157100 · CCS/LLSAP Income	1,312.90	875.00	5,251.60	0.00	0.00	5,251.60	10,500.00	-5,248.40	50.0%
6160100 · Solar Credits	0.00	375.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
6170300 · Per Capita Grant	0.00	5,416.67	0.00	0.00	62,150.22	62,150.22	65,000.00	-2,849.78	95.6%
6200100 · Over/Short	1.36	41.67	147.51	0.00	0.00	147.51	500.00	-352.49	29.5%
6210300 · Miscellaneous Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9100200 · Transfer from General Fund	0.00	137,500.00	0.00	1,650,000.00	0.00	1,650,000.00	1,650,000.00	0.00	100.0%
<b>Total Revenues</b>	<b>82,685.24</b>	<b>539,346.79</b>	<b>3,962,087.10</b>	<b>1,778,235.57</b>	<b>103,505.32</b>	<b>5,843,827.99</b>	<b>6,472,161.47</b>	<b>-628,333.48</b>	<b>11.52</b>
<b>Total Revenues</b>	<b>82,685.24</b>	<b>539,346.79</b>	<b>3,962,087.10</b>	<b>1,778,235.57</b>	<b>103,505.32</b>	<b>5,843,827.99</b>	<b>6,472,161.47</b>	<b>-628,333.48</b>	<b>90.3%</b>
<b>Expenditures</b>									
<b>Personnel Expenses</b>									
8910100 · Salaries	96,182.58	150,416.67	1,368,459.48	0.00	0.00	1,368,459.48	1,805,000.00	-436,540.52	75.8%
8920100 · FICA/Medicare	7,108.38	11,666.67	101,200.90	0.00	0.00	101,200.90	140,000.00	-38,799.10	72.3%
8930100 · IMRF	7,744.44	17,916.67	140,240.39	0.00	0.00	140,240.39	215,000.00	-74,759.61	65.2%
8940100 · Health & Life Insurance	-2,077.48	26,666.67	129,291.70	0.00	0.00	129,291.70	320,000.00	-190,708.30	40.4%
8945100 · Recruiting/Preemployment Screen	751.85	333.33	1,850.80	0.00	0.00	1,850.80	4,000.00	-2,149.20	46.3%
8950100 · Tuition Reimbursement	0.00	833.33	2,492.50	0.00	0.00	2,492.50	10,000.00	-7,507.50	24.9%
8955100 · Telecommute Reimbursements	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8960100 · Memberships & Dues	0.00	560.42	2,149.94	0.00	0.00	2,149.94	6,725.00	-4,575.06	32.0%
8970100 · Travel	472.42	1,120.83	3,264.16	0.00	0.00	3,264.16	13,450.00	-10,185.84	24.3%
8980100 · Continuing Education (Mtg/Conf)	537.50	1,329.17	6,905.47	0.00	0.00	6,905.47	15,950.00	-9,044.53	43.3%
<b>Total Personnel</b>	<b>110,719.69</b>	<b>211,052.08</b>	<b>1,755,855.34</b>	<b>0.00</b>	<b>0.00</b>	<b>1,755,855.34</b>	<b>2,532,625.00</b>	<b>-776,769.66</b>	<b>69.3%</b>

**McHenry Public Library District**  
**Financial Report Detail by Fund**  
**For the 12 Month(s) Ended June 30, 2025**

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
<b>Materials and Supplies</b>									
8010100 · Adult Books	3,718.58	5,625.00	46,196.89	0.00	0.00	46,196.89	67,500.00	-21,303.11	68.4%
8020100 · Youth Books	5,723.29	4,583.33	40,487.67	0.00	0.00	40,487.67	55,000.00	-14,512.33	73.6%
8025100 · Professional Resources	0.00	208.33	21.18	0.00	0.00	21.18	2,500.00	-2,478.82	0.8%
8028100 · Administrative Resources	24.00	291.67	308.33	0.00	0.00	308.33	3,500.00	-3,191.67	8.8%
8030100 · Magazines & Newspapers	741.00	1,250.00	13,510.63	0.00	0.00	13,510.63	15,000.00	-1,489.37	90.1%
8040300 · Operating Fund Gifts(Donations)	16.06	18,750.00	161.53	0.00	15,770.52	15,932.05	225,000.00	-209,067.95	7.1%
8050100 · Adult AV Materials	785.03	2,583.33	20,137.71	0.00	0.00	20,137.71	31,000.00	-10,862.29	65.0%
8060100 · Youth AV Materials	1,064.41	1,083.33	9,968.90	0.00	0.00	9,968.90	13,000.00	-3,031.10	76.7%
8070100 · Library of Things	0.00	1,291.67	4,499.94	0.00	0.00	4,499.94	15,500.00	-11,000.06	29.0%
8080100 · Video Games	540.00	1,250.00	12,814.02	0.00	0.00	12,814.02	15,000.00	-2,185.98	85.4%
8090100 · Digital Media Services	-10,515.47	9,591.67	84,007.77	0.00	0.00	84,007.77	115,100.00	-31,092.23	73.0%
8095100 · Electronic Resources	247.00	7,083.33	38,440.66	0.00	0.00	38,440.66	85,000.00	-46,559.34	45.2%
8120100 · Library Supplies	553.89	583.33	2,675.21	0.00	0.00	2,675.21	7,000.00	-4,324.79	38.2%
8130100 · Tech Services Supplies	4,362.90	2,727.08	10,872.81	0.00	0.00	10,872.81	32,725.00	-21,852.19	33.2%
8135100 · Bindery	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8140100 · Adult Programs & Supplies	52.89	1,333.33	13,860.15	0.00	0.00	13,860.15	16,000.00	-2,139.85	86.6%
8142100 · Comicon	0.00	541.67	4,785.72	0.00	0.00	4,785.72	6,500.00	-1,714.28	73.6%
8145100 · Circulation Supplies	0.00	625.00	2,803.96	0.00	0.00	2,803.96	7,500.00	-4,696.04	37.4%
8147100 · Summer Reading Club	319.72	583.33	4,482.00	0.00	0.00	4,482.00	7,000.00	-2,518.00	64.0%
8150100 · Youth Programs & Supplies	698.53	1,375.00	14,725.39	0.00	0.00	14,725.39	16,500.00	-1,774.61	89.2%
<b>Total Material and Supplies</b>	<b>8,331.83</b>	<b>61,402.08</b>	<b>324,760.47</b>	<b>0.00</b>	<b>15,770.52</b>	<b>340,530.99</b>	<b>736,825.00</b>	<b>-396,294.01</b>	<b>46.2%</b>
<b>Contracted Services</b>									
8215100 · Collection Agency Fees	30.90	104.17	607.70	0.00	0.00	607.70	1,250.00	-642.30	48.6%
8245100 · IT/Comp/Copier/Equip-Outsourced	7,297.88	10,833.33	87,527.31	0.00	0.00	87,527.31	130,000.00	-42,472.69	67.3%
8247100 · Automation--Staff	67.80	2,916.67	19,912.86	0.00	0.00	19,912.86	35,000.00	-15,087.14	56.9%
8250-100 · Vehicle Expenses	0.00	625.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
8260100 · Misc. Contracted Services	0.00	1,541.67	18.33	0.00	0.00	18.33	18,500.00	-18,481.67	0.1%
8270100 · Library Bank/Finance/Late Fee	30.00	62.50	551.76	0.00	0.00	551.76	750.00	-198.24	73.6%
8275100 · Public Pmt Processing Fees	112.74	416.67	1,974.05	0.00	0.00	1,974.05	5,000.00	-3,025.95	39.5%
8285100 · License Plate Fees Settlement	0.00	9,583.33	0.00	0.00	0.00	0.00	115,000.00	-115,000.00	0.0%
<b>Total Contracted Services</b>	<b>7,539.32</b>	<b>26,083.33</b>	<b>110,592.01</b>	<b>0.00</b>	<b>0.00</b>	<b>110,592.01</b>	<b>313,000.00</b>	<b>-202,407.99</b>	<b>35.3%</b>
<b>Consortium &amp; IT/Network Services</b>									
8310100 · Automation--Circulation/Catalog	2,862.24	9,479.17	78,750.95	0.00	0.00	78,750.95	113,750.00	-34,999.05	69.2%
8320100 · VOIP Phone Service	1,129.09	2,041.67	16,368.41	0.00	0.00	16,368.41	24,500.00	-8,131.59	66.8%
8325100 · Internet Services	824.73	1,125.00	10,302.58	0.00	0.00	10,302.58	13,500.00	-3,197.42	76.3%
<b>Total Consortium &amp; IT/Network Services</b>	<b>4,816.06</b>	<b>12,645.83</b>	<b>105,421.94</b>	<b>0.00</b>	<b>0.00</b>	<b>105,421.94</b>	<b>151,750.00</b>	<b>-46,328.06</b>	<b>69.5%</b>
<b>Professional Services</b>									
8410100 · Accounting/Payroll/Audit Service	3,374.09	5,104.17	51,018.40	0.00	0.00	51,018.40	61,250.00	-10,231.60	83.3%
8420100 · Legal Services	187.50	2,083.33	1,936.25	0.00	0.00	1,936.25	25,000.00	-23,063.75	7.7%
8430100 · Other Consulting Fees	0.00	6,500.00	2,471.25	0.00	0.00	2,471.25	78,000.00	-75,528.75	3.2%
8440100 · In Service/Staff Training/LMS	0.00	654.17	7,481.35	0.00	0.00	7,481.35	7,850.00	-368.65	95.3%
<b>Total Professional Services</b>	<b>3,561.59</b>	<b>14,341.67</b>	<b>62,907.25</b>	<b>0.00</b>	<b>0.00</b>	<b>62,907.25</b>	<b>172,100.00</b>	<b>-109,192.75</b>	<b>36.6%</b>
<b>Printing, Publications &amp; Postage</b>									
8510100 · Printing Services Outsourced	351.90	4,583.33	32,377.05	0.00	0.00	32,377.05	55,000.00	-22,622.95	58.9%
8530100 · Public Notices & ADS (Legal & Job)	0.00	187.50	1,677.00	0.00	0.00	1,677.00	2,250.00	-573.00	74.5%
8540100 · Postage/Shipping	184.74	1,895.83	12,773.57	0.00	0.00	12,773.57	22,750.00	-9,976.43	56.1%
8545100 · Printing/Copier Supplies	0.00	375.00	1,940.58	0.00	0.00	1,940.58	4,500.00	-2,559.42	43.1%
8550100 · Public Relations/Promotions	222.59	854.17	4,212.09	0.00	0.00	4,212.09	10,250.00	-6,037.91	41.1%
<b>Total Printing, Publications &amp; Postage</b>	<b>759.23</b>	<b>7,895.83</b>	<b>52,980.29</b>	<b>0.00</b>	<b>0.00</b>	<b>52,980.29</b>	<b>94,750.00</b>	<b>-41,769.71</b>	<b>55.9%</b>

**McHenry Public Library District**  
**Financial Report Detail by Fund**  
**For the 12 Month(s) Ended June 30, 2025**

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
<b>Utilities</b>									
8610100 · Electricity	2,212.64	2,500.00	25,413.40	0.00	0.00	25,413.40	30,000.00	-4,586.60	84.7%
8620100 · Gas	337.07	1,458.33	11,187.22	0.00	0.00	11,187.22	17,500.00	-6,312.78	63.9%
8640100 · Water & Sewer	306.55	416.67	3,152.82	0.00	0.00	3,152.82	5,000.00	-1,847.18	63.1%
<b>Total Utilities</b>	<b>2,856.26</b>	<b>4,375.00</b>	<b>39,753.44</b>	<b>0.00</b>	<b>0.00</b>	<b>39,753.44</b>	<b>52,500.00</b>	<b>-12,746.56</b>	<b>75.7%</b>
<b>Miscellaneous Operating Expenses</b>									
8720100 · Building & Auto Insurance	691.28	4,516.67	40,993.33	0.00	0.00	40,993.33	54,200.00	-13,206.67	75.6%
8730100 · Bonding & Officers Liability	0.00	208.33	1,043.00	0.00	0.00	1,043.00	2,500.00	-1,457.00	41.7%
8740100 · Janitorial Services & Supplies	11,933.68	5,125.00	75,831.11	0.00	0.00	75,831.11	61,500.00	14,331.11	123.3%
8745100 · Grounds Maintenance	1,625.00	3,766.67	32,801.24	0.00	0.00	32,801.24	45,200.00	-12,398.76	72.6%
8750100 · Building Operations/Maintenance	1,500.84	5,833.33	51,108.62	0.00	0.00	51,108.62	70,000.00	-18,891.38	73.0%
8760100 · Hospitality	374.92	556.25	3,467.35	0.00	0.00	3,467.35	6,675.00	-3,207.65	51.9%
8770100 · Library Lost & Damaged Materials	0.00	83.33	69.28	0.00	0.00	69.28	1,000.00	-930.72	6.9%
8795100 · Miscellaneous	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total Miscellaneous Operating Expenses</b>	<b>16,125.72</b>	<b>20,172.92</b>	<b>205,313.93</b>	<b>0.00</b>	<b>0.00</b>	<b>205,313.93</b>	<b>242,075.00</b>	<b>-36,761.07</b>	<b>84.8%</b>
<b>Grant &amp; Gift Fund Expenses</b>									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8040350 · Per Capita Grant; Current FY	16,388.92	5,416.67	0.00	0.00	52,344.90	52,344.90	65,000.00	-12,655.10	80.5%
8040355 · Per Capita Grant; Previous FY	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9200300 · Additional Expenses	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total Grant &amp; Gift Fund Expenses</b>	<b>16,388.92</b>	<b>13,333.33</b>	<b>0.00</b>	<b>0.00</b>	<b>52,344.90</b>	<b>52,344.90</b>	<b>160,000.00</b>	<b>-107,655.10</b>	<b>32.7%</b>
<b>Capital Expenses</b>									
9060100 · Library Furnishings	1,402.39	2,083.33	1,941.75	0.00	0.00	1,941.75	25,000.00	-23,058.25	7.8%
9070100 · Library Equipment	0.00	2,083.33	541.91	0.00	0.00	541.91	25,000.00	-24,458.09	2.2%
9080100 · Small Equipment under \$250	0.00	416.67	109.94	0.00	0.00	109.94	5,000.00	-4,890.06	2.2%
9090100 · Adtl. Capital Projects & Equipment	0.00	6,666.67	18,056.96	0.00	0.00	18,056.96	80,000.00	-61,943.04	22.6%
9050200 · Library District Act	0.00	12,500.00	0.00	37,340.34	0.00	37,340.34	150,000.00	-112,659.66	24.9%
9060200 · Special Reserve Expenditures	124,557.67	33,333.33	0.00	363,779.85	0.00	363,779.85	400,000.00	-36,220.15	90.9%
<b>Total Capital Expenses</b>	<b>125,960.06</b>	<b>57,083.33</b>	<b>20,650.56</b>	<b>401,120.19</b>	<b>0.00</b>	<b>421,770.75</b>	<b>685,000.00</b>	<b>-263,229.25</b>	<b>61.6%</b>
<b>Transfer to Reserve Fund</b>									
9100100 · Transfer to Reserve Fund	0.00	137,500.00	1,650,000.00	0.00	0.00	1,650,000.00	1,650,000.00	0.00	100.0%
<b>Total Transfer to Reserve Fund</b>	<b>0.00</b>	<b>137,500.00</b>	<b>1,650,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,650,000.00</b>	<b>1,650,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total Expenditures</b>	<b>297,058.68</b>	<b>565,885.42</b>	<b>4,328,235.23</b>	<b>401,120.19</b>	<b>68,115.42</b>	<b>4,797,470.84</b>	<b>6,790,625.00</b>	<b>-1,993,154.16</b>	<b>70.6%</b>
<b>Net Total</b>	<b>-214,373.44</b>	<b>-26,538.63</b>	<b>-366,148.13</b>	<b>1,377,115.38</b>	<b>35,389.90</b>	<b>1,046,357.15</b>	<b>-318,463.53</b>	<b>1,364,820.68</b>	



**McHenry Public Library District**  
**Financial Report Detail by Month**  
**For the 12 Month(s) Ended June 30, 2025**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
<b>Revenues</b>													
6010100 · Property Taxes	1,984,080.59	195,660.31	1,469,421.07	62,278.40	51,201.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,762,641.64
6015100 · Revenue Recapture Property Tax	5,144.14	507.28	3,809.78	161.48	132.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,755.41
6020200 · Developer Fees	0.00	0.00	0.00	22,428.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,468.00	76,896.00
6030100 · Interest Income - General	14,169.99	13,777.92	14,728.06	15,264.43	13,324.53	12,219.91	11,316.68	7,801.40	8,023.36	7,266.52	7,597.20	8,326.54	133,816.54
6030200 · Special Reserve Fund Interest	4,263.73	4,206.55	3,393.91	3,753.38	3,430.67	3,222.91	3,185.11	4,788.71	5,296.99	5,119.45	4,769.96	5,908.20	51,339.57
6030300 · Grant/Gifts Fund Interest	2,250.94	2,213.49	1,809.58	2,005.52	1,830.00	1,710.76	1,697.34	1,516.52	1,674.01	1,614.63	1,630.38	1,452.95	21,406.12
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6040100 · Nonresident/Enhanced Fee Cards	0.00	0.00	45.00	0.00	45.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	135.00
6050100 · Fines and Fees	1,407.70	1,751.40	1,382.21	920.95	2,267.67	1,019.50	1,276.83	1,281.23	1,155.25	1,047.82	916.29	1,365.25	15,792.10
6055100 · Collection Agency Fees	10.00	20.00	0.00	0.00	40.00	10.00	35.98	40.00	0.00	0.00	0.00	0.00	155.98
6060100 · Copy/Scan/Fax Income	1,104.65	1,879.05	1,284.30	1,595.55	1,442.60	1,253.90	1,659.95	2,033.81	1,596.66	1,405.52	1,147.77	2,010.85	18,414.61
6070200 · Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6070300 · General Fund Gifts	2.83	6.36	12.00	10,608.88	3.30	0.51	1,576.87	41.40	26.53	109.81	306.50	7,254.50	19,949.49
6080200 · Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090100 · Annexation & Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6105100 · Retiree/Cobra Insurance Payment	0.00	0.00	0.00	0.00	4,455.44	0.00	0.00	0.00	0.00	454.88	0.00	0.00	4,910.32
6110100 · Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6120100 · Meeting Room Fees	40.00	50.00	65.00	30.00	25.00	10.00	310.00	35.00	45.00	30.00	0.00	350.00	990.00
6125100 · License Plate Renewal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130100 · Misc.	20.00	937.00	463.00	36.00	25.00	41.00	144.00	3,265.02	75.00	1,022.00	13.00	30.00	6,071.02
6130200 · Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6150100 · Lost & Damaged Materials	397.16	521.31	411.35	191.90	428.70	369.71	282.89	391.21	438.43	295.05	72.46	204.69	4,004.86
6157100 · CCS/LLSAP Income	0.00	0.00	0.00	1,312.90	0.00	1,312.90	0.00	1,312.90	0.00	0.00	0.00	1,312.90	5,251.60
6160100 · Solar Credits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6170300 · Per Capita Grant	62,150.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,150.22
6200100 · Over/Short	-1.95	-1.24	-0.05	-5.35	2.31	-2.19	-0.03	-2.30	5.75	153.60	-2.40	1.36	147.51
6210300 · Miscellaneous Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9100200 · Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00	0.00	0.00	825,000.00	0.00	1,650,000.00
<b>Total Revenues</b>	<b>2,075,040.00</b>	<b>221,529.43</b>	<b>1,496,825.21</b>	<b>120,582.04</b>	<b>78,654.22</b>	<b>21,213.91</b>	<b>21,485.62</b>	<b>847,504.90</b>	<b>18,336.98</b>	<b>18,519.28</b>	<b>841,451.16</b>	<b>82,685.24</b>	<b>5,843,827.99</b>
<b>Expenditures</b>													
<b>Personnel Expenses</b>													
8910100 · Salaries	100,239.09	103,772.36	105,698.10	164,229.66	109,872.65	107,460.83	107,254.39	109,232.08	162,605.19	106,003.73	95,908.82	96,182.58	1,368,459.48
8920100 · FICA/Medicare	7,376.87	7,648.17	7,795.50	12,234.70	8,114.86	7,928.81	7,913.02	8,064.31	12,001.38	7,927.47	7,087.43	7,108.38	101,200.90
8930100 · IMRF	10,387.96	9,678.08	10,659.00	15,878.86	12,020.65	10,354.10	10,226.69	12,025.55	8,040.00	11,473.57	21,751.49	7,744.44	140,240.39
8940100 · Health & Life Insurance	11,568.80	12,372.80	12,372.80	12,364.44	13,773.20	13,457.32	12,279.56	12,279.56	11,059.69	12,019.15	7,821.86	-2,077.48	129,291.70
8945100 · Recruiting/Preemployment Screen	0.00	27.95	111.80	27.95	320.80	0.00	0.00	111.80	87.95	322.75	87.95	751.85	1,850.80
8950100 · Tuition Reimbursement	832.50	832.50	0.00	827.50	0.00	0.00	832.50	-832.50	0.00	0.00	0.00	0.00	2,492.50
8955100 · Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8960100 · Memberships & Dues	50.00	0.00	0.00	777.77	160.00	619.50	126.33	145.15	210.00	0.00	61.19	0.00	2,149.94
8970100 · Travel	42.13	167.10	198.16	417.53	141.07	195.50	88.87	118.21	845.75	171.75	405.67	472.42	3,264.16
8980100 · Continuing Education (Mtg/Conf)	0.00	730.00	685.75	668.50	106.10	230.40	520.21	1,078.05	836.94	633.63	878.39	537.50	6,905.47
<b>Total Personnel</b>	<b>130,497.35</b>	<b>135,228.96</b>	<b>137,521.11</b>	<b>207,426.91</b>	<b>144,509.33</b>	<b>140,246.46</b>	<b>139,241.57</b>	<b>142,222.21</b>	<b>195,686.90</b>	<b>138,552.05</b>	<b>134,002.80</b>	<b>110,719.69</b>	<b>1,755,855.34</b>

**McHenry Public Library District**  
**Financial Report Detail by Month**  
**For the 12 Month(s) Ended June 30, 2025**

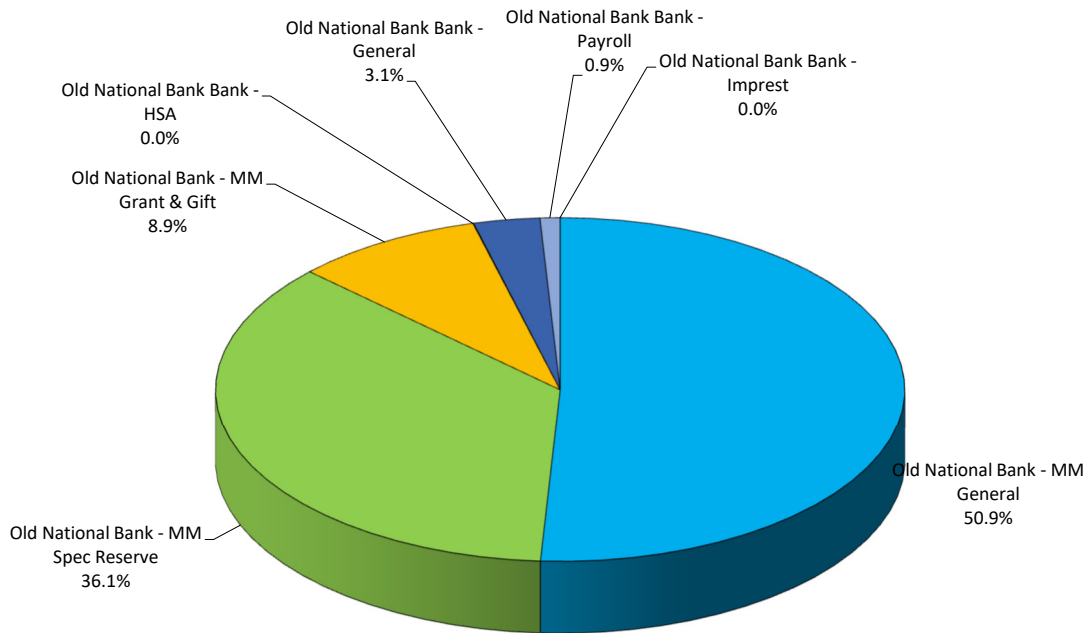
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
<b>Materials and Supplies</b>													
8010100 - Adult Books	2,066.67	3,347.95	4,541.33	3,491.00	3,119.30	4,798.99	3,284.39	7,029.37	5,422.91	3,663.75	1,712.65	3,718.58	46,196.89
8020100 - Youth Books	2,304.46	3,097.22	4,360.33	2,900.92	1,571.10	4,567.78	3,504.54	4,200.34	3,027.32	2,485.44	2,744.93	5,723.29	40,487.67
8025100 - Professional Resources	0.00	21.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.18
8028100 - Administrative Resources	0.00	46.96	0.00	0.00	0.00	83.20	119.17	35.00	0.00	0.00	0.00	24.00	308.33
8030100 - Magazines & Newspapers	0.00	674.22	111.20	546.00	484.18	2,981.74	741.00	499.98	303.70	6,331.11	96.50	741.00	13,510.63
8040300 - Operating Fund Gifts(Donations)	1,375.00	65.82	678.64	712.06	1,099.61	6,865.62	1,457.68	620.90	56.45	-20.64	3,004.85	16.06	15,932.05
8050100 - Adult AV Materials	733.75	1,067.44	810.26	2,164.17	1,740.55	1,581.54	2,004.04	1,652.72	3,940.16	3,020.07	637.98	785.03	20,137.71
8060100 - Youth AV Materials	0.00	1,016.43	1,277.13	777.10	659.35	459.64	521.40	317.85	2,970.59	848.78	56.22	1,064.41	9,968.90
8070100 - Library of Things	0.00	81.98	386.80	106.66	0.00	1,202.96	16.99	595.18	372.40	1,136.98	599.99	0.00	4,499.94
8080100 - Video Games	1,395.00	0.00	1,785.00	2,130.00	1,055.00	0.00	29.97	50.00	2,095.00	3,347.36	386.69	540.00	12,814.02
8090100 - Digital Media Services	5,302.22	5,547.83	165.91	44,355.67	171.91	11,128.96	43.91	6,617.28	6,282.33	11,357.31	3,549.91	-10,515.47	84,007.77
8095100 - Electronic Resources	16,541.96	3,347.34	2,283.96	5,817.77	4,067.63	2,372.76	2,018.38	886.41	0.00	857.45	0.00	247.00	38,440.66
8120100 - Library Supplies	31.99	97.24	0.00	278.89	69.77	151.42	221.48	205.49	17.98	296.58	750.48	553.89	2,675.21
8130100 - Tech Services Supplies	-356.96	79.26	1,309.80	662.26	1,074.83	772.26	504.85	797.16	781.73	508.34	376.38	4,362.90	10,872.81
8135100 - Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8140100 - Adult Programs & Supplies	1,149.21	1,656.93	858.97	1,497.80	121.90	759.57	1,149.33	4,964.65	256.76	727.96	664.18	52.89	13,860.15
8142100 - Comicon	0.00	67.82	467.37	3,074.06	1,039.87	0.00	0.00	0.00	0.00	0.00	136.60	0.00	4,785.72
8145100 - Circulation Supplies	42.99	88.59	548.40	0.00	288.29	274.30	0.00	1,544.40	16.99	0.00	0.00	0.00	2,803.96
8147100 - Summer Reading Club	0.00	592.63	0.00	0.00	135.91	1.00	64.95	1,027.23	814.89	1,175.22	350.45	319.72	4,482.00
8150100 - Youth Programs & Supplies	1,354.81	1,956.36	2,066.26	1,632.76	184.40	860.42	1,869.76	431.56	1,147.89	1,968.29	554.35	698.53	14,725.39
<b>Total Material and Supplies</b>	<b>31,941.10</b>	<b>22,853.20</b>	<b>21,651.36</b>	<b>70,147.12</b>	<b>16,883.60</b>	<b>38,862.16</b>	<b>17,551.84</b>	<b>31,475.52</b>	<b>27,507.10</b>	<b>37,704.00</b>	<b>15,622.16</b>	<b>8,331.83</b>	<b>340,530.99</b>
<b>Contracted Services</b>													
8215100 - Collection Agency Fees	0.00	82.40	61.80	51.50	92.70	51.50	41.20	72.10	61.80	30.90	30.90	30.90	607.70
8245100 - IT/Comp/Copier/Equip-Outsourced	9,893.15	12,727.14	6,761.06	600.00	6,589.72	10,991.00	0.00	9,921.14	7,997.01	7,519.66	7,229.55	7,297.88	87,527.31
8247100 - Automation--Staff	300.00	1,963.30	1,174.70	1,117.85	5,517.94	794.56	1,886.21	913.70	2,725.78	3,043.34	407.68	67.80	19,912.86
8250-100 - Vehicle Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8260100 - Misc. Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.33	0.00	18.33
8270100 - Library Bank/Finance/Late Fee	30.00	31.47	147.40	30.00	30.00	0.00	30.00	30.00	30.00	132.89	30.00	30.00	551.76
8275100 - Public Pmt Processing Fees	133.73	161.81	143.97	122.65	253.28	145.29	242.54	128.88	225.86	200.10	103.20	112.74	1,974.05
8285100 - License Plate Fees Settlement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Contracted Services</b>	<b>10,356.88</b>	<b>14,966.12</b>	<b>8,288.93</b>	<b>1,922.00</b>	<b>12,483.64</b>	<b>11,982.35</b>	<b>2,199.95</b>	<b>11,065.82</b>	<b>11,040.45</b>	<b>10,926.89</b>	<b>7,819.66</b>	<b>7,539.32</b>	<b>110,592.01</b>
<b>Consortium &amp; IT/Network Services</b>													
8310100 - Automation--Circulation/Catalog	15,641.80	0.00	0.00	15,641.80	0.00	0.00	28,589.96	0.00	216.68	15,641.80	156.67	2,862.24	78,750.95
8320100 - VOIP Phone Service	3,268.49	0.00	3,292.72	50.00	1,655.04	1,662.62	1,662.62	986.50	1,304.86	293.31	1,063.16	1,129.09	16,368.41
8325100 - Internet Services	1,553.80	487.80	1,081.00	776.90	462.80	1,550.66	481.80	795.90	925.73	680.73	680.73	824.73	10,302.58
<b>Total Consortium &amp; IT/Network Services</b>	<b>20,464.09</b>	<b>487.80</b>	<b>4,373.72</b>	<b>16,468.70</b>	<b>2,117.84</b>	<b>3,213.28</b>	<b>30,734.38</b>	<b>1,782.40</b>	<b>2,447.27</b>	<b>16,615.84</b>	<b>1,900.56</b>	<b>4,816.06</b>	<b>105,421.94</b>
<b>Professional Services</b>													
8410100 - Accounting/Payroll/Audit Service	3,337.74	4,262.16	3,352.60	3,362.71	3,362.71	3,342.49	12,842.49	3,692.71	3,362.49	3,362.71	3,363.50	3,374.09	51,018.40
8420100 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	1,311.25	0.00	0.00	187.50	1,936.25
8430100 - Other Consulting Fees	0.00	0.00	0.00	0.00	2,272.25	0.00	0.00	0.00	0.00	0.00	199.00	0.00	2,471.25
8440100 - In Service/Staff Training/LMS	600.00	0.00	0.00	1.00	3,831.35	0.00	150.00	149.00	0.00	0.00	2,750.00	0.00	7,481.35
<b>Total Professional Services</b>	<b>3,937.74</b>	<b>4,262.16</b>	<b>3,352.60</b>	<b>3,363.71</b>	<b>9,466.31</b>	<b>3,342.49</b>	<b>12,992.49</b>	<b>4,279.21</b>	<b>4,673.74</b>	<b>3,362.71</b>	<b>6,312.50</b>	<b>3,561.59</b>	<b>62,907.25</b>
<b>Printing, Publications &amp; Postage</b>													
8510100 - Printing Services Outsourced	5,105.10	29.98	587.75	5,156.23	326.40	0.00	0.00	12,981.50	30.60	65.00	7,742.59	351.90	32,377.05
8530100 - Public Notices & ADS (Legal & Job)	73.50	0.00	635.00	0.00	0.00	968.50	0.00	0.00	0.00	0.00	0.00	0.00	1,677.00
8540100 - Postage/Shipping	114.54	251.44	2,824.43	147.85	2,593.33	142.79	2,893.91	415.80	289.83	175.26	2,739.65	184.74	12,773.57
8545100 - Printing/Copier Supplies	0.00	248.58	0.00	0.00	0.00	350.00	0.00	0.00	1,342.00	0.00	0.00	0.00	1,940.58
8550100 - Public Relations/Promotions	37.99	1,298.09	0.00	0.00	586.04	9.37	396.11	837.00	-125.00	740.62	209.28	222.59	4,212.09
<b>Total Printing, Publications &amp; Postage</b>	<b>5,331.13</b>	<b>1,828.09</b>	<b>4,047.18</b>	<b>5,304.08</b>	<b>3,505.77</b>	<b>1,470.66</b>	<b>3,290.02</b>	<b>14,234.30</b>	<b>1,537.43</b>	<b>980.88</b>	<b>10,691.52</b>	<b>759.23</b>	<b>52,980.29</b>

**McHenry Public Library District**  
**Financial Report Detail by Month**  
**For the 12 Month(s) Ended June 30, 2025**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
<b>Utilities</b>													
8610100 - Electricity	2,708.30	2,551.70	2,995.26	2,063.85	1,778.86	1,942.61	2,532.85	2,360.73	2,184.92	0.00	2,081.68	2,212.64	25,413.40
8620100 - Gas	158.03	148.16	152.45	160.05	629.97	1,388.19	2,254.77	2,595.64	2,204.95	1,157.94	0.00	337.07	11,187.22
8640100 - Water & Sewer	0.00	912.79	0.00	1,215.91	0.00	306.55	0.00	197.09	0.00	213.93	0.00	306.55	3,152.82
<b>Total Utilities</b>	<b>2,866.33</b>	<b>3,612.65</b>	<b>3,147.71</b>	<b>3,439.81</b>	<b>2,408.83</b>	<b>3,637.35</b>	<b>4,787.62</b>	<b>5,153.46</b>	<b>4,389.87</b>	<b>1,371.87</b>	<b>2,081.68</b>	<b>2,856.26</b>	<b>39,753.44</b>
<b>Miscellaneous Operating Expenses</b>													
8720100 - Building & Auto Insurance	0.00	0.00	39,608.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.05	691.28	40,993.33
8730100 - Bonding & Officers Liability	0.00	0.00	0.00	1,043.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,043.00
8740100 - Janitorial Services & Supplies	5,714.07	6,815.52	6,951.04	6,188.97	7,251.42	7,034.72	5,582.32	6,416.33	6,363.04	0.00	5,580.00	11,933.68	75,831.11
8745100 - Grounds Maintenance	1,625.00	1,688.92	3,225.18	3,419.22	6,220.18	0.00	3,580.19	3,499.50	4,080.05	1,625.00	2,213.00	1,625.00	32,801.24
8750100 - Building Operations/Maintenance	1,179.16	2,798.75	2,975.23	9,870.10	3,619.27	3,307.23	2,381.35	5,585.11	11,423.21	3,714.08	2,754.29	1,500.84	51,108.62
8760100 - Hospitality	173.61	206.23	403.62	196.99	525.48	200.96	390.56	138.53	263.83	246.09	346.53	374.92	3,467.35
8770100 - Library Lost & Damaged Materials	14.20	0.50	13.01	22.91	15.32	3.34	0.00	0.00	0.00	0.00	0.00	0.00	69.28
8795100 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Miscellaneous Operating Expenses</b>	<b>8,706.04</b>	<b>11,509.92</b>	<b>53,176.08</b>	<b>20,741.19</b>	<b>17,631.67</b>	<b>10,546.25</b>	<b>11,934.42</b>	<b>15,639.47</b>	<b>22,130.13</b>	<b>5,585.17</b>	<b>11,587.87</b>	<b>16,125.72</b>	<b>205,313.93</b>
<b>Grant &amp; Gift Fund Expenses</b>													
8800300 - 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800311 - Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800321 - Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800331 - Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8040350 - Per Capita Grant; Current FY	0.00	0.00	0.00	0.00	1,085.80	6,967.23	-1,028.08	7,118.96	1,329.85	19,996.39	485.83	16,388.92	52,344.90
8040355 - Per Capita Grant; Previous FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800332 - Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800333 - Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800341 - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800342 - Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9030300 - Misc. Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9200300 - Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Grant &amp; Gift Fund Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,085.80</b>	<b>6,967.23</b>	<b>-1,028.08</b>	<b>7,118.96</b>	<b>1,329.85</b>	<b>19,996.39</b>	<b>485.83</b>	<b>16,388.92</b>	<b>52,344.90</b>
<b>Capital Expenses</b>													
9060100 - Library Furnishings	0.00	0.00	70.28	0.00	0.00	0.00	0.00	35.14	433.94	0.00	0.00	1,402.39	1,941.75
9070100 - Library Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	444.95	0.00	96.96	0.00	541.91
9080100 - Small Equipment under \$250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	109.94	0.00	0.00	109.94
9090100 - Adtl. Capital Projects & Equipment	0.00	914.60	0.00	0.00	0.00	14,144.00	0.00	0.00	0.00	0.00	2,998.36	0.00	18,056.96
9050200 - Library District Act	0.00	5,502.00	5,064.94	7,525.89	0.00	19,247.51	0.00	0.00	0.00	0.00	0.00	0.00	37,340.34
9060200 - Special Reserve Expenditures	0.00	0.00	11,995.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	225,727.18	124,557.67	363,779.85
<b>Total Capital Expenses</b>	<b>0.00</b>	<b>6,416.60</b>	<b>17,130.22</b>	<b>7,525.89</b>	<b>0.00</b>	<b>33,391.51</b>	<b>1,500.00</b>	<b>35.14</b>	<b>878.89</b>	<b>109.94</b>	<b>228,822.50</b>	<b>125,960.06</b>	<b>421,770.75</b>
<b>Transfer to Reserve Fund</b>													
9100100 - Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00	0.00	0.00	825,000.00	0.00	1,650,000.00
<b>Total Transfer to Reserve Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>825,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>825,000.00</b>	<b>0.00</b>	<b>1,650,000.00</b>
<b>Total Expenditures</b>	<b>214,100.66</b>	<b>201,165.50</b>	<b>252,688.91</b>	<b>336,339.41</b>	<b>210,092.79</b>	<b>253,659.74</b>	<b>223,204.21</b>	<b>1,058,006.49</b>	<b>271,621.63</b>	<b>235,205.74</b>	<b>1,244,327.08</b>	<b>297,058.68</b>	<b>4,797,470.84</b>
<b>Net Total</b>	<b>1,860,939.34</b>	<b>20,363.93</b>	<b>1,244,136.30</b>	<b>-215,757.37</b>	<b>-131,438.57</b>	<b>-232,445.83</b>	<b>-201,718.59</b>	<b>-210,501.59</b>	<b>-253,284.65</b>	<b>-216,686.46</b>	<b>-402,875.92</b>	<b>-214,373.44</b>	<b>1,046,357.15</b>

**McHenry Public Library District  
Investments  
For the 12 Month(s) Ended June 30, 2025**

<b>Bank</b>	<b>Current Rate</b>	<b>Book Balance</b>
Old National Bank - MM General	3.94%	3,694,850
Old National Bank - MM Spec Reserve	3.94%	2,621,725
Old National Bank - MM Grant & Gift	3.94%	644,739
Old National Bank Bank - HSA	n/a	2,246
Old National Bank Bank - General	n/a	225,712
Old National Bank Bank - Payroll	n/a	67,856
Old National Bank Bank - Imprest	n/a	239
<b>Total</b>	<b>\$</b>	<b>7,257,368</b>



**McHenry Public Library District**  
**INTERIM CHECKS ISSUED - June 2025**  
**(NOT INCLUDED ON BILL REPORT)**

<u>VENDOR</u>	<b>Account - Money Market</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	<b>subtotal for account</b>	<b>\$ -</b>			

<u>VENDOR</u>	<b>Account - General Fund</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
AT&T	Internet	\$ 198.93	8325-100	06/02/25	EFT
MDC Environmental Services	Waste	\$ 691.28	8745-100	06/03/25	EFT
Mk Solutions Inc	Automation-Ciculation/Catalog	\$ 2,574.00	8310-100	06/03/25	EFT
Comcast	Internet	\$ 625.80	8325-100	06/30/25	EFT
First Communications	Phone	\$ 1,043.82	8320-100	06/10/25	EFT
Sam's Club	Supplies	\$ 283.38	Various	06/23/25	EFT
Bankcard Processing	Credit Card	\$ 5,632.00	Various	06/20/25	EFT
	<b>subtotal for account</b>	<b>\$ 11,049.21</b>			

	<b>Account - HSA/Building</b>				
Old National Bank	Employee contributions HSA	\$ 475.79	8940-100	06/12/25	EFT
Old National Bank	Employer contributions HSA	\$ 250.00	8940-100	06/12/25	EFT
Old National Bank	Employee contributions HSA	\$ 475.79	8940-100	06/26/25	EFT
	<b>subtotal for account</b>	<b>\$ 1,201.58</b>			

<u>VENDOR</u>	<b>Account - Payroll</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	<b>subtotal for account</b>	<b>\$ -</b>			

<u>VENDOR</u>	<b>Account - Imprest</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	<b>subtotal for account</b>	<b>\$ -</b>			

**GRAND TOTAL CHECKS ISSUED \$ 12,250.79**

## Reimbursement Report

McHenry Public Library District

Check Dates: 06/10/2025 to 06/30/2025

Pay Periods: 05/19/2025 to 06/28/2025

## Reimbursement Report

### June 2025

Employee	Amount
Freidenfelds, Barb A.	\$91.30
Jakacki, Lesley E.	\$83.79
Kimbrel, Kevin M.	\$46.20
Kordistos, Skye	\$112.14
May, Jennifer S.	\$5.60
Milfajt, Kathy A.	\$35.14
Spaargaren, Marla C.	\$27.93
Stansbury, Alie A.	\$70.32
<b>Totals for REITR -- Travel Reimbursement</b>	
<b>8 Employees</b>	<b>\$472.42</b>

#### Report Totals

Code	Description	Employees	Amount
REITR	Travel Reimbursement	8	\$472.42
<b>Totals</b>		<b>8</b>	<b>\$472.42</b>



Paylocity Corporation  
(888) 873-8205

User: JMay

Run on 7/7/2025 at 5:24 PM

END OF JUNE 2025 (FY 2024-2025)				Bankcard Transactions - Sorted By Account		
NAME	TRANSACTION DATE	MERCHANT NAME	AMOUNT	NOTES	ACCOUNT	ACCOUNT TOTALS
KATHRYN MILFAJT	6/30/2025	SHAW SUBURBAN MEDIA	\$65.00	Prepaid 6/30/25-7/29/25	8030-100	\$65.00
JENNIFER MAY	6/29/2025	Disney Plus	\$12.00		8090-100	\$149.93
JENNIFER MAY	6/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
JENNIFER MAY	6/22/2025	HLU*HULUPLUS	\$18.99		8090-100	
JENNIFER MAY	6/21/2025	Disney Plus	\$12.00		8090-100	
JENNIFER MAY	6/21/2025	HLU*HULUPLUS	\$18.99		8090-100	
JENNIFER MAY	6/12/2025	DISNEYPLUS	\$12.00		8090-100	
JENNIFER MAY	6/8/2025	discovery+	\$9.99		8090-100	
JENNIFER MAY	6/8/2025	APPLE.COM/BILL	\$9.99		8090-100	
MARLA SPAARGAREN	6/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
MARLA SPAARGAREN	6/15/2025	PARAMOUNT+	\$5.99		8090-100	
MARLA SPAARGAREN	6/9/2025	Disney Plus	\$12.00		8090-100	\$22.46
MARLA SPAARGAREN	6/10/2025	JEWEL OSCO 1518	\$18.47		8140-100	
MARLA SPAARGAREN	6/10/2025	MICHAELS STORES 4802	\$3.99		8140-100	\$493.56
ALIE STANSBURY	6/26/2025	MEIJER STORE #218	\$18.83		8147-100	
ALIE STANSBURY	6/17/2025	CLASSIC CINEMAS HOME O	\$450.00		8147-100	
MARLA SPAARGAREN	6/30/2025	MICHAELS STORES 5652	\$7.98		8147-100	
MARLA SPAARGAREN	6/30/2025	FIVE BELOW 703	\$16.75		8147-100	
ALIE STANSBURY	6/25/2025	MEIJER STORE #218	\$12.98		8150-100	\$12.98
LESLEY E JAKACKI	6/11/2025	INTUIT *QuickBooks	\$2,712.00	Prepaid 06/11/24-06/10/25	8247-100	\$4,961.10
LESLEY E JAKACKI	6/23/2025	ASANA.COM	\$2,249.10	Prepaid 06/23/25-06/22/26	8247-200	
JENNIFER MAY	6/18/2025	THE UPS STORE 4064	\$112.74		8540-100	\$313.53
KATHRYN MILFAJT	6/27/2025	USPS PO 1646800050	\$35.06		8540-100	
LESLEY E JAKACKI	6/13/2025	USPS PO 1618720014	\$165.73		8540-100	
LESLEY E JAKACKI	6/25/2025	4IMPRINT INC	\$3,016.82		8550-100	\$3,474.65
LESLEY E JAKACKI	6/23/2025	SQ *MCHENRY COUNTY LIV	\$125.00		8550-100	
LESLEY E JAKACKI	6/20/2025	LANDS END BUS OUTFITTE	\$340.06		8550-100	
LESLEY E JAKACKI	6/11/2025	PENS.COM	(\$31.10)		8550-100	
LESLEY E JAKACKI	6/30/2025	FACEBK *67K4DVG6S2	\$23.87		8550-100	
LESLEY E JAKACKI	6/25/2025	WEST BEND PAYMENT	\$354.29	FY 25-26	8720-100	\$354.29
MICHAEL SCHNAEBELE	6/24/2025	MENARDS CRYSTAL LAKE I	\$58.09		8750-100	\$581.59
MICHAEL SCHNAEBELE	6/16/2025	BATTERIES PLUS #0456	\$523.50		8750-100	
LESLEY E JAKACKI	6/23/2025	WALMART.COM 8009256278	\$56.13		8760-100	\$315.33
LESLEY E JAKACKI	6/12/2025	DOLLAR TREE	\$259.20		8760-100	
JENNIFER MAY	6/26/2025	MGMTASSCIL	\$280.00	Prepaid for 8/2025-6/2026	8960-100	\$690.00
KATHRYN MILFAJT	6/17/2025	ILLINOIS LIBRARY ASSOC	\$200.00	Prepaid 6/1/25-5/31/26	8960-100	
KATHRYN MILFAJT	6/17/2025	AMERLIBASSOC ECOMMERCE	\$210.00	Prepaid 6/1/25-5/31/26	8960-100	
MARLA SPAARGAREN	6/14/2025	PAYPAL *MCHENRYCOUN	\$75.00		8980-100	\$75.00
		TOTAL BANKCARD TRANSACTIONS:	\$11,509.42			

JULY 2025 (FY 2025-2026)			Bankcard Transactions - Sorted By Account			
NAME	TRANSACTION DATE	MERCHANT NAME	AMOUNT	NOTES	ACCOUNT	ACCOUNT TOTALS
ALIE STANSBURY	7/3/2025	Amazon Kids+*N340I80K1	\$7.99		8090-100	
JENNIFER MAY	7/1/2025	HELP.MAX.COM	\$16.99		8090-100	\$24.98
ALIE STANSBURY	7/1/2025	DUNKIN #355228	\$50.00		8147-100	\$50.00
ALIE STANSBURY	7/6/2025	MEIJER STORE #218	\$20.76		8150-100	\$20.76
JENNIFER MAY	7/3/2025	NATIONAL CRIME SEARCH	\$79.21		8945-100	\$79.21
		TOTAL BANKCARD TRANSACTIONS:	<u>\$174.95</u>			





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**OFFICE OF THE SECRETARY OF STATE**  
**ALEXI GIANNOULIAS • Secretary of State and State Librarian**

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June 27, 2025

Ms. Lesley Jakacki, Executive Director  
McHenry Public Library District  
809 Front Street  
McHenry, Illinois 60050-5578

Dear Ms. Jakacki:

I am pleased to award the McHenry Public Library District a Fiscal Year 2025 Illinois Public Library Per Capita Grant in the amount of \$61,731.70.

This grant support is provided pursuant to 23 Ill. Adm. Code 3035.Subpart A, State Grants.

As Secretary of State and State Librarian, I commend you for taking advantage of this grant that will greatly benefit your community. The Illinois State Library staff and I are committed to ensuring that all Illinois residents have fair and equitable access to library services.

Should you have any questions regarding this award, please contact the Illinois State Library at 217-524-8836.

Sincerely,

A handwritten signature in black ink, reading "Alexi Giannoulis".

Alexi Giannoulis, Secretary of State and  
State Librarian

AG:isl



McHENRY PUBLIC  
LIBRARY DISTRICT

# JUNE 2025

## BY THE NUMBERS

### PEOPLE

**544**  
New Card  
Registrations

**284**  
Hours Open  
To Public

**13,876**  
Library Attendance



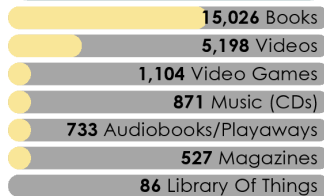
**3,236**  
Program  
Attendance

**0.0**  
Volunteer  
Hours

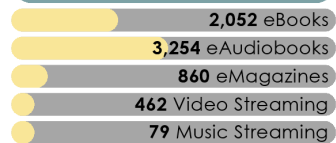
### CIRCULATION



#### 23,545 PHYSICAL ITEMS



#### 6,707 eMATERIALS



### RESOURCES



Computer  
Sessions  
**1,706**



Database  
Searches  
**11,215**



Database  
Sessions  
**548**



Simple Scan &  
Fax Uses  
**212**



WiFi Uses  
(in Library)  
**1,133**

### ONLINE

**4,208**



EMAIL SUBSCRIBERS

3.3K



173



544



1.3K



547



Teen

57



Esp.

SOCIAL MEDIA FOLLOWERS

**420,597**



WEBSITE VIEWS

#### JUNE 2024 COMPARISON

Library Attendance: **13,714**  
Program Attendance: **6,733**  
Hours Open: **280**

Registrations: **522**  
Volunteer Hours: **21.5**

Items In Circulation (Physical): **24,032**  
Items In Circulation (eMaterials): **6,406**  
Website Views: **332,150**

Computer Sessions: **1,990**  
Database Searches: **11,069**

Database Sessions: **822**  
Simple Scan Uses: **305**  
WiFi Uses: **2,074**

## McHenry Public Library District

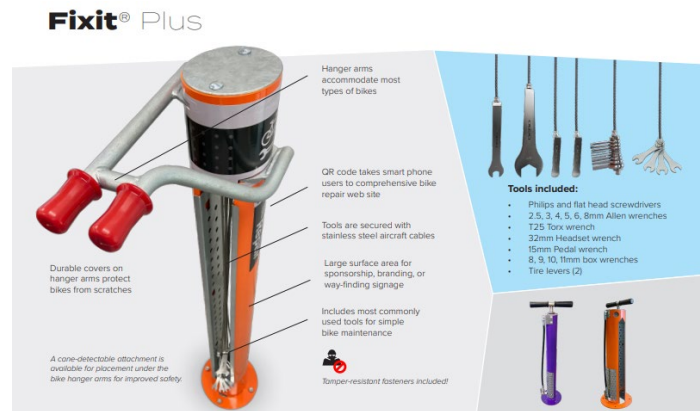
### LIBRARIAN'S REPORT

JUNE 2025

#### Administration

- The Friends of the Library held its June meeting, where they scheduled a 50% off indoor sidewalk sale to coincide with Fiesta Days, and planned their 2026 book sales and meeting dates. They also generously approved the following funding requests from the library:

- 1,000 Books Before Kindergarten program continuation, \$2,000.00.
- Illinois Libraries Present (ILP) Season 5 Membership, \$1,375.00
- 2025 National Library Card Sign-up Initiatives, \$1,700.00.
- Bike Repair Station (see image), \$2,320.00.



- L. Jakacki helped out at the Library's booth for Love Our River Days at the McHenry Dam on Sunday, June 8.
- S. Barradas Mendez completed her Open Meetings Act and Freedom of Information Act Training.
- Our newly appointed trustees met with L. Jakacki, who provided a complete tour of the Library building and reviewed important information regarding being a Trustee and the governance of the Library.
- L. Jakacki attended the McHenry County Clerk's 2025 Tax Extension Workshop and PLA's Advocacy at Your Library: Hosting Legislator Visits webinar.
- We celebrated the recent graduations of three library staff members. J. Urgo earned her Master's in Library Science, B. Sullivan received her Bachelor's in Computer Science, and G. Pedroza earned her Associate's Degree in Accounting. Congratulations to all three of you on your accomplishments!

#### Adult Services

- The Adult Summer Reading Program has 294 registrants already, compared to 168 at this time last year. Participants love the casual, motivating prizes offered this year, such as our "treasure chest" filled with fun incentives to go along with their prize book.
- K. Kimbrel delivered items to 28 individual patrons either at-home or at an assisted living facility through our Home Delivery service in the month of June.

- M. Spaargaren completed the Illinois Libraries AI Ambassadors Program, finishing with a full day of networking and learning at the Linda Francis Sokol Brookfield Public Library.
- A. Colgan completed ALA's *Reference Interview 101* training, a comprehensive, six-week, asynchronous course focusing on the behavioral aspects of reference service, questions to help patrons identify what they need, and evaluating reference services. Alisha also helped a patron design a custom shirt using Canva, which was a new software for the patron, and helped a repeat patron from May's Tech Drop-in use her new Android phone.
- A patron asked K. Kimbrel about the historical figure Rollo. Using the *Ancient and Medieval History* database from Infobase, he was able to find and print five informative articles about Rollo, a Viking who became British and also the first Duke of Normandy. The articles all contained bibliographies so the patron found some books about Rollo, and Kevin was able to order them through interlibrary loan. The patron was elated.
- J. Urgo helped a patron create a concept map using Microsoft Word. It was a challenge for the patron, but thanks to Jess she was able to submit the assignment after they finished formatting and color-coding the individual sections, and added their sources.
- G. Pedroza joined our Hispanic Outreach Committee (HOC), where she has already started planning outreach and programming for Hispanic Heritage Month, Sep. 15 – Oct. 15, 2025.

### **Circulation**

- B. Sullivan attended the Love Our River Days at the McHenry Dam to register patrons for Library cards.
- K. Johnson attended the Wonder Lake Farmer & Makers Market to register patrons for Library cards and helped pass out food at the Northern Illinois Food Bank Summer Market.
- S. Bach attended both sessions at the Youth and Family Center registration event to register patrons for Library cards.
- K. Castillo attended the Holy Apostles Church Spanish mass card registration event to register patrons for Library cards and began representing Circulation on the Hispanic Outreach Committee.

### **Human Resources**

- In June, we held an In-Service training afternoon. We developed a deeper understanding of our partnership with the Youth and Family Center of McHenry County and the services they offer to support our community. From there, we invited Knuckleball Comedy to conduct an improv workshop focused on leadership and communication skills. Not only did we learn some valuable information, but we also had a great time learning and laughing throughout the session. We concluded our training day with department meetings.
- M. Schnaebele and J. May conducted interviews for our Building Services Maintenance & Custodian, and an offer was extended and accepted. We will have a new Maintenance & Custodian join our MPLD team in July!

- Phone screens were conducted for our Adult Services Librarian – Digital Services position. Interviews will start in July.
- A. Stansbury and J. May conducted interviews for our Youth Services Library Associate—Early Literacy position. We have moved one of our candidates into the next round in our interview process.
- C. Jimenez joined our MPLD team as our Youth Services Librarian Lead – Tween & Teen.
- C. Romano resigned from the library.
- Our current headcount for June was 34: 17 FT (37.50 hours weekly), with 17 PT staff members.
- Average merit increase for FY 24/25 (year-to-date) is 2.48%

## **Technical Services**

- A. Meads focused on processing materials for circulation, keeping up with ordering and receiving library materials, and data cleanup and prep for the annual Polaris fiscal year rollover.
- K. Meadows focused on processing materials for circulation to meet patron demands.
- M. Ortmeyer began serving as the department's representative to the Sunshine Committee.

## **Technology**

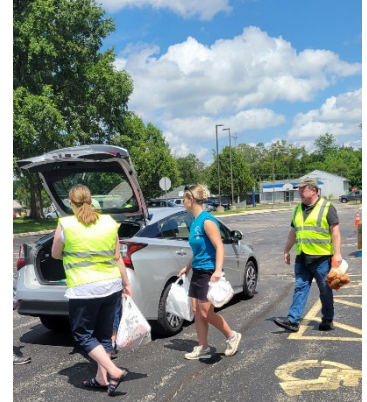
- Public Services staff received their new laptops, docking stations, and monitors. With this setup, we will no longer need to use roaming profiles, which had been the cause of numerous issues.
- K. Krewer and L. Jakacki met with representative from Eccezion to go over network recommendations and possible projects for the next year.
- K. Krewer attended department meetings with Adult and Youth Services to go over the new Solstice Pods and train staff on connecting wirelessly to our displays.
- All staff switched from Office Chat to Google Chat as of June 16. Office Chat has become unstable over the past year, and support has been unreliable. Google Chat offers more features and reliability, and is already included in our Google Workspace account.
- K. Krewer attended the June CCS IT Group meeting on June 17.

## **Youth Services**

- S. Kordistos and B. Salazar reported that over 80 people attended the first Stories in the Park outdoor storytime session at Veteran's Memorial Park.
- A. Podborny helped a patron locate some books for his children, and after she had finished, he stopped her to say how much he appreciated us having

visible Pride book displays. He was very grateful that the library provides a "safe space" for people.

- J. Velasco reports that June was an energizing month! She enjoyed deeper interactions with patrons, from creating chalk art with children to helping families through the Summer Reading program. With each interaction, she feels more confident in her role and more connected to the community.
- J. Einoris reported that three of our outside performers who have come to entertain this summer have all been extremely well-received: Bright Star Theater's African Folktales, Star Chief Eagle's Hoop Dancing, and Magic with Brian Holt were all big hits with our patrons. Additionally, all three programs were made possible by contributions from the Friends of the McHenry Public Library.
- Summer Reading started strong, with 265 children and 100 teens registered for the program so far. The program runs through July 31.
- The library partnered with Northern Illinois Food Bank to offer a Summer Family Market. This was a drive-up program for families to collect supplemental food items. Fifty families participated. We have two additional Family Markets scheduled later this summer.
- During June, we served 437 lunches as part of the Summer Lunch Program through Northern Illinois Food Bank.



## Patron Comments

McHENRY PUBLIC LIBRARY DISTRICT  
WISDOM • KNOWLEDGE • DREAMS

Date 6-2-25

My comment/compliment/complaint:  
GAME competition  
OR Event For  
Local ADULTS

Name (optional): MARK LAZANSKY

McHENRY PUBLIC LIBRARY DISTRICT  
WISDOM • KNOWLEDGE • DREAMS

Date 6/21

My comment/compliment/complaint:  
cellular (11)  
what a  
Toll!  
A great help  
& friendly

Name (optional): Christine Pinzone

Phone (optional): (11)





Date

6/20/2025

My comment/compliment/complaint:

TECH CLASS/INFO  
WAS EXCELLENT \*\*\*  
THOMAS AND BERTHA  
ARE SO PATIENT AND  
EXPLAIN SO CLEARLY -

I WILL ATTEND ALL  
TIMES AVAILABLE

Name (optional): DEBRA J. JENSENMCHENRY PUBLIC  
LIBRARY DISTRICT  
HISTORY • KNOWLEDGE • DREAMS

Date

6/29/25

My comment/compliment/complaint:

When I called today  
around 1:15 PM  
KEVIN WAS VERY  
HELPFUL, PROFESSIONAL  
and went above & beyond.  
Thank you.

Name (optional):

DENISE S.

# Summer-long outdoor scavenger hunt hosted by McHenry County Conservation District

[shawlocal.com/northwest-herald/2025/06/23/summer-long-outdoor-scavenger-hunt-hosted-by-mchenry-county-conservation-district](https://www.shawlocal.com/northwest-herald/2025/06/23/summer-long-outdoor-scavenger-hunt-hosted-by-mchenry-county-conservation-district)

Kevin Newberry

June 23, 2025



Mallard ducks take flight from a pond at the McHenry County Conservation District's Elizabeth Lake Nature Preserve Varga Archeological Site last year. (Gregory Shaver/Gregory Shaver )

The McHenry County Conservation District invites visitors to “Find Your Wild” and join its interactive journey through the county’s public open spaces all summer long in pursuit of fun prizes. The 2025 challenge runs through Sept. 1. Participants can use the Goosechase app to join in and earn points by checking into conservation areas, sharing photos and answering trivia questions.

Find Your Wild challenge prizes include 16 stickers featuring different plants and animals representing three local ecosystems: prairie, wetland and woodland. Active participants will be entered into drawings for outdoor-recreation themed prize baskets throughout the summer.

Participants can also stop by their local library to receive bonus points and check out nature-themed book recommendations. Participating libraries include Algonquin Area Public Library, Cary Area Public Library, Crystal Lake Public Library, Fox River Grove Memorial Library, Harvard’s Diggins Library, Huntley Area Public Library, Johnsburg Public Library, Marengo-Union Library District, McHenry Public Library, Richmond-based Nippersink Public Library District, River East Public Library in the Lakemoor area and Woodstock Public Library.

Learn more about the 2025 Find Your Wild challenge at [mccd.me/findyourwild](https://mccd.me/findyourwild).

[Have a Question about this article?](#)



The Dole

FARMERS MARKET+

SUNDAY FUNDAY!

June 22nd

10-2pm

FARMERS MARKET+

Last MARKET+

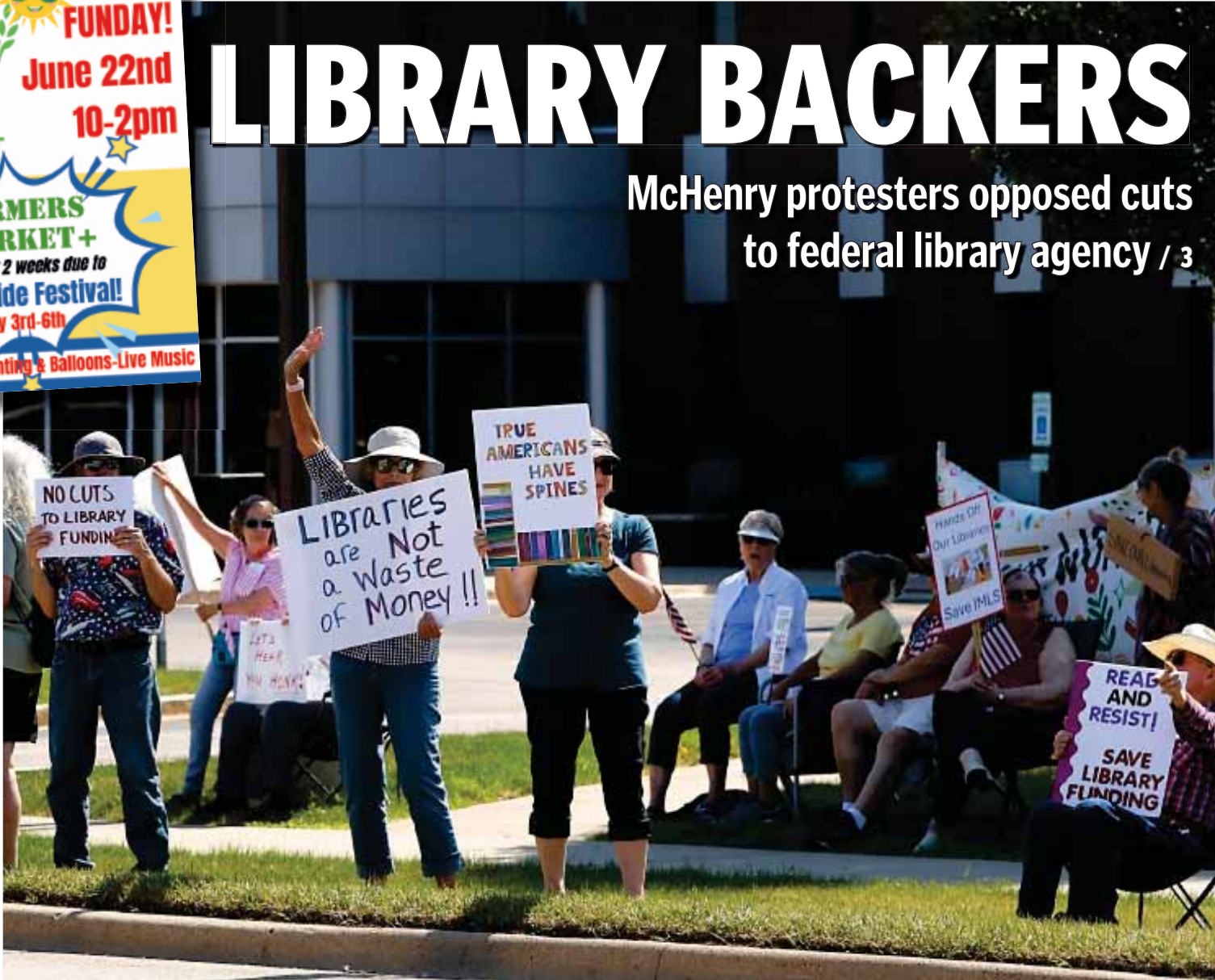
Closed for 2 weeks due to Lakeside Festival!

July 3rd-6th

Food Trucks • Drinks • Free Face Painting & Balloons • Live Music

# LIBRARY BACKERS

McHenry protesters opposed cuts to federal library agency / 3



## SPORTS



**QB highs, lows**  
Williams No. 1 on our list of Bears players with something to prove / 32

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News Network



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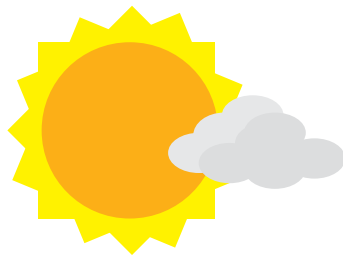
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One coupon per table. Dine-in only. Only at Richard Walker's Crystal Lake location.

## TODAY'S WEATHER



HIGH  
**94**  
LOW  
**74**

Complete forecast on page 12



# Trump calls federal library agency ‘unnecessary’; local protesters disagree

Protesters rally against dismantling Washington D.C.’s Institute of Museum and Library Services

By MICHELLE MEYER  
mmeyer@shawmedia.com

Nearly 100 people lined up outside the McHenry Public Library on Friday afternoon to protest far-reaching cuts to the federal Institute of Museum and Library Services, which opponents say could affect local library programs.

The group Indivisible McHenry County organized the rally to protest President Donald Trump’s efforts to end the federal government agency while showing support for all libraries, Sue Rose of Indivisible McHenry County said.

On June 6, a federal judge gave the Trump administration permission to proceed with dismantling the Institute of Museum and Library Services, according to published reports.

An executive order Trump issued in March, as part of his wide-ranging efforts to reduce government bureaucracy, identified the institute as one of the federal entities he’d deemed “unnecessary,” along with the the US Interagency Council on Homelessness, the Woodrow Wilson International Center for Scholars in the Smithsonian Institution and the Minority Business Development Agency.

The order said any “non-statutory components and functions” of the agencies “shall be eliminated to the maximum extent” allowed by law. The entire institute staff was placed on leave that month, according to published reports.

A coalition of 21 attorneys general, including Illinois’ Kwame Raoul, filed a lawsuit in April to stop the dismantling of IMLS along with the Minority Business Development Agency and another agency on the list, the Federal Mediation and Conciliation Service, according to an Office of the Illinois Attorney General news release.

“The devastating cuts to the IMLS’s grants and services will make it impossible for the agency to operate as required



Gregory Shaver

A McHenry police officer watches as people protest along Route 31 in front of the McHenry Public Library on Friday, June 20, during a Save Our Libraries Protest hosted by Indivisible McHenry County to draw attention to cuts to the nation’s libraries by the Trump administration.



Gregory Shaver

Protesters line Route 31 in front of the McHenry Public Library on Friday, June 20, during a Save Our Libraries Protest hosted by Indivisible McHenry County to draw attention to cuts to the nation’s libraries by the Trump administration.

by Congress,” Rose said in a written statement.

IMLS funding in Illinois totaled to \$5.7

million last year – the sixth-highest amount in the country, according to an Illinois Library Association news

release. The funding supports resources, grants, public library programming, professional development and operations for libraries, with a focus on underserved areas.

The money is also allocated to the Illinois Heartland Library System and the Reaching Across Illinois Library System, or RAILS, under the System Area & Per Capita Grant Program, according to the ILA. RAILS is an agency that assists over 4,000 libraries across the state by providing interlibrary delivery services, including those in McHenry County, Rose said.

“Although libraries in McHenry County do not rely on the IMLS for most of their funding, the elimination of the IMLS could still result in cuts to library services that are enjoyed by our residents and tens of thousands of other people in Illinois,” Rose said in the statement.

See LIBRARY PROTEST on page 5



• LIBRARY PROTEST

Continued from page 3

According to the most recent IMLS data from 2022, the only McHenry County library to receive federal funding was the Johnsburg Public Library, with nearly \$25,000.

Protesters gathered Friday afternoon outside the library, located at 809 Front St., with signs reading “Hands off our libraries,” “Authors not authoritarians” and “Libraries are not government waste.”

McHenry resident Dorothea King said she uses the McHenry Public Library “every day” for both her and her grandchild. She is worried that funding cuts could impact the electronic catalogs and interlibrary services.

“I think libraries are very important part of our community,” she said. “They are not elitist places. They are warm and welcoming, where families can go.”

Crystal Lake resident Jackie Smith said she wouldn’t have become an Air Force and commercial pilot if it weren’t for libraries expanding her horizons of career opportunities for women.

“You don’t know what you can do unless you read it,” she said. “This cause is very near and dear to my

heart.”

The ILA asks people to urge federal lawmakers on appropriations committees to support libraries before July 21, when the Labor, Health and Human Services, Education and Related Agencies Subcommittee is due to submit funding proposals for the 2026 fiscal year.

Friday’s library rally came less than a week after Indivisible McHenry County helped organize one of the largest protests held in McHenry County in recent memory, during the No Kings rally June 14 along Route 31 in McHenry. The protest drew thousands of people opposing federal government policies.

Despite the recent show of anti-Trump sentiment in McHenry County, the county’s electorate remained predominantly red in November, when the president bested his performance from four years prior, and Republicans expanded their county board majority.

The local nonpartisan organization is planning to host another rally, again in conjunction with a series of nationwide protests, on July 17 dubbed “Good Trouble Lives On” in honor of American civil rights activist and politician John Lewis, who died on July 17, 2020. The location is still being determined, Rose said.



Gregory Shaver

Tony Casalino of Woodstock protests along Route 31 in front of the McHenry Public Library on Friday, June 20, during a Save Our Libraries Protest hosted by Indivisible McHenry County to draw attention to cuts to the nation’s libraries by the Trump administration.



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3 BR, 3 bath vaulted ceiling, hdwd floor 1200 sq ft rec room, full finished bsmt ELECTRONIC GATES, 4 car garage GORGEOUS landscape, 5 acres zoned AG

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33x 80 Pole Building Heated Office and Workshop, concrete floors, Five 8' high doors, NEW Roof, Paint, Electric and water. New ground asphalt driveway. Large Pond, Woods.

All 8.69 acres are surrounded by farm land

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SM-C1-225407

## **Reaching Forward 2025**

Deirdre Deasey

### **Session One - Dynamic Displays: Making Your Space Fun + Informative**

The session covered two aspects of making displays - where to find inspiration and promoting diversity in displays. She mentioned she also looks for ideas from classroom door designs, author/publisher websites, and department store displays. She also recommended adding interactive elements to displays in order to boost engagement. The other main focus was on making sure that your displays cover a diverse audience, and that should expand to other areas other than race and gender; that having books from authors of different sexualities and disabilities also matter when setting up a display.

### **Session Two - A Seed Library for Every Library**

Very in-depth look at the different options available to libraries looking to start a seed library, from low to high maintenance. Some libraries decide to go the low maintenance route, others do a high-intensive cataloging system. She also recommended several organizations where libraries can source seeds from, such as Seed Savers and My Health Forward. The seeds at her library are taken out of the budget for the LOT.

### **Session Three - Managing the Library of Things: Effective Planning, Processing, and Circulation**

A lot of what was covered in this session has already been implemented for our LOT. There was one tip that I think would be helpful to implement, and that was to include a sheet that had pictures of everything included in the kit.

### **Session Four - In Pursuit of Professional Education**

Two speakers from Dominican and Chicago State University spoke on the MLIS degrees offered by their respective universities. Each covered the requirements to get in, what sort of concentrations each school offered, pricing and scholarship information, as well as other details about their Master's programs.

## **Reaching Forward North 2025 Kevin Castillo Rodriguez**

### **Changing roles within the Library**

One big takeaway from this talk was the emphasis the speakers gave on “putting the extra mile” for both the department you belong to and the other departments. For them, it was key to always be aware of their surroundings and try to be attentive to those needing assistance. Another big takeaway was that they said that to achieve your goals, it was necessary to take risks. To land the job you wanted, they urged you to go ahead and apply. Also, they did mention that if you applied internally for a job and got the interview, it was recommended to go through the interview as if you were a stranger. The final takeaway from this talk was that in considering a change of roles, it is important to be realistic with oneself and consider how different life could be if given that new opportunity.

### **Community Impact: Identify, Adapt, Engage!**

One takeaway from this talk was that as a person representing the library, it is important to make sure that whenever I am at an outreach event, I try to make people feel welcome. Part of that is by talking with individuals and asking what their needs are and trying to meet them as best we can. The connections formed with individuals outside of the library should not be exclusive to potential patrons, but also to the individuals who help organize events around the area. A second takeaway from this talk is that it is important to show initiative in the work environment. It's important to present our ideas for potential outreach to those who are in the position to organize these events for the library. Being in the HOC, I can put into practice what was taught here to facilitate the library for our Hispanic patrons.

### **Performance Showcase: Vintage Jazz Ensemble, Folk Songs of Bengal**

The Library has evolved throughout its history. Despite not losing its essence it has become a place of encounter. I think that the key takeaway here for me is that the library is more than what the word means; it is a place of encounter for a diverse community.

### **4-Day Work Week: Attainable or Inconceivable**

This talk postulated whether, in the context of the library, a 4-day workweek would be possible. They mentioned the impact that the 4-day workweek had and how new employees and experienced employees felt about it. Some stated that they wanted to go back to the traditional 5-day work week, while the majority stated that they loved the idea because they felt a greater balance between work and life. Creativity is something that is being applauded now and appreciated, and during this talk, it was mentioned that both innovation and creativity were boosted as people began working the 4-day week.

Reaching Forward North 2025  
Barbara Freidenfelds

1. Crafts

This session was very hands-on. The presenters were demonstrating simple and inexpensive crafts for youth and had many ideas and kits to take home. Because it was so crowded, I left there and went into a session called Storytime & More that shared ideas for increasing library traffic. Suggestions were crafts, bring a stuffie, cooking, costumed characters and live animal presenters, tied into a book theme. They said even if you don't get a big turnout at first, keep doing them and your attendance will rise. Very popular is reading to a pet or stuffed animal.

2. Seed Library

This session, presented by the Winnetka library, suggested several variations of a seed library. You could start very small with donated seeds or become more extensive by buying larger quantities of seeds to repackage and lend out as part of the Library of things. In that case it becomes a year round project, since you would be selecting seeds in fall and packaging them in the winter to be ready for spring planting. The Winnetka library uses their Tech Service group to organize and make tags for the seed library. The check out procedure is done to track the use and most popular seeds. There were also ideas for displaying seeds that were offered.

3. Library of Things

This session (Alsip) discussed various methods of storing items and tracking circulation. It was similar to the way we do it here. It is interesting to see the variety of items other libraries circulate.

4. Passport Services

This is a big revenue stream for the Glen Ellyn library that was explaining their process. They have a full time person running the passport service, who makes sure all the forms and envelopes are available, sets up training and yearly recertification. Another person is trained as backup. It is similar to the Voting Registration training I attended in Woodstock. The library is collecting the paperwork and sending it to the passport services, which makes the final decision in the process. They charge a \$35 dollar processing fee, which all goes to the library. The library also took it upon themselves to provide photo taking, which saves the patron from having to go elsewhere to have one taken to complete their application. They purchased an I-phone and photo printer for this and it is used only for passport photos. They charge 15 dollars for a passport picture. The other requirement was a somewhat private area for accepting the documents and asking questions of the applicant, and a document shredder. They use a portion of the librarian desk area for this. 2024 revenue was 113,000. Year to date 2025 revenue is 60,000.



**ANNUAL RESOLUTION AUTHORIZING  
PUBLIC LIBRARY DISTRICT NON-RESIDENT CARDS**

**RESOLUTION No. 2025/2026-01**

WHEREAS, the McHenry Public Library District is a tax-supported Public Library District; and

WHEREAS, people residing within the jurisdictional boundaries of the McHenry Public Library District pay taxes to support the library, and so need pay no additional fee to be eligible to receive a library card; and

WHEREAS, PA 92-0166 stipulates that "A person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence;" and

WHEREAS, the Office of the Illinois Secretary of State has issued regulations defining the "closest public library" and also provides three formulae that public libraries can use to determine the non-resident fee; and

WHEREAS, the Board of Library Trustees of the McHenry Public Library District has determined for its 2025-26 fiscal year, commencing July 1, 2025, and ending June 30, 2026, to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident library cards;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the BOARD OF LIBRARY TRUSTEES OF THE MCHENRY PUBLIC LIBRARY DISTRICT as follows:

**Section 1:** Individuals residing beyond the jurisdictional boundaries of the McHenry Public Library District whose closest public library is the McHenry Public Library District, and not residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the McHenry Public Library District, may purchase a non-resident fee card for the price calculated according to the box checked off below:

☐

General mathematical Formula (23 Ad. Code 3050.60{a}) or;

☒

Tax Bill Method (23 Ad. Code 3050.60{b})

- Non-Resident Homeowner – The annual fee is determined by multiplying the most recent equalized assessed valuation with the Library's current tax rate (EAV or Net Taxable Value x 0.00249819).
- Non-Resident Renter – The annual fee is equal to 15% of the average monthly rent verified by the current lease or rent receipt. ; or

☐

Average Non-Resident Fee (23 Ad. Code 3050.60{c}), if authorized by the Director of this Illinois State Library.

**Section 2:** Individuals residing beyond the jurisdictional boundaries of the McHenry Public Library District, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the McHenry Public Library District, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the McHenry

Public Library District, notwithstanding anything to the contrary in this Resolution, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided, however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

**Section 3:** The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this resolution, stating (a) the effective date of this Resolution, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Resolution, and (c) the fee formula as set forth herein.

**Section 4:** The McHenry Public Library District shall continue to honor all non-resident library cards heretofore issued by the Library, for the full term of purchase.

**Section 5:** The McHenry Public Library District shall cooperate with other participating area libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident areas, as stated in 23 Ad. Code 3050.25.

**Section 6:** The policy of the McHenry Public Library District for service to non-residents, including a description of the Library's service area and the methods of calculating fees, shall be available for public inspection at the Library.

**Section 7:** A valid non-resident library card issued by the McHenry Public Library District pursuant to this Resolution shall accord a non-resident library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

**Section 8:** No non-resident is eligible to receive a "local use" library card from the McHenry Public Library District.

ADOPTED and EFFECTIVE this \_\_\_\_\_ day of \_\_\_\_\_, 2025, as allowed by law.

Roll call vote as follows:

AYES:

NAYS:

ABSTAINED:

ABSENT:

APPROVED by the President and Library Board of Trustees of the McHenry Public Library District.

\_\_\_\_\_  
Charles T. Reilly, PRESIDENT

ATTEST:

\_\_\_\_\_  
Monica Leccese, SECRETARY



# Freedom of Information Act Requests (FOIA)

(Created 02/18/2002, updated 07/19/2022, 07/18/2023, 07/16/2024, 07/15/2025)

The McHenry Public Library District (the "MPLD" or "Library") permits access to as well as inspection and copying of public records in accordance with the Illinois Freedom of Information Act, hereinafter referred to as the "Act" or "FOIA" (5 ILCS 140/1 et seq.). In accordance with the Act, the following practices and procedures are provided and established by the Library.

The Executive Director is designated to act as the Library's Freedom of Information Officer, to receive requests submitted under the Act, ensure timely responses to requests, and issue responses under the Act, except in instances where records are furnished immediately. In the event that the Executive Director is not available, they will designate a Deputy FOIA Officer to whom such requests are to be made.

Illinois Freedom of Information Act (FOIA)

- I. A brief description of our public body is as follows:
  - A. Our purpose is to provide materials and services for the recreational, social, informational, and educational needs of the community.  
Our mission statement: "The McHenry Public Library District enriches community life through responsive library services that meet diverse informational and recreational needs.
  - B. An organizational chart and strategic plan can be obtained through our website (<http://www.mchenrylibrary.org>) or by contacting the FOIA Officer.
  - C. The total amount of our operating budget for FY 25/26 is: \$6,452,350.00 including reserve funds
    1. Funding sources include property taxes, developer and annexation fees, state and federal grants, fines, charges, service fees, and donations.
    2. Tax levies are:
      - a) Corporate purposes (for general operating expenditures)
  - D. The office is located at this address: 809 Front St. McHenry, IL 60050
  - E. We have approximately the following number of persons employed
    1. Full-time 19
    2. Part-Time 29
  - F. The following organization exercises control over our policies and procedure: *The McHenry Public Library District Board of Library Trustees* which typically meets monthly on the third Tuesday of each month, 7:00 p.m., at the Library.
  - G. Its members are: Charles T. Reilly, President; Bud Alexander, Vice President; Monica Leccese, Secretary; Terry Weingart, Treasurer; Victor Jimenez Carrillo, James O'Hagan, and Vickie Schutze.

- H. The following organization operates in an advisory and support capacity regarding our operation: (RAILS) *Reaching Across Illinois Libraries System*. The Library also receives grants from RAILS when applicable and appropriate.
- I. We are required to report and be answerable for our operations to:  
*The Illinois State Library*, Springfield, Illinois. Its members are: State Librarian, Alexi Giannoulas, (Secretary of State), Director of State Library, and various other staff.

**II.** You may request the information and the records available to the public in the following manner:

- A. Requests for all records must be in writing and submitted to the attention of the FOIA Officer by mail, facsimile or e-mail, or delivery during regular business hours of the Business Offices of the Library.
- B. Your request should be directed to the following individual:
  - 1. Freedom of Information Officer  
McHenry Public Library District  
809 Front Street  
McHenry, IL 60050  
Email: FOIA@mchenrylibrary.org  
FAX: 815-385-7085
- C. No oral request for records will be processed. The person orally requesting records shall be advised to put the request in writing.
- D. A written request should include the requestor's name, address, the date, and daytime telephone number so that the Library can contact the requester if it has any questions.
- E. You must indicate whether you have a "commercial purpose" in your request.
- F. You must specify the records requested to be disclosed for inspection or to be copied. If you desire that any records be certified, you must specify which ones.
- G. To reimburse us our actual costs for reproducing and certifying (if requested) the records, you will be charged the following fees:
  - 1. There is a \$1.00 charge for each certification of records.  
(No charges for non-commercial requests)
  - 2. There is no charge for the first twenty (20) pages of black and white text, either letter or legal size
  - 3. There is a \$.15 per page charge for copied records in excess of 20 pages.  
The actual copying cost of color and other sized copies will be charged.
- H. If the records are kept in electronic format, you may request a specific format, and if feasible, they will be so provided, but if not, they will be provided either in the electronic format in which they are kept (and you would be required to pay

the actual cost of the medium only, i.e., CD-R, flash drive, etc.) or in paper, as you select.

- I.** The office will respond to a written request within five (5) working days or sooner if possible. An extension of an additional five (5) working days may be necessary to respond properly. The office will respond to a request for records to be used for a commercial purpose within 21 working days after receipt.
- J.** Retrieval and copying of records is limited only to employees of the Library designated by the FOIA Officer.
- K.** Inspection of records shall only be permitted by appointment, in the presence of an employee of the Library designated by the FOIA Officer, during regular business hours.
- L.** When a request is made to inspect or copy a public record that contains information that is exempt from disclosure under Section 7 of the Act but also contains information that is not exempt from disclosure, the Library may elect to redact the information that is exempt. The Library shall make the remaining information available for inspection and copying.
- M.** The place and times where the records will be available are as follows:
- N.** McHenry Public Library District  
9:00 a.m. – 5:00 p.m., Monday - Friday,  
except closed holidays as advertised.

**III.** Certain types of information maintained by us are exempt from inspection and copying. However, the following types or categories of records are maintained under our control:

- A.** Monthly Financial Statements
- B.** Treasurer's Reports
- C.** Annual Receipts and Disbursements
- D.** Budget and Appropriation Ordinances
- E.** Levy Ordinances
- F.** Annual Audits
- G.** Minutes of the Board of Library Trustees
- H.** Library Policies, including Materials Selection
- I.** Adopted Ordinances and Resolutions of the Board
- J.** Annual Reports to the Illinois State Library



## McHenry Public Library District Freedom of Information Act (FOIA) Request

Please email completed form to [FOIA@mchenrylibrary.org](mailto:FOIA@mchenrylibrary.org) or fax to (815) 385-7085.

<b>Requestor's Name (or business, if applicable)</b>		<b>Date of Request</b>	
<b>Street Address</b>		<b>Certification Requested</b> ____ <b>Yes</b> ____ <b>No</b> <b>Email:</b>	
<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>
<b>Description of Records Requested:</b> <hr/> <hr/> <hr/>			
Is the reason for this request a "commercial purpose" as defined in the Act? ____ <b>Yes</b> ____ <b>No</b>			
<b>Library Response (Requestor does not fill in below this line)</b>			
<b>APPROVED</b>	<input type="checkbox"/> The documents requested are enclosed. <input type="checkbox"/> You may inspect the records at _____ on the date of _____. <input type="checkbox"/> The documents will be made available upon payment of copying costs of \$ _____. <input type="checkbox"/> For "commercial requests" only: the estimated time of when the documents will be available is _____, at the prepaid cost stated above.		
<b>DENIED</b>	<input type="checkbox"/> The request creates an undue burden on the public body in accordance with Section 3(g) of the Act, and we are unable to negotiate a reasonable request. <input type="checkbox"/> The materials requested are exempt under Section 7 of the Act for the following reasons: <hr/> Individual(s) and title that determined request to be denied: _____ In the event of a denial, you have the right to seek review by the Public Access Counselor at 217-558-0486 or 500 S. Second St. Springfield IL 62705, or you have the right to judicial review under Section 11 of the Act. <input type="checkbox"/> Request delayed, for the following reasons (in accordance with Section 3(e) of the Act): _____ <hr/> You will be notified by the date of _____ as to the action taken on your request.		
<b>FOIA Officer Signature</b>		<b>Date of Reply</b>	

## **McHENRY PUBLIC LIBRARY DISTRICT**

### **Secretary's Audit FY 2024-2025**

This is to testify that we have examined the secretary's minutes and other records for the past year and find that they are in order and have no errors or discrepancies for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Bud Alexander, Vice President  
Board of Trustees  
McHenry Public Library District

\_\_\_\_\_  
Monica Leccese, Secretary  
Board of Trustees  
McHenry Public Library District

## **MEMORANDUM OF UNDERSTANDING**

**AmeriCorps Seniors** of Kane, Kendall & McHenry Counties  
Senior Services Associates, Inc.  
3519 N. Richmond Rd., McHenry, IL 60051  
815/344-3555  
1-800-3339-3200  
Email: ksutherland@seniorservicesassoc.org

(AND)

**MCHEMRY PUBLIC LIBRARY**  
809 Front Street  
McHenry, IL 60050  
815-385-0036  
Email: thiller@mchenrylibrary.org

It is agreed that the following Basic Provisions will guide our working relationship.

The AmeriCorps Seniors representative who will serve as the liaison with you, a VOLUNTEER STATION, is **Volunteer Coordinator, Kay Sutherland**.

The VOLUNTEER STATION REPRESENTATIVE who will serve as liaison with AmeriCorps Seniors, and who will be responsible for volunteer supervision and orientation is **Thomas Hiller**.

AmeriCorps Seniors will upon submission of a Volunteer Request form from the STATION, place as many volunteers as needed, qualified for, and available for a specific assignment.

"I certify that this volunteer site is one of the following: a nonprofit agency; a public agency; or a proprietary health-care agency. I also agree to immediately notify the senior corps sponsor if the status changes."

This Memorandum of Understanding may be amended, in writing, at any time with the concurrence of both parties. It will be reviewed annually to permit needed changes.

### **A. AmeriCorps Seniors WILL:**

1. Recruit, interview, and enroll volunteers and refer to the mentioned station.
2. Provide continued communication with the station as to volunteer placement for specific assignments.
3. Provide accident, personal liability, and excess automobile liability insurance coverage as required by program policies. Insurance is secondary coverage and is not primary insurance.
4. As funds are available, reimburse AmeriCorps Seniors for transportation costs between their home and volunteer station for the volunteer when eligibility requirements are met. \*\*Volunteers must work a minimum of three (3) hours on the day of the volunteer assignment to meet reimbursement eligibility requirements\*\*
5. Arrange for an annual AmeriCorps Seniors RSVP recognition.

### **B. THE STATION WILL:**

1. Make all final decisions pertaining to the acceptability and assignment of the volunteer. Provide AmeriCorps with said assignment descriptions.
2. Implement orientation, in-service instruction, or special training of the volunteers. Where needed, perform a background check or other screening.
3. Furnish volunteers with any materials needed to perform the assignment including an assignment description.
4. Provide for the safety of volunteers assigned to this station.
5. Promptly, investigate and report in writing any accidents relating to the volunteer to the AmeriCorps Seniors/Senior Services Associates office.
6. Provide complete time sheets that will reflect the amount of time the volunteer has served each day during a single month including travel time. The signatures of both the volunteer and station representative will then validate these Time Sheets. Time Sheets should be emailed, faxed, or mailed at the end of each month to the location on Page 1. As appropriate and information is requested, provide progress reports and in-kind documentation.

**C. OTHER PROVISIONS:**

1. Compensation: Neither the station nor AmeriCorps Seniors will request or receive compensation from the beneficiaries of volunteers. AmeriCorps Seniors will not receive a fee for service from beneficiaries
2. Separation from Volunteer Service: The station may request the removal of a senior volunteer, at any time. The AmeriCorps Seniors volunteer may withdraw from service from the program at any time.
3. Letter of Agreement: When in-home assignments of volunteers are made, both parties involved must sign a letter of agreement. The document will authorize service in the home and identify specific activities and conditions of service.
4. Religious/Political Activities: The Volunteer Station will not request or assign AmeriCorps Seniors volunteers to conduct or engage in religious, sectarian, or political activities.
5. Displacement of Employees: The Volunteer Station will not assign AmeriCorps Seniors volunteers to any assignment that would displace employed workers or impair existing contracts for services.
6. The Volunteer Station will not discriminate against AmeriCorps Seniors volunteers or in the operation of its program based on race, color, national origin, gender/gender identity or expression, age, religion, sexual orientation, disability, political affiliation, marital or parental status, genetic information, or military service.
7. The Station will maintain the programs and activities to which AmeriCorps Seniors volunteers in RSVP are assigned accessible to persons with disabilities (including mobility, hearing, vision, mental, and cognitive impairments or addictions and diseases) and/or limited English language proficiency and provide reasonable accommodation to allow persons with disabilities to participate in programs and activities.
8. Conditions of this Memorandum of Understanding may be amended or terminated in writing at any time at the request of either party. It will be reviewed every three years to permit needed changes.

SPONSORED BY SENIOR SERVICES ASSOCIATES, INC.

**\*\*IF TIMESHEETS ARE NOT PROVIDED, CONTRACT WILL BECOME INVALID\*\***

AmeriCorps Seniors Representative  
Signature

Title: Volunteer Coordinator

Station Representative  
Signature

Title:

Effective: June 2025 through June 2028

Revised: 2/1/2021