



McHenry Public Library District
809 Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

**McHenry Public Library District
Board of Library Trustees Regular Meeting
Tuesday, March 18, 2025, 7:00 p.m.
Meeting Rooms #135 & #136**

AGENDA

- I. CALL TO ORDER – Charles Reilly, President**
- II. ROLL CALL – Monica Leccese, Secretary**
 - A.** Roll Call
 - B.** Appoint Treasurer Pro Tem
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. SECRETARY'S REPORT – Monica Leccese, Secretary**
 - A.** Approval of Minutes of the February 18, 2025, Regular Meeting
- VII. TREASURER'S REPORT – Treasurer Pro Tem**
 - A.** Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for February/March 2025, Additional Bills, and Petty Cash and Credit Card Reports
- VIII. COMMUNICATIONS**
 - A.** Letter to McHenry County College
- IX. LIBRARIAN'S REPORT**
 - A.** Librarian's Report
 - B.** Project Updates
- X. OLD BUSINESS**
 - A.** Sanitary Sewer Lines Project
 - 1.** Flooring
 - B.** Board of Trustees
 - 1.** Interviews of candidates, J. O'Hagan and V. Schutze, for Trustee vacancy
- XI. NEW BUSINESS**
 - A.** National Library Week Proclamation/ Semana Nacional de las Bibliotecas Proclamación
 - B.** Server Room HVAC replacement

XII. EXECUTIVE SESSION

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. In compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(3)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

- A. Disposition of Executive Session Minutes and/or Recordings
- B. Trustee Appointment

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XV. ADJOURNMENT

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within four (4) hours of any meeting date to request special access to any board meeting.



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**McHenry Public Library District
Board of Library Trustees Regular Meeting
MINUTES**

Date: Tuesday, February 18, 2025
Time: 7:00 p.m.
Location: Meeting Rooms #135 & #136

I. CALL TO ORDER – Bud Alexander, Vice President

Vice President Alexander called the meeting to order at 7:00 p.m.

II. ROLL CALL – Monica Leccese, Secretary

A. Roll Call
Roll was called.

Members Present: Bud Alexander, Monica Leccese, Nikki Wallace, Terry Weingart

Members Absent: Charles Reilly, Thomas Sutliff

Also Present: Jim O'Hagan, Book Reader
Lesley Jakacki, Executive Director
Jennifer May, HR Generalist
Kathy Milfajt, Technical Services Manager
Stephanie Nowalk, Administrative Assistant
Michael Schnaebeler, Building Services Manager
John Shales, SMC Construction
Alie Stansbury, Youth Services Manager

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA
None.

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS
None.

VI. SECRETARY'S REPORT – Monica Leccese, Secretary

A. Approval of Minutes of the January 21, 2025, Regular Meeting

Secretary Leccese stated that she reviewed the Minutes of the January 21, 2025, Regular Meeting and found no changes necessary.

Weingart moved, and Wallace seconded the motion to approve the Minutes of the January 25, 2025, Regular Meeting.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

VII. TREASURER'S REPORT – Terry Weingart, Treasurer

A. Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for January/February 2025, Additional Bills, and Petty Cash and Credit Card Reports

Treasurer Weingart shared that for the seven months ended January 31, 2025, revenue was \$4,035,000 in revenue (62% of budget) and expenditures were \$1,605,000 (36% of budget), and total surplus is \$2,363,000. The top three sources of revenue are property taxes, dividends and interest, and the Per Capita grant. The top three categories of expenditures are personnel, materials and supplies, and miscellaneous operating expenses. There were no questions or additional comments.

Leccese moved, and Wallace seconded the motion to approve the Treasurer's Report.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

VIII. COMMUNICATIONS

None.

IX. LIBRARIAN'S REPORT

A. Librarian's Report

Director Jakacki shared the following updated from the Librarian's Report:

- January statistics show eMaterials continuing to outpace physical materials in terms of use. Attendance was down, typically attributable to weather at this time of year, but expected to rebound in February and March with the ongoing Library Lovers Expedition event.
- The Winter Reading Program wrapped up in January. Of the roughly 200 people who signed up, 159 completed the program. Those who finished received a free book from the Friends of the Library.
- B. Freidenfelds and K. Castillo joined the Circulation Department as Clerks.
- K. Walas (MLIS student) began interning at MPLD to complete her practicum degree requirement.
- IT Department worked with FirstCommunications to set up some new phone features including bilingual emergency announcements and the bilingual auto-attendant.
- A local wildlife display was borrowed from the McHenry County Conservation District for Library Lovers Expedition.

B. Illinois State Library: FY 2025 Per Capita and Equalization Aid Grant Application

Director Jakacki shared the completed Per Capita Grant Application with the Board and summarized the contents. She also confirmed that the application was successfully submitted.

C. Project Updates
No project updates.

X. OLD BUSINESS

A. Sanitary Sewer Lines Project

John Shales (SMC Construction) gave a brief overview of recent findings impacting the scope of work and detailed his due diligence activities with vendors. Mr. Shales then walked the Board through vendor quotes for the project while noting discrepancies and omissions. The Board asked questions about pricing, logistics, timeline estimates, and previous experience with the vendors. Mr. Shales added his thoughts and recommendations.

Alexander moved, and Weingart seconded the motion to proceed with the bids as presented and recommended by SMC Construction, and requested a supplementary quote for replacing additional carpet.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

B. Board of Trustees

1. Vacancies and Appointments

XI. NEW BUSINESS

A. Resolution No. 2024/2025-06-- A Resolution To Transfer Money To The Special Reserve Fund

Director Jakacki explained that the resolution is needed to proceed with the transfer of \$825,000 from the General Fund to the Special Reserve Fund, as recommended by MPLD's accountant, Tom Coughlin, at January's Board Meeting. She assured the Board that the transfer was budgeted for so the library has the necessary funds to cover operating costs through the end of the year in addition to a six-month emergency fund.

Leccese moved, and Wallace seconded the motion to approve Resolution No. 2025/2025-06 Resolution To Transfer Money To The Special Reserve Fund.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

B. Adult and Youth Staff Computer Replacements

Director Jakacki explained to the Board that computer replacements are needed throughout the library because most of the devices run on Windows 10, which will be unsupported after October 2025, and the devices cannot be upgraded due to their age. Director Jakacki added that employees in the Adult and Youth Services departments would avoid the current roaming profile and portability issues by switching to a laptop and docking station setup instead of using desktop machines. She presented quotes from multiple vendors to the Board for consideration and shared the recommendations from the IT department.

Leccese moved, and Weingart seconded the motion to approve the purchase of new Lenovo computers as presented in the quote from Tech Soup.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

C. Legal Services Request for Qualifications

Director Jakacki explained to the Board that the library has historically used a generalist firm for legal services but there has been a recent need to engage firms who specialize in municipal and library law services. She added that it would be advantageous for the library to retain a municipal law firm on a more permanent basis. Director Jakacki then asked the Board how they would like to be involved in the selection process. The Board expressed support for retaining a specialized firm and asked Director Jakacki to present a final recommendation at a later meeting.

D. School Intergovernmental Agreement

Director Jakacki explained to the Board that the library has been collaborating with District 15 on ways to increase library card access for students, particularly access to library databases and digital materials. She added that the agreement must be reciprocal and the library would need to receive either monetary or in-kind compensation from the school in exchange for the student access. The Board expressed support for the agreement and discussed the in-kind compensation options. Director Jakacki will present a finalized agreement for Board approval at a later meeting.

E. Youth Services Programs

Director Jakacki shared the details of the proposed Pride Story Time program scheduled for June 2025. The Board had previously requested advance notice of any programs that may elicit patron concerns and this is the first program that has that potential. The Board had the opportunity to review the plan and books that will be used and expressed no reservations about moving forward with the program.

XII. EXECUTIVE SESSION

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. In compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(3)

Weingart moved, and Leccese seconded the motion to enter into an Executive (closed) session at 8:16 p.m.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

Wallace moved, and Leccese seconded the motion to leave Executive (closed) Session at 8:24 p.m.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

A. Trustee Appointment

No action was taken.

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

Director Jakacki shared a recent *Northwest Herald* article regarding the City of McHenry and new TIF districts.

Director Jakacki also informed the Board of a recurring patron issue and the necessary action that was recently taken to resolve it.

XV. ADJOURNMENT

Leccese moved, and Wallace seconded the motion to adjourn the meeting at 8:39 p.m.

Roll Call Vote:

Ayes: Alexander, Leccese, Wallace, Weingart

Nays: None

Abstain: None

Absent: Reilly, Sutliff

Motion Passed

APPROVED by the Board of Trustees this _____ day of _____, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

Respectfully Submitted,

Monica Leccese, Secretary

Financial Report

For the 8 Month(s) Ended February 28, 2025
FISCAL YEAR 2025



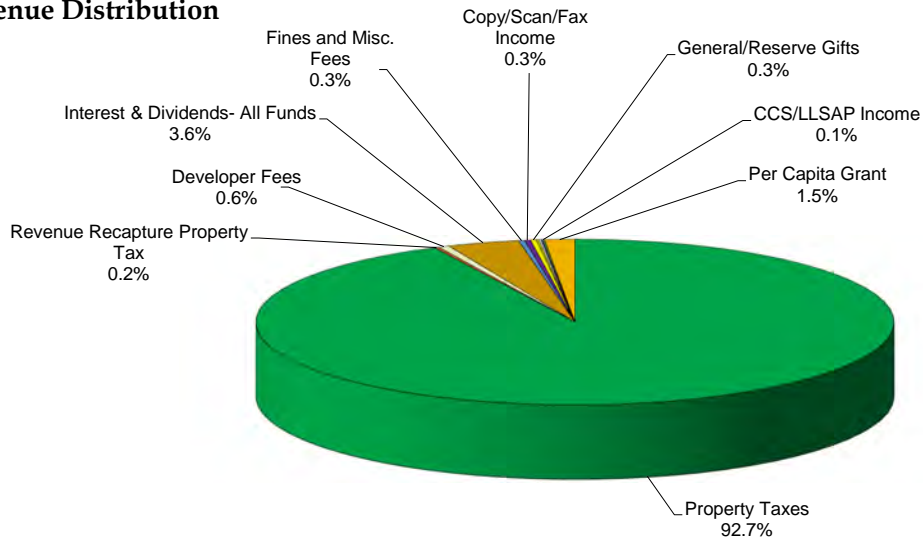
McHenry Public Library District
Actual vs Budget Summary
For the 8 Month(s) Ended February 28, 2025

67% of Fiscal Year

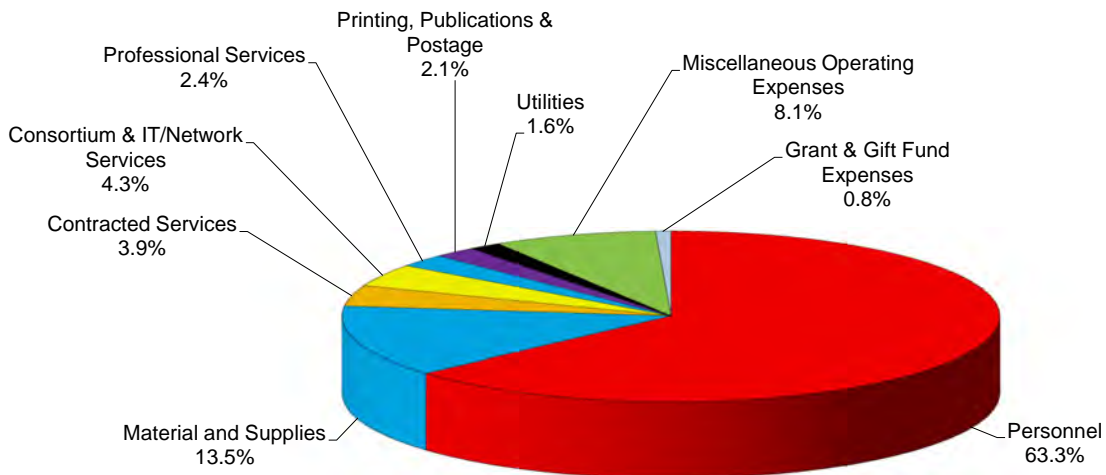
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
REVENUE					
Property Taxes	3,762,642	3,776,371	99.6%	3,510,044	7%
Revenue Recapture Property Tax	9,755	9,790	99.6%	11,781	-17%
Developer Fees	22,428	175,000	12.8%	38,448	-42%
Interest & Dividends- All Funds	147,882	237,500	62.3%	139,329	6%
Fines and Misc. Fees	12,163	154,500	7.9%	10,034	21%
Copy/Scan/Fax Income	12,254	18,500	66.2%	10,974	12%
General/Reserve Gifts	12,252	180,000	6.8%	10,910	12%
Annexation & Impact Fees	-	25,000	0.0%	-	0%
Retiree/Cobra Insurance Payment	4,455	18,000	24.8%	5,963	-25%
Misc. Sales & Income	4,931	75,500	6.5%	931	430%
Lost & Damaged Materials	2,994	6,500	46.1%	2,248	33%
CCS/LLSAP Income	3,939	10,500	37.5%	4,078	-3%
Solar Credits	-	4,500	0.0%	720	-100%
Per Capita Grant	62,150	65,000	95.6%	61,738	1%
Over/Short	(11)	500	-2.2%	8	-235%
Miscellaneous Grants	-	65,000	0.0%	-	0%
Transfer from General Fund	825,000	1,650,000	50.0%	-	0%
Actual Revenues	4,882,835	6,472,161	75.4%	3,807,206	28%
Budgeted Revenues	6,471,661				
% of Budget	75%				
OPERATING EXPENDITURES					
Personnel	1,176,894	2,532,625	46.5%	1,085,486	8%
Material and Supplies	251,366	736,825	34.1%	217,491	16%
Contracted Services	73,266	313,000	23.4%	80,612	-9%
Consortium & IT/Network Services	79,642	151,750	52.5%	81,128	-2%
Professional Services	44,997	172,100	26.1%	40,816	10%
Printing, Publications & Postage	39,011	94,750	41.2%	28,432	37%
Utilities	29,054	52,500	55.3%	23,294	25%
Miscellaneous Operating Expenses	149,885	242,075	61.9%	147,785	1%
Grant & Gift Fund Expenses	14,144	160,000	8.8%	15,369	-8%
Actual Expenditures	1,858,258	4,455,625	41.7%	1,720,413	8%
Budgeted Expenditures	4,455,625				
% of Budget	42%				
SURPLUS / (DEFICIT) FROM OPERATIONS	3,024,577	2,016,536	150.0%	2,086,793	45%
CAPITAL EXPENDITURES & DEBT SERVICE					
Capital Expenses	65,999	685,000	9.6%	46,197	-100%
Debt Services	-	-	N/A	-	0%
Transfer to Reserve Fund	825,000	1,650,000	50.0%	-	0%
Actual Expenditures	890,999	2,335,000	38.2%	46,197	1686%
Budgeted Expenditures	2,335,000				
% of Budget	38%				
TOTAL SURPLUS / (DEFICIT)	2,133,578	(318,464)		2,040,596	
BEGINNING FUND BALANCE	4,338,310				
ENDING FUND BALANCE	6,471,888				

McHenry Public Library District
Actual vs Budget Summary
For the 8 Month(s) Ended February 28, 2025

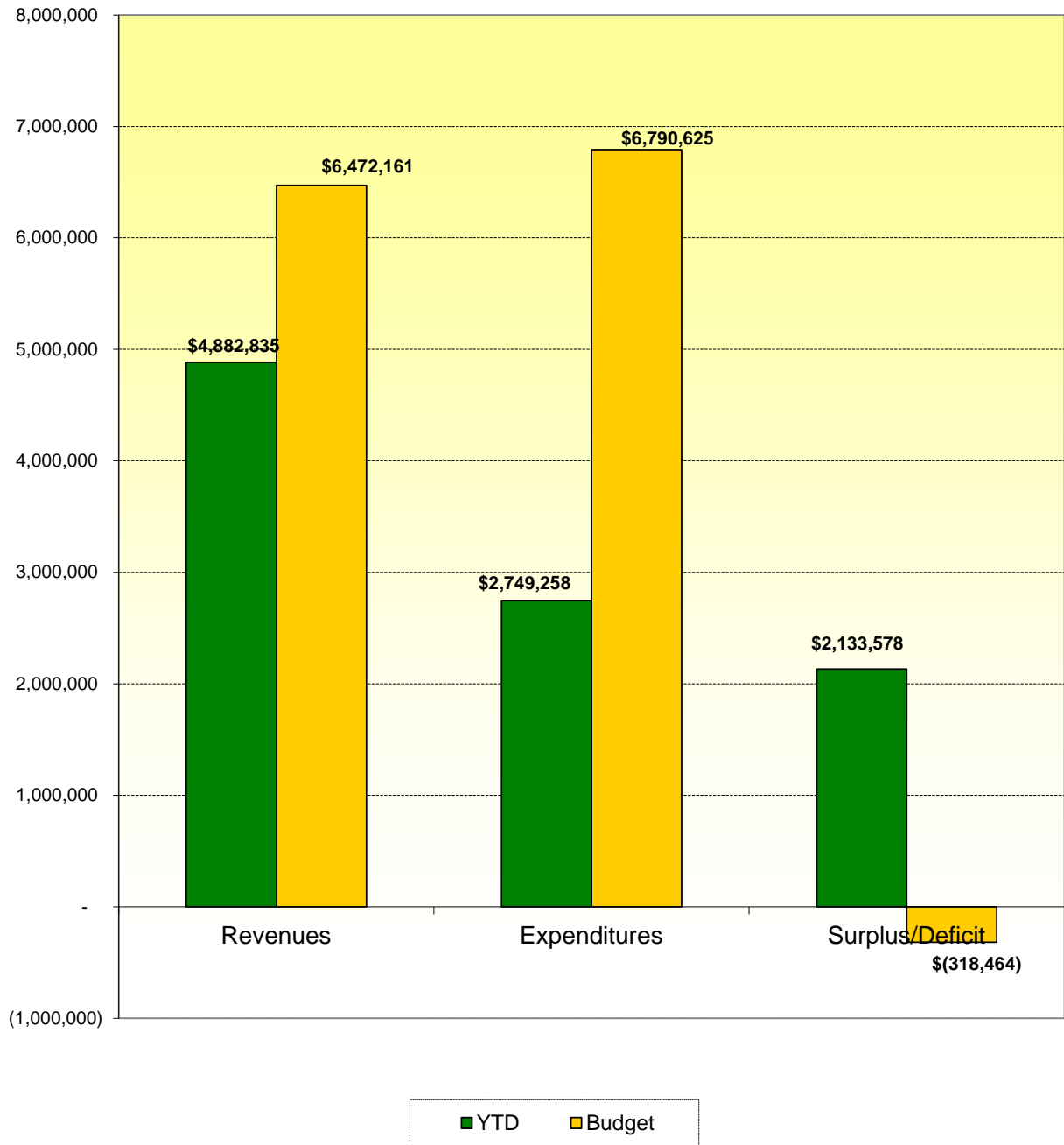
Revenue Distribution



Operational Expenditure Distribution



McHenry Public Library District
 Actual vs Budget Summary
 For the 8 Month(s) Ended February 28, 2025



McHenry Public Library District
Actual vs Budget Summary
For the 7 Month(s) Ended January 31, 2025

67% of Fiscal Year

Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	3,762,642	-	-	3,762,642	3,776,371	100%
Revenue Recapture Property Tax	9,755	-	-	9,755	9,790	100%
Developer Fees	-	22,428	-	22,428	175,000	13%
Interest and Dividends	102,603	30,245	15,034	147,882	237,500	62%
Fines and Misc Fees	12,163	-	-	12,163	154,500	8%
Copy/Scan/Fax Income	12,254	-	-	12,254	18,500	66%
General/Reserve Gifts	1	-	12,252	12,252	180,000	7%
Annexation & Impact Fees	-	-	-	-	25,000	0%
Retiree/Cobra Insurance Payment	4,455	-	-	4,455	18,000	25%
Misc. Sales & Income	4,931	-	-	4,931	75,500	7%
Lost & Damaged Materials	2,994	-	-	2,994	6,500	46%
CCS/LLSAP Income	3,939	-	-	3,939	10,500	38%
Solar Credits	-	-	-	-	4,500	0%
Per Capita Grant	-	-	62,150	62,150	65,000	96%
Over/Short	(11)	-	-	(11)	500	-2%
Miscellaneous Grants	-	-	-	-	65,000	0%
Transfer from General Fund	-	825,000	-	825,000	1,650,000	50%
Actual Revenues	3,915,726	877,673	89,436	4,882,835	6,472,161	75%
Budgeted Revenues	4,244,161	1,895,000	332,500	6,471,661		
% of Budget	92%	46%	27%	75%		
OPERATING EXPENDITURES						
Personnel	1,176,894	-	-	1,176,894	2,532,625	46%
Material and Supplies	238,652	-	12,714	251,366	736,825	34%
Contracted Services	73,266	-	-	73,266	313,000	23%
Consortium & IT/Network Services	79,642	-	-	79,642	151,750	52%
Professional Services	44,997	-	-	44,997	172,100	26%
Printing, Publications & Postage	39,011	-	-	39,011	94,750	41%
Utilities	29,054	-	-	29,054	52,500	55%
Miscellaneous Operating Expenses	149,885	-	-	149,885	242,075	62%
Grant & Gift Fund Expenses	-	-	14,144	14,144	160,000	9%
Actual Expenditures	1,831,401	-	26,858	1,858,258	4,455,625	42%
Budgeted Expenditures	4,070,625	-	385,000	4,455,625		
% of Budget	45%	0%	7%	42%		
SURPLUS / (DEFICIT) FROM OPERATIONS	2,084,326	877,673	62,578	3,024,577	2,016,536	150%
CAPITAL EXPENDITURES & DEBT SERVICE						
Capital Expenses	15,164	50,835	-	65,999	685,000	10%
Transfer to Reserve Fund	825,000	-	-	825,000	1,650,000	50%
Actual Expenditures	840,164	50,835	-	890,999	2,335,000	38%
Budgeted Expenditures	1,785,000	550,000	-	2,335,000		
% of Budget	47%	9%	0%	38%		
TOTAL SURPLUS / (DEFICIT)						
TOTAL SURPLUS / (DEFICIT)	1,244,162	826,838	62,578	2,133,578	(318,464)	
BEGINNING FUND BALANCE	2,513,048	1,305,236	520,026	4,338,310		
ENDING FUND BALANCE	3,757,210	2,132,074	582,604	6,471,888		
Fund Balance as % of Total Expenditures	141%	4194%	2169%	235%		

McHenry Public Library District
Financial Report Detail by Fund
For the 8 Month(s) Ended February 28, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Revenues									
6010100 · Property Taxes	0.00	314,697.60	3,762,641.64	0.00	0.00	3,762,641.64	3,776,371.19	-13,729.55	99.6%
6015100 · Revenue Recapture Property Tax	0.00	815.86	9,755.41	0.00	0.00	9,755.41	9,790.28	-34.87	99.6%
6020200 · Developer Fees	0.00	14,583.33	0.00	22,428.00	0.00	22,428.00	175,000.00	-152,572.00	12.8%
6030100 · Interest Income - General	7,801.40	12,083.33	102,602.92	0.00	0.00	102,602.92	145,000.00	-42,397.08	70.8%
6030200 · Special Reserve Fund Interest	4,788.71	5,416.67	0.00	30,244.97	0.00	30,244.97	65,000.00	-34,755.03	46.5%
6030300 · Grant/Gifts Fund Interest	1,516.52	2,291.67	0.00	0.00	15,034.15	15,034.15	27,500.00	-12,465.85	54.7%
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6040100 · Nonresident/Enhanced Fee Cards	0.00	104.17	135.00	0.00	0.00	135.00	1,250.00	-1,115.00	10.8%
6050100 · Fines and Fees	1,281.23	1,458.33	11,307.49	0.00	0.00	11,307.49	17,500.00	-6,192.51	64.6%
6055100 · Collection Agency Fees	40.00	41.67	155.98	0.00	0.00	155.98	500.00	-344.02	31.2%
6060100 · Copy/Scan/Fax Income	2,033.81	1,541.67	12,253.81	0.00	0.00	12,253.81	18,500.00	-6,246.19	66.2%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	41.40	14,583.33	0.51	0.00	12,251.64	12,252.15	175,000.00	-162,747.85	7.0%
6090100 · Annexation & Impact Fees	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
6105100 · Retiree/Cobra Insurance Payment	0.00	1,500.00	4,455.44	0.00	0.00	4,455.44	18,000.00	-13,544.56	24.8%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	35.00	187.50	565.00	0.00	0.00	565.00	2,250.00	-1,685.00	25.1%
6125100 · License Plate Renewal Fees	0.00	10,916.67	0.00	0.00	0.00	0.00	131,000.00	-131,000.00	0.0%
6130100 · Misc.	3,265.02	6,250.00	4,931.02	0.00	0.00	4,931.02	75,000.00	-70,068.98	6.6%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	391.21	541.67	2,994.23	0.00	0.00	2,994.23	6,500.00	-3,505.77	46.1%
6157100 · CCS/LLSAP Income	1,312.90	875.00	3,938.70	0.00	0.00	3,938.70	10,500.00	-6,561.30	37.5%
6160100 · Solar Credits	0.00	375.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
6170300 · Per Capita Grant	0.00	5,416.67	0.00	0.00	62,150.22	62,150.22	65,000.00	-2,849.78	95.6%
6200100 · Over/Short	-2.30	41.67	-10.80	0.00	0.00	-10.80	500.00	-510.80	-2.2%
6210300 · Miscellaneous Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9100200 · Transfer from General Fund	825,000.00	137,500.00	0.00	825,000.00	0.00	825,000.00	1,650,000.00	-825,000.00	50.0%
Total Revenues	847,504.90	539,346.79	3,915,726.35	877,672.97	89,436.01	4,882,835.33	6,472,161.47	-1,589,326.14	8.47
Total Revenues	847,504.90	539,346.79	3,915,726.35	877,672.97	89,436.01	4,882,835.33	6,472,161.47	-1,589,326.14	75.4%
Expenditures									
Personnel Expenses									
8910100 · Salaries	109,232.08	150,416.67	907,759.16	0.00	0.00	907,759.16	1,805,000.00	-897,240.84	50.3%
8920100 · FICA/Medicare	8,064.31	11,666.67	67,076.24	0.00	0.00	67,076.24	140,000.00	-72,923.76	47.9%
8930100 · IMRF	12,025.55	17,916.67	91,230.89	0.00	0.00	91,230.89	215,000.00	-123,769.11	42.4%
8940100 · Health & Life Insurance	12,279.56	26,666.67	100,468.48	0.00	0.00	100,468.48	320,000.00	-219,531.52	31.4%
8945100 · Recruiting/Preemployment Screen	111.80	333.33	600.30	0.00	0.00	600.30	4,000.00	-3,399.70	15.0%
8950100 · Tuition Reimbursement	-832.50	833.33	2,492.50	0.00	0.00	2,492.50	10,000.00	-7,507.50	24.9%
8955100 · Telecommute Reimbursements	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8960100 · Memberships & Dues	145.15	560.42	1,878.75	0.00	0.00	1,878.75	6,725.00	-4,846.25	27.9%
8970100 · Travel	118.21	1,120.83	1,368.57	0.00	0.00	1,368.57	13,450.00	-12,081.43	10.2%
8980100 · Continuing Education (Mtg/Conf)	1,078.05	1,329.17	4,019.01	0.00	0.00	4,019.01	15,950.00	-11,930.99	25.2%
Total Personnel	142,222.21	211,052.08	1,176,893.90	0.00	0.00	1,176,893.90	2,532,625.00	-1,355,731.10	46.5%

McHenry Public Library District
Financial Report Detail by Fund
For the 8 Month(s) Ended February 28, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Materials and Supplies									
8010100 · Adult Books	7,029.37	5,625.00	31,679.00	0.00	0.00	31,679.00	67,500.00	-35,821.00	46.9%
8020100 · Youth Books	4,200.34	4,583.33	26,506.69	0.00	0.00	26,506.69	55,000.00	-28,493.31	48.2%
8025100 · Professional Resources	0.00	208.33	21.18	0.00	0.00	21.18	2,500.00	-2,478.82	0.8%
8028100 · Administrative Resources	35.00	291.67	284.33	0.00	0.00	284.33	3,500.00	-3,215.67	8.1%
8030100 · Magazines & Newspapers	499.98	1,250.00	6,038.32	0.00	0.00	6,038.32	15,000.00	-8,961.68	40.3%
8040300 · Operating Fund Gifts(Donations)	620.90	18,750.00	161.53	0.00	12,713.80	12,875.33	225,000.00	-212,124.67	5.7%
8050100 · Adult AV Materials	1,652.72	2,583.33	11,754.47	0.00	0.00	11,754.47	31,000.00	-19,245.53	37.9%
8060100 · Youth AV Materials	317.85	1,083.33	5,028.90	0.00	0.00	5,028.90	13,000.00	-7,971.10	38.7%
8070100 · Library of Things	595.18	1,291.67	2,390.57	0.00	0.00	2,390.57	15,500.00	-13,109.43	15.4%
8080100 · Video Games	50.00	1,250.00	6,444.97	0.00	0.00	6,444.97	15,000.00	-8,555.03	43.0%
8090100 · Digital Media Services	6,617.28	9,591.67	73,333.69	0.00	0.00	73,333.69	115,100.00	-41,766.31	63.7%
8095100 · Electronic Resources	886.41	7,083.33	37,336.21	0.00	0.00	37,336.21	85,000.00	-47,663.79	43.9%
8120100 · Library Supplies	205.49	583.33	1,056.28	0.00	0.00	1,056.28	7,000.00	-5,943.72	15.1%
8130100 · Tech Services Supplies	797.16	2,727.08	4,843.46	0.00	0.00	4,843.46	32,725.00	-27,881.54	14.8%
8135100 · Bindery	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8140100 · Adult Programs & Supplies	4,964.65	1,333.33	12,158.36	0.00	0.00	12,158.36	16,000.00	-3,841.64	76.0%
8142100 · Comicon	0.00	541.67	4,649.12	0.00	0.00	4,649.12	6,500.00	-1,850.88	71.5%
8145100 · Circulation Supplies	1,544.40	625.00	2,786.97	0.00	0.00	2,786.97	7,500.00	-4,713.03	37.2%
8147100 · Summer Reading Club	1,027.23	583.33	1,821.72	0.00	0.00	1,821.72	7,000.00	-5,178.28	26.0%
8150100 · Youth Programs & Supplies	431.56	1,375.00	10,356.33	0.00	0.00	10,356.33	16,500.00	-6,143.67	62.8%
Total Material and Supplies	31,475.52	61,402.08	238,652.10	0.00	12,713.80	251,365.90	736,825.00	-485,459.10	34.1%
Contracted Services									
8215100 · Collection Agency Fees	72.10	104.17	453.20	0.00	0.00	453.20	1,250.00	-796.80	36.3%
8245100 · IT/Comp/Copier/Equip-Outsourced	9,921.14	10,833.33	57,483.21	0.00	0.00	57,483.21	130,000.00	-72,516.79	44.2%
8247100 · Automation--Staff	913.70	2,916.67	13,668.26	0.00	0.00	13,668.26	35,000.00	-21,331.74	39.1%
8250-100 · Vehicle Expenses	0.00	625.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
8260100 · Misc. Contracted Services	0.00	1,541.67	0.00	0.00	0.00	0.00	18,500.00	-18,500.00	0.0%
8270100 · Library Bank/Finance/Late Fee	30.00	62.50	328.87	0.00	0.00	328.87	750.00	-421.13	43.8%
8275100 · Public Pmt Processing Fees	128.88	416.67	1,332.15	0.00	0.00	1,332.15	5,000.00	-3,667.85	26.6%
8285100 · License Plate Fees Settlement	0.00	9,583.33	0.00	0.00	0.00	0.00	115,000.00	-115,000.00	0.0%
Total Contracted Services	11,065.82	26,083.33	73,265.69	0.00	0.00	73,265.69	313,000.00	-239,734.31	23.4%
Consortium & IT/Network Services									
8310100 · Automation--Circulation/Catalog	0.00	9,479.17	59,873.56	0.00	0.00	59,873.56	113,750.00	-53,876.44	52.6%
8320100 · VOIP Phone Service	986.50	2,041.67	12,577.99	0.00	0.00	12,577.99	24,500.00	-11,922.01	51.3%
8325100 · Internet Services	795.90	1,125.00	7,190.66	0.00	0.00	7,190.66	13,500.00	-6,309.34	53.3%
Total Consortium & IT/Network Services	1,782.40	12,645.83	79,642.21	0.00	0.00	79,642.21	151,750.00	-72,107.79	52.5%
Professional Services									
8410100 · Accounting/Payroll/Audit Service	3,692.71	5,104.17	37,555.61	0.00	0.00	37,555.61	61,250.00	-23,694.39	61.3%
8420100 · Legal Services	437.50	2,083.33	437.50	0.00	0.00	437.50	25,000.00	-24,562.50	1.8%
8430100 · Other Consulting Fees	0.00	6,500.00	2,272.25	0.00	0.00	2,272.25	78,000.00	-75,727.75	2.9%
8440100 · In Service/Staff Training/LMS	149.00	654.17	4,731.35	0.00	0.00	4,731.35	7,850.00	-3,118.65	60.3%
Total Professional Services	4,279.21	14,341.67	44,996.71	0.00	0.00	44,996.71	172,100.00	-127,103.29	26.1%
Printing, Publications & Postage									
8510100 · Printing Services Outsourced	12,981.50	4,583.33	24,186.96	0.00	0.00	24,186.96	55,000.00	-30,813.04	44.0%
8530100 · Public Notices & ADS (Legal & Job)	0.00	187.50	1,677.00	0.00	0.00	1,677.00	2,250.00	-573.00	74.5%
8540100 · Postage/Shipping	415.80	1,895.83	9,384.09	0.00	0.00	9,384.09	22,750.00	-13,365.91	41.2%
8545100 · Printing/Copier Supplies	0.00	375.00	598.58	0.00	0.00	598.58	4,500.00	-3,901.42	13.3%
8550100 · Public Relations/Promotions	837.00	854.17	3,164.60	0.00	0.00	3,164.60	10,250.00	-7,085.40	30.9%
Total Printing, Publications & Postage	14,234.30	7,895.83	39,011.23	0.00	0.00	39,011.23	94,750.00	-55,738.77	41.2%

McHenry Public Library District
Financial Report Detail by Fund
For the 8 Month(s) Ended February 28, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Utilities									
8610100 · Electricity	2,360.73	2,500.00	18,934.16	0.00	0.00	18,934.16	30,000.00	-11,065.84	63.1%
8620100 · Gas	2,595.64	1,458.33	7,487.26	0.00	0.00	7,487.26	17,500.00	-10,012.74	42.8%
8640100 · Water & Sewer	197.09	416.67	2,632.34	0.00	0.00	2,632.34	5,000.00	-2,367.66	52.6%
Total Utilities	5,153.46	4,375.00	29,053.76	0.00	0.00	29,053.76	52,500.00	-23,446.24	55.3%
Miscellaneous Operating Expenses									
8720100 · Building & Auto Insurance	0.00	4,516.67	39,608.00	0.00	0.00	39,608.00	54,200.00	-14,592.00	73.1%
8730100 · Bonding & Officers Liability	0.00	208.33	1,043.00	0.00	0.00	1,043.00	2,500.00	-1,457.00	41.7%
8740100 · Janitorial Services & Supplies	6,416.33	5,125.00	51,954.39	0.00	0.00	51,954.39	61,500.00	-9,545.61	84.5%
8745100 · Grounds Maintenance	3,499.50	3,766.67	23,258.19	0.00	0.00	23,258.19	45,200.00	-21,941.81	51.5%
8750100 · Building Operations/Maintenance	5,585.11	5,833.33	31,716.20	0.00	0.00	31,716.20	70,000.00	-38,283.80	45.3%
8760100 · Hospitality	138.53	556.25	2,235.98	0.00	0.00	2,235.98	6,675.00	-4,439.02	33.5%
8770100 · Library Lost & Damaged Materials	0.00	83.33	69.28	0.00	0.00	69.28	1,000.00	-930.72	6.9%
8795100 · Miscellaneous	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
Total Miscellaneous Operating Expenses	15,639.47	20,172.92	149,885.04	0.00	0.00	149,885.04	242,075.00	-92,189.96	61.9%
Grant & Gift Fund Expenses									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8040350 · Per Capita Grant; Current FY	7,118.96	5,416.67	0.00	0.00	14,143.91	14,143.91	65,000.00	-50,856.09	21.8%
8040355 · Per Capita Grant; Previous FY	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9200300 · Additional Expenses	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total Grant & Gift Fund Expenses	7,118.96	13,333.33	0.00	0.00	14,143.91	14,143.91	160,000.00	-145,856.09	8.8%
Capital Expenses									
9060100 · Library Furnishings	35.14	2,083.33	105.42	0.00	0.00	105.42	25,000.00	-24,894.58	0.4%
9070100 · Library Equipment	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
9080100 · Small Equipment under \$250	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
9090100 · Adtl. Capital Projects & Equipment	0.00	6,666.67	15,058.60	0.00	0.00	15,058.60	80,000.00	-64,941.40	18.8%
9050200 · Library District Act	0.00	12,500.00	0.00	37,340.34	0.00	37,340.34	150,000.00	-112,659.66	24.9%
9060200 · Special Reserve Expenditures	0.00	33,333.33	0.00	13,495.00	0.00	13,495.00	400,000.00	-386,505.00	3.4%
Total Capital Expenses	35.14	57,083.33	15,164.02	50,835.34	0.00	65,999.36	685,000.00	-619,000.64	9.6%
Transfer to Reserve Fund									
9100100 · Transfer to Reserve Fund	825,000.00	137,500.00	825,000.00	0.00	0.00	825,000.00	1,650,000.00	-825,000.00	50.0%
Total Transfer to Reserve Fund	825,000.00	137,500.00	825,000.00	0.00	0.00	825,000.00	1,650,000.00	-825,000.00	50.0%
	1,058,006.49	565,885.42	2,671,564.66	50,835.34	26,857.71	2,749,257.71	6,790,625.00	-4,041,367.29	40.5%
Total Expenditures	1,058,006.49	565,885.42	2,671,564.66	50,835.34	26,857.71	2,749,257.71	6,790,625.00	-4,041,367.29	40.5%
Net Total	-210,501.59	-26,538.63	1,244,161.69	826,837.63	62,578.30	2,133,577.62	-318,463.53	2,452,041.15	

McHenry Public Library District
Financial Report Detail by Month
For the 8 Month(s) Ended February 28, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Revenues													
6010100 · Property Taxes	1,984,080.59	195,660.31	1,469,421.07	62,278.40	51,201.27	0.00	0.00	0.00					3,762,641.64
6015100 · Revenue Recapture Property Tax	5,144.14	507.28	3,809.78	161.48	132.73	0.00	0.00	0.00					9,755.41
6020200 · Developer Fees	0.00	0.00	0.00	22,428.00	0.00	0.00	0.00	0.00					22,428.00
6030100 · Interest Income - General	14,169.99	13,777.92	14,728.06	15,264.43	13,324.53	12,219.91	11,316.68	7,801.40					102,602.92
6030200 · Special Reserve Fund Interest	4,263.73	4,206.55	3,393.91	3,753.38	3,430.67	3,222.91	3,185.11	4,788.71					30,244.97
6030300 · Grant/Gifts Fund Interest	2,250.94	2,213.49	1,809.58	2,005.52	1,830.00	1,710.76	1,697.34	1,516.52					15,034.15
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6040100 · Nonresident/Enhanced Fee Cards	0.00	0.00	45.00	0.00	45.00	45.00	0.00	0.00					135.00
6050100 · Fines and Fees	1,407.70	1,751.40	1,382.21	920.95	2,267.67	1,019.50	1,276.83	1,281.23					11,307.49
6055100 · Collection Agency Fees	10.00	20.00	0.00	0.00	40.00	10.00	35.98	40.00					155.98
6060100 · Copy/Scan/Fax Income	1,104.65	1,879.05	1,284.30	1,595.55	1,442.60	1,253.90	1,659.95	2,033.81					12,253.81
6070200 · Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6070300 · General Fund Gifts	2.83	6.36	12.00	10,608.88	3.30	0.51	1,576.87	41.40					12,252.15
6080200 · Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6090100 · Annexation & Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6105100 · Retiree/Cobra Insurance Payment	0.00	0.00	0.00	0.00	4,455.44	0.00	0.00	0.00					4,455.44
6110100 · Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6120100 · Meeting Room Fees	40.00	50.00	65.00	30.00	25.00	10.00	310.00	35.00					565.00
6125100 · License Plate Renewal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6130100 · Misc.	20.00	937.00	463.00	36.00	25.00	41.00	144.00	3,265.02					4,931.02
6130200 · Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6150100 · Lost & Damaged Materials	397.16	521.31	411.35	191.90	428.70	369.71	282.89	391.21					2,994.23
6157100 · CCS/LLSAP Income	0.00	0.00	0.00	1,312.90	0.00	1,312.90	0.00	1,312.90					3,938.70
6160100 · Solar Credits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
6170300 · Per Capita Grant	62,150.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00					62,150.22
6200100 · Over/Short	-1.95	-1.24	-0.05	-5.35	2.31	-2.19	-0.03	-2.30					-10.80
6210300 · Miscellaneous Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
9100200 · Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00					825,000.00
Total Revenues	2,075,040.00	221,529.43	1,496,825.21	120,582.04	78,654.22	21,213.91	21,485.62	847,504.90	0.00	0.00	0.00	0.00	4,882,835.33
Expenditures													
Personnel Expenses													
8910100 · Salaries	100,239.09	103,772.36	105,698.10	164,229.66	109,872.65	107,460.83	107,254.39	109,232.08					907,759.16
8920100 · FICA/Medicare	7,376.87	7,648.17	7,795.50	12,234.70	8,114.86	7,928.81	7,913.02	8,064.31					67,076.24
8930100 · IMRF	10,387.96	9,678.08	10,659.00	15,878.86	12,020.65	10,354.10	10,226.69	12,025.55					91,230.89
8940100 · Health & Life Insurance	11,568.80	12,372.80	12,372.80	12,364.44	13,773.20	13,457.32	12,279.56	12,279.56					100,468.48
8945100 · Recruiting/Preemployment Screen	0.00	27.95	111.80	27.95	320.80	0.00	0.00	111.80					600.30
8950100 · Tuition Reimbursement	832.50	832.50	0.00	827.50	0.00	0.00	832.50	-832.50					2,492.50
8955100 · Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8960100 · Memberships & Dues	50.00	0.00	0.00	777.77	160.00	619.50	126.33	145.15					1,878.75
8970100 · Travel	42.13	167.10	198.16	417.53	141.07	195.50	88.87	118.21					1,368.57
8980100 · Continuing Education (Mtg/Conf)	0.00	730.00	685.75	668.50	106.10	230.40	520.21	1,078.05					4,019.01
Total Personnel	130,497.35	135,228.96	137,521.11	207,426.91	144,509.33	140,246.46	139,241.57	142,222.21	0.00	0.00	0.00	0.00	1,176,893.90

McHenry Public Library District
Financial Report Detail by Month
For the 8 Month(s) Ended February 28, 2025

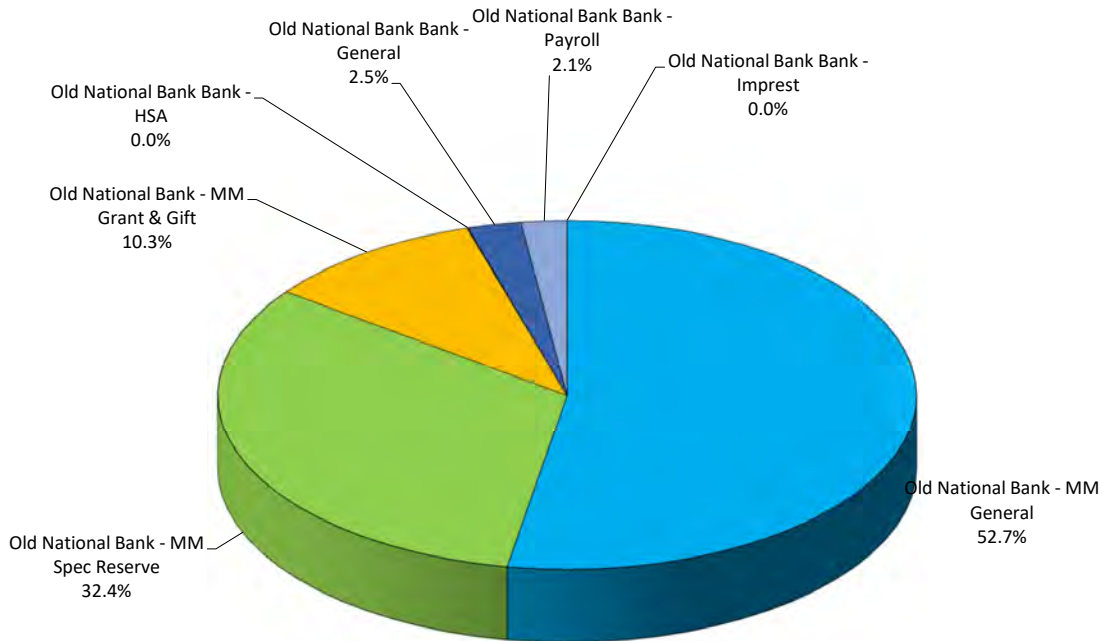
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Materials and Supplies													
8010100 - Adult Books	2,066.67	3,347.95	4,541.33	3,491.00	3,119.30	4,798.99	3,284.39	7,029.37					31,679.00
8020100 - Youth Books	2,304.46	3,097.22	4,360.33	2,900.92	1,571.10	4,567.78	3,504.54	4,200.34					26,506.69
8025100 - Professional Resources	0.00	21.18	0.00	0.00	0.00	0.00	0.00	0.00					21.18
8028100 - Administrative Resources	0.00	46.96	0.00	0.00	0.00	83.20	119.17	35.00					284.33
8030100 - Magazines & Newspapers	0.00	674.22	111.20	546.00	484.18	2,981.74	741.00	499.98					6,038.32
8040300 - Operating Fund Gifts(Donations)	1,375.00	65.82	678.64	712.06	1,099.61	6,865.62	1,457.68	620.90					12,875.33
8050100 - Adult AV Materials	733.75	1,067.44	810.26	2,164.17	1,740.55	1,581.54	2,004.04	1,652.72					11,754.47
8060100 - Youth AV Materials	0.00	1,016.43	1,277.13	777.10	659.35	459.64	521.40	317.85					5,028.90
8070100 - Library of Things	0.00	81.98	386.80	106.66	0.00	1,202.96	16.99	595.18					2,390.57
8080100 - Video Games	1,395.00	0.00	1,785.00	2,130.00	1,055.00	0.00	29.97	50.00					6,444.97
8090100 - Digital Media Services	5,302.22	5,547.83	165.91	44,355.67	171.91	11,128.96	43.91	6,617.28					73,333.69
8095100 - Electronic Resources	16,541.96	3,347.34	2,283.96	5,817.77	4,067.63	2,372.76	2,018.38	886.41					37,336.21
8120100 - Library Supplies	31.99	97.24	0.00	278.89	69.77	151.42	221.48	205.49					1,056.28
8130100 - Tech Services Supplies	-356.96	79.26	1,309.80	662.26	1,074.83	772.26	504.85	797.16					4,843.46
8135100 - Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8140100 - Adult Programs & Supplies	1,149.21	1,656.93	858.97	1,497.80	121.90	759.57	1,149.33	4,964.65					12,158.36
8142100 - Comicon	0.00	67.82	467.37	3,074.06	1,039.87	0.00	0.00	0.00					4,649.12
8145100 - Circulation Supplies	42.99	88.59	548.40	0.00	288.29	274.30	0.00	1,544.40					2,786.97
8147100 - Summer Reading Club	0.00	592.63	0.00	0.00	135.91	1.00	64.95	1,027.23					1,821.72
8150100 - Youth Programs & Supplies	1,354.81	1,956.36	2,066.26	1,632.76	184.40	860.42	1,869.76	431.56					10,356.33
Total Material and Supplies	31,941.10	22,853.20	21,651.36	70,147.12	16,883.60	38,862.16	17,551.84	31,475.52	0.00	0.00	0.00	0.00	251,365.90
Contracted Services													
8215100 - Collection Agency Fees	0.00	82.40	61.80	51.50	92.70	51.50	41.20	72.10					453.20
8245100 - IT/Comp/Copier/Equip-Outsourced	9,893.15	12,727.14	6,761.06	600.00	6,589.72	10,991.00	0.00	9,921.14					57,483.21
8247100 - Automation--Staff	300.00	1,963.30	1,174.70	1,117.85	5,517.94	794.56	1,886.21	913.70					13,668.26
8250-100 - Vehicle Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8260100 - Misc. Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8270100 - Library Bank/Finance/Late Fee	30.00	31.47	147.40	30.00	30.00	0.00	30.00	30.00					328.87
8275100 - Public Pmt Processing Fees	133.73	161.81	143.97	122.65	253.28	145.29	242.54	128.88					1,332.15
8285100 - License Plate Fees Settlement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
Total Contracted Services	10,356.88	14,966.12	8,288.93	1,922.00	12,483.64	11,982.35	2,199.95	11,065.82	0.00	0.00	0.00	0.00	73,265.69
Consortium & IT/Network Services													
8310100 - Automation--Circulation/Catalog	15,641.80	0.00	0.00	15,641.80	0.00	0.00	28,589.96	0.00					59,873.56
8320100 - VOIP Phone Service	3,268.49	0.00	3,292.72	50.00	1,655.04	1,662.62	1,662.62	986.50					12,577.99
8325100 - Internet Services	1,553.80	487.80	1,081.00	776.90	462.80	1,550.66	481.80	795.90					7,190.66
Total Consortium & IT/Network Services	20,464.09	487.80	4,373.72	16,468.70	2,117.84	3,213.28	30,734.38	1,782.40	0.00	0.00	0.00	0.00	79,642.21
Professional Services													
8410100 - Accounting/Payroll/Audit Service	3,337.74	4,262.16	3,352.60	3,362.71	3,362.71	3,342.49	12,842.49	3,692.71					37,555.61
8420100 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50					437.50
8430100 - Other Consulting Fees	0.00	0.00	0.00	0.00	2,272.25	0.00	0.00	0.00					2,272.25
8440100 - In Service/Staff Training/LMS	600.00	0.00	0.00	1.00	3,831.35	0.00	150.00	149.00					4,731.35
Total Professional Services	3,937.74	4,262.16	3,352.60	3,363.71	9,466.31	3,342.49	12,992.49	4,279.21	0.00	0.00	0.00	0.00	44,996.71
Printing, Publications & Postage													
8510100 - Printing Services Outsourced	5,105.10	29.98	587.75	5,156.23	326.40	0.00	0.00	12,981.50					24,186.96
8530100 - Public Notices & ADS (Legal & Job)	73.50	0.00	635.00	0.00	0.00	968.50	0.00	0.00					1,677.00
8540100 - Postage/Shipping	114.54	251.44	2,824.43	147.85	2,593.33	142.79	2,893.91	415.80					9,384.09
8545100 - Printing/Copier Supplies	0.00	248.58	0.00	0.00	0.00	350.00	0.00	0.00					598.58
8550100 - Public Relations/Promotions	37.99	1,298.09	0.00	0.00	586.04	9.37	396.11	837.00					3,164.60
Total Printing, Publications & Postage	5,331.13	1,828.09	4,047.18	5,304.08	3,505.77	1,470.66	3,290.02	14,234.30	0.00	0.00	0.00	0.00	39,011.23

McHenry Public Library District
Financial Report Detail by Month
For the 8 Month(s) Ended February 28, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Utilities													
8610100 - Electricity	2,708.30	2,551.70	2,995.26	2,063.85	1,778.86	1,942.61	2,532.85	2,360.73					18,934.16
8620100 - Gas	158.03	148.16	152.45	160.05	629.97	1,388.19	2,254.77	2,595.64					7,487.26
8640100 - Water & Sewer	0.00	912.79	0.00	1,215.91	0.00	306.55	0.00	197.09					2,632.34
Total Utilities	2,866.33	3,612.65	3,147.71	3,439.81	2,408.83	3,637.35	4,787.62	5,153.46	0.00	0.00	0.00	0.00	29,053.76
Miscellaneous Operating Expenses													
8720100 - Building & Auto Insurance	0.00	0.00	39,608.00	0.00	0.00	0.00	0.00	0.00					39,608.00
8730100 - Bonding & Officers Liability	0.00	0.00	0.00	1,043.00	0.00	0.00	0.00	0.00					1,043.00
8740100 - Janitorial Services & Supplies	5,714.07	6,815.52	6,951.04	6,188.97	7,251.42	7,034.72	5,582.32	6,416.33					51,954.39
8745100 - Grounds Maintenance	1,625.00	1,688.92	3,225.18	3,419.22	6,220.18	0.00	3,580.19	3,499.50					23,258.19
8750100 - Building Operations/Maintenance	1,179.16	2,798.75	2,975.23	9,870.10	3,619.27	3,307.23	2,381.35	5,585.11					31,716.20
8760100 - Hospitality	173.61	206.23	403.62	196.99	525.48	200.96	390.56	138.53					2,235.98
8770100 - Library Lost & Damaged Materials	14.20	0.50	13.01	22.91	15.32	3.34	0.00	0.00					69.28
8795100 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
Total Miscellaneous Operating Expenses	8,706.04	11,509.92	53,176.08	20,741.19	17,631.67	10,546.25	11,934.42	15,639.47	0.00	0.00	0.00	0.00	149,885.04
Grant & Gift Fund Expenses													
8800300 - 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800311 - Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800321 - Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800331 - Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8040350 - Per Capita Grant; Current FY	0.00	0.00	0.00	0.00	1,085.80	6,967.23	-1,028.08	7,118.96					14,143.91
8040355 - Per Capita Grant; Previous FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800332 - Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800333 - Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800341 - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
8800342 - Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
9030300 - Misc. Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
9200300 - Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
Total Grant & Gift Fund Expenses	0.00	0.00	0.00	0.00	1,085.80	6,967.23	-1,028.08	7,118.96	0.00	0.00	0.00	0.00	14,143.91
Capital Expenses													
9060100 - Library Furnishings	0.00	0.00	70.28	0.00	0.00	0.00	0.00	35.14					105.42
9070100 - Library Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
9080100 - Small Equipment under \$250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
9090100 - Adtl. Capital Projects & Equipment	0.00	914.60	0.00	0.00	0.00	14,144.00	0.00	0.00					15,058.60
9050200 - Library District Act	0.00	5,502.00	5,064.94	7,525.89	0.00	19,247.51	0.00	0.00					37,340.34
9060200 - Special Reserve Expenditures	0.00	0.00	11,995.00	0.00	0.00	0.00	1,500.00	0.00					13,495.00
Total Capital Expenses	0.00	6,416.60	17,130.22	7,525.89	0.00	33,391.51	1,500.00	35.14	0.00	0.00	0.00	0.00	65,999.36
Transfer to Reserve Fund													
9100100 - Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00					825,000.00
Total Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00	0.00	0.00	0.00	0.00	825,000.00
Total Expenditures	214,100.66	201,165.50	252,688.91	336,339.41	210,092.79	253,659.74	223,204.21	1,058,006.49	0.00	0.00	0.00	0.00	2,749,257.71
Net Total	1,860,939.34	20,363.93	1,244,136.30	-215,757.37	-131,438.57	-232,445.83	-201,718.59	-210,501.59	0.00	0.00	0.00	0.00	2,133,577.62

**McHenry Public Library District
Investments
For the 8 Month(s) Ended February 28, 2025**

Bank	Current Rate	Book Balance
Old National Bank - MM General	3.94%	3,374,644
Old National Bank - MM Spec Reserve	3.94%	2,071,447
Old National Bank - MM Grant & Gift	3.94%	656,000
Old National Bank Bank - HSA	n/a	2,216
Old National Bank Bank - General	n/a	158,241
Old National Bank Bank - Payroll	n/a	135,341
Old National Bank Bank - Imprest	n/a	164
Total	\$	6,398,054



McHenry Public Library District
INTERIM CHECKS ISSUED - February 2025
(NOT INCLUDED ON BILL REPORT)

Account - Money Market					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
(no checks written on this account)					
subtotal for account		\$ -			

Account - General Fund					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
MDC Environmental Services	Waste	\$ 598.87	8745-100	02/01/25	EFT
AT&T	Internet	\$ 314.10	8325-100	02/01/25	EFT
First Communications	Phone	\$ 986.50	8320-100	02/01/25	EFT
Bankcard Processing	Credit Card	\$ 8,783.60	Various	02/20/25	EFT
subtotal for account		\$ 10,683.07			

Account - HSA/Building					
Old National Bank	Employee contributions HSA	\$ 312.50	8940-100	02/04/25	EFT
Old National Bank	Employer contributions HSA	\$ 525.79	8940-100	02/04/25	EFT
Old National Bank	Employee contributions HSA	\$ 525.79	8940-100	02/18/25	EFT
subtotal for account		\$ 1,364.08			

Account - Payroll					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

Account - Imprest					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Kanopy Inc	Digital Media Services	\$ 164.00	8090-100	02/20/25	1291
Vogue Printers	Jan.-May Preface	\$ 12,912.61	8510-100	02/21/25	1292
subtotal for account		\$ 13,076.61			

GRAND TOTAL CHECKS ISSUED \$ 25,123.76

Reimbursement Report

McHenry Public Library District

Check Dates: 02/04/2025 to 02/18/2025

Pay Periods: 01/13/2025 to 02/09/2025

Reimbursement Report

February 2025

Employee	Amount
Spaargaren, Marla C.	\$22.05
Totals for REIMB -- Reimbursement	
1 Employees	\$22.05

Employee	Amount
Baseley, Steffanie L.	\$10.42
Jakacki, Lesley E.	\$18.21
Kimbrel, Kevin M.	\$8.40
Kordistos, Skye	\$53.12
Salazar, Bertha A.	\$13.83
Stansbury, Alie A.	\$14.23
Totals for REITR -- Travel Reimbursement	
6 Employees	\$118.21

Report Totals

Code	Description	Employees	Amount
REIMB	Reimbursement	1	\$22.05
REITR	Travel Reimbursement	6	\$118.21
Totals		7	\$140.26



Paylocity Corporation
(888) 873-8205

User: JMay

Run on 3/7/2025 at 11:40 AM

MARCH 2025 (FY 2024-2025)					Bankcard Transactions - Sorted By Account	
NAME	TRANSACTION DATE	MERCHANT NAME	AMOUNT	NOTES	ACCOUNT	ACCOUNT TOTALS
MILFAJT	02/27/2025	LEADERSHIP BRIEFINGS	\$ 171.00		8030-100	\$ 352.45
MILFAJT	02/27/2025	SHAW SUBURBAN MEDIA-SU	\$ 65.00	Prepaid: 3/25-2/26	8030-100	
STANSBURY	02/28/2025	BLACK CAT BOOKS	\$ 116.45		8030-100	
STANSBURY	02/21/2025	LAKESHORE LEARNING MAT	\$ 234.96		8070-100	\$ 234.96
MAY	03/08/2025	APPLE.COM/BILL	\$ 9.99		8090-100	\$ 293.89
MAY	03/08/2025	discovery+	\$ 9.99		8090-100	
MAY	02/28/2025	HLU*HULUPLUS	\$ 18.99		8090-100	
MAY	03/01/2025	Disney Plus	\$ 12.00		8090-100	
MAY	03/01/2025	HELP.MAX.COM	\$ 16.99		8090-100	
MAY	02/23/2025	PAYROLL LEGAL ALER	\$ 99.00		8090-100	
MAY	02/21/2025	HLU*HULUPLUS	\$ 18.99		8090-100	
MAY	02/22/2025	HLU*HULUPLUS	\$ 18.99		8090-100	
MAY	02/21/2025	Disney Plus	\$ 12.00		8090-100	
MAY	02/13/2025	Disney Plus	\$ 12.00		8090-100	
MAY	02/08/2025	discovery+	\$ 9.99		8090-100	
MAY	02/08/2025	APPLE.COM/BILL	\$ 9.99		8090-100	
MICHALSKI	02/28/2025	HULU 877-8244858 CA	\$ 18.99		8090-100	
MICHALSKI	02/16/2025	PARAMOUNT+	\$ 5.99		8090-100	
MICHALSKI	02/09/2025	Disney Plus	\$ 12.00		8090-100	
STANSBURY	03/02/2025	Amazon Kids+ *HA1VQ3NH3	\$ 7.99		8090-100	
SPAARGAREN	02/27/2025	OTC BRANDS *OTC BRAND	\$ 59.98		8140-100	\$ 74.97
STANSBURY	02/04/2025	JEWEL OSCO 3415	\$ 14.99	\$40.13 SPLIT	8140-100	
STANSBURY	02/04/2025	JEWEL OSCO 3415	\$ 9.99	\$40.13 SPLIT	8147-100	\$ 9.99
STANSBURY	02/24/2025	MEIJER STORE #218	\$ 38.94		8150-100	\$ 136.12
STANSBURY	02/24/2025	DOLLARTREE	\$ 8.10		8150-100	
STANSBURY	02/05/2025	LAKESHORE LEARNING MAT	\$ 89.08		8150-100	
MICHALSKI	02/26/2025	MCHENRY PUBLIC LIBRARY	\$ 1.00		8275-100	\$ 6.00
MICHALSKI	02/26/2025	MCHENRY PUBLIC LIBRARY	\$ 1.00		8275-100	
MICHALSKI	02/07/2025	MCHENRY PUBLIC LIBRARY	\$ 1.00		8275-100	
MICHALSKI	02/07/2025	MCHENRY PUBLIC LIBRARY	\$ 2.00		8275-100	
STANSBURY	02/07/2025	MCHENRY PUBLIC LIBRARY	\$ 1.00		8275-100	
STANSBURY	02/12/2025	THE UPS STORE 4064	\$ 30.60		8510-100	\$ 30.60
MICHALSKI	03/06/2025	USPS PO 1646800050	\$ 13.91		8540-100	\$ 46.84
MICHALSKI	02/28/2025	USPS PO 1646800050	\$ 32.93		8540-100	
JAKACKI	03/07/2025	SQ *MCHENRY COUNTY LIV	\$ 125.00		8550-100	\$ 125.00
SCHNAEBELE	02/19/2025	MENARDS CRYSTAL LAKE I	\$ 237.44		8745-100	\$ 405.89
SCHNAEBELE	02/04/2025	MENARDS CRYSTAL LAKE I	\$ 168.45		8745-100	
MICHALSKI	02/18/2025	WALMART.COM 8009256278	\$ 65.24		8760-100	\$ 246.14
MICHALSKI	02/11/2025	WALMART.COM	\$ 165.75		8760-100	
STANSBURY	02/04/2025	JEWEL OSCO 3415	\$ 15.15	\$40.13 SPLIT	8760-100	
MAY	03/03/2025	NATIONAL CRIME SEARCH	\$ 27.95		8945-100	\$ 87.95
MAY	03/03/2025	WISCONSIN LIBRARY ASSO	\$ 60.00		8945-100	
SPAARGAREN	02/13/2025	AMERLIBASSOC ECOMMERCE	\$ 210.00		8960-100	\$ 210.00
MAY	02/05/2025	MGMTASSCIL	\$ 329.00		8980-100	\$ 1,036.94
MILFAJT	02/19/2025	EB *PROJECT MANAGEMENT	\$ 272.94		8980-100	
SPAARGAREN	03/06/2025	LIBRARYWORKS/MODLIBAWD	\$ 125.00		8980-100	
SPAARGAREN	02/27/2025	ILLINOIS LIBRARY ASSO	\$ 160.00		8980-100	
STANSBURY	02/28/2025	LIBRARYWORKS/MODLIBAWD	\$ 150.00		8980-100	

TOTAL BANKCARD TRANSACTIONS: \$ 3,297.74



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

February 18, 2025

McHenry County College
Attn: Dr. Jared List, Director of Adult Education
8900 U.S. Hwy 14
Crystal Lake, IL 60012-9902

Dear Doctor List,

As the Executive Director of the McHenry Public Library District, I want to express our strong and ongoing support for McHenry County College's (MCC) Adult Volunteer Literacy program and its grant submission. With this funding, MCC will be able to continue providing the McHenry County community with essential English Language Learning (ELL), High School Equivalency (HSE), Adult Basic Education (ABE), and citizenship opportunities.

Like you, we recognize that there continues to be growing demand for ELL, HSE, and ABE programs in McHenry County. Our library staff has firsthand experience with the Adult Volunteer Literacy Program, and we highly recommend MCC's program because we are confident that patrons will receive individualized attention from dedicated volunteers and benefit from years of experience from a successful program.

The MCC Literacy Volunteers frequently visit our library with their students. Meeting at the library provides them with a dedicated space to learn and allows them access to a wide range of resources that enhance their educational experience. Volunteers assist students in obtaining library cards, using computers, accessing the Internet, and navigating the library's services. Our library staff also offers personalized tours and helps locate materials and services tailored to students' learning and personal development needs.

Over the years, we have seen how the MCC Adult Literacy Volunteer program has helped their students achieve fluency in the English language or workplace skills that have helped them obtain a job. Along the way, the students gain something equally valuable: a support system and a strong sense of belonging to a community committed to helping them succeed. By funding this program, you help ensure that this valuable and meaningful opportunity continues to be offered to community members.

If you have any questions or would like to know more about how McHenry County College and the McHenry Public Library District collaborate to support the ELL, HSE, and ABE missions in the community, please contact me.

Thank you for your time and consideration.

Sincerely,

Lesley Jakacki
Executive Director
ljakacki@mchenrylibrary.org



McHENRY PUBLIC
LIBRARY DISTRICT

FEBRUARY 2025

BY THE NUMBERS

171
New Library
Card
Registrations

4
Volunteer
Hours

11,127
Library Attendance

3,824
Program
Attendance

263
Hours
Open



PEOPLE



18,015 PHYSICAL ITEMS

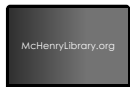
11,444 Books
4,469 Videos
646 Video Games
710 Music (CDs)
463 Audiobooks/Playaways
228 Magazines
55 Library Of Things

7,101 eMATERIALS

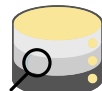
2,424 eBooks
3,189 eAudiobooks
872 eMagazines
535 Video Streaming
81 Music Streaming



CIRCULATION



Computer
Sessions
1,152



Database
Searches
11,410



Database
Sessions
1,049



Simple Scan &
Fax Uses
265



WiFi Uses
(In Library)
1,646



RESOURCES

4,220



EMAIL SUBSCRIBERS

3.2K **136** **450** **1.3K** **538** **57**



Teen Esp.

SOCIAL MEDIA FOLLOWING

367,710



WEBSITE VIEWS



ONLINE

FEBRUARY 2024 COMPARISON
Library Attendance: **12,381** Registrations: **212** Items In Circulation (Physical): **21,413** Computer Sessions: **1,319** Database Sessions: **2,446**
Program Attendance: **1,771** Volunteer Hours: **16** Items In Circulation (eMaterials): **6,454** Database Searches: **10,475** Simple Scan Uses: **303**
Hours Open: **284** Website Views: **369,343** WiFi Uses: **2,055**

McHenry Public Library District

LIBRARIAN'S REPORT

FEBRUARY 2025

Administration

- L. Jakacki attended the HR Sources Straight from the Source: Executive Order Implications webinar,
- The Friends of the Library annual magazine sale began February 17. L. Jakacki attended the Friends Meeting on February 20.
- A. Stansbury and L. Jakacki meet with administrators from District 15 regarding a possible intergovernmental agreement for student library card registration.
- C. Reilly, M. Leccese, M. Spaargaren, A. Stansbury, and L. Jakacki attended the State of McHenry Address on February 20. We heard about approved new residential developments, potential TIF districts, and updates about Route 31's widening construction.
- L. Jakacki attended the CCS Governing Board Budget and Finance Committee meeting on February 26.
- A. Mesino expanded our *Preface* newsletter for March-May to twelve pages in response to increased programs and services to be shared with our patrons.

Adult Services

- T. Hillier helped a patron print and file paperwork for a divorce through our Library Court Access Program. Thomas helped her print and file about 30 pages of paperwork. The patron was stressed about her case when she came in, but she left relieved and was so happy we offered this.
- K. Kimbrel completed 26 deliveries to assisted living centers and residents at home in February.
- K. Kimbrel also attended the Riverside Residence Open House on February 25 along with D. Deasey (Circulation) to promote library card signups and Home Delivery. Although there were no sign-ups, the residents, staff, and guests were happy to see the library and told them how much they loved visiting.
- A. Moreno-Lomeli helped a patron find books to complete a ServSafe Manager test. While the item request was processed through InterLibrary Loan, she also showed the patron the ServSafe YouTube profile with videos and test prep resources.
- A. Moreno-Lomeli attended the Youth and Family Center (YFC) Parent Night along with B. Salazar (Youth) and M. Rangel (Circulation) as part of the Hispanic Outreach Committee. They promoted our Spanish-language resources and stayed for a "Know Your Rights" presentation about recent immigration concerns.
- A. Colgan received two intensive reference and readers' advisory requests this month. One was for books on a sensitive topic that really helped her practice navigating patron interactions. The second was over our chat service, searching for a downloadable copy of Lineage Book of the Charter

Members of the Daughters of the American Revolution, Volume 90. Alisha was able to try out her reference skills to help the patron, and she actually found it!

- Z. Terrill worked with a patron who was concerned about her cholesterol and wanted information on cholesterol issues and medications. Information on the shelf was scarce, but through our databases, he was able to find lots of timely and reliable information. She was very happy with the database information, but she didn't feel as comfortable navigating the databases as she would have been able to with a book.

Circulation

- New computers were installed by MK Solutions on our self-check stations.
- D. Deasey received a compliment from one of the visitors attending the Library Lovers Expedition. The visitor specifically mentioned that she was able to remain calm and composed while assisting multiple patrons, all the while providing excellent service.
- As of March 4, 846 participants have visited MPLD for the Library Lovers 2025 program.

Human Resources

- February had a staff In-Service day, during which we learned about many different avenues of continuing education and our member benefits from Corporate America Family Credit Union. T. Hillier presented many of the library's genealogy services and resources for staff and patrons.
- J. May attended webinars focusing on I-9 audits and Immigration and how to navigate Title VII compliance with all the recent DEI policy changes.
- Phone screens were completed in February for the Adult Services Librarian position, our Adult Service Library Associate – Bilingual position, and both English and Bilingual-speaking Circulation positions.
- B. Michalski and J. May conducted interviews for English— and Bilingual-speaking Circulation positions. We have also completed references on them. We are looking to be at the offer stage soon.
- M. Spaargaren and T. Hillier have completed interviews for the Adult Services Librarian position, and we are also looking to fill it shortly.
- A. Maifield and M. Rangel resigned.
- Our current headcount for February was 33: 18 FT (37.50 hours weekly), with 15 PT staff members.
- Average merit increase for FY 24/25 (year-to-date) is 2.42%

Technical Services

- A. Meads accessed and voted on ideas in the Innovative Idea Exchange, which helps guide enhancements to the Polaris product functionality. She tested an update to the web-based product receiving interface for consortial staff.
- K. Meadows worked with A. Meads leveling Early Readers. She trained on and has been using the new book repair machine and reports that it works

very well, repairing broken bindings that are indistinguishable from other books.

- S. Roitberg facilitated the All-Staff In-Service meeting on February 7. She cataloged the Cricut machine, which is now a part of our Library of Things collection.
- K. Walas shadowed A. Meads and learned how we process material orders, purchase orders, and invoices. She shadowed K. Meadows to learn different processing procedures. She shadowed S. Roitberg to learn about a typical day in cataloging. After each learning opportunity, K. Walas practiced the skills learned before focusing on cataloging.
- M. Ortmeyer continued her training in copy cataloging and learned how to barcode and process audio formats. She completed the RAILS training course "Classification Basics" to learn more about classification using the Dewey Decimal Classification System.
- K. Milfajt walked S. Roitberg through the annual periodical's renewal process.

Technology


- 2/5 - K Krewer attended a "What's New in Google Workspace" webinar from eSource Capital.
- 2/5 - Dave from Eccezion was on-site to work on recovering files from our old Unitrends Device
- 2/6 - FirstComm was on site to set up our emergency alerts as part of the paging system
- 2/19, 2/21 - K Krewer attended the Illinois State Treasurer's Office - ePAY/IL Funds Cyberbit Trainings
- 2/25 K Krewer joined S Baseley and T Hillier, visiting Barrington, Fox River Valley, and River East libraries as part of the Library Lovers Expedition to get ideas for IT equipment and setups.
- 2/26 IT attended a hearing loop demonstration with Adult Services, Building Services, and Youth Services.

Youth Services

- S. Kordistos represented MPLD at Anderson's Children's Literature Breakfast. She enjoyed the presentations from keynote speakers like Carole Lindstrom, David Shannon, and Drew Daywalt and was able to meet other local authors. It was a great experience, and she appreciated the opportunity to attend.
- J. Einoris worked with a local Girl Scout troop on an Ozobot program. The Girl Scouts had a great time learning to code with the Ozobots and were able to earn their coding badge.
- B. Salazar had a patron at her Loteria program inquire about our school services. The patron works for the dual language preschool at Edgebrook School and asked about a visit for her students.
- S. Baseley worked with a patron seeking information about stocks that Catholic Bishops approved. After some searching, they were able to direct the patron to a Catholic Values ETF list.
- A. Podborny has been working alongside Marketing Coordinator A. Mesino to put together a community-wide art project to be used in promoting our upcoming Summer Reading Program.

- A. Maifield successfully ended her tenure at MPLD with a well-attended Tween and Teen craft program where participants made heart-shaped wreaths for Valentine's Day.

Patron Comments


 **McHENRY PUBLIC LIBRARY DISTRICT**
WISDOM • KNOWLEDGE • DREAMS

Date 2-28-25

My comment/compliment/complaint:

ZACH WAS VERY VERY HELPFUL!

GREAT

 **McHENRY PUBLIC LIBRARY DISTRICT**
WISDOM • KNOWLEDGE • DREAMS

Date 02-16-25

My comment/compliment/complaint:

~~Keep~~ ~~Be~~


Slofance B.

Great sense of humor as a first impression @ info desk!

Keep her!!

Name (optional): Bob Kennial

*regarding outdoor home theater

 **McHENRY PUBLIC LIBRARY DISTRICT**
WISDOM • KNOWLEDGE • DREAMS

Date 2-19-25

My comment/compliment/complaint:

This is an excellent asset library has. Kids enjoyed the party.

Thank You to the McHenry Public Library. The movie projector is the best idea we could have.

Name (optional): Dibyajyoti Pattanark

 **McHENRY PUBLIC LIBRARY DISTRICT**
WISDOM • KNOWLEDGE • DREAMS

Date 02-12-25

My comment/compliment/complaint:

I loved doing the library lovers event in 2024. I won't be doing it again this year due to there only being a few prizes offered. I recommend that you offer up to 30 patrons prizes for visiting all libraries. The prizes can be as low in value as \$5. In other words, offer more incentives for this event.

Name (optional): Derek Marshall

McHENRY PUBLIC LIBRARY DISTRICT
WISDOM • KNOWLEDGE • DREAMS


Date 2/21

My comment/compliment/complaint:

Skye & Kevin
were extremely
good at helping
me print something
off my phone

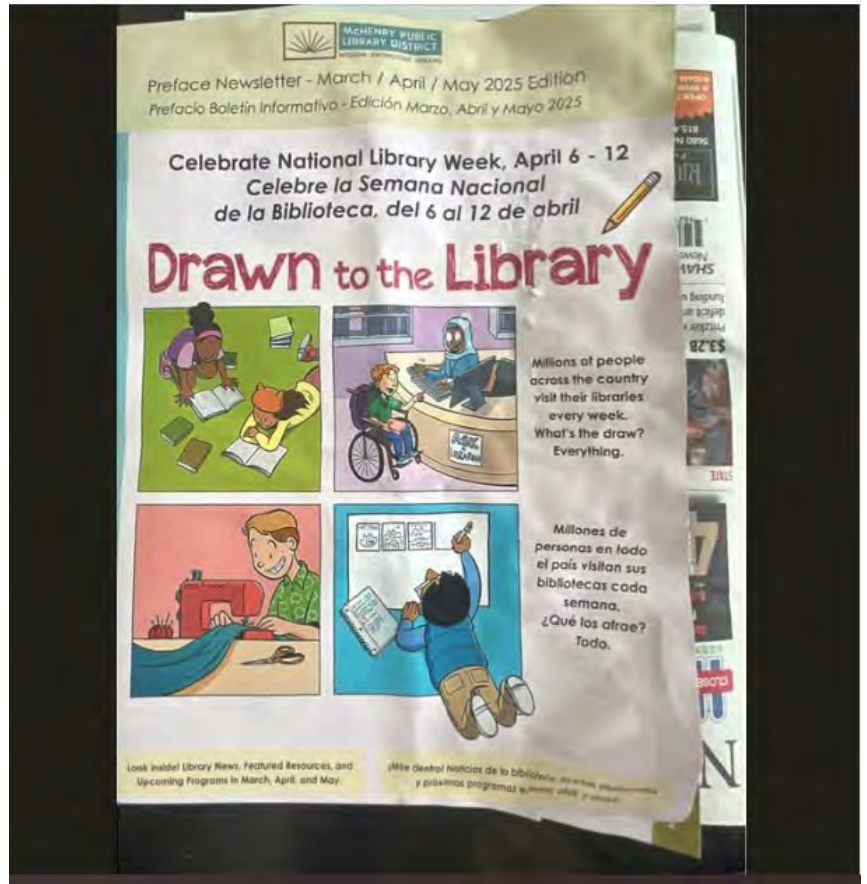
Name (optional):

Phone (optional):

 **Susan Cifonie Wright**
February 15 at 10:32 AM · 🌐

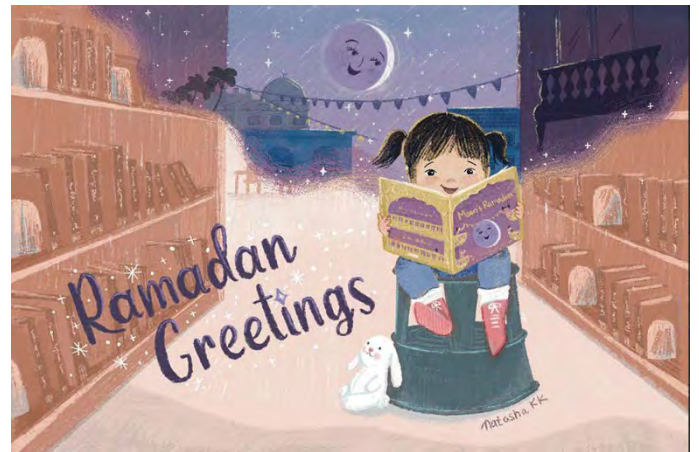
Mchenry peeps! Don't throw this away! It has tons of things besides just books in here financial websites made available, all sorts of cool stuff. This is the best publication I've seen yet!!!

[#mchenrypubliclibrary](#)



Hello! I hope all is well.

My name is Natasha Khan Kazi, and I want to thank you for including my book, *Moon's Ramadan*, in your collection. As a kid, libraries were my home away from home, and I'm so grateful for your commitment to showcasing diverse stories. Moon is turning 2! So, I created a special piece of art for librarians. You should receive the postcard in your central branch mailbox soon! A small thank you for all you do. Thank you for providing mirrors and windows for your community. Since Ramadan is approaching (Feb. 28), I'm also sharing printables and resources to help you celebrate. I hope they enhance the joy and learning this special time brings.



reading with everyone !

Thanks again
Montini Catholic
School
Little Angels
Preschool

These bookmarks
were made by
our preschool
students for
the community!
we hope you
can pass them
out to spread
our joy of



#storytime #BearCares #mchenry #communities #mchenryil #mchenryillinois

[illegible]



National Library Week 2025 Proclamation

WHEREAS, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can explore new ideas and be drawn to new possibilities;

WHEREAS, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and lifelong learning;

WHEREAS, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive;

WHEREAS, libraries partner with schools, businesses, and organizations, connecting the dots to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community;

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success;

WHEREAS, libraries nurture young minds through storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime;

WHEREAS, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression;

WHEREAS, dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all;

WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “**Drawn to the Library**”;

NOW, THEREFORE, be it resolved be it resolved that the McHenry Public Library District Board of Trustees proclaim April 6–12, 2025,

National Library Week

During this week, We encourage all residents to visit their library, explore its resources, and celebrate all the ways that the library draws us together as a community.

Proclaimed on this _____ day of _____, 2025.

Ayes

Nayes

Abstain

Absent

Charles T. Reilly, President
McHenry Public Library Board of Trustees



Proclamación de la Semana Nacional de las Bibliotecas 2025

CONSIDERANDO QUE, las bibliotecas despiertan la creatividad, alimentan la imaginación e inspiran el aprendizaje permanente, ofreciendo un espacio donde personas de todas las edades pueden explorar nuevas ideas y sentirse cautivadas por nuevas posibilidades;

CONSIDERANDO QUE, las bibliotecas sirven como centros comunitarios vibrantes, conectando a las personas con el conocimiento, la tecnología y los recursos, al tiempo que fomentan la participación cívica, el pensamiento crítico y el aprendizaje permanente;

CONSIDERANDO QUE, las bibliotecas brindan acceso gratuito y equitativo a libros, herramientas digitales y programación innovadora, lo que garantiza que todas las personas, independientemente de su procedencia, tengan el apoyo que necesitan para aprender, conectarse y prosperar;

CONSIDERANDO QUE, las bibliotecas crean alianzas con escuelas, empresas y organizaciones, haciendo conexiones para aprovechar al máximo los recursos, incrementar la eficiencia y ampliar el acceso a los servicios esenciales, fortaleciendo a toda la comunidad;

CONSIDERANDO QUE, las bibliotecas empoderan a los solicitantes de empleo, empresarios y a quienes aprenden por toda la vida al proporcionar acceso a recursos, capacitación y oportunidades que respaldan el crecimiento profesional y el éxito económico;

CONSIDERANDO QUE, las bibliotecas nutren las mentes jóvenes con las horas del cuento, los programas STEAM y las iniciativas de alfabetismo, fomentando la curiosidad y el amor por el aprendizaje por toda la vida;

CONSIDERANDO QUE, las bibliotecas protegen el derecho a leer, pensar y explorar sin censura, erigiéndose como campeonas de la libertad intelectual y la libre expresión;

CONSIDERANDO QUE, los dedicados bibliotecarios y trabajadores de las bibliotecas brindan espacios acogedores para todos, que inspiran el descubrimiento, la colaboración y la creatividad;

CONSIDERANDO QUE, bibliotecas, bibliotecarios y trabajadores de las bibliotecas de todo el país se unen para celebrar la Semana Nacional de la Biblioteca con el tema “**Cautivados por la Biblioteca**”;

AHORA, POR LO TANTO, se resuelve que la Junta Directiva del Distrito de la Biblioteca Pública de McHenry proclame el 6 al 12 de abril de 2025 como la

Semana Nacional de la Biblioteca

Durante esta semana, animamos a todos los residentes a visitar su biblioteca, explorar sus recursos y celebrar todas las maneras en que la biblioteca nos une como comunidad.

Proclamado en este _____ día de _____, 2025.

Ayes

Nayes

Abstain

Absent

Charles T. Reilly, Presidente
Junta Directiva de la Biblioteca Pública de McHenry

FRIDAY, FEBRUARY 28, 2025 • \$1.50 •

NORTHWEST HERALD

McHENRY COUNTY

ShawLocal.com

SEE OUR AD INSIDE!
HOME SHOW!
THIS WEEKEND!
Crystal Lake
Holiday Inn Event Ctr.
FREE ADMISSION
FREE PARKING
CrystalLakeHomeShow.com

LOCAL NEWS



Services set

Visitation, funeral planned for beloved Lake in the Hills butcher / 2

SHAW LOCAL
News Network



LONG ROAD AHEAD

Tree removal on Route 31 is just the beginning of major roadwork that could last until 2030 / 3

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Expires 3/6/25. Present coupon before ordering. May not be combined with any other offer. One coupon per table. Dine-in only. Only at Richard Walker's Crystal Lake location.

TODAY'S WEATHER



HIGH
57
LOW
24

Complete forecast on page 8

Widening of Route 31 is a long journey not expected to end until 2030

By JANELLE WALKER
jwalker@shawmedia.com

McHenry has been saving money for the last several years, preparing for when the city has to put up its portion of the costs for the looming Route 31 widening project.

The city currently has \$3.6 million set aside of its estimated \$7.5 million "all-in costs," City Manager Suzanne Ostrovsky said. McHenry's financial contribution to the project will go toward utility relocation, which could begin in 2026.

The Illinois Department of Transportation plans to spend \$115 million to make nearly seven miles of Route 31 between Route 176 in Crystal Lake and Route 120 in McHenry a four-lane road-way with a median.

The project is included in the state's Fiscal Year 2025-2030 Proposed Highway & Multimodal Improvement Program.

A contractor has been removing trees along the route – and giving a taste of traffic backups likely ahead – in early preparation for that project. Greg



Gregory Shaver

Looking south on Route 31 from its intersection with Main Street on Feb. 12 in McHenry. The Illinois Department of Transportation plans to widen Route 31 to four lanes from Route 176 to Route 120 (Elm Street) beginning, possibly, in 2028.

Gruen, McHenry's staff engineer, said the tree removal is happening now because of bats.

"Due to the endangered Northern

Long Eared Bat, tree clearing on IDOT projects can only take place from November 1 to March 30," Gruen wrote in a memo to city staff. "The bats hiber-

nate in caves over the winter, then roost in the trees during the summer months.

See ROUTE 31 on page 4

Next phase of Randall Road widening is on the way

By CLAIRE O'BRIEN
cobrien@shawmedia.com

Construction to widen Randall Road to three lanes from McHenry Avenue in Crystal Lake south to Polaris Drive/Acorn Lane in Lake in the Hills is about to begin. Here's what you need to know.

What's happening?

Starting the first week of March, drivers at the Randall Road/Miller Road intersection in Lake in the Hills will see a visual reminder of the roadwork ahead – a new temporary traffic light that's being installed, according to a McHenry County website about the project, randallroad.info.

The following week, March 10, "contractors will start removing medians north of Acorn/Polaris to Miller Road to prepare for temporary pavement installation. Temporary lane closures may be in place during construction," accord-

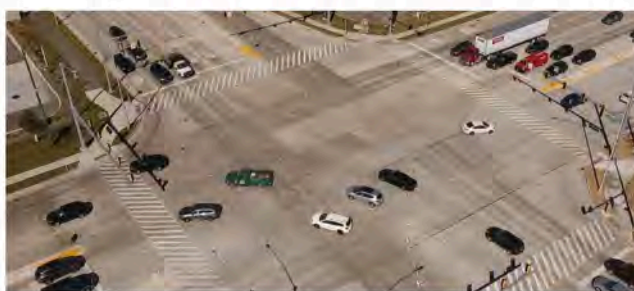


Photo provided by McHenry County Division of Transportation

The Randall Road improvement project, completed in August 2021, widened Randall Road between Lake in the Hills and Algonquin, improved flow at the intersection of Randall Road and Algonquin Road, added two new signaled intersections and added pedestrian and bicycle amenities. Stage 2 takes place starting next week.

ing to the county website. Drivers should drive carefully and stay alert in the work zone, according to the county.

Temporary lights will also be

installed at the Alexandra Boulevard and Village Road intersections in Crystal Lake. Once the Randall Road construction is complete, a permanent light

will be installed at Alexandra Boulevard. Once the roadwork is complete, there will no longer be a left turn option from Randall onto Village Road.

Some other things happening as part of the project:

- A new sidewalk is going in on the west side of Randall Road and a multi-use path on the east side of Randall.
- Miller Road will have one left-turn lane, one through lane and one right-turn lane in both directions at the Randall Road intersection.
- A new concrete noise barrier will be installed on the east side of Randall Road between Woods Creek and Miller Road and Miller Road to Roosevelt Street.

What's the timeline?

The temporary light at Miller and Randall is going up next week. Construction on the northern portion of

See RANDALL ROAD on page 6

• ROUTE 31

Continued from page 3

The idea is that we don't want to cut down their habitat while they are actively nesting."

The tree removal started in early February as is expected to be completed by late March with some minor work through mid-May, IDOT Public Information Officer Maria Castaneda said.

Actual reconstruction of Route 31 will likely not begin until 2028, according to information provided to Gruen by IDOT.

The project is currently in the phase II design and property acquisition stage, Castaneda said. Phase II "consists of refining the design to develop contract plans and also includes any land acquisition. The land acquisition process must follow state and federal statutes and while it is ongoing any specific details are not public."

Property acquisition along the roadway has been happening since at least Spring 2023.

As an example, in early 2023 the city of McHenry signed off on an agreement with IDOT and the McHenry Township Fire Protection District. The fire district owns seven acres on the east side of Route 31 at Shamrock Lane for a future



Diana Wallace

A crew removes trees Thursday along Route 31 south of McHenry. The work is part of preparation for widening of the road, a project that is expected to be completed in 2030.

fire station, Fire Chief Rudy Horist said. The district sold some of its frontage there to IDOT for \$55,000.

Other property has gone through, or is going through, eminent domain proceedings in McHenry County Courts, Norm Vinton, chief of the civil division for the McHenry County State's Attorney's Office, said.

"Most of the time, you come to an agreement" for the price of that frontage and the courts are not involved, Vinton said. When the two sides don't agree "you go to court and litigate over the compensation for the taking of the property and they come to some settlement on it."

Construction bids are expected to be opened in January 2026, according to

Gruen's memo, which added "that may be pushed back a little bit."

"This is the nature of large construction projects," Ostrovsky said, adding that the information the city has is based on conversations with IDOT and "our industry knowledge."

Once bids are open, utility relocation will come first, and includes ComEd, Nicor, fiber optic and AT&T lines, as well as McHenry sewer and water lines. Some power poles may be moved as early as this summer or fall, Gruen said.

The majority of the road construction will happen in 2028 and 2029, Gruen said. That construction will include storm sewer, curbs, traffic signals, paving, a bike bath, street lights, and restoration. Final work to complete the 6.3 mile route could be pushed back to as far as 2030, he added.

The final roadway is also set to have sidewalks and a bike/pedestrian path with lighting along both sides through McHenry, thanks to a \$2.5 million state grant.

Ross Polerecky, McHenry's community development director, said he been told the section between Route 176 and Bull Valley Road will begin construction first.

But all of the estimated dates are just that, Polerecky said. "It changes daily."



Spring Break Events

Extended Open Bowling hours all week!

BINGO

3	18	32	51	69
12	29	40	60	61
7	30	55	74	
5	22	38	53	68
13	26	43	59	60

Tuesday

MARCH 25TH

6-8pm

Family Bingo

Wednesday MARCH 26TH

D & BUCY

5-7:30pm

Family Trivia Night

Friday MARCH 28TH

Beach Themed

Cosmic Bowling 6pm - close

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