



**McHenry Public Library District
Board of Library Trustees Regular Meeting**

**Tuesday, April 17, 2018
7:00 p.m.
2nd Floor Board Room**

Agenda

- I. CALL TO ORDER** – Kathy Baderstadt, President
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**
SECRETARY'S REPORT – Monica Leccese, Secretary
Minutes of the Regular Board Meeting, March 27, 2018

TREASURER'S REPORT – Delphine Grala, Treasurer
Monthly Financial Statements and Interim Check Report through
March 31, 2018 and Bill Reports for March/April 2018
Additional Bills (Distributed night of meeting)
Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**
 - Email communication – from J. Scholtz to patron 4/4/2018
 - Email to Doug Martin – from J. Scholtz 4/2/2018
 - Various emails and letters from patrons related to MPLD trustee opening
- VIII. LIBRARIAN'S REPORT**

IX. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

X. OLD BUSINESS

1.

XI. NEW BUSINESS

1. Discussion of FY18/19 budget cycle, expectations, projects + updates.
2. Discussion concerning obtaining new board members, approval of letters, questionnaire and other documents + timeline and search structure. (discussion/direction to staff)
3. Approval to close Library early on Tues., July 3rd, 2018 at 5pm for July 4th holiday
(Action)
3. 1st reading of newly proposed Finance Policy (discussion, possible **Action**)
4. Approval of mobile hotspot circulation policy (discussion, possible **Action**)
5. Showcase Google Docs and Intranet for board members

XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIII. ADJOURNMENT

Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting. The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements.

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING

Date: March 27, 2018
Time: 7:00 P.M.
Location: Library Board Meeting Room

I. Call to Order:

President Baderstadt called the meeting to order at 7:04 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Kathy Baderstadt, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, Jill Stone

Members Absent: Margaret Carey

Also Present: James Scholtz, Executive Director; Bill Edminster, Assistant Director; Zach Terrill, Adult Services Assistant Manager

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

Scholtz asked that the discussion of the patron behavior policy in Old Business be considered first to accommodate Zach Terrill.

V. Public Comment and Recognition of Visitors

See Corrections or Additions to the Agenda

VI. Consent Agenda for this meeting

Secretary's Report – Monica Leccese, Secretary

Minutes of the Regular Board Meeting, February 20, 2018

Treasurer's Report – Delphine Grala, Treasurer

Monthly Financial Statements and Interim Check Report through February 28, 2018

Invoice Reports for February/March 2018

Additional Invoices (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and monthly invoices.

Grala asked about the 8040-300 Operating Fund Gifts budget line and Scholtz explained that although it is in a list of Operating Fund budget lines in the financials, it does not have a budget amount since it is money donated to the library and spent for memorial purchases.

Grala also asked about the 8795-100 Miscellaneous (FH) budget line and Scholtz explained that it was money that came from the Fines for F.I.S.H. campaign, where patrons' fine revenue from a two-week period is donated to the F.I.S.H. Food Pantry. Scholtz pointed out that the library cannot legally make a charitable donation using taxpayers' money. Scholtz responded to a question from Schubert from the last Board meeting, informing him that the over/short line was noticeably high in February because some items had been miscoded.

Reilly moved and Leccese seconded a motion to approve the minutes of the regular meeting for February 20, 2018, the monthly financial statements for the fiscal year through February 28, 2018, the Invoice Reports for January/February 2018, and payment of the invoices.

Ayes: Beaderstadt, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey

Motion Passed

VII. Communications

The Board reviewed the Communications.

- Dana Deiderich to B. Edminster—donation from American Legion Auxiliary
- B. Edminster to American Legion Auxiliary—thank you
- Susan Buchholz to B. Edminster—donation in memory of Robin Fossum Weber
- B. Edminster to Susan Buchholz—thank you and notice of books purchased
- B. Edminster to Mr. Jay Weber—notice of books donated in memory of Robin Fossum Weber

VIII. Librarian's Report

The Board reviewed the Librarian's Report

1. The go-live date for Polaris, the library's new ILS, is April 17, 2018.
2. New security gates, self-check stations, and automated material handling system using RFID will be installed by mk Solutions during the week of May 7-11.
3. Scholtz delivered the money collected during our half-price fines campaign to the F.I.S.H. Food Pantry.
4. Staff represented the library at the Business Expo.
5. The library's St Baldrick's team raised money for research into preventing childhood cancer by getting their heads shaved. Events in the library and t-shirt sales raised money for local families with children with cancer to defray medical expenses.
6. Scholtz pointed out that library traffic has increased though circulation has not.
7. Edminster reported that blizzards in Philadelphia prevented him from going to the Public Library Association Conference in Philadelphia and that he just spent an afternoon at Denver Airport waiting in line at United Customer Service.
8. Scholtz reported that the library has arranged an IMRF service audit to identify our anticipated debt. We are required to carry out the audit every three years. The auditors will conduct the audit in the new fiscal year.
9. Scholtz contacted Carbonless, the company that installed our solar panels, asking about our solar credits. We received \$3,200 and will receive \$1,500 every six to eight months for seven or eight years.
10. Scholtz reported that he and IT had hired CCB to inventory our IT set-up and make suggestions based on best practices in order to improve our performance and meet all standards.
11. The library will replace the video projectors in the meeting rooms.
12. Scholtz informed the Board about a stolen check, which was altered from about \$2,000 to \$122,000. Our bank questioned the amount and the check did not clear. Torgersen received a phone call trying to get us to honor the check. We are working with the bank's fraud department and have filed a police report.
13. Moving to Polaris for our ILS requires that we change our credit card vendor for transactions with the public to the company Comprise.
14. We will be adding a vending machine with healthier choices in the café area of the library.

15. A neighbor whose child requires a special school bus that cannot be used on public streets asked if they could use our parking lot for the bus when it comes at 7 a.m. and Edminster approved that use.
16. Scholtz is on a Chamber of Commerce committee planning Beach Day on a Sunday during Fiesta Days. The library will have several people participating and will sponsor a face-painting booth.
17. Scholtz proposed certificates of appreciation for Barb Majka and Kathy Milfajt for their efforts implementing the Polaris and RFID migrations.

IX. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Grala moved and Schubert seconded a motion to go into executive session at 8:23 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the June 20, 2017 Executive Session Minutes.

Ayes: Baderstadt, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey

Motion Passed

No action was taken.

Reilly moved and Grala seconded a motion to come out of executive session at 8:47 p.m.

Ayes: Baderstadt, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey

Motion Passed

X. Old Business

1. Discussion of patron behavior policy—possible changes (**poss. Action**)

Terrill reviewed the changes made to the old policy, highlighting the addition of a bullet list of examples of disruptive behavior that staff can show to the patron concerned.

Baderstadt asked that a phrase such as “and other forms of vandalism” be added to the list of examples. Stone asked about how the policy addressed cellphone use and Terrill responded that this is not a major problem once public services staff ask patrons to lower their voices. Terrill said that training, both formal and informal, about how to respond to disruptive behavior goes on constantly. Grala asked whether the three-strike model applied to minors as well as for adults and Scholtz said that it was.

Reilly moved and Schubert seconded a motion to approve the new policy on Rules for Patron Behavior/Disruptive Behavior”

Ayes: Baderstadt, Grala, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey

Motion Passed

XI. New Business

1. Discussion of FY18/19 budget cycle, expectations, projects + updates
Scholtz reported during the Librarians Report that he is working on the budget. We have one dollar more in income than last year.
2. Discussion concerning obtaining new board members
Scholtz spoke about a letter and questionnaire he developed for the Board. Grala said that the letter should be briefer and that much of the information should be in added documents, perhaps as a FAQ with eight or ten of the most commonly asked questions. The Board agreed that a prospective Board member primarily wanted to know what would be expected or required of them.
Board members asked that advance notice of the opening on the Board should appear in the Preface, on posters in the library, and on the library's Facebook page.

XII. Any and All Other Business That May Properly Come Before the Board

- Schubert inquired whether the Board would consider supporting him in participating in the Leadership Greater McHenry County program. The Board asked that he come to the next meeting with more details about the cost and the benefits of the program.
- Stone asked about the Little Free Libraries program she had asked Scholtz to investigate.

XIII. Adjournment

Stone moved and Grala seconded a motion to adjourn the meeting at 9:13 p.m.

Ayes: Beaderstadt, Grala, Leccese, Reilly Schubert, Stone

Nays: None

Abstain: None

Absent: Carey

Motion Passed

Respectfully Submitted,

Monica Leccese, Secretary

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

March 31, 2018

McHenry Public Library District
Balance Sheet
As of March 31, 2018

3:15 PM
04/11/2018
Cash Basis
Mar 31, 18

ASSETS

Current Assets

Checking/Savings

1060 - First Midwest Bank-Money Market	
1060100 - MM - General - First Midwest	311,632.65
1060200 - MM - Spec Reserve-First Midwest	1,457,916.58
1060300 - MM - Grant & Gift-First Midwest	447,733.63
Total 1060 - First Midwest Bank-Money Market	<u>2,217,282.86</u>
1070100 - HSA/Building - First Midwest	351,650.91
1615100 - General Account - First Midwest	53,657.05
1625100 - Payroll Account - First Midwest	154,015.05
1635100 - Imprest Account - First Midwest	3,525.01
1045100 - PROPAY	5,382.56

Total Checking/Savings	<u>2,785,513.44</u>
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Other Current Assets

1005100 - Petty Cash	800.00
1500200 - Due from General Fund	550,000.00

Total Other Current Assets	<u>550,800.00</u>
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Total Current Assets	<u>3,336,313.44</u>
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TOTAL ASSETS	<u><u>3,336,313.44</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2500100 - Due to Special Reserve Fund	550,000.00
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Total Other Current Liabilities	<u>550,000.00</u>
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Total Current Liabilities	<u>550,000.00</u>
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Total Liabilities	<u>550,000.00</u>
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Equity

3010100 - Fund Balance - General	1,456,371.20
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3010200 - Fund Balance - Special Reserve	1,748,470.21
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3010300 - Fund Balance - Grants & Gifts	437,630.23
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Net Income	-86,158.20
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Total Equity	<u>2,786,313.44</u>
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TOTAL LIABILITIES & EQUITY	<u><u>3,336,313.44</u></u>
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McHenry Public Library District
Statement of Revenues and Expenditures
March 2018

4:32 PM
04/11/2018
Cash Basis
Mar 18

Income	
6030100 · Interest Income - General	18.76
6030200 · Interest Income - Spec Reserve	46.37
6030300 · Interest Income - Grant & Gifts	13.25
6050100 · Fines	4,466.69
6060100 · Photocopier & Fax Income	1,169.52
6070300 · General Fund Gifts	109.12
6105100 · Cobra/Retiree Insurance Pmts	1,953.04
6120100 · Meeting Room Fees	80.00
6130100 · Misc Incom -General(Sales/Fees)	449.00
6150100 · Lost & Damged Materials	474.63
6170300 · Per Capita Grant	32,628.34
6200100 · Over/Short	(2.50)
Total Income	41,406.22
Gross Profit	41,406.22
Expense	
8010100 · Adult Books	5,680.96
8020100 · Youth Books	2,536.90
8028100 · Administrative Resources (GA)	29.99
8030100 · Magazines & Newspapers	(106.99)
8040300 · Operating Fund Gifts	1,213.43
8050100 · Adult AV Materials	2,295.51
8060100 · Youth AV Materials	519.04
8080100 · Video Games	1,168.06
8090100 · eBook & eMagazine Services	2,456.64
8095100 · Electronic Subscriptions	5,136.59
8120100 · Library Supplies	31.26
8130100 · Tech Services Supplies	452.25
8140100 · Adult Programs & Supplies	670.53
8145100 · Circulation Supplies	467.73
8147100 · Summer Reading Club	1,409.37
8150100 · Youth Programs & Supplies	911.62
8215100 · Collection Agency Fees	89.50
8245100 · Comp/OfcEqp/CopierRepairs/Contr	9,318.92
8310100 · CCS & Polaris Expenses	6,667.41
8320100 · Network Expenses	941.32
8410100 · Payroll Exp, Acctg & Audit Serv	2,023.24
8540100 · Postage	64.75
8550100 · Public Relations/Promotions	62.33
8610100 · Electricity	(3,120.00)
8630100 · Telephone & Internet Services	1,747.00
8740100 · Building & Grounds	4,235.56

	Mar 18
8760100 · Hospitality	360.45
8770100 · Interlibrary Loan Fees & Losses	59.94
8800311 · Adult Materials - PER CAPITA	201.33
8910100 · Salaries	129,861.54
8920100 · FICA/Medicare	9,428.44
8930100 · IMRF	15,237.22
8940100 · Health & Life Insurance	34,682.99
8960100 · Memberships & Dues	335.86
8970100 · Travel	651.79
8980100 · Meetings & Training	955.48
9080100 · Small Equipment Under \$250	205.98
9090100 · Additional Capital Projects	6,987.00
Total Expense	245,870.94
Net Income	<u>(204,464.72)</u>

Statement of Revenues and Expenditures by Class

04/11/2018

July 2017 through March 2018

Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
Income				
6010100 · Property Taxes	1,544,216.62	0.00	0.00	1,544,216.62
6020200 · Developer Fees	0.00	58,576.00	0.00	58,576.00
6030100 · Interest Income - General	495.87	0.00	0.00	495.87
6030200 · Interest Income - Spec Reserve	0.00	398.67	0.00	398.67
6030300 · Interest Income - Grant & Gifts	0.00	0.00	128.93	128.93
6035100 · Dividends	96.00	0.00	0.00	96.00
6040100 · Nonresident/Enhanced Cards	665.00	0.00	0.00	665.00
6050100 · Fines	41,115.38	0.00	0.00	41,115.38
6055100 · Referral/Collection Fees	170.00	0.00	0.00	170.00
6060100 · Photocopier & Fax Income	11,006.35	0.00	0.00	11,006.35
6070200 · Reserve Fund Gifts	0.00	2.75	0.00	2.75
6070300 · General Fund Gifts	2.06	0.00	1,163.08	1,165.14
6105100 · Cobra/Retiree Insurance Pmts	11,714.11	0.00	0.00	11,714.11
6110100 · Program Fees/Misc Fees	2,160.00	0.00	0.00	2,160.00
6120100 · Meeting Room Fees	645.00	0.00	0.00	645.00
6130100 · Misc Incom -General(Sales/Fees)	3,493.87	0.00	0.00	3,493.87
6150100 · Lost & Damged Materials	3,004.73	0.00	0.00	3,004.73
6170300 · Per Capita Grant	0.00	0.00	32,628.34	32,628.34
6200100 · Over/Short	11.19	0.00	0.00	11.19
Total Income	1,618,796.18	58,977.42	33,920.35	1,711,693.95
Gross Profit	1,618,796.18	58,977.42	33,920.35	1,711,693.95
Expense				
8010100 · Adult Books	60,091.13	0.00	0.00	60,091.13
8020100 · Youth Books	30,616.36	0.00	0.00	30,616.36
8025100 · Professional Resources	4,806.35	0.00	0.00	4,806.35
8028100 · Administrative Resources (GA)	209.93	0.00	0.00	209.93
8030100 · Magazines & Newspapers	13,371.00	0.00	0.00	13,371.00
8040300 · Operating Fund Gifts	279.36	0.00	18,145.53	18,424.89
8050100 · Adult AV Materials	26,842.29	0.00	0.00	26,842.29
8060100 · Youth AV Materials	6,377.32	0.00	0.00	6,377.32
8080100 · Video Games	8,060.57	0.00	0.00	8,060.57
8090100 · eBook & eMagazine Services	27,458.92	0.00	0.00	27,458.92
8095100 · Electronic Subscriptions	52,611.77	0.00	0.00	52,611.77
8120100 · Library Supplies	4,179.82	0.00	0.00	4,179.82
8130100 · Tech Services Supplies	14,526.31	0.00	0.00	14,526.31
8140100 · Adult Programs & Supplies	12,137.04	0.00	0.00	12,137.04
8145100 · Circulation Supplies	559.53	0.00	0.00	559.53
8147100 · Summer Reading Club	1,787.89	0.00	0.00	1,787.89
8150100 · Youth Programs & Supplies	16,217.53	0.00	0.00	16,217.53
8215100 · Collection Agency Fees	877.10	0.00	0.00	877.10
8245100 · Comp/OfcEqp/CopierRepairs/Contr	45,345.72	0.00	0.00	45,345.72
8310100 · CCS & Polaris Expenses	48,408.06	0.00	0.00	48,408.06
8320100 · Network Expenses	13,970.00	0.00	0.00	13,970.00
8330100 · OCLC Services (cataloging)	11,598.83	0.00	0.00	11,598.83
8410100 · Payroll Exp, Acctg & Audit Serv	18,468.59	0.00	0.00	18,468.59
8420100 · Legal Services	517.00	0.00	0.00	517.00
8430100 · Automation & Misc Consultants	1,635.00	0.00	0.00	1,635.00
8510100 · Printing	21,944.69	0.00	0.00	21,944.69
8530100 · Public Notices & Ads	1,279.20	0.00	0.00	1,279.20
8540100 · Postage	7,566.38	0.00	0.00	7,566.38
8550100 · Public Relations/Promotions	3,356.70	0.00	0.00	3,356.70
8610100 · Electricity	12,194.12	0.00	0.00	12,194.12

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8620100 · Gas	1,562.36	0.00	0.00	1,562.36
8630100 · Telephone & Internet Services	6,386.74	0.00	0.00	6,386.74
8640100 · Water & Sewer	5,362.68	0.00	0.00	5,362.68
8720100 · Building/Auto Insurance	22,996.00	0.00	0.00	22,996.00
8730100 · Bonding & Officers Liability	5,554.00	0.00	0.00	5,554.00
8740100 · Building & Grounds	38,206.74	0.00	0.00	38,206.74
8760100 · Hospitality	4,819.81	0.00	0.00	4,819.81
8770100 · Interlibrary Loan Fees & Losses	292.54	0.00	0.00	292.54
8795100 · Miscellaneous (FH)	3,995.00	0.00	0.00	3,995.00
8800311 · Adult Materials - PER CAPITA	0.00	0.00	5,671.42	5,671.42
8910100 · Salaries	1,252,434.17	0.00	0.00	1,252,434.17
8920100 · FICA/Medicare	91,159.97	0.00	0.00	91,159.97
8930100 · IMRF	142,294.63	0.00	0.00	142,294.63
8940100 · Health & Life Insurance	301,286.52	0.00	0.00	301,286.52
8950100 · Tuition Reimbursement	2,032.18	0.00	0.00	2,032.18
8960100 · Memberships & Dues	2,696.16	0.00	0.00	2,696.16
8970100 · Travel	2,711.53	0.00	0.00	2,711.53
8980100 · Meetings & Training	3,342.77	0.00	0.00	3,342.77
9060100 · Library Furnishings	1,367.07	0.00	0.00	1,367.07
9070100 · Library Equipment	329.52	0.00	0.00	329.52
9080100 · Small Equipment Under \$250	1,225.40	0.00	0.00	1,225.40
9090100 · Additional Capital Projects	186,684.90	0.00	0.00	186,684.90
Total Expense	2,544,035.20	0.00	23,816.95	2,567,852.15
Net Income	(925,239.02)	58,977.42	10,103.40	(856,158.20)

Statement of Revenues and Expenditures Budget vs. Actual

04/11/2018

July 2017 through March 2018

Cash Basis

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,544,216.62	3,180,653.29	(1,636,436.67)	48.55%
6020200 · Developer Fees	58,576.00	58,000.00	576.00	100.99%
6030100 · Interest Income - General	495.87	5,000.00	(4,504.13)	9.92%
6030200 · Interest Income - Spec Reserve	398.67	3,000.00	(2,601.33)	13.29%
6030300 · Interest Income - Grant & Gifts	128.93	2,500.00	(2,371.07)	5.16%
6035100 · Dividends	96.00	500.00	(404.00)	19.2%
6040100 · Nonresident/Enhanced Cards	665.00	1,000.00	(335.00)	66.5%
6050100 · Fines	41,115.38	55,000.00	(13,884.62)	74.76%
6055100 · Referral/Collection Fees	170.00	1,000.00	(830.00)	17.0%
6060100 · Photocopier & Fax Income	11,006.35	17,000.00	(5,993.65)	64.74%
6070200 · Reserve Fund Gifts	2.75	25,000.00	(24,997.25)	0.01%
6070300 · General Fund Gifts	1,165.14	20,000.00	(18,834.86)	5.83%
6090100 · Annexation Impact Fees	0.00	8,000.00	(8,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	500,000.00	(500,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	11,714.11	13,500.00	(1,785.89)	86.77%
6110100 · Program Fees/Misc Fees	2,160.00	4,200.00	(2,040.00)	51.43%
6120100 · Meeting Room Fees	645.00	1,000.00	(355.00)	64.5%
6130100 · Misc Incom -General(Sales/Fees	3,493.87	25,000.00	(21,506.13)	13.98%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	3,004.73	6,000.00	(2,995.27)	50.08%
6170300 · Per Capita Grant	32,628.34	84,893.43	(52,265.09)	38.43%
6200100 · Over/Short	11.19	0.00	11.19	100.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	1,711,693.95	4,063,246.72	(2,351,552.77)	42.13%
Gross Profit	1,711,693.95	4,063,246.72	(2,351,552.77)	42.13%
Expense				
8010100 · Adult Books	60,091.13	94,000.00	(33,908.87)	63.93%
8020100 · Youth Books	30,616.36	59,000.00	(28,383.64)	51.89%
8025100 · Professional Resources	4,806.35	5,500.00	(693.65)	87.39%
8028100 · Administrative Resources (GA)	209.93	6,000.00	(5,790.07)	3.5%
8030100 · Magazines & Newspapers	13,371.00	15,000.00	(1,629.00)	89.14%
8040300 · Operating Fund Gifts	18,424.89	448,381.10	(429,956.21)	4.11%
8050100 · Adult AV Materials	26,842.29	53,000.00	(26,157.71)	50.65%
8060100 · Youth AV Materials	6,377.32	15,000.00	(8,622.68)	42.52%
8080100 · Video Games	8,060.57	12,500.00	(4,439.43)	64.49%
8090100 · eBook & eMagazine Services	27,458.92	55,500.00	(28,041.08)	49.48%
8095100 · Electronic Subscriptions	52,611.77	80,000.00	(27,388.23)	65.77%
8110100 · Bank Service Charges	0.00	200.00	(200.00)	0.0%
8120100 · Library Supplies	4,179.82	10,000.00	(5,820.18)	41.8%
8130100 · Tech Services Supplies	14,526.31	57,200.00	(42,673.69)	25.4%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	12,137.04	18,500.00	(6,362.96)	65.61%
8145100 · Circulation Supplies	559.53	25,000.00	(24,440.47)	2.24%
8147100 · Summer Reading Club	1,787.89	7,000.00	(5,212.11)	25.54%
8150100 · Youth Programs & Supplies	16,217.53	21,500.00	(5,282.47)	75.43%
8215100 · Collection Agency Fees	877.10	1,500.00	(622.90)	58.47%
8245100 · Comp/OfcEqp/CopierRepairs/Cc	45,345.72	59,000.00	(13,654.28)	76.86%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & Polaris Expenses	48,408.06	75,000.00	(26,591.94)	64.54%
8320100 · Network Expenses	13,970.00	25,000.00	(11,030.00)	55.88%
8330100 · OCLC Services (cataloging)	11,598.83	10,000.00	1,598.83	115.99%

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
8410100 · Payroll Exp, Acctg & Audit Serv	18,468.59	22,000.00	(3,531.41)	83.95%
8420100 · Legal Services	517.00	1,500.00	(983.00)	34.47%
8430100 · Automation & Misc Consultants	1,635.00	5,000.00	(3,365.00)	32.7%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	21,944.69	34,000.00	(12,055.31)	64.54%
8530100 · Public Notices & Ads	1,279.20	3,000.00	(1,720.80)	42.64%
8540100 · Postage	7,566.38	14,000.00	(6,433.62)	54.05%
8550100 · Public Relations/Promotions	3,356.70	8,500.00	(5,143.30)	39.49%
8610100 · Electricity	12,194.12	25,000.00	(12,805.88)	48.78%
8620100 · Gas	1,562.36	3,500.00	(1,937.64)	44.64%
8630100 · Telephone & Internet Services	6,386.74	10,500.00	(4,113.26)	60.83%
8640100 · Water & Sewer	5,362.68	5,400.00	(37.32)	99.31%
8720100 · Building/Auto Insurance	22,996.00	31,500.00	(8,504.00)	73.0%
8730100 · Bonding & Officers Liability	5,554.00	5,500.00	54.00	100.98%
8740100 · Building & Grounds	38,206.74	54,000.00	(15,793.26)	70.75%
8760100 · Hospitality	4,819.81	10,000.00	(5,180.19)	48.2%
8770100 · Interlibrary Loan Fees & Losses	292.54	700.00	(407.46)	41.79%
8795100 · Miscellaneous (FH)	3,995.00	4,000.00	(5.00)	99.88%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	5,671.42	0.00	5,671.42	100.0%
8910100 · Salaries	1,252,434.17	1,815,000.00	(562,565.83)	69.01%
8920100 · FICA/Medicare	91,159.97	140,000.00	(48,840.03)	65.11%
8930100 · IMRF	142,294.63	200,000.00	(57,705.37)	71.15%
8940100 · Health & Life Insurance	301,286.52	360,000.00	(58,713.48)	83.69%
8950100 · Tuition Reimbursement	2,032.18	6,000.00	(3,967.82)	33.87%
8960100 · Memberships & Dues	2,696.16	8,000.00	(5,303.84)	33.7%
8970100 · Travel	2,711.53	9,000.00	(6,288.47)	30.13%
8980100 · Meetings & Training	3,342.77	5,000.00	(1,657.23)	66.86%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	1,367.07	35,000.00	(33,632.93)	3.91%
9070100 · Library Equipment	329.52	70,000.00	(69,670.48)	0.47%
9080100 · Small Equipment Under \$250	1,225.40	10,000.00	(8,774.60)	12.25%
9090100 · Additional Capital Projects	186,684.90	400,000.00	(213,315.10)	46.67%
9100100 · Transfer to Reserve Fund	0.00	500,000.00	(500,000.00)	0.0%
Total Expense	2,567,852.15	5,161,159.44	(2,593,307.29)	49.75%
Net Income	(856,158.20)	(1,097,912.72)	241,754.52	77.98%

Statement of Revenue and Expenditures Budget vs. Actual

04/11/2018

July 1, 2017- March 31, 2018 - General Fund

Cash Basis

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,544,216.62	3,180,653.29	(1,636,436.67)	48.55%
6030100 · Interest Income - General	495.87	5,000.00	(4,504.13)	9.92%
6035100 · Dividends	96.00	500.00	(404.00)	19.2%
6040100 · Nonresident/Enhanced Cards	665.00	1,000.00	(335.00)	66.5%
6050100 · Fines	41,115.38	55,000.00	(13,884.62)	74.76%
6055100 · Referral/Collection Fees	170.00	1,000.00	(830.00)	17.0%
6060100 · Photocopier & Fax Income	11,006.35	17,000.00	(5,993.65)	64.74%
6070300 · General Fund Gifts	2.06			
6090100 · Annexation Impact Fees	0.00	8,000.00	(8,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	11,714.11	13,500.00	(1,785.89)	86.77%
6110100 · Program Fees/Misc Fees	2,160.00	4,200.00	(2,040.00)	51.43%
6120100 · Meeting Room Fees	645.00	1,000.00	(355.00)	64.5%
6130100 · Misc Incom -General(Sales/Fees)	3,493.87	25,000.00	(21,506.13)	13.98%
6150100 · Lost & Damged Materials	3,004.73	6,000.00	(2,995.27)	50.08%
6200100 · Over/Short	11.19	0.00	11.19	100.0%
Total Income	1,618,796.18	3,317,853.29	(1,699,057.11)	48.79%
Gross Profit	1,618,796.18	3,317,853.29	(1,699,057.11)	48.79%
Expense				
8010100 · Adult Books	60,091.13	94,000.00	(33,908.87)	63.93%
8020100 · Youth Books	30,616.36	59,000.00	(28,383.64)	51.89%
8025100 · Professional Resources	4,806.35	5,500.00	(693.65)	87.39%
8028100 · Administrative Resources (GA)	209.93	6,000.00	(5,790.07)	3.5%
8030100 · Magazines & Newspapers	13,371.00	15,000.00	(1,629.00)	89.14%
8040300 · Operating Fund Gifts	279.36			
8050100 · Adult AV Materials	26,842.29	53,000.00	(26,157.71)	50.65%
8060100 · Youth AV Materials	6,377.32	15,000.00	(8,622.68)	42.52%
8080100 · Video Games	8,060.57	12,500.00	(4,439.43)	64.49%
8090100 · eBook & eMagazine Services	27,458.92	55,500.00	(28,041.08)	49.48%
8095100 · Electronic Subscriptions	52,611.77	80,000.00	(27,388.23)	65.77%
8110100 · Bank Service Charges	0.00	200.00	(200.00)	0.0%
8120100 · Library Supplies	4,179.82	10,000.00	(5,820.18)	41.8%
8130100 · Tech Services Supplies	14,526.31	57,200.00	(42,673.69)	25.4%
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8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
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8720100 · Building/Auto Insurance	22,996.00	31,500.00	(8,504.00)	73.0%
8730100 · Bonding & Officers Liability	5,554.00	5,500.00	54.00	100.98%
8740100 · Building & Grounds	38,206.74	54,000.00	(15,793.26)	70.75%
8760100 · Hospitality	4,819.81	10,000.00	(5,180.19)	48.2%
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8920100 · FICA/Medicare	91,159.97	140,000.00	(48,840.03)	65.11%
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8940100 · Health & Life Insurance	301,286.52	360,000.00	(58,713.48)	83.69%
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8960100 · Memberships & Dues	2,696.16	8,000.00	(5,303.84)	33.7%
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9060100 · Library Furnishings	1,367.07	35,000.00	(33,632.93)	3.91%
9070100 · Library Equipment	329.52	70,000.00	(69,670.48)	0.47%
9080100 · Small Equipment Under \$250	1,225.40	10,000.00	(8,774.60)	12.25%
9090100 · Additional Capital Projects	186,684.90	400,000.00	(213,315.10)	46.67%
9100100 · Transfer to Reserve Fund	0.00	500,000.00	(500,000.00)	0.0%
Total Expense	2,544,035.20	4,505,150.00	(1,961,114.80)	56.47%
Net Income	(925,239.02)	(1,187,296.71)	262,057.69	77.93%

McHenry Public Library District

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Statement of Revenues and Expenditures Budget vs. Actual

04/11/2018

July 1, 2017 - March 31, 2018 -Special Reserve Fund

Cash Basis

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
6020200 · Developer Fees	58,576.00	58,000.00	576.00	100.99%
6030200 · Interest Income - Spec Reserve	398.67	3,000.00	(2,601.33)	13.29%
6070200 · Reserve Fund Gifts	2.75	25,000.00	(24,997.25)	0.01%
6090200 · Transfer from General Fund	0.00	500,000.00	(500,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
Total Income	58,977.42	588,000.00	(529,022.58)	10.03%
Gross Profit	58,977.42	588,000.00	(529,022.58)	10.03%
Expense				
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
Total Expense	0.00	150,000.00	(150,000.00)	0.0%
Net Income	58,977.42	438,000.00	(379,022.58)	13.47%

Statement of Revenues and Expenditures Budget vs. Actual

04/11/2018

July 1, 2017 - March 31, 2018 - Grant and Gift Fund

Cash Basis

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
6030300 · Interest Income - Grant & Gifts	128.93	2,500.00	(2,371.07)	5.16%
6070300 · General Fund Gifts	1,163.08	20,000.00	(18,836.92)	5.82%
6170300 · Per Capita Grant	32,628.34	84,893.43	(52,265.09)	38.43%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	33,920.35	157,393.43	(123,473.08)	21.55%
Gross Profit	33,920.35	157,393.43	(123,473.08)	21.55%
Expense				
8040300 · Operating Fund Gifts	18,145.53	448,381.10	(430,235.57)	4.05%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	5,671.42	0.00	5,671.42	100.0%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
Total Expense	23,816.95	506,009.44	(482,192.49)	4.71%
Net Income	10,103.40	(348,616.01)	358,719.41	(2.9%)

McHenry Public Library District

LIBRARIAN'S REPORT

March 2018

Administration

- Last day for AARP tax help at MPLD, advertised as 4/12 but really 4/5. We don't have stats yet for people served/how it affected library services but we will have them soon. We hope to host AARP again in 2019 but it will probably be in a different room.
- I want to commend the entire staff for their fantastic work on our migration from SirsiDynix to Polaris!! Everyone, in every Dept. did fantastic work to make it a success. In the next 2 months, we will be showcasing it to the public – show them how it works!!
- Contract signed with Healthy Vending to provide 1 drink/snack combo unit in main floor vending area for staff/patrons (5/1/2018 effective)
- J. Scholtz worked on a new Financial/Investment Policy.
- J. Scholtz visited the new Garden Quarter youth facility and the new Ignite teen center to discuss how the organizations might interact together. YS Dept. already works with the Garden Quarter (4/4)
- J. Scholtz updated/re-worked prospective trustee letter and questionnaire relative to Board inquiry.
- P. Torgersen worked on obtaining and coordinating our electronic payments/vendors from Polaris (we'll be using Comprise/TSYS with Polaris, webpay + Nayax – with RFID self-checks, card swipe/cellular connection). Great work!!
- J. Scholtz worked on budget prep. – all items into County Clerk's office for initial FY2018-19 budget.
- B. Edminster planned to attend the Public Library Association Conference 3/21-24 but a blizzard in Philadelphia caused in two cancelled planes before he was told that he couldn't get to PLA before it ended.
- B Edminster attended a presentation by Midwest Tape at CCS on ordering their materials through Polaris Acquisition module, 3/26.
- B. Edminster and L. Jakacki met for her 9-month goals evaluation and a sync-up meeting, 4/5. Sync-ups were otherwise suspended until after Polaris Go Live on 4/17.
- B. Edminster represented the Library at the Character Counts Coalition meeting, 4/12.
- B. Edminster led the Classic Book Discussion of *Bleak House* by Charles Dickens, 4/16.

Adult Services

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Building Services

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Circulation/ILL

- S. Willis reports a total of 159 expired holds pulled in March

- M. DelSanto worked booth @ Business Expo 3/10, did a fantastic job representing MPLD!!
- B. Majka attended Manager's Meeting 3/13
- L. Horist attended In-service meeting 3/16
- L. Horist attended Polaris Leap training 3/20, 3/21
- B. Majka attended Public Services Managers Meeting 3/27

Human Resources

- Page position (15 hours/week) approved for Circulation. Delayed recruiting until after Polaris implementation.
- Viewed product demo w/ Business Manager by a potential HRIS/payroll vendor.
- Received invitation/link for 2018 Library Survey; gathered preliminary data.
 - Average Salary increase for the Last 3 months – 3.0%
 - This average calculation is missing data from two (2) employees whose salary increase has not yet been submitted.
 - Average Salary increase for the FY 2017-2018 (year-to-date) – 2.45%
 - This average calculation is missing data from four (4) employees whose salary increases have not yet been submitted.
 - Other Fiscal YTD notes: a) two employees did not receive an increase due to performance; b) two employees have received lump-sum merit payments vs. an increase to their base salary
- Counseled a couple of supervisors on performance and/or attendance issues.
- Contacted Management Association to obtain legal advice on potential ADA issue.
- Working with Broker & seeking price quotes from potential EAP (Employee Assistance Program) vendors. Current need not being met & determined not par with other libraries given lack of offering benefit.
- Planning employee appreciation activities for the week of Polaris implementation.
- Attended Stateline SHRM on 3/08; presentation was "Healing Burnout: Recognizing the Warning Signs"
- Attended Manager's Meeting (3/13)
- Participated in webinar regarding "Creating Positive Work Culture" (3/14)
- Attended full-day seminar on "Total Responsible Organizations" offered by Management Association (3/15)
- Participated in In-Service Committee meeting (3/16)
- Attended WINGS Chamber luncheon – presentation on "Leadership" (3/21)
- Participated in webinar regarding "Making an HR Technology Change" (3/28)
- Met with J.Scholtz and Vantage Point/One Digital representative on 4/3 to discuss options for renewal of health insurance.

Public Relations

- Coordinated the library's presence at the Chamber's annual Business Expo on March 10. Thanks to Jim, Mariann Cairo and Maryann Del Santo for helping man the booth and

interact with patrons. Our focus was on promoting the new "Libby" app from OverDrive – an easier method of downloading eBooks.

- Met with Nikki Cogswell from Youth Services to go over Facebook posting guidelines, tips and tricks. So far Nikki has done a great job of creating interesting posts for her dept.
- Finalized customization of our new online catalog working with web developers on branding, navigation, etc.
- Created patron materials for rollout of new catalog – posters, handouts, bookmarks. Publicized new catalog on social media, in e-newsletter, press release and on website.
- Began contacting area businesses for Summer Reading coupons.
- Began designing Summer Reading print materials – school handouts, book logs, etc.
- Sent out two e-newsletters featuring library news and upcoming events.
- Updated website as needed;
- Promoted upcoming programs via various media.
- Helped with monthly staff birthday celebration – purchased treats and set them up.
- Attended Chamber luncheon/program with Sue and Patti on March 21.
- Attended Dept. Heads meeting March 13.
- Attended Sunshine Committee meeting March 5.

Technical Services

- The department continues to prepare for the cutover to Polaris, scheduled for 4/17/18. K. Kimbrel, D. Lavin and K. Milfajt tested data on the Polaris test server in over 800 items this month to verify that our data has migrated properly. K. Milfajt reported over a dozen instances where the data did not migrate properly to have the issue resolved before we go live.
- Circulation and Technical Services have tagged over 12,000 items for RFID, bringing our total up to 30% of the collection tagged.
- K. Milfajt attended the Reports Training session at CCS, 3/1
- K. Milfajt participated in the Collection Development Committee meeting, 3/6
- K. Milfajt represented MPLD at the CCS Catalog and Metadata Management meeting, 3/7
- K. Milfajt worked with B. Edminster to learn ordering from Baker & Taylor, 3/7
- K. Kimbrel and D. Lavin participated in Session 1 of Polaris Client Training for Catalogers, led by K. Milfajt, 3/8
- K. Milfajt facilitated the Contemporary Book Group discussion of *Once We Were Brothers* by Ronald H. Balson, 3/12
- K. Walker moderated the Dungeons and Dragons program, 3/13
- K. Milfajt participated in the MPLD Management Team meeting, 3/13
- K. Kimbrel and D. Lavin participated in Session 2 of Polaris Client Training for Catalogers, led by K. Milfajt, 3/14
- K. Walker participated in the MPLD In-Service Committee meeting, 3/16
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the MPLD Technical Services Department meeting, facilitated by K. Milfajt, 3/20

- K. Kimbrel and D. Lavin participated in Session 3 of Polaris Client Training for Catalogers, led by K. Milfajt 3/21
- K. Kimbrel and K. Milfajt participated in Polaris Acquisitions Training, 3/27-3/28
- K. Milfajt participated in Polaris Serials Training, 3/29

Technology

- IT has been working diligently on various tickets revolving around making Polaris work – installing printer drivers, upgrading workstations, etc. Much work will be needed on 4/17 and they will be in at 7am.
- Lots of tickets regarding TBS printing and scanner – TBS called to service.
- Contract with CCB for tech infra-structure review/recommendations/best practices (May).
- Review of AV needs (projector/sound system, etc.). We will be purchasing new AV equipment in June relative to assessment of needs.
- IT updated public computers
- IT closed 122 tickets
- IT has been testing out the new Wi-Fi hotspots

Youth Services

- Afterschool snack program: Supper: 83 kids, 23 adults, 72 meals served
- N. Cogswell is now the voice of the YS department on the library's Facebook page. She varies her posts from program promotion to booklists on current pop culture topics. The patrons are enjoying her posts based on the fact that most of them have received likes!
- M. Cairo assisted in manning the library's booth at the McHenry Business Expo. The expo brings many families out and the kids enjoy seeing a familiar face. Everyone knows Mariann in town!!
- K. Storlie staffed the booth at Hilltop's Kindergarten round-up. The evening is for families with children starting kindergarten next school year. Many families took library information and were given the chance to sign up for a library card.
- Learning goes both ways in storytimes. A young child with difficulty speaking has been teaching K. Gerold some basic sign language signs so the two can communicate. The child is in the Music Makers program and the songs they are learning has helped the child become clearer in speaking and reinforces his speech therapy.
- J. Velasquez has started a T.A.G. en español (teen advisory group). She has had a few teens attend and they have had great ideas on how to outreach to Hispanic families and kids. They want to continue to honor their culture in our Spanish language programs. They have also helped in more immediate ways like creating displays in our Youth Spanish book collection.
- G. Doolan continues to host our annual Spring Bingo program. Families can win baskets full of treats and egg dying supplies or the grand prize of a holiday ham. Many families say this program has become an annual tradition.
- E. Wyant has made some changes to the Teen area shelving. Using the space created from the Teen CD collection, which was merged with Adult CDs, she was able to spread

out the very popular Manga collection and create a better visual of the teen new book collection.

- C. Bergan meet with D. Anderson, librarian from Harrison School, about ways to help get a library card in each student's hand. Ideas like putting a library card opt-in form in the school registration packet and/or intergovernmental agreements were some ideas that C. Bergan came back with. Will work to set up a meeting with C. Bergan, B. Majka, J. Scholtz and myself to see if any of these ideas are something we can move forward on.
- L. Jakacki has been working with other Managers to communicate with staff about the Go Live Schedule of Polaris. Also, assisting in the PowerPac set-up, notice testing, and learning about how the acquisitions module will change selector ordering and acquisitions set-up for the department.

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. has been very busy RFID tagging; along with the Circ. Dept. but even with those extra duties TS managed to add (-17%) and withdraw (+16%) items compared with last yr./mon. Lots of staff time in TS and Circ. Was directed toward configuring and training in Polaris. Staff is doing a fantastic job in learning new skills for Polaris Go Live date 4/17 job!! Overall holds increased by (+2%). Note that when we migrate to Polaris, materials will automatically be renewed 1 time. Overall circulation came in at 44,516 compared to 45,869 - a (-2% diff). Ave. circulation per day was 1535 compared to 1684 but we were open for the same number of days - 29. ILL borrowing was (+3%); lending was (-9%, due to Polaris migration).

Patron traffic was down a bit (-2%) to 15,296 from 15,537!! Also our eMagazine/Zinio was at (-4%) with digital downloads (-3%) and Zinio (-4%). Inet use increased +12%) but wireless use declined (-38%). AARP will continue to use the Children's Storytime room until April 4. This is a really valuable service and we need to figure out a way to translate this use into increased library use/circulation. Program attend: (Ad – 32%; YS +26%). Mtg Rm use (-49%); study room use (+9%); school class visits (+31%); Child Prog. Attend (-34%, 2395 compared to 3,629).

AARP tax prep had another successful year at MPLD (3rd year?). Here are stats from questionnaire:

85 total questionnaires returned – unknown # of tax returns prepared. 1) 82% of respondents said this was NOT their 1st visit to MPLD.

2) But it was equally divided between MPLD cardholders and non-cardholders (45%/47%).

However, due to inconsistent responses on other questions, it was very clear that people don't understand to whom they pay taxes to support their library – some Johnsbury and Nippersink patrons think that the MPLD is part of the same district.

3) 20% of people coming into the Library checked out materials when they came in; a few did other things like copies/computer use, some responded Tax Help.

4) most people (73%) planned to return to the library but it was unclear if this return would be for tax prep next year. Perhaps the question(s) need to be re-worded to provide more clarification? Or we need to ask some different questions.

Overall, the responses were consistent with responses from the previous years but we did not receive as many responses this year – I'm not sure how many tax returns were prepared or total of people served.

I also want to thank our TS and Circ. Dept. Hds and staff – in terms of managing 2 large projects – so far, everything is going smoothly with RFID conversion and with Polaris switchover/training. Also, the Maintenance staff has been great – D. Harding has done a superb job in crafting the AMH box, working with mk Solutions for install, working with local electricians (Associated Electric). Thanks so much!!

Upcoming Events and Projects

- New online catalog "go live" date is 4/17/2018
- RFID self-checks/AMH unit delivered and installed, go live in May ?? RFID tagging continues, Circ/TS. New tagging stations ordered.
- Nat'l. Library Week 4/8-14/2018
- FY2018/19 budget worksheets will go out to Dept. Managers due date 5/11.
- 3-year cycle for liability and health insurance starts, so we'll be seeking information/bids from vendors.
- Fiesta Days in July – MPLD participating in 'Beach Day' 7/15.
- Magitek Solar 101 program 4/25 – thanks to K. Lambert for advertising and Ad. Ser. For doing display!!
- Summer Reading Program kickoff is June 1
- Reaching Forward Library Conference, 5/4. Some MPLD staff attending/planning.
- B. Edminster working to get pricing on CPR/AED staff training in-house, maybe include First Aid.
- 11 New mobile Inet hotspots received, circulation policy forthcoming (great job in ordering through Tech Soup – thanks IT Dept.!!)
- Library will close early on July 3rd (Tues., 5pm) observing July 4th (Wed., closed) pending Board approval



J. Scholtz <jscholtz@mchenrylibrary.org>

Fwd: New submission from 'Contact Us'!**McHenry PLD Reference** <mplref@mchenrylibrary.org>

To: "J. Scholtz" <jscholtz@mchenrylibrary.org>, "L. Jakacki" <ljakacki@mchenrylibrary.org>

Wed, Apr 4, 2018 at 8:53 AM

----- Forwarded message -----

From: **McHenry Public Library** <webmaster@mchenrylibrary.org>

Date: Wed, Apr 4, 2018 at 8:24 AM

Subject: New submission from 'Contact Us'!

To: mplref@mchenrylibrary.org

You have a new submission.

Name

Valerie

Phone Number

8476687936

Email Address

val7936@yahoo.com

I have a...

Question

Your Message

Is there a plan to build a larger children's area in the library? If yes, how far out is that plan?

Adult Reference Desk

McHenry Public Library District

815-385-0036

mplref@mchenrylibrary.org

4/5/2018

McHenrylibrary.org Mail - Your question concerning larger children's dept.



J. Scholtz <jscholtz@mcchenrylibrary.org>

Your question concerning larger children's dept.

J. Scholtz <jscholtz@mcchenrylibrary.org>
To: val7936@yahoo.com

Wed, Apr 4, 2018 at 10:14 AM

Dear Valerie, Thank you for your question regarding building a larger children's area in the library. Back in 2009, we did a partial remodel project of the entire library because we needed to do something to the interior to make it more modern and we had a failed referendum. We did a \$3 mil. renovation for \$1 million under budget. Right now, we're involved in 2 big projects - moving to a new computer system and security/checkout system which will make checking things out, both at home and here much faster and easier. We still need to replace our existing carpeting in the main library and in the admin areas (it's been there since 1989!) In our strategic/long-range plan, we still have either the building of a new library (on the same grounds) OR the building of an annex/addition which would include a new/larger and updated children's area, an outdoor reading garden, after-hours access to our meeting rooms and other amenities. As of right now, we don't have any architectural plans. We are trying to save about \$200,000 to \$500,000 per year for this project but the cost will probably be close to \$6 million, so we don't have enough saved at this time. I'd like to have a lower-ceiling children's separate children's dept. with updated play/learning area, + a separate area for the YA's with computer areas for each within their separate areas. I'd also like to have some 3D printers, learning labs, etc. for the older youth + study rooms, seating so that parents/children could read quietly together, etc. If you have any ideas about funding or what you'd like to see in such an area, please feel free to contact me directly. The big problem with the McHenry area right now is taxes/income - everyone wants less taxes but improved services - we at MPLD are trying to accommodate both of those needs Jim S.

4/5/2018

Mcchenrylibrary.org Mail - Your question concerning larger children's dept.



J. Scholtz <jscholtz@mcchenrylibrary.org>

Your question concerning larger children's dept.

Val Korstanje <val7936@yahoo.com>
To: "J. Scholtz" <jscholtz@mcchenrylibrary.org>

Wed, Apr 4, 2018 at 7:24 PM

James,
I truly appreciate you taking the time to write back so quickly! I'm trying to think of ways to raise money for the library. Maybe the library could host a community fun run? And the proceeds could go to improvements in the YA and children's area to support the youth in the McHenry community. Just throwing that out there. I'll continue to think of other ways I could support the library as it is an important place in the community that my family and I come to every week.

Best regards,
Val Korstanje

Sent from Yahoo Mail for iPhone
[Quoted text hidden]



J. Scholtz <jscholtz@mcchenrylibrary.org>

Zagster Bike Program - MPLD participation

J. Scholtz <jscholtz@mcchenrylibrary.org>

To: Doug Martin <dmartin@ci.mcchenry.il.us>

Mon, Apr 2, 2018 at 12:47 PM

Hi Doug, I hope you and your family had a great Easter. We ate at the new DC Cobbs in McHenry Sat. and it was better than the original in Woodstock - great service too! I've spoken to the MPLD board about the Library's participation in the Zagster Bike share program and, while they think it is a great idea for the City, they feel it is cost-prohibitive for the Library to be involved because it doesn't really 'sell' or project the Library and its' services - even if a Zagster bike station were to be set up on Library property - especially when the sponsoring organization doesn't receive any revenue from the service and it is a 2-year commitment. \$18K for 5 bikes over 2 years - that's basically \$3600 per bike for limited advertising and no revenue. I'd love to help the City out but I think we'll need to find another avenue to do that. Thank you for allowing me to present this information and concept to the Board, however. I hope that we can find ways to partner and grow together and advance McHenry as a destination point in the future. Jim S.

"Yesterday's wisdom, Today's knowledge, Tomorrow's dreams"

James Scholtz

Executive Director

McHenry Public Library District

809 N Front Street

McHenry, IL 60050-5578

V: 815-385-0036; 331-425-9481 cell

F: 815-385-7085

jscholtz@mcchenrylibrary.org



McHenry Public Library District
809 N. Front St.
McHenry, IL 60050
815.385.0036; FAX 815.385.7085

MEMO

TO: MPLD Board of Trustees
FROM: Jim Scholtz, Executive Director, MPLD
RE: **Mobile Hotspot Circulation Policy Recommendations**
DATE: 4/17/2018

The IT Dept. has purchased, through Tech Soup, 11 mobile Internet hotspots for the Library to Circulate to library cardholders. Many other libraries in the area already circulate hotspots like these units with great success and to the great pleasure of library patrons – so we are a bit late to hop on the band-wagon. The Management Team has approved the following Circulation rules for the hotspots and seeks Board approval to circulate the devices under this new policy. Circulation of these units will begin when TS can integrate them into the collection relative to establishing new policies in Polaris.

Hotspot Circulation Recommendations:

- 21 day loan period (probably automatic renewal due to CCS/Polaris policy)
- Holdable for MPLD cardholders only
- \$1.00 daily overdue fine
- Maximum of \$70 fine
- Replacement costs: \$50 for device, \$10 for case, \$10 for charger. Staff will turn off WiFi connection remotely for long overdue devices when billing to patron occurs.
- The hotspots will be checked out by patrons at the Questions Desk and must be returned at the Questions Desk. A \$10 fine will be charged if unit (bag) is place in the outside or inside materials drop.
- Mobile hotspot units will be circulated in the MPLD identified bags previously housing the Nook units.

Policy approved/not approved by the Board on _____.

Yes _____ No _____ Abstain _____.

Newly Proposed Finance Policy (4/18/2018)

The McHenry Public Library District (hereafter called the MPLD or the Library) has adopted this finance policy to clarify various budgeting and accounting principles and schedules within its' finance and budgeting structure that are not specifically denoted in 75 ILCS 16/30-65 -16/35-40.

Role of Budgeting Related to Fiscal Year and Strategic/Long Range Plan

The Long Range plan should dictate the direction and focus of spending for the budget within any year – meaning that various projects, capital expenditures, personnel costs, equipment upgrades, etc. should be planned for and budgeted in-kind. A list of anticipated major capital expenditures and personnel expenditures should be presented with every FY budget so the budget can have some 'target' points of achievement.

Financial Management

The Library's fiscal year (FY) shall be from July 1st to June 30th. Financial resources are ultimately the responsibility of the Board of Trustees, who elect a Treasurer but give the day-to-day responsibility of fiscal operations/bill paying to the Executive Director who in turn gives direction to the Business Manager. The Board shall do the following:

Have a clear plan for acquisition and sustainability of financial resources to pay for programs, services, technology and staff that follow the goals/objectives outlined in the strategic plan;

Monitor and evaluate the financial plans and guidelines of the Library to ensure its' financial integrity, providing optimum benefit for the taxpayers

Make sure that fiscal management is checked by an approved accounting firm and that an annual audit is conducted per ILCS code and GSAB requirements, including retirement (IMRF).

Budget

Each year, typically in March/April, an annual operating budget shall be prepared by the Executive Director under the supervision/knowledge of the Board. Within this context, the MPLD Board typically operates as a Committee of the Whole but can authorize either a 'standing' or 'free' committee to work with the Director on the budget. Typically, the Executive Director uses fiscal information from the previous year's budget, as well as information from the last 2-3 months of bills/financial statements as a starting point. The McHenry County Clerk's Office provides various information regarding the PTELL, total tax amount to be received (Levy Confirmation and \$ Projection for Extension), calendar of distributions (from 1-15 + final settlement sheet) and other documents – some of which must be signed and returned to the Clerk's office by the Director. The Director also seeks program/equipment/supplies information from all Dept. Hds. Working with the Business Manager, the Director provides a working budget showing last year's actual spending; this year's appropriation, levy and actual.

All dates of preparation/passage are denoted in the ILCS and are accomplished by Ordinance, with publication and hearings where appropriate and dictated. All documents are FOIA-able.

The MPLD follows a strict budget and associated timeline for publishing/adopting the budget that falls within a FY April – October timeframe.

Levy and Appropriation

The Levy and Appropriation are part of the overall budget process. According to the ILCS, the MPLD falls under a tax-capping law called the (PTELL) – Illinois Property Tax Extension Limitation Law. This means that, each year, the Library is limited to a maximum property tax increase less than or equal to the amount of the Consumer Price Index from the year prior (or 5%, whichever is less). The Levy and Appropriation are part of the overall budget sequence of documents regulated by the ILCS, requiring public hearings, publication in the largest newspaper of circulation and other requirements based upon the amount of increase/request. The budget can be amended by Board vote in three (3) events:

The Library enters into contracts that were not included in the approved budget;

The Library proposes a major expenditure that was not included in the approved budget. Most often, this expenditure is the result of a catastrophe such as a flood, fire, tornado, etc.

Significant unanticipated revenues are received (such as a major gift, establishment of a TIF District, new residents, new annexed property, etc.) or expenses are higher than projected.

Emergency Expenditures

The Executive Director is authorized to approve any expenditures necessary for the day-to-day operations of the Library as long as they fall within the parameters of the current, approved FY budget (approved by the Board of Trustees and Ordinance). But there are times – emergencies and other contingency instances – that require a disbursement of funds not defined/budgeted within the parameters of the current budget. An emergency is defined as 'an unforeseen event that threatens the safety of the public, staff, building or vehicles/equipment. Dollar limits are as follows:

Executive Director - \$5,000; Board/Board President - \$5,000.

Use of this emergency fund is subject to the approval of the Board President but approval may happen after-the-fact in cases of dire emergency when the Board President cannot be reached. Note that any expenditure above the \$10,000 (total) amount must be approved by the Board in advance, either in a special or regular meeting. Expenditures above \$25,000 must be put out for bid as per ILCS, except for special instances such as choosing architects or engineers. Whenever, possible, competitive price quotes should be obtained, even if bidding is NOT required by law.

Measurement/Reporting, Focus, Basis of Accounting and Presentation

The accounting system used by the MPLD shall utilized generally accepted accounting principles (GAAP) that are required by regulatory agencies for governmental units. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Library hires a Business Manager who utilizes various approved accounting

methods/software to perform daily accounting, bill paying and reporting. As a normal course of events, bills are paid monthly before/on the 3rd Tuesday of every month – the Board meeting falls on the 3rd Tues. All checks require 2 signatures. Bills, monthly accounting statements, balance sheets and other financial documents are checked by the Business Manager in association with our accounting firm each month. As a normal course of events, the Library Board approves all bills once a month during the board meeting as part of a Consent agenda. Any bill may be pulled from the consent agenda to be discussed separately. The Library uses a cash system basis for daily reporting but the accounting firm reports, balance sheets and other documents use a modified accrual basis - (meaning that revenues are recognized when susceptible to accrual, i.e. 'measurable and available'). This is due to the fact that expenditures often exceed our income from month-to-month because of the calendar-flow of income receipts. The accounting practices and procedures used by the Library shall allow for adequate management of revenues and expenditures as well as providing adequate monitoring and checks/balances by the Board of Trustees and outside accountants/auditors. "Measureable" means the amount of the transactions can be determined and 'available' means collectible within the current period or soon enough thereafter to pay liabilities for the current period. As a normal course of events, expenditures are recorded [i.e. entered via Quickbooks] when the fund liability is incurred. Income is recorded in similar fashion as some income (such as fines/fees) accumulates daily/monthly and other income (such as interest, property tax revenue and grant monies) occurs quarterly or at irregular intervals. Expenditure-driven grants are recognized as revenue when the qualifying elements and expenditures have been met/incurred.

Funds and Fund Balances

The MPLD is committed to responsible accounting of all public funds and that those funds are expended on providing library services to the community. In a given fiscal year, the Board makes every effort to use funds as budgeted and any excess funds will be classified in the manner determined by this policy.

Fund Balances (revenue minus expenditures) will be classified into one of five (5) categories as described below. Although not inclusive, Fund Balances may be used for cash flow requirements, projected building and grounds maintenance and improvement needs, projected technology requirements, special projects and other purposes to insure a fully operational library. The division of these funds will be decided upon and approved by the Board as part of the annual budget process.

Nonspendable Fund Balance – amounts that are not in a spendable form (such as inventory and pre-paid expenses) or are required to be maintained intact.

Restricted Fund Balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, higher levels of government) or by enabling legislation.

Committed Fund Balance – amounts constrained to specific purposes by formal action of the Library Board of Trustees. These amounts cannot be used for any other purpose unless the Library Board of Trustees takes the same action to remove or change the constraint.

Assigned Fund Balance – amounts the Library intends to use for a specific purpose. The authority to assign these fund balances is designated to the Executive Director with input from the Assistant Director and the Business Manager.

Unassigned Fund Balance – amounts that are not any of the above and are available and expendable for any General Fund purpose. It is recommended that, from the Total Fund Balance, the Library will set aside a minimum fund balance (reserves) of 30% to 50% of the previous year's total final actual expenditures. This amount will be placed (assigned) in the Special Reserve/Building Fund.

The Library will spend the most restrictive fund balances first and in the following order:

1. Restricted; 2. Committed; 3. Assigned; 4. Unassigned. Committed fund balances will be designated by formal action by the Library Board. Assigned fund balances can be designated by the Executive Director with approval from the Library Board. Unassigned fund balances are available and expendable for any library purpose but usually, with the full knowledge and approval of the Library Board, before use.

Each fiscal year, for presentation to the Library Board, and coinciding with the presentation of the annual budget, the Executive Director, Business Manager and Board Treasurer will prepare a status report of the Fund Balances along with the annual budget and associated documents.

Special/Reserve Fund

The Library maintains a working capital reserve, known as the Special/Reserve Fund in accordance with 75 ILCS 16/40-50

Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Library are organized and operated on the basis of assigned funds – revenues and expenditures. The Library maintains 3 funds (General, Grant & Gift, Reserve/Building Fund). Within those 3 funds the operating budget – both revenues and expenditures are delineated annually and further divided into smaller accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. At the close of the fiscal year, the Library Board may authorize the transfer of any and all excess monies from the General Operating Fund to the Special Reserve Fund. The amount of the transfer shall be determined by examining the amounts left over in the other two (2) funds, determining remaining expenditures and considering future building/expansion plans. As a general rule, if the 'aggregate/remainder amount' in the two funds is greater than/equal to 40% of last year's total budget, a transfer to the Special Reserve Fund is an option.

Financial Reports and Audits

Throughout any fiscal year, the Library manufactures various financial reports for monthly board meetings. As per 75 ILCS 16/30-65, the Library outsources an annual fiscal audit for the fiscal calendar year just ended (July 1 – June 30) from an independent entity other than its' accounting firm. The Executive Director, Business Manager and Treasurer are involved in audit

preparation and approval and the audit is formally adopted via Board action. The scope of the audit shall be determined by the Board and the independent auditor from year-to-year, dependent upon fiscal focus, previous deficiencies, new laws or concerns and other factors. As a normal course of events at monthly board meetings, the fiscal documents include, but are not limited to the following items: Balance sheet of all funds; complete list of bills with vendors/amounts and credit card bill list.

Disbursements and Checks

Disbursements for each month are approved at each Board meeting before checks are distributed/mailed to vendors. In reality, some payments to regular vendors, such as utility companies and insurance are pre-issued prior to the Board meeting but approved during the meeting and can be rescinded if necessary. The MPLD does not use Purchase Orders (P.O.s). Each disbursement must be supported by an invoice, internal voucher/credit card statement or other evidence supporting the propriety of the disbursement, signed by a staff member making that purchase. Travel reimbursements are always signed by the staff member, Department Head and the Executive Director. All signed invoices (1 copy) are kept/retained by the Business Manager in accordance with the Illinois Archives Records Retention Act. This bill/invoice record is distributed to the Board at each monthly meeting. Checks are signed by two board officers or one board officer and either the Executive Director or the Assistant Director. A quorum of the Board members present at any regular meeting must review the bills and vote on them as a whole (now presented as a consent agenda) or considered individually and approve them. It is the responsibility of the Executive Director to ensure that the signatures are procured from the appropriate signatories so that payments can be expedited. It is also the responsibility of the Executive Director to establish adequate controls and safeguards to ensure disbursement of funds only for proper purposes. Additionally, it is the responsibility of all check signers to ensure that there is adequate documentation, consistent with this policy, for valid payment of any checks they sign.

Spending Authorizations

The Executive Director may make expenditures consistent with the Board-approved budget without further Board approval. However, expenditures which are not within the Board approved budget must be formally presented and approved by the Board of Trustees during a regular meeting.

Investment and Cash Management

The purpose of this Investment Policy is to provide a clear and concise statement of the MPLD's investment objective, to define the responsibilities of the Board of and any other parties involved in managing the Library's investments, and to identify or provide target asset allocations, permissible investments and diversification requirements. Note that investment of funds is covered under 75 ILCS 16/30 55.75 as well as the Public Funds Investment Act (PA 87-1277).

Investment Selection, Options and Prudence

The overall investment objective of the Library is to maximize the return on invested assets while minimizing risk and expenses as well as having sufficient liquidity. No investment of funds will place the Library in a negative cash flow or be placed in an instrument which does not guarantee a return of at least the total original amount invested. The Library must have enough funds available to cover 6 (six) months of expenditures without revenue from an outside source – preferably 1 (one) year. Using a cash management strategy consisting of interest-bearing accounts and bond investments plus incorporating ‘laddering’ of investments with portfolios becoming due on differing dates and then re-investing those funds to maximize growth potential is one strategy that may be used. Additionally, any funds invested must be FDIC-insured, collateralized or otherwise insured for their full value – no speculative investments or real estate, other than owned for day-to-day business. The entire investment portfolio shall be diversified in terms of types of financial instruments and varied/staggered dates of maturity so as to eliminate risk of loss and strengthen liquidity for possible re-investment or use. Additionally, on an annual basis, the Board will review the nature and purpose of all investments and re-evaluate them.

Diversification

Except for monies set aside for operating expenses, the Board may invest in any of the following types of investment instruments:

- 1) Interest bearing savings accounts; certificates of deposit, money market accounts and other investments constituting direct obligations of any bank that is FDIC or SIPC insured.
- 2) Direct obligations of the federal government and any agencies thereof with maturities of (1) one year or less;
- 3) Illinois Funds;
- 4) Other municipal bond funds or funds presented in a ladder fashion with preset maturity dates utilizing either a roll-over, roll-into, or ‘cash-out’ option.
- 5) Some stock funds and mutual funds may be considered as options if they are easily convertible to cash and do not carry high agent fees.
- 6) Investments shall be made with the judgment and care under the circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own investment assets considering the probable preservation of capital as well as the potential income. This ‘prudent person’ standard shall be used by the Executive Director and the Board in all investment decisions for the Library.

Internal Controls and Reporting

Working with the Business Manager and the Auditors, the Executive Director shall establish a system of internal controls, documented in writing, which will prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by authorized investment officers. Reporting and internal controls exist using different audit firms than our accounting firm and performing through annual audits. The Business Manager will complete having separate annual audits for regular financials and IMRF (or as required by ILCS or GASB). The Board will also carry comprehensive liability insurance and officers bonds for theft and mis-use of funds. The Executive Director will develop comprehensive procedures for financial review, reviewing all funds/budget at least twice (2x) per year.

Ethics and Conflicts of Interest

Authorized investment officers of the Library and employees in policy-making positions shall refrain from personal business activity that could conflict, or give the appearance of a conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Such individuals shall disclose to the Library any material financial interests in financial institutions which conduct business with the Library, and they shall further disclose any personal financial investment positions that could be related to the performance of the investment portfolio. In addition, such individuals shall subordinate their personal investment transactions to those of the investment portfolio, particularly with regard to the time of purchases and sales.

Approved and adopted by the McHenry Public Library Board on _____

_____ yes _____ no _____ abstain

PRESS RELEASE

For immediate release –April 4, 2018, 2018
Contact: Kathy Lambert, Public Relations Manager
(815) 385-0036, Ext. 301

McHenry Public Library Announces New Online Catalog/Patron Account System

McHenry, IL - From April 14-17, the McHenry Public Library and the other 23 libraries in its consortium will migrate to a new online catalog/patron account system. The new catalog is designed for a faster, easier browsing experience and was designed for all devices, including tablets and smartphones.

McHenry Library patrons will be able to receive notifications about items due and items on hold via text message in addition to email or phone. Items will be automatically renewed a maximum of two times if there are no holds for that items, and patrons can pick up their items at any of the 24 member libraries, not just their home library. Patrons' passwords will be the same but must be entered in all caps in the new system.

Patrons who have saved their checkout history and/or reading lists have the option to save them, as they will not transfer to the new system. Detailed instructions are on the library's website (www.mchenrylibrary.org), or patrons can call the library for help at the number below.

Because the system will be down from April 14 through the 16th, patrons will not have access to their online accounts, so they won't be able to place holds, renew items or pay fines. Patrons can still check out items during the downtime, but they'll need their valid library card with them -- staff won't be able to look them up in the system. The self-checkout kiosks will be down and the library won't be issuing new library cards during the downtime.

Items due during the downtime may be returned, but will not be checked in until after the new system is live on April 17, so they'll remain on patron's accounts, but they will not incur late fees.

The catalog may not be up to date during the down time, so feel free to call the library about item availability. During the downtime, patrons can also use their library cards at nearby libraries outside our consortium – River East, Johnsburg and Woodstock.

Another project the library is working on to improve service is a new item identification system that will make checking out and returning items easier. New self-check stations will allow for paying fines with a credit/debit card and checking out multiple items at the same time.

A new state-of-the-art return system at the library's drive-up window will allow items to be taken off patrons' accounts instantly – just load them one at a time! Watch for this in May.

For more information, visit www.mchenrylibrary.org or call 815-385-0036. The library is located at 809 Front St. (Route 31).

###



30 volunteers cleared invasive species from Sterne's Fen on Feb. 25 before enjoying a cookout. Brice Alt, steward of the fen, leads the group every month with the help of members from the Environmental Defenders of McHenry County, the Silver and Sleepyhead Conservation Commission. Volunteers included Glenda Ziegler, Will Ziegler, Todd Clement, Thomas Salvia, Will Salvia, Melissa Salvia, Jack Jonas, David Tymoszenko, Andrew McMahon, Finn McLaughlin, Declan McLaughlin, Joshua Lambert, Nicholas McLaughlin, Brice Alt, Steve Byers, Ted Thornton, Randy Schietzelt and Nancy Schietzelt.

www.seniorservicesassoc.org.

• 1 to 3 p.m. – **Free Movies @ Your Library: "Stronger,"** McHenry Public Library, 809 Front St., McHenry. A victim of the Boston Marathon bombing in 2013 helps the police track down the killers. Rated R (118 min.). For ages 18 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 1 to 5 p.m. – **Fox Valley Rocketeers April Launch,** Hughes Seed Farm field, off Dimmel Road, Woodstock. Information: 815-337-9068 or www.foxvalleyrocketeers.org.

• 2 to 3 p.m. – **Read, Design, Succeed with Chris McBrien,** Woodstock Public Library, 414 W. Judd St., Woodstock. Featuring Chris McBrien, the Magic Storyteller. For children age 2 and older. Registration required. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 3 p.m. – **Bethany Arts Series Presents Mark Kroos,** Bethany Lutheran Church, 76 W. Crystal Lake Ave., Crystal Lake. Drawing influence from folk, Celtic, indie and even punk rock, Kroos has developed his own edge to the acoustic guitar. A free-will offering will be taken. Information: 815-459-2670 or www.bethanylc.com.

• 3 p.m. – **Sessions Jazz Quartet,** McHenry County College Luecht Conference Center, 8900 Route 14, Crystal Lake. Pianist Al Skaronea returns with quartet members Bill Toalson on trumpet, Charlie Rigg on bass and Brad Skaronea on drums. A reception to follow. Free. Information: Michael Hillstrom, 815-479-7814 or www.mchenry.edu/music.

April 9

• 8:30 to 9 a.m. – **Walk With Ease,** Walmart, 21101 McGuire Road, Harvard. Hosted by the Harvard Community Senior Center. Meets every Monday morning by the pharmacy. Free. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 1 p.m. – **McHenry Senior Citizens**

Club meeting, McHenry Township Hall, 3703 N. Richmond Road, Johnsburg. Enjoy the music and magic of Kevin Sarnwick. Coffee and sweets will be served. Visitors welcome. Information: 815-344-3223.

• 1 and 7 p.m. – **Second Monday Film Club Presents the 2018 Oscar-Nominated Live Action Shorts Program,** Classic Cinemas Woodstock Theatre, 209 Main St., Woodstock. Cost: \$8 evening show, \$6 matinee and seniors. Information: 815-338-8555 or www.classiccinemas.com.

• 2 to 3 p.m. – **Yoga,** Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Cost: \$2 for members, \$3 for nonmembers. Information: 815-943-2740.

• 6:30 to 7:45 p.m. – **General Store-y Time,** General Store, 4409 Greenwood Road, Greenwood. All ages. Hosted by the Woodstock Public Library. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8:30 p.m. – **Contemporary Book Discussion Group,** McHenry Public Library, 809 Front St., McHenry. "The Shack" by William Paul Young. For ages 18 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. – **Coffee with the Chief,** Woodstock Police Department, 656 Lake Ave., Woodstock. Guest speaker: Lee Roupas, who will discuss the Beverage Alcohol Sellers and Servers Education and Training program he manages for the Illinois Liquor Control Commission. Information: 815-338-6787.

• 7 to 8 p.m. – **Happy 200th Birthday,** Illinois, Algonquin Area Public Library District Eastgate Branch Library, 115 Eastgate Drive, Algonquin. William Pack returns to celebrate the bicentennial of Illinois with one part history, one part storytelling, and one part trivia game with prizes. Free. Registration required. Information: 847-458-3144 or www.aapld.org.

CLPL cardholders only. Registration required. Information: 815-459-1687 or www.cipl.org.

• 6 to 9 p.m. – **Bridge Club,** Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

• 6:30 to 8 p.m. – **WOW (Women of Wonder) Group Meeting,** Unity Spiritual Center of Woodstock, 225 W. Calhoun St., Woodstock. Nurturing women's friendships and exploring positive experiences. Free. Information: 815-814-9014, gbrooks@theoakgroup.net, www.unitywoodstock.org.

• 7 to 8:30 p.m. – **The Real Cost of Home Ownership,** McHenry Public Library, 809 Front St., McHenry. Learn to accurately assess the cost of home ownership and explore its impact on your budget. Presented by the Consumer Credit Counseling Service. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 p.m. to 8:30 p.m. – **Teen Anime Club,** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.cipl.org.

• 7 to 8 p.m. – **Murder & Mayhem Book Club,** Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

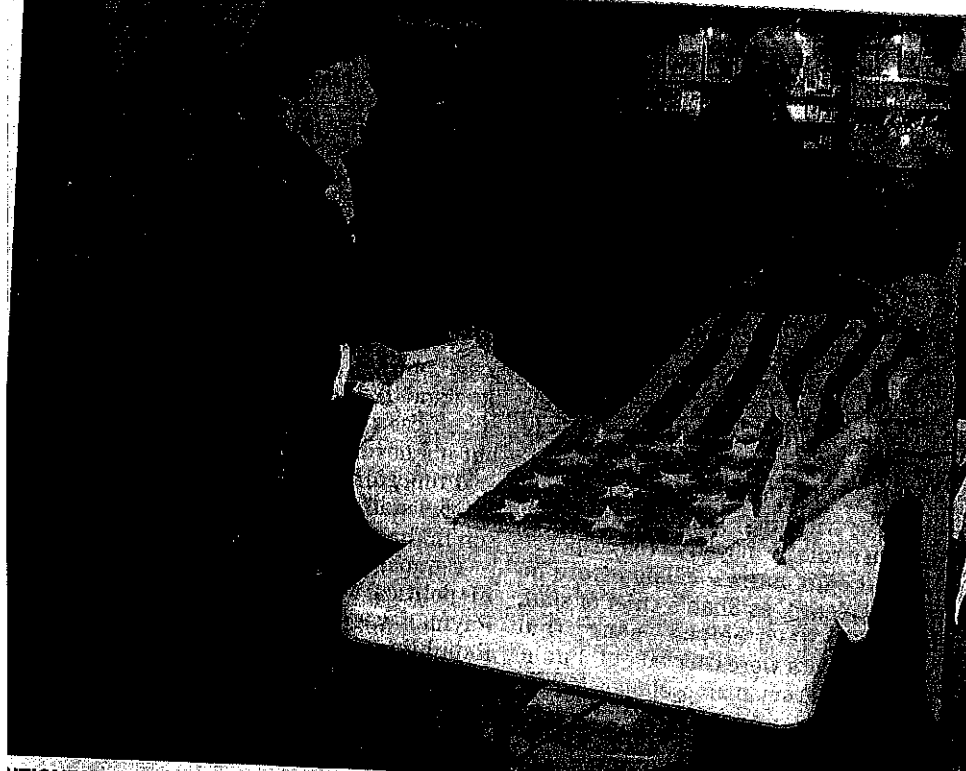
• 7:30 to 9 p.m. – **American Legion Post 171 monthly meeting,** Park Place, 406 W. Woodstock St., Crystal Lake. Free. Information: 815-459-0481 or t70aellig@yahoo.com.

April 13

• 10 to 11:30 a.m. – **Cloud Storage Basics,** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Registration required. Information: 815-459-1687 or www.cipl.org.

• 10 a.m. to 12:30 p.m. – **Diabetes self-management workshop,** Harvard Senior Center, 6817 Harvard Hills Road, Harvard. The free six-week program will focus on improving physical activity, self care, nutrition and more. A weekly light lunch will be provided by the Full Circle Foundation. Open to adults with diabetes or pre-diabetes or caregivers. Registration required. Free. Information: 815-334-4580 or www.mcdh.info.

• 6 to 8 p.m. – **Family Game Night,** Grand Oaks Recreation Center, 1401 W. Route 176, Crystal Lake. Pizza, drinks and dessert will be served. Open to ages 4 through 10 with parent. Cost: \$12a person. Information: 815-459-0680 or www.crystallakeparks.org.



ANTIQUES APPRAISAL DAY - Mark and Sue Richmond of Algonquin meet with appraiser Jim McArdle during the McHenry County Historical Society's sixth annual Antiques Appraisal Day on Feb. 28. McArdle estimated that this linen centennial flag - 8 feet long with 13 hand-sewn stars - was w

g. Pictured are (front row, from left) new Lions club members and sponsors (back row, from left) Lions Ron Jackson,

COMMUNITY CALENDAR

March 28

9 to 11:30 a.m. - **Résumé critique**, McHenry County Workforce Network, 500 Russell St., Woodstock. Free. Information: jmrohn@mcHenry.il.us.

11:30 to 11:55 a.m. - **Cash bingo**, Harvard Community Senior Center, 6817 Harvard Hills Dr., Harvard. Cost: \$5 to \$8. Information: jla.stewart@harvardseniorcenter.org.

10 to 11 a.m. - **Memory Café**, Kraus Senior Center, 441 W. Main St., Cary. For care partners and people with memory problems such as dementia or Alzheimer's. Sponsored by Best Care. The fourth Wednesday of the month. RSVP required. Free. Information: Lois Fox, 815-382-0333 or seniorsitter@hotmail.com.

10 a.m. to 1 p.m. - **Lynda Clayton Restoration Workday**, Lynda Clayton Conservation, 5000 N. Waltshire Lane, McHenry. Dress casual. Free. Information: 815-337-9502 or mmons@conservemc.org.

10 to 10:30 a.m. - **ChildSpace Storytime**, Woodstock Public Library, 414 W. Judd St., Woodstock. For children ages 2 and 3. Registration required. Woodstock Public Library members only. Information: 815-338-0542 or woodstockpubliclibrary.org.

• Noon to 2:30 p.m. - **Wednesday Matinee: "Wonder,"** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring lunch. Rated PG. Free. Information: 815-459-1687 or www.clpl.org.

• 1 to 3 p.m. - **Spring break movie matinees**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Continues 1 to 3 p.m. through March 29. Schedule: March 28, "Wonder"; and March 29, "Coco." All films are rated PG. No registration required. Snacks welcome. Free. Information: 815-942-4671 or www.harvard-diggins.org.

• 2 to 4 p.m. - **Movie: "Coco,"** Woodstock Public Library, 414 W. Judd St., Woodstock. Rated PG. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 2 to 4 p.m. - **Game On!**, McHenry Public Library, 809 Front St., McHenry. For students in grades four to eight. Featuring games such as Wii and Xbox One, board games and puzzles. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 3:30 to 5 p.m. - **Smash Bros. Party**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For students in grades six to 12. Snacks provided. Free. Information: 815-459-1687 or www.clpl.org.

• 6 to 7 p.m. - **Hop Into Spring Family Bingo**, McHenry Public Library, 809 Front St., McHenry. Special round for children. All adults playing must be accompanied by a child. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 7 p.m. - **Build-It Club**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For students in preschool through fifth grade. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

open for 21st annual Trivia Bee

is open for The Literacy Connection's 21st Trivia Bee Fundraiser from 9:30 a.m. to 12:30 p.m. at Victoria Casino in Elgin. Four-member teams compete in three rounds of trivia for prizes, trading rights. Individuals, groups, or businesses are welcome. The event will feature raffles and a cash bar. Registration fee is \$400 and is tax deductible. To register, visit www.elginliteracy.org/events/trivia-bee-2018. Admission for the audience on the day of the event. Opportunities are available. For inclusion in the event and pre-event publicity, team registration and confirmation must be received by April 6. The Literacy Connection provides volunteer literacy services in communities such as Cary, Huntley and Lake in the Hills.

815-942-4671 or www.harvard-diggins.org.

• 2 to 3:30 p.m. - **Tween D.I.Y.: No Sew Fabric Phone or Tablet Case**, McHenry Public Library, 809 Front St., McHenry. For grades four to eight. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **"Joseph McCarthy,"** McHenry Public Library, 809 Front St., McHenry. Professor Gary Midkiff discusses McCarthy, who rode the wave of American fears of communism from 1950 to 1954. McCarthy recklessly and ruthlessly attempted to destroy the reputations and careers of academics, politicians, entertainers and military leaders. Registration required. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

Age: 6
Birth date: April 2, 2012
Parents: Bill and Brandy Weirich of Marengo

Herald.com/forms/birthday
 nbors@nwherald.com
 lay Club, Northwest Herald, P.O. Box 250,
 IL 60039-0250

or glenda.stewart@harvardseniorcenter.org.

• 9:30 to 10 a.m. – **Toddler Time**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 18 to 35 months, with adult. Information: 815-459-1687 or www.clpl.org.

• 9:30 to 10 a.m. – **Baby Time**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Birth to 17 months old, with adult. Registration required. CLPL cardholders only. Free. Information: 815-459-1687 or www.clpl.org.

• 10 a.m. to noon – **Nature Play Open House**, Prairieview Education Center, 2112 Behan Road, Crystal Lake. Parents and tots up to age 5 are invited to play with nature puzzles, games, puppets and more. There is a guided hike at 11 a.m. Dress for the weather if hiking. Registration required. Cost: Free for county residents and \$5 for nonresidents. Information: 815-479-5779 or www.mccdistrict.org.

• 10:30 to 11 a.m. – **Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 5, with adult. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 1 to 2 p.m. – **The Science Behind Peeps!**, McHenry Public Library, 809 Front St., McHenry. From creating a Peep engineering challenge to Peeps slime, students in grades two and three can become an expert on the science behind these spring marshmallow favorites. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 2 to 3 p.m. – **Yoga**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Cost: \$2 for members, \$3 for nonmembers. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 3 p.m. – **"From Our Own Back Yard: A Woman Empowered,"** McHenry County Historical Society Museum, 6422 Main St., Union. A McHenry County Spring Sampler Series program presented by Craig Pfannkuche. Lillian Donovan, a Harvard resident, befriended President Franklin Delano Roosevelt in 1993, while they were both struggling with the effects of polio. Cost: \$10. Information: 815-923-2267 or www.gothistory.org.

• Continued on page 18

JOBS Northwest Herald / NWherald.com • Saturday, March 31, 2018



member of Boy Scouts of America's mented with the Ranger Award, medal and Venturing Ranger Award is the highest BSA. Wirth also is an Eagle Scout and lake Troop 165. He is a junior at Iowa State nical engineering.

idence, Egan Click of Wonder Lake. Held the fourth Monday of every month. See big names in poetry and your local favorites read, rhyme, sing, speak and perform their work. Perform yourself or just watch. Free. Information: 815-356-9212 or www.rauecenter.org.

March 27

• 9 a.m. to 5 p.m. – **AARP Senior tax appointments**, Woodstock Public Library, 414 W. Judd St., Woodstock. Appointments: 815-344-3555. Information: www.woodstockpubliclibrary.org.

• 9:30 to 10:30 a.m. – **Pajama Party**, McHenry Public Library, 809 Front St., McHenry. Wear your favorite pajamas and bring a blanket to this story time. Schedule: 9:30 to 10:30 a.m. for babies age 6 months to age 1, with adult; 10:30 to 11:30 a.m. for children age 1 and 2, with adult; and 11:30 a.m. to 12:30 p.m. for ages 2½ to 4, with adult. Free. Information: 815-385-0036, or www.mchenrylibrary.org.

• 10 to 11:30 a.m. – **English Conversation Club/Vamos a Conversar**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 10:30 to 11 a.m. – **Books and Babies Storytime**, Woodstock Public Library, 414 W. Judd St., Woodstock. Ages 6 months to 23 months, with caregivers. Woodstock Public Library cardholders only. Registration required. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 11 a.m. to 2 p.m. – **My Little Pony: Tails of Equestria**, McHenry Public Library, 809 Front St., McHenry. A tabletop role-playing game. For grades 4 to 8. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 1 to 3 p.m. – **Spring break movie matinees**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Continues 1 to 3 p.m. through March 29. Schedule: March 27, "Captain Underpants: The First Epic Movie"; March 28, "Wonder"; and March 29, "Coco." All films are rated PG. No registration required. Snacks welcome. Free. Information: 815-942-4671 or www.harvard-diggins.org.

• 1 to 2 p.m. – **Escape Room: Star Wars**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For students in grades six to 12. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 3 to 4 p.m. – **Storybook Science**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 3 to 4 p.m. – **Teen Crafternoon: Stuffed Animal Taxidermy**, McHenry Public Library, 809 Front St., McHenry. For grades six to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 5:30 to 7:30 p.m. – **Never Too Old for Legos**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For students in grades six to 12. Play with Legos and watch Lego Star Wars. Registration required. Free. Information: 815-942-4671 or www.harvard-diggins.org.

• 6 to 7:30 p.m. – **Adult 55+ Spelling Bee practice session**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Practice for the spelling bee April 10. Co-hosted by the library and Senior Services Associates. Free. Information: 815-459-1687 or www.clpl.org.

• 6:30 to 7 p.m. – **Seaventure Storytime**, Woodstock Public Library, 414 W. Judd St., Woodstock. Featuring stories and activities about the ocean. Registration required. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8:30 p.m. – **Heart of Homelessness: A public forum**, Woodstock Public Library, 414 W. Judd St., Woodstock. Panel discussion featuring Mayor Brian Sager, Home of the Sparrow's Barbara Iehl, McHenry County Housing Authority's Sue Rose, Turning Point's Mike Neumann and McHenry County Mental Health Board's Denise Bowman. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• Continued on page 17

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11 a.m. to 1 p.m. - **Buffet**
h, Polish Legion of American
ns Post 188, 1304 Park St.,
ry. Hosted by the Ladies Aux-
Proceeds benefit hospitalized
ins. Cost: \$10 adults and \$5
en. Information: 779-704-2200

o 3 p.m. - **Free Movies @**
Library, McHenry Public
ry, 809 Front St., McHenry.
oria & Abdul." Rated PG-13.
18 and older. Queen Victoria
es up an unlikely friendship
a young Indian clerk named
ul Karim. Sponsored by the
nds of McHenry Public Library.
s. Information: 815-385-0036 or
w.mchenrylibrary.org.

2 to 4 p.m. - **Daughters of the**
American Revolution genealo-
workshop, Huntley Area Public
rary, 11000 Ruth Road, Huntley.
ormation: 407-580-6415 or 815-
7-5049.

• 2 to 5 p.m. - **Charity Meat**
affle, Riverside Pub, 1625 Route
6, Crystal Lake. Meat raffle to
enefit TLS Veterans (Transforming
ves Through Service to Veterans).
ickets: \$5 for six or \$1 each. Max-
num of 10 rounds. Information:
15-444-6200 or www.tlsveterans.
org/third-party-events.

• 2 to 4 p.m. - **Board Game Café**,
Crystal Lake Public Library, 126 W.
Paddock St., Crystal Lake. Coffee, tea
and treats provided. Free. Informa-
tion: 815-459-1687 or www.clpl.org.

March 12

• 1 and 7 p.m. - **Second Monday**
Film Club, Woodstock Theatre, 209
Main St., Woodstock. "The Square."
A satirical comedy set in a renowned
museum where an artist exhibits an
installation meant to promote altru-
ism. Cost: \$6 matinee, \$8 evening
show. Information: 815-338-8555 or
www.classiccinemas.com.

• 8:30 to 9 a.m. - **Walk With**
Ease, Walmart, 21101 McGuire
Road, Harvard. Hosted by the
Harvard Community Senior Center.
Meet by the pharmacy. Free. Informa-
tion: 815-943-2740 or glenda.
stewart@harvardseniorcenter.org.

• 9 a.m. - **Fox Hills Music**
Teachers Association meet-
ing, First Congregational Church
of Crystal Lake, 461 Pierson St.,
Crystal Lake. Guest speaker Pamela
Becker will present "Music and the
Brain: The Impact of Neuroscience
on the Musician." Information: 815-
814-3736 or www.foxhillsmta.org.

• 9:30 to 10 a.m. - **Babytime**,
Crystal Lake Public Library, 126
W. Paddock St., Crystal Lake.
From birth to 17 months old, with
adult. Registration required. CLPL
cardholders only. Free. Information:
815-459-1687 or www.clpl.org.

• 10 a.m. and 7 p.m. - **The A, B, C**
and D's of Medicare educational
seminar, Crystal Lake Public Library,
126 W. Paddock St., Crystal Lake.
Learn about Medicare A & B, Supple-
mental Insurance, Part D (Prescription
Drug), Medicare Advantage, their
costs and how they work. Informa-
tion: 815-459-1687 or www.clpl.org.

• 10 a.m. to 11 a.m. - **Wear a Hijab**
for the Day scarf demonstration,
McHenry County College, 8900 Route
14, Crystal Lake. Learn about the hijab
and the women who wear them.
Try wearing a hijab for the day on
campus. Free scarves will be provided
on a first-come, first-served basis.
Sponsored by the Office of Multicul-
tural Affairs and the Women's History
Month Committee. Information:
www.mchenry.edu/women.

• 10:30 to 11 a.m. - **Family Sto-**
rytime, Crystal Lake Public Library,
126 W. Paddock St., Crystal Lake.
From birth to age 5, with adult. Reg-
istration required. Free. Information:
815-459-1687 or www.clpl.org.

• Noon to 2 p.m. - **Wear a Hijab**
for the Day panel discussion,
McHenry County College, 8900
Route 14, Crystal Lake. A safe place
to explore women's choice, faith
and their commitment to cultural
values. Information: www.mchenry.
edu/women.

• 1 p.m. - **McHenry Senior**
Citizens Club meeting, McHenry
Township Hall, 3703 N. Richmond
Road, Johnsburg. Featuring Neil
Diamond music performed by Jeff
Silberfine. Those who want to see
the musical "South Pacific" on April
26 at Drury Lane can make reserva-
tions during this meeting. The day
trip costs \$75 for members and \$80
for nonmembers. Free. Information:
815-701-4846.

• 2 to 4 p.m. - **Coloring for**
adults, Crystal Lake Public Library,
126 W. Paddock St., Crystal Lake.
Light snacks. Free. Information: 815-
459-1687 or www.clpl.org.

• 2 to 3 p.m. - **Chair yoga**, Harvard
Community Senior Center, 6817
Harvard Hills Road, Harvard. Cost: \$2
for members and \$3 for nonmembers.
Information: 815-943-2740 or glenda.
stewart@harvardseniorcenter.org.

• 3 to 6 p.m. - **Heart Health**
Screenings, McHenry County
Department of Health, 2200 N.

• 3:45 to 5:15 p.m. - **Drop-in LEGO**
Monday, Crystal Lake Public Library,
126 W. Paddock St., Crystal Lake.
Ages 4 and older. Free. Information:
815-459-1687 or www.clpl.org.

• 6:30 to 7:30 p.m. - **General**
Store-y Time, Greenwood Gen-
eral Store, 4409 Greenwood Road,
Greenwood. Hosted by Woodstock
Public Library. All ages. Information:
815-338-0542 or www.woodstock-
publiclibrary.org.

• 6:30 p.m. - **Crystal Lake Lions**
Club meeting, The Cottage, 6 E.
Crystal Lake Ave., Crystal Lake.
Guest speaker: Phillip Keith of Knot-
tyman Yoga. Information: 815-382-
2436 or www.crystallakelions.org.

• 7 to 8:30 p.m. - **Contemporary**
Book Discussion Group, McHenry
Public Library, 809 Front St., McHen-
ry. "Once We Were Brothers" by
Ronald H. Balson. Ages 18 and older.
Free. Information: 815-385-0036 or
www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **Coffee with**
the Chief, McHenry County
Correctional Facility, 2200 N.
Seminary Ave., Woodstock. Sgt.
Stephen Laudick will lead a tour of
the McHenry County Correctional
Facility. Reservations required.
Information: 815-338-6787.

March 13

• 9 a.m. to 5 p.m. - **AARP Senior**
tax appointments, Woodstock
Public Library, 414 W. Judd St.,
Woodstock. Appointments: 815-
344-3555. Information: www.
woodstockpubliclibrary.org.

• 9:30 a.m. - **Volunteer Days**,
Moraine Hills State Park, 1510 S. River
Road, McHenry. Dress for the weath-
er. Bring work gloves and drinking
water. Meet at 9:30 a.m. in the area
past the Northern Woods Playground.
Information: 815-344-1294.

• 9:30 to 10 a.m. - **Preschool Sto-**
rytime, Crystal Lake Public Library,
126 W. Paddock St., Crystal Lake.
Ages 3 and 4½, with adult. Informa-
tion: 815-459-1687 or www.clpl.org.

• 10 to 11 a.m. - **Preschool Sto-**
rytime, Harvard Diggins Library,
900 E. McKinley St., Harvard. Ages
3 to 5, with adult. Registration re-
quired. Free. Information: 815-943-
4671 or www.harvard-diggins.org.

• 10 to 11 a.m. - **Healthy living:**
Stocking the pantry, Centegra
Health Bridge Fitness Center-Crystal
Lake, 200 E. Congress Parkway,
Crystal Lake. Guest speaker: Heather
Masters, a Centegra Healthy Living
Institute registered dietitian. Walk-
ins welcome based on availability.
Registration is urged. Free. Informa-
tion: 815-338-6247 or https://cen-

shops/.

• 7 to 8:30 p.m. - **Swedenberg Valkom-**
men till Swedenberg!, McHenry Public
Library, 809 Front St., McHenry. Explore the
Swedish community (1850-1950) that was
an integral part of Nunda and Crystal Lake.
Free. Information: 815-385-0036 or www.
mchenrylibrary.org.

March 15

• 8 a.m. to 10 a.m. - **Meals with Moms**,
McHenry County College, 8900 Route 14,
Crystal Lake. Panelists will share what it took
to succeed and rise to the top. Co-sponsored
by the MCC Business Department, Business
Club and Office of Multicultural Affairs. Regis-
tration required. Information: www.mchenry.
edu/women.

• 9:30 to 11 a.m. - **Drop-in tot open gym**,
Grand Oaks Gym, 1401 W. Route 176, Crystal
Lake. Ages 1 to 4. Cost: \$5. Information: 815-
459-0680 or www.crystallakeparks.org.

• 9:30 a.m. to 10 a.m. - **Big Kid Storytime**,
Crystal Lake Public Library, 126 W. Paddock
St., Crystal Lake. Age 4 and older. Informa-
tion: 815-459-1687 or www.clpl.org.

• 10 a.m. to noon - **Creative Living**
Series: "Irena Sendler: In the Name of
Their Mothers," Woodstock Opera House,
121 W. Van Buren St., Woodstock. Presented
by filmmaker Mary Skinner. The documen-
tary tells the story of Polish social worker
Irena Sendler, who was part of a clandestine
network of social workers and nuns working
together to outwit the Nazis. Fifth lecture
in the Creative Living Series presented by
the Woodstock Fine Arts Association. Cost:
\$25. Information: 708-214-2567 or www.
woodstockoperahouse.com.

• Noon to 2 p.m. - **Hispanic Connections**
Group Meeting, Woodstock Public Library,
414 W. Judd St., Woodstock. Information:
815-338-0542 or www.woodstockpublicli-
brary.org.

• 3:30 to 4:30 p.m. - **Pizza & Pages Teen**
Book Group, Jimanos Pizza, 366 Bank Drive,
McHenry. "Uglies" by Scott Westerfeld. Free.
Information: 815-385-0036 or www.mchen-
rylibrary.org.

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Footwear • Achieve Footwear • Achieve Footwear • Achieve Footwear • Achieve Footwear • Achieve Footwear

andal Season

READY!



CRYSTAL LAKE
Week

Barnes & Noble Crystal Lake hosting 'Spamalot' in honor of Woodstock

NORTHWEST HERALD

Barnes & Noble Crystal Lake will showcase the Woodstock Musical Theatre Company with a March fundraiser book fair featuring costumed players from the company's next musical, "Monty Python's Spamalot."

The bookfair will begin at 9 a.m. Last members of the upcoming musical, opening in April at the Woodstock Opera House, will be singing and leading activities from 11 a.m. to 3 p.m., including a 2 p.m. Spamalot/Monty Python and the Holy Grail Trivia contest. The winner of the contest will receive two tickets to the musical.

Patrons may pick up a voucher in the store, located at 5380 Route 14 in Crystal Lake, or tell the cashier they are with the book fair in order to have a percentage of their purchases donated to the Woodstock Musical Theatre Company.

For information on the book fair, call 815-444-0824 or find Barnes & Noble Crystal Lake online on Twitter: @BNCrystalLake, Instagram as BNCrystalLake or on Facebook: Barnes & Noble (Crystal Lake).

Opening April 6 at the Woodstock Opera House, "Monty Python's

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and f
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for students and information. For tickets and information, call 815-338-5300 or visit www.woodstockoperahouse.com.

See MATERIALS, page 29
makes out of scrap denim for possible dashboards.

menting with a brick made out of pulped newspaper that can be used to craft benches and tables. And a Danish firm, NewspaperWood BV, IKEA

• Continued from page 16

• Noon to 2 p.m. - **Movie/discussion:** "The Carrion Vine," McHenry County College, 8900 Route 14, Crystal Lake. The true story about Erane Scully's capture by the Russians and life in a Siberian labor camp narrated by the 91-year-old Scully. Sponsored by the Women's History Month Committee and the Office of Multicultural Affairs. Information: www.mchenry.edu/events/vieweventdes.asp?eventId=19005.

• 1:30 to 2:30 p.m. - **EZ Sitting Country Line Dance**, Grand Oaks Recreation Center, 1401 W. Route 176, Crystal Lake. Dance to music while sitting or holding on to a chair. Sponsored by the Crystal Lake Park District. Cost: \$10. Registration and information: 815-459-0680 or www.crystallakeparks.org.

• 4:30 to 5:30 p.m. - **STEM Me a Story**, McHenry Public Library, 809 Front St., McHenry. "Sam and Dave Dig a Hole" by Jon Klassen and Mac Barnett, then create a maze out of Legos to help Sam and Dave find their real treasure. For students in kindergarten to first grade. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 7 p.m. - **Healthy living: Stocking the pantry**, Centegra Health Bridge Fitness Center-Crystal Lake, 200 E. Congress Parkway, Crystal Lake. Learn how to replace snack foods with nutritious foods. Walk

Hebron



CHICKEN DINNER BENEFIT - RINGS, the combined Lutheran Church in Richmond, hosted their annual go toward the 2018 Mission Trip to Houston. From left: Evan Bode, Megan Grant, Nicole Grant, Jessica

SERVICE NOTES

U.S. Air Force Reserve Airman 1st Class **Malinda Tom** graduated from basic military

information on the book fair, visit <https://stores.barnesandnoble.com>. For information on the theater production, including ticket prices, visit www.woodstockoperahouse.com.

LITERARY CALENDAR

To have an event listed in this calendar, fill out the form at PlanItNorthwest.com. For information, email calendars@nwherald.com.

YOUNG ADULT & TEEN JOB FAIR, 1 to 4 p.m. March 18, Cary Public Library, 1606 Three Oaks Road, Cary. For ages 15 to 21. Featuring seasonal and year-round positions. Free. Information: 847-639-4210, ext. 228, or www.caryarealibrary.org.

"WHEN ILLINOIS WAS LOUISIANA: THE FORGOTTEN FRENCH FACE OF THE ILLINOIS BICENTENNIAL," 2 to 3:30 p.m. March 18, Woodstock Public Library, 414 W. Judd St., Woodstock. Presentation by author Charles Balesi, author of "The Time of the French in the Heart of North America, 1673-1818." A question-and-answer session and book signing will follow. Free. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

AARP DRIVER SAFETY COURSE, 10 a.m. to 2 p.m. March 19, Crystal Lake Public Library,

a.m. to 2 p.m. March 20. Cost: \$15 for AARP members, \$20 for nonmembers. Bring AARP card and payment. Must attend both days. Information: 815-459-1687 or www.clpl.org.

DIY CREAMSICLE SUGAR SCRUB, 3:30 to 4:30 p.m. March 19, Harvard Diggins Library, 900 E. McKinley St., Harvard. For teens in grades six to 12. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

DROP-IN CRAFTS, 3:45 to 5:15 p.m. March 19, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For students in kindergarten to third grade. Free. Information: 815-459-1687 or www.clpl.org.

CODER'S CAFE, 4 to 5 p.m. March 19, McHenry Public Library, 809 Front St., McHenry. For grades five to 12. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

MOVIE NIGHT: "THOR: RAGNAROK," 6 to 8 p.m. March 19, Harvard Diggins Library, 900 E. McKinley St., Harvard. Rated PG-13. Bring

T-REXPLORERS!, 6 to 7:30 p.m. March 19, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. Learn what it's like to go on a paleontological dig with the aid of an experienced dinosaur fossil hunter. Registration required. Free. Information: 847-639-2274 or www.frgml.org.

THINKING ON YOUR FEET: YOUR ELEVATOR SPEECH, 6:30 to 8 p.m. March 19, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Learn to prepare a 2-minute pitch. Presented by SCORE. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

CLASSIC LITERATURE BOOK DISCUSSION GROUP, 7 to 8 p.m. March 19, McHenry Public Library, 809 Front St., McHenry. "Dandelion Wine" by Ray Bradbury. For ages 18 and older. Free drop-in program. Information: 815-385-0036 or www.mchenrylibrary.org.

AARP SENIOR TAX APPOINTMENTS, 9 a.m. to 5 p.m. March 20, Woodstock Public Library, 414 W. Judd St., Woodstock. Appointment required. Free. Information: www.woodstockpubliclibrary.org.

A CONVERSAR 10 to 11:30 p.m. March 20, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: www.woodstockpubliclibrary.org.

"WOMEN IN AMERICA AND THE PURSUIT," 11:30 a.m. to 1 p.m. March 20, McHenry County College, 8900 Route 14, Crystal Lake. A variety of topics that have impacted American history. Sponsored by the Women's History Month Committee and the Office of Multicultural Affairs. Information: 815-459-1687 or www.mchenrylibrary.org.

STUFFED ANIMALS, 7:30 p.m. March 20, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Children ages 3 to 10 can bring a stuffed animal to the storytime. When it's dark, the animal will spend the night at the library. Free. March 21 to hear all a



ANNUAL MEETING – St. Paul's Episcopal Church in McHenry hosted its 57th annual meeting Jan. 28 at the church, 3706 W. St. Paul Ave. The Rev. Lori Lowe led parishioners in discussions regarding community outreach and gave the State of the Parish. Church members also celebrated the church, hosting two mobile food truck events in 2017. St. Paul's has hosted nine mobile food truck events since 2015 in partnership with the Northern Illinois Food Bank. St. Paul's has distributed food to more than 600 families.

COMMUNITY CALENDAR

March 15

• 8 to 10 a.m. – **Meals with Moms**, McHenry County College, 8900 Route 14, Crystal Lake. Panelists will share what it took to succeed and rise to the top. Co-sponsored by the MCC Business Department, Business Club and Office of Multicultural Affairs. Registration required. Information: www.mchenry.edu/women.

• 9:30 a.m. – **Volunteer Days**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. Dress for the weather. Bring work gloves and drinking water. Meet at 9:30 a.m. in the Visitor Center. Free. Registration: 815-344-1294.

• 9:30 to 11 a.m. – **Drop-in tot open gym**, Grand Oaks Gym, 1401 W. Route 176, Crystal Lake. Ages 1 to 4. Cost: \$5. Information: 815-459-0680 or www.crystallakeparks.org.

• 9:30 to 10 a.m. – **Big Kid Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Age 4 and older. Information: 815-459-1687 or www.clpl.org.

• 9:30 to 10 a.m. – **Little Ones Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For birth to age 3 with adult. Information: 815-459-1687 or www.clpl.org.

• 10:30 to 11 a.m. – **Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

• Noon to 2 p.m. – **Hispanic Connections**

Group Meeting, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 3:30 to 4:30 p.m. – **Pizza & Pages Teen Book Group**, Jimanos Pizza, 366 Bank Drive, McHenry. "Uglies" by Scott Westerfeld. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 8:30 p.m. – **Film Lovers Group**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "A Streetcar Named Desire." Rated PG. Bring dinner. Free. Information: 815-459-1687 or www.clpl.org.

• 6 to 7:30 p.m. – **Track clinic**, Briargate Elementary School, 100 Wulff St., Cary. Hosted by the Cary Park District. Grades 3 to 8. Focus on sprint, jump, hurdle techniques and drills; the grip and release of the discus; how to cool down; and about non-impact strength and conditioning activities that can prevent injury. Registration required. Cost: \$15 residents, \$20 nonresidents. Information: 847-639-6100, www.carypark.com.

• 6 or 7 p.m. – **Discovery Center's Portable Planetarium**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Register for one session and sign up for the Constellation Craft from 5:30 to 7:30 p.m. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6:30 to 7 p.m. – **Drop-in Spanish language family storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. All ages, with adult. Free. Information: 815-459-1687 or www.clpl.org.

• 7:30 p.m. – **Marine Corps League, McHenry County Detachment No. 1009 monthly meeting**, McHenry VFW Fox River Post 4600, 3002 W. Route 120, McHenry. Free. Information: 847-906-3364 or dbouceck@hotmail.com.

Woodstock

Author to talk about history of the French in Illinois

Come to the Woodstock Public Library for a presentation by author Charles Balesi, who wrote "The Time of the French in the Heart of North America, 1673-1818." The event will be from 2 to 3:30 p.m. March 18 in the downstairs meeting room at the library, 414 W. Judd St., Woodstock.

Balesi will present "When Illinois was Louisiana: The Forgotten French Face of the Illinois Bicentennial." A question and answer session and book signing will follow. For information, call 815-338-0542 or visit www.woodstockpubliclibrary.org.

McHenry

Nominees sought for distinguished alumni award

The McHenry High School Foundation Committee is accepting nominations for the next McHenry High School Distinguished Graduate. Nominees must be graduates of McHenry High School District 156 for at least 15 years.

Return nominations to the Robert O. Swartzloff Center by March 23. Nomination forms are available at the Robert O. Swartzloff Center for Educational Services, 4716 W. Crystal Lake Road, McHenry; by visiting www.d156.org; or the link on Facebook and Twitter. For information, call Superintendent Ryan McTague at 815-385-7900.

Plan!

THINGS TO DO
IN & AROUND
McHENRY COUNTY

ST. PATRICK'S DAY CONCERT

WHEN: 7 p.m. March 14

WHERE: McHenry County College Luecht Conference Center, 8900 Route 14, Crystal Lake

COST & INFO: Following a return performance of Irish dances from the McNulty Irish Dancers, MCC music instructor Pat Gaughan performs traditional Irish favorites, performed with her duet partner L.J. Slavin. Free. Information: Michael Hillstrom, 815-479-7814 or www.mchenry.edu/events.

"KISS ME, KATE"

WHEN: 1 p.m. March 14

WHERE: Crystal Lake Central High School, 45 W. Franklin St., Crystal Lake

COST & INFO: Free senior citizen preview show only presented by Crystal Lake Central High School. General audience March 15 to 18. Call for tickets or reservations. Information: 815-459-2505, ext. 200, or www.d155.org/clc.

SWEDENBERG VALKOMMEN TILL SWEDENBERG!

WHEN: 7 to 8:30 p.m. March 14

WHERE: McHenry Public Library, 809 Front St., McHenry

COST & INFO: Explore the Swedish community (1850-1950) that was an integral part of Nunda and Crystal Lake. Free. Information: 815-385-0036 or www.mchenrylibrary.org.



STUDENT AWARDS – The Fox River Valley Chapter of the National Society Daughters of the American Revolution present annual DAR Student Awards Reception on Feb. 24. Pictured are DAR members and District II Director Pat Holcomb and Mason with the Good Citizens Class of 2018 winners: Matthew R. Jensen from Huntley High School, Madysen Saveley School and Nicole Zatz from Jacobs High School; American History Essay Contest and District II winners and state finalist sixth-grader Brady Seaburg, Holy Family Academy seventh-grader Grant Bytner and Heineman Middle School eighth-grader Christopher Columbus Essay Contest winner and state finalist Megan Dickerson, 10th-grader at Huntley High School; the Outstanding Teacher of American History, Melissa Craig, a seventh- and eighth-grade teacher at St. Thomas More

COMMUNITY CALENDAR

March 14

- 9 to 11:30 a.m. – **Résumé critique**, McHenry County Workforce Network, 500 Russell Court, Woodstock. Free. Information: jmrohn@mchenry.il.us.
- 9:30 to 11:30 a.m. – **Cash bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Cost: \$5 to \$8. Information: glenda.stewart@harvardseniorcenter.org.
- 9:30 to 10 a.m. – **Preschool STEM Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 3 to 4. Crystal Lake Public Library cardholders only. Registration required. Information: 815-459-1687 or www.clpl.org.
- 10 a.m. to 1 p.m. – **Wolf Oak Woods restoration workday**, Wolf Oak Woods, 8930 Route 120, Woodstock. Free. Information: 815-337-9502 or zcllemmons@conservemc.org.
- 10 to 10:30 a.m. – **ChildSpace Storytime**, Woodstock Public Library, 414 W. Judd St., Woodstock. Ages 2 and 3. Registration required. Woodstock Public Library cardholders only. Information: 815-338-0542 or www.woodstockpubliclibrary.org.
- 11 to 11:30 a.m. – **Family Storytime**, Woodstock Public Library, 414 W. Judd St., Wood-

stock. All ages. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 12:30 to 1:30 p.m. – **Stampln Up Greeting Cards**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Make one-of-a-kind cards for all occasions. Coffee, tea and sweets provided. Cost: \$2 members and \$3 nonmembers. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 1 to 3 p.m. – **Breast Cancer Support Group of Sun City**, Hickory Room of Prairie Lodge, 12880 Del Webb Blvd., Huntley. Guest speaker is registered nurse Karla Hernandez, a certified breast health navigator, and Marianna Wolfmeyer, a licensed oncology counselor and chaplain. Cost: Free for Sun City residents, \$2 for community (call ahead). Registration: Audrey Munger, 847-669-3598.

• 1:30 to 5 p.m. – **Kid's Crafternoon**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Preschool to fifth grade. Make a spring chick. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 4 to 5 p.m. – **World Book Student**, Crystal Lake Public Library, 126 W Paddock St, Crystal Lake. Grades three to five with parent. Explore this online tool. CLPL cardholders only. Registration required. Information: 815-459-1687 or www.clpl.org.

Have an event to share? Submit your information online at PlanItNorthwest.com. Photos may be emailed to neighbors@nwherald.com.

McHenry County Friends of Mo Park offering

The Friends of Park is offering to scholarships for students who are interested in environmental careers and live and attend in Huntley, Kane or Lake Park. Minimum B average in accredited college. The application For information and an application packet, please contact friends of mo park.

Crystal Lake Toastmaster 60th anniversary

Crystal Lake No. 2724 will celebrate its 60th anniversary April 7 at the Luecht Conference Center in Crystal Lake.

The club is seeking information for program memorabilia to be displayed at 847-899-1211. ketm2724@gmail.com lake.toastmaster



CONFIRMATION CLASS RETREAT - The Confirmation class from Ridgefield-Crystal Lake Presbyterian Church spent the weekend of Feb. 23 to 25 on a retreat finding ways to become closer with God. The culminating activity was the creation of a prayer room for church members and friends during Lent. Pictured (front, from left) are Barb Ferguson, Iona Dillon, Blake LeFevre, Samuel Viner, Raechel Sowa; and (back, from left) Sam Baser, Hayden Sanders, Reegan Conway and Brady Conway.

COMMUNITY CALENDAR

April 5

- 8 a.m. to 5 p.m. - **Spring Rummage Sale**, Zion Lutheran Church, 4206 W. Elm St., McHenry. Continues from 8 a.m. to 3 p.m. April 6 and from 8 a.m. to noon April 7. Free. Information: 815-385-0859.
- 9:30 to 10:30 a.m. - **La Poesia por Hispanohablantes**, Woodstock Public Library, 414 W. Judd St., Woodstock. Ven a aprender del National Poetry Month y el poeta Carl Sandburg. Vamos a leer, escribir y hablar. Usted no necesita experiencia de escribir antes. Information: 815-459-1687 or www.clpl.org.
- 10 a.m. to 2 p.m. - **Poker Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.
- 10 a.m. to 1 p.m. - **Dominoes Club**, Kraus Senior Center, 441 W. Main St., Cary. No experience necessary; learn as you go. Bring a snack. Free. Information: 847-639-8118.
- 10:30 to 11 a.m. - **Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.
- 10 to 11:30 a.m. - **Memory Cafe**, Crystal Lake Public Library, 126 W. Paddock St., Crystal

Lake. An informal social gathering where persons with memory issues and their care partner can connect with others in similar situations. Co-hosted by Family Alliance. Coffee and cookies will be available. Registration required. Information: 815-459-1687 or www.clpl.org.

- 2 to 4 p.m. - **Low-cost pet vaccines**, McHenry County Animal Control and Adoption Center, 100 N. Virginia St., Crystal Lake. Appointments required. Call 815-459-6222. Pets must be leashed or in carriers. If your pet requires a muzzle, it must be provided by the owner and put on before the event. Registration tags are required by law; registration fees are separate and required at time of rabies vaccination. Discounts for senior residents and for pets previously spayed or neutered apply. Cost: \$30 for three-year rabies vaccine is \$30, \$15 for a one-year vaccine; \$15 microchips. Information: 815-459-6222.

- 3:30 to 5 p.m. - **Drop-in Art Frenzy: Painting to Music**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Students in grades three to eight can create a new work of art every month. Music will inspire participants' painting strokes. Information: 815-459-1687 or www.clpl.org.

- 6 to 9 p.m. - **Bridge Club**, Kraus Senior Center, 441 W. Main St., Cary. Free. Information: 847-639-8118.

- 6:30 to 7 p.m. - **Drop-in Spanish language family storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. All ages with caregiver. Featuring stories, songs

and Spanish culture at this drop-in storytime. Open to beginners and Spanish speakers. Free. Information: 815-459-1687 or www.clpl.org.

- 6:30 to 7:30 p.m. - **Lego Nights**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

- 6:30 to 7:30 p.m. - **Healthy Doses: "What's Behind Your Back Pain,"** Centegra Health Bridge Fitness Center, 200 E. Congress Parkway, Crystal Lake. Featuring chiropractor Dr. Randy David and pain medicine specialist Dr. Jing Liang from Centegra Physician Care. Part of the Healthy Doses series. Registration required. Free. Information: 877-CENTEGRA or www.centegra.org.

- 7 to 8 p.m. - **Mystery Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. Read and discuss "The Suspicions of Mr. Whicher" by Kate Summerscale. For ages 18 and older. No registration needed. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

- 7 to 8:30 p.m. - **Beginning Excel 2013**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: 815-459-1687 or www.clpl.org.

- 7 to 9 p.m. - **Country Quilters Guild Meeting**, Shepherd of the Hills Lutheran Church, 404 N. Green St., McHenry. Featuring wool work. Guest speaker will be Kysa Meek. Cost: \$5 for guests or \$25 for annual dues. Information: mchenrycountryquilters@gmail.com or www.mchenryquilters.org.